

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

OCSD Board Room
1655 Front Street
Oceano, California 93445

Minutes of the Meeting of Wednesday July 20, 2016
6 P.M.

1. CALL TO ORDER AND ROLL CALL

Present: Director Barbara Nicolls, City of Grover Beach; Acting Chair Mary Lucey, Oceano Community Services District; Director Tim Brown, City of Arroyo Grande

District Staff in Attendance: Gerhardt Hubner, District Administrator; Gilbert Trujillo, District Legal Counsel; Amy Simpson, District Secretary/Bookkeeper; John Clemons, Plant Superintendent

2. FLAG SALUTE

3. AGENDA REVIEW – Accepted as presented.

4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

There was no public comment on items not appearing on the agenda.

5. CONSENT AGENDA

5A. Approval of Minutes of Meeting of July 06, 2016

5B. Approval of Warrants

District Administrator noted that the two highlighted items on the Warrant Register will be Board Action Items tonight. The Board will consider those items when they are taken up.

Acting Chair Lucey opened the public comment period.

Julie Tacker commented on the legal counsel warrant.

Acting Chair Lucey closed public comment.

Motion: Director Brown made a motion to approve the Consent Agenda with the exception of the two Action Items highlighted on the Warrant Register.

Second: Director Nicolls

Action: Approved unanimously by roll call vote.

6. DISTRICT ADMINISTRATOR AND PLANT SUPERINTENDENT'S REPORT

District Administrator Hubner presented the first part of this report.

Superintendent Clemons presented the second part of the report. He did report that the plant is operating in compliance.

Acting Chair Lucey opened the item to public comment.

Julie Tacker commented on the District Administrator and Superintendent Report.

Acting Chair Lucey closed the public comment period.

Action: The Board received and filed this report.

7. ACTION ITEMS:

7A. AUTHORIZATION TO SUBMIT PAYMENT TO CALIFORNIA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM (CalPERS) AS ANNUAL LUMP SUM PAYMENT VS. MONTHLY AS A COST SAVING MEASURE

Staff recommended the Board of Directors authorize the District Administrator to submit a lump sum annual payment to CalPERS in the amount of \$41,854.

Acting Chair Lucey opened the item to public comment.

Julie Tacker commented on this item.

Acting Chair Lucey closed the public comment period.

Motion: Director Nicolls made a motion to authorize the District Administrator to submit a lump sum annual payment to CalPERS in the amount of \$41,854.

Second: Director Brown

Action: Approved unanimously by roll call vote.

7B. AUTHORIZATION TO UTILIZE THE PREPAYMENT OPTION ON THE LOAN FOR DISTRICT'S COGENERATION UNIT

Staff recommended the Board of Directors authorize the District Administrator to submit prepayment of \$73,750.05 on the loan for the District's Cogeneration Unit.

Director Tim Brown asked if other vendors could come in and use any of the original unit or if there was any salvage or depreciation value in the unit.

Acting Chair Lucey did not feel it was a great value to save only a small percentage in prepaying. She asked about refinancing the loan.

Acting Chair Lucey opened the item to public comment.

Julie Tacker gave public comment.

Acting Chair Lucey closed the public comment period.

Motion: Director Brown made a motion to authorize the District Administrator to submit prepayment of \$73,750.05 on the loan for the District's Cogeneration Unit to save rate payers \$1,046.55.

Second: Director Nicolls

Action: Approved unanimously by roll call vote.

7C. NOMINATION FOR MAIL IN BALLOT FOR CALIFORNIA SPECIAL DISTRICTS ASSOCIATION 2016 BOARD ELECTIONS

Staff asked for direction from the Board of Directors whether to proceed with

options to either: 1) nominate one candidate, and complete and submit the mail in ballot for the CSDA's 2016 Board Election, 2) no action, or 3) create a subcommittee of one Board member to consider a candidate and provide a recommendation at future Board meeting.

Acting Chair Lucey shared her experience with Anthony Kalvans and is in favor of nominating him for the position.

Acting Chair Lucey opened the item to public comment.

Julie Tacker gave public comment.

Acting Chair Lucey closed the public comment period.

Motion: Acting Chair Lucey made a motion to submit the mail in ballot for the CSDA Board nominating Anthony Kalvans.

Second: Director Brown

Action: Approved unanimously by roll call vote.

7D. APPROVAL TO SELECT FIRM AND EXECUTE A CONTRACT TO PERFORM PROFESSIONAL AUDITING SERVICES FOR THE DISTRICT'S 2015-16 FINANCIAL AUDIT

Staff introduced the item, provided the background process for obtaining proposals, the review and selection process.

Acting Chair Lucey opened the item to public comment.

Julie Tacker gave public comment.

Acting Chair Lucey closed the public comment period.

Motion: Director Brown made a motion to approve the selection of Glenn Burdette Attest Corporation to perform the District's 2015-2016 Financial Audit,

Second: Director Nicolls

Action: Approved unanimously by roll call vote.

Motion: Director Nicolls made a motion to authorize the District Administrator to sign and execute a professional contract with this firm in the amount of \$11,500 and to transfer funds in the amount of \$1,500 from the District's Contingency account to cover the remaining contractual amount.

Second: Director Brown

Action: Approved unanimously by roll call vote.

Director Brown made a personal request for the District Administrator's resume.

There being no further business to come before the Board, Acting Chair Lucey adjourned the meeting at approximately 7:02 p.m.

THESE MINUTES WERE APPROVED BY THE BOARD OF DIRECTORS AT THE MEETING OF SEPTEMBER 07, 2016.