

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Post Office Box 339, Oceano, California 93475-0339

1600 Aloha Oceano, California 93445-9735

Telephone (805) 489-6666 FAX (805) 489-2765

www.sslocsd.org

AGENDA

BOARD OF DIRECTORS MEETING

City of Arroyo Grande, City Council Chambers

215 East Branch Street

Arroyo Grande, California 93420

Wednesday, February 05, 2014 at 6:00 P.M.

Board Members

Matthew Guerrero, Chair

Tony Ferrara, Vice Chair

Glenn Marshall, Director

Agencies

Oceano Community Services District

City of Arroyo Grande

City of Grover Beach

Alternate Board Members

Mary Lucey, Director

Jim Guthrie, Director

Debbie Peterson, Director

Oceano Community Services District

City of Arroyo Grande

City of Grover Beach

1. CALL TO ORDER AND ROLL CALL

2. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

This public comment period is an invitation to members of the community to present comments, thoughts or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters which are within the jurisdiction of the District. The Brown Act restricts the Board from taking formal action on matters not published on the agenda. In response to your comments, the Chair or presiding Board Member may:

- Direct Staff to assist or coordinate with you.
- It may be the desire of the Board to place your issue or matter on a future Board meeting agenda.

Please adhere to the following procedures when addressing the Board:

- Comments should be limited to three (3) minutes or less.
- Your comments should be directed to the Board as a whole and not directed to individual Board members.
- Slanderous, profane or personal remarks against any Board Member, Staff or member of the audience shall not be permitted.

Any writing or document pertaining to an open-session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the offices of the Oceano CSD, a member agency located at 1655 Front Street, Oceano, California. Consistent with the Americans with Disabilities Act (ADA) and California Government Code §54954.2, requests for disability related modification

or accommodation, including auxiliary aids or services may be made by a person with a disability who requires modification or accommodation in order to participate at the above referenced public meeting by contacting the District Manager or Bookkeeper/Secretary at (805) 481-6903.

3. CONSENT AGENDA

The following routine items listed below are scheduled for consideration as a group. Each item is recommended for approval unless noted. Any member of the public who wishes to comment on any Consent Agenda item may do so at this time. Any Board Member may request that any item be withdrawn from the Consent Agenda to permit discussion or to change the recommended course of action. The Board may approve the remainder of the Consent Agenda on one motion.

3A. Review and Approval of the Minutes of the January 15, 2014 meeting

3B. Review and Approval of Warrants

4. PLANT SUPERINTENDENT'S REPORT

5. BOARD ACTION ON INDIVIDUAL ITEMS:

5A. Change of Pricing for Brine Disposal

Staff recommends the Board approve a rate increase for brine disposal effective January 1, 2014 and provide feedback to staff.

5B. Annual Review of Adopted Investment Policy

Staff recommends the Board review the current investment policy of the District.

5C. Status Report from Bartle Wells

Staff recommends the Board receive a status update on the financial consulting plan and rate study.

6. MISCELLANEOUS ITEMS

A. Miscellaneous Oral Communications

B. Miscellaneous Written Communications

7. PUBLIC COMMENT ON CLOSED SESSION

8. CLOSED SESSION

- (1) Conference with Legal Counsel pursuant to Government Code Section 54956.9; 1 case
 - a. Carter/Johnson vs. Wallace (pending litigation)

9. RETURN TO OPEN SESSION; REPORT ON CLOSED SESSION

10. ADJOURNMENT

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

City of Arroyo Grande, City Council Chambers
215 East Branch Street
Arroyo Grande, California 93420

Minutes of the Meeting of Wednesday, January 15, 2014
6:00 P.M.

1. CALL TO ORDER AND ROLL CALL

Present: Chair Matthew Guerrero, Oceano Community Services District; Director Jim Guthrie, City of Arroyo Grande; Director Glenn Marshall, City of Grover Beach.

District Staff in Attendance: Rick Sweet, District Manager; Mike Seitz, District Counsel; John Clemons, Plant Superintendent; Amy Simpson, District Bookkeeper/Secretary

2. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

Director Guerrero opened the public comment period. There being no comments, Director Guerrero closed the public comment period.

3. CONSENT AGENDA

3A. Review and Approval of the Minutes of the December 18, 2013 meeting

Action: Director Ferrara moved for approval of Item 3A, and Director Marshall seconded. The motion was carried 2-0. Jim Guthrie was unqualified to vote on the previous minutes.

3B. Review and Approval of the Warrants

Action: Director Ferrara moved to approve Consent Agenda Item 3B, and Director Marshall seconded. The motion was carried 3-0

4. PLANT SUPERINTENDENT'S REPORT

Plant Superintendent Clemons presented the Plant Superintendent's Report which shows that the Plant is performing solidly as evidenced by the plant numbers holding steady. The plant is continuing to develop a maintenance program. Plant revenues exceed the expenses. The plant is operating in the black at this time.

Rick Sweet explained that the balance of the plant continues to decrease the use of chemicals such as polymer. Director Marshall asked if we have a training program for storm response. Mr. Clemons responded that we have storm preparedness meetings. A refresher course is usually done in November and that is when backup equipment is tested. Mr. Clemons also commented that he and the Plant Supervisor are meeting with Nola from County Public Works for a tour of the county's storm preparedness program.

Action: The Board received and filed the Plant Superintendent's report.

5. MISCELLANEOUS ITEMS

A. Miscellaneous Oral Communications

District Manager Sweet introduced Mrs. Amy Simpson who will be replacing Matthew Haber as District Bookkeeper/Secretary.

Counsel Seitz mentioned that there could have been more items on the agenda. The next meeting's agenda will have a closed session item on ligation that the District is involved in to bring everyone up to date.

B. Miscellaneous Written Communications

There was no written communication.

6. PUBLIC COMMENTS ON CLOSED SESSION

Director Guerrero opened the public comment period. There being no comments, Director Guerrero closed the public comment period.

7. CLOSED SESSION

The Board convened into closed session pursuant to Government Code Section 54957 to discuss a cost of living adjustment (COLA) based on the change in the Consumer Price Index for the twelve-month period from January through December, 2013.

8. RETURN TO OPEN SESSION; REPORT ON CLOSED SESSION

Counsel Seitz reported that the Board had met in closed session pursuant to Government Code Section 54957.

Action: The board approved unanimously to give the full-time staff the COLA increase of 2.9%.

9. ADJOURNMENT

There being no further business to come before the Board, Director Guerrero adjourned the meeting at approximately 6:31p.m.

THESE MINUTES ARE DRAFT AND NOT OFFICIAL UNTIL APPROVED BY THE BOARD OF DIRECTORS AT A SUBSEQUENT MEETING.

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
WARRANT REGISTER
02-05-2014 FY 2013/14

ISSUED TO	PURCHASE/SERVICE	INV. # / SERVICE PERIOD	WARRANT NO.	ACCT	ACCT BRKDN	TOTAL
ABBA EMPLOYER SERVICES	CONTRACT LABOR	19744 19762	02052014-8302	6085	821.60	821.60
ALLSTAR INDUSTRIAL SUPPLY	MISC SUPPLIES	1053	8303	8030	420.93	564.27
	DRILL BITS	1055		8055	143.34	
AMI PIPE AND SUPPLY	CALIBRATION GAS & WATER BARRIER	161551	8304	8056	602.84	893.36
	VALVES	161593		8030	290.52	
ARAMARK UNIFORM SERVICES	EMPLOYEE UNIFORMS	8461062 8477914 528497661	8305	7025	645.04	645.04
AT&T	TELEPHONE SERVICE	DECEMBER	8306	7013	424.11	424.11
AUTOSYS, INC.	SCADA INTEGRATION	564	8307	20/8010	2,500.00	2,500.00
B&B STEEL & SUPPLY	H.R. ANGLE	434606	8308	8060	162.49	291.49
	H.S.T. 20'	43474		8030	129.00	
BRENNTAG PACIFIC, INC	PLANT CHEMICALS	BPI380724	8309	8050	9,885.78	9,885.78
CA ELECTRIC SUPPLY	CONVEYOR JOB	multiple invoices	8310	8030	1,927.08	2,431.35
	SCADA INTEGRATION	multiple invoices		20/8010	504.27	
CARLOS QUINTERO	MEDICAL REIMBURCEMENT		8311	6075	135.00	135.00
CARQUEST	AUTOMOTIVE BATTERY	7314-679579	8312	8032	83.65	83.65
CENTRAL COAST MACHINING, INC.	REPAIR HOUSING (BORE AND RING)	25732	8313	8030	682.69	682.69
CHARTER	INTERNET SERVICE	JANUARY	8314	7011	59.99	59.99
DIAL LONG DISTANCE, INC.	LONG DISTANCE SERVICE	05314	8315	7013	73.93	73.93
FASTENAL	MISC SUPPLIES	CAS146277	8316	8056	282.79	282.79
FEDEX	SHIPPING	2-538-12605	8317	8045	18.53	18.53
FERGUSON ENTERPRISES	MISC SUPPLIES	0236459 0236459-1	8318	8030	188.95	188.95
FGL ENVIRONMENTAL	CHEMICAL ANALYSIS	384534A 384563A 384612A	8319	7078	252.00	252.00
GLENN MARSHALL	BOARD SERVICE	JANUARY	8320	7075	100.00	100.00
HJ CONSTRUCTION, INC.	TRUCK AND TRAILER RENTAL	1126	8321	7032	687.00	687.00
I.I. SUPPLY	SAFETY SUPPLIES	22834	8322	8056	18.87	18.87
JACKMAN, WILLIAM RICK	MEDICAL REIMBURCEMENT		8323	6075	487.20	487.20
JB DEWAR INC	VEHICLE FUEL	48827	8324	8020	158.62	158.62
JERRY D. ADAMS CONSTRUCTION	BUTLER BUILDING PANELS	EW-13-275	8325	8060	650.00	650.00
JIM GUTHRIE	BOARD SERVICE	JANUARY	8326	7075	100.00	100.00
JOHN CLEMONS	MEDICAL REIMBURCEMENT		8327	6075	330.00	330.00
MATTHEW GUERRERO	BOARD SERVICE	JANUARY	8328	7075	100.00	100.00
OCEANO COMMUNITY SERVICES DIST	WATER SERVICE	11/18/13 TO 01/18/14	8329	7094	143.02	143.02
PG&E	ELECTRICITY SERVICE	12/11/2013 TO 01/08/2014	8330	7091	11,947.40	11,947.40
ROMHILD, WILLIAM	CONFERENCE REIMBURCEMENT	PER DIEM, HOTEL	8331	7050	773.01	773.01
SLO COUNTY AIR POLLUTION CONTROL DISTRICT	PERMIT FEE JANUARY 2014	15791	8332	7068	3,048.00	3,048.00
SUPERIOR QUALITY COPIERS	COPIER SERVICE	38786	8333	7015	1,155.00	1,155.00
TELEDYNE INSTRUMENTS, INC	LAB SUPPLIES	S020022052	8334	8040	106.69	106.69
SUB TOTAL					40,039.34	40,039.34
PAYROLL	PPE 01/24/2014				23,498.37	23,498.37
GRAND TOTAL					63,537.71	63,537.71

We hereby certify that the demands numbered serially from 02052014-8302 to 02052014-8334 together with the supporting evidence have been examined, and that they comply with the requirements of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT. The demands are hereby approved by motion of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT, together with warrants authorizing and ordering the issuance of checks numbered identically with the particular demands and warrants.

BOARD OF DIRECTORS:

DATE: _____

Chair

Board Member

Board Member

Secretary



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Staff Report

To: Board of Directors
From: John L. Clemons, Plant Superintendent
Via: Paul J. Karp, Interim District Manager
Date: February 5, 2014
Subject: Plant Superintendent's Report

Chart 1 – Plant Data

Dec. 2013	FLOW MGD	Peak MGD	INF BOD mg/L	EFF BOD mg/L	INF TSS mg/L	EFF TSS mg/L	Fecal Coli	Cl2 lbs/day	
Average	2.41	3.9	413.9	32.9	379	28.9	<17	199	
High	2.77	4.5	479	40.0	392	35	130	500	
Limit	5.0			40/60/90		40/60/90	2000		

Limit – 40/60/90 represent NPDES Permit limits for the monthly average, weekly average, and instantaneous value for plant effluent BOD and TSS.

Plant process numbers continue to be consistently sound. We have not exceeded any permit limits since April 2013. Average monthly values are comfortably below permit limits. Chlorine usage continues to decrease.

Corrective Maintenance

- Cleaned sump in influent pump room.
- Flushed primary Sludge line to remove clog.
- Repaired water pressure valve on #4 influent pump.

Projects

- Painted centrifuge cake conveyor.
- Installed wiring in new PLC panel for SCADA.
- Removed concrete base for #2 influent pump.

Safety

- Safety Officer and Shift Supervisor performed monthly safety inspection.

Training

- All operations staff are undergoing a two week training/familiarization tour in the lab.

APCD representative Tim visited the Plant for the Annual Inspection. Inspection went well. The only issue was a two hour overage on the maintenance runtime for the emergency generator.

Plant operations continue to run smoothly to this point. Staff continues to develop a solid maintenance program.

John Clemons
Superintendent

















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Staff Report

To: Board of Directors
From: Rick Sweet, District Manager
Date: February 5, 2014
Subject: Brine Disposal Fee Analysis

RECOMMENDATION:

Staff recommends that the Board approve a rate increase for the disposal of brine from \$0.011/gal to \$0.11/gal with no change in the application or permit fees, effective January 1, 2014 and provide any comments to Staff.

FUNDING:

The income generated by the brine disposal fees is part of the Operating Fund (19) revenues.

DISCUSSION:

The District accepts brine from water treatment companies such as Rayne and Culligan for disposal at the plant. The District performs random testing of the brine as well as requiring the brine hauler to sample the brine on an annual basis. The brine is not treated at the plant but rather is injected directly into the plant outfall. The District's current Brine Disposal Fee Schedule was adopted in the fiscal year 2000-01. The District requires a Commercial/Industrial Waste Permit prior to accepting brine for disposal. The one time application fee is **\$425.00**, the Annual Permit Fee is **\$500.00**, and the Use Fee is **\$0.011/gal**. Given the length of time since the last fee increase, staff has conducted a fee study to determine if and by how much fees could be increased to remain competitive with other brine disposal facilities.

The study collected brine disposal fee information from other wastewater treatment plants in California. To maintain consistency, testing and disposal costs were compared with facilities that have similar methods of disposal, specifically an ocean outfall. The Western Municipal Water District (WMWD) in Riverside and Santa Clara Wastewater Treatment Plant (SCWWTP) in Santa Paula meet these criteria. WMWD has a brine pipeline from Riverside to Orange County that discharges to an ocean outfall. WMWD charges a cost of **\$0.13/gal** for brine trucked in from outside of their immediate area. There is also a

\$150.00 minimum fee for discharge. The brine solution is randomly tested on an annual basis. SCWWTP accepts brine waste that is tested and discharged into the wastewater treatment plant. The brine is dumped into a holding tank at a cost of **\$0.15/gal** and is randomly tested annually. In addition, both WMWD and SCWWTP require the brine generators pre-test the brine and submit results before discharging at the plant.



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Staff Report

To: Board of Directors
From: Rick Sweet, District Manager
Date: February 5, 2014
Subject: Review of Investment Policy

Recommendation:

It is the Staff recommendation that the Directors review the District's current investment policy and direct staff to make any appropriate changes.

Funding:

Not applicable

Discussion:

The Board last reviewed and adopted the District Investment Policy in February 2009. Staff believes that it would be prudent, in light of the financial changes coming to the District (i.e. brine disposal revenue, rate changes, etc.), for the Board to review the current investment policy.

Attachment: Resolution No. 2009-256

**SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
RESOLUTION NO. 2009-256**

**A RESOLUTION OF THE
BOARD OF DIRECTORS OF THE
SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
ADOPTING THE YEAR 2009 DISTRICT INVESTMENT POLICY**

WHEREAS, the Board of Directors of the South San Luis Obispo County Sanitation District ("District") believes that public funds should, so far as is reasonably possible, be invested in financial institutions to produce revenue for the District rather than to remain idle; and

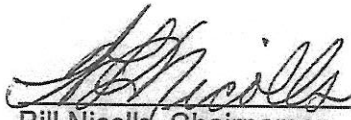
WHEREAS, from time to time there are District funds which for varying periods of time will not be required for immediate use by the District, and which will, therefore, be available for the purpose of investing in financial institutions with the objectives of safety, liquidity, yield and compliance with state and federal laws and policies.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the South San Luis Obispo County Sanitation District as follows:

1. The District hereby adopted the Investment Policy attached hereto as Exhibit "A" as the District's Investment Policy;
2. The District Administrator shall act as Treasurer/Finance Officer of the District and is authorized to invest and re-invest funds in accordance with the Investment Policy for the succeeding twelve (12) month period or until such time as the delegation of authority is revoked.

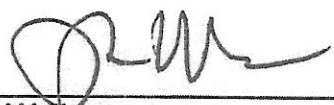
PASSED AND ADOPTED by the Board of Directors of the South San Luis Obispo County Sanitation District this 18th day of February, 2009, on the following roll call vote:

AYES:	Jim Hill, Bill Nicolls
NOES:	None
ABSENT:	Tony Ferrara
ABSTAIN:	None



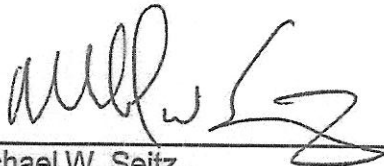
Bill Nicolls, Chairperson,
South San Luis Obispo County
Sanitation District

ATTEST:



John Wallace
Secretary to the Board

APPROVED AS TO FORM:



Michael W. Seitz,
District Legal Counsel

**RESOLUTION 2009-
EXHIBIT A**

YEAR 2009 INVESTMENT POLICY
SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

1. INTRODUCTION

The purpose of this written *Investment Policy* is to establish the guidelines for the prudent investment of South San Luis Obispo County Sanitation District funds (herein referred to as District funds). The objectives of this policy are safety, liquidity, yield and compliance with state and federal laws and policies.

District funds are to be managed with a high degree of care and prudence. Though all investments contain a degree of risk, the proper concern for prudence, maintenance of high level of ethical standards and proper delegation of authority reduces the potential for any realized loss.

This policy establishes the standards under which the District's Finance Officer will conduct business with financial institutions with regard to the investment process.

2. FINANCE OFFICER

The Board of Directors appoints the District Administrator as the District Finance Officer and Treasurer.

3. SCOPE

The District investment portfolio shall consist of money held in a sinking fund of, or surplus money in, the District's treasury not required for the immediate necessities of the District. The District's investment portfolio shall be invested in accordance with this policy.

4. OBJECTIVES

The primary objectives are safety, liquidity, yield, and compliance.

A. SAFETY

The investment portfolio shall be managed in a manner that ensures the preservation of capital. The objective is to minimize credit risk and interest rate risk.

B. LIQUIDITY

The investment portfolio shall remain sufficiently liquid to meet all operating requirements. This shall be accomplished by structuring the investment portfolio so that investments mature concurrent with cash needs.

C. YIELD

Yield shall be a consideration only after the requirements of safety and liquidity have been met.

D. COMPLIANCE

This Investment Policy is written to be in compliance with California and Federal law.

**RESOLUTION 2009-
EXHIBIT A**

YEAR 2009 INVESTMENT POLICY
SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

5. STANDARDS OF CARE

A. PRUDENCE

The Finance Officer will manage the portfolio pursuant to the "Prudent Investor Standard." When investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds in the District's investment portfolio, the Finance Officer shall act with care, skill, prudence, and diligence under the circumstances then prevailing, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the District.

B. DISCLOSURES

Finance Officer shall disclose any material interest in financial institutions with which he/she conducts the District business.

6. INVESTMENTS AUTHORITY

A. PERMITTED INVESTMENTS

The District Finance Officer is authorized to invest in the following institutions:

1. County pooled funds (California Government Code § 61730)
2. The Local Agency Investment Fund created by the California State Treasury (California Government Code § 16429.1)
3. One or more FDIC insured Banks and/or Savings and Loan Associations that are designated as District depositories by resolution of the Board of Directors (California Government Code § 61053).
4. Such other financial institutions or securities that may be designated by the Board of Directors from time to time in compliance with California and Federal law.

B. PROHIBITED INVESTMENTS

The District's Finance Officer shall not invest in:

1. Inverse floaters, range notes or interest only strips that are derived from a pool of mortgages.
2. Any security that could result in a zero interest accrual if held to maturity.
3. A state or federal credit union, if a member of the District's Board of Directors or an administrative officer also serves on the Board of Directors, or any committee appointed by the Board of Directors, or the credit committee or supervisory committee, of the state or federal credit union.

C. DIVERSIFIED INVESTMENTS

Investments, other than investments referenced in paragraphs A (1) and (2) above, will be diversified to avoid losses that may be associated with any one investment.

**RESOLUTION 2009-
EXHIBIT A**

YEAR 2009 INVESTMENT POLICY
SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

7. REPORTS

A. MONTHLY REPORT

Finance Officer/Treasurer shall make monthly reports to the Board of investments made or retired during the preceding month.

B. QUARTERLY REPORT

Finance Officer shall file a quarterly report that identifies the District's investments and their compliance with the District's Investment Policy. The quarterly report must be filed with the District's auditor and considered by the District's Board of Directors within thirty (30) days after the end of each quarter (i.e., by May 1, August 1, November 1, and February 1) (California Government Code § 53646). Required elements of the quarterly report are as follows:

1. Type of Investment.
2. Institution.
3. Date of Maturity (if applicable).
4. Amount of deposit or cost of the security.
5. Current market value of securities with maturity in excess of twelve months (if applicable).
6. Rate of Interest.
7. Statement relating the report to the Statement of Investment Policy.
8. Statement of the District's ability to meet cash flow requirements for the next six months.
9. Accrued Interest (if applicable).

C. ANNUAL REPORT

Prior to June 30th of each year, the Finance Officer shall file and submit an annual report to the District's auditor and Board of Directors which will contain the same information required in the quarterly report.

The annual report will include a recommendation to the Board of Directors to either:

1. Readopt the District's then current annual Investment Policy; or
2. Amend the District's then current Investment Policy.

D. LIMITED QUARTERLY REPORT

If the District has placed all of its investments in the Local Agency Investment Fund (LAIF), created by California Government Code § 16429.1, or in Federal Deposit Insurance Corporation, insured accounts in a bank or savings and loan association, in a County investment pool, or any combination of these, the Finance Officer may submit to the Board of Directors, and the auditor of the District the most recent statement or statements received by the District from these institutions in lieu of the information required in paragraph 7.B above. This special reporting policy does not relieve the Finance Officer of the obligation to prepare an annual investment report as identified in paragraph 7.C, above.



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Staff Report

To: Board of Directors
From: Rick Sweet, District Manager
Date: February 5, 2014
Subject: Status report from Bartle Wells

Recommendation:

It is the Staff recommendation that the Directors receive and file this report regarding the ongoing financial study by Consultant Bartle-Wells.

Funding:

The Board has previously approved funding for this project.

Discussion:

At the last regular meeting of the Directors, staff was asked to report on the status of the Bartle Wells study. Our consultant reports that they have pretty much done everything they can with the data that the District has previously sent to them (budgets, audits, rate ordinance, etc.). They indicated that in their discussions with Matt that they were informed the District was honing the capital alternatives for evaluation. Since those conversations, Paul, John and the District's engineers John Jenks and John Wyckoff, Jim Garing and Shannon have met with the plant staff and discussed the various alternatives identified as appropriate in the previously prepared engineering studies that were peer reviewed by Carollo Engineers. With those alternatives, Jim Garing summarized some additional questions for both Kennedy/Jenks and Carollo. Both have now responded, and Garing prepared a scope of required predesign engineering services that would be necessary to fine-tune the information that would be passed on to the financial consultant. At the recommendation of Staff, the Board approved a contract with Kennedy/Jenks in December. The contract has been executed with Kennedy/Jenks and a "kickoff meeting" between District Staff, the engineers, Bartle-Wells has been scheduled for next week. Our intent is to identify the potential costs (including capital and operating costs) for the different project alternatives so we can establish the magnitude of each of the project alternatives still under consideration. The next step will be to build the capital alternatives into a financial model and identify financing needs and analyze impacts on District finances and rates to the range of alternatives.