

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Post Office Box 339 Oceano, California 93475-0339

1600 Aloha Oceano, California 93445-9735

Telephone (805) 489-6666 FAX (805) 489-2765

<http://ssllocsd.org/>

Agenda

Board of Directors Meeting

1655 Front Street

Oceano, California 93445

Wednesday, February 15, 2012 at 6:30 PM

Board Members

Bill Nicolls, Chairman

Matthew Guerrero, Vice Chairman

Tony Ferrara, Director

Alternates

Karen Bright, Director

Richard Searcy, Director

Jim Guthrie, Director

Agencies

City of Grover Beach

Oceano Community Services District

City of Arroyo Grande

City of Grover Beach

Oceano Community Services District

City of Arroyo Grande

1. CALL TO ORDER AND ROLL CALL

2. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

This public comment period is an invitation to members of the community to present comments, thoughts, or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters that are within the jurisdiction of the District. The Brown Act restricts the Board from taking formal action on matters not published on the agenda. In response to your comments, the Chairman or presiding Board Member may:

- Direct staff to assist or coordinate with you.
- It may be the desire of the Board to place your issue or matter on a future Board agenda.

Please adhere to the following procedures when addressing the Board:

- Comments should be limited to 3 minutes or less.
- Your comments should be directed to the Board as a whole and not directed to individual Board members.
- Slanderous, profane or personal remarks against any Board Member, Staff or member of the audience shall not be permitted.

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the offices of the Oceano CSD a member agency. 1655 Front Street, Oceano, California. Consistent with the Americans with Disabilities Act and California Government Code §54954.2, requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the above referenced public meeting by contacting the District Administrator or Administrative Assistant at 805-544-4011.

3. CONSENT AGENDA

The following routine items listed below are scheduled for consideration as a group. Each item is recommended for approval unless noted. Any member of the public who wishes to comment on any Consent Agenda item may do so at this time. Any Board Member may request that any item be withdrawn from the Consent Agenda to permit discussion or change the recommended course of action. The Board may approve the remainder of the Consent Agenda on one motion.

3a. Review and Approval of Minutes of January 18, 2012 and February 1, 2012 meeting

3b. Review and Approval of Warrants

3c. Financial Report ending January 31, 2012

4. PLANT SUPERINTENDENT'S REPORT**5. BOARD ACTION ON INDIVIDUAL ITEMS:****A. MID-YEAR BUDGET REVIEW**

Staff recommends the Board review the attached Budget Amendment Request form for the mid-year Fiscal Year 2011-12 Budget Review, and provide direction to staff regarding recommended budget amendments and related matters presented in this staff report; and adopt Resolution No. 2011-296 providing for these amendments.

A. IRWA GRANT APPLICATION (VERBAL)

Staff recommends the Board authorize staff to prepare an application for grant funding for a recycled water study.

A. STATUS OF COUNTY DRW COASTAL PERMIT APPLICATION FOR LAGOON FLOOD MANAGEMENT (VERBAL)

Staff recommends the Board direct staff to cooperate with the County's permit application for lagoon flood mitigation.

6. MISCELLANEOUS ITEMS

- a. Miscellaneous Oral Communications
 - Update on recycled water grant process
- b. Miscellaneous Written Communications
 - Collection system coordinating meeting agenda

7. PUBLIC COMMENT ON CLOSED SESSION**8. CLOSED SESSION**

- 1) Conference with Legal Counsel regarding existing litigation pursuant to Government Code Section 54956.9; 1 case
Mascolo v SSLOCSD et.al.
- 2) Conference with Legal Counsel regarding significant exposure to litigation pursuant to Government Code section: § 54956.9 subdivision b; 1 case

9. RETURN TO OPEN SESSION, REPORT ON CLOSED SESSION**10. ADJOURNMENT**

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Oceano Community Services District
1655 Front Street
Oceano, CA 93445

Minutes of Wednesday, January 18, 2012
6:00 P.M.

1. CALL TO ORDER AND ROLL CALL

Present: Chairman Bill Nicolls, City of Grover Beach; Director Matthew Guerrero, Oceano Community Services District; Tony Ferrara, City of Arroyo Grande.

Others in Attendance: John Wallace, District Administrator; Mike Seitz, District Counsel; Bob Barlogio, Plant Superintendent.

2. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

There were no public comments.

3. CONSENT AGENDA

- A. Review and Approval of Minutes from the Meeting of January 4, 2011.
- B. Review and Approval of Warrants.
- C. Financial Report ending December 31, 2011

It was moved by Director Guerrero, seconded by Director Ferrara to approve Consent Agenda Items 3A, 3B and 3C, as presented. Motion carried unanimously.

4. PLANT SUPERINTENDENT'S REPORT

Effluent BOD was 37 mg/L. Total Suspended Solids (TSS) was 29 mg/L. The monthly limit is 40 mg/L. 7-day median fecal coliform was <2 MPN with a limit of 200 MPN and the maximum was 8 MPN. Average chlorine usage was 279 gallons/day. Plant Superintendent Barlogio also presented the annual data for 2011.

Director Nicolls asked Plant Superintendent Barlogio if he had heard more from the Water Board regarding returning to a 5-day sample schedule instead of a 7-day. Plant Superintendent Barlogio replied that he had not heard at this time. Administrator Wallace also explained that we are voluntarily doing daily sampling for a characterization study which compares cold months to hot months. By rotating months (the next being February and August), results across the whole year would be obtained.

5. BOARD ACTION ON INDIVIDUAL ITEMS

A. SLUDGE PUMPS, SPARE PARTS

Plant Superintendent Barlogio presented the staff recommendation that the Board approve the purchase of spare parts for progressive cavity sludge pumps in the amount of \$8,374.08.

As spare parts would take 5-6 weeks to be received, it is recommended to have spare parts be kept on hand especially since these pumps direct sludge to the centrifuge. Flo-Systems is the only factory representative for Moyno pumps. As such, this is a sole-source purchase.

Director Nicolls asked why it takes 5-6 weeks to get the parts. Plant Superintendent Barlogio replied that the parts would have to be ordered from Texas. However, he will research delivery times. Shift Supervisor Rodriguez said that Flo-Systems is the West Coast distributor for these pumps, and even other companies must go through them to get parts which would end up costing the District more.

It was moved by Director Nicolls, seconded by Director Guerrero, to approve the staff recommendation that the Board approve the purchase of spare parts for progressive cavity sludge pumps in the amount of \$8,374.08. Motion carried unanimously.

B. ELECTRICAL UPGRADE IN SHOP

Plant Superintendent Barlogio presented the staff recommendation that the Board approve the electrical upgrade in the shop to be performed by Woeste Electric in the amount of \$5,693.00

When Staff had the arc flash training, the trainer, Tony Lipka, gave a courtesy inspection of the maintenance shop's electrical system. He pointed out several things which should be addressed. The circuit breaker panel needs replacing along with several minor electrical system upgrades in the shop.

It was moved by Director Guerrero, seconded by Director Ferrara, to approve the staff recommendation that the Board approve the electrical upgrade in the shop to be performed by Woeste Electric in the amount of \$5,693.00. Motion carried unanimously.

C. 04 MBI 16, ELECTRICAL SYSTEM UPGRADE

Administrator Wallace presented the staff recommendation that the Board approve the purchase of 14-gauge, copper electric wiring in the amount of \$2,112.89 from Independent Electric Supply.

With this wiring purchase, the re-wiring of the Fixed Film Reactor (FFR) can be completed as well as the Primary Clarifier No. 2. The overhead lighting at the Plant would be all that remains to be finished for the reconductoring project.

It was moved by Director Ferrara, seconded by Director Guerrero, to approve the staff recommendation that the Board approve the purchase of 14-gauge, copper electric wiring in the amount of \$2,112.89 from Independent Electric Supply. Motion carried unanimously.

6. MISCELLANEOUS ITEMS

A. Miscellaneous Oral Communications

Administrator Wallace indicated that State Senator Blakeslee and State Assemblyman Achadjian were both anxious to help the District regarding the December 19, 2010 NOV and that each will be sending a letter to the Chairman of the State Water Board.

Administrator Wallace also mentioned the annual SLO County California Special Districts Association meeting on Friday, January 20, 2012.

B. Miscellaneous Written Communications

Administrator Wallace discussed the information packets which had been provided to both Senator Blakeslee and Assemblyman Achadjian regarding the District's NOV.

Director Ferrara distributed revisions to the District Emergency Plan covering the annexes.. Director Ferrara explained how these annexes work. Any updates or modifications should be given to Administrator Wallace who would work with Director Ferrara to make those changes. Director Ferrara will visit the Plant to go over the plan with Staff. Chairman Nicolls said he would like to sit in on the training meeting to become more familiar with the plan.

Administrator Wallace discussed the Standard Operating Procedure for the Arroyo Grande Creek Levee Failure Emergency Response Plan from the County Public Works Department. Director Ferrara indicated that the District Emergency Plan should make reference to it.

Administrator Wallace then reported on the status of the District's Standard Operating Procedures (SOPs). Due to the efforts of Plant Superintendent Barlogio, Shift Supervisor Rodriguez and other Staff who have been working with Kate Weber, a professional, technical writer, great progress has been made in putting these SOPs together.

7. PUBLIC COMMENT ON CLOSED SESSION

There were no public comments.

8. CLOSED SESSION

- (1) This item was not discussed in closed session.
- (2) Conference with Legal Counsel regarding significant exposure to litigation pursuant to Government Code Section 54956.9 subdivision b; 1 case
- (3) Closed session pursuant to Government Code section 54957: Public Employee Performance Evaluation
Title: District Administrator

9. RETURN TO OPEN SESSION; REPORT ON CLOSED SESSION

District Counsel reported that the Board had discussed Items 2 and 3 and that there was no reportable action.

10. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at approximately 7:30 p.m.

THESE MINUTES ARE DRAFT AND NOT OFFICIAL UNTIL APPROVED BY THE BOARD OF DIRECTORS AT A SUBSEQUENT MEETING

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Oceano Community Services District
1655 Front Street
Oceano, CA 93445

Minutes of Wednesday, February 1, 2012
6:00 P.M.

1. CALL TO ORDER AND ROLL CALL

Present: Chairman Bill Nicolls, City of Grover Beach; Director Jim Guthrie, City of Arroyo Grande; Director Rick Searcy, Oceano Community Services District.

Others in Attendance: John Wallace, District Administrator; Mike Seitz, District Counsel; Bob Barlogio, Plant Superintendent.

2. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

Joe Schacherer of Oceano spoke about the County's application to the Coastal Commission for the County Public Works Department to start work on the Oceano Lagoon. He said that Public Works wants to cut the overgrown bulrush at the waterline at a cost of \$45,000. It seems to Mr. Schacherer that this will be a waste of money since this plan will not remove the roots of the bulrush, and bulrush grows exponentially. Mr. Schacherer is happy that this is being addressed, but this plan is not adequate. Director Guthrie asked for the title of the application. Mr. Schacherer replied that it is the Coastal Development Permit Application for the Oceano Lagoon Reed Management Plan. Mr. Schacherer ended by saying that he does not know the County's intention, and perhaps, this is the first step in the County doing more.

John Carter of Oceano elaborated on Mr. Schacherer's comments. Mr. Carter said that it has been noted for some time that there is reduced water flow through the lagoon due largely to what is thought to be sedimentation and increased density of the bulrush population. Mr. Carter would like to see the District be an advocate for this first step to see if it works.

Chairman Nicolls commented that he appreciated Mr. Schacherer and Mr. Carter coming and bringing these issues to the Board. Chairman Nicolls suggested that the two gentlemen schedule the tour of the Plant and the surrounding areas with District Administrator Wallace who may then have additional input regarding these issues.

Administrator Wallace said that the District certainly supports the mitigation of flooding in the Oceano Lagoon. The County has taken the lead on the flooding issue, and the District is supportive of the County's efforts. The District does not have decision-making ability on the County's approach.

3. CONSENT AGENDA

A. Review and Approval of Minutes from the Meeting of January 18, 2012.

Chairman Nicolls removed the Minutes from the Meeting of January 18, 2012 from the Consent Agenda since a quorum was not met as Director Searcy and Director Guthrie were not present at that meeting.

B. Review and Approval of Warrants.

Director Searcy asked about the forklift engine repair. Chairman Nicolls responded that this item had been approved at a previous Board meeting. Director Searcy asked if Staff had rebuilt the engine. Plant Superintendent Barlogio replied that the repair was not performed in-house.

It was moved by Director Searcy, seconded by Director Guthrie to approve Consent Agenda Item 3B, as presented. Motion carried unanimously.

4. PLANT SUPERINTENDENT'S REPORT

Average effluent BOD was 28 mg/L. Average Total Suspended Solids (TSS) was 28 mg/L. The weekly limit for each is 40 mg/L. The maximum daily sample was 75 mg/L for BOD and 50 mg/L for TSS because of FFR flushing. 7-day median fecal coliform was <2 MPN with a limit of 200 MPN (MPN = most probable number), and the maximum was 8 MPN. Average chlorine usage has been 264 gallons/day for January.

Plant Superintendent Barlogio reported that there has been performance testing for chlorine and pH lab procedures to show compliance with Environment Lab Accreditation Program (ELAP).

Staff has replaced the No. 2 Clarifier's motor mounts. Staff has also pulled some more wire for the sludge pumps. Staff is still working on the Standard Operating Procedures (SOPs) which will be linked to work orders.

Director Guthrie asked about whether the issue with the different results from different labs had been resolved. Plant Superintendent Barlogio replied that samples for BOD and suspended solids are being sent to Fruit Growers Lab.

Director Guthrie also asked if there have been things done to address the issue of high BOD numbers from last summer. Plant Superintendent Barlogio replied that those were discrepancies between different labs and wasn't sure if those were violations. He said that Staff has been performing maintenance on the Fixed Film Reactor (FFR) by doing flushes of the FFR almost every week in preparation for the summer season. The procedure is to have a chlorine flush one week followed by a hydraulic flush the next week.

Administrator Wallace added that the "violations" were the result of lab results on the same sample, but the District still had to report the results. Investigations were performed, but nothing was found to be wrong with either lab. The District verified the results with two other independent, certified laboratories. Plant Superintendent Barlogio coordinated with the Regional Water Quality Board to average the results. It was important to show that the high results were still used.

Administrator Wallace said that Staff has also re-routed some flow through the Plant at nighttime to freshen up the primary clarifier and other operational techniques, a technique Plant Superintendent Barlogio brought with him from his previous work experience, which have been beneficial.

5. BOARD ACTION ON INDIVIDUAL ITEMS

A. BIOSOLIDS HANDLING CONTRACT – BID PROCESS

Administrator Wallace presented the staff recommendation that the Board direct Staff to solicit bids for handling, transporting and disposal of Plant biosolids for the Balance of FY 2011/12 and for the entirety of FY 2012/13.

The Plant generates biosolids from the processing of the water coming into the Plant. Each year, the District needs to contract with a hauler to bring those biosolids out of the Plant. This is a budget item and has been budgeted to cover multiple years. The bids will be brought back to the Board for confirmation and for the awarding of the contract.

Director Searcy asked what the increase or decrease of costs would be compared to the previous years. Administrator Wallace replied that costs would probably fluctuate from the estimated cost of \$34/ton due to increased fuel costs and increased regulatory requirements.

It was moved by Director Guthrie, seconded by Chairman Nicolls, to approve the staff recommendation that the Board direct staff to solicit bids for the handling, transporting and disposal of Plant biosolids for the Balance of FY 2011/12 and for the entirety of FY 2012/13. Motion carried unanimously.

B. SETTING CIRCUIT BREAKERS

Plant Superintendent Barlogio presented the recommendation that the Board approve the engineering services of California Electric Supply (CES) to set the circuit breakers to the recommended setting as described in previous study appendix, in the amount of \$2,400.00.

A circuit breaker study had been previously conducted at the Plant. The recommended changes are intended to properly sequence the tripping of circuit breakers.

Plant Superintendent Barlogio said that he had solicited bids for this work but had received only the one bid back from CES. Director Searcy questioned the need to recalibrate the breakers. Plant Superintendent Barlogio replied that it is important to make sure that all the settings are set properly.

It was moved by Director Guthrie, seconded by Director Searcy, to approve the staff recommendation that the Board approve the engineering services of California Electric Supply to set the circuit breakers to the recommended setting as described in previous study appendix for \$2,400.00. Motion carried unanimously.

6. PUBLIC COMMENT ON CLOSED SESSION

There were no public comments.

7. CLOSED SESSION

Counsel Seitz reported that there was no need for the Closed Sessions, therefore the Board did not need to meet in Closed Session.

8. RETURN TO OPEN SESSION, REPORT ON CLOSED SESSION

The Board did not meet in Closed Session.

9. MISCELLANEOUS ITEMS

A. Miscellaneous Oral Communications

Administrator Wallace spoke about the Fats, Oil and Grease (FOG) contracts which are up for renewal.

District Counsel Seitz said that the FOG Program is the District's ordinance and is required to have it and to enforce it.

Director Guthrie commented that the individual agencies should perhaps be given the opportunity to do it in-house or to find their own contractor.

Director Searcy agreed that the agencies should have the opportunity to go through their own RFP process but understood that the overall responsibility would be the District's.

District Counsel Seitz's concern was that if there should be incorrect reporting, the District would be responsible, not the individual agencies.

Chairman Nicolls agreed with Counsel Seitz and he thinks that the District should continue to do this. However, if one of the agencies came forward and really wanted to do it itself, then he would consider alternatives.

Administrator Wallace said he would meet with District Counsel Seitz to clearly understand the responsibilities between the individual agencies and the District.

Director Searcy said that he sees a potential for cost savings and an opportunity to adjust the rates for each individual agency. Chairman Nicolls said that if an agency could show the cost savings, then he would listen. Director Guthrie added that, at a minimum, it needs to be demonstrated that the costs are competitive.

Administrator Wallace said there were two factors involved in bringing up this discussion. The first being that the budget for the next fiscal year is being developed, and secondly, that there had discussions with member agency representatives with regards to the development of non-compliance fees. After meeting with District Counsel Seitz, he will report on the permitting requirements for further consideration.

Administrator Wallace then spoke about his attendance at the Water Resource Advisory Committee (WRAC) workshop dealing with the Integrated Regional Water Management Plan's (Prop 84) grant process. This was a follow up to the grant applications which had been completed previously. The applications will be submitted to the State by March 8. The Integrated Regional Water Management plan includes \$200,000 for recycled water. The County is looking into whether or not the District has to sign a Memorandum of Understanding (MOU) in order to be eligible for the grant monies. The MOU says that the District will cooperate with the WRAC, but includes a non-binding clause. If the District needs to sign the MOU before the grant application is filed, then the MOU would be brought to the next Board meeting to be executed.

B. Miscellaneous Written Communications

Administrator Wallace distributed the Notice of Intent to Extend Lease Term from AT&T for a lease extension of its cell tower lease at the Plant.

10. **ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at approximately 7:03 p.m.

THESE MINUTES ARE DRAFT AND NOT OFFICIAL UNTIL APPROVED BY THE BOARD OF DIRECTORS AT A SUBSEQUENT MEETING

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
WARRANT REGISTER
2/15/2012

ISSUED TO	PURCHASE/SERVICE	INV. # / SERVICE PERIOD	WARRANT NO.	ACCT	ACCT BRKDN	TOTAL
ABALONE COAST	CHEMICAL ANALYSIS	JANUARY	021512-6307	7078	4,265.20	4,265.20
ALLIED ADMINISTRATORS	EMPLOYEE DENTAL	MARCH	8	6025	933.04	933.04
ANDRITZ SEPARATION	CONTROL BATTERY	8480024934	9	8030	63.53	63.53
APPLIED INDUSTRIAL	MISC SUPPLIES	85745632	10	8060	195.56	195.56
ARAMARK UNIFORMS	EMPLOYEE UNIFORMS	6635485 6654619	11	7025	846.01	846.01
ARROWHEAD	LAB WATER FOR JANUARY	12A0012917373	12	8040	135.41	135.41
BEST WESTERN PLUS SUTTER HOUSE	CWEA ANNUAL CONFERENCE	CONFIRM #315126806 BARLOGIO	13	7050	470.40	470.40
BRENNTAG PACIFIC, INC	CHEMICALS	167474	14	8050	5,235.10	5,235.10
BROUGH CONSTRUCTION	CENTRIGUGE 2A PUMP REPAIR	896	15	8030	483.51	483.51
CDW-G	POWER SUPPLY	C.M. F482914 INV #D841605	16	8045	10.77	10.77
CENTRAL COAST WATER	LAB SUPPLIES	5440	17	8040	60.00	60.00
CHARTER	INTERNET SERVICE	FEBRUARY	18	7011	55.81	55.81
CNH CAPITAL	BRAKE LINE AND HOSES	SERVICE BY BERCHTOLD SJ08248	19	8030	1,251.46	1,251.46
DOWNEY BRAND	LEGAL FEES	RETAINAGE FEE	20	7071	5,000.00	5,000.00
E&J AUTO PARTS	MISC SUPPLIES	323759 324821 324822	21	8030	547.97	547.97
		324868 324882 325269				
ELECTRONIC PARTS SUPERMART	MISC SUPPLIES	A27147	22	8060	35.17	35.17
FEDEX	SHIPPING	7-772-41769 7-779-57661	23	8045	82.40	82.40
FGL ENVIRONMENTAL	CHEMICAL ANALYSIS	280176A 280270A 280232A	24	7078	336.00	336.00
		280216A				
GAS COMPANY	GAS SERVICE	12/22/11 TO 01/26/12	25	7092	2,426.97	2,426.97
GRAINGER	MISC SUPPLIES	9739206879	26	8035	144.12	556.32
		9739935345		8060	412.20	
GRAY LIFT INC	FORKLIFT RENTAL	3110901	27	26/8070	643.50	643.50
HACH	LAB SUPPLIES	7591468	28	8040	159.61	159.61
INDEPENDENT ELECTRIC SUPPLY	WIRING FOR ELEC SYS UPGRD	S100979618.001 04 MBI 16	29	26/8065	2,148.22	2,148.22
	ELECTRICAL TERMINALS	S101002023.001 04 MBI 16				
I.I. SUPPLY	MISC SUPPLIES	12860	30	8060	171.52	171.52
JB DEWAR INC	VEHICLE FUEL AND OIL	783926	31	8020	293.29	372.09
	LUBEWATCH OIL ANALYSIS	947452		8030	78.80	
LAB SAFETY SUPPLY	MISC SUPPLIES	1018485551	32	8040	95.98	359.82
		1018458097		8056	263.84	
MC MASTER CARR	MISC SUPPLIES	15874638 16001974	33	8055	281.89	814.24
		15874659 16002045 16059599		8060	532.35	
		16256077 16256339				
MDT PERSONNEL	CONTRACT LABOR	3103-783	34	6085	1,360.00	1,360.00
MINERS ACE	MISC SUPPLIES	JANUARY	35	8030	228.18	228.18
OCSD	WATER SERVICE	11/18/11 TO 01/18/12	36	7094	94.54	94.54
OFFICE DEPOT	OFFICE SUPPLIES	JANUARY	37	8045	460.65	460.65
PCF AVIATION	CHARTER PLANE SERVICE	12-27076	38	7050	2,350.00	2,350.00
PRAXAIR	WELDING SUPPLIES	41817226	39	8060	42.85	42.85
SAN LUIS PERSONNEL	CONTRACT LABOR	9430 9468	40	6085	998.40	998.40
SANTA MARIA DIESEL	MISC SUPPLIES	22898 22948	41	8055	127.28	127.28
SHIPSEY & SEITZ	LEGAL SERVICES	DECEMBER	42	7071	10,971.71	10,971.71
SIEMENS	MISC SUPPLIES	900572043	43	8050	37.24	37.24
SM TIRE	TRAILER TIRES	568860	44	8030	190.78	190.78
SO CO SANITARY SERVICE	TRASH SERVICE	FEBRUARY	45	7093	87.03	87.03
TITAN INDUSTRIAL	MISC SUPPLIES	1048755 1048756 1048785	46	8060	476.89	476.89
WALLACE GROUP	ADMIN SERVICES	JANUARY	47	7076	6,915.08	49,579.96
	OPERATION PROJECTS			various	31,739.60	
	REIMB PROJECTS			various	2,679.78	
	MAJOR BUDGET ITEMS			various	8,245.50	
WOESTE ELECTRIC	ELEC SYS UPGRADE	6131 04 MBI 16	48	26/8065	2,821.04	2,821.04
WOODLAKE HOTEL	SDRMA SAFETY EDUCATION	CONFIRM #1091894 ALLEN	49	7050	252.13	252.13
SUB TOTAL					94,665.14	94,665.14
PAYROLL	PPE 01/13/2012				23,030.02	23,030.02
	PPE 01/27/2012				24,593.65	24,593.65
GRAND TOTAL					142,288.81	142,288.81

We hereby certify that the demands numbered serially from 021512-6307 to 021512-6349 together with the supporting evidence have been examined, and that they comply with the requirements of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT. The demands are hereby approved by motion of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT, together with warrants authorizing and ordering the issuance of checks numbered identically with the particular demands and warrants.

BOARD OF DIRECTORS:

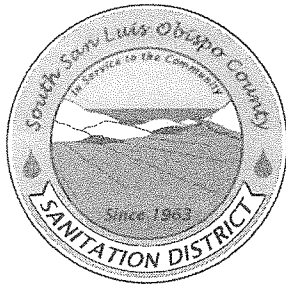
DATE: _____

Chairman

Board Member


Board Member

Secretary



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Post Office Box 339 Oceano, California 93475-0339
1600 Aloha Oceano, California 93445-9735
Telephone (805) 489-6666 FAX (805) 489-2765
www.sslocsd.org

TO: Board of Directors
FROM: John L. Wallace, *District Administrator* 
DATE: February 15, 2012
SUBJECT: Monthly Financial Review (January 2012)

Overall Monthly Summary

During the month of January, the District earned revenue in the total amount of \$249,889 of which \$56,645 was received from the City of Arroyo Grande for December services, and \$9,900 was received from connection fees. \$101,809 was received from City of Grover Beach for November services, and \$4,950 was received from connection fees. Revenue for December services from the City of Grover Beach was received in February. \$70,777 was received from OCSD for December services. \$1,877 was earned for the AT&T cell-tower lease for January. Interest earned from the County's Treasury Pool for the 2nd Quarter of FY 2011/12 was \$361. Interest earned from the District's LAIF account for the 2nd Quarter of FY 2011/12 was \$3,694.

During the month of January, the District totaled \$143,191 in operating expenses. Non-operating expenses totaled \$17,280.

Local Agency Investment Fund

The LAIF balance was \$3,696,405 at January 31, 2012.

County of San Luis Obispo Treasury Pool

As of January 31, 2012, the reconciled cash balance with the County of San Luis Obispo Treasury Pool was \$258,485. The County issues the majority of the District's checks, and the majority of the District's revenues are deposited with this agency. As such, the County provides 'banking services' to the District and provides some accounting documents for internal control purposes.

Rabobank Funds

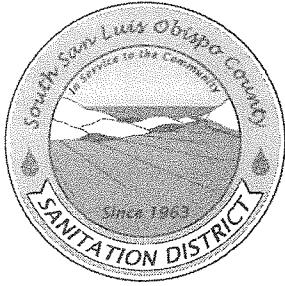
As of January 31, 2012 the cash balance with Rabobank in the District's books totaled \$55,768. This account is used to process LAIF transfers and for the issuance of payroll checks through the District's contracted payroll provider service. Funds are transferred periodically from LAIF in order to cover these expenses.

MONTHLY FINANCIAL STATEMENT (Government Code Section 53646(d))
 SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
 FINANCIAL SUMMARY FOR JANUARY 31, 2012 FY 2011-12

	FUND 19 OPERATING	FUND 20 EXPANSION	FUND 26 REPLACEMENT	DISTRICT- WIDE
CASH BALANCE	(877,268)	4,276,319	594,271	3,993,322
Cash w/County	3,208,005	(1,455,895)	(1,510,960)	241,150*
Cash w/LAIF	(4,141,041)	5,732,214	2,105,232	3,696,405
Cash w/Rabobank	55,768			55,768
TOTAL DEPOSITS				
Current - County Treasury Pool	179,630			179,630
LONG-TERM DEBT				
Energy Project Principal Amount		380,736		380,736
REVENUES:				
OPERATING				
Current	229,231			229,231
Year-to-date	1,414,698			1,414,698
NON-OPERATING				
Current Period				
Connection Fees		14,850		14,850
Interest	237	2,701	993	3,930
Lease Income (AT&T Cell)	1,877			1,877
Total - Current Period	2,114	17,551		19,665
Year-to-Date				
Connection Fees		29,700		29,700
Interest	361	5,504	2,023	7,888
Lease Income (AT&T Cell)	13,186			13,186
Energy Rebates		150,000		150,000
Total - YTD	13,547	185,204	2,023	200,774
TOTAL REVENUES:				
Current Period	231,345	17,551	993	249,889
Year-to-date	1,428,245	185,204	2,023	1,615,473
EXPENSES:				
Current Period	143,191		17,280	160,471
Year-to-date	1,667,976	210,959	113,726	1,992,661
Net Income (Loss) - Current Period	88,154	17,551	(16,287)	89,417
Net Income (Loss) - YTD	(239,731)	(25,755)	(111,702)	(377,188)

* Unreconciled total in District's books only. Please see reconciliation schedule for reconciled balance.

NEW CONNECTIONS	CURRENT NUMBER	CURRENT REVENUE	FY 2011/12 YEAR-TO-DATE	FY 2011/12 YTD REVENUE
Arroyo Grande	4	9,900	9	22,275
Grover Beach	2	4,950	2	4,950
Oceano	0	0	1	2,475
TOTAL NEW DISTRICT CONNECTIONS	6	14,850	12	29,700



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Post Office Box 339 Oceano, California 93475-0339

1600 Aloha Oceano, California 93445-9735

Telephone (805) 489-6666 FAX (805) 489-2765

<http://www.sslocsd.org/>

To: Board of Directors
From: Bob Barlogio, Plant Superintendent
Via: John Wallace, District Administrator
Date: Feb 15, 2012

Subject: Superintendent's Report

Not a lot to report,

The plant has been operating satisfactory, well with in the permit requirements.
Annual reports have been submitted.

We are opening the brine station to Central Coast Water Treatment (CCWT) for brine disposal. The current rate is 0.11 dollars per gallon, plus a \$20 processing fee for sampling. Dave Woods with CCWT expects to bring to the facility, 1800 gallons twice a week. This should net the District about \$400 per week or about \$21,000 per year.

Staff continues to work on the Standard Operating Procedures (SOP). Please see list below. The SOPs are detailed right down to the valve numbers. We also plan to review and modify as necessary the Nov 2010, Operation and Maintenance manual. Checking the valve numbering and procedures.

Staff still have lots of paper work;
Putting the finishing touches on the Emergency Plan that our own Board member (Mr. Ferrara) wrote, saving the District and the rate payers many dollars.

Staff is assisting Mr. Mathe, Emergency Planning Coordinator, with a Multi-Jurisdictional Hazard Mitigation Plan.

The Multi-hazard Mitigation Plan is a plan that identifies risks and ways to minimize damage by natural and manmade disasters. The plan is a comprehensive resource document that serves many purposes such as enhancing public awareness, creating a decision tool for management, promoting compliance with State and Federal program requirements, enhancing local policies for hazard mitigation capability, and providing inter-jurisdictional coordination.

The federal Disaster Mitigation Act of 2000 requires all local governments to create such a disaster plan in order to qualify for funding in the future.

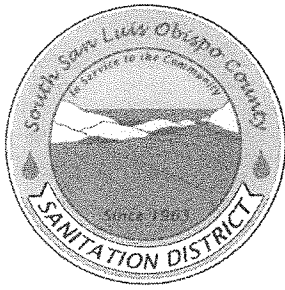
The Emergency Response Plan and the Multi-Jurisdictional Hazard Mitigation Plan compliment and work in conjunction each other, working together for a safer and better prepared community for the next emergency or disaster.

SOP Category	SOP Title	Old #	New #
General Plant	Daily Operational Rounds	015	001
	Weekly Operational Rounds		002
	Shunt Trip		002
	Exhaust Fans Maintenance	005	003
	Natural Gas Site Isolation		004
	USA Markouts	020	005
	Trunk Sewer Connection Request	021	006
Headworks	Emergency 10 MGD Portable Influent Pump Bypass	001	101
	Influent Basin and Pump Room	002	102
	Shutting Down Influent to Plant	003	103
	Returning Influent Flow to Plant	004	104
	Headworks Chemical Dosing - Ferric Chloride		105
	Exercise Bypass Gate Valve		106
Splitter Box	Splitter Box Chemical Dosing - Anionic Polymer		201
Primary Clarifiers	Cleaning Primary Clarifiers	008	301
	Primary Clarifier No. 1 Remove From/Return to Service		302
	Primary Clarifier No. 2 Remove From/Return to Service		303
	Routine Primary Clarifier Cleaning on Daily Rounds		304
	Programming Pump Speeds on Primary Clarifier Sludge Pumps		305
	De-rag Primary Clarifier Sludge Pumps		306
Fixed Film Reactor	FFR Hydraulic Flushing	009	401
	FFR Caustic Wash	016	402
	FFR Flush, Chlorine Wash	018	403
	FFR Blower Air Supply		404
	FFR Pump Speed Determination		405
Secondary Clarifier	Final Clarifier Sludge Withdraw	010	501
	Final Clarifier Chemical Dosing		502
CCT Effl Pump Station	Effluent Pump Maintenance	006	601
	CCT Chemical Dosing		602
	Ordering Chemicals		603
	Chemical Tank Refilling		604

	Cleaning CCT Serpentine Channels		605
Emergency Generator	Connect a Load Bank for Testing	011	701
	Disconnect a Load Bank After Testing	012	702
	Connect a Portable Generator	013	703
	Uninstall a Portable Generator	014	704
	Emergency Generator Maintenance		705
	Place Standby Generator in Service		706
	Emergency Generator Control Panel		707
Cogen	RAE Systems Gas Detection Pump & H ₂ S Sampling	017	801
	Air Board Notification of Release		802
	Sulfide Sampling Points		803
Sludge Digesters	Primary Digester - Remove From/Return to Service		901
	Secondary Digester - Configuration to Use as Primary		902
	Secondary Digester - Alternate Drain Points		903
	Secondary Digester - Alternate Sludge Pump Ops		904
	Secondary Digester - Clean Sludge Sump		905
	Primary Digester - Remove/Replace Baffles on Flame Trap		906
	Secondary Digester - Remove/Replace Baffles on Flame Trap		907
Heating & Mixing Bldg	Sludge Pumping to Drying Beds	007	1001
	Cleaning Spiral Heat Exchanger		1002
	Putting Polymer Tote/Pump in Service		1003
	Placing Digester Recirculating Pumps in/out of Service		1004
	Hot Water Circulation Pump/Piping In/Out of Service		1005
Sludge Dewatering	Sludge Drying Beds Maintenance		1101
	Centrifuge Start Up/Shut Down Procedures	019	1201
	Centrifuge Polymer Injection		1202
Storm Drain System	Storm Drain Pump Removal/Replacement		1301
	Sump Pump Flush		1302
Main Office	Changing Time on Circular Chart		1501
Water Supply	Placing Reclaimed Water Out of Service		1601
	Placing Reclaimed Water Into Service		1602
	Bypass Potable Water at Fresh Water System		1603
	Air Gap Pump and Water System		1604

Total # Procedures Identified
% of Identified Procedures Complete

64



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Post Office Box 339 Oceano, California 93475-0339

1600 Aloha Oceano, California 93445-9735

Telephone (805) 489-6666 FAX (805) 489-2765

<http://sslocsd.org/>

Staff Report

To: Board of Directors
From: John Wallace, *District Administrator*
Date: February 15, 2012

Subject: FY 2011-12 Mid-year Budget Review; and Resolution No 2011-296 Amending the FY 2011-12 Budget at Mid-Year

Recommendation:

1. Review the attached Budget Amendment Request form for the mid-year Fiscal Year 2011-12 Budget Review, and provide direction to staff regarding recommended budget amendments and related matters presented in this staff report; and
2. Adopt Resolution No. 2011-296 providing for these amendments.

Funding:

The expense account line items under each Fund (Operating fund 19, Expansion Fund 20, and Replacement Fund 26) and the Major Budget Items (MBIs) overall are under or within the anticipated budget with the exception of 9 items. Four of the items are being adjusted between activities within the budget item, and three of the items necessitate transfers between account line items so there is no net increase or decrease. The remaining two items will necessitate transfers from fund balance. As a result, there is a need to transfer of \$109,430 from the Operating Fund 19 fund balance to facilitate the adjustments as described below.

Revenue account line items to date are generally within expected amounts and no revenue changes are being recommended at mid-year. However, lower than anticipated revenues from member agency service charges (as previously reported) are being reviewed with the accounting departments of each agency to reconcile missing data and/or misclassified rate categories.

Expenses

	Adopted Budget	Current Budget as Amended	Expended as of 12-31-11 Amount Percent		Recommended Mid- Year Adjustments	Amended Budget
Fund 19	\$ 3,018,064	\$ 3,120,369	\$ 1,499,002	48%	\$ 109,430	\$ 3,229,799
Fund 20	\$ 561,069	\$ 678,074	\$ 210,959	31%	\$0	\$ 678,074
Fund 26	\$ 1,767,313	\$ 1,767,313	\$ 112,566	6%	\$0	\$ 1,767,313

Discussion:

Following the end of mid-year, District staff reviewed the FY 2011-12 account line items under each Fund, as well as each Major Budget Item (MBI). The account line items under each Fund and the Major

Budget Items (MBIs) are within or under the anticipated budget with the exception of 9 items. These items are discussed below.

Recommended Adjustments:

1. Account 19-6080 – Workers Compensation (78.8% expended at mid-year). Adjust to reflect actual amount of District’s premiums, i.e. the actual cost of salaries paid through the workers compensation program.
2. Account 19-7014 – Communications-Paging (70.6% expended at mid-year). Adjust to reflect the replacement of pagers.
3. Account 19-7065 – Source Control Program (34.5% expended at mid-year). An adjustment among the tasks within this account line item is being recommended. There is no net increase or decrease to this account line item at this time.
4. Account 19-7076 – Professional Services-District Admin (50.5% expended at mid-year). An adjustment among the tasks within this account line item is being recommended. There is no net increase or decrease to this account line item at this time.
5. Account 19-7082 – FEMA Expenditures (100.5% expended at mid-year). Due to additional documentation required by FEMA and the responses to the Water Board for the December 2010 Storm Event, a transfer of \$70 from 19-7069 LAFCO Budget Share (which is done for the year) in addition to the previously amended account line item budget of \$14,650, is recommended for a total account line item budget of \$14,720.
6. Account 19-7086 – Brine Disposal (69.3% expended at mid-year). An adjustment among the tasks within this account line item is being recommended. There is no net increase or decrease to this account line item at this time. Now that the brine system is back on line, revenue should help to offset these costs.
7. Account 19-7087 – WDR & SSMP District Expense (135.9% expended at mid-year). Due to required responses to the Notice of Violation, for WDR & SSMP District Expenses (75.9% expended at mid-year), a transfer of \$5,200 from the Fund 19 fund balance in addition to the original account line item budget of \$10,000 is recommended for a total account line item budget of \$15,200; and for SWRCB SSO NOV Response (186.2% expended at mid-year), a transfer of \$81,700 from the Fund 19 fund balance in addition to the amended account line item budget of \$30,0000 is recommended for a total account line item budget of \$111,700.
8. 05 MBI 06 - New Centrifuge (100.1% expended at mid-year). In accordance with project closeout, a transfer of \$183 from 01 MBI 01 Energy Services Project in addition to the amended account line item budget of \$210,751 and an adjustment among the tasks within the MBI is recommended for a total account line item budget of \$210,934.
9. Account 26-8015 – Trunk Sewer Maintenance (1.1% expended at mid-year). An adjustment among the tasks within this account line item is being recommended. There is no net increase or decrease to this account line item at this time.

Attached is a “transfer/fund balance” Budget Amendment Request form showing recommended transfer and corrections.

At this time, staff recommends the Board adopt Resolution No. 296 providing for the recommended adjustments.

Attached is a “transfer/fund balance” Budget Amendment Request form showing recommended transfer and corrections.

At this time, staff recommends the Board adopt Resolution No. 296 providing for the recommended adjustments.

**SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
RESOLUTION NO. 2011 - 296**

**A RESOLUTION AMENDING
THE FY 2011-2012 BUDGET AT MID YEAR**

WHEREAS, the Board of Directors has previously adopted a 2011-2012 budget consisting of Operating Fund 19, Expansion Fund 20, and Replacement/Improvements Fund 26; and

WHEREAS, Staff has reviewed the account line items under each Fund, as well as each Major Budget Item (MBI) included in the 2011-2012 adopted budget; and

WHEREAS, Staff has identified the account line items that will require less monies and the account line items that will require additional monies than originally budgeted; and

WHEREAS, Staff believes amending these account line items to reflect actual amounts will produce a trend that can be used for future budgeting efforts.; and

WHEREAS, budget amendments are recommended which will change the total amount budgeted from a Fund and will require a transfer from the Fund balance; and

WHEREAS, the recommended budget amendments will result in the transfer of \$109,430 from the Operating Fund 19 fund balance; and

WHEREAS, the Board believes the recommended amendments are in the best interest of the public's health, safety and general welfare.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED by the Board of Directors, South San Luis Obispo County Sanitation District, San Luis Obispo County, California, that the 2011-2012 budget shall be amended as follows:

1. Operating Fund 19:

- a. Transfer \$22,530 from Fund balance to Account 19-6080–Workers Compensation (78.8% expended at mid-year) to reflect actual amount of District's premium.
- b. Transfer \$120 from 19-7069–LAFCO Budget Share to 19-7014–Communications-Paging due to replacement of pagers.
- c. Adjust tasks within 19-7065–Source Control Program to better reflect actual expenditures.
- d. Adjust tasks within 19-7076–Professional Services-District Admin to better reflect actual expenditures.
- e. Transfer \$70 from 19-7069–LAFCO Budget Share to 19-7082–FEMA Expenditures due to additional documentation required by FEMA and responses to the Water Board for the December 2010 Storm Event.

- f. Adjust tasks within 19-7086–Brine Disposal to better reflect actual expenditures.
- g. Transfer \$86,900 from Fund balance to 19-7087–WDR & SSMP District Expense due to required responses to the Notice of Violation (\$5,200 WDR & SSMP District Expense and \$81,700 for SWRCB SSO NOV Response).

2. Expansion Fund 20:

- h. Transfer \$183 from 01 MBI 01–Energy Services Project to 05 MBI 06–New Centrifuge in accordance with project closeout.

3. Replacement Fund 26:

- i. Adjust tasks within 26-8015–Trunk Sewer Maintenance to better reflect actual expenditures.

Upon motion of Director _____, seconded by Director _____,
and on the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAINING:

the foregoing Resolution is hereby adopted this fifteenth day of February, 2012.

Bill Nicolls, Chairman

ATTEST:

JOHN WALLACE, Secretary to the Board

APPROVED AS TO FORM:

MICHAEL W. SEITZ, District Legal Counsel

SOUTH SAN LUIS OBISPO COUNTY SANITARY DISTRICT
BUDGET AMENDMENT REQUEST
FY 2011-12 FIRST QUARTER

PAGE 1 OF 2

INCOME		ACCOUNT DESCRIPTION	PROJECT	CURRENT BUDGET	AMOUNT EXPENDED AS OF 12-31-11	PERCENT EXPENDED AS OF 12-31-11	PROPOSED AMENDMENTS	AMENDED BUDGET
ACCOUNT								
Revenue to date is generally within expected amounts and no changes are being recommended at mid-year.								
TOTAL				\$ -			\$ -	\$ -

EXPENDITURES		PROJECT	ACTIVITY DESCRIPTION	PHASE	CURRENT BUDGET	AMOUNT EXPENDED AS OF 12-31-11	PERCENT EXPENDED AS OF 12-31-11	PROPOSED AMENDMENTS	AMENDED BUDGET
OPERATING FUND									
1.	19-6080	Workers Compensation			\$ 47,000	\$ 37,029	78.79%	\$ 22,530	\$ 69,530
2.	19-7014	Communications-Paging			\$ 200	\$ 141	70.64%	\$ 125	\$ 325
2.	19-7090	LAFCO Budget Share			\$ 9,000	\$ 8,520	94.67%	\$ (125)	\$ 8,875
3.	19-7065	Source Control Program			\$ 50,000	\$ 17,237	34.47%	\$ -	\$ 50,000
4.	19-7076	Prof Serv - District Admin			\$ 150,000	\$ 75,815	50.54%	\$ -	\$ 150,000
5.	19-7082	FEMA Expenditures		-	\$ 14,650	\$ 14,720	100.48%	\$ 70	\$ 14,720
5.	19-7090	LAFCO Budget Share			\$ 8,875	\$ 8,520	96.00%	\$ (70)	\$ 8,805
6.	19-7086	Brine Disposal			\$ 5,000	\$ 3,467	69.34%	\$ -	\$ 5,000
7.	19-7087	WDR & SSMP District Expense			\$ 40,000	\$ 63,459	158.65%	\$ 86,900	\$ 126,900
SUBTOTAL - OPERATING FUND					\$ 324,725	\$ 228,908		\$ 109,430	\$ 434,155

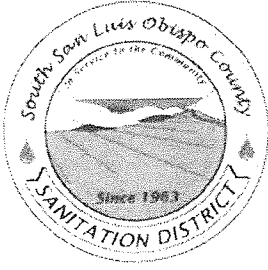
PAGE 2 OF 2

EXPANSION FUND		PROJECT	ACTIVITY DESCRIPTION	PHASE	CURRENT BUDGET	AMOUNT EXPENDED AS OF 12-31-11	PERCENT EXPENDED AS OF 12-31-11	PROPOSED AMENDMENTS	AMENDED BUDGET
8.	20-8065 - Expansion Fund - Struct/Grnds Replace-Impr				\$ 210,751	\$ 210,934	100.09%	\$ 183	\$ 210,934
8.	05 MBI 06 - New Centifuge				\$ 885	\$ -	0.00%	\$ (183)	\$ 702
8.	01 MBI 01 - Energy Services Project				\$ 211,636	\$ 210,934		\$ -	\$ 211,636
SUBTOTAL - EXPANSION FUND									
REPLACEMENT FUND		PROJECT	ACTIVITY DESCRIPTION	PHASE	CURRENT BUDGET	AMOUNT EXPENDED AS OF 12-31-11	PERCENT EXPENDED AS OF 12-31-11	PROPOSED AMENDMENTS	AMENDED BUDGET
9.	26-8015 Trunk Sewer Maintenance				\$ 50,000	\$ 3,122	6.24%	\$ -	\$ 50,000
SUBTOTAL - REPLACEMENT FUND					\$ 50,000	\$ 3,122		\$ -	\$ 50,000
TOTALS					\$ 586,361	\$ 442,964		\$ 109,430	\$ 695,791

PURPOSE

1. Adjustment to reflect actual District's premiums.
3. Due to replacement of pagers.
3. Adjustment among tasks within account line item; No net increase or decrease.
4. Adjustment among tasks within account line item; No net increase or decrease.
5. Due to documentation required by FEMA and responses to the Water Board.
6. Adjustment among tasks within account line item; No net increase or decrease.
7. Due to required response to the Notice of Violation.
8. Project closeout
9. Adjustment among tasks within account line item; No net increase or decrease.

DISTRICT ADMINISTRATOR	ENTERED BY
DATE:	DATE:
	02/09/12



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Post Office Box 339 Oceano, California 93475-0339
1600 Aloha Street, Oceano, California 93445-9735
Telephone (805) 489-6666 FAX (805) 489-2765
<http://www.sslocsd.org>

Agenda

Topic: Collection System Coordination Meeting
Date: February 9, 2012
Time: 2:30 PM – 3:30 PM
Location: SSLOCSD Treatment Plant Conference Room

Requested Attendees*: Mike Linn (AG), Shane Taylor (AG), Tom Geaslen (OCSD), Mike Ford (GB),
Bob Barlogio (SSLOCSD), Anastasia Mylonas (SSLOCSD/WG),
Aaron Yonker - Scribe (SSLOCSD/WG)

1. Update Current Action Item Status

- a. Combined Sewer Maps – *Provide Final Maps to OCSD and GB*
- b. Joint Agency Mutual Aid Agreement – *MAs to become signatory to Cal-WARN and PWMAA and SSLOCSD to become signatory to the SLO Operational Area Organization*

2. Current Agenda Items

- a. Initiate SSO Training for Sewer Response – *Class Room and Field*
- b. Joint SOP for Sewer Response
- c. FOG Program
 - i. Notices of Noncompliance and Notices of Violation
 - ii. New business communication and outreach
- d. SSMP Audits and Updates
- e. CIWQS Updates

3. Open Discussion – Feedback and Future Agenda Item Requests

** Please send an alternate if you are unable to attend*