



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Post Office Box 339 Oceano, California 93475-0339
1600 Aloha Oceano, California 93445-9735
Telephone (805) 489-6666 FAX (805) 489-2765
<http://sslocsd.org/>

Agenda

Board of Directors Meeting

1655 Front Street
Oceano, California 93445

Wednesday, February 1, 2012 at 6:00 PM

Board Members

Bill Nicolls, Chairman
Lori Angello, Director
Tony Ferrara, Director

Alternates

Karen Bright, Director
Matthew Guerrero, Director
Jim Guthrie, Director

Agencies

City of Grover Beach
Oceano Community Services District
City of Arroyo Grande

City of Grover Beach
Oceano Community Services District
City of Arroyo Grande

1. CALL TO ORDER AND ROLL CALL

2. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

This public comment period is an invitation to members of the community to present comments, thoughts, or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters that are within the jurisdiction of the District. The Brown Act restricts the Board from taking formal action on matters not published on the agenda. In response to your comments, the Chairman or presiding Board Member may:

- Direct staff to assist or coordinate with you.
- It may be the desire of the Board to place your issue or matter on a future Board agenda.

Please adhere to the following procedures when addressing the Board:

- Comments should be limited to 3 minutes or less.
- Your comments should be directed to the Board as a whole and not directed to individual Board members.
- Slanderous, profane or personal remarks against any Board Member, Staff or member of the audience shall not be permitted.

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the offices of the Oceano CSD a member agency. 1655 Front Street, Oceano, California. Consistent with the Americans with Disabilities Act and California Government Code §54954.2, requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the above referenced public meeting by contacting the District Administrator or Administrative Assistant at 805-544-4011.

3. CONSENT AGENDA

The following routine items listed below are scheduled for consideration as a group. Each item is recommended for approval unless noted. Any member of the public who wishes to comment on any Consent Agenda item may do so at this time. Any Board Member may request that any item be withdrawn from the Consent Agenda to permit discussion or change the recommended course of action. The Board may approve the remainder of the Consent Agenda on one motion.

3a. Review and Approval of Minutes of January 18, 2012 meeting

3b. Review and Approval of Warrants

4. PLANT SUPERINTENDENT'S REPORT**5. BOARD ACTION ON INDIVIDUAL ITEMS:****A. BIOSOLIDS HANDLING CONTRACT - BID PROCESS**

Staff recommends the Board Direct Staff to solicit bids for the handling, transporting and disposal of plant biosolids for the balance of FY 2011-12 and for the entirety of FY 2012-13.

B. SETTING CIRCUIT BREAKERS

Staff recommends the Board approve the engineering services of California Electric Supply, to set the circuit breakers to the recommended setting as described in attached appendix for \$2,400.00

6. PUBLIC COMMENT ON CLOSED SESSION**7. CLOSED SESSION**

- 1) Conference with Legal Counsel regarding existing litigation pursuant to Government Code Section 54956.9; 1 case
Mascolo v SSLOCSD et.al.
- 2) Conference with Legal Counsel regarding significant exposure to litigation pursuant to Government Code section: § 54956.9 subdivision b; 1 case
- 3) Closed Session pursuant to Government code section 54957:
public employee performance evaluation
Title: District Administrator

8. RETURN TO OPEN SESSION, REPORT ON CLOSED SESSION**9. MISCELLANEOUS ITEMS**

- a. Miscellaneous Oral Communications
 - Member Agency FOG contracts
- b. Miscellaneous Written Communications
 - Notice from AT&T to extend the cell tower lease

10. ADJOURNMENT

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Oceano Community Services District
1655 Front Street
Oceano, CA 93445

Minutes of Wednesday, January 18, 2012
6:00 P.M.

1. CALL TO ORDER AND ROLL CALL

Present: Chairman Bill Nicolls, City of Grover Beach; Director Matthew Guerrero, Oceano Community Services District; Tony Ferrara, City of Arroyo Grande.

Others in Attendance: John Wallace, District Administrator; Mike Seitz, District Counsel; Bob Barlogio, Plant Superintendent.

2. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

There were no public comments.

3. CONSENT AGENDA

- A. Review and Approval of Minutes from the Meeting of January 4, 2011.
- B. Review and Approval of Warrants.
- C. Financial Report ending December 31, 2011

It was moved by Director Guerrero, seconded by Director Ferrara to approve Consent Agenda Items 3A, 3B and 3C, as presented. Motion carried unanimously.

4. PLANT SUPERINTENDENT'S REPORT

Effluent BOD was 37 mg/L. Total Suspended Solids (TSS) was 29 mg/L. The monthly limit is 40 mg/L. 7-day median fecal coliform was <2 MPN with a limit of 200 MPN and the maximum was 8 MPN. Average chlorine usage was 279 gallons/day. Plant Superintendent Barlogio also presented the annual data for 2011.

Director Nicolls asked Plant Superintendent Barlogio if he had heard more from the Water Board regarding returning to a 5-day sample schedule instead of a 7-day. Plant Superintendent Barlogio replied that he had not heard at this time. Administrator Wallace also explained that we are voluntarily doing daily sampling for a characterization study which compares cold months to hot months. By rotating months (the next being February and August), results across the whole year would be obtained.

5. BOARD ACTION ON INDIVIDUAL ITEMS

A. SLUDGE PUMPS, SPARE PARTS

Plant Superintendent Barlogio presented the staff recommendation that the Board approve the purchase of spare parts for progressive cavity sludge pumps in the amount of \$8,374.08.

As spare parts would take 5-6 weeks to be received, it is recommended to have spare parts be kept on hand especially since these pumps direct sludge to the centrifuge. Flo-Systems is the only factory representative for Moyno pumps. As such, this is a sole-source purchase.

Director Nicolls asked why it takes 5-6 weeks to get the parts. Plant Superintendent Barlogio replied that the parts would have to be ordered from Texas. However, he will research delivery times. Shift Supervisor Rodriguez said that Flo-Systems is the West Coast distributor for these pumps, and even other companies must go through them to get parts which would end up costing the District more.

It was moved by Director Nicolls, seconded by Director Guerrero, to approve the staff recommendation that the Board approve the purchase of spare parts for progressive cavity sludge pumps in the amount of \$8,374.08. Motion carried unanimously.

B. ELECTRICAL UPGRADE IN SHOP

Plant Superintendent Barlogio presented the staff recommendation that the Board approve the electrical upgrade in the shop to be performed by Woeste Electric in the amount of \$5,693.00

When Staff had the arc flash training, the trainer, Tony Lipka, gave a courtesy inspection of the maintenance shop's electrical system. He pointed out several things which should be addressed. The circuit breaker panel needs replacing along with several minor electrical system upgrades in the shop.

It was moved by Director Guerrero, seconded by Director Ferrara, to approve the staff recommendation that the Board approve the electrical upgrade in the shop to be performed by Woeste Electric in the amount of \$5,693.00. Motion carried unanimously.

C. 04 MBI 16, ELECTRICAL SYSTEM UPGRADE

Administrator Wallace presented the staff recommendation that the Board approve the purchase of 14-gauge, copper electric wiring in the amount of \$2,112.89 from Independent Electric Supply.

With this wiring purchase, the re-wiring of the Fixed Film Reactor (FFR) can be completed as well as the Primary Clarifier No. 2. The overhead lighting at the Plant would be all that remains to be finished for the reconductoring project.

It was moved by Director Ferrara, seconded by Director Guerrero, to approve the staff recommendation that the Board approve the purchase of 14-gauge, copper electric wiring in the amount of \$2,112.89 from Independent Electric Supply. Motion carried unanimously.

6. MISCELLANEOUS ITEMS

A. Miscellaneous Oral Communications

Administrator Wallace indicated that State Senator Blakeslee and State Assemblyman Achadjian were both anxious to help the District regarding the December 19, 2010 NOV and that each will be sending a letter to the Chairman of the State Water Board.

Administrator Wallace also mentioned the annual SLO County California Special Districts Association meeting on Friday, January 20, 2012.

B. Miscellaneous Written Communications

Administrator Wallace discussed the information packets which had been provided to both Senator Blakeslee and Assemblyman Achadjian regarding the District's NOV.

Director Ferrara distributed revisions to the District Emergency Plan covering the annexes.. Director Ferrara explained how these annexes work. Any updates or modifications should be given to Administrator Wallace who would work with Director Ferrara to make those changes. Director Ferrara will visit the Plant to go over the plan with Staff. Chairman Nicolls said he would like to sit in on the training meeting to become more familiar with the plan.

Administrator Wallace discussed the Standard Operating Procedure for the Arroyo Grande Creek Levee Failure Emergency Response Plan from the County Public Works Department. Director Ferrara indicated that the District Emergency Plan should make reference to it.

Administrator Wallace then reported on the status of the District's Standard Operating Procedures (SOPs). Due to the efforts of Plant Superintendent Barlogio, Shift Supervisor Rodriguez and other Staff who have been working with Kate Weber, a professional, technical writer, great progress has been made in putting these SOPs together.

7. PUBLIC COMMENT ON CLOSED SESSION

There were no public comments.

8. CLOSED SESSION

- (1) This item was not discussed in closed session.
- (2) Conference with Legal Counsel regarding significant exposure to litigation pursuant to Government Code Section 54956.9 subdivision b; 1 case
- (3) Closed session pursuant to Government Code section 54957: Public Employee Performance Evaluation
Title: District Administrator

9. RETURN TO OPEN SESSION; REPORT ON CLOSED SESSION

District Counsel reported that the Board had discussed Items 2 and 3 and that there was no reportable action.

10. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at approximately 7:30 p.m.

THESE MINUTES ARE DRAFT AND NOT OFFICIAL UNTIL APPROVED BY THE BOARD OF DIRECTORS AT A SUBSEQUENT MEETING

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
WARRANT REGISTER
2/1/2012

ISSUED TO	PURCHASE/SERVICE	INV. # / SERVICE PERIOD	WARRANT NO.	ACCT	ACCT BRKDN	TOTAL
ABALONE COAST	CHEMICAL ANALYSIS	NOVEMBER AND INV. 11-7173	020112-6267	7078	2,680.50	2,680.50
ARAMARK UNIFORMS	EMPLOYEE UNIFORMS	6597451 6616414	68	7025	433.94	433.94
AT&T	TELEPHONE SERVICE	JANUARY	69	7013	607.92	607.92
B&B STEEL & SUPPLY	STEEL	380963	70	8060	123.98	123.98
BILL NICOLLS	BOARD SERVICE	JANUARY	71	7075	200.00	200.00
BRENNTAG PACIFIC, INC	CHEMICALS	165184 165970	72	8050	5,025.24	5,025.24
CARQUEST	MISC SUPPLIES	7314-533264	73	8060	2.55	2.55
CARR'S BOOTS & WESTERN	SAFETY BOOTS	78811	74	7025	123.86	123.86
E&J AUTO PARTS	MISC SUPPLIES	324194	75	8032	52.15	52.15
ENVIRONMENTAL RESOURCE ASSOCIATES	LAB SUPPLIES	639479	76	8040	296.93	296.93
FEDEX	SHIPPING	7-765-00871	77	8045	25.94	25.94
FGL ENVIRONMENTAL	CHEMICAL ANALYSIS	183380A 280007A 280068A	78	7078	502.00	502.00
		280071A 280133A				
FISHER SCIENTIFIC	LAB SUPPLIES	6931948 6549190	79	8040	369.89	369.89
GRAINGER	MISC SUPPLIES	9722189256	80	8060	336.19	336.19
GRAYLIFT	FORKLIFT REPAIR	6006-7091596	81	26/8070	12,504.96	12,504.96
I.I. SUPPLY	MISC SUPPLIES	12756	82	8060	284.90	284.90
JB DEWAR INC	VEHICLE FUEL AND OIL	782707	83	8020	115.19	203.81
	GREASE	383328		8030	88.62	
JULIE STOWASSER	EMPLOYEE CLASSES	MASCOLO 2/8/11 & 2/22/11	84	7079	120.00	120.00
KEMIRA	FERRIC CHLORIDE	9017252081	85	8050	7,056.43	7,056.43
LAB SAFETY SUPPLY	SAFETY SUPPLIES	1018363023	86	8056	130.63	130.63
LIEBERT CASSIDY WHITMORE	LEGAL SERVICES	145490	87	7071	81.00	81.00
LINC DELIVERY	DELIVERY SERVICE	DECEMBER	88	8040	367.50	367.50
MATTHEW GUERRERO	BOARD SERVICE	JANUARY	89	7075	200.00	200.00
MC MASTER CARR	MISC SUPPLIES	14896563	90	8055	184.89	734.49
		14870463 15102132 15200291		8060	549.60	
MDT PERSONNEL	CONTRACT LABOR	3103-757 313-766	91	6085	1,904.00	1,904.00
PERS MEDICAL	EMPLOYEE MEDICAL	JANUARY AND FEBRUARY	92	6010	29,886.34	29,886.34
PG&E	ELECTRICITY SERVICE	12/13/11 TO 01/12/12	93	7091	10,818.20	10,818.20
PRAXAIR	MISC SUPPLIES	41707808	94	8055	163.95	450.31
	ELEC SYS UPGRADE	41707809		26/8065	286.36	
RADIOSHACK	LAB SUPPLIES	012832	95	8040	27.99	27.99
ROYAL WHOLESALE ELECTRIC	HOLOPHANE LIGHTS	7842-412800	96	26/8065	1,159.88	1,159.88
SAN LUIS PERSONNEL	CONTRACT LABOR	9358 9393	97	6085	998.40	998.40
SANTA MARIA DIESEL	STARTER REPAIR WORK	W.O. 42014	98	8030	913.62	991.14
	MISC SUPPLIES	22507		8060	77.52	
STATE FUND COMPENSATION	WORKERS' COMP	JANUARY	99	6080	2,239.17	2,239.17
SUPERIOR QUALITY COPIERS	COPIER SERVICE	37761 37762	6300	7015	1,407.21	1,407.21
TITAN INDUSTRIAL	MISC SUPPLIES	1048492 1048652	6301	8060	557.54	557.54
TONY FERRARA	BOARD SERVICE	JANUARY	6302	7075	200.00	200.00
WATER ENV FEDERATION	MEMBERSHIP RENEWAL	ALLEN	3	7050	220.00	220.00
WILLIAM JACKMAN	PER DIEM	CWEA CONFERENCE	4	7050	105.00	105.00
WILLIAM ROMHILD	PER DIEM AND PARKING	CWEA CONFERENCE	5	7050	165.00	165.00
WOESTE ELECTRIC	ELEC SYS UPGRADE	6124 04 MBI 16	6	26/8065	3,329.08	3,329.08
SUB TOTAL					86,924.07	86,924.07
PAYROLL	PPE 01/13/2012				23,030.02	23,030.02
GRAND TOTAL					109,954.09	109,954.09

We hereby certify that the demands numbered serially from 020112-6267 to 020112-6306 together with the supporting evidence have been examined, and that they comply with the requirements of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT. The demands are hereby approved by motion of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT, together with warrants authorizing and ordering the issuance of checks numbered identically with the particular demands and warrants.

BOARD OF DIRECTORS:

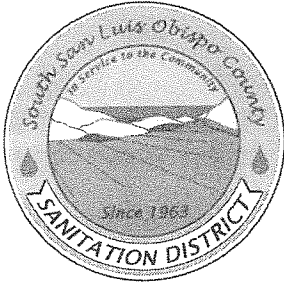
DATE: _____

Chairman

Board Member

Board Member

Secretary




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<http://www.sslocsd.org/>

To: Board of Directors
From: Bob Barlogio, Plant Superintendent
Via: John Wallace, District Administrator 
Date: February 1, 2012

Subject: Superintendent's Report

The plant has operated well so far this month of January; the following data was complied up to today's date:

Average daily flow was 2.53 million gallons per day, with a maximum daily flow of 2.74 million gallons on Jan 1st.

Average BOD coming into the plant is 303 mg/l, TSS is 368 mg/l. The maximum BOD was 317mg/l and TSS max was 389 mg/l.

Average BOD leaving the plant was 28mg/l; TSS was 28 mg/l. The maximum daily sample was 75 mg/l BOD and 50 mg/l TSS because of a FFR flush.

Fecal 7 sample median was <2 MPN, limit of 200 MPN. The highest reported value this month was an 8 MPN. (MPN = Most Probable Number)

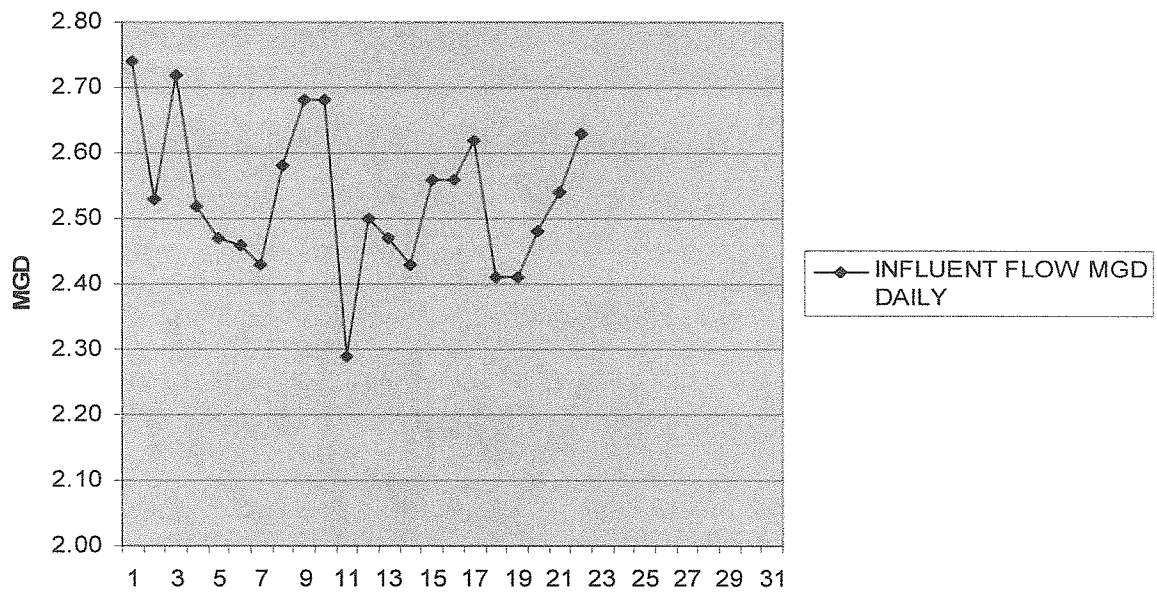
Chlorine usage averaged 264 gallons per day.

Normal operations during the rain storms, no unusual occurrences.

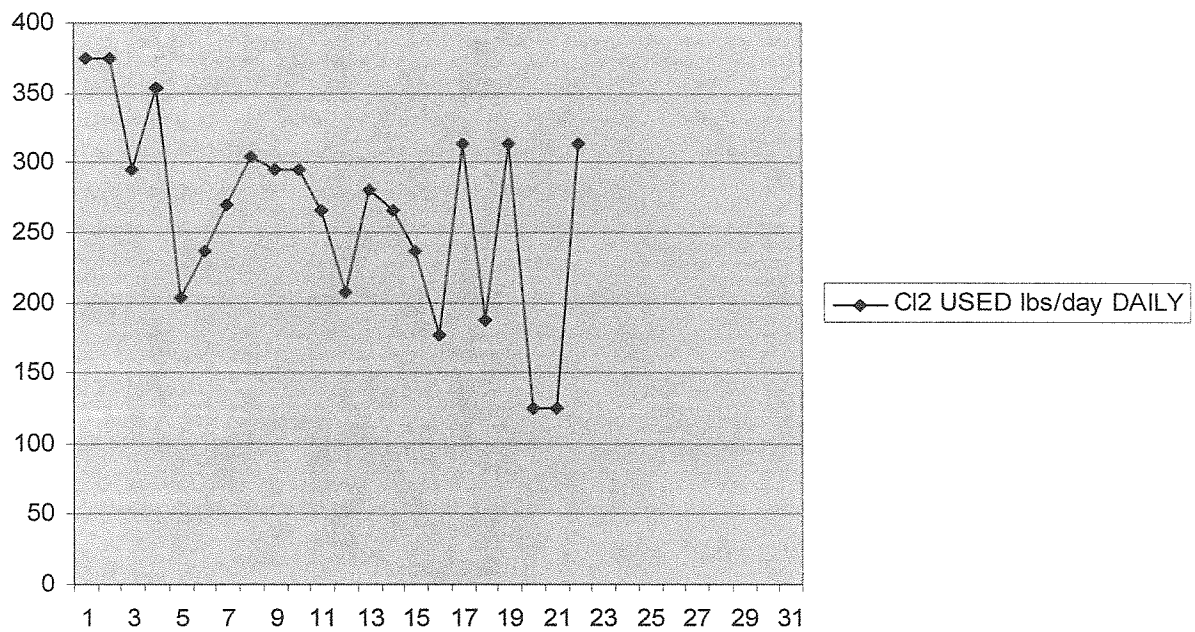
We did "performance testing" on chlorine and pH lab procedures to show that we are in compliance with Environment Lab Accreditation Program (ELAP). This testing is where a third party sends us a sample for testing, in this case chlorine residual and pH, we submit the data back to the third party, and they inform us and the ELAP office of our performance. We will not know the results for a couple weeks.

We have made arrangements for sampling of BOD and TSS, up to 5 days a week for next month. This will characterize our influent and effluent. Last year we conducted the sampling in January and July. This year we plan to sample February and August.

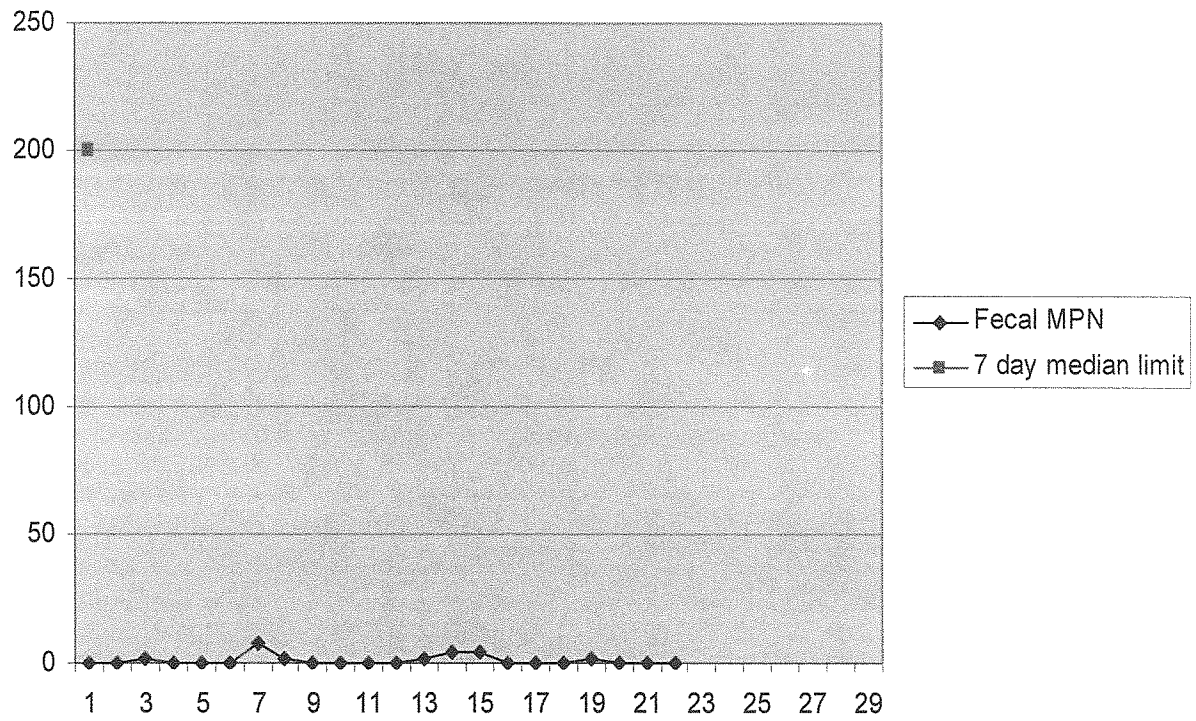
Jan-12

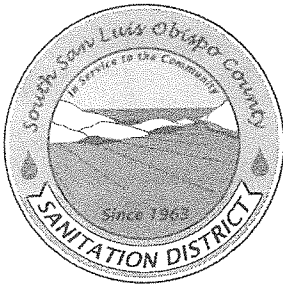


Jan-12



Jan-12






SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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Staff Report

To: Board of Directors
From: John Wallace, *District Administrator* 
Date: February 01, 2012 Meeting
Subject: Biosolids Handling Contract - Bid Process

Recommendation:

Direct Staff to solicit bids for the handling, transporting and disposal of plant biosolids for the Balance of FY 2011-12 and for the entirety of FY 2012-13.

Funding:

The FY 2011-12 Budget includes item 19-7085, *Solids Handling* in the overall amount of **\$85,000.00**. The proposed expenditure is an estimate based on the hauling cost of \$34/ton from the previous contract multiplied by 2,000 tons of biosolids. A 20% contingency was allowed for fluctuating fuel costs and an anticipated increase in solids removed.

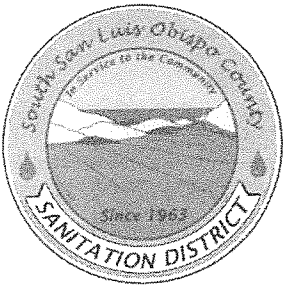
Discussion:

Typically, the Plant produces average yearly biosolids of 1,500-2,000 tons. Biosolids are loaded and hauled for disposal three-four times per year as needed.

This contract will be competitively bid and awarded on the basis of the lowest unit cost for handling of biosolids. The term of the contract will be for approximately one and a half years to coincide with the end of FY 2012-13. Synchronizing the term of the contract with the District's Fiscal Year will help align expenses with the budget.

Alternate bid items for three and five year terms will also be requested. This gives the District the option to lock in a favorable rate for multiple years, if a low rate is offered by a bidder.

Staff recommends the Board approve soliciting bids for the handling, transporting and disposal of plant biosolids for the Balance of FY 2011-12 and for the entirety of FY 2012-13.



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

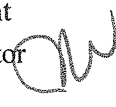
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Staff Report

To: Board of Directors
From: Bob Barlogio, Plant Superintendent
Via: John Wallace, District Administrator 
Date: February 1, 2012
Subject: Setting Circuit Breakers

Recommendation:

Staff recommends the Board approve the engineering services of California Electric Supply (CES), to set the circuit breakers to the recommended setting as described in previous study appendix for \$2,400.00.

Funding:

Funding will be part of 04 MBI 16, electrical system upgrade, account # 26-8065. This account balance is approximately \$149,900 from the FY11-12 budget (\$239,586).

Discussion:

As part of the NOV response, the District did a circuit breaker "short circuit coordination study". Eaton Electrical Services did the study and recommended some changes in the settings. These recommended changes would sequence the tripping of circuit breakers, tripping the individual pump circuit breakers, instead of the circuit breaker that feeds all the pumps.

In trying to get bids, I solicited three other vendors, Smith Electric, DMS Electric, and Thoma Electric. I requested that they respond by Jan 25, 2012. I have not received a response back from the 3 vendor above and the proposal from CES is substantially less than the estimate developed for this work during the breaker analysis study..

CALIFORNIA ELECTRIC SUPPLY
901 SOUTH BLOSSER RD.

SANTA MARIA CA 93458 USA
TEL: (805)925-9585 FAX: (805)928-2302
CONTACT: JOE ROMERO

QUOTE FOR: SO SLO SANITATION DIST
ACCT: 62-76865 SO SLO SANITATION DIST

PO BOX 339
OCEANO, CA 93445
TEL: (805)489-6666

QUOTATION			PAGE 1
QUOTE # 1070535	DATE 01/18/2012	REV # 0	REV DATE 01/18/2012
QUOTE EXPIRES 02/17/2012		PREPARED BY G	
SLS 1233		INSL 0018	
FOB SHIPPING POINT		FREIGHT PREPAID	

CUST PO #
JOB NAME

LN	QTY	PRODUCT CODE	DESCRIPTION	PRICE	PER EXT AMT
01	1	EATON LOT ENGINEERING	SERVICES	2400.00	E 2400.00
02	*	@			
03	*	1-LOT ENGINEERING SERVICES TO SET ALL BREAKERS IN THE			
04	*	PLANT PER THE EATON SHORT CIRCUIT COORDINATION			
05	*	STUDY THAT WAS PERFORMED IN JUNE OF 2011			
06	*				
07	*	WORK TO BE PERFORMED DURING NORMAL WORKING HOURS			
08	*	BETWEEN 7:00AM & 4:00PM MONDAY THROUGH FRIDAY*			
09	*				
10	*	ABOVE QUOTE IS FOR (1) DAY OF WORK TO COMPLETE THE			
11	*	BREAKER SETTINGS			

TOTAL: 2400.00 **

PLEASE NOTE: This is not an offer to contract, but merely a quotation of current prices for your convenience and information. Orders based on this quotation are subject to your acceptance of C.E.D.'s terms and Conditions. We make no representation with respect to compliance with job specifications.



AT&T Mobility
5405 Windward Parkway
Alpharetta, GA 30004

RECEIVED

12/14/11

FA#: 10548028
SITE NAME: SLG43-OCEANO
MARKET: LOS ANGELES
AGREEMENT ID: 136741

Via
Tracking Number 7009 0080 0000 4014 0977

December 14, 2011

SOUTH SAN LUIS OBISPO COUNTY

Sanitation District

P.O. Box 339

Oceano CA 93445

Subject: Notice of Intent to Extend Lease Term for Site SLG43-OCEANO

Dear Lessor:

Please accept this letter as written notification that New Cingular Wireless PCS, LLC d/b/a AT&T Mobility successor to SLO Cellular, Inc. is extending the term of this Lease for an additional 5 year term from August 1, 2012 through July 31, 2017.

Should you have any questions regarding the above, please contact me on our toll-free number, 877-231-5447. To expedite processing of your request, please reference the site name as found on the subject line of this letter on all communications.

Sincerely,

William Armstrong
Real Estate Specialist

cc: Cingular Wireless Project Manager
File