

**SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT**

OCSD Board Room  
1655 Front Street  
Oceano, California 93445

Minutes of the Meeting of Wednesday August 17, 2016  
6 P.M.

**1. CALL TO ORDER AND ROLL CALL**

Present: Chairman John Shoals, City of Grover Beach; Director Mary Lucey, Oceano Community Services District; Director Jim Hill, City of Arroyo Grande

District Staff in Attendance: Gerhardt Hubner, District Administrator; Gilbert Trujillo, District Legal Counsel; John Clemons, Plant Superintendent

**2. FLAG SALUTE**

**3. AGENDA REVIEW** – Accepted as presented.

**4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

Chairman Shoals opened the public comment period.

Stella Lopez has questions regarding her Sanitation bill. The board directed Mr. Hubner to take her information and follow up with her questions.

Ron Holt thanked everybody for the final resolution with the State Water Board litigation and requested more board members be added to the board of directors.

Beatrice Spencer thanked the firefighters for working so hard on all the fires around California. She also mentioned she had reached out to Gregg Davidson of NBS Consultants regarding a property with an incorrect parcel number. She let the Board know he had gotten back to her and explained that the address belonged to a property management office for a mobile home park and that they have corrected the addresses.

Chairman Shoals closed the Public Comment.

**5. CONSENT AGENDA**

**5A. Approval of Minutes of Meeting of July 20, 2016**

**5B. Approval of Minutes of Meeting of August 03, 2016**

**5C. Approval of Warrants**

Director Hill pulled the minutes of both meetings. He requested the minutes give a brief discussion of public comment, what was said or if the person spoke in favor or opposed to a certain item. He also stated that the vote needs to be fully recorded to show how each director voted or if the vote carried unanimously.

Chairman Shoals opened the public comment period.

There being no public comment, Chairman Shoals closed public comment.

Chairman Hill requested more of an itemized description on the warrants.

District Administrator Hubner clarified that the August 3, 2016 minutes contained more detail as the Board had directed vs. July 20, 2016 minutes.

**Motion:** Director Lucey made a motion to accept the warrants as presented.

**Second:** Director Hill

**Action:** Approved unanimously by roll call vote.

The minutes of July 20th and August 3rd will be brought back at the meeting of September 7, 2016

## **6. DISTRICT ADMINISTRATOR AND PLANT SUPERINTENDENT'S REPORT**

District Administrator Hubner presented the first part of this report. He highlighted current projects and gave updates on each project.

Superintendent Clemons presented the second part of the report discussing plant numbers and operations.

Chairman Shoals recommended having a future discussion on power outages at the plant.

Director Hill and Chairman Shoals requested the attachments to the Coastal Commission response be given on a flash drive to all Board members and that a link to these attachments be put on the District website.

Chairman Shoals opened the item to public comment.

There being no public comment, Chairman Shoals closed the public comment period.

**Action:** The Board received and filed this report.

## **7. ACTION ITEMS:**

### **7A. FISCAL YEAR 2015/16 FOURTH (4th) QUARTER BUDGET PERFORMANCE REVIEW**

District Administrator Hubner gave a power point presentation where he showed the fourth quarter end of year revenues, expenses and fund balances.

**Action:** The Board received and filed this report.

### **7B. CONSIDERATION OF RESOLUTION NO. 2016-355, AMENDING THE DISTRICT'S CONFLICT OF INTEREST CODE**

District Administrator Hubner gave a verbal report on this item.

Chairman Shoals opened the item to public comment.

There being no public comment, Chairman Shoals closed the public comment period.

**Motion:** Director Lucey made a motion to adopt Resolution No. 2016-355, including Appendix A and B.

**Second:** Director Hill

**Action:** Approved unanimously by roll call vote.

There being no further business to come before the Board, Chairman Shoals adjourned

the meeting at approximately 6:54 p.m.

***THESE MINUTES ARE WERE APPROVED BY THE BOARD OF DIRECTORS AT THE MEETING OF SEPTEMBER 07, 2016.***