

## **SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT**

OCSD Board Room  
1655 Front Street  
Oceano, California 93445

Minutes of the Meeting of Wednesday July 06, 2016  
6 P.M.

### **1. CALL TO ORDER AND ROLL CALL**

Present: Chairman John Shoals, City of Grover Beach; Director Mary Lucey, Oceano Community Services District; Director Tim Brown, City of Arroyo Grande

District Staff in Attendance: Gerhardt Hubner, District Administrator; Gilbert Trujillo, District Legal Counsel; Amy Simpson, District Secretary/Bookkeeper; Plant Superintendent, John Clemons

### **2. FLAG SALUTE**

### **3. AGENDA REVIEW**

### **4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

Chairman Shoals opened the public comment period.

Julie Tacker would like to see the District do the FOG inspections for the cities of Arroyo Grande and Grover Beach. She was disappointed to not see a Closed Session Item on the agenda.

Linda Austin commented on the last meeting. Specifically, she attempts to belittle and embarrass the Oceano representative made by a member of the public. She asks that the Board cut off people humiliating Board members. She also said she is very happy with Gerhardt Hubner as the new Administrator. She is impressed with his performance of staff reports. She asks that the attempts to slap new Administrator stop. She trusts the Board judgement in the hiring of the Administrator.

Chairman Shoals closed the public comment period.

### **5. CONSENT AGENDA**

**5A. Approval of Minutes of Meeting of June 01, 2016**

**5B. Approval of Minutes of Meeting of June 15, 2016**

**5C. Approval of Warrants**

District Administrator Hubner announced two changes to the Consent Agenda. The changes are:

5A. Minutes of June 01, 2016. Under Comments Not Appearing on the Agenda; Linda Austin's comment referred to the citizens of Grover City, not Arroyo Grande.

5C. Warrant Register for July 6, 2016. Warrant No. 070616-1411 has a zero balance. This warrant will show on the July 20<sup>th</sup> W/R under the Bank of the West charges.

Chairman Shoals opened the public comment period.

Julie Tacker commented on the Downey Brand warrant.

Chairman Shoals closed public comment.

**Motion:** Director Brown made a motion to approve the Consent Agenda with the corrections to the Minutes of June 1 and the Warrant Register.

**Second:** Director Lucey

**Action:** Approved unanimously by roll call vote

## 6. DISTRICT ADMINISTRATOR AND PLANT SUPERINTENDENT'S REPORT

District Administrator Hubner presented the first part of this report.

Superintendent Clemons did the second part of the report. He did report a minor TSS violation and explained staff efforts to correct the issue.

Director Lucey suggested that the violation may be a chemical from the RV's considering that it is a reoccurring pattern every year at this time.

Chairman Shoals opened the item to public comment.

Julie Tacker commented on the District Administrator and Superintendent Report.

Chairman Shoals closed the public comment period.

**Action:** The Board received and filed this report.

## 7. ACTION ITEMS:

### 7A. HEATING, VACUUM AND AIR CONDITIONING (HVAC) DUCTWORK REPAIRS AT THE DISTRICT'S ADMINISTRATION/CONTROL BUILDING

7A and 7C were presented together.

District Administrator Hubner and Plant Superintendent Clemons presented these items together. The Board had a brief discussion.

There being no public comment, Chairman Shoals closed the public comment period.

**Motion:** Director Brown made a motion to authorize the District Administrator to enter into an agreement with Knecht's Heating and Plumbing Inc. in the amount of \$18,591 for the repair of HVAC ducting in the Administration/Control Building.

**Second:** Director Lucey

**Action:** Approved unanimously by roll call vote.

### 7C. BATHROOM REPAIRS IN DISTRICT'S ADMINISTRATION/CONTROL BUILDING

**Motion:** Director Lucey made a motion to authorize the District Administrator to enter into an agreement in the amount of \$10,200 with Central Coast Plumbing for the replacement of the urinal and repair of ruptured pipes in the men's restroom at the District's Administration/Control Building.

**Second:** Director Brown

**Action:** Approved unanimously by roll call vote.

The Board also directed staff to investigate the women's bathroom repairs and receive a quote if needed.

**7B. ACQUISITION OF AUTOMATED (EIGHT INCH) VALVE TO SUPPORT THE DISTRICT'S GRIT REMOVAL PROJECT**

District Administrator Hubner presented this report.

**Motion:** Director Brown made a motion to authorize the District Administrator to purchase an electric actuator valve in the amount of \$12,450 for the process water return line from the secondary clarifier to the headworks.

**Second:** Director Lucey

**Action:** Approved unanimously by roll call vote.

**7D. RESOLUTION NO. 2016-354 – ADOPTION OF THE SAN LUIS OBISPO COUNTY INTEGRATED REGIONAL WATER MANAGEMENT PLAN (IRWMP) AND APPROVAL OF THE DISTRICT'S PARTICIPATION AS A IRWMP PROGRAM PARTICIPANT.**

District Administrator Hubner introduced this report. Mr. Mladen Bandov, a representative from the County of San Luis Obispo Public Works was there to give a power point presentation detailing the IRWM's program.

Director Brown asked how the distribution of grants works.

Mr. Bandov replied that the grants are competitive within the county. The IRWM reviews the projects and distributes the grant money.

Director Lucey asked if the District would be considered an underserved community. Grover Beach and Oceano are considered underserved, but Arroyo Grande is not. Would this Sanitation District qualify to use the money for the underserved communities?

Mr. Bandov replied that the District would have to prove how much of the funding would go to the disadvantaged community.

Director Shoals asked the fiscal considerations for participating in the meetings.

Administrator Hubner replied that it would be staff time going to the meetings once a month.

Chairman Shoals opened the item to public comment.

Julie Tacker gave public comment.

Chairman Shoals closed the item to public comment.

**Motion:** Director Brown made a motion to adopt Resolution No. 2016-354, which adopts the San Luis Obispo County (SLO County) Integrated Regional Water Management Plan; directed the District's Administrator to sign the Memorandum of Understanding; and directed the District's Administrator to file a Notice of Exemption.

**Second:** Lucey

**Action:** Approved unanimously by roll call vote.

There being no further business to come before the Board, Chairman Shoals adjourned the meeting at approximately 7:24 p.m.

***THESE MINUTES WERE APPROVED BY THE BOARD OF DIRECTORS AT THE MEETING OF JULY 20, 2016.***