

**SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT RESOLUTION
RESOLUTION NO. 2016-348**

A RESOLUTION ADOPTING THE 2016/2017 FISCAL YEAR BUDGET

WHEREAS, The District is required, pursuant to State codes, to designate a financial budget for its expenditures and revenues; and

WHEREAS, such budgeting requires that proper methods be used for the acquisition and disbursements of District monies; and

WHEREAS, the District desires to make known its planned activities and associated costs for the 2016-17 fiscal year.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED by the Board of Directors, South San Luis Obispo County Sanitation District, San Luis Obispo County, California, as follows:

That the proposed budget entitled, "South San Luis Obispo County Sanitation District, Fiscal Year Budget 2016-17 be adopted.

That the final budget be administered as established by past policies and practices.

Upon motion of Director Hill and seconded by Director Lucy and on the following roll call vote to wit:

AYES: John Shoals, Jim Hill, Mary Lucy

NOES: X

ABSENT: X

the foregoing resolution was passed and adopted this day of June 15, 2016.



John Shoals
Chair

ATTEST:



Gerhardt Hubner
District Administrator

APPROVED AS TO FORM:



District Legal Counsel



**SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
FY 2016/17 Budget
Consolidated**

	Fund 19 Fund	Fund 20 Fund	Fund 26 Fund	FY 2016/17 Total
Revenues				
Gross Revenues				
Service Charges and Fees	4,209,000			4,209,000
Connection Fees		66,000		66,000
Interest	10,000	6,000		16,000
Other Revenues	238,200			238,200
Grant Reimbursement		115,800		115,800
Total Revenues	4,457,200	187,800		4,645,000
Expenditures & Other Uses				
Operating Expenditures				
Salaries and Wages	798,200			798,200
Employee Benefits and Other Personnel Costs	499,500			499,500
Permits, Fees and Licenses	25,000			25,000
Communications	16,000			16,000
Computer Support	15,000			15,000
Administrative Costs	136,000			136,000
Professional Services	414,500			414,500
Disposal Services	55,000			55,000
Utilities	163,000			163,000
Maintenance, Tools & Replacements	252,500			252,500
Materials, Services and Supplies	228,000			228,000
Training, Education & Memberships	43,000			43,000
Total Operating Expenditures	2,645,700			2,645,700
Other Charges				
ACL Penalty	1,100,000			1,100,000
Cogen EISA - Debt Principal and Interest		76,000		76,000
Contingency	100,000			100,000
Total Other Charges	1,200,000	76,000	0	1,276,000
Capital Replacement/Maintenance				
Capital Outlay				
Capital Equipment	51,500	2,307,700	946,200	3,305,400
Total Capital Outlay	51,500	2,307,700	946,200	3,305,400
Other Financing Sources & Uses				
Transfers Out (In)	561,200		561,200	0
Total Other Financing Sources & Uses	561,200			
Beginning Cash Balance Used for Funding	1,190,000	4,015,000	385,000	5,590,000
Net Change (Deficit)	1,188,800	1,819,100	0	3,007,900

**SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
FY 2016/17 BUDGET**

		FY 16/17 Approved Budget	
Fund 19 - Operating Fund			
19-4005 Beginning Fund Balance		1,190,000	
Revenues			
Gross Revenues			
Service Charges and Fees			
19-4015	Arroyo Grande Services	2,007,000	
19-4022	Grover Beach Services	1,492,000	
19-4035	OCSD Services	668,000	
19-4040	Other Service Income	8,000	
19-4045	School Services	34,000	
Total Service Charges and Fees		4,209,000	
19-5015	Interest	10,000	
Total Interest		10,000	
Other Revenues			
19-4050	Brine Disposal Service	190,000	
19-4055	Lease (AT&T)	27,500	
19-5020	Other Reimbursements	0	
19-5023	FOG Reimbursement	500	
19-4040	Pismo Reimbursement for Ocean Outfall	20,200	
Total Other Revenues		238,200	
Total Revenues		4,457,200	
Fund 19 Total Operating Revenue		5,647,200	
Expenditures & Other Uses			
Salaries and Wages			
19-6030	Plant Operators	575,000	
19-6035	Student Interns	12,000	
19-6040	Bookkeeper/Secretary	57,000	
19-6045	District Administrator	154,200	
Total Salaries and Wages		798,200	

**SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
FY 2016/17 BUDGET**

Fund 19 - Operating Fund		FY 16/17 Approved Budget	
Employee Benefits and Other Personnel Costs			
19-6010	Medical Insurance	210,000	
19-6025	Dental Insurance	15,000	
19-6050	Social Security & Medicare	55,000	
19-6055	State Disability Insurance	3,500	
19-6060	State Retirement	90,000	
19-6075	Medical Reimbursement	4,500	
19-6080	Worker's Compensation	60,000	
19-6065	Unfunded Liability	44,000	
19-6090	Payroll Process Fee	3,500	
19-6095	Unemployment Reimbursement	14,000	
19-7025	Employee Uniforms	14,000	
Total Employee Benefits and Other Personnel Costs		499,500	
Permits, Fees and Licenses			
19-7068	Permit Fees	25,000	
Total Permits, Fees and Licenses		25,000	
Communications			
19-7011	Comm (Alarm, Web Hosting)	4,000	
19-7013	Communications - Telephone and Internet	7,000	
19-7014	Communications - Cell Phones	5,000	
Total Communications		16,000	
Computer Support			
19-7015	Office Equipment/Computer/GIS	15,000	
Total Computer Support		15,000	
Administrative Costs			
19-6085	Temporary Labor Services	15,000	
19-7005	Advertisements/Legal & Recruit	10,000	
19-7040	Admin. Office Space	15,000	
19-7043	Insurance Liability - Auto	30,000	
19-7069	LAFCO Budget Share	13,000	
19-7095	Zone 1/1A Property Tax	30,000	
19-8045	Office Supplies and Expense	8,000	
19-8056	Safety Supplies/H&S Exam	15,000	
Total Administrative Costs		136,000	

**SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
FY 2016/17 BUDGET**

Fund 19 - Operating Fund		FY 16/17 Approved Budget	
Professional Services			
19-7070	Prof Services - Outside Counsel/Litigation	20,000	
19-7060	Prof Services - Ocean Outfall Maintenance	40,000	
19-7071	Prof Services - Attorney Fee	96,000	
19-7072	Prof Services - Auditing	10,000	
19-7073	Prof Services - AG Billing	22,000	
19-7074	Prof Services - OCSD Bill	20,000	
19-7075	Prof Services - Board Members	7,500	
19-7065	Prof Services- Source Control Program	15,000	
19-7076	Prof Services - Human Resources	25,000	
19-7077	Prof Services - Engineering	50,000	
19-7078	Prof Services - Chemical Analysis	15,000	
19-7079	Prof Services - Records Mngt	10,000	
19-7080	Prof Services - AGP Video	20,000	
19-7081	Prof Services - GB Bill	22,000	
19-7082	Prof Services - Computer Support	12,000	
19-7083	Prof Services - Fiscal Services	10,000	
19-7088	Prof Services - Strategic Planning	20,000	
Total Professional Services Cost		414,500	
Disposal Services			
19-7085	Solids Handling	50,000	
19-7086	Brine Disposal Sampling	5,000	
Total Disposal Services		55,000	
Utilities			
19-7091	Utilities - Electricity	150,000	
19-7092	Utilities - Gas	10,000	
19-7093	Utilities - Rubbish	1,500	
19-7094	Utilities - Water	1,500	
Total Utilities		163,000	
Maintenance, Tools & Replacements			
19-8015	Trunk Sewer Video logging	25,000	
19-8030	Equip Maint Reg and Minor Replacement	140,500	Schedule A1
19-8032	Automotive Maintenance	7,000	
19-8055	Small Tools	5,000	
19-8060	Structure Maintenance - Regular	25,000	
19-8061	Structure Maintenance - Major	50,000	
Total Maintenance, Tools & Replacements		252,500	
Materials, Services and Supplies			
19-7032	Equipment Rental - other	10,000	
19-8020	Gas and Oil	11,000	
19-8035	Household Expense	4,000	
19-8040	Laboratory Supplies	23,000	
19-8050	Plant Chemicals	180,000	
Total Materials, Services and Supplies		228,000	

**SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
FY 2016/17 BUDGET**

Fund 19 - Operating Fund		FY 16/17 Approved Budget	
Training, Education & Memberships			
19-7055	Prof. Certs./License	3,000	
19-7067	Training	10,000	
19-7050	Memberships/Seminars/Meetings	30,000	
Total Training, Education & Memberships		43,000	
Total Operating Expenditures		2,645,700	
Capital Outlay			
19-8010	Capital Equipment	51,500	Schedule A2
Total Capital Outlay		51,500	
ACL/Penalties			
19-7066	RWQCB ACL Fine	1,100,000	
Other Financing Sources & Uses			
19-8079	Transfer out to fund 26	561,200	
19-8077	Contingency	100,000	
Total Other Financing Sources & Uses		661,200	
Total Uses		4,458,400	
Budget Income (Deficit)		1,188,800	
Fund 19 Balance		1,188,800	

Schedule A1		
Detail List of Equipment Maintenance in Fund 19		
Existing Assets - Scheduled Maintenance		
Account 19-8030		
Project No.	Project	Cost
2016-A1-01	Amiad Filters	1,000
2016-A1-02	Asphalt Repair	5,000
2016-A1-03	Auger	10,000
2016-A1-04	Back Flow Prevention	1,000
2016-A1-05	Boiler	5,000
2016-A1-06	Bridge Maintenance	5,000
2016-A1-07	Cart Tires	5,000
2016-A1-08	CCT Rising Stem Valve	1,000
2016-A1-09	Centrifuge	20,000
2016-A1-10	Chemical Feed Pumps	1,000
2016-A1-11	Corrosion Control	5,000
2016-A1-12	Electrical Maintenance	15,000
2016-A1-13	Emergency Pump Piping	2,000
2016-A1-14	Flare	3,000
2016-A1-15	Flow Calibration	5,000
2016-A1-16	Flow Chart Repair	2,000
2016-A1-17	Forklift	2,000
2016-A1-18	Front Loader	5,000
2016-A1-19	Heat Exchanger	1,000
2016-A1-20	Moyno Pumps	500
2016-A1-21	Plant Storm Drains/Pumps	5,000
2016-A1-22	Primary Clarifier #1	5,000
2016-A1-23	Reclaimed Water Station	5,000
2016-A1-24	Scale Calibration	5,000
2016-A1-25	Secondary Clarifier	10,000
2016-A1-26	Sludge Mixing Pump	1,000
2016-A1-27	Sludge/Water Valves	10,000
2016-A1-28	Tree Line Maintenance	5,000
	Total for Fund 19-8030	\$140,500
	TOTAL OF EQUIPMENT MAINTENANCE	
	FUND 19	\$140,500

Schedule A2
Detail List of New Capital Equipment in Fund 19

Project No.	Capital Equipment Account 19-8010	Cost
2016-A2-01	(2) Moyno Sludge Pumps	13,000
2016-A2-02	(2) Variable Frequency Drives	7,000
2016-A2-03	CCT Cat Walk	20,000
2016-A2-04	Digester Gas Flow Meters	5,000
2016-A2-05	Shed for Emergency Pump	1,500
2016-A2-06	SSO Flow Meter	5,000
	Total for Fund 19	\$51,500
	Total Of Capital Equipment In Fund 19	\$51,500

**SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
FY 2016/7 BUDGET**

Fund 20		FY 2016-17 BUDGET	
Beginning Balance		4,015,000	
Revenues			
Connection Fees			
20-4010	Arroyo Grande Connections	30,000	
20-4020	Grover Beach Connections	30,000	
20-4030	OCSD Connections	6,000	
Total Connection Fees		66,000	
Grant Reimbursement	Grant Reimbursement	115,800	
Total Grant Reimbursement		115,800	
Interest			
20-5015	Interest Income	6,000	
Total Interest		6,000	
Total Revenues		4,202,800	
Expenditures & Other Uses			
Other Charges			
20-7096	Cogeneration EISA - Debt Principal and Interest	76,000	
20-1010	Transfer to Fund 26	0	
Total Other Charges		76,000	
Capital Outlay			
20-8010	SCADA Prof. - Serv.	10,000	
20-8015	Grit Removal System	492,100	
	Engineering Support	23,000	
20-7080	Redundancy Project	1,500,000	
	Engineering Support	50,000	
20-7090	Water Recycling Study	156,600	
Total Capital Outlay		2,307,700	
Total Uses		2,383,700	
Budget Income (Deficit/Use of Fund Balance)		1,819,100	

**SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
FY 2016/17 BUDGET**

Fund 26		FY 2016-17 Adopted Budget
Beginning Balance		385,000
Other Revenues		
26-5040	Transfer from Fund 19	561,200
26-5040	Transfer from Fund 20	
Total Other Revenues		946,200
Total Revenues		
		946,200
Expenditures & Other Uses		
26-8015	Trunk Sewer Maintenance	
26-8061	Structures/Grounds Maint-Maj	
26-8065	Structures/Grounds Repl/Imp	946,200
26-8070	Emergency Equipment Repair	
Total Expenditures		946,200
Total Uses		
		0
Budget Income (Deficit/Use of Fund Balance)		
		0

**SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
FY 2016/17 BUDGET**

Schedule B1		
Detail List of Replacement Projects in Fund 26		
26-8065 Structures/Grounds - Replacement and Improvement		
Project No.	Item	Cost including Design/Installation
2016-B1-01	AG Sewer Bridge Repair	201,200
	Engineering Support	5,000
2016-B1-02	Belt for Sludge Conveyor	3,000
2016-B1-03	3" Trash Pump	2,500
2016-B1-04	Concrete Sludge Lagoon	60,000
2016-B1-05	Diesel Fuel Tank	10,000
2016-B1-06	Digester Glass	16,000
2016-B1-07	District Signage	5,000
2016-B1-08	ISCO Sampler	5,000
2016-B1-09	Lab Furnace	3,000
2016-B1-10	Lab Media Dispenser	1,500
2016-B1-11	Mechanical Bar Screen/Headworks	577,000
	Engineering Support	22,000
2016-B1-12	Security System	5,000
2016-B1-13	Sludge Pump Variable Frequency Drive	10,000
2016-B1-14	Truck Bed and Crane	20,000
	TOTAL OF ALL PROJECTS IN FUND 26	946,200