



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Post Office Box 339 Oceano, California 93475-0339

1600 Aloha Oceano, California 93445-9735

Telephone (805) 489-6666 FAX (805) 489-2765

<http://sslocsd.org/>

Agenda

Board of Directors Meeting

1655 Front Street

Oceano, California 93445

Wednesday, January 19, 2011 at 6:00 PM

Board Members

Bill Nicolls, Chairman

Jim Hill, Vice Chairman

Tony Ferrara, Director

Alternates

Karen Bright, Director

Vacant

Jim Guthrie, Director

Agencies

City of Grover Beach

Oceano Community Services District

City of Arroyo Grande

City of Grover Beach

Oceano Community Services District

City of Arroyo Grande

1. CALL TO ORDER AND ROLL CALL 6:00PM

2. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

This public comment period is an invitation to members of the community to present comments, thoughts, or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters that are within the jurisdiction of the District. The Brown Act restricts the Board from taking formal action on matters not published on the agenda. In response to your comments, the Chairman or presiding Board Member may:

- Direct staff to assist or coordinate with you.
- It may be the desire of the Board to place your issue or matter on a future Board agenda.

Please adhere to the following procedures when addressing the Board:

- Comments should be limited to 3 minutes or less.
- Your comments should be directed to the Board as a whole and not directed to individual Board members.
- Slanderous, profane or personal remarks against any Board Member, Staff or member of the audience shall not be permitted.

3. CONSENT AGENDA

The following routine items listed below are scheduled for consideration as a group. Each item is recommended for approval unless noted. Any member of the public who wishes to comment on any Consent Agenda item may do so at this time. Any Board Member may request that any item

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the offices of the Oceano CSD a member agency. 1655 Front Street, Oceano, California. Consistent with the Americans with Disabilities Act and California Government Code §54954.2, requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the above referenced public meeting by contacting the District Administrator or Administrative Assistant at 805-544-4011.

be withdrawn from the Consent Agenda to permit discussion or change the recommended course of action. The Board may approve the remainder of the Consent Agenda on one motion.

3a. Review and Approval of Minutes of January 5, 2010 Meeting

3b. Review and Approval of Warrants

3c. Review of Current financial Statements (December 31, 2010)

3c. Plant Superintendent's Report to be distributed at meeting

4. BOARD ACTION ON INDIVIDUAL ITEMS:

A. CONSIDERATION OF BOARD MEETING PROTOCOL FOR CONDUCTING BOARD BUSINESS

Staff recommends the Board adopt a protocol for conducting Board business and include it in the District's Policy Manual at the February 2011 update

B. REQUEST FOR REDUCTION OR WAIVER OF FEES FROM TRANSITIONS MENTAL HEALTH ASSOCIATION

Staff recommends the Board review the request and provide future direction to staff.

C. MID YEAR BUDGET REVIEW

Staff recommends the Board receive the report, adopt Resolution No. 2011-283 for mid-year adjustments to the FY 2010-11 Budget

D. STREET SWEEPER REPAIRS

Staff recommends the Board approve the purchase of parts from Clean Sweep in the amount of **\$3,200.00** for the repair of the District's street sweeper

E. REPLACEMENT OF WORN WEMCO PUMP VOLUTE AND LINER

Staff recommends the Board approve the purchase of pump parts from Tennant in the amount of **\$3,730.19**

F. UPDATE ON THE DECEMBER STORM EVENTS

Staff recommends the Board receive a verbal update on status

5. MISCELLANEOUS ITEMS

a. Miscellaneous Oral Communications

- Discussion of alternative project engineering services.

b. Miscellaneous Written Communications

6. ADJOURNMENT

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Oceano Community Services District
1655 Front Street
Oceano, CA 93445

Minutes of Wednesday, January 5, 2011
6:20 P.M.

1. ROLL CALL

Present: Chairman Tony Ferrara, City of Arroyo Grande; Director Jim Hill, Oceano Community Services District; Director Bill Nicolls, City of Grover Beach.

Others in Attendance: John Wallace, District Administrator; Tom Zehnder, District Engineer; Mike Seitz, District Counsel; Jeff Appleton, Plant Superintendent.

2. ELECTION OF BOARD OFFICERS FOR CALENDAR YEAR 2011

Current Chairman Ferrara moved to nominate Director Nicolls as Board Chairman and Director Hill as Vice Chairman for the calendar year 2011. Director Nicolls seconded the motion. There being no further nominations Director Nicolls was elected as the South San Luis Obispo County Sanitation District Board Chairman and Director Hill was elected as the South San Luis Obispo County Sanitation District Vice Chairman for the 2011 calendar year. Motion carried by unanimous roll call vote.

3. PUBLIC COMMENT ON ITEMS NOT APPEARING ON AGENDA

Mr. Larry Bross introduced himself as a twenty year resident of the District. He commented on District Operations and layoff of lab technician. He also commented on recent storm events.

Ms. Carol Henson introduced herself as an Oceano Community Services District Board member. She commented on the recent electrical problems and the centrifuge project. She also asked the District to provide her with documents which address the steps taken to address recent storm issues.

4. CONSENT AGENDA

- A. Review and Approval of Minutes from the Meetings of December 15, 2010.
- B. Review and Approval of Warrants.
- C. Plant Superintendent's Report

Chairman Nicolls asked for public comment with regard to the above items.

Mr. Tom Giovachinni asked if there would be an independent study to verify the lab cost savings as reported in Item 5A Miscellaneous Communications of the December 15, 2010 minutes.

It was moved by Director Ferrara, seconded by Vice Chairman Hill to approve the Consent Agenda as presented. Motion carried by unanimous vote.

5. BOARD ACTION ON INDIVIDUAL ITEMS

- A. Centrifuge 2A, Brough Construction Progress Payment No. 2 and Change Order No. 3.

Administrator Wallace informed the Board that Brough Construction has submitted Progress Payment No. 2 and Change Order No. 3 in the amount of \$65,256.75 for Board approval and payment.

Chairman Nicolls asked for public comment regarding this item.

Ms. Susan Knott asked for clarification of "staff" in the report.

Mr. Tom Giovachinni questioned who makes final approvals regarding projects

Director Ferrara replied to Mr. Giovachinni's question by stating that the Centrifuge is a current major budget item under construction and has been previously approved by the Board through the budget process.

It was moved by Vice Chairman Hill, seconded by Director Ferrara to approve progress Payment No. 2 and Change Order No. 3 to Brough Construction, Inc. in the amount of \$65,256.75. Motion carried by unanimous vote.

- B. Prescription and Over-the Counter Drug Disposal Flyer.

Administrator Wallace stated that in September 2010 the San Luis Obispo County Integrated Waste Management Authority kicked off Operation Medicine Cabinet. The goal of the program is to safely and lawfully dispose of expired or unused prescription and over-the counter drugs. To accomplish this secure disposal, sites have been installed at police stations and sheriff substations throughout the county. Building on the momentum of the County program, the Sanitation District would utilize this opportunity to further encourage proper disposal with the launch of a direct mailing campaign to residents of Grover Beach, Arroyo Grande, and Oceano.

Administrator Wallace presented a flyer designed by the County as well as a draft one third page flyer and a draft full page flyer designed by the District for the Board's information and review. The final versions of the District's flyers will include Spanish translation on the reverse side. The District's flyers are designed to communicate the goals of the program quickly. The flyer will be mailed to each water/sewer service customer via their standard bill and distributed as handouts on public counters.

Program costs were presented with two alternatives: Alternative 1 is the one-third page flyer and is estimated to total \$1,219.00. Alternative 2 is the full page flyer with an estimated total cost of \$2,100.00.

The Board discussed the fact that utility bills are sent to property owners and not renters so this flyer may be more appropriate as a counter hand out. Alternative 1 (one-third page) was the preferred flyer.

Administrator Wallace was directed to coordinate this program with the Integrated Waste Management Board and to bring back more information to the next Board Meeting.

- C. Update on December 19, 2010 Flood Event

District Engineer Tom Zehnder presented a report regarding the significant rain event which occurred on December 18th and the morning of December 19th when a total rainfall accumulation of 5.14 inches of rain was reported at the OCSD water yard located on 19th Street in Oceano. This rain even resulted in stormwater levels increasing in the lagoon to the west of the treatment plant as well as ponding in the plant itself.

Due to a short in the alarm conductor, a generator fail alarm which is a common trouble alarm, was initiated at 7:11 a.m. on the 19th. It is likely that water entering the conduit, either due to high ground water levels or ponding in the area caused the conductor to short.

Water in the electrical conduits feeding the influent pumps caused the motor on Influent Pump #4 to short out. This resulted in the electrical breaker feeding the #4 pump motor tripping, as well as tripping the main breaker that feeds all four influent pumps and other plant equipment. As a result, all four influent pumps stopped pumping at 10:26 a.m. On site Staff started the emergency diesel-powered influent pump within minutes. It was immediately discovered that the pump discharge valve located in the headworks was closed. Due to rising water and the fact that the valve is physically located down in the headworks, Staff was only able to open the valve to approximately 1/3 of fully open before rising water submerged it.

As the trunk system backed up, Sewer System Overflows occurred at a number of locations where the rim elevation of the manholes are less than 12.5 feet, beginning at approximately 11:00 a.m.

Estimating the total volume of sewage spilled is extremely difficult due to the number of spill locations coupled with the loss of the influent meter and circle chart recordings when the pumps stopped. Plant Superintendent Appleton initially assumed a worst case scenario and later filed spill reports with the Water Board of 1.0 MG. However in order to quantify the volume of the spill as accurately as possible, District staff has interviewed a number of residents, member agency staff and contractors who assisted with the incident response and visually inspected the trunk and collection systems to obtain physical and visual evidence of spill locations. This was coupled with incident data recorded during the event, plant flow data, an analysis of the hydraulic grade in the trunk and collection system, trunk and collection system storage capacity, manhole rim elevations, weather data, as well as standardized industry calculations specific to quantifying manhole overflow quantities to initially arrive at an estimated volume of 110,000 gallons of overflow which was provided to the County Health Department. The District has continued to evaluate and quantify the estimated spill volume and now believes the spill to be approximately 384,000 gallons.

Emergency notifications were made to the required agencies between 11:30 and 12:30, as required by the District's Sewer System Management Plan. Also, the City of Pismo Beach was contacted to obtain their portable diesel pump as well as an outside contractor to provide on-site assistance. The District owes a debt of gratitude to the City of Pismo Beach and their staff who responded to the emergency and provided their large pump for District use.

The headworks was pumped down with the District's trash pump to the point that at 2:30 the diesel pump discharge valve was accessible and was opened completely. At

approximately 5:00 p.m. staff inspected the collection system and marked potential sewer overflow locations with traffic cones and information about the sewage overflows and the

need for the public to avoid contact with floodwater in the area.

With the District's bypass pump and the City of Pismo Beach's pump the plant was processing all incoming water. Later in the evening one of the electric pumps was found to be operable and was put on line to ensure no spills were taking place.

All influent pump motors were repaired and put back into service the next day, December 21st. All alarm connections have been re-established and the plant now operates in normal mode. Until all alarms were repaired and tested, the plant was staffed round the clock.

The District is continuing to assess the corrective actions, upgrades, repairs and regulatory improvements to the plant and to the District's emergency operations procedures.

Chairman Nicolls asked for public comment regarding this item.

Mr. Larry Bross commented regarding problems with the levee flood gates. He stated that as far as he knew, the flood gates were never manually opened. He stated his opinion that if they had been manually opened the flooding in the neighborhood adjacent to the lagoon would not have occurred.

Mr. Raffaele Montemurro introduced himself as a resident of the City of Arroyo Grande and the General Manager of the Oceano Community Services District. He stated that he had heard several different spill estimates which were much lower than the current calculation of 384,000 gallons. He commented that he was glad to see the calculation increased from the previous lower estimates, but in his estimation he still felt that the number was quite conservative. When considering the "down time" at the plant and the normal average flow per hour, he calculated the spill to be larger, in his estimation approximately 500,000 gallons.

Ms. Susan Knott stated that it was brought to her attention that after the San Simeon Quake in 2003 the District received money from FEMA to make certain repairs to the plant. She was told that at that time there were questions and concerns with regards to the buried electrical boxes and their potential for problems during a flood. She questioned if those concerns had been addressed so the next time it rained this problem would not reoccur.

There being no further comments, Chairman Nicolls closed the meeting. He asked the Board if they had comments at this time.

Director Ferrara asked that either Administrator Wallace or Superintendent Appleton reply to the public comments.

Administrator Wallace stated that in reply to Mr. Bross's comments regarding the levee gates, he had attended a meeting with the County and their Public Works Department is looking into making modifications to the gates in order to improve operations of the flood gates.

In answer to Mr. Montemurro, he stated that the plant was down for a period but pumping was taking place, and a significant amount of water was stored at several different sites in the plant grounds until the plant was returned to normal operations. He stated that staff

conducted an elaborate study in an attempt to provide an accurate spill number, he added that this study is ongoing and the spill amount can be updated.

With regards to the electrical system upgrades, he stated that many of the upgrades and repairs have been completed through various major projects since the San Simeon earthquake including work on the electrical system. Work is continuing on the District's overall electrical system.

As a final comment, Administrator Wallace stated that the report Ms. Henson referred to earlier was completed today.

Director Ferrara stated that he has been in the 'disaster business' for thirty five years and he has learned that no two are the same and it is very difficult to predict the outcome. Disaster mitigation is an ongoing task.

Vice Chairman Hill made a brief comment regarding the allegation that the County did not respond to the difficulties with the flood gates. He stated that while he did not recall the exact time, he did see County Public Works personnel working to alleviate the problems on Sunday afternoon.

Director Ferrara added that he was at the site with the County Director of Public Works, who was monitoring the situation closely with his staff.

The Board received and filed the Storm and Plant Operations Report as presented.

6. MISCELLANEOUS ITEMS

A. Miscellaneous Oral Communications

Administrator Wallace asked Counsel Seitz to comment with regards to the District's compliance with Brown Act and Public Records Act, specifically Public Records Requests.

Counsel Seitz reviewed the changes made by the District to ensure compliance as the following:

The District will publish the complete agenda package, including supporting materials, on the District's website at least 72 hours in advance of the regular meeting. Also a complete copy of the agenda and supporting materials will be available for public viewing at the Oceano Community Services District office.

With regards to Public Records Requests, requests can be phoned in as well as emailed or faxed. The District's goal is to respond within 24 hours depending upon when the request is made/received.

Vice Chairman Hill stated that a concern that was brought to his attention with regards to public records was the fact that the records may be stored at various sites. He wanted to be sure that any request for public records were made available regardless of where they were stored within the required time frame.

Vice Chairman Hill stated that the contract with the Administrator covers both administrative and engineering services. It has occurred to him that it might be beneficial

to redraft the contract so there is separation of those duties. He explained that he was concerned with the appearance of conflict of interest issues. He thought it might be

advantageous to put engineering services for major projects out to bid. He had no reason to believe that the District was being overcharged for engineering services, but felt this would be a step towards avoiding the appearance of conflict of interest.

Chairman Nicolls stated that while he could appreciate that there are those who might believe there is an appearance of conflict of interest, he had not seen any conflict himself with the way the contract is currently written. He expressed his opinion that the District has been receiving a tremendous benefit from the way the contract is currently written and also felt that it would increase costs to go through the bid process regardless how small the project.

Vice Chairman Hill discussed perhaps a floor level of pricing that would trigger a bid process.

Director Ferrara requested further consideration which might look at various scenarios and District options before further Board discussion.

7. PUBLIC COMMENT ON CLOSED SESSION

There was a request to postpone the closed session in order to give people a chance to respond to access to public records.

There were no further comments with regards to closed session.

8. CLOSED SESSION ITEM

The Board convened into closed session in order to conference with legal counsel pursuant to Govt. Code 54956.9 regarding existing litigation; one case Mascolo v. SSLOCSO Case #CV100744.

9. RETURN TO OPEN SESSION, REPORT ON CLOSED SESSION

The Board reconvened and announced that no reportable action had been taken.

10. ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at approximately 8:10 p.m.

THESE MINUTES ARE DRAFT AND NOT OFFICIAL UNTIL APPROVED BY THE BOARD OF DIRECTORS AT A SUBSEQUENT MEETING

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
WARRANT REGISTER
01/19/11

ISSUED TO	PURCHASE/SERVICE	INV. # / SERVICE PERIOD	WARRANT NO.	ACCT	ACCT BRKDN	TOTAL
ABALONE COAST BACT	CHEMICAL ANALYSIS	NOV & DEC	011911-5288	7078	3,439.48	3,439.48
APCD	COGEN SYSTEM	PERMIT 5310	89	7068	895.00	895.00
ALLIED ADMINISTRATORS	EMP DENTAL	FEB	90	6025	724.13	724.13
ARAMARK UNIFORMS	EMP UNIFORMS	5562555 5580669	91	7025	369.95	369.95
ARROWHEAD	LAB WATER	00J001L917373	92	8040	87.20	87.20
B&B STEEL & SUPPLY	PROBE ARM INSTALL	365287	93	8060	110.85	110.85
BRENNTAG PACIFIC	CHEMCALS	062379 063245 061438	94	8050	13,681.58	13,681.58
CARQUEST	VEHICLE MAINT	457301	95	8032	63.80	63.80
CARRS BOOT SHOP	SAFETY BOOTS	76529	96	7025	125.00	125.00
CCWT	LAB WATER	7321	97	8040	60.00	60.00
CHARTER COMM	INTERNET SERVICE	JAN	98	7011	54.99	54.99
CITY NATIONAL BANK	COGEN SALE AGREE	FEB BI-ANNUAL PAY	99	7096	37,398.30	37,398.30
CWI BAKERSFIELD	GEN SERVICE	006 36247	5300	8030	3,652.33	3,652.33
FARM SUPPLY CO	PIPING	561741(STORM RELATED)	01	8060	224.66	224.66
FEDEX	SHIPPING	7 352 33444	02	8045	22.88	22.88
GAS COMPANY	GAS SERVICE	DEC	03	7092	220.23	220.23
GROVER TOOL	SOD CUTTER	243	04	8060	80.00	80.00
JB DEWAR	VEH FUEL&DIESEL	927042, 750749	05	8020	1,469.36	1,469.36
JWC ENVIRONMENTAL	GRINDER BAGS	38518	06	8030	325.97	325.97
KEYLOCK SECURITY	RE KEY DOOR	84202	07	8060	100.00	100.00
LINC DELIVERY	DELIVERY SERVICE	DEC	08	8040	220.00	220.00
LOUIE'S CRANE SERVICE	GRINDER INSTALL	7512	09	8060	260.00	260.00
MAINLINE UTILITY CO	INSPECT MANHOLES	4447	10	8060	637.50	637.50
MINERS HARDWARE	MISC SUPPLIES	DEC	11	8060	68.35	265.07
				8056	55.43	
				8035	141.29	
E&J AUTO PARTS	AUTO PARTS	303931	12	8032	57.81	57.81
NEXTEL	CELL PHONE SERV	DEC	13	7013	74.12	74.12
OFFICE DEPOT	MISC SUPPLIES	DEC	14	8045	113.60	113.60
PERRY'S ELEC MOTORS	MOTOR REPAIR	11883, 11884, 11885	15	8030	3,039.22	3,039.22
		11920 (STORM RELATED)				
POWER EQUIPMENT CO	01MBI01 GAS METER	7733	16	20/8065	2,732.73	2,732.73
PRAXAIR DISTRIBUTION	WELDING SUPPLIES	38388990	17	8030	34.56	34.56
SAFETY KLEEN	OIL DISPOSAL	52610099	18	8030	248.66	248.66
SANTA MARIA DIESEL	MISC SUPPLIES	8049 9159	19	8030	171.23	171.23
SO CO SANITARY SERV	TRASH SERV		20	7093	82.77	82.77
STANLEY CONVERGENT	SEC SERVICE	7986205	21	7014	62.20	62.20
UNITED RENTALS	LIGHT TOWERS	91354856-002	22	8060	1,136.65	1,136.65
		(STORM RELATED)				
UNITED STAFFING	DAY LABOR	047180	23	8060	1,105.50	1,105.50
WAAG & CO	LEGAL FEES	SCS1.10.12	24	7071	81.25	81.25
WOESTE ELECTRIC INC	ELEC REPAIRS	5861 5862 5863 5867	25	8060	3,000.93	3,000.93
		5869 (STORM RELATED)				
WALLACE GROUP	ADMIN FEES	DEC	26	7076	5,085.24	72,924.86
	OPERATIONS	DEC		various	42,419.21	
	REIMB PROJECTS	DEC		various	1,086.05	
	MBI PROJECTS	DEC		various	24,334.36	
SUBTOTAL					149,354.37	149,354.37
PAYROLL	PPE 12/31/10				35,862.91	35,862.91
GRAND TOTAL					185,217.28	185,217.28

We hereby certify that the demands numbered serially from 011911-5288 to 011911-5326 together with the supporting evidence have been examined, and that they comply with the requirements of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT. The demands are hereby approved by motion of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT, together with warrants authorizing and ordering the issuance of checks numbered identically with the particular demands and warrants.

BOARD OF DIRECTORS:

DATE: _____

Chairman

Board Member

Board Member

Secretary




SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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<http://www.sslocsd.org/>

TO: Board of Directors
FROM: John L. Wallace, District Administrator 
DATE: January 13, 2011
SUBJECT: Monthly Financial Review (December 2010)

Overall Monthly Summary

During the month of December the District made deposits in the amount of \$216,167.67 which is attributed to regular service fee collections and five new hookups totaling \$12,375.00. Total revenue collected to date for the 2010/11 Fiscal Year is \$1,335,488.40.

During the month of December the District totaled \$357,382.93 in expenses, of that amount \$226,620.46 reflects normal operating expenses and \$130,762.47 was expended on Major Budget Items. Total expenses for the 2010/11 fiscal year to date are \$1,586,492.46.

Local Agency Investment Fund

An amount of \$50,000 was transferred from LAIF to Rabobank in order to cover payroll expenditures for the month of December. The LAIF balance at December 31, 2010 is \$4,530,419.33.

County of San Luis Obispo Fund

As of December 31, 2010 the cash balance with the County of San Luis Obispo Auditor totaled \$477,787.57. The County issues all District checks and all deposits are made to this agency, as such the County provides 'banking services' to the District and serves as a second set of books for internal control purposes.

Rabobank Funds

As of December 31, 2010 the cash balance with Rabobank totaled \$21,249.85. This account is used for LAIF transfers and issues payroll checks through the District's contracted payroll provider service. Funds are transferred periodically from LAIF in order to cover those expenses.

MONTHLY FINANCIAL STATEMENT (Government Code Section 53646(d))
 SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
 FINANCIAL SUMMARY FOR DECEMBER 31, 2010

	FUND 19 OPERATING	FUND 20 EXPANSION	FUND 26 REPLACEMENT	COMBINED FUNDS
CASH BALANCE	-863,906.97	5,106,294.97	787,068.75	5,029,456.75
Cash W/County	2,595,884.20	-806,033.15	-1,312,063.48	477,787.57
Cash W/LAIF	-3,481,041.02	5,912,328.12	2,099,132.23	4,530,419.33
Cash W/Rabobank	21,249.85	0.00	0.00	21,249.85
CURRENT LOANS				
Energy Project Financing	458,813.07			
DEPOSITS:				
Current Month	203,792.67	12,375.00	0.00	216,167.67
Total 10-11 To Date	1,275,522.30	58,016.73	1,949.37	1,335,488.40
EXPENSES:				
Current Month	226,620.46	120,886.92	9,875.55	357,382.93
Total 10-11 To Date	1,293,954.89	197,991.82	94,545.75	1,586,492.46
Rev over (under) Exp - Current	-22,827.79	-108,511.92	-9,875.55	-141,215.26
Rev over (under) Exp - YTD	-18,432.59	-139,975.09	-92,596.38	-251,004.06
INTEREST POSTED	0.00	4,185.73	1,949.37	6,135.10
Total 10-11 INTEREST TO DATE:	219.60	4,185.73	1,949.37	6,354.70

NEW CONNECTIONS	CURRENT NUMBER	CURRENT REVENUE	10 - 11 NUMBER	10 - 11 REVENUE
Arroyo Grande	5	12,375.00	8	41,456.00
Grover Beach	0	0.00	0	0.00
Oceano	0	0.00	5	12,375.00
TOTAL NEW DISTRICT CONNECTIONS	5	12,375.00	13	53,831.00




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Date: 01/13/11
To: John Wallace, District Administrator 
From: Jeff Appleton, Superintendent
Re: Superintendent's Report

John,

Attached you will find the Superintendent's Report for the Month of January to date. As the results indicate the plant is running well and all discharge requirements are being met. Staff continues to refine chlorine rates in an attempt to reduce chemical usage.

Staff has been working on the following projects during the first part of the month:

- Painting and installing new three-way valves in sludge beds.
- Removed old pump and installed new pump and floats in #3 storm water sump.
- Removed old electrical motor and installed new motor in fixed film reactor peripheral drive.
- Woeste Electric cleaned electrical breaker panels, VFD's, and influent pumps. They also checked all electrical connections and torqued lugs to specifications.

Board Meeting

South San Luis Obispo County Sanitation District

Date	Flow MGD	Fin SS mg/l	Fin BOD mg/l	% Rem SS	% Rem B.O.D.	FColl Eff MPN	SI Rmvd Culyds
1/1/2011	3.06					<2	
1/2/2011	2.89					<2	
1/3/2011	3.31					<2	
1/4/2011	3.01	22.00	28.00			<2	
1/5/2011	2.80	23.00	29.00			<2	
1/6/2011	2.75	27.00	25.00			<2	
1/7/2011	2.65	23.00	29.00			<2	
1/8/2011	2.69						
1/9/2011	2.78						
1/10/2011	2.94						
1/11/2011	2.64						
1/12/2011	2.66						
1/13/2011							
1/14/2011							
1/15/2011							
1/16/2011							
1/17/2011							
1/18/2011							
1/19/2011							
1/20/2011							
1/21/2011							
1/22/2011							
1/23/2011							
1/24/2011							
1/25/2011							
1/26/2011							
1/27/2011							
1/28/2011							
1/29/2011							
1/30/2011							
1/31/2011							
Average	2.85	23.75	27.75				
NPDES LIMIT		40 mg/l	40 mg/l	80%	80%	200	
						2.00	01/02/11
						2.00	01/09/11
						2.00	01/16/11
							01/23/11
							01/30/11
						FColl Eff	
						Weekly Max 7 Day Median	



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<http://sslocsd.org/>

Staff Report

To: Board of Directors
From: John Wallace, *District Administrator*
Date: January 19, 2011

Subject: Board Meeting Protocol for Conducting District Business

Recommendation:

Staff recommends the Board review the attached document outlining a policy/procedure for conducting the District's Board business. The Board should adopt these procedures at this time and then include them in our annual update in February of 2011 of our Policy Manual.

Discussion:

Director Ferrara has asked that staff prepare a District policy/procedure for conducting the District's Board meetings/business. Staff has obtained and conformed pertinent portions of the City of Arroyo Grande's protocol for conducting business for consideration for adoption for District use.

POLICY/PROCEDURE FOR CONDUCTING SSLOCSD BOARD BUSINESS

The following guidelines are to assist the SSLOCSD Board in the conduct of District business and are procedural only. Failure to strictly observe such procedures shall not affect the jurisdiction of the Board nor invalidate any action taken at a meeting that is otherwise held in conformance with the law.

1. ADDRESSING THE BOARD

- A. Each person desiring to address the Board shall proceed to the speaker's stand upon recognition from the Chairmen. The speaker shall state for the record his/her name and address. Unless further time is granted by the Chairman, (unless overruled by a majority vote of the Board), the speaker shall limit his/her remarks to three (3) minutes unless special circumstances exist. All remarks shall be pertinent to the subject at hand. All remarks must be addressed to the Board as a whole and not to any Member individually. No questions shall be asked of a Board Member or member of staff without the permission of the Chairman.
- B. In order to avoid repetitious presentations and delay in the business of the Board, whenever any group of persons wishes to address the Board on the same subject matter, it shall be proper for the Chairman to request a spokesperson be chosen by the group to represent its position. The Chairman may, in his discretion, grant additional time for a speaker that has been recognized or designated by a group to present comments on their behalf.
- C. After a motion has been made and seconded, or a public hearing has been closed, no member of the public shall address the Board from the audience on the matter under consideration without first securing permission to do so from the Chairman or a majority vote of the Board.

2. DISTURBANCE OF BOARD MEETINGS

The following procedure and format will be used by the Board to address disruptive persons at a Board Meeting:

- A. The Chairman shall make the following announcement:

As the Chairman, I am advising you that your comments have violated the Board's rules of procedure for addressing the Board and you are causing a serious disruption to this meeting. I must ask you to immediately cease the disturbance before further action is necessary. At this time, I am going to recess the meeting for 10 minutes. We will then reconvene our meeting.
- B. Recess and call for Sheriff to be present when meeting reconvenes.
- C. If the disturbance continues after reconvening the meeting, the Chairman shall make the following announcement:

As Chairman, since you are continuing this disturbance, I must advise you that the Penal Code provides that every person who, without authority of law, willfully disturbs or breaks up any meeting, not unlawful in its character, is guilty of a

Policy / Procedure For Conducting Board Business
Page 2

misdemeanor. If you do not immediately cease this disturbance, I will request the police to arrest you under California Penal Code Section 403.

- D. If the disturbance continues, request the Sheriff to come forward to make the arrest. (Government Code Section 54957.9)

3. COMMITTEES

- A. The Board shall appoint committees as deemed necessary for the proper conduct of Board business.
- B. No committee shall include in its membership more than one (1) Board Member.



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Post Office Box 339 Oceano, California 93475-0339

1600 Aloha Oceano, California 93445-9735

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<http://sslocsd.org/>

Staff Report

To: Board of Directors

From: John Wallace, *District Administrator*

Date: January 19, 2011

Subject: Request for reduction or waiver of fees for Transitions Mental Health Association

Recommendation:

Staff recommends the Board receive and review the presentation from Transitions Mental Health Association requesting a reduction or waiver of fees and provide future direction to staff.

Discussion:

From time to time the District receives requests for a waiver of fees for charitable reasons. Attached is a request from Transitions Mental Health Association for consideration.

District counsel will advise the Board on applicable District ordinances pertaining to this request.



Transitions - Mental Health Association

Helping children and adults live, work and grow in our community.

January 5, 2011

RECEIVED

JAN 10 2011

South San Luis Obispo County Sanitation District
1600 Aloha Place / P.O Box 339
Oceano, CA 93475

To Whom It May Concern:

Transitions Mental Health Association (TMHA) is a community based, private non-profit human services agency. Since 1980, TMHA has developed and operated residential, vocational, case management and day rehabilitation programs in San Luis Obispo County for psychiatrically disabled adults, homeless adults, and at-risk youth.

We are near the end of building 5 studio units of very-low income affordable housing on a property we own located at 106 Nelson Street in Arroyo Grande. These units are approximately 450 square feet each and will retain the historic character of the Village area. This development replaces one studio apartment that previously existed on the property.

To date we have paid the following sewer fees on the project:

Sewer Hookup	\$1,865
Sewer Facility 90%	621
Sewer Facility 10%	<u>69</u>
TOTAL PAID	\$2,555

Your sewer fees (\$1856 per unit) are priced for apartments, with up to 2 bedrooms and 2 baths. Since our project consists of small studios (with credit for the replaced one), the remaining units would likely have the same sewer usage as two - 2 bedroom units. We are requesting that you allow us to move forward with the amount of sewer fees paid thus far (including credit for the replaced unit) without incurring further charges. We feel this is reasonable given the actual sewer use from the small size of our units which are limited to one person each. We would like the opportunity to make a presentation at your next board meeting and answer any questions that may arise.

We look forward to your reply.

Sincerely,

Denise M. Rea
Division Director
Housing & Support Services

Jill Bolster-White
Executive Director



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Staff Report

To: Board of Directors
From: John Wallace, *District Administrator*
Date: January 19, 2011

Subject: FY 2010-2011 Mid-Year Budget Review; Resolution No 2011-283 Amending the FY 2010-11 Budget at Mid-Year

Recommendation:

Review the information and attached Budget Amendment Request form for the mid-year Fiscal Year 2010/11 Budget Review, and provide direction to staff regarding recommended budget amendments and related matters presented in this staff report and attachment. Adopt Resolution No. 2011-283 providing for these amendments.

Funding:

The account line items under each Fund and the Major Budget Items (MBIs) overall are within the anticipated budget with the exception of four items. There is a need to transfer of \$105,000 from the Operating Fund 19 fund balance to facilitate the adjustments as described below.

Discussion:

Following the end of mid year, District staff reviewed the FY 2010-11 account line items under each Fund, as well as each Major Budget Item (MBI). The account line items under each Fund and the Major Budget Items (MBIs) are within or under the anticipated budget with the exception of four items. The first three items below were requested by the Board at first quarter to be reviewed at mid-year.

1. Account 19-7071 – Professional Services-Attorney Fee (100% expended at mid-year). Due to personnel issues and retention of outside counsel, a transfer of \$75,000 from the Fund 19 fund balance in addition to the original account line item budget of \$110,000 is recommended for a total account line item budget of \$185,000.
2. Account 19-7079 – Professional Services-Other Billing (215% expended at mid-year). Due to personnel issues and related outside assistance, a transfer of \$15,000 from the Fund 19 fund balance in addition to the original account line item budget of \$5,000 is recommended for a total account line item budget of \$20,000.
3. Account 19-7091 – Utilities-Electric (63% expended at mid-year). Staff continues to work with the contractor to identify the root cause for the cogeneration system's under performance from the contractually guaranteed values and to deal with Energy Systems to resolve the gas metering issues. However, co-gen performance has markedly improved since the last adjustments were made in November. Staff recommends this account line item be reviewed again at third quarter.
4. 01 MBI 01 – O&M Manual Update (133% expended at mid-year). Staff recommends this MBI be increased by \$20,000 for further development of Standard Operating Procedures (SOPs) and response to the Notice of Violation (NOV). It is recommended that \$5,000 be transferred from the 10 MBI 10 – O&M Manual Maintenance & Training MBI established by the Board at its November 17, 2010 meeting, and \$15,000 be transferred from the Fund 19 fund balance.

SOUTH SAN LUIS OBISPO COUNTY SANITARY DISTRICT
BUDGET AMENDMENT REQUEST
FY 2010-11 MID YEAR

REVENUES

ACCOUNT	ACCOUNT DESCRIPTION	PROJECT	CURRENT BUDGET	PROPOSED AMENDMENTS	AMENDED BUDGET	
19-7071	Prof Serv-Attorney Fee	-	\$ 110,000	\$ 75,000	\$ 185,000	(1)
19-7079	Prof Serv-Other Bill	-	\$ 15,000	\$ 15,000	\$ 30,000	(2)
19-7091	Util-Elect	-	\$ 96,000	\$ -	\$ 96,000	(3)
19-8061	Operating Fund - Struct/Grnds Maint-Major	10 MBI 01	\$ 40,000	\$ 15,000	\$ 55,000	(4)
TOTAL			\$ 261,000	\$ 105,000	\$ 366,000	

EXPENDITURES

PROJECT	ACTIVITY DESCRIPTION	PHASE	CURRENT BUDGET	PROPOSED AMENDMENTS	AMENDED BUDGET	
19-7071	Prof Serv-Attorney Fee	-	\$ 110,000	\$ 75,000	\$ 185,000	(1)
19-7079	Prof Serv-Other Bill	-	\$ 15,000	\$ 15,000	\$ 30,000	(2)
19-7091	Util-Elect	-	\$ 96,000	\$ -	\$ 96,000	(3)
19-8061 - Operating Fund - Struct/Grnds Maint-Major						
10 MBI 01	Studies	0002	\$ 40,000	\$ 5,000	\$ 45,000	(4)
10 MBI 01	Testing / Troubleshooting	0003	\$ -	\$ 15,000	\$ 15,000	(4)
10 MBI 10	Studies	0002	\$ 25,000	\$ (5,000)	\$ 20,000	(4)
SUBTOTAL			\$ 395,650	\$ 105,000	\$ 500,650	

PURPOSE

(1) Transfer from Operating Fund balance due to unanticipated personnel issues.
(2) Transfer from Operating Fund balance due to unanticipated personnel issues.
(3) No adjustment to account line item at mid-year. Account line item to be reviewed again at third quarter
(4) Transfer \$5,000 from 10 MBI 10 and \$15,000 from Operating Fund balance to 10 MBI 01 for further development of Standard Operating Procedures (SOPs) and response to the Notice of Violation (NOV).

DISTRICT ADMINISTRATOR	ENTERED BY
DATE:	DATE:

01/13/11

**SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
RESOLUTION NO. 2011 - 283**

**A RESOLUTION AMENDING
THE FY 2010-2011 BUDGET AT MID YEAR**

WHEREAS, the Board of Directors has previously adopted a 2010-2011 budget consisting of Operating Fund 19, Expansion Fund 20, and Replacement/Improvements Fund 26; and

WHEREAS, District Staff has reviewed the account line items under each Fund, as well as each Major Budget Item (MBI) included in the 2010-2011 adopted budget; and

WHEREAS, District Staff has identified the account line items that will require less monies and the account line items that will require additional monies than originally budgeted; and

WHEREAS, District Staff believes amending these account line items to reflect actuals will produce a trend that can be used for future budgeting efforts.; and

WHEREAS, budget amendments are recommended which will change the total amount budgeted from a Fund and will require a transfer from the Fund balance; and

WHEREAS, the recommended budget amendments will result in the transfer of \$105,000 from the Operating Fund 19 fund balance; and

WHEREAS, the Board believes the recommended amendments are in the best interest of the public's health, safety and general welfare.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED by the Board of Directors, South San Luis Obispo County Sanitation District, San Luis Obispo County, California, that the 2010-2011 budget shall be amended as follows:

1. Operating Fund 19:
 - a. Transfer \$75,000 from Fund balance to 19-7071 to cover higher than anticipated costs due to personnel issues and retention of outside counsel for FY 2010-2011.
 - b. Transfer \$15,000 from Fund balance to 19-7079 to cover higher than anticipated costs due to personnel issues and related outside assistance for FY 2010-2011.
 - c. Transfer \$5,000 from the 10 MBI 10 O&M Manual Maintenance & Training MBI and \$15,000 from Fund balance to the 10 MBI 01 O&M Manual

Update MBI for further development of Standard Operating Procedures (SOPs) and response to the Notice of Violation (NOV).

Upon motion of Director _____, seconded by Director _____,
and on the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAINING:

the foregoing Resolution is hereby adopted this nineteenth day of January, 2011.

Bill Nicolls, Chairman

ATTEST:

JOHN WALLACE, Secretary to the Board

APPROVED AS TO FORM:

MICHAEL W. SEITZ, District Legal Counsel



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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<http://www.sslocsd.org/>

Staff Report

To: Board of Directors

From: John Wallace, District Administrator 

Date: January 19, 2011

Subject: Tennant Sweeper Repair

Recommendation:

Staff recommends the Board approve the repair of the Tennant 255 sweeper by Clean Sweep for their quote of **\$3,200.00**

Funding:

Funds in the amount of \$52,000 are available in Fund Account 19-8030 Equipment Maint/Regular.

Discussion:

The manufacturer of the District's Tennant 255 sweeper will not repair the District's sweeper because it's age and parts are no longer available. The cost of a replacement sweeper is approximately \$39,825.00 (quotation attached). This equipment is used to keep the pavement areas of the District's grounds clean and sanitary.

Clean Sweep has an ample supply of parts for our machine because they operate the same model as the District machine.



South San Luis Obispo County Sanitation District

Ship to Address:
1600 Aloha Place
Oceano, CA. 93445
(805)489-6666

Bill to Address:
P.O. Box 339
Oceano, CA. 93445
(805)481-6903

Purchase Requisition

Date: 1-10-11

Item Description: Trouble shoot and repair Tennant 255
Sweeper.

Supplier: Clean Sweep Cost: 3200.⁰⁰ w/Tax

Additional Information: Tennant Company will not repair our sweeper
because it is over 21 yrs old. Parts are no longer made for our
machine. (Rec'd Letter by Tennant) A new sweeper will cost
39'825.00
Clean Sweep has ample supply of parts for our machine
because they operate the same model that we have.

Submitted by: [Signature]

Clean Sweep
P.O. Box 2638
Pismo Beach, Ca 93448

805-489-6333

December 29th, 2010
South San Luis Obispo County Sanitation District
1600 Aloha Place
Oceano, Ca 93475
Attn: Mr. Trinidad Rodriguez
Re: 255 Tennant Sweeper

Quotation to make noted repairs to Tennant 255 Sweeper:

- Trouble shoot/ repair shaker motor repair (s)
- Re fiberglass and paint hood with "cracking" along seams on hood.
- Remove and replace skirting in broom compartment.
- Replace curb and main brooms.
- Replace main broom bearings.

Total.....\$3,200.00

Thank you,

Eric Woeste

Trinidad Rodriguez

From: Parrish, Ken [ken.parrish@tennantco.com]
Sent: Monday, December 27, 2010 12:31 PM
To: Trinidad Rodriguez
Cc: Shyu, Wilson; Stuart, Steve
Subject: 255 SWEEPER

Hello,

Trini, per our recent conversation your Sweeper is 21 years old, 70% to 80% of those parts this machine uses are now obsolete, it is discouraged to perform any repairs on this machine due to parts availability and the age of this machine, I contacted the area sales rep for your area, His Name is Wilson Shyu, He will be making contact with you in the near future, If you have anymore questions please give me a call me, Thanks

12/27/2010

Page 2

QUOTE/ORDER-Model S30

<input type="checkbox"/>	Inside
<input type="checkbox"/>	Outside

Description	Part #	Price Each	Qty	Extended Price
Machine Model				
S30 XP (3-wheel, Duramer™ plastic hopper, electronic controls, soft solid tires and deluxe seat)				
Gas		\$37,297.00	1	\$ 37,297.00
Manuals and Training Materials				
S30 G/LP Operator Manual (English)	9004080	N/C	1	N/C
S30 G/LP Parts Manual (English)	9004085	N/C	1	N/C
S30 G/LP/Diesel Operator DVD (English, Spanish, French)	9008178	N/C	1	N/C
Brushes				
45" (1145 mm) Main Sweeping Brushes - Standard				
Polypropylene & Wire, 8-row	54925	N/C	1	N/C
28" (660 mm) Diameter Side Sweeping Brushes - Standard				
Polypropylene	1027380	N/C	1	N/C
Common Option Bundles				
LIGHTS				
Outdoor Safety Package:	9003803	\$970.00	1	\$ 970.00
- strobing light, A/V back-up alarm, turn signal/brake light				
Tires & Accessories				
Soft, Solid Tires (All tires, 3 wheel models) - Standard				
Default	9003849	N/C	1	N/C
Transportation & Warranty				
Ultimate Performance Guarantee	50619	N/C	1	N/C
Freight from Minneapolis	Freight	\$ 1,558.00	1	\$ 1,558.00
Subject to all applicable taxes	Tax		1	\$ -
MACHINE TOTAL*				\$ 38,825.00

Financing

Is customer interested in financing?

Yes

If not, why?

GE - Leasing Calculation Option:		Finance Option 1	Finance Option 2
Purchase Option:		\$1.00	FMV Sweeper
24 Months		\$1,903.08	\$1,305.98
36 Months		\$1,341.08	\$1,008.37
48 Months		\$1,054.18	\$850.68
60 Months		\$882.92	\$750.04

Servicing

Is customer interested in a service plan?

No

If not, why?

Quote Special Instructions:



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<http://www.sslocsd.org/>

Staff Report

To: Board of Directors

From: John Wallace, District Administrator 

Date: January 19, 2011

Subject: Wemco Pump

Recommendation:

Staff recommends the Board approve the purchase of Wemco Pump parts from BC Pump Sales & Service for their low bid of **\$3,730.19**.

Funding:

Funds in the amount of \$40,000 are available in Fund Account 19-8060 Structure Maint/Regular.

Discussion:

The District needs to replace the worn Wemco Pump volute and liner as the pump impeller has been adjusted the maximum amount. The pump is crucial to the health of Digester #1, and it re-circulates Digester #1 sludge through the heat exchanger to keep the sludge at a set temperature. The pump has ran 24/7 for the past six years.

Two bids were received for this item:

BC Pump Sales & Service	\$3,730.19
Surface Pumps Inc.	\$3,950.69



South San Luis Obispo County Sanitation District

Ship to Address:
1600 Aloha Place
Oceano, CA. 93445
(805)489-6666

Bill to Address:
P.O. Box 339
Oceano, CA. 93445
(805)481-6903

Purchase Requisition

Date: 1-12-11

Item Description: Wemco Pump model # 4x4 DK4-LT Dow
SN# 05 DWN5387-01 (Parts Only)

Supplier: BC Pump sales : service
Surface Pumps Inc.

Cost: 3'730.¹⁹ w/Freight, Taxes.
3950.⁶⁹ w/Freight & Taxes.

Additional Information: To replace worn Wemco Pump volute
and liner. Pump impeller has been adjusted to maximum.
This pump is crucial to the health of Dig #1. It recirculates
Dig #1 sludge through the heat exchanger to keep Dig #1
sludge at a set temperature. This pump has run 24/7
for the past 6 yrs.

Submitted by: [Signature]

BC PUMP SALES & SERVICE, INC.

848 W. CENTURY STREET UNIT B

P.O. BOX 6655

SANTA MARIA, CA 93456

805-922-4502 805-922-3452 FAX

Estimate

Date	Estimate #
12/16/2010	1193

Name / Address
SO. SLO COUNTY SANITATION ATTN: JEFF P.O. BOX 339 OCEANO, CA 93445

Description	Qty	Rate	Total
WEMCO PUMP PARTS ONLY			
VOLUTE	1	1,014.30	1,014.30T
SHIM SET	1	193.20	193.20T
SCREW	3	44.16	132.48T
STUD	8	5.52	44.16T
NUT	8	1.99	15.92T
WASHER	8	1.99	15.92T
LINER	1	1,673.94	1,673.94T
PLUG	1	2.99	2.99T
PLUG	1	2.99	2.99T
FREIGHT CHARGE	1	350.00	350.00T
DELIVERY 2 TO 5 WEEKS			
ESTIMATE VALID FOR 30 DAYS		Subtotal	\$3,445.90
		Sales Tax (8.25%)	\$284.29
		Total	\$3,730.19

Page: 1

SURFACE PUMPS INC.

2270 MAHONEY RD.

SANTA MARIA CA, 93455

PH. 805 928 3681

FAX 805 928 8412

Bill To:

SSLOCSD

QUOTE

Number: 01

Date: January 10, 2011

Ship To:

SAME

PO Number	Terms	Customer #	Service Rep.	Project
			JOE GOMEZ	WEMCO

Description	Quantity/Hours	Price/Rate	Tax	Amount
WEM 71907-1 VOLUTE	1.00	1,052.94	✓	1,052.94
WEM 71860-1 SHIM SET	1.00	201.48	✓	201.48
WEM413300- 1 SCREW	3.00	4.14	✓	12.42
WEM 421201 STUD	8.00	5.52	✓	44.16
WEM 44672 WASHER	8.00	2.76	✓	22.08
WEM 44673 NUT	8.00	2.76	✓	22.08
WEM 71911-7 LINER	1.00	1,738.80	✓	1,738.80
WEM 242360 PLUG	2.00	2.76	✓	5.52
Shipping and Handling				580.00

Page: 2

SURFACE PUMPS INC.

2270 MAHONEY RD.
SANTA MARIA CA, 93455
PH. 805 928 3681
FAX 805 928 8412

Bill To:

SSLOCSD

QUOTE

Number: 01

Date: January 10, 2011

Ship To:

SAME

PO Number	Terms	Customer #	Service Rep.	Project
			JOE GOMEZ	WEMCO
Description	Quantity/Hours	Price/Rate	Tax	Amount
JOE GOMEZ SURFACE PUMPS INC. 805 928 3681 805 310 6200 CELL				
Sub-Total				\$3,099.48
State Tax 8.75% on 3,099.48				271.21
Total				\$3,950.69

California Special Districts Association
San Luis Obispo County Chapter

What: Annual Meeting/Dinner
Final Agenda

When: Friday January 21, 2011

Where: Avila Beach Community Building
191 San Miguel
Avila Beach

5:30 Social Hour/Cash Bar

6:00 Dinner

6:30 Call the Meeting to Order by Marshall Ochylski, Chapter President

Adam Hill, Chairman, County Board of Supervisors, will give his insights into the challenges facing the County and Special Districts in the coming year.

Paavo Ogren, Public Works Director, & Chuck Stephenson, Division Manager, Long Range Planning, will provide an update of current Public Works and Planning Department efforts of interest to Special Districts and opportunities for interaction and collaboration.

David Church, Executive Officer, LAFCO, will summarize the past year's actions that affected Special Districts and provide an overview of what is upcoming that will affect Special Districts.

Election of Officers

Other Business Items

Silent Auction Results

8:00 Adjournment

*RSVP: To Marshall Ochylski, Chapter President 544-4546, or
mochylski@slollegal.com by Wednesday, January 19.*

Checks should be made payable to California Special Districts Association, San Luis Obispo County Chapter and mailed to: The Ochylski Law Group, Post Office Box 14327, San Luis Obispo, CA 93406, or delivered in person at the event.

AGENDA
Meeting of the Flood Zone 1/1A Advisory Committee
Tuesday, January 18, 2010 3:00 – 5:00 pm
Oceano Community Services District Meeting Room
1655 Front Street, Oceano, CA

- | | | |
|-------------|---|--|
| I | Welcome and Introductions | Gary Kobara, Chairman |
| II | Public Comment | Public |
| III | Announcements | All |
| IV | Review and approval of minutes | Advisory Committee |
| V | Status Reports: | |
| | <ul style="list-style-type: none">• December Storms – Installation of Temporary Levee Protection• Sand Canyon Flap Gate Sediment Maintenance & Los Berros Duck Bill Repair• Waterway Management Program<ul style="list-style-type: none">○ IRWM Prop 84 Grant Application○ Alt. 3a - CDP Permit Application• Vegetation Management 2011 – Initiate CDPW Application• Installation of more staff gages / electronic bubbler system for monitoring water surface level in creek | SLO County Public Works
SLO Co PWD / CSLRCD |
| VI | 2011 Maintenance Goals | SLO County Public Works |
| VII | Open Forum (Questions / Suggestions for next agenda) | All |
| VIII | Set dates for upcoming meetings | |
| IX | Adjourn | |

Zone 1/1A website: <http://www.coastalrcd.org/Zone1-1A.html> or go to <http://www.coastalrcd.org/>
and follow links to Zone 1/1A

Also, go to www.slocountywater.org and follow the links to Zone 1/1A

John Wallace

From: ralsop@co.slo.ca.us
Sent: Thursday, January 13, 2011 2:59 PM
To: undisclosed-recipients
Subject: ARkStorm and News Media Interest ; Disaster Recovery Status

Op Area Partners -

Two things: FYI on the U.S. Geological Survey's "ARkStorm" project and our own local storm disaster recovery status:

1. ARkStorm

Some of you may have heard of the U.S. Geological Survey ARkStorm project that has been underway for some time now. In fact, today and tomorrow in Sacramento an ARkStorm summit is underway. The ARkStorm report has been released and I see it is showing up in the news media today, including locally. So, FYI if you have not heard of it and/or did not know it is now released.

The ARkStorm scenario simulates an event similar to the intense California winter storms of 1861 - 1862. It touches on extensive physical damages, power plant and transmission, waste water/sewer plant issues, losses of vital highways, landslides, evacuations that could total about 1.5 million people throughout certain areas of California, levee and dam issues, agriculture issues, telecommunications, and more.

A link to the U.S. Geological Survey site with information and the report is below.

<http://pubs.usgs.gov/of/2010/1312/>

2. Storm Disaster Recovery Status

We have unofficially learned that it appears our county - and perhaps none of the other counties with a State of Emergency proclamation - will be declared a federal major disaster area for the purposes of individual assistance programs. It does seem we that we might - might - get an SBA proclamation for low interest loans to be made available to victims of the storms - for homeowners, renters, and businesses. It also seems we might - might - get a federal assistance declaration for public agencies ... but no guarantees. We are essentially in the wait-and-see mode and I am afraid there is nothing we can do about that.

If we do get SBA and if we do get Public Assistance (remember, in disaster recovery terms Individual Assistance is for citizens, Public Assistance is for public agencies) - referred to as P.A. we will of course pass on the word as soon as possible. For SBA, however, we all might find out through the media - in past federal disaster recovery events information from the federal level has gone out to the media right away so if you hear it on the news it was not because we did not get the word out (in my experience, this has happened to us with at least two past federal disasters, including for the San Simeon earthquake - in fact for the earthquake I asked local reporters to know if they heard anything, and that is indeed how we first found out about the federal declaration).

As for PA, if we do get it, Cal EMA will want to have centralized "kick off" meeting involving all the local jurisdictions interested in requesting disaster assistance funds. That is when each jurisdiction gets to meet with Cal EMA and then get linked into the federal and state disaster recovery system.

Once that happens, each jurisdiction will then work directly with Cal EMA on recovery funding. We are anticipating that will be in a South County location, but we will also inquire with PG&E about the use of their Energy Education Center for the P.A. kick off. Again, when we hear anything we will pass it on right away.

Ron

Ron Alsop
Principal Administrative Analyst
Emergency Services Manager
(805) 781-5011

[Scanned @co.slo.ca.us]



City of Grover Beach

Mayor John P. Shoals

Mayor Pro Tem Bill Nicolls

Council Member Karen Bright, Council Member Phyllis A. Molnar, Council Member Debbie Peterson

Bob Perrault
City Manager

January 7, 2011

South San Luis Obispo County Sanitation District
Attn: John Wallace
612 Clarion Street
San Luis Obispo, CA 93401

**SUBJECT: GROVER BEACH CITY COUNCIL / IMPROVEMENT AGENCY COMMITTEE
ASSIGNMENTS FOR CALENDAR YEAR 2011**

Dear Mr. Wallace:

At the Joint City Council/Improvement Agency meeting of January 3, 2011, the Grover Beach Council/Agency Board took action to appoint representatives to those regional boards, commissions, and committees with Council and/or Improvement Agency representation.

Enclosed for your reference is a fully-executed copy of **Resolution No. 11-06**, which specifically authorizes appointments to the Sanitation District.

Contact information for members of the Grover Beach City Council/Improvement Agency is as follows:

By mail: 154 South 8th Street, Grover Beach, CA 93433
By phone: (805) 473-4567
By e-mail: gbadmin@grover.org (Please be sure to indicate the name of the City Council Member in your correspondence, as all members share the same group e-mail address.)

If you need any additional information, please don't hesitate to contact this office.

Respectfully,

DONNA L. McMAHON, CMC
City Clerk/Executive Assistant

enclosure

154 South Eighth Street ♦ Grover Beach, California 93433 ♦ FAX (805) 489-9657 ♦ www.grover.org

Administrative Services/Water (805) 473-4550 ♦ City Council/City Manager (805) 473-4567 ♦ City Clerk (805) 473-4568
Community Development - Building, Planning & Economic Development (805) 473-4520 ♦ Human Resources (805) 473-4564
Parks & Recreation (805) 473-4580 ♦ Police/Non-Emergency (805) 473-4511 ♦ Public Works (805) 473-4520

RESOLUTION NO. 11 - 06

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GROVER BEACH,
CALIFORNIA, CONFIRMING COUNCIL COMMITTEE ASSIGNMENTS
TO SERVE AS THE CITY'S REPRESENTATIVES TO THE
SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT FOR 2011.**

WHEREAS, the City Council is involved in various committees, boards, and organizations that serve the City and provide for representation of the City's interests; and

WHEREAS, the City Council discussed assignments to these committees, boards, and organizations at the meeting of January 3, 2011; and

WHEREAS, the City contracts with the South San Luis Obispo County Sanitation District for waste water collection and treatment; and

WHEREAS, the District is governed by a Board of Directors that includes one representative from the Cities of Arroyo Grande and Grover Beach, and the Oceano Community Services District; and

WHEREAS, the Board of Directors make policy and operational decisions with advice from the contract administrator/engineer and District staff, and each Board Member receives a stipend.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Grover Beach does hereby rescind all previous Resolutions regarding Council committee assignments to the **South San Luis Obispo County Sanitation District** and hereby appoints the following Council Members to serve through calendar year 2011:


- **Representative** = **Bill Nicolls**
- **Alternate Representative** = **Karen Bright**

On motion by Council Member Peterson, seconded by Council Member Molnar, and on the following roll-call vote, to wit:

AYES: Council Members Molnar, Peterson, and Mayor Shoals.
NOES: Council Members - None.
ABSENT: Council Members - None.
ABSTAIN: Council Members - None.
RECUSED: Council Member Bright and Mayor Pro Tem Nicolls (*due to a conflict of interest*)

the foregoing Resolution was **PASSED, APPROVED, and ADOPTED** at a Joint City Council / Improvement Agency meeting by the City Council of the City of Grover Beach, California this 3rd day of January, 2011.

Attest:


JOHN P. SHOALS, MAYOR


DONNA L. McMAHON, CITY CLERK