

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Grover Beach City Council Chambers
154 South 8th Street,
Grover Beach, CA

Action Summary Minutes of the
Meeting of Wednesday April 5, 2017
6:00 P.M.

1. CALL TO ORDER AND ROLL CALL

Chairman Shoals called the meeting to order and recognized a quorum.

Present: Chairman John Shoals, City of Grover Beach; Director Jim Hill, City of Arroyo Grande; Director Linda Austin, Oceano Community Services District

District Staff in Attendance: Gerhard Hubner, District Administrator;
Gilbert Trujillo, District Legal Counsel

2. FLAG SALUTE

3. AGENDA REVIEW

Upon motion of Director Hill seconded by Director Austin the Agenda was approved as presented.

4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

Chairman Shoals opened the public comment period.

Andrew Brunet commented on Administration and legal and Human Resources expenses.

Lindsey Westbrook commented on Administration and training.

Leland Simpson commented on decline in plant operations.

Kris Victorine spoke about follow up on the Knudson report, stewardship and hostile work environment.

Colleen Kubel asked about proper procedures and requirements for administrative leave.

Joe Schacker commented on lack of cleanup of vagrants and garbage around the District property.

Julie Tacker spoke about employing a full-time Administrator versus a part-time Administrator, the Administrator Report and use of consultants.

Ron Holt commented on Administration, Director Hill's investigation, legal counsel advice, conflict of interest and employee relations.

Ron Arnoldsen commented on Administration, leadership, lack of projects and plant operations.

Mary Lucey spoke about the fine, deferring maintenance and working with the Coastal Commission and State.

David Nichols agreed with comments made by another speaker.

Shelly Cochran commented on Administration and the Knudson Report.

Patricia Price commented on Administration, the Knudson Report, the sewage spill of 2010 and the plant formally being on the brink of bankruptcy.

Debbie Peterson commented on secrecy and fear.

Patty Welsh commented on personnel, basic equipment maintenance, plant shut down and plant operations.

David Odell questioned costs of plant operations today versus one year ago.

Shirley Gibson commented on unfair criticism of new personnel.

Chairman Shoals closed public comment.

5. CONSENT AGENDA

5A. Approval of Warrants

5B. Financial Review at February 28, 2017

5C. Approval of Minutes of Meeting of March 1, 2017

Director Hill spoke on dates being coded in error on the Warrant Register, the March 1st meeting and legal fees.

Chairman Shoals opened the public comment period on Items 5A, 5B and 5C.

Kris Victorine commented on approving warrants with no review of supporting documents and Phase 1 mediation.

Julie Tacker spoke on approval of the Mediator, the Oakes contract and expanding the Action Minutes.

Ron Arnoldsen commented on the minutes.

District Legal Counsel Gilbert Trujillo advised that discussion on the Mediator falls under personnel privacy rights and therefore he is unable to give further information.

Director Hill noted that backup documents to verify expenses are available.

Chairman Shoals closed public comment.

Motion: Director Austin made the motion to approve 5A, 5B and 5C with corrections to the dates on the Warrant Register.
Second: Director Hill
Action: Approved unanimously by roll call vote.

6. ACTION ITEMS:

6A. Approval of Minutes of Meeting of December 21, 2016

Chairman Shoals opened the public comment period.

Patricia Price, Lindsey Westbrook and Julie Tacker asked about letters being included in the Board packet and attached to Minutes.

Chairman Shoals closed the public comment period.

Motion: Director Austin made a motion to approve the Minutes of December 21, 2016 and not attaching the letters to these minutes.
Second: Director Shoals
Action: Motion passed 2 – 1. Director Hill Voted no.

6B. Purchase of Crane for Flatbed Truck

Approval to purchase a replacement crane for the District's flatbed truck in the amount of \$19,401 from Industrial Truck Bodies.

Administrator Hubner reported on the need to purchase a crane for the flatbed truck.

Chairman Shoals opened the public comment period.

Mary Lucey spoke on the age of the crane.

Chairman Shoals closed the public comment period.

Motion: Director Hill made a motion to approve staff recommendation.
Second: Director Austin
Action: Approved unanimously by roll call vote.

6C. Request for Proposal to Clean Primary Digester No. 1, and Allow the District Administrator to Proceed to Execute a Contract for Digester Cleaning not to exceed \$380,000

1. Release of Request for Proposal for Cleaning of Primary Digester No. 1;
2. District Administrator to Execute Contract Not to Exceed \$380,000; and
3. For Fiscal Year 2016-17 utilize \$201,200 from Fund 20, Project No. 2016-B1-01 (AG Sewer Bridge Repair) & \$178,800 from Fund 20 fund balance.

Administrator Hubner gave a presentation on the need for clean out and maintenance on the Primary Digester No. 1. He advised the Board Digester No.

1 was well overdue for cleaning and that it was standard industry practice to clean a wastewater facilities' digester every 8 to 10 years. Administrator Hubner gave a list of potential negative effects that can occur due to failure to clean the digester.

Administrator Hubner advised the Board the cleaning of the Primary Digester No. 1 was not included in the adopted Fiscal Year 2016/17 Budget but the funds were available in Fund 20. He further advised the Board the project may extend into the next Fiscal Year.

Director Hill stated concerns about issues in the coming year by delaying the Arroyo Grande Sewer Bridge project.

Discussion was held regarding where the funds would come from for the cleaning of Primary Digester No. 1, upcoming projects, the 2013 CIP List and the replacement list.

Chairman Shoals opened the public comment period.

Julie Tacker, Patty Welsh, Mary Lucey, Ron Arnoldsen and Ron Holt commented on cleaning the Primary Digester No. 1 project, funds to also do the Arroyo Grande Sewer Bridge project, reserves if there should be future crisis and a priority list for future projects.

Chairman Shoals closed the public comment period.

Motion: Director Hill made a motion to approve staff recommendations, use funds from Fund 20 and not impact the Arroyo Grande Sewer Bridge Project.

Second: Director Austin

Action: Approved unanimously by roll call vote.

6D. Rental of a Dewatering Centrifuge to Assist with District's Digester Cleaning and Rehabilitation Project

1. Approval to enter into a rental contract with Pace DS for a dewatering centrifuge for a minimum 6-month time period or longer; and
2. For Fiscal Year 2016-17 utilize \$36,000 from Fund 19 & Fund 19/Schedule A-1, and include funds in the Fiscal Year 2017-18 draft Budget to support this rental.

Administer Hubner gave a presentation on the need of a temporary dewatering Centrifuge to assist with the District's Digester cleaning and rehabilitation project. He advised the Board that they had received three quotes based on a six-month period with the lowest overall quote coming from Pace DS.

Motion: Director Hill made a motion to approve staff recommendations awarding the contract to Pace DS as discussed.

Second: Director Austin

Action: Approved unanimously by roll call vote.

6E. District Administrator & Plant Operations Report

District Administrator Hubner provided an update on the Sewer Bridge Project, Grit Removal Project, change orders to support implementation of the Headworks project, request for revisions from the Coastal Commission on the Redundancy Project, Recycled Water Planning Facilities Study Grant, District Control building and office, Inflow & Infiltration Study, migration and transfer of old audio tapes to the new website, the Record Retention Policy, Personnel Policy Manual updates, completion and submittal of the Special District Risk Management Authority (SDRMA) questionnaire, the Cambria CSD plan to truck brine to the District's facility, the Plant's Report, staff trainings and call outs.

Director Hill noted the plant data does not include prior years and there is some movement on the I&I Study.

Chairman Shoals spoke on collaboration on the EIR and cost sharing, and stated the need for cost share in an MOU or another form of legal document.

Julie Tacker spoke about the migration of audio tapes being relevant to the Wallace investigation, cost sharing with the City of Pismo Beach, attendance at the water conference in San Diego, and Cambria brine limits.

Mary Lucey questioned if projects tied up with SGMA funds will have an impact on any of the District's projects.

Patricia Price spoke about the old audio tapes no longer being available and asked if there could be a link from the District's website to SLO Span.

Administrator Hubner advised the audio tapes are gone with no ability to retrieve them and streaming of the video or hosting of the video to SLO Span would be very costly.

Director Hill stated he would be interested to see if there is a way to recover the tapes.

Administrator Hubner was directed to bring back to the Board a cost for a link from the District's Website to SLO Span and to see if there is a way to recover the old audio tapes. He was further directed if the audio tapes are not recoverable to provide a document from the Webmaster stating why they are not recoverable.

7. CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS pursuant to Government Code Section 54957.6. Agency designated representative: District Administrator

Employee Organizations: Service Employees International Union (SEIU) Local 620, Non-represented Management and Non-Represented Employees.

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: (two potential cases).

Julie Tacker spoke to mediator, paid administrative leave and performance review.

Terri Klier spoke favorably of John Clemons

Debbie Peterson posed question of which staff decided to delete audiotapes.

8. RECONVENE TO OPEN SESSION

At 9:54 pm the Board reconvened to Open Session.

There was no reportable action from Closed Session.

9. ADJOURNMENT

The meeting adjourned at 9:54 pm.

The next regularly scheduled Board meeting on April 19, 2017, 6 p.m. at the Grover Beach City Council Chambers, 154 South 8th Street, Grover Beach, California 93433

THESE MINUTES ARE DRAFT AND NOT OFFICIAL UNTIL APPROVED BY THE BOARD OF DIRECTORS AT A SUBSEQUENT MEETING.