



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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AGENDA

BOARD OF DIRECTORS MEETING

City of Arroyo Grande, City Council Chambers
215 East Branch Street
Arroyo Grande, California 93420

Wednesday, January 07, 2015 at 6:00 P.M.

Board Members

Matthew Guerrero, Chair

Jim Hill, Director

John Shoals, Director

Agencies

Oceano Community Services District

City of Arroyo Grande

City of Grover Beach

Alternate Board Members

Mary Lucey, Director

Tim Brown, Director

Barbara Nicolls, Director

Oceano Community Services District

City of Arroyo Grande

City of Grover Beach

1. CALL TO ORDER AND ROLL CALL

2. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

This public comment period is an invitation to members of the community to present comments, thoughts or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters which are within the jurisdiction of the District. The Brown Act restricts the Board from taking formal action on matters not published on the agenda. In response to your comments, the Chair or presiding Board Member may:

- Direct Staff to assist or coordinate with you.
- It may be the desire of the Board to place your issue or matter on a future Board meeting agenda.

Please adhere to the following procedures when addressing the Board:

- Comments should be limited to three (3) minutes or less.
- Your comments should be directed to the Board as a whole and not directed to individual Board members.
- Slanderous, profane or personal remarks against any Board Member, Staff or member of the audience shall not be permitted.

Any writing or document pertaining to an open-session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the offices of the Oceano CSD, a member agency located at 1655 Front Street, Oceano, California. Consistent with the Americans with Disabilities Act (ADA) and California Government Code §54954.2, requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires

modification or accommodation in order to participate at the above referenced public meeting by contacting the General Manager or Bookkeeper/Secretary at (805) 481-6903.

3. CONSENT AGENDA

The following routine items listed below are scheduled for consideration as a group. Each item is recommended for approval unless noted. Any member of the public who wishes to comment on any Consent Agenda item may do so at this time. Any Board Member may request that any item be withdrawn from the Consent Agenda to permit discussion or to change the recommended course of action. The Board may approve the remainder of the Consent Agenda on one motion.

3A. Review and Approval of the Minutes of the December 17, 2014 Meeting

3B. Review and Approval of Warrant

4. PLANT SUPERINTENDENT'S REPORT

5. BOARD ACTION ON INDIVIDUAL ITEMS

A. ROTATION OF DISTRICT BOARD MEETING LOCATION

Staff recommends the Board have a discussion regarding Board meeting location and direct staff to take appropriate action.

B. ELECTION OF OFFICERS

Staff recommends the Board elect a Chair and a Vice-Chair for the 2015 calendar year.

6. MISCELLANEOUS ITEMS

A. Miscellaneous Oral Communications

B. Miscellaneous Written Communications

7. ADJOURNMENT

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

City of Arroyo Grande, City Council Chambers
215 East Branch Street
Arroyo Grande, California 93420

Minutes of the Meeting of Wednesday December 17, 2014
6:00 P.M.

1. CALL TO ORDER AND ROLL CALL

Present: Chair Matthew Guerrero, Oceano Community Services District; Director John Shoals, City of Grover Beach; Director Jim Hill, City of Arroyo Grande

District Staff in Attendance: Mike Seitz, District Counsel; Rick Sweet, District Manager; John Clemons, District Superintendent; Shannon Sweeney, District Engineer; Amy Simpson, District Bookkeeper/Secretary

2. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

Director Guerrero opened the public comment period.

Tim Brown requested that the fine be settled out of court. Strong feeling that there was a conflict of interest with John Wallace acting as the District Administrator and District Engineer. He suggests that the District talk to SDRMA regarding John Wallace letting the insurance lapse. Asks that the Board to consider the audit specific issue of relationship between John Wallace and Arroyo Grande Consultants.

Otis Page feels there should be an audit to get the facts.

Julie Tacker mentioned that the Arroyo Grande Consulting Firm belongs to Tony Ferrara. She handed out a copy of her opinion piece in Calcoast news. Points out that there may still be missing boxes. Believes the fact that Wallace purged District documents after he no longer worked for the District is a great cause for the audit.

Jeff Edwards spoke of the Zone 1/1A meeting. He spoke of Public Works study's for new flap gates. He believes the Plant should be moved upstream.

Tim Brown asked the Board to investigate a rumor that a members of the District used a District vehicle to drive to drinking establishment and was involved in an accident.

Patty Welsh, also asked for an audit to find out what went wrong and make sure it does not happen again. Does not want the same attorney that was originally used to fight the fine.

Brad Snook, gave his opinion on the audit. Recommends having an investigation instead of an audit.

Ron Holdt, gave his opinion on the forensic audit. He also spoke about Closed Session and wants to know what can and cannot be revealed to the public.

Otis Page, let the public know that sworn testimony is the difference between a forensic audit and an investigation.

Patty Price, allegations either need to be proven or dismissed. Prove that they are so or prove that they aren't so. Clear the names or hold those responsible for their actions.

3. CONSENT AGENDA

3A. Review and Approval of the Minutes of the November 05, 2014 meeting

Action: 3A was broken out and approved by Matthew Guerrero

3B. Review and Approval of Amended Warrants

Seitz commented that the legal warrants show October and November. This was amended to show November only. The amended warrants show a reimbursement for litigation which was actually an outside consulting with an attorney that helped while Seitz was out of town.

Chair Guerrero restated Jeff Edwards comment that when looking at new sites, advise the Board to make sure the satellite plant be large enough to handle all of District needs as permitting may be a problem being in a flood plane.

Adamski, Moroski and Madden is retained to represent the District in a lawsuit against US Energy involving an installation of some equipment at the plant.

The Schindler Law Group represents the District in a lawsuit against SDRMA to recover all of the defense costs associated with the ACL.

Action: 3B.C.D. Were approved unanimously as amended.

4. PLANT SUPERINTENDENT'S REPORT

Action: The Board received and filed the Plant Superintendent's report.

5. BOARD ACTION ON INDIVIDUAL ITEMS:

A. Cell Phone Policy

Action: The Board approved to adopt this cell phone policy as presented in Option 1 unanimously.

6. MISCELLANEOUS COMMUNICATIONS

Chair Guerrero let the public know that they are reading the communications coming in.

7. PUBLIC COMMENT ON CLOSED SESSION

Mr. Seitz spoke on the subject that Counsel Member Brown brought up in public comment. Brown mentioned a \$300,000 proposed offer that was made to the District and the District refused it. Seitz let the public know that settlements are confidential and does not know where the public got this information. The District was never offered a \$300,000 settlement and the District has offered to settle for substantially higher.

Brad Snook would like to have a way to anonymously submit information to the auditor in regards to the Forensic Audit. He wants to make sure the ACL is settled as quickly as possible and that the redundancies are put into place.

Julie Tacker also feels Whistle Blower protection is prudent. Wants to know if the Board ever considered suing the county?

Jeff Edwards asks who else might be named in the siting of the lawsuit in closed session. The goal is not to win the lawsuit. It is a fairly standard way to enter into negotiating a settlement. He would ask that the contract with Downey Brand be amended to deal with the step of negotiating a settlement. It should be a contingency contract.

Debbie Peterson would like to see the financial reserves not used to defend former administrators and Board members. Would it be possible to settle without having to sue? Asked about the process of sending in questions to the Board members. Brown Act understanding is that should the Board all agree, they would be at liberty to discuss what decisions were made in closed session.

7:02pm the Board went into closed session.

9. CLOSED SESSION

Mr. Seitz let the public know that the second defendant is the Regional Board.

SSLOCSD v California State Water Resources Control Board et.al. SLOCSC # 14 CV 0596

The Board gave direction to pursue settlement in as expeditious manner as possible.

The Board asked Mr. Seitz to mention that there is a second lawsuit against SDRMA to recover all the fees and costs. The Schindler Law Group is representing the District. This is presently in litigation.

The Board did go through the public questions. The information regarding the 2010 spill and the audit will be on the agenda the second meeting in January. A presentation of what the Board has to share about the spill and an audit discussion will take place. The Board will show what has been done over the last year in regards to the audit.

9. ADJOURNMENT

There being no further business to come before the Board, Director Guerrero adjourned the meeting at approximately 8:22 p.m.

THESE MINUTES ARE DRAFT AND NOT OFFICIAL UNTIL APPROVED BY THE BOARD OF DIRECTORS AT A SUBSEQUENT MEETING.

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
WARRANT REGISTER
01/07/2015 FY 2014/15

| ISSUED TO | PURCHASE/SERVICE | INV. # / SERVICE PERIOD | WARRANT NO. | ACCT | ACCT BRKDN | TOTAL |
|----------------------------------|----------------------------|-------------------------|-------------|---------|---------------|---------------|
| ALLIED ADMINISTRATORS | DENTAL INSURANCE | JANUARY | 010715-9101 | 6025 | 1,149.69 | 1,149.69 |
| AMIAD WATER SYSTEMS | EQUIPMENT MAINTENANCE | 7300018218 | 02 | 8030 | 82.28 | 82.28 |
| ARAMARK | UNIFORMS | 12/19/14 12/26/14 | 03 | 7025 | 531.62 | 531.62 |
| B&B STEEL & SUPPLY | EQUIPMENT MAINTENANCE | 461692 | 04 | 8030 | 38.57 | 38.57 |
| BRENTAG PACIFIC, INC. | CHEMICALS | BPI481822 | 05 | 8050 | 5,493.23 | 5,493.23 |
| CALIFORNIA ELECTRIC SUPPLY | HOUSEHOLD | 590135, 590977, 590957 | 06 | 8035 | 1,103.82 | 1,103.82 |
| CCAC | SEMINARS | SIMPSON | 07 | 7050 | 200.00 | 200.00 |
| CDW-G | EMPLOYEE COMPUTER PURCHASE | ARIAS | 08 | 1066 | 1,461.08 | 1,461.08 |
| CHARTER | INTERNET AND TELEPHONE | JANUARY | 09 | 7011 | 288.31 | 288.31 |
| CITY NATIONAL BANK | COGENERATION | #354 | 10 | 20-7096 | 37,398.30 | 37,398.30 |
| FASTENAL | EQUIPMENT SUPPLIES | CAS1410930 | 11 | 8030 | 162.33 | 162.33 |
| GRAINGER | SAFETY SUPPLIES/HOUSEHOLD | 9619068613, 9619068621 | 12 | 8035 | 273.96 | 273.96 |
| HAVOC INDUSTRIAL & SAFETY SUPPLY | EQUIPMENT MAINTENANCE | 1077 | 13 | 8030 | 204.36 | 204.36 |
| HELLEN STRAINER COMPANY | UNPAID SALES TAX 2006 | 178461, 178511, 178576 | 14 | 8030 | 1,032.10 | 1,032.10 |
| I.I. SUPPLY | SAFETY SUPPLIES | 28799 | 15 | 8056 | 97.94 | 97.94 |
| JB DEWAR INC | VEHICLE FUEL AND OIL | 75557 | 16 | 8020 | 195.86 | 195.86 |
| JIM HILL | BOARD SERVICE | DECEMBER | 17 | 7075 | 200.00 | 200.00 |
| JOHN SHOALS | BOARD SERVICE | DECEMBER | 18 | 7075 | 200.00 | 200.00 |
| MATTHEW GUERRERO | BOARD SERVICE | DECEMBER | 19 | 7075 | 200.00 | 200.00 |
| MCMASTER CARR | EQUIPMENT MAINTENANCE | 19341150 | 20 | 8030 | 745.67 | 745.67 |
| PAPE | EQUIPMENT MAINTENANCE | 7349866 | 21 | 8030 | 447.42 | 447.42 |
| PG&E | ELECTRIC | NOV 9 TO DEC 9 | 22 | 7091 | 11,206.74 | 11,206.74 |
| SAN LUIS POWERHOUSE | EQUIPMENT MAINTENANCE | 33798 | 23 | 8030 | 1,433.57 | 1,433.57 |
| SIEMENS | EQUIPMENT REPLACEMENT | 5567849973 | 24 | 26-8061 | 4,634.16 | 4,634.16 |
| SM TIRE | EQUIPMENT MAINTENANCE | 582653 | 25 | 8030 | 202.40 | 202.40 |
| SPRINT | TELEPHONE | NOVEMBER | 26 | 7013 | 70.52 | 70.52 |
| STATE FUND | WORKER'S COMPENSATION | JANUARY | 27 | 6080 | 7,232.67 | 7,232.67 |
| UNITED RENTALS | EQUIPMENT RENTAL | TRUNK SEWER MAINTENANCE | 28 | 26-8015 | 456.14 | 456.14 |
| USA BLUEBOOK | SAFETY SUPPLIES | MULTIPLE INVOICES | 29 | 8056 | 370.13 | 1,823.56 |
| | EQUIPMENT MAINTENANCE | 539121 | | 8030 | 1,453.43 | |
| VAREC | EQUIPMENT MAINTENANCE | 12885 | 30 | 8030 | 4,410.00 | 4,410.00 |
| VWR | LAB SUPPLIES | MULTIPLE INVOICES | 31 | 8040 | 268.60 | 268.60 |
| WEF | MEMBERSHIP | ROMHILD | 32 | 7050 | 272.00 | 272.00 |
| SUB TOTAL | | | | | \$ 83,516.90 | 83,516.90 |
| SO. SLO CO. SANITATION DISTRICT | PAYROLL REIMBURSEMENT | 12.12.14 12.26.14 | 33 | 1016 | \$ 52,298.56 | 52,298.56 |
| | CALPERS RETIREMENT | | 34 | 6060 | 5,829.86 | 23,420.52 |
| | CALPERS HEALTH | | | 6010 | 17,590.66 | |
| GRAND TOTAL | | | | | \$ 159,235.98 | \$ 159,235.98 |

We hereby certify that the demands numbered serially from 010715-9101 to 010715-9134 together with the supporting evidence have been examined, and that they comply with the requirements of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT. The demands are hereby approved by motion of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT, together with warrants authorizing and ordering the issuance of checks numbered identically with the particular demands and warrants.

BOARD OF DIRECTORS:

DATE: _____

Chairman

Board Member

Board Member

Secretary

Subject: Superintendent's Report

December 30, 2014

Chart 1 – Plant Data

| December* 2014 | INF Flow MGD | Peak Flow MGD | INF BOD mg/L | EFF BOD mg/L | INF TSS mg/L | EFF TSS mg/L | Fecal Coli | Cl2 lbs/day | BOD REM Eff. % |
|---------------------------------|--------------------|---------------------|--------------------|--------------------|--------------------|--------------------|---------------|----------------|----------------------|
| Average | 2.35 | 3.8 | 419 | 29.9 | 422 | 38.9 | 126 | 222 | 92.82 |
| High | 2.57 | 4.5 | 468 | 35.4 | 446 | 48.0 | 1700 | 438 | |
| Limit | 5.0 | | | 40/60/90 | | 40/60/90 | 2000 | | 80 |
| 1 st Half CY 2014 | | | | | | | | | |
| Average | 2.37 | 3.8 | 390.7 | 27.9 | 404 | 33.5 | 66 | 151 | 92.85 |
| High | 3.24 | 4.8 | 540 | 34.1 | 560 | 46.5 | 1600 | 500 | |

- * = Plant data through December 30th.

Limit – 40/60/90 represent NPDES Permit limits for the monthly average, weekly average, and instantaneous value for plant effluent BOD and TSS.

Maintenance

- Installed new meter at brine station. Also installed 2”, 3”, and 4” couplings at brines station.
- Repaired natural gas line leak at main building.
- Installed new chemical wash pumps on ORP probes at CCT.
- Made cover for brine flowmeter.
- Replaced bisulfite ORP probe at CCT.
- Repaired sludge line leak at splitter box.
- Located and repaired ruptured waterline near Primary Clarifier #1.
- Re wired Water Champ at CCT.

Call outs

- 12/25/14 – Wet well low – Low level float false alarm.

Miscellaneous

- Employed Garing, Taylor, and Associates to inspect structural integrity at our A.G. sewer bridge. Recommendations are currently being considered.
- Staff attended a training session on the District's Sexual Harassment Policy.

- Staff attended a Plant familiarization session for the Preliminary Treatment Process at the headworks.
- Staff conducted Plant Tour for Director Jim Hill, Mrs, L. Hill, A. G City Council Member Tim Brown, and Patty Welsch.

Best regards,

John Clemons
Superintendent



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Staff Report

To: Board of Directors
From: Richard Sweet, District Manager
Date: January 7, 2015

Subject: Rotation of District Board Meeting Location

Recommendation:

That the Board discusses future Board meeting locations and direct staff to take appropriate action.

Background:

Prior to 2014, the District had rotated its meeting location every six months between the Arroyo Grande City Council Chambers and the Oceano Community Services District (OCSD) Board Room. At the December 18, 2013 SSLOCSD Board meeting, the Board decided to not rotate meeting locations to the OCSD Board Room and remain at the Arroyo Grande City Council Chambers for the present. The Board directed staff to bring this item before them for their consideration at a future date.

Discussion:

District staff was contacted by Arroyo Grande City personnel and was asked as to the present disposition of the meeting rotation policy. It was determined that this item would be brought to the Board for their decision.

Options:

1. Choose to keep the SSLOCSD Board meetings at the Arroyo Grande City Council Chambers.
2. Choose to once again commence with a six-month meeting location rotation cycle and direct staff to coordinate moving the Board meetings to the OCSD Board Room through June of 2015.

Richard Sweet, PE
District Manager



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Staff Report

To: Board of Directors
From: Richard Sweet, PE, District Manager
Date: January 7, 2015

Subject: **ELECTION OF BOARD OFFICERS**

RECOMMENDATION:

That the South San Luis Obispo County Sanitation District (SSLOCSD) Board of Directors elects a Chair and Vice-Chair for the 2015 Calendar Year.

BACKGROUND

Annually the SSLOCSD Board elects its officers for a one-year term. The positions to be filled are that of Chair and Vice-Chair. The Oceano Community Services District representative Mathew Guerrero presently holds the position of Chair. The position of Vice-Chair is presently vacant.

DISCUSSION:

None.

Richard G. Sweet, PE
District Manager