



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Post Office Box 339 Oceano, California 93475-0339

1600 Aloha Oceano, California 93445-9735

Telephone (805) 489-6666 FAX (805) 489-2765

<http://sslocsd.org/>

Agenda

Board of Directors Meeting

1655 Front Street

Oceano, California 93445

Wednesday, January 18, 2012 at 6:030 PM

Board Members

Bill Nicolls, Chairman

Matthew Guerrero, Vice Chairman

Tony Ferrara, Director

Alternates

Karen Bright, Director

Vacant, Director

Jim Guthrie, Director

Agencies

City of Grover Beach

Oceano Community Services District

City of Arroyo Grande

City of Grover Beach

Oceano Community Services District

City of Arroyo Grande

1. CALL TO ORDER AND ROLL CALL

2. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

This public comment period is an invitation to members of the community to present comments, thoughts, or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters that are within the jurisdiction of the District. The Brown Act restricts the Board from taking formal action on matters not published on the agenda. In response to your comments, the Chairman or presiding Board Member may:

- Direct staff to assist or coordinate with you.
- It may be the desire of the Board to place your issue or matter on a future Board agenda.

Please adhere to the following procedures when addressing the Board:

- Comments should be limited to 3 minutes or less.
- Your comments should be directed to the Board as a whole and not directed to individual Board members.
- Slanderous, profane or personal remarks against any Board Member, Staff or member of the audience shall not be permitted.

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the offices of the Oceano CSD a member agency. 1655 Front Street, Oceano, California. Consistent with the Americans with Disabilities Act and California Government Code §54954.2, requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the above referenced public meeting by contacting the District Administrator or Administrative Assistant at 805-544-4011.

3. CONSENT AGENDA

The following routine items listed below are scheduled for consideration as a group. Each item is recommended for approval unless noted. Any member of the public who wishes to comment on any Consent Agenda item may do so at this time. Any Board Member may request that any item be withdrawn from the Consent Agenda to permit discussion or change the recommended course of action. The Board may approve the remainder of the Consent Agenda on one motion.

3a. Review and Approval of Minutes of January 4, 2012 meeting

3b. Review and Approval of Warrants

3c. Financial Report ending December 31, 2011

4. PLANT SUPERINTENDENT'S REPORT**5. BOARD ACTION ON INDIVIDUAL ITEMS:****A. SLUDGE PUMPS, SPARE PARTS**

Staff recommends the Board approve the purchase of spare parts for progressive cavity sludge pumps in the amount of **\$8,374.08**

B. ELECTRICAL UP GRADE IN SHOP

Staff recommends the Board approve the electrical upgrade in the shop to be performed by Woeste Electric in the amount of \$5,693.00.

C. 04 MBI 16, ELECTRICAL SYSTEM UPGRADE

Staff recommends the Board approve the purchase of 14 gauge, copper electric wire in the amount of **\$2,112.89** dollars from Independent Electric Supply.

6. MISCELLANEOUS ITEMS

- a. Miscellaneous Oral Communications
- b. Miscellaneous Written Communications

7. PUBLIC COMMENT ON CLOSED SESSION**8. CLOSED SESSION**

- 1) Conference with Legal Counsel regarding existing litigation pursuant to Government Code Section 54956.9; 1 case
Mascolo v SSLOCSD et.al.
- 2) Conference with Legal Counsel regarding significant exposure to litigation pursuant to Government Code section: § 54956.9 subdivision b; 1 case
- 3) Closed Session pursuant to Government code section 54957:
public employee performance evaluation
Title: District Administrator

9. RETURN TO OPEN SESSION, REPORT ON CLOSED SESSION**10. ADJOURNMENT**

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Oceano Community Services District
1655 Front Street
Oceano, CA 93445

Minutes of Wednesday, January 4, 2012
6:00 P.M.

1. CALL TO ORDER AND ROLL CALL

Present: Chairman Bill Nicolls, City of Grover Beach; Director Tony Ferrara, City of Arroyo Grande, Director Matthew Guerrero, Oceano Community Services District.

Others in Attendance: John Wallace, District Administrator; Mike Seitz, District Counsel; Plant Superintendent Bob Barlogio.

2. ELECTION OF BOARD OFFICERS FOR CALENDAR YEAR 2012

Director Ferrara nominated Director Nicolls to continue to serve as Chairman and Director Guerrero as Vice Chairman. There were no other nominations. The Board concurred with the nominations, thereby electing Director Nicolls as Chairman of the Board and Director Guerrero as Vice Chairman of the Board.

3. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

John Carter of Oceano spoke about his background as a marine biologist for 25 years and his experience with statistics and data analysis. He offered his assistance to the District. Mr. Carter then spoke about the drainage issues around the Plant specifically about how the lagoon contributes to the flooding. The water should be flowing out towards the flood control gates, but it is draining back instead. Mr. Carter recalled that during the December 19, 2010 flooding event, the water levels rose quickly. He hopes there are plans in place to monitor how fast the water is rising in the area. Mr. Carter said that the water is coming from 13th street, going across Highway 1 into the culverts there and then to the airport.

Joe Schacherer of Oceano said that after the County cleared out the ditches along Aloha and Honolulu, water backed in from the lagoon. Mr. Schacherer has informed the County that the lagoon needs to be cleaned out. He also said that perhaps the District could help out in the area which it controls.

Chairman Nicolls suggested that these issues could be discussed during a Plant tour, and Mr. Schacherer agreed. Administrator Wallace will be in contact with both Mr. Carter and Mr. Schacherer.

4. CONSENT AGENDA

A. Review and Approval of Minutes from the Meeting of December 21, 2011.
Item A was voted on separately since Director Ferrara was absent from the Meeting of December 21, 2011.

It was moved by Director Guerrero, seconded by Director Nicolls to approve the minutes

from the Meeting of December 21, 2011, as presented. Motion carried 2-0.

B. Review and Approval of Warrants.

It was moved by Director Ferrara, seconded by Director Guerrero to approve the Review and Approval of Warrants, as presented. Motion carried unanimously.

5. PLANT SUPERINTENDENT'S REPORT

The average effluent BOD was 29 mg/L. Total Suspended Solids (TSS) was 28 mg/L. The weekly limit is 40 mg/L. 7-day median fecal coliform was <2 MPN with a limit of 200 MPN (MPN = most probable number). Chlorine usage has been about 259 gallons/day.

There was an inspection at the Plant by the local Air Pollution Control District. The inspector was impressed with the operating procedures in place.

Plant Superintendent Barlogio emailed Matt Keeling of the Central Coast Regional Water Board requesting that the District be able to sample for 5 days per week instead of 7 days per week.

District Administrator Wallace said that Staff is doing well in completing the Standard Operating Procedures (SOPs).

6. BOARD ACTION ON INDIVIDUAL ITEMS

A. 04 MBI 16, ELECTRICAL SYSTEM UPGRADE

Administrator Wallace presented the staff recommendation that the Board approve payment of progress payment No. 2 to Woeste Electric in the amount of \$4,461.75, Change Order No. 2 in the amount of \$3,605.39, Change Order No. 3 in the amount of \$3,656.36, as well as the acceptance of a credit memo in the amount of \$2,800.00, and the release of all retention. Total final payment will be in the amount of \$7,615.95.

This completes a major part of the reconductoring project which is now about 80% completed. There have been substantial cost savings on this major budget item due to Staff and temporary help doing much of the work such as pulling wire and having Woeste Electric connect the new wire.

It was moved by Director Guerrero, seconded by Director Ferrara, to approve the staff recommendation that the Board approve payment to Woeste Electric in the final amount of \$7,615.95. Motion carried unanimously.

B. DISTRICT ENROLLMENT IN STATE-BASED MUTUAL AID AGREEMENT PROGRAMS - UPDATE

Administrator Wallace presented the staff recommendation that the Board proceed with enrollment of the District into two mutual-aid programs, California Water/Wastewater Agency Response Network (Cal-WARN) and California Public Works Mutual Aid Agreement (PWMAA). The Cal-WARN and PWMAA programs are agreements amongst agencies which allow the sharing of resources in times of emergencies. During the December 21, 2011 District Board Meeting, the Board authorized District enrollment in two state-based mutual aid agreement programs, California Water/Wastewater Agency Response Network (Cal-WARN) and the Public Works Mutual Aid Agreement (PWMAA).

Director Ferrara raised concerns regarding the outdated language contained within the Cal-WARN agreement. He suggested changing the language. References to the Office of Emergency Services (OES) would be changed to Cal EMA. Director Ferrara said that at least the document would be valid on its face. By making minor changes, it would not change the nature of the agreement. Director Ferrara also suggested the following change:

WHEREAS, State OES regulates the SEMS program, and this agreement is consistent with SEMS, and that it is necessary to have a mutual assistance agreement in place to support requests to FEMA for costs of using assistance during an emergency,...

to:

WHEREAS, compliance with the SEMS program is necessary to have a mutual assistance agreement in place to support requests to FEMA for costs of using assistance during an emergency,...

Counsel Seitz commented that the question was not whether the District could make the changes but how Cal-WARN would perceive the changes made by the District.

It was moved by Director Nicolls, seconded by Director Guerrero, to execute and submit the documents needed for enrollment in the Cal-WARN and PWMAA programs with changes to the Cal-WARN agreement as suggested by Director Ferrara. The executed documents would be accompanied by a letter noting the corrections made by the District to the Cal-WARN agreement. Motion carried unanimously.

C. FORKLIFT REPAIR

Plant Superintendent Barlogio presented the staff recommendation that the Board approve the replacement of the District's forklift engine by GrayLift. Cost not to exceed \$15,000 including parts and labor.

As Plant Superintendent Barlogio had discussed at previous Board meetings, the forklift had been unable to start. It was found to have an oil pump failure although the forklift had only 590 hours of use, and all of its maintenance had been done. The forklift manufacturer, Hyster, would not honor any part of the warranty which had expired since the forklift is 8 years old.

Plant Superintendent Barlogio recommended that the forklift engine be replaced and also recommended the installment of a Murphy safety switch in case of loss of oil pressure.

It was moved by Director Guerrero, seconded by Director Ferrara, to approve the staff recommendation that the Board approve an expenditure of up to \$15,000 for the replacement of the District's forklift engine by GrayLift. Motion carried unanimously.

D. DRAFT OF DISTRICT EMERGENCY RESPONSE PLAN

Director Ferrara presented the draft of the District Emergency Response Plan. The plan consists of 10 sections and 9 annexes. Director Ferrara gave a detailed overview of each section and each annex. As this was a draft of the District Emergency Response Plan, the annexes will be added at a subsequent date after they have been completed, and any changes could be made.

7. PUBLIC COMMENT ON CLOSED SESSION

There were no public comments.

8. CLOSED SESSION

- (1) Conference with Legal Counsel regarding existing litigation pursuant to Government Code Section 54956.9; 1 case
Mascolo v. SSLOCSO et al.
- (2) Conference with Legal Counsel regarding significant exposure to litigation pursuant to Government Code Section 54956.9 subdivision b; 1 case
- (3) Closed session pursuant to Government Code section 54957: Public Employee Performance Evaluation
Title: District Administrator
- (4) Conference with labor negotiator pursuant to Government Code section 54957.6
Agency representatives: John Wallace and Bill Nicolls
Unrepresented independent contractor: Michael Seitz (Shipsey & Seitz)
Title: District Counsel

9. RETURN TO OPEN SESSION; REPORT ON CLOSED SESSION

Legal Counsel Seitz reported the Board received a report from Legal Counsel as to items 1-3; and a report from agency representatives as to item 4 but took no reportable action on any closed session item.

10. CONSIDERATION OF AGREEMENT FOR DISTRICT LEGAL SERVICES

It was moved by Director Guerrero and seconded by Director Ferrara to approve the contract for Legal Services with the firm of Shipsey and Seitz. Motion was carried unanimously.

11. MISCELLANEOUS ITEMS

- A. Miscellaneous Oral Communications
None
- B. Miscellaneous Written Communications
None

12. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at approximately 8:30 p.m.

THESE MINUTES ARE DRAFT AND NOT OFFICIAL UNTIL APPROVED BY THE BOARD OF DIRECTORS AT A SUBSEQUENT MEETING

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
WARRANT REGISTER
1/18/2012

ISSUED TO	PURCHASE/SERVICE	INV. # / SERVICE PERIOD	WARRANT NO.	ACCT	ACCT BRKDN	TOTAL
ABALONE COAST	CHEMICAL ANALYSIS	NOVEMBER	011812-6229	7078	1,845.50	1,845.50
ALLIED ADMINISTRATORS	EMPLOYEE DENTAL	FEBRUARY	30	6025	1,033.24	1,033.24
ARAMARK UNIFORMS	EMPLOYEE UNIFORMS	6578454	31	7025	546.95	546.95
ARROWHEAD	LAB WATER	01L0012917373	32	8040	95.38	95.38
B&B STEEL & SUPPLY	STEEL	380516	33	8060	62.74	62.74
BRENNTAG PACIFIC, INC	CHEMICALS	161498 161499	34	8050	9,612.05	9,612.05
CA ELEC SUPPLY	MISC SUPPLIES	470658 472437	35	8060	308.53	308.53
CAL COAST MACHINERY	TRACTOR SERVICE	9989	36	8030	175.96	175.96
CDW-G	EMP COMP PURCH - ROMHILD	D190756	37	1065	629.32	629.32
CENTRAL COAST WATER	LAB SUPPLIES	N4959	38	8040	60.00	60.00
CITY NATIONAL BANK	COGEN SALE AGREEMENT	INSTALLMENT DUE 2/16	39	7096	37,398.30	37,398.30
DWYER INSTRUMENTS INC	MERCOID SWITCHES	3318568	40	8030	1,008.68	1,008.68
E&J AUTO PARTS	MISC SUPPLIES	323867	41	8030	167.01	167.01
FEDEX	SHIPPING	7-743-89814	42	8045	24.86	24.86
FERGUSON ENTERPRISES	FFR PUMP REFURB	7811071 09 MBI 01	43	26/8061	1,388.96	1,388.96
FGL ENVIRONMENTAL	CHEMICAL ANALYSIS	183150A 183263A 183288A 183334A 183363A 183383A 183394A 183418A	44	7078	672.00	672.00
GAS COMPANY	GAS SERVICE	11/21/11 TO 12/22/11	45	7092	2,411.53	2,411.53
GAS SYSTEMS	COGEN MAINTENANCE	1ST QUARTER 2012	46	7097	7,903.70	7,903.70
GRAYLIFT	FORKLIFT RENTAL	3110401	47	26/8070	750.75	750.75
I.I. SUPPLY	MISC SUPPLIES	12461 12521 12522 12523 12614	48	8060	1,101.33	1,101.33
JB DEWAR INC	VEHICLE FUEL AND OIL	781467	49	8020	49.74	49.74
JUSTIFACTS CREDENTIAL VERIFICATION	NEW HIRE VERIFICATION	178662 HABER	50	7079	43.25	43.25
KEYLOCK SECURITY	REPLACEMENT LOCK	85618	51	8060	23.38	23.38
LAB SAFETY SUPPLY	SAFETY SUPPLIES	1018330568	52	8056	301.48	301.48
MC MASTER CARR	MISC SUPPLIES	13902522	53	8060	143.48	143.48
MDT PERSONNEL	CONTRACT LABOR	3103-742 3103-750	54	6085	1,224.00	1,224.00
MINERS ACE	MISC SUPPLIES	DECEMBER	55	8030	991.11	991.11
NEXTEL	CELL PHONE SERVICE	DECEMBER	56	7013	74.70	74.70
OFFICE DEPOT	OFFICE SUPPLIES	DECEMBER	57	8045	134.74	134.74
POLYDYNE INC.	CLARIFLOC	652497	58	8050	3,369.26	3,369.26
SAN LUIS PERSONNEL	CONTRACT LABOR	9275 9321	59	6085	998.40	998.40
SLO COUNTY AIR POLLUTION CTRL DIST	PERMIT RENEWALS 2012: #977-4 #703-4	INVOICE #14270	60	7068	3,048.00	3,048.00
SO CO SANITARY SERVICE	TRASH SERVICE	JANUARY	61	7093	87.03	87.03
STANLEY SECURITY	SECURITY - FEBRUARY	8902637	62	7011	62.20	62.20
STATE FUND INS	WORKERS' COMP	DECEMBER	63	6080	6,712.03	6,712.03
TITAN INDUSTRIAL	SAFETY SUPPLIES	1048372	64	8056	250.95	2,192.18
UNITED STAFFING	AUTO EXT DEFIBRILLATOR	1048353 11 MBI 09	65	19/8010	1,941.23	
WALLACE GROUP	CONTRACT LABOR	57263	66	6085	396.00	396.00
	ADMIN SERVICES			7076	8,787.30	47,120.84
	OPERATION PROJECTS			various	31,101.00	
	REIMB PROJECTS			various	3,655.39	
	MAJOR BUDGET ITEMS			various	3,577.15	
SUB TOTAL					134,168.61	134,168.61
PAYROLL	PPE 12/30/2011				23,379.65	23,379.65
GRAND TOTAL					157,548.26	157,548.26

We hereby certify that the demands numbered serially from 011812-6229 to 011812-6266 together with the supporting evidence have been examined, and that they comply with the requirements of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT. The demands are hereby approved by motion of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT, together with warrants authorizing and ordering the issuance of checks numbered identically with the particular demands and warrants.

BOARD OF DIRECTORS:

DATE: _____

Chairman

Board Member

Board Member

Secretary

MONTHLY FINANCIAL STATEMENT (Government Code Section 53646(d))
 SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
 FINANCIAL SUMMARY FOR DECEMBER 31, 2011 FY 2011-12

	FUND 19 OPERATING	FUND 20 EXPANSION	FUND 26 REPLACEMENT	DISTRICT- WIDE
CASH BALANCE	(817,633)	4,270,805	624,949	4,078,121
Cash w/County	3,196,604	(1,454,899)	(1,480,594)	261,111*
Cash w/LAIF	(4,041,041)	5,725,704	2,105,543	3,790,206
Cash w/Rabobank	26,805			26,805
TOTAL DEPOSITS				
Current - County Treasury Pool	295,334	7,425		302,759
LONG-TERM DEBT				
Energy Project Principal Amount		432,768		432,768
REVENUES:				
OPERATING				
Current	292,888			292,888
Year-to-date	1,191,450			1,191,450
NON-OPERATING				
Current Period				
Connection Fees		7,425		7,425
Interest				
Lease Income (AT&T Cell)	1,877			1,877
Total - Current Period	1,877			1,877
Year-to-Date				
Connection Fees		14,850		14,850
Interest	125	2,492	1,342	3,958
Lease Income (AT&T Cell)	11,309			11,309
Energy Rebates		150,000		150,000
Total - YTD	11,434	167,342	1,342	180,117
TOTAL REVENUES:				
Current Period	294,765	7,425	0	302,190
Year-to-date	898,562	167,342	1,342	1,067,245
EXPENSES:				
Current Period	230,337	8,021	40,976	279,334
Year-to-date	1,442,163	217,984	91,411	1,751,558
Net Income (Loss) - Current Period	64,428	(596)	(40,976)	22,856
Net Income (Loss) - YTD	(543,601)	(50,643)	(90,070)	(684,313)

* Unreconciled total in District's books only. Please see reconciliation schedule for reconciled balance.

NEW CONNECTIONS	CURRENT NUMBER	CURRENT REVENUE	FY 2011/12 YEAR-TO-DATE	FY 2011/12 YTD REVENUE
Arroyo Grande	0	3	5	12,375
Grover Beach	0	0	0	0
Oceano	0	0	1	2,475
TOTAL NEW DISTRICT CONNECTIONS	0	3	6	14,850



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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TO: Board of Directors
FROM: John L. Wallace, *District Administrator*
DATE: January 18, 2011
SUBJECT: Monthly Financial Review (December 2011)

Overall Monthly Summary

During the month of December, the District earned revenue in the total amount of \$302,190 of which \$124,742 was received from the City of Arroyo Grande for October services, \$157,322 was received for November services and \$7,425 was received for connection fees. \$8,299 was received from OCSD for November services. Payment by the City of Grover Beach for November services was received in January. \$1,877 was earned for the AT&T cell-tower lease for December.

During the month of December, the District totaled \$219,115 in operating expenses. Non-operating expenses totaled \$60,219.

Local Agency Investment Fund

The LAIF balance was \$3,790,206 at December 31, 2011.

County of San Luis Obispo Treasury Pool

As of December 31, 2011, the reconciled cash balance with the County of San Luis Obispo Treasury Pool was \$278,446. The County issues the majority of the District's checks, and the majority of the District's revenues are deposited with this agency. As such, the County provides 'banking services' to the District and provides some accounting documents for internal control purposes.

Rabobank Funds

As of December 31, 2011 the cash balance with Rabobank totaled \$26,805. This account is used to process LAIF transfers and for the issuance of payroll checks through the District's contracted payroll provider service. Funds are transferred periodically from LAIF in order to cover these expenses.

CASH BALANCES IN COUNTY TREASURY POOL AT 12/31/2011

	DISTRICT	COUNTY	Notes
19-1010	3,196,603.67		
20-1010	(1,454,899.08)		
26-1010	(1,480,593.84)		
TOTAL	261,110.75	278,724.99	
Reconciling Items @ 6/30/2011	1,815.93		Balance includes \$3,500 funding and reimbursement costs for 2010/11.
MEDICAL REIMBURSEMENT TRUST (Restricted/reserved?)			
WHITE CAP warrant issued on 4/8/11. Warrant was voided and was never sent out.	(509.56)		stated on 10/25/11
MID-STATE INSTRUMENTS warrant cancelled on 9/3/10	162.60		Warrant was returned by MSI due to duplicate payment; first payment was on 6/30/10
WEST COAST IND warrant stated on 9/22/10	224.29		je - debit cash, credit exp
WAAAG paid twice. Waag returned warrant issued 8/18/10. Canceled/voided 10/22/10.	1,300.00		je - reversal of double payment
MID-STATE INSTRUMENTS	(125.61)		
AT&T 11/3/2010	440.18		In District's books but not in County's statements, yet there is a warrant. How?
Ref to Acct 8060 due to overpayment 1/24/2011	23.88		Unsure of what this is for. Check w/ County
EARTH SYSTEMS stated on 2/15/2011	605.75	100.00	post
Error? KENNETH EBERLE 2/18/11 No record of this vendor. Not in warrant requests or registers.	5.02		check w/ County
4010016 Prop Tax-PY-Sup-Unsec posted 3/9/2011	8.00		post
4010020 Prop Tax-PY-Unsec posted 4/5/2011	555.09		post
JB DEWAR warrant stated on 6/3/11.	95.00		post
CALIM CLEAR CONNECTED warrant stated on 6/22/2011.	439.00		je - reversal of double payment
SLO CO NEWSPAPERS double entry			
Prop Tax -PY Secured 0825 Cayucos Fire 4/6/2011	(131.39)		
Prop Tax -PY Secured 0825 Cayucos Fire 1/10/2011	(53.98)		
4010035 Penalties/Int-Delinquent - Annual Total	34.35		post
4150000 Interest Revenue - Annual Total in County Treasury Pool	878.74		post
Payment of an unpaid payable accrued at 6/30/2010; posted on 10/27/2010 w/ journal entry	6,439.93		prior-year adjustment needed
Reconciling Items @ 12/31/2011			
Calm Clear & Connected warrant stated on 9/20/11	95.00		post
Error? Credit then debit - JB Dewar 8/5/11	(379.39)		check w/ County
Unknown adjustment 10/5/11	(181.31)		check w/ County
White Cap Construction warrant stated on 10/25/11	509.56		post
RECONCILED TOTAL	273,926.49	278,445.60	
DIFFERENCE BETWEEN DISTRICT AND COUNTY	11/30/2011		
DIFFERENCE BETWEEN DISTRICT AND COUNTY	12/31/2011		
DIFFERENCE BETWEEN DIFFERENCES	(4,519.11)		
	(4,519.11)		
	(0.00)		



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To: Board of Directors
From: Bob Barlogio, Plant Superintendent
Via: John Wallace, District Administrator
Date: January 18, 2012

Subject: Superintendent's Report

The plant has been running well this month. There is little to report.

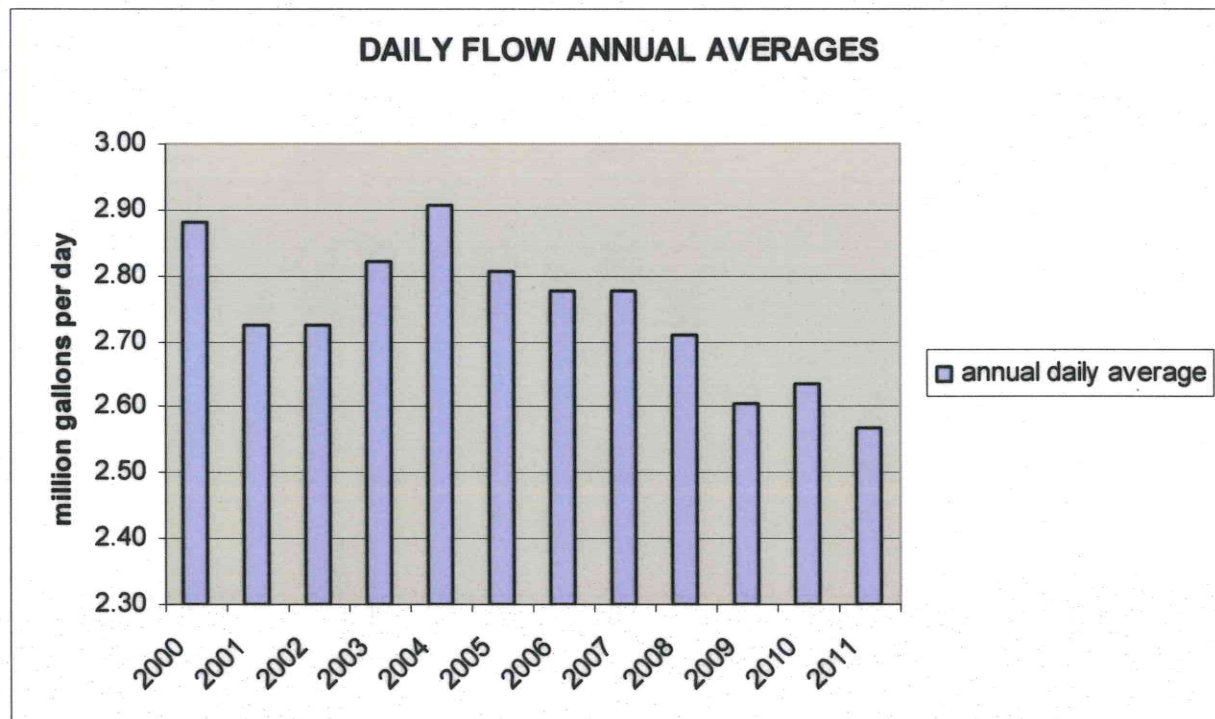
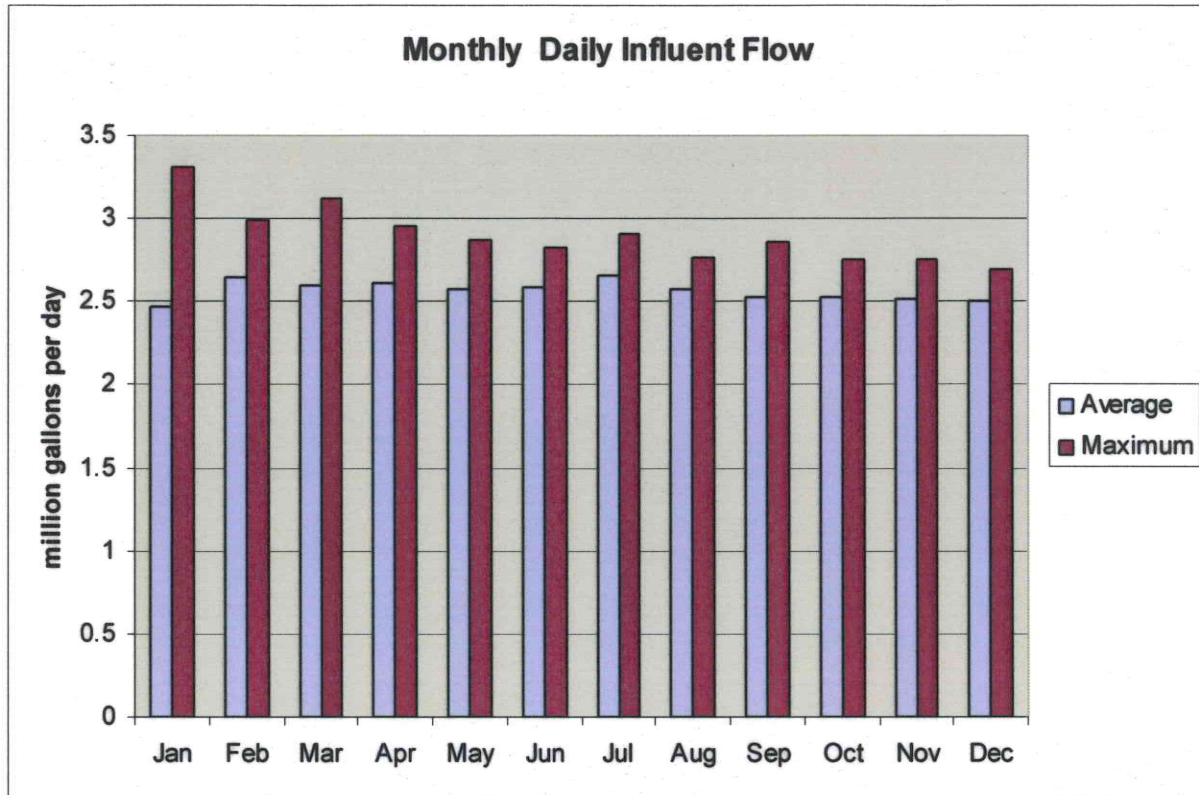
We did a chlorinated FFR flush on the 6th. It went well.

We still are moving forward with the plant wiring. On the agenda is a request to purchase more wire for the control circuits.

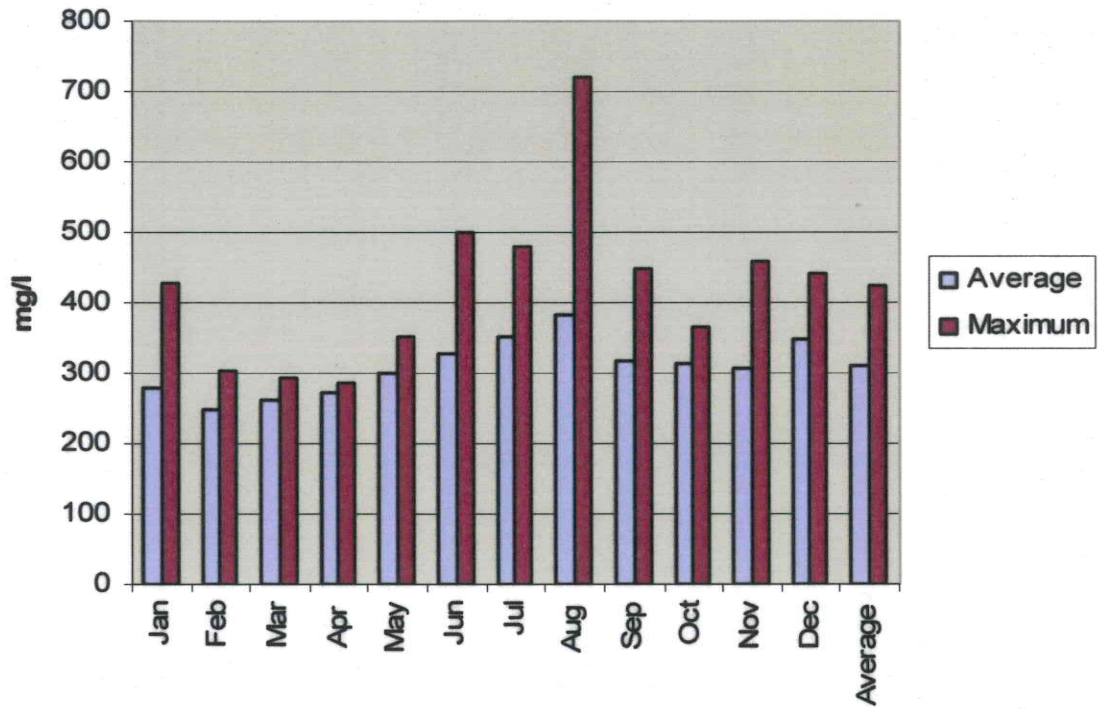
Because the chlorination system had several problems in 2010, the Water Quality Control Board required that we sample for fecal coliforms everyday. The chlorination system has been operating in auto since October, and has been operating very well. I have requested from the Water Board that we are allowed to return to our normal, 5 days per week sampling of fecal coliforms.

I'll keep you posted on the Water Boards comments.

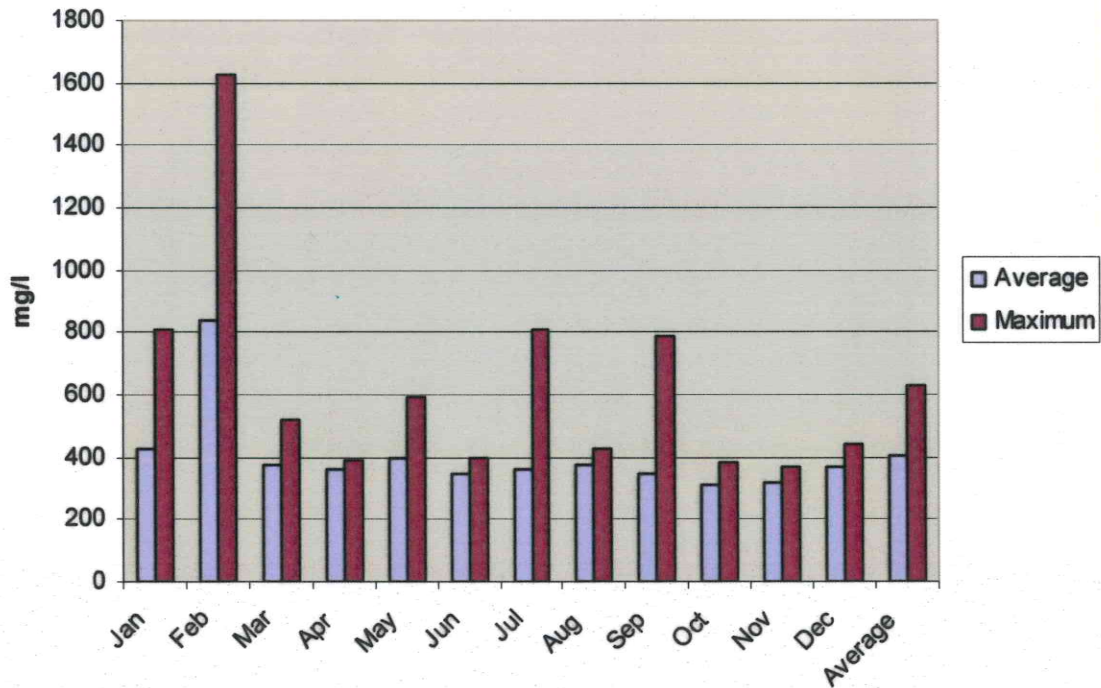
Below is some of the annual data that is compiled for the 2011 annual report for the Water Board.



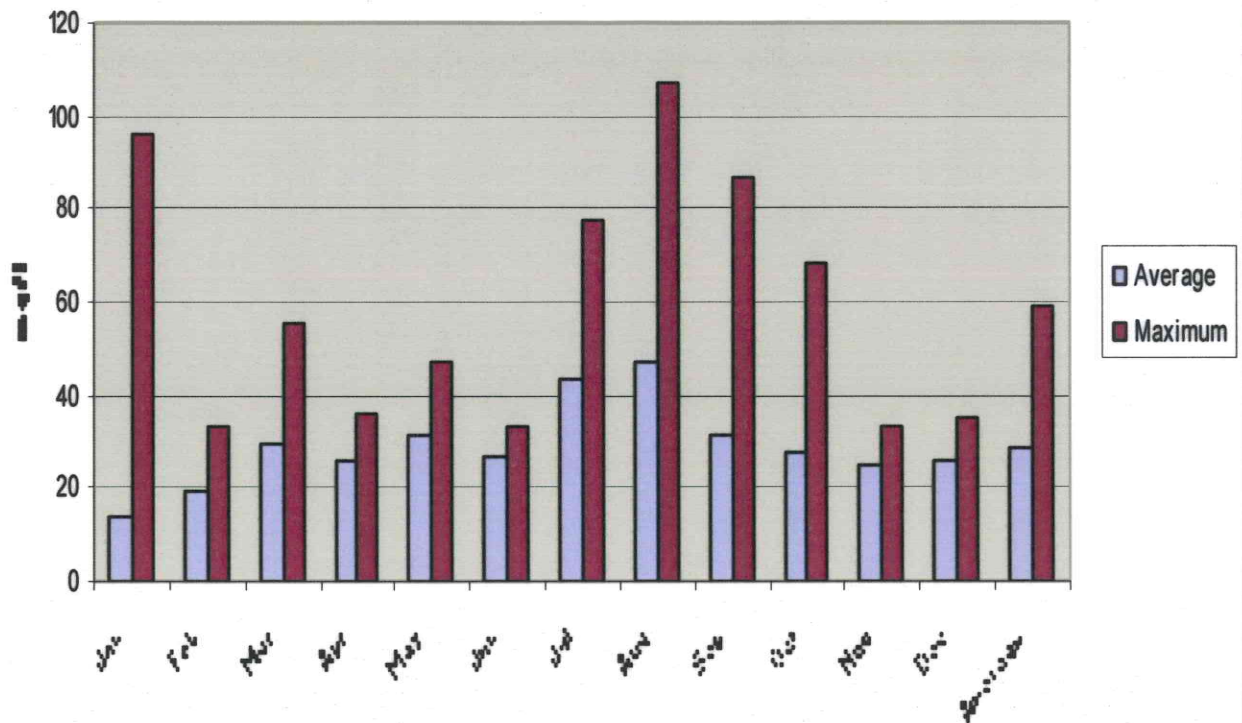
Influent Biological Oxygen Demand



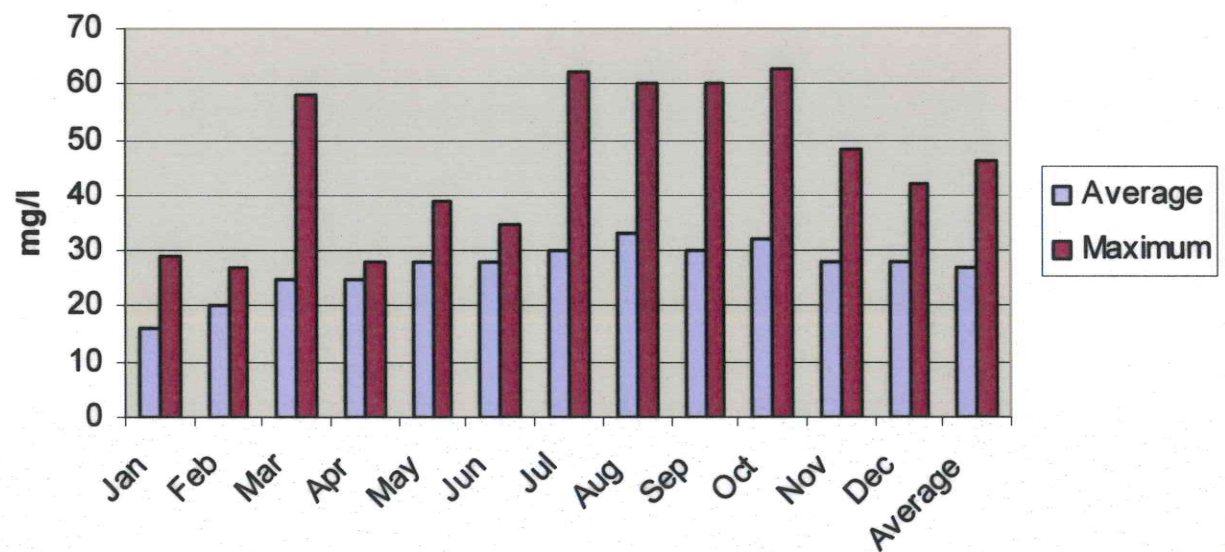
Influent Total Suspended Solids



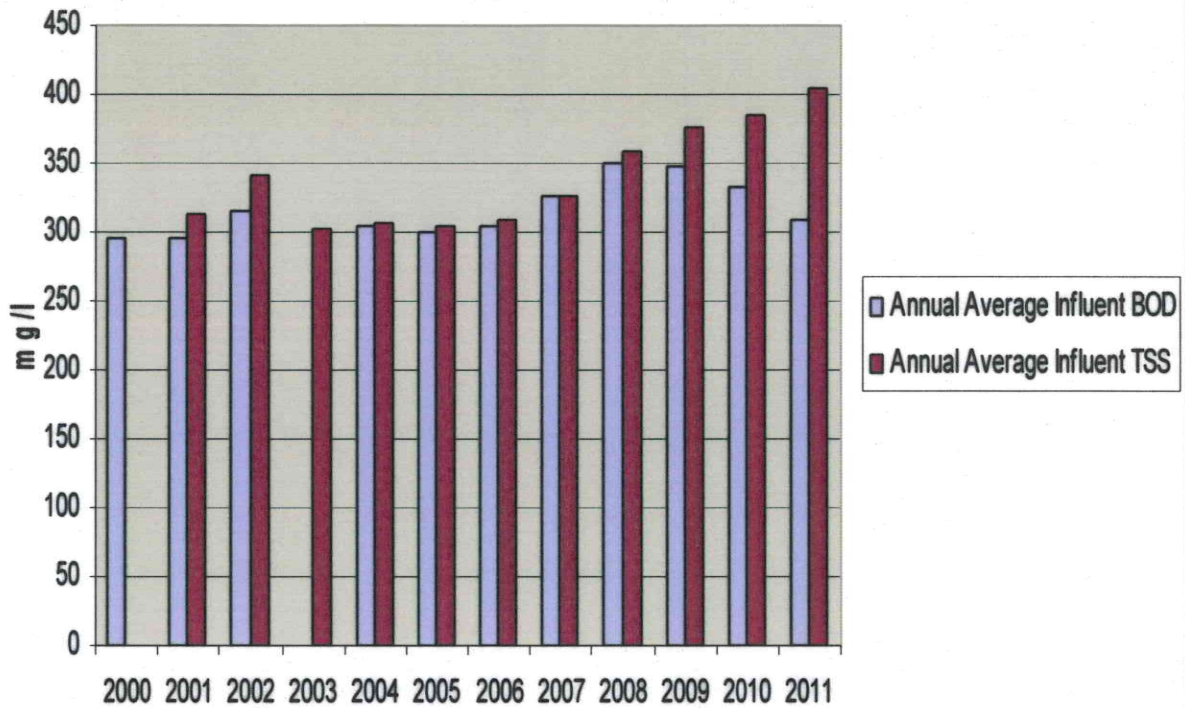
Effluent Biological Oxygen Demand



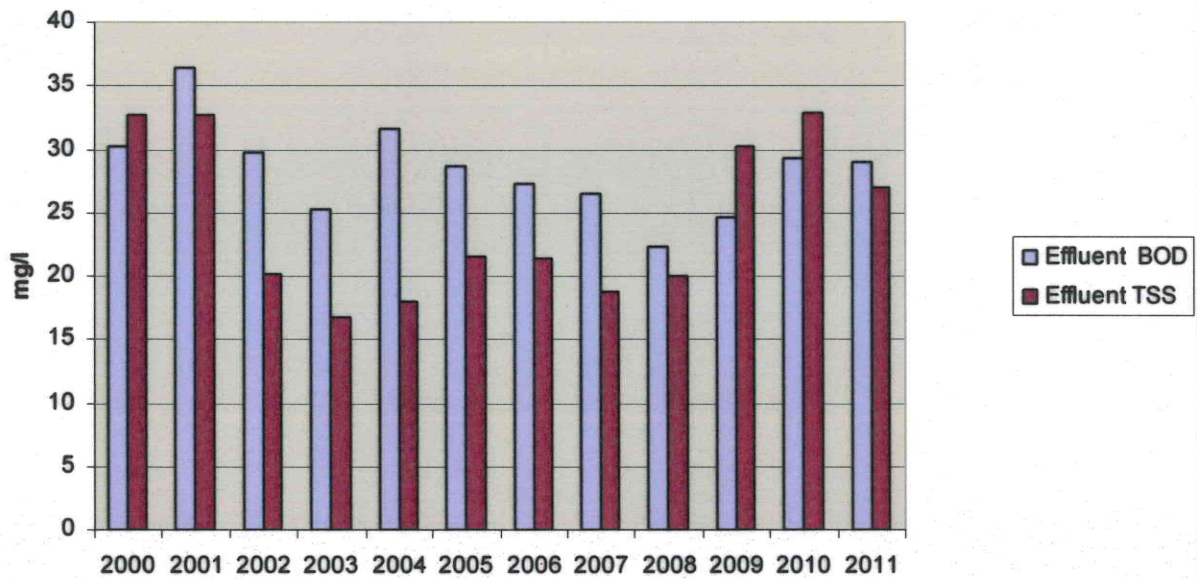
Effluent Total Suspended Solids



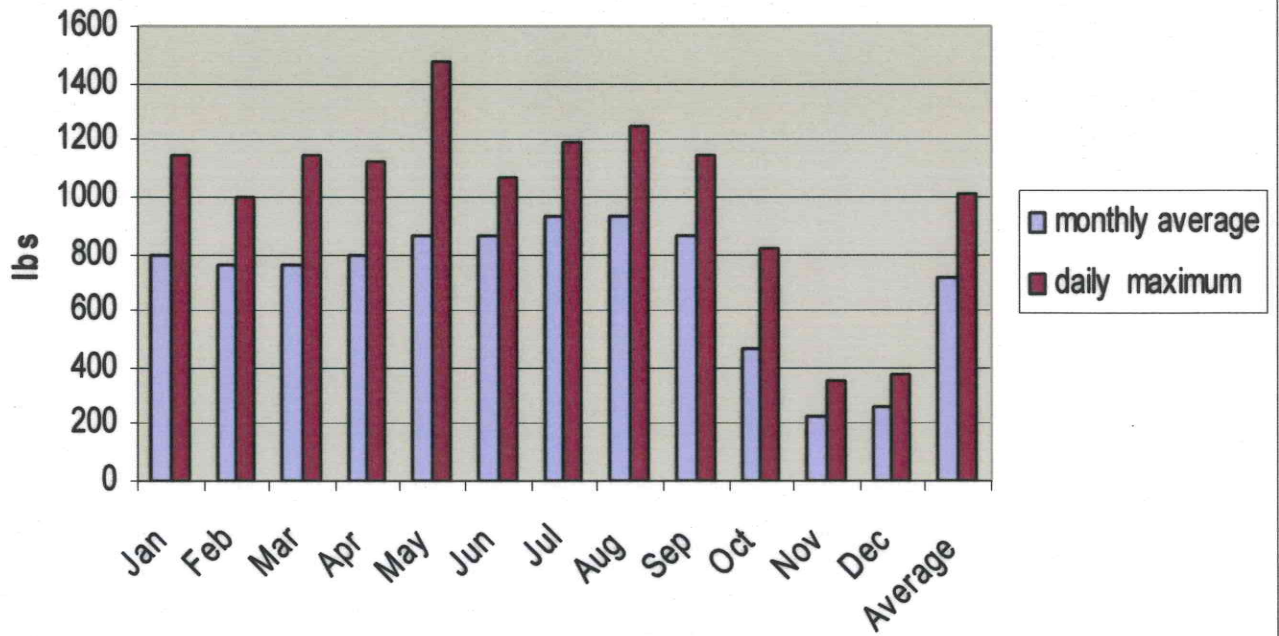
INFLUENT BOD and TSS ANNUAL AVERAGES



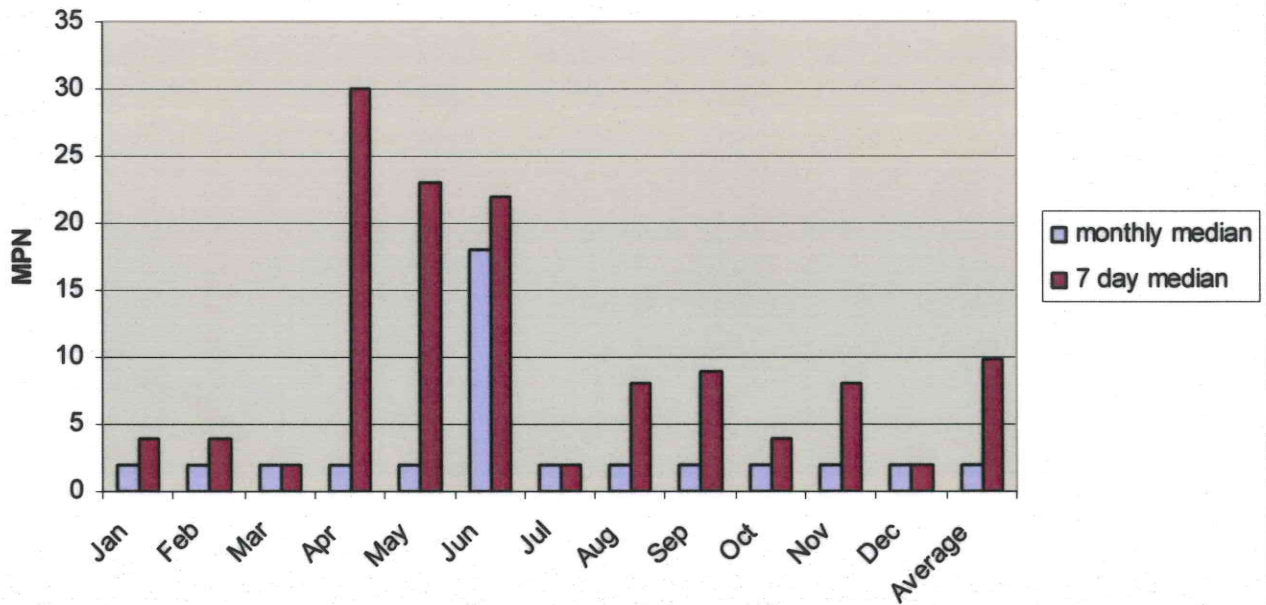
EFFLUENT BOD AND TSS ANNUAL AVERAGES



Chlorine Usage



Fecal Coliform





SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Post Office Box 339 Oceano, California 93475-0339
1600 Aloha Oceano, California 93445-9735
Telephone (805) 489-6666 FAX (805) 489-2765
<http://sslocsd.org/>

Staff Report

To: Board of Directors
From: Bob Barlogio, Plant Superintendent
Via: John Wallace, District Administrator
Date: January 18, 2012
Subject: Sludge Pumps, Spare Parts

Recommendation:

Staff recommends the Board approve the purchase of spare parts for progressive cavity sludge pumps (Moyno) in the amount of **\$8,374.08**.

Funding:

Funding would come from Account # 19-8030, Equipment Maintenance: Regular and Minor Replacement. The proposed FY 2011-12 Budget in Account 19-8030 contained \$65,000. The current balance is approximately \$35,800. If this item is approved, \$27,426 would remain in that account.

Discussion:

Earlier this year, the progressive cavity pumps in the Heating and Mixing Building that pump digested sludge to the drying beds or to the centrifuge were replaced with new pumps (Moyno pumps) as part of the centrifuge building project. We currently do not have any spare parts to make repairs to the pumps. We do have two identical pumps; therefore we do have some redundancy. But because it takes 5 to 6 weeks to obtain the parts, it would be advisable to have some parts on hand. Flo-Systems is the only factory representative in our area for Moyno Pumps. Therefore this is a sole-source purchase.



3010 Floyd Street, Burbank, CA 91504 * 818/562-5282 * FAX 818/842-3217

QUOTE 4124

DATE 12/12/2011

PAGE: 1 of 1

ATTN: BOB BARLOGIO
SO SAN LUIS OBISPO

PHONE:

FAX:

Customer No.		Salesperson ID	Shipping Method	Payment Terms	
SOU171		RJ	FOB FACTORY/PPD-ADD	N30	
Qty	Part Number	Description	Unit Price	Ext Price	
		PF: MOYNO PUMP SN 4040988			
1	MOY C3150Q	STATOR	1,575.00	1,575.00	
1	MOY C71E51	ROTOR	3,845.00	3,845.00	
1	MOY 00040409881-1A	MECHANICAL SEAL	1,707.00	1,707.00	
1	MOY KPE951	GEAR JOINT KIT	681.00	681.00	
QUOTED BY CATHERINE LLOYD			Subtotal	7,808.00	
QUOTE VALID FOR 30 DAYS			Freight	0.00	
CREDIT CARD ORDERS ARE SUBJECT TO A 3.5%			Sales Tax	566.08	
COMPANY CHARGE BASED ON TOTAL INVOICE			Total	8,374.08	
ESTIMATED SHIP SCHEDULE 5-6 WEEKS					



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Staff Report

To: Board of Directors
From: Bob Barlogio, Plant Superintendent
Via: John Wallace, District Administrator *OW*
Date: January 18, 2012
Subject: Electrical Upgrade in Shop

Recommendation:

Staff recommends the Board approve the electrical upgrade in the maintenance building shop to be performed by Woeste Electric in the amount of **\$5,693.00**.

Funding:

Funding will be part of 04 MBI 16, electrical system upgrade, account # 26-8065. This account has \$157,807.90 from the original FY11-12 budget of \$239,586.

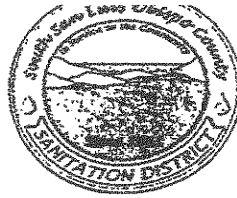
Discussion:

When we had the "Flash Arc Training", the instructor Tony Lipka, gave us a courtesy inspection of our electrical system in the shop. He pointed out several items that should be resolved, prior to an OSHA inspection.

This upgrade includes replacing an existing old electrical main circuit breaker panel, installation of several new conduits and receptacles, elimination of some extension cords, and seal several J boxes.

In accordance with the District purchasing policy, Staff has solicited and reviewed bids from several sources. The following cost quotes were received:

Woeste Electric	\$5,693.
DMS Electric	\$5,847.
Smith Electric	\$7,752.



South San Luis Obispo County Sanitation District

Ship to Address:
1600 Aloha Place
Oceano, CA. 93445
(805)489-6666

Bill to Address:
P.O. Box 339
Oceano, CA. 93445
(805)481-6903

Purchase Requisition

Date: 1-10-12

Item Description: Electrical upgrades in shop are needed to
make shop OSHA compliant

Supplier: Woeste Electric

Cost: 5'693.00 w/Tax

DMS Electric

5'847.00 w/Tax

Smith Electric

7'752.00 w/Tax

Additional Information: These upgrades are needed to make SSLOCSD
shop OSHA compliance. These upgrades were found by an inspection
by Tary Lipka the flash fire consultant & Trainer.

Submitted by: _____

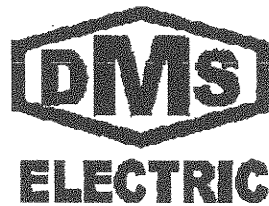


P.O. Box 2638 Pismo Beach, CA 93448
 Telephone: 805-489-5487
 Fax: 805-489-8493
 Ca Con. Lic #861607

To: Oceano Wastewater Treatment Plant
 Attn: Bob Barlogio
 RE: Electrical upgrades in shop.

Woeste Electric offers to perform the following work, on the terms and conditions stated below at the prices shown per site visit, walk through and 2011 NEC:

Item No.	Item Code	Item Description	Unit of Measure	Total Amount In figures
NA	NA	<ul style="list-style-type: none"> ➤ Install new 480 volt 225 amp main cb panel and provide breakers and termination for existing Loads. ➤ Provide hard wire connections for new three elec.cord reals. New conductors,conduit and receptacles as needed. ➤ Replace existing 4 lamp t8 fixture and damaged conduit. ➤ Remove outlets below chop saw and install one new 4s box and receptacles. **insure new outlet is protected from falling debris** ➤ Remove outlet strips from work bench and Add one 4s box, conduit, wire and receptacles Above bench fastened to wall. ➤ Remove conduit runs not being used. ➤ Remove conduit feeding vertical belt sander and install new conduit, conductors and receptacle. ➤ Re-route existing 120 v load out of 480v Panel. New conduit and conductors as needed. ➤ Eliminate SO chord feeding bandsaw. Install New conduit and wiring from bandsaw to 480 V sub panel. ➤ Seal all open j boxes and enclosures. <p>**New wire insulation to be thhn/thwn**</p>	LS	\$5,693.00 <i>Trt. Frick</i>



BID PROPOSAL

Quote for SSLOCSD Maintenance Shop Repairs: \$5,847

- Replace existing 480V 225A panel. New panel will be 30 circuits, and will have 12 spare circuits available for future loads.
- Install two double duplex receptacles on existing pipe rack.
- Install double duplex receptacle on work bench.
- Install three customer supplied cord reels. Cord reels will be hard wired.
- Rework existing 480V 20A receptacle near pipe rack.
- Replace damaged 4' 4-lamp fixture.
- Demo misc receptacles and conduits, and install missing j-box and conduit covers.

Please call with any questions.

 12/28/11

Erik Reid
DMS Electric
2224 S. Westgate RD
Santa Maria, CA 93455
805-922-6033

Brannon Inc. dba Smith Electric Service**Mechanical • Electrical • Plumbing****Santa Maria, Ca. (805) 621-5000****License No. 420418, Classification(s): A, B, C-2, C-4, C-7, C-9, C-10, C-16, C-20, C-36, C-43**

BID PROPOSAL

TO: Trinidad Rodriquez
COMPANY: SLO Sanitation
DATE: Thursday, January 05, 2012
SUBJECT: Water Treatment Plant Oceano, OSHA Repairs

Smith Electric is pleased to present you with the following bid proposal to complete the electrical work for the above referenced project. Please review the scope below to determine if this is acceptable to you and your firm. We appreciate the opportunity to bid to you.

SPECIFIC INCLUSIONS:**Electrical Scope:**

Change out existing Panel with New Square D Panel 480v. I-Line w/ Future Spares.
Demo Existing Conduit and Install New Conduit for New Outlets and Cord Reels, FBO
Repair and Or Plug, Seal on all boxes that need them in shop area.
Provide and Install new Power for Cord Reel.
Provide and Install New Power for Band Saw. (480V)
Provide and Install New Power for Grinder.
Provide and Install New Power for Outlets in Bench Area.
Remove and Replace existing damages Light Fixture with New.

Total Lot Price T&M not to exceed \$ 7,752.00

Please call, ASAP! To Schedule work.

Michael Brannon, Cell 805 896-9725

President

Brannon Inc. dba **Smith Electric Service**

www.smith-electric.com

<http://www.facebook.com/pages/Brannon-Inc-dba-Smith-Electric-Service>



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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1600 Aloha Oceano, California 93445-9735
Telephone (805) 489-6666 FAX (805) 489-2765
<http://sslocsd.org/>

Staff Report

To: Board of Directors
From: John Wallace, *District Administrator*
Date: January 18, 2012 Meeting
Subject: 04 MBI 16, Electrical System Upgrade

Recommendation:

Staff recommends the Board approve the purchase of 14 gauge, copper electric wire in the amount of **\$2,112.89** dollars from Independent Electric Supply.

Funding:

The FY 2010-11 Budget includes Major Budget Item *04 MBI 16 – Electrical System Upgrade* in the amount of **\$239,586**. Staff promised a detailed reconciliation in the last Board meeting:

Posted Expenses	Posted Expenses	Budget	Remaining
FY 2006-11	\$ 46,103.00	<i>Various</i>	<i>Various</i>
FY 2011-12	\$ 80,987.60	\$ 239,586.00	\$ 158,598.40
FY 2012-13	\$ -	\$ 250,000.00	\$ 250,000.00
Totals	\$ 127,090.60	\$ 489,586.00	\$ 408,598.40

Pending Expenses	Pending Expenses	FY 2011-12 Budget Remaining	Total Budget Remaining
01-04-2012 Staff Report	\$ 7,616.00	\$ 150,982.40	\$ 400,982.40
01-18-2012 Staff Report 01	\$ 2,113.00	\$ 148,869.40	\$ 398,869.40
01-18-2012 Staff Report 02	\$ 5,693.00	\$ 143,176.40	\$ 393,176.40
Totals	\$ 15,422.00	\$ 143,176.40	\$ 393,176.40

Discussion:

All water processing equipment has been re-wired with the exception of the Fixed Film Reactor (FFR) and some Primary Clarifier No. 2 equipment. Once complete, All that is remaining is the plant lighting and some miscellaneous non-critical facilities.

Staff has run short of 14 gauge control wire. The pricing was advantageous to purchase in bulk.

In accordance with the District's purchasing policies, the following quoted prices were received:

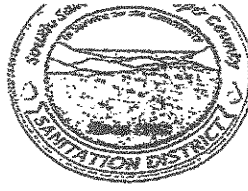
Independent Electrical Supply \$2,113.

Royal Wholesale \$2,128.

Consolidated Electric \$2,888.

Staff recommends the Board approve the purchase of 14 gauge, copper electric wire in the amount of **\$2,112.89** dollars from Independent Electric Supply.

Going forward, staff anticipates some additional minor wire purchase (**\$2,000-3,000**). There also will be electrician labor costs to repair site lighting conduit that has cracked over time, as well as terminate the wire that staff pulls through the electrical conduit.



South San Luis Obispo County Sanitation District

Ship to Address:
1600 Aloha Place
Oceano, CA. 93445
(805)439-6666

Bill to Address:
P.O. Box 339
Oceano, CA. 93445
(805)481-6903

Purchase Requisition

Date: JAN 18, 2012

Item Description: 14 ga copper wire,
VARIOUS COLORS
IN 2500 FT spools

Supplier: Independent Electric
Royal Wholesale
Consolidated Electric

Cost: 2112.89
2128.38
2887.50

Additional Information: WIRE IS for the control circuits
for VARIOUS pumps around the plant

Submitted by: Bar login



INDEPENDENT ELECTRIC SUPPLY, INC
4540 BROAD ST STE 130
SAN LUIS OBISPO, CA 93401-8729
805-781-0169
Fax 805-781-0179

SOLD TO:

SOUTH SAN LUIS OBISPO
P.O. BOX 339
P.O. BOX 339
OCEANO, CA 93475

SHIP TO:

SOUTH SAN LUIS OBISPO
1600 ALOHA PLACE
SANITATION DISTRICT
1600 ALOHA PLACE
OCEANO, CA 93445

Acknowledgement

ORDER DATE	ORDER NUMBER
01/09/2012	S100979618
INDEPENDENT ELECTRIC SUPPLY, INC 4540 BROAD ST STE 130 SAN LUIS OBISPO, CA 93401-8729 805-781-0169 Fax 805-781-0179	
PAGE NO. 1 of 1	

CUSTOMER NUMBER		CUSTOMER PO NUMBER		JOB NAME / RELEASE NUMBER		ORDERED BY	
36667		XHHW		SOUTH SAN LUIS OBISPO		BOB	
WRITER		SHIP VIA		REQUEST DATE		FREIGHT ALLOWED	
Cameron Shaffer		OT OUR TRUCK		01/09/2012		No	
ORDER QTY	AVAIL QTY	B/O QTY	DESCRIPTION		UNIT PRICE	EXT PRICE	
2500ft		2500ft	WIR XHHW-14-BLK-7STR-CU-2500S/R		105.433/m	263.58	
			XHHW-14-BLK-7STR-CU-2500S/R				
2500ft		2500ft	WIR XHHW-14-RED-7STR-CU-2500S/R		105.433/m	263.58	
			XHHW-14-RED-7STR-CU-2500S/R				
2500ft		2500ft	WIR XHHW-14-YEL-7STR-CU-2500S/R		105.433/m	263.58	
			XHHW-14-YEL-7STR-CU-2500S/R				
2500ft		2500ft	WIR XHHW-14-ORN-7STR-CU-2500S/R		105.433/m	263.58	
			XHHW-14-ORN-7STR-CU-2500S/R				
5000ft		5000ft	WIR XHHW-14-PUR-7STR-CU-2500S/R		105.433/m	527.16	
			XHHW-14-PUR-7STR-CU-2500S/R				
2500ft		2500ft	WIR XHHW-14-BLU-7STR-CU-2500S/R		105.433/m	263.58	
			XHHW-14-BLU-7STR-CU-2500S/R				
1ea	1ea		(NON CASH SALE)FREIGHT AND HANDLING TO FOLLOW		125.000/ea	125.00	
			** NONSTOCK - NON-RETURNABLE **				
***** Freight and Miscellaneous Items may not be included ***** No returns without prior approval. All returns must be accompanied by a copy of the invoice and are subject to a restocking charge. No returns allowed on non-stock items or cut wire. Complete terms are located on the IES website at "iesupply.com". ***** TAX IS BILLED AT TAX RATE AT TIME OF SHIPMENT *****					Subtotal	1970.06	
					S&H Charges	0.00	
					Tax	142.83	
					Amount Due	2112.89	

ROYAL WHOLESALE ELECTRIC SUPPLY
2363 THOMPSON WAY, SUITE A

SANTA MARIA CA 93454 USA
TEL: (805)614-7842 FAX: (805)614-7849
CONTACT: BYRON WILSON

QUOTE FOR: SOUTH SLO COUNTY SANITATION DIST.
ACCT: 18-67095 SOUTHSLOCTYSANI

PO BOX 339
OCEANO, CA 93446
TEL: (805)489-6666

QUOTATION			PAGE 1
QUOTE # 1006659	DATE 01/03/2012	REV # 2	REV DATE 01/11/2012
QUOTE EXPIRES 01/06/2012		PREPARED BY BYRON	
SLS 9100		INSL 9113	
FOB SHIPPING POINT		FREIGHT PREPAID	

CUST PO #
JOB NAME

LN	QTY	PRODUCT CODE	DESCRIPTION	PRICE	PER	EXT AMT
01	2500	WIRE XHHW14STRBLK2500R		113.40	M	283.50
02	2500	WIRE XHHW14STRRED2500R		113.40	M	283.50
03	2500	WIRE XHHW14STRYEL2500R		113.40	M	283.50
04	2500	WIRE XHHW14STRORG2500R		113.40	M	283.50
05	5000	WIRE XHHW14STRPUR2500R		113.40	M	567.00
06	2500	WIRE XHHW14STRBLU2500R		113.40	M	283.50
07	*	ORANGE IS FACTORY STOCK IN GA SHOULD TAKE 2-3 WEEKS				
08	*	WITHOUT FREIGHT CHARGES, REST IS STOCK CA 1-2 WEEKS				
09	*	WITHOUT FREIGHT CHARGES.				
10	*	QUOTE GOOD TILL 1/20/12				

TOTAL: 1984.50 **

TAX 143.88
2128.38

PLEASE NOTE: This is not an offer to contract, but merely a quotation of current prices for your convenience and information. Orders based on this quotation are subject to your acceptance of C.E.D.'s terms and Conditions. We make no representation with respect to compliance with job specifications.

SANTA MARIA CA 93455 USA
TEL: (805)922-6626 FAX: (805)922-9950
CONTACT: CHARLES BELL

ATTN: ~ BOB ~
QUOTE FOR: C O D ACCOUNT
ACCT: 16-00008 C O D ACCOUNT

SHIP TO: SOUTH SLO COUNTY SANITATION
DIST.

SOUTH SLO COUNTY SANITATION DIST.
BOB 489-6666 FAX 489-2765
SANTA MARIA, CA 93455
TEL:

QUOTATION

QUOTE #	DATE	REV #	REV DATE
1012167	12/30/2011	0	12/30/2011
QUOTE EXPIRES	PREPARED BY		
01/29/2012	CCB		
SLS	INSL		
2150	0278		
FOB	FREIGHT		
SHIPPING POINT	PREPAID		

CUST PO #

JOB NAME

LN	QTY	PRODUCT CODE	DESCRIPTION	PRICE	PER	EXT AMT
01	2500	WIRE XHHW14STRBLK2500R		165.00	M	412.50
02	2500	WIRE XHHW14STRRED2500R		165.00	M	412.50
03	2500	WIRE XHHW14STRVEL2500R		165.00	M	412.50
04	2500	WIRE XHHW14STRORG2500R		165.00	M	412.50
05	5000	WIRE XHHW14STRPUR2500R		165.00	M	825.00
06	2500	WIRE XHHW14STRBLU2500R		165.00	M	412.50
07	1	WIRE FRT & HANDLING CHGS INCL ABOVE...		0.00	E	0.00

TOTAL: 2887.50 **

PLEASE NOTE: This is not an offer to contract, but merely a quotation of current prices for your convenience and information. Orders based on this quotation are subject to your acceptance of C.E.D.'s terms and Conditions. We make no representation with respect to compliance with job specifications.

RESOLUTION NO. 12-04

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GROVER BEACH,
CALIFORNIA, CONFIRMING COUNCIL COMMITTEE ASSIGNMENTS
TO SERVE AS THE CITY'S REPRESENTATIVES TO THE
SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT FOR 2012**

WHEREAS, the City Council is involved in various committees, boards, and organizations that serve the City and provide for representation of the City's interests; and

WHEREAS, the City Council discussed assignments to these committees, boards, and organizations at the meeting of January 3, 2012; and

WHEREAS, the City contracts with the South San Luis Obispo County Sanitation District for waste water collection and treatment; and

WHEREAS, the District is governed by a Board of Directors that includes one representative from the Cities of Arroyo Grande and Grover Beach, and the Oceano Community Services District; and

WHEREAS, the Board of Directors make policy and operational decisions with advice from the contract administrator/engineer and District staff, and each Board Member receives a stipend.

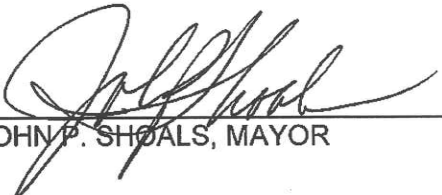
NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Grover Beach does hereby rescind all previous Resolutions regarding Council committee assignments to the **South San Luis Obispo County Sanitation District** and hereby appoints the following elected officials to serve through calendar year 2012:

- **Representative** = **Bill Nicolls**
- **Alternate Representative** = **John P. Shoals**

On motion by Council Member Peterson, seconded by Council Member Bright, and on the following roll-call vote, to wit:

AYES: Council Members Bright, Molnar, and Peterson.
NOES: Council Members - None.
ABSENT: Council Members - None.
ABSTAIN: Council Members - None.
RECUSED: Mayor Pro Tem Nicolls and Mayor Shoals *(due to a conflict of interest)*

the foregoing Resolution was **PASSED, APPROVED, and ADOPTED** at a Joint City Council / Improvement Agency meeting by the City Council of the City of Grover Beach, California this 3rd day of January, 2012.



JOHN P. SHOALS, MAYOR

Attest:



DONNA L. McMAHON, CITY CLERK