



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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Telephone (805) 489-6666 FAX (805) 489-2765

www.sslocsd.org

AGENDA

BOARD OF DIRECTORS MEETING

City of Arroyo Grande, City Council Chambers

215 East Branch Street

Arroyo Grande, California 93420

Wednesday, April 02, 2014 at 6:00 P.M.

Board Members

Matthew Guerrero, Chair

Tony Ferrara, Vice Chair

Glenn Marshall, Director

Agencies

Oceano Community Services District

City of Arroyo Grande

City of Grover Beach

Alternate Board Members

Mary Lucey, Director

Jim Guthrie, Director

Debbie Peterson, Director

Oceano Community Services District

City of Arroyo Grande

City of Grover Beach

1. CALL TO ORDER AND ROLL CALL

2. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

This public comment period is an invitation to members of the community to present comments, thoughts or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters which are within the jurisdiction of the District. The Brown Act restricts the Board from taking formal action on matters not published on the agenda. In response to your comments, the Chair or presiding Board Member may:

- Direct Staff to assist or coordinate with you.
- It may be the desire of the Board to place your issue or matter on a future Board meeting agenda.

Please adhere to the following procedures when addressing the Board:

- Comments should be limited to three (3) minutes or less.
- Your comments should be directed to the Board as a whole and not directed to individual Board members.
- Slanderous, profane or personal remarks against any Board Member, Staff or member of the audience shall not be permitted.

Any writing or document pertaining to an open-session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the offices of the Oceano CSD, a member agency located at 1655 Front Street, Oceano, California. Consistent with the Americans with Disabilities Act (ADA) and California Government Code §54954.2, requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires modification or accommodation in order to participate at the above referenced public meeting by contacting the District Manager or Bookkeeper/Secretary at (805) 481-6903.

3. CONSENT AGENDA

The following routine items listed below are scheduled for consideration as a group. Each item is recommended for approval unless noted. Any member of the public who wishes to comment on any Consent Agenda item may do so at this time. Any Board Member may request that any item be withdrawn from the Consent Agenda to permit discussion or to change the recommended course of action. The Board may approve the remainder of the Consent Agenda on one motion.

3A. Review and Approval of the Minutes of the March 19, 2014 meeting

3B. Review and Approval of Warrants

3C. Approval of Resolution 2014-319 Documenting the Adoption of Increase in Brine Disposal Charges from \$0.011/gallon to \$0.11/gallon

Staff recommends the Board Adopt a Resolution of the change in Brine Discharge Pricing that was approved at the February 5, 2014 meeting.

4. PLANT SUPERINTENDENT'S REPORT

5. BOARD ACTION ON INDIVIDUAL ITEMS:

A. Discussion of Water and Water Recycling Legislation

Staff recommends that the Board have a discussion about the different legislation regarding recycled water.

6. MISCELLANEOUS ITEMS

A. Miscellaneous Oral Communications

B. Miscellaneous Written Communications

7. PUBLIC COMMENT ON CLOSED SESSION

8. CLOSED SESSION

(1) Pursuant to Government Code Section 54956.9: Discussion of Carter/Johnson v Wallace
SSLOCSD v U.S. Energy

9. RETURN TO OPEN SESSION; REPORT ON CLOSED SESSION

10. ADJOURNMENT

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

City of Arroyo Grande, City Council Chambers
215 East Branch Street
Arroyo Grande, California 93420

Minutes of the Meeting of Wednesday, March 19, 2014
6:00 P.M.

1. CALL TO ORDER AND ROLL CALL

Present: Chair Matthew Guerrero, Oceano Community Services District; Director Jim Guthrie, City of Arroyo Grande; Director Glenn Marshall, City of Grover Beach.

District Staff in Attendance: Rick Sweet, District Manager; Mike Seitz, District Counsel; John Clemons, Plant Superintendent; Amy Simpson, District Bookkeeper/Secretary.

2. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

Director Guerrero opened the public comment period. There being none, Director Guerrero closed the public comment period.

3. CONSENT AGENDA

3A. Review and Approval of the Minutes of the March 5, 2014 meeting

Action: It was moved by Glenn Marshall to approve Consent Agenda Item 3A as presented. Director Guerrero seconded, and the motion was carried 2-0 and 1 abstention.

3B. Review and Approval of Warrants

3C. Review of Financial Report ending October 31, 2013

Director Guthrie questioned why the Chemical Analysis was high on the 2nd Quarter Budget Review. Mr. Clemons responded saying that the expansion of the lab took longer than expected to get up, running, and approved. He also noted that a piece of equipment broke and the District had to use an outside lab more frequently than originally thought.

Action: Roll Call Vote passed unanimously to approve consent calendar by a vote of 5-0.

4. PLANT SUPERINTENDENT'S REPORT

Plant Superintendent Clemons presented the Plant Superintendent's Report which shows the Plant is running well in compliance with regulatory limits. A hydraulic flush was performed on March

6th. This flush may have caused a higher reading of Effluent BOD and TSS values. District Manager Rick Sweet mentioned that the District would reevaluate the flush cycle of the Fixed Film Reactor. It is a tricky process to know when to flush and when to leave bacteria alone. There may be more flushes during the summer months because the bacteria grows faster versus the winter season. District Manager Rick Sweet also mentioned that “John is going through the process of evaluating the Plant is seeing great results of doing it.” Director Guthrie mentioned that Biological Plants may have a higher risk of more accidents versus Chemical Plants because it is tricky to keep Biological Plants in balance. It is a very hard switch between Chemical and Biological. The balance has to be right and there is a period of biological die off that will raise the levels until it is back in biological balance. There was an expectation that there would be a few violations and that was not the case. The flush did not cause a violation. The exceedence of biological and bacteria was not even half of our permit limit.

Mr. Clemons stated that the Plant did report a violation on March 12th. The Plant did exceed the permit limitation for Chlorine Residual in the effluent. This may have been a result of the time the sample was taken and where the sample was taken. District Manager Sweet commented that two violations in 180 day period are allowed before the State Water Board is required to take action. The last violation occurred on April 9th, 2013. Superintendent Clemons immediately notified Katie DiSimone at the Water Board of the chlorine violation.

Chair Guerrero asked District Manager Rick Sweet to check with Celia at OCSD to look into the connection fees from OCSD.

Action: The Board received and filed the Plant Superintendent’s report.

5. MISCELLANEOUS ITEMS

There were no written communications.

6. PUBLIC COMMENT ON CLOSED SESSION

Director Guerrero asked for public comment. There being no comments, Director Guerrero closed the public comment period.

7. CLOSED SESSION

9. RETURN TO OPEN SESSION; REPORT ON CLOSED SESSION

Director Guerrero reported that the Board had met in closed session but took no reportable action.

10. ADJOURNMENT

There being no further business to come before the Board, Director Guerrero adjourned the meeting at approximately 6:48 p.m.

THESE MINUTES ARE DRAFT AND NOT OFFICIAL UNTIL APPROVED BY THE BOARD OF DIRECTORS AT A SUBSEQUENT MEETING.

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
WARRANT REGISTER REVISED
 04/02/2014 FY 2013/14

ISSUED TO	PURCHASE/SERVICE	INV. # / SERVICE PERIOD	WARRANT NO.	ACCT	ACCT BRKDN	TOTAL
ABBA PARTS	FFR #3 PUMP PARTS TO REBUILD	INVOICE #1140243, 1140244	04022014-8443	8060	11,441.00	11,441.00
ALLSTAR INDUSTRIAL SUPPLY	MISC SUPPLIES	1091	44	8030	470.61	470.61
ARAMARK UNIFORMS	EMPLOYEE UNIFORMS	3/07/14 to 3/28/14	45	7025	860.16	860.16
B&B STEEL & SUPPLY	CONVEYOR PROJECT	439818	46	8060	1,042.75	1,042.75
BRENNTAG PACIFIC, INC	PLANT CHEMICALS	BPI397499	47	8050	4,694.04	4,694.04
CHARTER	INTERNET SERVICE	MARCH	48	7011	59.99	59.99
D'ANGELO'S	PAINT	S239259	49	8060	0.00	0.00
DIAL LONG DISTANCE, INC.	LONG DISTANCE SERVICE	43477	50	7013	35.58	35.58
FASTENAL	MISC SUPPLIES	CAS147395	51	8030	99.12	99.12
HOME DEPOT	FRIDGE	STATEMENT DATE 03/21/14	52	8035	510.84	745.10
	NAIL GUN			8055	234.26	
JB DEWAR INC	VEHICLE FUEL	INVOICE #53629	53	8020	347.49	347.49
PERS	EMPLOYEE MEDICAL	NOVEMBER	54	6010	12,111.64	14,763.62
	RETIREMENT			6060	2,651.98	
POLYDYNE INC.	CLARIFLOC	868850	55	8050	5,835.10	5,835.10
PRAXAIR	CYLINDER DEMURRAGE RENTAL	48858318	56	8055	43.70	43.70
STANLEY SECURITY	ALARM UPDATED AND REPLACE BATTERY	11156189	57	7011	261.40	261.40
RABOBANK	PAYROLL TRANSFER	PPE 04-04-14	58	1016	55,000.00	55,000.00
SIMPSON AMY	PER DIEM CALPERS TRAINING	03-26-14	59	7050	35.00	35.00
USABLUBOOK	MISC SUPPLIES	254557, 254567	60	8056	283.77	283.77
VWR	SPEC CONTAINER FOR BRINE	8056974355	61	8040	22.28	22.28
WATER SPECIALTY CONSULTING SERVICES	ENGINEERING	INVOICE #5	62	7077	4,640.00	4,640.00
WOESTE JIM	CONCRETE EQUIPMENT RENTAL	MARCH	63	7032	750.00	750.00
WW GRAINGER	HAND SANITIZER DISPENSORS AND SOAP	9381443762	64	8056	585.88	857.60
	CHEMICAL PUMP	9385067054		8040	271.72	
SUB TOTAL					\$102,288.31	
PAYROLL	PPE 03-21-2014				\$24,766.55	
GRAND TOTAL					\$127,054.86	

We hereby certify that the demands numbered serially from 04022014-8443 to 04022014-8464 together with the supporting evidence have been examined, and that they comply with the requirements of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT. The demands are hereby approved by motion of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT, together with warrants authorizing and ordering the issuance of checks numbered identically with the particular demands and warrants.

BOARD OF DIRECTORS:

DATE: _____

Chairman

Board Member

Board Member

Secretary

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Operations Address:
1600 Aloha
Oceano, California 93445
(805) 489-6666

Business Address:
Post Office Box 339
Oceano, California 93445
(805) 481-6903

MEMORANDUM

DATE: February 5, 2014
TO: Board of Directors
FROM: Rick Sweet, District General Manager
SUBJECT: Brine Disposal Fee Analysis

RECOMMENDATION:

Staff recommends the Board;

Approve a rate increase for the disposal of brine from \$0.011/gal to \$0.11/gal effective January 1, 2014 and provide any comments to Staff.

FUNDING:

The income generated by the brine disposal fees is part of the Operating Fund (19) revenues.

DISCUSSION:

The District accepts brine from water treatment companies such as Rayne and Culligan for disposal at the plant. The District performs random testing of the brine as well as requires the brine hauler to sample the brine on an annual basis. The brine is not treated at the plant but rather is injected directly into the plant outfall. The District's current Brine Disposal Fee Schedule was adopted in the fiscal year 00-01. The District requires a Commercial/Industrial Waste Permit prior to accepting brine for disposal. The one time application fee is **\$425.00**, the Annual Permit Fee is **\$500.00** and the Use Fee is **\$0.011/gal**. Given the length of time since the last fee increase, staff has conducted a fee study to determine if and by how much fees could be increased to remain competitive with other brine disposal facilities.

The study collected brine disposal fee information from other wastewater treatment plants in California. To maintain consistency, testing and disposal costs were compared with facilities that have similar methods of disposal, specifically an ocean outfall. The Western Municipal Water District (WMWD) in Riverside and Santa Clara Wastewater Treatment Plant (SCWWTP) in Santa Paula meet this criteria. WMWD has a brine pipeline from Riverside to Orange County that discharges to an ocean outfall. WMWD charges a cost of **\$0.13/gal** for brine trucked in from outside of their immediate area. There is also a \$150.00 minimum fee for discharge. The brine solution is randomly tested on an annual basis. SCWWTP accepts brine waste that is tested and discharged into the wastewater treatment plant. The brine is dumped into a holding tank at a cost of **\$0.15/gal** and is randomly tested annually. In addition, both WMWD and SCWWTP require the brine generators pre-test the brine and submit results before discharging at the plant.

Attached is a copy of a January 2005 fee increase request by the SSLOCSD Staff. Based upon a review of the facilities that accept brine it is recommended that the Use Fee for accepting brine from brine generators be increased to **\$0.11/gal**. with no change in the application or permit fees.

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

RESOLUTION NO. 2014-319

A RESOLUTION TO ADOPT

A RATE INCREASE OF BRINE DISPOSAL PRICING FROM \$0.011/GALLON TO \$0.11/GALLON

WHEREAS, The Board of Directors had previously adopted the price of brine disposal at \$0.011/gallon in the Fiscal year 2000-01.

WHEREAS, District staff has conducted a fee study to determine if and by how much fees could be increased to remain competitive with other brine disposal facilities.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED by the Board of Directors, South San Luis Obispo County Sanitation District, San Luis Obispo County, California that the new rate for Brine Disposal will be \$0.11/gallon with no change in the application or permit fees, effective January 1, 2014.

Upon motion of Director _____ and seconded by Director _____

and on the following roll call vote, to wit:

Ayes:

Noes:

The foregoing resolution was passed on the 5th day of February and adopted on the 2nd day of April 2014.

Matthew Guerrero, Chair

ATTEST:

APPROVED AS TO FORM:

Rick Sweet
District Manager

Michael W. Seitz
District Legal Counsel



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Subject: Superintendent's Report

March 31, 2014

Chart 1 – Plant Data

*March. 2014	FLOW MGD	Peak MGD	INF BOD mg/L	EFF BOD mg/L	INF TSS mg/L	EFF TSS mg/L	Fecal Coli	Cl2 lbs/day
Average	2.39	3.8	386	32	408	37	40	126
High	2.61	4.4	418	44.0	438	47	240	188
Limit	5.0			40/60/90		40/60/90	2000	

*= Thru March 30, 2013

Limit – 40/60/90 represent NPDES Permit limits for the monthly average, weekly average, and instantaneous value for plant effluent BOD and TSS.

Corrective Maintenance

- Installed battery charger on emergency generator.
- Installed 110v power to SCADA system.
- Replaced autoclave in lab.
- Replaced motor on #4 influent pump.

Projects

- Poured concrete foundation for conveyor steps and for influent pump #2.

Training

- Plant staff attended a familiarization review meeting on influent pump station.
- Superintendent Clemons and Bookkeeper/Secretary Simpson attended one day of training on CalPers documentation and adjustments.

Regulatory

- On March 25th Scott of SLO County Environmental Health Services visited the Plant to review the District's Hazardous Material Business Plan and to perform a Hazardous Materials Safety Inspection. A few minor issues were documented (to be corrected and resubmitted within 30days). Overall the inspection went well.

John Clemons
Superintendent



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AGENDA REPORT

April 2, 2014

TO: Board of Directors

FROM: District Manager

SUBJECT: DISCUSSION OF PENDING STATE LEGISLATION

RECOMMENDATION:

That the Board of Directors have a general discussion regarding pending state legislation regarding water and water recycling issues.

BACKGROUND:

In January 2014 declared a drought emergency in California. Water supply in California has been a point of discussion for several decades. This year the discussions have been heightened. Much of the discussion has pertained to the possibility of a water bond. Consideration of items to be included in the water bond range from Salton Sea restoration, environmental enhancements to the Sacramento Delta, water supply improvements in the form of water storage and water recycling and a full range of water related issues. Several bills presenting bond proposals have been proposed. None of the proposals have been delivered to the governor for his consideration.

RICHARD G. SWEET, P.E.

District Manager