



# **SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT**

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## **SUMMARY ACTION MINUTES Regular Meeting of Wednesday, August 01, 2018**

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### **1. CALL TO ORDER AND ROLL CALL**

Chair Austin called the meeting to order and recognized a quorum.

Present: Linda Austin, Director, Oceano Community Services District  
Barbara Nicolls, Vice Chair, City of Grover Beach  
Jim Hill, Director, City of Arroyo Grande

District Staff: Jeremy Ghent, District Administrator  
Gil Trujillo, District Legal Counsel  
Amy Simpson, District Bookkeeper/Secretary

### **2. PLEDGE OF ALLEGIANCE**

Chair Austin led the Pledge of Allegiance.

### **3. AGENDA REVIEW**

Approved as presented.

### **4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA**

Chair Austin opened the Public Comment period.

Julie Tacker commented on the censure of Director Hill; requested a censure of John Shoals; correction to statements of Mary Lucey; publishing a newsletter; civil action against former District Administrator John Wallace; issuing a request for proposals for District legal counsel; and more expansive minutes.

Kris Victorine commented on a civil suit against former District Administrator John Wallace.

Chair Austin closed the Public Comment period.

### **5. CONSENT AGENDA:**

**5A. Approval of Warrants**

**5B. Approval of Meeting Minutes of July 18, 2018**

**5C. Financial Report for June 2018**

There was no public comment on the Consent Agenda.

**Motion:** Director Hill motioned to approve the Consent Agenda as presented.

**Second:** Director Nicolls

**Action:** Approved unanimously by voice vote.

**6A. Technical Consultants and Plant Operations Report**

Administrator Ghent presented this item. He said the Headworks project is complete. He mentioned that the Primary Digester No. 1 Rehabilitation has an expected completion date of August 10<sup>th</sup>. Also, he had received plans from MKN to address raising the four (4) manholes on Valley Road. He presented the Plant Operations Report and told the Board that staff is monitoring fecal coliforms more frequently to avoid violations.

Chair Austin opened the Public Comment period.

Julie Tacker commented on the MOU with the City of Pismo Beach and the attendance of the Plant Superintendent at the Board meetings.

Coleen Kubel thanked Mr. Ghent for his Administrative report.

Chair Austin closed the Public Comment period.

Administrator Ghent responded to Ms. Tacker's comment by saying that the MOU with City of Pismo is still in draft form and not complete.

**Action:** The Board received and filed the report.

**6B. REDUNDANCY PROJECT: KENNEDY/JENKS (K/J); PROJECT CHANGE REQUEST (PCR) 7**

Administrator Ghent presented this item. He said that Kennedy Jenks had conducted investigations and identified that the existing 600kW generator does not have sufficient capacity to provide standby power to both installed equipment and new equipment added with the Redundancy Project when under full load. He said the Technical Consultants had requested KJ prepare a Project Change Request to integrate an additional 500kW generator that will work in parallel with the existing generator.

There was no Public Comment on this item.

**Motion:** Director Nicolls made a motion to authorize the District Administrator to execute Project Change Request (PCR) 7 to the contract with Kennedy/Jenks (K/J) Consultants to increase the funding allocation for Phases 3, 4, 6, and 7 by \$48,960.

**Second:** Director Hill

**Action:** Approved unanimously by voice vote.

**6C. REDUNDANCY PROJECT: KENNEDY/JENKS (K/J); PROJECT CHANGE REQUEST (PCR) 8**

Administrator Ghent presented this item. He said Kennedy Jenks had identified that the return activated sludge (RAS) pipeline is undersized and significantly limits the capacity of the clarifier. Increasing the size of the pipeline will require major rework to the secondary clarifier. Staff had directed KJ to prepare a project change request that would properly size the pipeline and replace aging worn clarifier equipment.

Director Hill provided his comments and concerns of infiltration and the cost and timeline of a change that should have been foreseen.

Administrator Ghent said he would have a discussion with Kennedy Jenks regarding the cost and timeline and ask that they come to a more agreeable picture on this PCR.

Chair Austin opened the Public Comment period.

Julie Tacker commented on the Rate Study and said the project described at that time was extended aeration; an Infiltration and Inflow Report; and renegotiating the Kennedy Jenks rate.

Chair Austin closed the Public Comment period.

**Motion:** Director Hill made a motion to provide direction to staff to table this item for two weeks to enable staff to present a discussion of the issues to Kennedy Jenks regarding proposed Project Change Request 8 and based on the results of that negotiation, come back to the Board in two weeks with an updated proposal.

**Second:** Director Nicolls

**Action:** Approved unanimously by voice vote.

**6D. REDUNDANCY PROJECT: KENNEDY/JENKS (K/J); PROJECT CHANGE REQUEST (PCR) 9**

Administrator Ghent presented this item. He said that this PCR is not directly tied to the Redundancy Project. It was brought to staffs attention during a Regional Board audit at the District site that the walls at the back of sludge drying beds are short and evidence of sludge spilling against the chain link fence. Staff was recommended to improve and modify walls on the sludge drying beds.

The Board had a discussion and agreed that they do not want to fold this into the Redundancy Project and that this should be bid and designed locally.

Ghent said he would come back to the Board with a budget request to go out for bid for design and construction locally. He also added that this is not a chronic or

persistent issue that is occurring right now as most of the drying beds are not being used.

Chair Austin opened the Public Comment period.

Julie Tacker commented on sole sourcing and the PCR's.

Coleen Kubel agrees with using local businesses.

Chair Austin closed the Public Comment period.

**Motion:** Director Hill made a motion to direct staff to put this project out to bid with a description for design and construction of the additional walls at the sludge drying bed and seek local bids for design and construction that can be done in a more timely fashion.

**Second:** Director Nicolls

**Action:** Approved unanimously by voice vote.

## **7. MISCELLANEOUS ITEMS**

### **7A. Written Communications: WaterSMART Title XVI Water Reclamation and Reuse Grant Endorsement, Central Coast Blue**

Administrator Ghent said this letter was a result of Public Works Director Ben Fine at City of Pismo and WSC, the design team of the Central Coast Blue Project applying for a grant for the project. They had requested a letter of support from the District as an agency that supports the project. This letter did go out as District correspondence.

The Board provided positive feedback and support of submittal of this letter.

There was no public comment.

## **8. BOARD MEMBER COMMUNICATIONS**

Director Hill requested the Board take up the question of pursuing some recovery with Mr. Wallace.

## **9. CLOSED SESSION:**

### **(A) CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**

(Paragraph (1) of subdivision (d) of Section 54956.9)  
One Case: Case No. 18 CV-0402 - Carol A. Wolff v. Mathew Robert Dutra;  
Duna Vista Mobile Home Park; South San Luis Obispo County Sanitation District; Alexander Keith; Christine Keith

Chair Austin announced that Closed Session had been cancelled.

Legal Counsel Trujillo said that there is nothing new to report and it was placed on the agenda as a place holder.

Director Hill asked if there was an update that could be provided to the Board and public.

Legal Counsel Trujillo said that the case had been filed and is a public record. The District owns an easement that is the subject of this lawsuit. The plaintiffs' attorney has named the District as a named defendant.

**10. ADJOURN MEETING**

The meeting was adjourned at 6:57 p.m.

***THESE MINUTES WERE APPROVED BY THE BOARD OF DIRECTORS AT THE MEETING OF AUGUST 15, 2018.***