



# SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Post Office Box 339, Oceano, California 93475-0339

1600 Aloha Oceano, California 93445-9735

Telephone (805) 489-6666 FAX (805) 489-2765

www.sslocsd.org

## AGENDA

### BOARD OF DIRECTORS MEETING

City of Arroyo Grande, City Council Chambers

215 East Branch Street

Arroyo Grande, California 93420

Wednesday, June 18, 2014 at 6:00 P.M.

**REVISED**

#### **Board Members**

Matthew Guerrero, Chair

Tony Ferrara, Vice Chair

Glenn Marshall, Director

#### **Agencies**

Oceano Community Services District

City of Arroyo Grande

City of Grover Beach

#### **Alternate Board Members**

Mary Lucey, Director

Jim Guthrie, Director

Debbie Peterson, Director

Oceano Community Services District

City of Arroyo Grande

City of Grover Beach

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## 1. CALL TO ORDER AND ROLL CALL

## 2. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

This public comment period is an invitation to members of the community to present comments, thoughts or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters which are within the jurisdiction of the District. The Brown Act restricts the Board from taking formal action on matters not published on the agenda. In response to your comments, the Chair or presiding Board Member may:

- Direct Staff to assist or coordinate with you.
- It may be the desire of the Board to place your issue or matter on a future Board meeting agenda.

Please adhere to the following procedures when addressing the Board:

- Comments should be limited to three (3) minutes or less.
- Your comments should be directed to the Board as a whole and not directed to individual Board members.
- Slanderous, profane or personal remarks against any Board Member, Staff or member of the audience shall not be permitted.

Any writing or document pertaining to an open-session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the offices of the Oceano CSD, a member agency located at 1655 Front Street, Oceano, California. Consistent with the Americans with Disabilities Act (ADA) and California Government Code §54954.2, requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires modification or accommodation in order to participate at the above referenced public meeting by contacting the District Manager or District Bookkeeper/Secretary at (805) 481-6903.

**3. CONSENT AGENDA**

The following routine items listed below are scheduled for consideration as a group. Each item is recommended for approval unless noted. Any member of the public who wishes to comment on any Consent Agenda item may do so at this time. Any Board Member may request that any item be withdrawn from the Consent Agenda to permit discussion or to change the recommended course of action. The Board may approve the remainder of the Consent Agenda on one motion.

**3A. Review and Approval of the Minutes of the May 21, 2014 meeting**

**3B. Review and Approval of Warrants**

**3C. Financial Review as of May 31, 2014**

**4. PLANT SUPERINTENDENT'S REPORT**

**5. BOARD ACTION ON INDIVIDUAL ITEMS:**

- A. Staff recommends the Board review the draft of the proposed Budget for FY 2014-15 and consider adopting a Final Budget after a public hearing at the July 2, meeting.

**6. MISCELLANEOUS ITEMS**

- A. Miscellaneous Oral Communications
- B. Miscellaneous Written Communications

**7. ADJOURNMENT**

**SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT**

City of Arroyo Grande, City Council Chambers  
215 East Branch Street  
Arroyo Grande, California 93420

Minutes of the Meeting of Wednesday May 21, 2014  
6:06 P.M.

**1. CALL TO ORDER AND ROLL CALL**

Present: Chair Matthew Guerrero, Oceano Community Services District; Vice Chair Tony Ferrara, City of Arroyo Grande; Director Glenn Marshall, City of Grover Beach.

District Staff in Attendance: Rick Sweet, District Manager; Mike Seitz, District Counsel; John Clemons, Plant Superintendent; Amy Simpson, District Bookkeeper/Secretary.

**2. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

There being no public at the meeting, Director Guerrero closed the public comment period.

**3. CONSENT AGENDA**

**3A. Review and Approval of the Minutes of the May 07, 2014 meeting**

**Action:** Director Guerrero moved for approval, and Director Marshall seconded. The motion was carried 2-0 with Director Ferrara abstaining.

**3B. Review and Approval of Amended Warrants.**

**3C. Review of Financial Report ending March 31, 2014**

**Action:** Director Ferrara moved for approval of Consent Agenda, and Director Marshall seconded. The motion was carried 3-0.

**4. PLANT SUPERINTENDENT'S REPORT**

Superintendent Clemons gave a report that focused on the SCADA system. He has attended Wonderware training and is excited to start working with the plants SCADA system. Mr. Clemons also let the Board know that the boiler is up and operating. The savings from the boiler project is expected to be \$2000 per month.

Director Ferrara reminded John that the American League of Judges will be touring the plant in the middle of July to see the new Boiler.

**Action:** The Board received and filed the Plant Superintendent's report.

**5. BOARD ACTION ON INDIVIDUAL ITEMS:**

**5A. Execution of Letter in Support of AB 1970.**

**Action:** Roll call vote carried 3-0 as presented.

**6. MISCELLANEOUS ITEMS**

The Board voted to cancel the June 04, 2014 Board meeting.

There was discussion to move meetings to once a month. More brainstorming and research of bylaws will need to be considered before making the change to once a month meeting schedule.

**Action:** Motion to cancel June 4, 2014 meeting passed unanimously.

**7. CLOSED SESSION**

No public to comment of closed session.

**8. REPORT ON CLOSED SESSION**

The Board took action in discussion of Carter V. Wallace and Johnson V. Wallace pursuant to Govt. code section 54956.9. The Board voted 3-0 to authorize payment of \$25,000 to resolve any subrogation or indemnity claims by either Ace insurance company, or John Wallace, or Wallace Group.

**7. ADJOURNMENT**

There being no further business to come before the Board, Director Guerrero adjourned the meeting at approximately 6:40 p.m.

***THESE MINUTES ARE DRAFT AND NOT OFFICIAL UNTIL APPROVED BY THE BOARD OF DIRECTORS AT A SUBSEQUENT MEETING.***

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

WARRANT REGISTER REVISED

06/18/2014 FY 2013/14

ISSUED TO	PURCHASE/SERVICE	INV. # / SERVICE PERIOD	WARRANT NO	ACCT	ACCT BRKDN	TOTAL
ABALONE COAST	CHEMICAL ANALYSIS	2236	061814-8591	7078	1,966.00	1,966.00
ADAMSKI MOROSKI MADDEN CUMBERLAND & GREEN	LEGAL SERVICES			92 7070	1,290.00	1,290.00
ALLIED ADMINISTRATORS	EMPLOYEE DENTAL	JULY		93 6025	909.43	909.43
AMI PIPE AND SUPPLY	CONFINE SPACE TRAINING	165470		94 7079	900.00	900.00
ARAMARK	EMPLOYEE UNIFORMS	MAY		95 7025	1,106.08	1,106.08
AQUATIC BIOASSAY	CHEMICAL ANALYSIS	SLO0514.0401		96 7078	3,065.00	3,065.00
AT&T	TELEPHONE SERVICE	MAY		97 7013	484.31	484.31
AUTOSYS, INC.	INFL VFD	635		98 26-8065	736.28	1,388.78
	SCADA INTEGRATION			20-8010	652.50	
B&B STEEL & SUPPLY OF SANTA MARIA	BOILER PROJECT	445125		99 26-8065	68.33	68.33
CALIFORNIA ELECTRIC SUPPLY	BOILER PROJECT		8600	26-8065	1,927.52	4,008.24
	SCADA INTEGRATION	7826-566047		20-8010	423.06	
	FFR PUMP 3, INF. PUMP 2			8060	1,657.66	
CAR QUEST	MISC SUPPLIES	7314-694509		01 8032	102.54	102.54
CENTRAL COAST WATER TRTMT	LAB SUPPLIES	20451		02 8040	60.00	60.00
CHARTER	INTERNET SERVICE			03 7011	228.95	228.95
CHERRY LANE NURSERY	LANDSCAPING SUPPLIES	36237		04 8060	334.16	334.16
CITY OF GROVER BEACH	HANDLING FEES FY 13-14	GB5122014		05 7081	20,000.00	20,000.00
GLENN MARSHALL	BOARD SERVICE	MAY		06 7075	200.00	200.00
DIAL LONG DISTANCE, INC.	LONG DISTANCE SERVICE	22295		07 7013	3.51	3.51
DOCTORS MED PLUS MEDICAL CENTER	DMV PHYSICAL WOESTE			08 7068	80.00	80.00
EPPENDORF	LAB SUPPLIES	4009076964		09 8040	123.74	123.74
FARM SUPPLY COMPANY		17920		10 8060	319.65	319.65
FASTENAL	MISC SUPPLIES			11 8055	2,571.34	2,881.41
	SAFETY SUPPLIES	CAS148265		8056	250.44	
				26-8065	59.63	
FEDEX	SHIPPING	2-663-80610, 2-670-66112		12 8045	90.95	90.95
FERGUSON ENTERPRISES	LINKSEAL	0671358		13 8060	133.37	133.37
FGL ENVIRONMENTAL	CHEMICAL ANALYSIS	06/03/2014		14 7078	7,148.23	7,148.23
GAS COMPANY	GAS SERVICE	05/02/14-06/03/14		15 7092	1,811.80	1,811.80
GOLDING CONCRETE SAWING	CORE DRILLING FOR BOILER	19371		16 26-8065	200.00	200.00
GRAINGER	MISC SUPPLIES	9441509297		17 8030	36.29	102.33
		9436069000		8060	66.04	
HARDY DIAGNOSTICS	LAB SUPPLIES	1358016-0		18 8040	61.08	61.08
I.I. SUPPLY	SAFETY SUPPLIES	25101, 25260		19 8056	164.41	164.41
JB DEWAR INC	VEHICLE FUEL AND OIL	58595, 59852		20 8020	454.00	454.00
JIM GUTHRIE	BOARD SERVICE	MAY		21 7075	100.00	100.00
JOHNSON'S BOILER & CONTROL, INC.	BOILER PROJECT	10473		22 26-8056	109,500.00	109,500.00
JOSLYN HODSON ACCOUNTING	DISTRICT ACCOUNTING	14-05		23 7079	406.25	406.25
JUSTIFACTS CREDENTIAL VERIFICATION, INC.	BACKGROUND CHECKS	215509		24 7079	60.25	60.25
KEMIRA	FERRIC CHLORIDE	9017390879		25 8050	7,695.61	7,695.61
MATTHEW GUERRERO	BOARD SERVICE	MAY		26 7075	200.00	200.00
MC MASTER CARR	MISC SUPPLIES	86548575		27 8060	81.19	81.19
MINERS ACE	MISC SUPPLIES	MAY		28 8060	163.44	163.44
NESTLE PURE LIFE	LAB WATER	14E0012917373		29 8040	141.34	141.34
NICK'S TELECOM	TELEPHONE	5351		30 7079	385.00	385.00
OCEANO COMMUNITY SERVICES DIST	WATER SERVICE	03/18/14 TO 05/18/14		31 7094	120.58	120.58
OFFICE DEPOT	OFFICE SUPPLIES	MAY		32 8045	91.34	91.34
PERS	EMPLOYEE MEDICAL	05/14/2014		33 6010	15,201.25	15,201.25
	EMPLOYEE RETIREMENT			34 6060	25,136.92	25,136.92
RICK SWEET	ADMINISTRATIVE SERVICES	JANUARY 1, 2014 - JUNE 4, 2014		35 7076	19,800.00	19,800.00
SAN LUIS POWERHOUSE	CUMMINS BATTERY CHARGER	32573		36 8030	940.68	940.68
SANTA MARIA TIRE	AUTOMOTIVE MAINTENANCE	STATEMENT DATE 06/02/14		37 8032	154.80	154.80
SDRMA	2014-15 COVERAGE	46880		38 7043	27,747.13	27,747.13
SHIPSEY & SEITZ	PREP AND ATTENDANCE	MAY		39 7071	261.00	7,889.00
	GENERAL LEGAL SERVICES	MAY		7071	845.00	
	LITIGATION	MAY		7070	6,783.00	
SO CO SANITARY SERVICE	TRASH SERVICE	JUNE		40 7093	118.47	118.47
SPRINT	CELL PHONE SERVICE	MAY		41 7013	70.44	70.44
STATE FUND COMPENSATION	WORKERS' COMP	JUNE		42 6080	6,079.17	6,079.17
STATE WATER RESOURCES CONTROL BOARD	CERTIFICATION RENEWAL	RODRIGUEZ		43 7068	300.00	300.00
TIGERDIRECT	COMPUTER SUPPLIES	L33225010102		44 8010	906.45	906.45
TONY FERRARA	BOARD SERVICE	MAY		45 7075	100.00	100.00
USABLUEBOOK	MISC SUPPLIES	342858		46 8060	102.14	640.17
	SMALL TOOLS	352775		8055	148.50	
		346601		8060	389.53	
VWR	LAB SUPPLIES			47 8040	391.19	987.69
	POTASSIUM IODINE	8057676535		8060	596.50	
AMERICAN CRANE TRAINING AND CONSULTING	MYCHAL TRAINING	REIMBURCE RABOBANK		48 7050	1,723.00	1,723.00
SUB TOTAL					276,426.47	276,426.47
PAYROLL	PPE 05/16/14, 05/30/14, 06/13/14	\$24,062.23, \$26,045.68, \$23,882.53				
RABOBANK	TRANSFER TO COVER PAYROLL	PPE 05/16/14, 05/30/14, 06/13/14		49 1016	73,990.44	73,990.44
GRAND TOTAL					\$ 350,416.91	\$ 350,416.91

We hereby certify that the demands numbered serially from 061814-8591 to 061814-8649 together with the supporting evidence have been examined, and that they comply with the requirements of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT. The demands are hereby approved by motion of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT, together with warrants authorizing and ordering the issuance of checks numbered identically with the particular demands and warrants.

BOARD OF DIRECTORS:

DATE: \_\_\_\_\_

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
Secretary



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**TO:** Board of Directors  
**FROM:** Amy Simpson, District Bookkeeper/Secretary  
**VIA:** Rick Sweet, District Manager  
**DATE:** June 12, 2014  
**SUBJECT:** Financial Review as of May 31, 2014

### **Overall Financial Summary**

As of May 31, 2014, the District has recognized total revenues of \$ 2,784,962. Of this amount, \$2,623,478 is for operating revenues, and \$161,484 is for non-operating revenues. Please note, May sewer service revenues have not been received from our member agencies as of the date of this report, so this revenue has not been accrued.

District operating expenses totaled \$2,081,576 and non-operating expenses totaled 208,905 as of May 31, 2014.

As of May 31, 2014, the District revenues exceeded expenses by \$494,481

### **Local Agency Investment Fund**

The balance in the District's LAIF account was \$ 2,404,950 at May 31, 2014.

### **County of San Luis Obispo Treasury Pool**

As of May 31, 2014, the reconciled cash balance with the County of San Luis Obispo Treasury Pool was \$ 2,269,652. The County issues the majority of the District's checks, and the majority of the District's revenues are deposited with this agency. As such, the County provides 'banking services' to the District and provides some accounting documents for internal control purposes.

### **Rabobank Funds**

At May 31, 2014, the reconciled cash balance in the District's Rabobank account totaled \$66,964. This account has been used to process the District's contracted payroll provider service and other District expenditures. Historically, this account was funded with transfers from the Local Agency Investment Fund account. Starting in April 2014, this account will be funded with transfers from the County of San Luis Obispo Treasury Pool.



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## SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT MONTHLY CASH REPORT

**Cash Balance at 04/30/14** \$ 4,632,362.41

Deposits	322,685.31
Interest Income-LAIF	0.00
Interest Income-County Treasury	0.00
Warrant Registers 05/07/14	(97,726.32)
Warrant Registers 05/21/14	(71,679.10)
Payroll PPE 05/02/14	(24,853.00)
Payroll PPE 05/16/14	(24,062.23)
Rabobank March Activity	(3,055.32)
<b>Total May Activity</b>	101,309.34

**Cash Balance at 05/31/14** \$ 4,733,671.75

	<b>CASH BALANCE</b>
	<b>@ 05/31/14</b>
<b>Cash by Institution</b>	
Cash with County Treasury	\$ 2,261,756.99
Cash with LAIF	2,404,950.41
Cash with Rabobank	66,964.35
	\$ 4,733,671.75



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Subject: Superintendent's Report

June 12, 2014

**Chart 1 – Plant Data**

May 2014	FLOW MGD	Peak MGD	INF BOD mg/L	EFF BOD mg/L	INF TSS mg/L	EFF TSS mg/L	Fecal Coli	Cl2 lbs/day	
Average	2.3	3.8	387	22.5	433	32.6	91	156	
High	2.67	4.8	445	28.2	476	43.8	1600	391	
Limit	5.0			40/60/90		40/60/90	2000		
1 <sup>st</sup> Qtr									
Average	2.39	3.8	401	32.7	393	33	35	157	
High	2.77	4.6	483	42	492	45.6	500	339	

Limit – 40/60/90 represent NPDES Permit limits for the monthly average, weekly average, and instantaneous value for plant effluent BOD and TSS.

Plant processes continue to perform well. We are currently using both primary clarifiers. Biochemical Oxygen Demand effluent values are good. Chlorine demand remains low. Total Suspended Solids effluent values have returned to typical for this Plant.

On May 14<sup>th</sup> we reported a fecal coliform value of 1600 MPN/100mL. This value is much higher than our typical value, but does not exceed permit limits. Chlorine demand for that date was normal. All fecal coli. results following that date were in our normal range.

## Projects

- Boiler Project - The boiler has been installed and is operating well.



- SCADA Project – SCADA Server and components have been installed. Staff will begin programming associated software with direction from AutoSys (Contractor).
- The #3 FFR pump has been installed. New power wires are being pulled (installed).
- Influent Pump Station – Awaiting #2 pump from distributor.

### **Maintenance**

- Cleaned internal channels on Spiral heat exchanger.
- Installed wiring for boiler gas booster pump.
- Removed and replaced reclaimed water pump.
- Replaced belt on Primary Clarifier pump.
- District staff is set to begin Pretreatment/Source Control inspections in Oceano as of July 1<sup>st</sup> 2014.

### **Completed FY2013-14 projects**

- Replaced natural gas boiler with dual gas boiler.
- Installed new gas lines for boiler.
- Installed SCADA System hardware and associated equipment.
- Replaced influent auger.
- Replaced influent pump and associated valves.
- Replaced all four influent pump VFDs.
- Replaced #1 and #2 FFR pumps with larger capacity pumps.
- Installed #3 FFR pump.
- Installed centrate discharge line from centrifuge to sludge beds.
- Changed centrifuge cake discharge point.
- Built sludge conveyor (from Centrifuge to Sludge Beds).
- Removed and replaced three moyno sludge pumps.
- Installed new sludge pump controller.
- Replaced Cl2 analyzer back up system with ORP system.
- Expanded Laboratory testing.
- Drained and inspected the #2 primary clarifier.

John Clemons  
Superintendent



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## **AGENDA REPORT**

June 18, 2015

**TO:** Board of Directors

**FROM:** District Manager

**SUBJECT: PROPOSED 2014-15 BUDGET**

### **RECOMMENDATION:**

That the South San Luis Obispo County Sanitation District Board of Directors approve the proposed budget, attached.

### **BACKGROUND:**

The South San Luis Obispo County Sanitation District (District) has undertaken a substantial effort to structure the budget this year to clarify expenditures and align expenditures to appropriate funds to provide transparency. The three primary funds are:

#### **Fund 19**

Fund 19 is the operating fund for the district. Revenues to this fund are derived from monthly sewer fees, brine disposal, and an ATT Cell Tower Lease. The projected revenue for the 2014-15 Fiscal Year (FY) is \$3,137,725.

Expenses from this fund reflect the day to day operating expenses of the District. The major expenditure categories are: Salaries and Wages, Benefits, Permits,

Communications, Computer Support, Disposal Services, Utilities, Tools, Services and Supplies, Education and Memberships, Miscellaneous Expenses and transfers to Fund 26. Transfers to Fund 26 represent the expenditures for Capital Replacement. Total expenditures from Fund 19 for the 2014-15 FY budget are \$3,182,393.

### Fund 20

This fund is for expansion of the plant. In the minutes for the District at the Board Meeting of October 21, 1976, the District determined that sewer hookup fees should be designated as revenue for this fund and will be utilized to "generate revenue for future enlargement, expansion and improvement of the facility's system." Revenue from interest and operating funds in excess of operating and capital replacement needs are additional revenue sources for this fund. Funds may be borrowed from this fund to sustain Fund 19 or Fund 26. The present fund balance is \$4,158,694. Projected total expenditures from Fund 20 are \$547,000 for FY 2014-15.

### Fund 26

This fund is the source for support of capital replacements for the District. The sole source of revenue for Fund 26 is transfers from the operating fund, Fund 19. The average annual programmed expenses required to support the capital replacement plan are \$500,000 to \$700,000 annually. Budgeted capital replacements for this budget are \$621,879 for FY 2014-15.

## **DISCUSSION**

Savings from the 2013-14 FY projected budget are estimated to be in excess of \$500,000. Significant savings were realized in the following areas: Outside Legal Counsel, Plant Chemicals, Engineering, Workers Compensation, and Temporary Labor. This revenue will be attributed to Fund 26 and Fund 20 and will be utilized to perform capital replacements.

In 2013-14 FY the fund balance for Fund 20 was approximately \$3.9 million. Utilizing savings from the 2013-14 FY and transferring funds from operating funds to pay back prior loans from Fund 20 to Fund 19, Fund 20 presently has a balance of approximately \$4.16 million. The effort to pay back Fund 20, in spite of the significant cost saving incurred during the prior FY, placed a strain on the operating fund's ability to transfer adequate funds to the Capital Replacement, Fund 26, to fund the proposed capital projects. To sustain the capital replacements, it is proposed to borrow \$321,000 from Fund 20 to Fund 26.

The 2013-14 FY budget did not program any capital replacement projects from Fund 26. When considering capital replacements for the 2014-15 FY budget, projects were considered that appeared in both the 2013-14 and 2014-15 FY's. The estimated cost for these projects was approximately \$990,000. The projects

were aggressively evaluated and the projects were reduced to an estimated cost of \$621,879. Even with a substantial effort to reduce operating costs in the prior FY and a significant effort to defer capital replacement costs there was not enough saved in the operating fund, Fund 19, to sustain the Capital Replacement fund, Fund 26.

**RICHARD G. SWEET, P.E.**  
District Manager

Attached: Proposed 2014-15 Budget

**SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT**  
**FY 2014/15 Proposed Budget**  
**Fund 19 - Operating Fund**

2014-15 Proposed Budget Fund 19 - Operating Fund		PRIOR YEAR FY 2012-13 ACTUAL	FY 2013-14 CURRENT BUDGET	FY 2013-14 YTD 05-31-14 11 Months	FY 2013-14 ESTIMATED ACTUAL	FY 2014-15 PROPOSED BUDGET	NOTE NO.
Beginning Cash Balance						552,762	
<b>Revenues</b>							
Gross Revenues							
Service Charges and Fees							
19-4015	Arroyo Grande Services	1,473,586	1,440,500	1,235,488	1,440,500	1,440,500	
19-4022	Grover Beach Services	1,048,649	1,050,000	924,733	1,050,000	1,050,000	
19-4035	OCSD Services	502,939	500,000	411,880	500,000	500,000	
19-4040	Other Service Income		0	600	600		
19-4045	School Services	28,711	23,000	0	23,000	23,000	
<b>Total Service Charges and Fees</b>		<b>3,053,885</b>	<b>3,013,500</b>	<b>2,572,701</b>	<b>3,014,100</b>	<b>3,013,500</b>	
Interest							
19-5015	Interest	1,017	500	1,929	2,000	500	
<b>Total Interest</b>		<b>1,017</b>	<b>500</b>	<b>1,929</b>	<b>2,000</b>	<b>500</b>	
Other Revenues							
19-4040	Pismo Beach Reimbursement	0	17,745	18,566	18,600	0	
19-4050	Brine Disposal Service	17,504	20,900	62,637	79,000	60,000	
19-4055	Lease (AT&T)	23,558	22,525	22,478	22,525	22,525	
19-5020	Other Reimbursements	3,365	0	0	0	0	
19-5021	FEMA Funding	35,777	0	0	0	0	
19-5022	WDR Reimburs. (MAs)	3,579	10,300	4,812	10,498	10,300	
19-5023	FOG Reimbursement	29,356	30,900	20,854	11,823	30,900	
19-5025	Other Sales	0	0	0	0	0	
19-5030	IRWM Funding	0	0	0	0	0	
<b>Total Other Revenues</b>		<b>113,138</b>	<b>102,370</b>	<b>129,347</b>	<b>142,446</b>	<b>123,725</b>	
<b>Total Revenues</b>		<b>3,168,041</b>	<b>3,116,370</b>	<b>2,703,977</b>	<b>3,158,546</b>	<b>3,137,725</b>	
Beginning Balance						552,762	
Total Revenues						3,137,725	
<b>Fund 19 Total Balance</b>						<b>3,690,487</b>	
<b>Expenditures &amp; Other Uses</b>							
Operating Expenditures							
Salaries and Wages							
19-6030	Plant Operators	449,865	576,369	452,642	493,791	593,660	
19-6040	Bookkeeper/Secretary	50,087	54,356	49,165	53,635	56,616	
<b>Total Salaries and Wages</b>		<b>499,952</b>	<b>630,725</b>	<b>501,807</b>	<b>547,426</b>	<b>650,276</b>	
Employee Benefits and Other Personnel Costs							
19-6010	Medical Insurance	160,931	246,000	176,386	192,421	253,380	
19-6025	Dental Insurance	9,863	14,330	11,150	12,164	14,760	
19-6050	Social Security & Medicare	37,375	49,273	39,348	42,925	50,751	
19-6055	State Disability Insurance	2,440	3,220	2,376	2,592	3,317	
19-6060	State Retirement	215,486	115,937	76,557	83,517	115,000	
19-6075	Medical Reimbursement	1,590	10,000	7,632	8,326	5,000	
19-6080	Worker's Compensation	128,455	97,000	47,147	51,433	99,900	
19-6095	Unemployment Reimbursement	900	1,000	0	0	1,000	
<b>Total Employee Benefits and Other Personnel Costs</b>		<b>557,039</b>	<b>536,760</b>	<b>360,596</b>	<b>393,377</b>	<b>543,108</b>	
Permits, Fees and Licenses							
19-6090	Payroll Process Fee	2,311	2,660	2,012	2,195	2,700	
19-7068	Permits/Fees/Licenses	28,621	41,200	30,980	33,796	42,400	
<b>Total Permits, Fees and Licenses</b>		<b>30,932</b>	<b>43,860</b>	<b>32,992</b>	<b>35,991</b>	<b>45,100</b>	
Communications							
19-7011	Comm (Alarm, Internet, USA, Web Hos	2,861	3,280	3,635	3,965	3,300	
19-7013	Communications - Telephone	4,834	7,090	5,767	6,291	7,300	
19-7014	Communications - Paging	343	210	0	0	0	
<b>Total Communications</b>		<b>8,038</b>	<b>10,580</b>	<b>9,402</b>	<b>10,257</b>	<b>10,700</b>	
Computer Support							
19-7015	Office Equipment/Computer Supplies	11,788	11,000	9,794	11,000	11,300	
<b>Total Computer Support</b>		<b>11,788</b>	<b>11,000</b>	<b>9,794</b>	<b>11,000</b>	<b>11,300</b>	
Administrative Costs							
19-7005	Advertisements/Legal & Recruit	3,042	2,060	2,490	2,716	2,100	
19-7043	Insurance Liability - Auto	28,031	30,807	25,201	27,492	31,700	
19-7065	Source Control Program	44,083	15,000	0	0	15,000	
19-7069	LAFCO Budget Share	9,235	9,510	9,747	10,633	9,800	
19-7070	Prof Services - Outside Counsel/Litigati	410,317	400,000	207,218	226,056	200,000	
19-7071	Prof Services - Attorney Fee	40,023	46,350	21,791	23,772	48,000	
19-7072	Prof Services - Auditing	5,640	5,810	5,840	6,371	10,000	
19-7073	Prof Services - AG Billing	7,910	22,000	12,239	22,000	22,000	
19-7074	Prof Services - OCSD Bill	4,930	22,000	11,000	22,000	22,000	
19-7075	Prof Services - Board Members	7,400	7,420	6,200	6,764	7,500	
19-7076	Prof Services - District Administration	117,041	86,500	35,467	38,691	90,000	
19-7077	Prof Services - Engineering	96,892	100,000	39,193	42,756	100,000	
19-7078	Prof Services Chemical Analysis	45,893	25,000	36,732	40,071	25,000	
19-7079	Prof Services - Other Bill	3,957	4,800	26,188	28,569	5,000	
19-7081	Prof Services - GB Bill	9,000	22,000	0	22,000	22,000	
19-7087	WDR & SSMP District Expenses	107,525	10,657	0	0	30,000	
19-7088	Water Recycling Study	0	0	0	0	0	
19-7089	Rate Study	0	0	1,920	10,000	27,500	

**SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT  
FY 2014/15 Proposed Budget  
Fund 19 - Operating Fund**

19-7095	Zone 1/1A Agreement	13,558	29,360	24,101	24,101	25,000	
<b>Total Administrative Costs</b>		<b>954,477</b>	<b>839,274</b>	<b>465,327</b>	<b>553,992</b>	<b>692,600</b>	
<b>2013-14 Proposed Budget Fund 19 - Operating Fund</b>		<b>PRIOR YEAR FY 2012-13 ACTUAL</b>	<b>FY 2013-14 CURRENT BUDGET</b>	<b>FY 2013-14 YTD 05-31-14 11 Months</b>	<b>FY 2013-14 ESTIMATED ACTUAL</b>	<b>FY 2014-15 PROPOSED BUDGET</b>	<b>NOTE NO.</b>
<b>Disposal Services</b>							
19-7085	Solids Handling	68,568	87,550	37,071	40,441	90,000	
19-7086	Brine Disposal Expenses	670	5,150	0	0	5,000	
<b>Total Disposal Services</b>		<b>69,237</b>	<b>92,700</b>	<b>37,071</b>	<b>40,441</b>	<b>95,000</b>	
<b>Utilities</b>							
19-7091	Utilities - Electricity	157,008	175,000	152,569	166,439	183,000	
19-7092	Utilities - Gas	24,018	24,210	23,623	25,771	10,000	
19-7093	Utilities - Rubbish	1,295	1,790	1,367	1,491	1,800	
19-7094	Utilities - Water	1,012	1,530	1,035	1,129	1,500	
<b>Total Utilities</b>		<b>183,332</b>	<b>202,530</b>	<b>178,594</b>	<b>194,830</b>	<b>196,300</b>	
<b>Maintenance, Tools &amp; Replacements</b>							
19-7060	Ocean Outfall Maintenance	1,641	35,490	35,490	38,716	0	
19-7097	Cogeneration Service Contract	11,220	36,050	0	0	0	
19-8015	Trunk and Sewer Minor Maintenance	18,356	25,000	0	0	25,000	
19-8030	Equip Maint Reg and Minor Replaceme	137,620	100,000	54,610	59,575	100,000	
19-8032	Automotive Maintenance	6,036	8,240	1,879	2,050	8,400	
19-8055	Tools	5,329	11,880	5,052	5,511	13,000	
19-8060	Structure Maintenance - Regular	100,931	113,300	70,336	76,730	50,000	
19-8061	Structure Maintenance - Major	0	45,470	28,216	30,781	45,000	
<b>Total Maintenance, Tools &amp; Replacements</b>		<b>281,132</b>	<b>375,430</b>	<b>195,583</b>	<b>213,363</b>	<b>241,400</b>	
<b>Materials, Services and Supplies</b>							
19-8085	Temporary Labor Services	72,158	13,000	10,726	11,701	13,000	
19-7025	Employee Uniforms	12,348	14,860	12,516	13,654	14,000	
19-7032	Equipment Rental - other	5,311	5,150	2,895	3,158	6,000	
19-8020	Gas and Oil	10,142	10,000	8,249	8,999	10,000	
19-8035	Household Expense	3,122	3,610	2,004	2,186	4,000	
19-8040	Laboratory Supplies	12,245	16,850	17,496	19,087	20,000	
19-8045	Office Supplies and Expense	5,065	8,240	5,722	6,242	8,500	
19-8050	Plant Chemicals	301,767	267,800	166,021	181,114	220,000	
19-8056	Safety Supplies	16,480	14,000	8,957	9,771	14,000	
<b>Total Materials, Services and Supplies</b>		<b>438,638</b>	<b>353,510</b>	<b>234,586</b>	<b>255,912</b>	<b>309,500</b>	
<b>Training, Education &amp; Memberships</b>							
19-7050	Memberships/Seminars/Meetings	7,971	20,000	19,255	20,000	25,000	
<b>Total Training, Education &amp; Memberships</b>		<b>7,971</b>	<b>20,000</b>	<b>19,255</b>	<b>20,000</b>	<b>25,000</b>	
<b>Total Operating Expenditures</b>		<b>3,042,536</b>	<b>3,116,369</b>	<b>2,045,007</b>	<b>2,276,590</b>	<b>2,820,314</b>	
<b>Other Charges</b>							
19-7096	Cogeneration EISA - Debt Principal and	18,184	76,000	0	0	0	N1
19-7082	FEMA Expenditures	2,096	5,150	0	0	5,000	
19-7083	WDR & SSMP Reporting (MAs)	3,579	10,300	10,498	10,498	10,300	
19-8090	Prior Year Expense	0	0	2,334	2,334	0	
19-7084	FOG (Member Agencies)	29,356	30,900	11,823	11,823	30,900	
<b>Total Other Charges</b>		<b>53,215</b>	<b>122,350</b>	<b>24,655</b>	<b>24,655</b>	<b>46,200</b>	
<b>Capital Outlay</b>							
19-8010	Capital Equipment	0	15,000	11,914	15,000	15,000	
<b>Total Capital Outlay</b>		<b>0</b>	<b>15,000</b>	<b>11,914</b>	<b>15,000</b>	<b>15,000</b>	
<b>Other Financing Sources &amp; Uses</b>							
19-1010	Transfer out to fund 26	0	672,709	80,498	80,498	300,879	
<b>Total Other Financing Sources &amp; Uses</b>		<b>0</b>	<b>672,709</b>	<b>80,498</b>	<b>80,498</b>	<b>300,879</b>	
<b>Total Uses</b>			<b>3,926,428</b>	<b>2,162,074</b>	<b>2,396,743</b>	<b>3,182,393</b>	
<b>Budget Income (Deficit)</b>						<b>-44,668</b>	
<b>Fund 19 Balance</b>			<b>(810,058)</b>	<b>541,903</b>	<b>761,803</b>	<b>508,094</b>	
<b>Notes:</b>							
N1-This debt payment will be budgeted in Fund 20 Expansion's budget.							

**SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT  
FY 2014/15 Proposed Budget  
Fund 20 - Expansion Fund**

2014-15 Proposed Budget Fund 20 - Expansion Fund		PRIOR YEAR FY 2012-13 ACTUAL	FY 2013-14 CURRENT BUDGET	FY 2013-14 YTD 05-31-14 11 Months	FY 2013-14 ESTIMATED ACTUAL	FY 2014-15 PROPOSED BUDGET
Revenues						
Gross Revenues						
Connection Fees						
20-4010	Arroyo Grande Connections	149,727	76,725	40,218	43,874	45,000
20-4020	Grover Beach Connections	2,475	59,400	25,987	28,349	30,000
20-4030	OCS D Connections	0	19,800	9,900	10,800	10,000
<b>Total Connection Fees</b>		<b>152,202</b>	<b>155,925</b>	<b>76,105</b>	<b>83,024</b>	<b>85,000</b>
Interest						
20-5015	Interest Income	6,994	5,200	4,881	5,325	5,200
<b>Total Interest</b>		<b>6,994</b>	<b>5,200</b>	<b>4,881</b>	<b>5,325</b>	<b>5,200</b>
<b>Total Revenues</b>		<b>159,196</b>	<b>161,125</b>	<b>80,986</b>	<b>88,348</b>	<b>90,200</b>
Expenditures & Other Uses						
Other Charges						
20-7096	Cogeneration EISA - Debt Principal and Interest	0	0	68,441	76,000	76,000
20-1010	Transfer to Fund 26					321,000
<b>Total Other Charges</b>		<b>0</b>	<b>0</b>	<b>68,441</b>	<b>76,000</b>	<b>397,000</b>
Capital Outlay						
20-8010	Capital Equipment	0	100,000	45,689	49,843	150,000
20-8065	Structure/Grounds Replacement	0	1,392,000	24,626	26,865	0
<b>Total Capital Outlay</b>		<b>0</b>	<b>1,492,000</b>	<b>70,315</b>	<b>76,707</b>	<b>150,000</b>
<b>Total Uses</b>			<b>1,492,000</b>	<b>138,756</b>	<b>152,707</b>	<b>547,000</b>
<b>Budget Income (Deficit/Use of Fund Balance)</b>			<b>(1,330,875)</b>	<b>(57,770)</b>	<b>(64,359)</b>	<b>(456,800)</b>
Notes: Fund 20 balance, consisting of LAIF and County Treasury, is \$4,158,694 at the beginning of the FY 2014/15.						
N2 - There is sufficient fund balance to cover the proposed budget deficit.						

**SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT  
FY 2013/14 Proposed Budget  
Fund 26 - Replacement Fund**

FY 2014-15 Proposed Budget Fund 26 - Replacement Fund		PRIOR YEAR FY 2012-13 ACTUAL	FY 2013-14 CURRENT BUDGET	FY 2013-14 YTD 05-31-14 11 Months	FY 2013-14 ESTIMATED ACTUAL	FY 2014-15 PROPOSED BUDGET	NOTE NO.
Revenues							
Gross Revenues							
Interest							
26-5015	Interest Income	2,571	0	0	0	0	
	<b>Total Interest</b>	<b>2,571</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
Other Revenues							
26-5040	Transfer from Fund 19	0	672,709	80,498	80,498	300,879	
26-5040	Transfer from Fund 20					321,000	
	<b>Total Other Revenues</b>	<b>0</b>	<b>672,709</b>	<b>80,498</b>	<b>80,498</b>	<b>621,879</b>	
<b>Total Revenues</b>		<b>2,571</b>	<b>672,709</b>	<b>80,498</b>	<b>80,498</b>	<b>621,879</b>	
Expenditures & Other Uses							
26-8015	Trunk Sewer Maintenance	0	160,000	0	0	100,000	
26-8061	Structures/Grounds Maint-Maj	172,542	27,000	7,991	7,991	115,000	
26-8065	Structures/Grounds Repl/Imp	270,629	766,344	62,159	62,159	406,879	
26-8070	Emergency Equipment Repair	0	0	0	0	0	
	<b>Total Expenditures</b>	<b>443,171</b>	<b>953,344</b>	<b>70,150</b>	<b>70,150</b>	<b>621,879</b>	
<b>Total Uses</b>			<b>953,344</b>	<b>70,150</b>	<b>70,150</b>	<b>621,879</b>	
<b>Budget Income (Deficit/Use of Fund Balance)</b>			<b>(280,635)</b>	<b>10,348</b>	<b>10,348</b>	<b>-</b>	
Notes:							



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT  
 FY 2013/14 Proposed Budget  
 Fund 26 - Replacement Fund

<b>Schedule A</b>	
<b>Detail List of Replacement Projects in Fund 26</b>	
<b>26-8015 Trunk Sewer Maintenance</b>	
Item	Cost
Trunk Sewer Maintenance	\$100,000
<b>Total for 26-8015</b>	<b>\$100,000</b>
<b>26-8061 Structures/Grounds - Major Maintenance</b>	
Item	Cost
Grinder Replacement	10,000
Flare Maintenance	5,000
Digester Cleaning	100,000
<b>Total for 26-8061</b>	<b>\$115,000</b>
<b>26-8065 Structures/Grounds - Replacement and Improvement</b>	
Item	Cost including Design/Installation
Influent Slide Gate	\$67,680
Hot Water Recirc Pump Motor	4,100
Clarifier #2 Coating	45,630
C12 Chemical Feed Controller	10,057
AG Pipe Bridge	209,412
Ford F 350	40,000
Ford F 150	30,000
<b>Total for 26-8065</b>	<b>\$406,879</b>
<b>TOTAL OF ALL REPLACEMENT PROJECTS IN FUND 26</b>	<b>\$621,879</b>