



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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Action Minutes of the Regular Meeting of Wednesday, February 7, 2018

1. CALL TO ORDER AND ROLL CALL

Vice Chair Austin called the meeting to order and recognized a quorum.

Present: Linda Austin, Vice Chair, Oceano Community Services District
Jim Hill, Director, City of Arroyo Grande
Barbara Nicolls, Director, City of Grover Beach

District Staff: Paul J. Karp, Technical Consultant
Gilbert Trujillo, District Legal Counsel
Amy Simpson, District Bookkeeper/Secretary

2. PLEDGE OF ALLEGIANCE

Vice Chair Austin led the Pledge of Allegiance.

3. AGENDA REVIEW

Approved as presented.

4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

Vice Chair Austin opened the Public Comment period.

Julie Tacker requested the Board rescind the censure of Director Hill, an investigation of Chair Shoals and increasing the Board to five members.

Shirley Gibson asked the Board to be accountable and responsible to the rate payers.

Debbie Peterson read literature from the League of California Women's Caucus that discussed equality.

Mary Lucey requested an audit be posted on website regarding the \$9,000 Water Board fine.

Vice Chair Austin closed the Public Comment period.

5. CONSENT AGENDA:

- 5A. Approval of Warrants**
- 5B. Approval of Minutes of January 03, 2018**
- 5C. Approval of Minutes of January 17, 2018**
- 5D. Appointment of Technical Consultants; Adopt Resolution and Authorize Board Chair to Execute Contracts**
- 5E. Biosolids Handling Facility Project; Award of Contract**
- 5F. Notice of Contract Completion; Digester No. 1 Cleaning Project**

Director Hill requested to pull Items 5A., 5D., and 5E.

5A. Approval of Warrants

Vice Chair Austin opened the Public Comment period.

Julie Tacker commented on the Warrant Register.

Vice Chair Austin closed the Public Comment period.

Motion: Director Hill made a motion to approve the Warrants with the exception of Liebert Cassidy Whitmore.

Second: Director Nicolls

Action: Approved unanimously by roll call vote.

- 5B. Approval of Minutes of January 03, 2018**
- 5C. Approval of Minutes of January 17, 2018**

Motion: Director Hill made a motion to approve the Minutes of January 03, 2018 and the Minutes of January 17, 2018.

Second: Director Nicolls

Action: Approved unanimously by roll call vote.

5D. Appointment of Technical Consultants; Adopt Resolution and Authorize Board Chair to Execute Contracts

The Board discussed the continuing appointment of Technical Consultants and the recruitment of the District Administrator.

Vice Chair Austin opened the Public Comment period.

Julie Tacker, Patty Welsh, Coleen Kubel, Nancy McNeil, Ron Arnoldsen, Patricia Price, Kris Victorine, Shirley Gibson and Mary Lucey all commented on this item.

Vice Chair Austin closed the Public Comment period.

Motion: Director Nicolls made a motion to approve the Consultant's new contract for services with a term of up to four months with the

assumption that if a District Administrator is hired prior to the term ending, the Consultant's contract will end.

Second: Vice Chair Austin

Action: Approved 2-1; Director Hill respectfully voting no.

5E. Biosolids Handling Facility Project; Award of Contract

Vice Chair Austin opened the Public Comment period.

Julie Tacker commented on this item.

Vice Chair Austin closed the Public Comment period.

Motion: Director Hill made a motion to approve the Award of Contract for the Biosolids Handling Facility Project.

Second: Director Nicolls

Action: Approved unanimously by roll call vote.

5F. Notice of Contract Completion; Digester No. 1 Cleaning Project

Vice Chair Austin opened the Public Comment period.

There being no public comment, Vice Chair Austin closed the public comment.

Motion: Director Nicolls made a motion to accept the report that the project has been completed.

Second: Director Hill congratulated staff on the completion of the project and seconded the motion.

Action: Approved unanimously by roll call vote.

6. ACTION ITEMS:

6A. ELECTION OF CALENDAR YEAR 2018 BOARD OFFICERS

Technical Consultant Karp presented the staff report.

Vice Chair Austin opened the Public Comment period.

Patricia Price, Julie Tacker, and Kris Victorine provided their support of Director Hill for the Chair.

Shirley Gibson provided her support of Director Austin as the Chair.

Patty Welsh and Mary Lucey gave support to anyone except Director Hill as the Chair.

Vice Chair Austin closed the Public Comment period.

Motion: Director Nicolls made a motion to elect Director Austin as the Chair.
Second: Vice Chair Austin

Action: Approved 2-1 by roll call vote with Director Hill respectfully voting no.

Motion: Chair Austin made a motion to nominate Director Nicolls for Vice Chair.

Second: Director Hill

Action: Approved unanimously by roll call vote.

Chair Austin called for a five minute break.

6B. CALL FOR BIDS FOR DIGESTER NO. 1 REHABILITATION PROJECT

Technical Consultant Karp presented the staff report.

Chair Austin opened the Public Comment period.

There was no public comment on this item.

Motion: Director Nicolls made a motion to authorize a Call for Bids for the Digester No. 1 Rehabilitation Project.

Second: Director Hill seconded the motion.

Action: Approved unanimously by roll call vote.

6C. CALL FOR BIDS FOR DIGESTER NO. 1 VALVE REPLACEMENT PROJECT

Technical Consultant Karp presented the staff report.

Chair Austin opened the Public Comment period.

Julie Tacker commented on this item.

Chair Austin closed the Public Comment period.

Motion: Director Hill made a motion to authorize a Call for Bids for the Digester No. 1 Valve Replacement Project.

Second: Director Nicolls

Action: Approved unanimously by roll call vote.

6D. MID-FISCAL YEAR 2017/18 FINANCIAL REVIEW

Chair Austin opened the Public Comment period.

Julie Tacker, Kris Victorine, and Coleen Kubel commented on the Mid-Fiscal Year Financial Review.

Chair Austin closed the Public Comment period.

The Board provided brief comments on the Financial Review.

Action: The Board received and filed the report.

6E. ANNUAL REVIEW OF BYLAWS FOR DISCUSSION/REVISION

Technical Consultant Karp presented the staff report. The Board had a discussion and directed staff to revise the Bylaws and bring them back in red strike-through format at the next meeting.

Chair Austin opened the Public Comment period.

Coleen Kubel, Ron Arnoldson, Kris Victorine and Julie Tacker commented on the Bylaws.

Chair Austin closed the Public Comment period.

6F. TECHNICAL CONSULTANTS AND PLANT OPERATIONS REPORT

Technical Consultant Karp gave an update on the headworks and stated that it has not met specifications as far as quality of discharge and that there is cooperation with the contractor and manufacturer. The Board discussed the manhole raising.

Chair Austin opened the Public Comment period.

Julie Tacker, Ron Arnoldson and Patricia Price commented on the Technical Consultants and Plant Operations report.

Chair Austin closed the Public Comment period.

Action: The Board received and filed the report.

7. MISCELLANEOUS ITEMS

7A. Written Communications

1. Transmittal of Draft Personnel Policy Manual for February 21, 2018 Meeting.

8. BOARD MEMBER COMMUNICATIONS

There were no Board Member communications.

9. CLOSED SESSION: NONE

10. ADJOURN MEETING

The meeting was adjourned at 8:29 p.m.

THESE MINUTES WERE APPROVED BY THE BOARD OF DIRECTORS AT THE MEETING OF FEBRUARY 21, 2018.