

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Post Office Box 339 Oceano, California 93475-0339
1600 Aloha Oceano, California 93445-9735
Telephone (805) 489-6666 FAX (805) 489-2765
<http://sslocsd.org/>

Agenda

Board of Directors Special Meeting

1655 Front Street
Oceano, California 93445

Wednesday, March 7, 2012 at 5:30 PM

Board Members

Bill Nicolls, Chairman
Matthew Guerrero, Vice Chairman
Tony Ferrara, Director

Alternates

Karen Bright, Director
Richard Searcy, Director
Jim Guthrie, Director

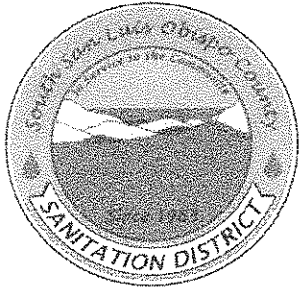
Agencies

City of Grover Beach
Oceano Community Services District
City of Arroyo Grande

City of Grover Beach
Oceano Community Services District
City of Arroyo Grande

-
- 1. CALL TO ORDER AND ROLL CALL**
 - 2. PUBLIC COMMENT ON CLOSED SESSION**
 - 3. CLOSED SESSION**
 - 1) Conference with Legal Counsel regarding existing litigation pursuant to Government Code Section 54956.9; 1 case
Mascolo v SSLOCSD et.al.
 - 2) Conference with Legal Counsel regarding significant exposure to litigation pursuant to Government Code section: § 54956.9 subdivision b; 1 case
 - 4. RETURN TO OPEN SESSION, REPORT ON CLOSED SESSION**
 - 5. ADJOURNMENT**

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the offices of the Oceano CSD a member agency. 1655 Front Street, Oceano, California. Consistent with the Americans with Disabilities Act and California Government Code §54954.2, requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the above referenced public meeting by contacting the District Administrator or Administrative Assistant at 805-544-4011.



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Agenda

Board of Directors Meeting

1655 Front Street

Oceano, California 93445

Wednesday, March 7, 2012 at 6:00 PM

Board Members

Bill Nicolls, Chairman

Matthew Guerrero, Vice Chairman

Tony Ferrara, Director

Alternates

Karen Bright, Director

Richard Searcy, Director

Jim Guthrie, Director

Agencies

City of Grover Beach

Oceano Community Services District

City of Arroyo Grande

City of Grover Beach

Oceano Community Services District

City of Arroyo Grande

1. CALL TO ORDER AND ROLL CALL

2. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

This public comment period is an invitation to members of the community to present comments, thoughts, or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters that are within the jurisdiction of the District. The Brown Act restricts the Board from taking formal action on matters not published on the agenda. In response to your comments, the Chairman or presiding Board Member may:

- Direct staff to assist or coordinate with you.
- It may be the desire of the Board to place your issue or matter on a future Board agenda.

Please adhere to the following procedures when addressing the Board:

- Comments should be limited to 3 minutes or less.
- Your comments should be directed to the Board as a whole and not directed to individual Board members.
- Slanderous, profane or personal remarks against any Board Member, Staff or member of the audience shall not be permitted.

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the offices of the Oceano CSD a member agency. 1655 Front Street, Oceano, California. Consistent with the Americans with Disabilities Act and California Government Code §54954.2, requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the above referenced public meeting by contacting the District Administrator or Administrative Assistant at 805-544-4011.

3. CONSENT AGENDA

The following routine items listed below are scheduled for consideration as a group. Each item is recommended for approval unless noted. Any member of the public who wishes to comment on any Consent Agenda item may do so at this time. Any Board Member may request that any item be withdrawn from the Consent Agenda to permit discussion or change the recommended course of action. The Board may approve the remainder of the Consent Agenda on one motion.

3a. Review and Approval of Minutes of February 15, 2012 meeting

3b. Review and Approval of Warrants

4. PLANT SUPERINTENDENT'S REPORT**5. BOARD ACTION ON INDIVIDUAL ITEMS:****A. TRAFFIC CONTROL SIGNAGE**

Staff recommends the Board approve the purchase of traffic control equipment in the amount of **\$3,896.70** for trunk sewer maintenance activities

B. RECLAIMED/RECYCLED WATER PLANNING GRANT

Staff recommends the Board receive a status report on the proposed IRWM grant process and provide further direction to Staff.

C. SOUTH COUNTY DIVERSITY COALITION

Staff recommends the Board provide partial reimbursement toward printing costs to provide further training for District employees

D. FATS, OILS AND GREASE PROGRAM FORMS FOR ENFORCEMENT

Staff recommends the Board receive and review enforcement forms for the FOG program and provide any comments to staff for finalizing these documents

E. HACH SERVICE PARTNERSHIPS

Staff recommends the Board approve the purchase of software support and maintenance from Hach for \$2,165.

F. 2011/12 PEER REVIEW COMMITTEE RECOMMENDATIONS

Staff recommends the Board receive a report from District Counsel on the completion of the District's recent peer review process

6. MISCELLANEOUS ITEMS**a. Miscellaneous Oral Communications**

- District newsletter process and coordination with Member Agencies

b. Miscellaneous Written Communications**7. ADJOURNMENT**

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Oceano Community Services District
1655 Front Street
Oceano, CA 93445

Minutes of Wednesday, February 15, 2012
6:00 P.M.

1. CALL TO ORDER AND ROLL CALL

Present: Chairman Bill Nicolls, City of Grover Beach; Vice Chairman Matthew Guerrero, Oceano Community Services District; Director Tony Ferrara, City of Arroyo Grande.

Others in Attendance: John Wallace, District Administrator; Mike Seitz, District Counsel; Bob Barlogio, Plant Superintendent.

2. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

There were no public comments.

3. CONSENT AGENDA

- A. Review and Approval of Minutes of the Meetings of January 18, 2012 and February 1, 2012.

At the suggestion of District Counsel Seitz, the minutes of February 1, 2012 were voted on individually by Chairmen Nicolls as it would be unlikely that a quorum of those present at the February 1st meeting would be met in order to approve those minutes.

Chairman Nicolls made a motion to approve the minutes of the Meeting of February 1, 2012 which he subsequently seconded and passed.

- B. Review and Approval of Warrants.

- C. Financial Report ending January 31, 2012

It was moved by Director Ferrara, seconded by Director Guerrero to approve the Minutes of January 18, 2012 and Consent Agenda Items 3B and 3C, as presented. Motion carried unanimously.

4. PLANT SUPERINTENDENT'S REPORT

Plant Superintendent Barlogio reported that the Plant has been operating satisfactorily. He said that the Plant is again taking brine from Central Coast Water Treatment for \$0.11/gallon plus a \$20 processing fee which should net the District about \$21,000 per year. Plant Superintendent Barlogio reported that Staff is working on the Standard Operating Procedures (SOPs) as well as on the Emergency Plan which Director Ferrara had helped create.

Plant Superintendent Barlogio also spoke about the work being done for the Multi-jurisdictional Hazard Mitigation Plan with Dave Mathe, Emergency Planning Coordinator. Director Ferrara has spoken to Dave Mathe who said the work being done on the hazard mitigation plan was

appreciated.

Plant Superintendent Barlogio then handed out photographs of the grinder unit which had been swapped out and also photos of the electrical wiring and components which had needed replacing.

5. BOARD ACTION ON INDIVIDUAL ITEMS

A. MID-YEAR BUDGET REVIEW

Administrator Wallace presented the staff recommendation that the Board review the Budget Amendment Request form for the mid-year Fiscal Year 2011-12 Budget Review and adopt Resolution No. 2011-296 providing for these amendments.

There were nine budget items which needed adjustments at the end of the 2nd Quarter of FY 2011/12 at December 31, 2011. Most of the adjustments needed were addressed by adjusting within the budget items themselves. Two items, however, required transfers from Fund Balance in the total amount of \$109,430. The first item was an adjustment to the Workers' Compensation account, and the second was an adjustment to the Waste Discharge Reporting (WDR) and Sewer System Management Plan (SSMP) District Expense account.

Director Ferrara asked about the WDR & SSMP expenses. Administrator Wallace responded that this budget item is for legal, engineering and administrative fees as well as for external costs.

Under public comment, Mr. John Carter of Oceano spoke about his tour of the Plant and complimented Shift Supervisor Trini Rodriguez on leading the tour. Mr. Carter noted that the Plant was clean and neat and said that he certainly endorses the activities of the Plant.

It was moved by Vice Chairman Guerrero, seconded by Director Ferrara, to approve the staff recommendation that the Board approve Resolution No. 2011-296 and on the following roll call vote to wit:

AYES: Chairman Nicolls, Vice Chairman Guerrero, Director Ferrara

NOES: None

ABSENT: None

The foregoing resolution was passed and adopted the 15th day of February 2012.

B. IRWM GRANT APPLICATION (VERBAL)

Administrator Wallace updated the Board on the status of the Integrated Regional Water Management (IRWM) Program grant application being processed by the County and other agencies. The Water Resources Advisory Committee (WRAC) had considered various projects which would be allocated funding from Prop 84 that the County is receiving (\$1M). The WRAC has recommended that \$200,000 be awarded to five County agencies, including South San Luis Obispo County Sanitation District, for recycled water and salt nutrient management plans. Since the five agencies have already performed substantial work in conducting their own, most of the monies would be spent for specific projects. The District's focus would be to look at agricultural use of recycled water. The grant award will be made by the State later in the year.

Director Ferrara said that he was happy to see this on the Agenda and asked about a symposium in which a number of people would be involved. Administrator Wallace replied that although there

had not been any formal presentation, work has been done with the Northern Cities Management Group and other agencies which has led to requesting monies and further engagement in the process.

Director Ferrara commented on the trip to Monterey and study how recycled water can be used for agricultural applications. Director Ferrara said that he would prefer getting capital money in place to make something like that happen. As far as for agricultural use, there is the issue of infrastructure, of how to get the water to the field, and the challenge of educating the public on the use of recycled water on food crops.

Administrator Wallace replied that the intent is to take all of the work which has already been done as the front part of such a study and use most of the money for refinement of specific projects.

Director Ferrara said that he would like a more specific scope of work. Administrator Wallace responded that there is a scope of work but that it was being refined by the County and Nipomo Mesa Management Association (NMMA) and the Northern Cities Management Group.

Director Ferrara asked what the timeline is. Administrator Wallace said that this is going to the County Board of Supervisors on February 28. The application is due to the State on March 9. Approval by the State is anticipated by June.

Chairman Nicolls asked about scope being worked on. Administrator Wallace replied that the agencies were working on the funding allocations for the \$200,000 relating to identifying and prioritizing recycled water projects. He said that there has been focus on whether this would be done as a unified, County-wide (regional) project or whether this would be done specifically with each agency. Administrator Wallace said that the County feels that there is a greater chance of getting the grant money if it is a regional application, at least in the South County, because this is also tied to salt nutrient management.

Director Ferrara said that he was reluctant to take action with a verbal report. Director Ferrara would rather see that grant money fund projects and would identify a place on the physical Plant where the District can start looking at the technology it would like to implement the infrastructure required to get recycled water to where it needs to go. He would like to see a scope of work for doing public education and to raise the comfort level of the public with regards to the use of recycled water on agricultural crops.

Administrator Wallace responded that it is not the intent to duplicate what has been done before, but it is an opportunity to fund the specifics which Director Ferrara had mentioned and to utilize what the District as well as other agencies have done before so that this document can be used to qualify for further grants for infrastructure. Administrator Wallace said that grant money for infrastructure cannot be obtained without completing these types of documents for State consideration.

Vice Chairman Guerrero asked Director Ferrara what he was suggesting. Director Ferrara responded that his hoped-for outcome would be something more project-specific to the District's goal of making recycled water become a reality, and not going over the same groundwork which the District has already done. He said that the end users are known. The challenge ahead for the District is getting rid of the stigma associated with the use of recycled water. Director Ferrara said that those are tangible outcomes which the grant money could be used towards rather than continuing to study areas which have already been studied and publishing reports.

Administrator Wallace responded that most of the monies would be allocated towards specific projects since the District has already done much of the work before. Director Ferrara asked

whether the District has any influence right now, given the timeline, to craft the scope of work along the lines of what he had discussed. Administrator Wallace said that the second major part of the scope of work is more for project-specific development.

Director Ferrara said that he would like at the next Board meeting to have a scope of work presented which is directed and more project specific.

Under public comment, Mr. John Carter suggested tasking out all elements and budgeting those things to make sure that there is an emphasis on the back end and not on the front end. Administrator Wallace added that the revisions being worked on should hopefully address that.

It was moved by Chairman Nicolls, seconded by Vice Chairman Guerrero with Director Ferrara's caveat regarding the scope of work, to approve the staff recommendation that the Board authorize Staff to prepare an application for grant funding for recycled water study. Motion carried unanimously.

C. STATUS OF COUNTY DPW COASTAL PERMIT APPLICATION FOR LAGOON FLOOD MANAGEMENT (VERBAL)

Administrator Wallace presented the staff recommendation that the Board direct Staff to cooperate with the County's permit application for lagoon flood mitigation.

The County is moving ahead with various alternative projects to help to mitigate the flooding situation of the lagoon area. Administrator Wallace discussed the flood mitigation projects with the County recently with regard to ownership of the lagoon property. Administrator Wallace said that many years ago the County had informed the District that the County had deeded a portion of lagoon property to the District. Also, the District had a survey prepared by a registered surveyor in the 1960s which purportedly showed that the property belonged to the District.

Administrator Wallace stated that the County believes that it owns the property. The title records, which the District has access to, show the ownership of the property in the County's name. Administrator Wallace has asked Mr. Ogren to provide a title report to confirm the ownership.

John Carter of Oceano commented that he and others had endorsed the County's plans for the lagoon because it was a first step in the right direction but the County needs to do more. Mr. Carter would like to see a more rigorous and scientific or systems-type approach to doing this.

Chairman Nicolls asked Mr. Carter if, in his communications with the County, anybody has given any explanation as to why the County is just going to cut the bulrushes instead of removing them. Mr. Carter replied that he had not asked that specific question but suspects that it would have to do with additional permitting and studies. If there are materials which are overlaid by the sediment which could add toxicity to the water, then that would have to be studied.

It was moved by Director Ferrara, seconded by Vice Chairman Guerrero, to approve the staff recommendation that the Board direct Staff to continue to cooperate with the County. Motion carried unanimously.

6. MISCELLANEOUS ITEMS

A. Miscellaneous Oral Communications

Administrator Wallace said that his update on the recycled water grant process was covered as part of Item 5A.

B. Miscellaneous Written Communications

Administrator Wallace included in the Board packets the Agenda for the Collection System Coordination meeting. He said that the meetings are monthly, and things such as the sewer maps, mutual aid agreements and regulatory issues are discussed. Administrator Wallace related how Tom Geaslen, Interim General Manager of OCSD, has said that these meetings have improved the communication amongst the agencies at the collection systems staff level. Plant Superintendent Barlogio said that it is beneficial to meet face-to-face with the collection systems staff of the Member Agencies.

Director Ferrara shared with the Board a letter written on behalf of the newly-formed Five Cities Diversity Coalition which was formed as a result of the hate crime which had occurred in the City of Arroyo Grande. Through education, training and promotion of the benefits of diversity, particularly in government and in our community, incidents may be prevented. The organization has been formed, and is in the process of putting together informational and educational materials, and it has applied for 501(c)(3) status. Supervisor Adam Hill is the newly-appointed chairman. Director Ferrara said that this should be a one-time funding for publications for employee training; he does not anticipate on-going funding of the Coalition. What the District will receive in return for its donation are people who are very familiar with diversity issues which come up in the workplace and diversity training. A training session on diversity for the District's employees could be scheduled in the future.

District Counsel Seitz asked if there was a timing issue and whether it would be okay for this to be an agenda item for a subsequent Board meeting. Director Ferrara said that that was okay.

Administrator Wallace said that the District could utilize its training budget to support the Coalition in exchange for some training.

7. PUBLIC COMMENT ON CLOSED SESSION

There were no public comments.

8. CLOSED SESSION

- (1) Conference with Legal Counsel regarding significant exposure to litigation pursuant to Government Code Section 54956.9; 1 case
Mascolo v. SSLOCSD et al.
- (2) Conference with Legal Counsel regarding significant exposure to litigation pursuant to Government Code Section 54956.9 subdivision b; 1 case

9. RETURN TO OPEN SESSION; REPORT ON CLOSED SESSION

District Counsel reported that the Board had considered the two items above but there were no reportable actions.

10. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at approximately 7:30 p.m.

THESE MINUTES ARE DRAFT AND NOT OFFICIAL UNTIL APPROVED BY THE BOARD OF DIRECTORS AT A SUBSEQUENT MEETING

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
WARRANT REGISTER
3/7/2012 AMENDED

ISSUED TO	PURCHASE/SERVICE	INV. # / SERVICE PERIOD	WARRANT NO.	ACCT	ACCT BRKDN	TOTAL
A&J REFRIGERATION	MISC REPAIRS	47496	030712-6350	8060	1,834.89	1,834.89
ARAMARK UNIFORMS	EMPLOYEE UNIFORMS	6674217 6683332 6712439	51	7025	613.28	613.28
AT&T	TELEPHONE SERVICE	FEBRUARY	52	7013	625.97	625.97
BILL NICOLLS	BOARD SERVICE	FEBRUARY	53	7075	200.00	200.00
BRENNTAG PACIFIC, INC	PLANT CHEMICALS	171228 172340	54	8050	9,996.05	9,996.05
CA ELECTRIC SUPPLY	MISC SUPPLIES	7826-477154 7826-477393	55	8060	236.21	1,072.76
	WIRING FOR ELEC SYS UPGRD	04 MBI 16		26/8065	836.55	
CARQUEST	AUTOMOTIVE MAINTENANCE	7314-541826	56	8032	93.74	93.74
CHARTER	INTERNET SERVICE	MARCH	57	7011	54.99	54.99
CHEMSEARCH	GREASE	620415	58	8030	330.27	330.27
CUMMINS WEST	GENERATOR SERVICE	006-51663	59	8030	2,961.18	2,961.18
D&H WATER SYSTEMS	ORP SYSTEM CONTROLLER	2012-34	60	8030	227.91	2,068.18
	PROBE CLEANER	2012-44		8050	413.33	
	PREAMP FOR ORP SYSTEM	2012-38		8060	1,426.94	
FEDEX	SHIPPING	7-787-17878 7-802-44456	61	8045	141.98	141.98
FERGUSON ENTERPRISES	MUELLER GATE VALVES	7870197	62	8030	5,360.36	5,360.36
FGL ENVIRONMENTAL	CHEMICAL ANALYSIS	280274A 280316A 280322A 280364A 280369A 280393A 280410A 280424A 280439A 280446A 280460A 280488A 280500A	63	7078	1,092.00	1,092.00
GRAINGER	MISC SUPPLIES	9749025475	64	8060	98.84	98.84
HACH	LAB SUPPLIES	7628730	65	8040	73.01	73.01
I.I. SUPPLY	MISC SUPPLIES	12992	66	8060	186.70	186.70
JB DEWAR INC	VEHICLE FUEL AND OIL	785172	67	8020	49.65	49.65
JIM GUTHRIE	BOARD SERVICE	FEBRUARY	68	7075	100.00	100.00
JWC ENVIRONMENTAL	MISC SUPPLIES	45483	69	8030	210.54	210.54
LAB SAFETY SUPPLY	SAFETY SUPPLIES	1018501088 1018553891	70	8058	274.40	274.40
LIEBERT CASSIDY WHITMORE	LEGAL SERVICES	146698	71	7071	150.00	150.00
LINC DELIVERY	DELIVERY SERVICE	JANUARY	72	8040	402.50	402.50
LOUIE'S CRANE SERVICE	CRANE SERVICE	8078	73	8060	260.00	260.00
MAINLINE UTILITY	SEWER VIDEO INSPECTION	4581	74	8015	1,112.50	1,112.50
MATTHEW GUERRERO	BOARD SERVICE	FEBRUARY	75	7075	100.00	100.00
MDT PERSONNEL	CONTRACT LABOR	3103-792 313-802	76	6085	2,448.00	2,448.00
MID-STATE INSTRUMENTS	LAB SUPPLIES	MSI4060	77	8040	410.24	410.24
NEXTEL	CELL PHONE SERVICE	JANUARY	78	7013	74.70	74.70
PERS MEDICAL	EMPLOYEE MEDICAL	MARCH	79	6010	12,828.56	12,828.56
PG&E	ELECTRICITY SERVICE	01/12/12 TO 02/12/2012	80	7091	6,782.06	6,782.06
POLYDYNE INC.	CLARIFLOC	707240	81	8050	6,738.52	6,738.52
PRAXAIR	MISC SUPPLIES	41971959	82	8055	176.06	219.69
	WELDING SUPPLIES	42085522		8060	43.63	
RICK SEARCY	BOARD SERVICE	FEBRUARY	83	7075	100.00	100.00
RYAN HERCO FLOW SOLUTIONS	EOD PUMPS	7306761 7305766	84	19/8010	770.89	770.89
SAN LUIS PERSONNEL	CONTRACT LABOR	9504 9540 9576	85	6085	1,615.20	1,615.20
SANTA MARIA DIESEL	MISC SUPPLIES	23598	86	8055	287.32	287.32
SHIPSEY & SEITZ	LEGAL SERVICES	JANUARY	87	7071	9,633.00	9,633.00
STANLEY SECURITY	SECURITY - MARCH	8981402	88	7011	62.20	62.20
STATE FUND COMPENSATION	WORKERS' COMP	FEBRUARY	89	6080	7,467.37	7,467.37
THE SIGN PLACE, SLO	MARKING DECALS	SLO 25203	90	8056	78.30	78.30
TITAN INDUSTRIAL	MISC SUPPLIES	1048985	91	8015	1,435.41	1,661.71
		1048895 1048940		8060	226.30	
TONY FERRARA	BOARD SERVICE	FEBRUARY	92	7075	100.00	100.00
UNDERGROUND SERVICE ALERT	DIG ALERT SERVICE	12020032	93	7011	141.00	141.00
USABLUBOOK	MISC SUPPLIES	592154	94	8060	160.56	160.56
WEST COAST INDUSTRIAL	MISC SUPPLIES	25331	95	8015	933.49	622.83
		C.M. 23878 24871 24872		8060	-310.66	
WOESTE ELECTRIC	ELEC SYS UPGRADE	6145 6149 6150 6154 04 MBI 16	96	26/8055	14,174.28	14,174.28
SUB TOTAL					95,840.22	95,840.22
PAYROLL	PPE 02/10/2012				23,996.87	23,996.87
	PPE 02/24/2012				25,275.34	25,275.34
GRAND TOTAL					145,112.43	145,112.43

We hereby certify that the demands numbered serially from 030712-6350 to 030712-6396 together with the supporting evidence have been examined, and that they comply with the requirements of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT. The demands are hereby approved by motion of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT, together with warrants authorizing and ordering the issuance of checks numbered identically with the particular demands and warrants.

BOARD OF DIRECTORS:

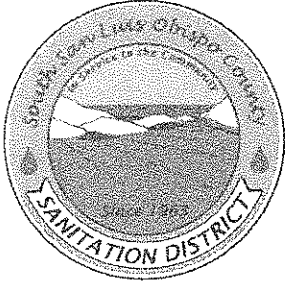
DATE: _____

Chairman

Board Member

Board Member

Secretary



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Post Office Box 339 Oceano, California 93475-0339

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Telephone (805) 489-6666 FAX (805) 489-2765

<http://www.sslocsd.org/>

To: Board of Directors
From: Bob Barlogio, Plant Superintendent
Via: John Wallace, District Administrator
Date: March 7, 2012

Subject: Superintendent's Report

The plant has been operating within the permit requirements. The following data has been compiled as to date of writing of this report for the month of February 2012:

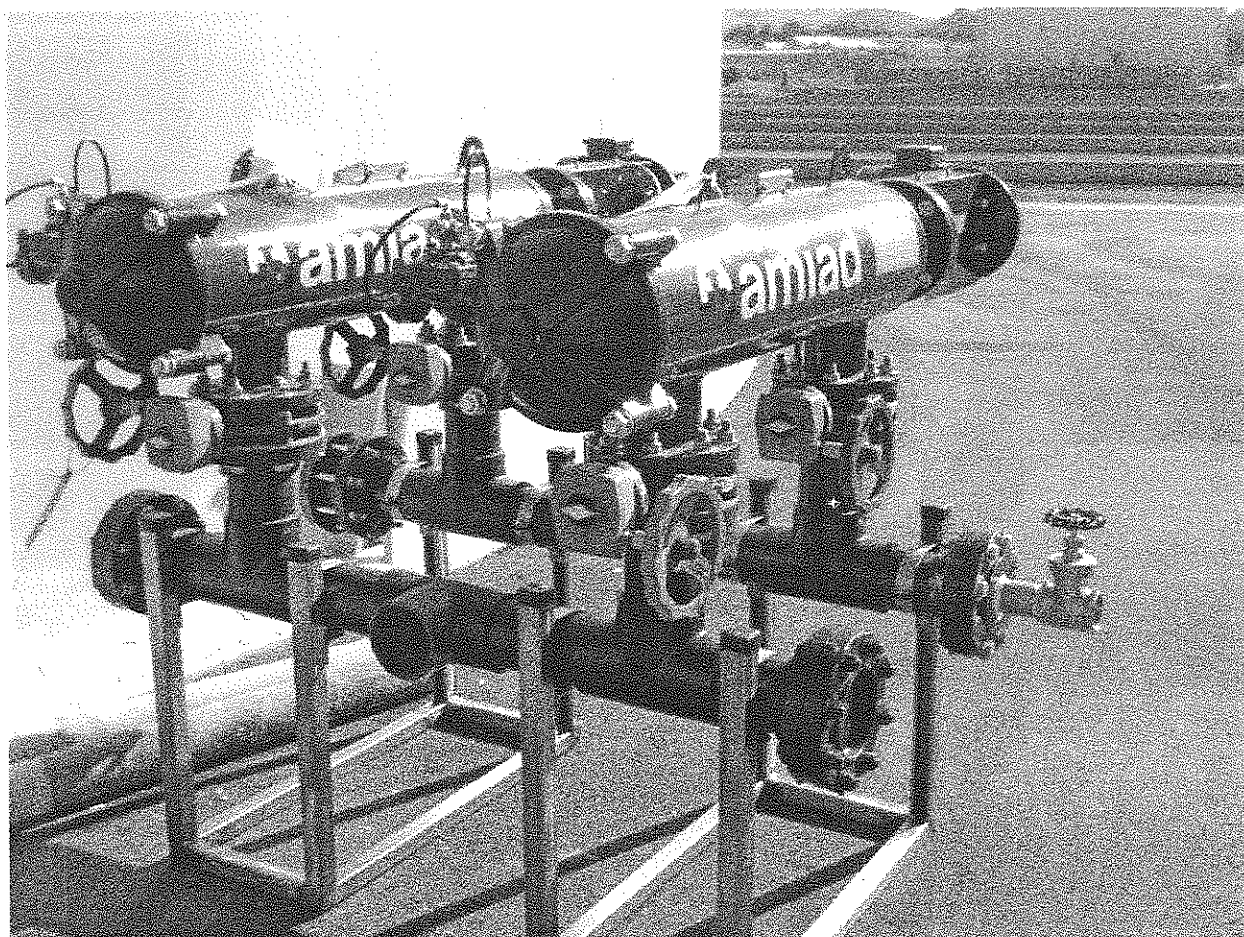
Average daily flow: 2.47 million gallons	Daily maximum flow: 2.71 million gallons
Monthly average influent BOD: 326 mg/l	Maximum influent BOD: 380 mg/l
Monthly average influent TSS: 361 mg/l	Maximum influent TSS: 400 mg/l
Monthly average effluent BOD: 22.6 mg/l	Maximum effluent BOD: 35.9 mg/l
Monthly average effluent TSS: 23 mg/l	Maximum effluent TSS: 44 mg/l
Seven sample median fecal coliform: 11 MPN	Maximum fecal coliform: 23 MPN
Chlorine usage averaged 245 gallons per day	

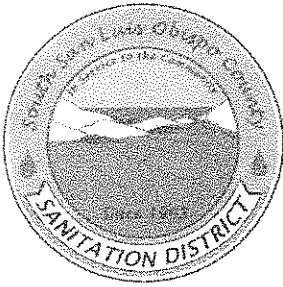
We sampled more frequently in the month of February to characterize our influent and effluent BOD and TSS.

Staff sampled the bio solids as per the District's permit. Anticipating the bio solids going out to bid in this next month.

Below is a photo of the number 3 water system filter that the District staff, with the assistance from the temporary staff, is installing this last month. This filtration system will clean the plant's effluent of particles that could plug the mechanical seals on most of our pumps. Currently, we use basket strainers near each pump, but they plug often, starving the mechanical seals of cooling and lubricating water. Trini put this unit together using valves from a temporary gas system bypass from a couple years ago, and purchasing the filter units. Re-using these valves is another way staff saved the District money that can be utilized in other areas.

Electrical technician checked the setting on the high amperage circuit breakers. A formal report is to follow. The technician did comment that the breakers need to be load tested every three (3) years. This may be a budget item, I'll keep you informed.





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Staff Report

To: Board of Directors
From: Bob Barlogio, Plant Superintendent
Via: John Wallace, District Administrator
Date: March 7, 2012
Subject: Traffic Control Signs

Recommendation:

Staff recommends the Board approves the purchase of traffic control signs from USA Bluebook for the amount of \$3,896.70.

Funding:

Funding will come from account # 19-8015, Trunk Sewer Maintenance fund. This account started with \$70,000 for fiscal year 2011/12. We have spent \$9,238.91 from this fund to date. If this purchase is approved, account # 19-8015 will have \$56,864.39 remaining.

Discussion:

In the event of a sanitary sewer overflow (SSO), we will need traffic control signs to move vehicles safely through the work area. If we impede traffic on Highway 1, we will need to satisfy Caltrans requirements with signs and traffic control.

The signs on this request include two (2) of each of the following, and twelve (12) sign stands:

Be Prepared to Stop

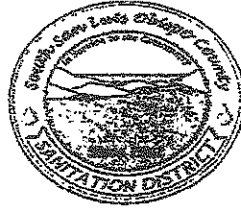
Flagger Ahead

Slow

Utility Work Ahead

(Symbol) Transition Left

(Symbol) Transition Right



South San Luis Obispo County Sanitation District

Ship to Address:
1600 Aloha Place
Oceano, CA. 93445
(805)489-6666

Bill to Address:
P.O. Box 339
Oceano, CA. 93445
(805)481-6903

Purchase Requisition

Date: 2-16-12

Item Description: traffic signs + stands

Supplier: USA Bluebook
West Coast Industrial
GRAINGER

Cost: \$ 3896.70
\$ 4084.70
6283.28

Additional Information:

TRAFFIC CONTROL SIGNS + STANDS

FOR SSO Response

Submitted by:

Barlogio

QUOTATION

HDSEF

NO. 506717

D/B/A USABLUBOOK

PO Box 9004

Page 1

Gurnee, IL 60031-9004

Toll free: 1-800-548-1234

02/16/12

Fax: (847) 689-3030

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SOUTH SAN LUIS OBISPO

Bill-to: 850496
SOUTH SAN LUIS OBISPO
COUNTY SANITATION DISTRICT
PO BOX 339
OCEANO, CA 93475
USA

1600 ALOHA PL
OCEANO, CA 93445
USA

REFERENCE #	EXPIRES	SLSP	TERMS	WH	FREIGHT	SHIP VIA
021612	03/17/12	ACG	NET 30	121	FXD/PPD	AST

QUOTED BY: ACG | QUOTED TO: BOB BARLOGIO

ITEM	DESCRIPTION	QUANTITY	UM	PRICE	UM	EXTENSION
71840	Traffic Sign Stand (Sign Sold Separately)	12	EA	136.95	EA	1643.40
78616	"Be Prepared to Stop" 36" x36" Nite Sign w/ 2 Flags	2	EA	154.95	EA	309.90
78619	"Flagger Ahead" (Symbol) 36" x36" Nite Sign w/ 2 Flags	2	EA	154.95	EA	309.90
78627	"SLOW" 36" x36" Nite Sign w/ 2 Flags	2	EA	154.95	EA	309.90
78628	"Utility Work Ahead" 36" x36" Nite Sign w/ 2 Flags	2	EA	154.95	EA	309.90
74694	Transition Left (Symbol) 36 x 36 Night Sign w/2 Flags	2	EA	154.95	EA	309.90
74695	Transition Right (Symbol) 36 x 36 Night Sign w/2 Flags	2	EA	154.95	EA	309.90
	LEAD TIME 2-3 WEEKS					

Please note that your order may be subject to applicable taxes based on current rates at the time your order is completed.

CONTINUED

QUOTATION

HDSEFM

NO. 506717

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Gurnee, IL 60031-9004

Toll free: 1-800-548-1234

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Ship-to: 1
SOUTH SAN LUIS OBISPO

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SOUTH SAN LUIS OBISPO
COUNTY SANITATION DISTRICT
PO BOX 339
OCEANO, CA 93475
USA

1600 ALOHA PL
OCEANO, CA 93445
USA

REFERENCE #	EXPIRES	SLSP	TERMS	WH	FREIGHT	SHIP VIA
021612	03/17/12	ACG	NET 30	21	FXD/PPD	AST

QUOTED BY: ACG | QUOTED TO: BOB BARLOGIO

ITEM	DESCRIPTION	QUANTITY	UM	PRICE	UM	EXTENSION
------	-------------	----------	----	-------	----	-----------

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489-2765

West Coast Industrial Supply
 2895 Industrial Parkway
 Santa Maria, CA 93455

QUOTATION

Quote Number: 4136

Quote Date: Feb 13, 2012

Page: 1

Voice: (805) 348-9299
 Fax: (805) 348-9279

Quoted To:

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 P.O. BOX 339
 OCEANO, CA 93445

Customer ID		Good Thru	Payment Terms	Sales Rep	
SOUTH SAN LUIS OBISP		3/14/12	Net 30 Days		
Quantity	Item	Description	Unit Price	Amount	
2.00		POLY DRAIN PROTECTOR 36" X 36"	205.00	410.00	
2.00		POLY DRAIN PROTECTOR 24" X 24"	140.00	280.00	
2.00		MOTOROLA CLS1410 RADIO	189.95	379.90	
2.00		71840 SIGN STAND ← 12	155.00	310.00	
2.00		78616 SIGN BE PREPARED TO STOP	155.00	310.00 X	
2.00		78619 SIGN FLAGGER AHEAD	155.00	310.00 X	
2.00		78627 SIGN SLOW	155.00	310.00 X	
2.00		78628 SIGN UTILITY WORK AHEAD	155.00	310.00 X	
2.00		74694 SIGN TRANSITION LEFT SYM	155.00	310.00 X	
2.00		74695 SIGN TRANSITION RIGHT SYM	155.00	310.00 X	
2.00		ORANGE TRAFFIC CONE 18"	8.25	99.00	
12.00		DELINEATOR 42" W/ REFLECTIVE	49.95	599.40	
12.00		COLLAR / 16" BASE			
4.00		PORTABLE PLASTIC BARRICADE W/	65.95	263.80	
		REFLECTIVE STRIPES			
2.00		STOP / SLOW PADDLE 5FT	149.95	299.90	
3.00		MUTCD HANDBOOK	25.00	75.00	
1.00	INBOUND FRT	INBOUND FREIGHT	95.00	95.00	

12 Sign Stands @ 155.00 = \$1,860.00
 12 Signs @ 155.00 = \$1,860.00

3720.00
 tax 269.70
 95-
 4084.70

Subtotal	4,672.00
Sales Tax	362.08
Freight	
TOTAL	5,034.08

GRAINGER

12 sign stands @ 248⁰⁰

12 signs @ 240²⁵

2976 ⁰⁰
2883 ⁰⁰
<hr/>
5859 ⁰⁰
424 ⁷⁸
<hr/>
6283 ⁷⁸


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Traffic Sign, Roll Up, Reflective, Road Work Ahead Legend, Material Vinyl, Height 48 In, Width 48 In, Legend/Background Color Black/Orange, MUTCD Standards, Includes Collapsible Fiberglass Frame, Carrying Case

Grainger Item # 1UBP8
 Price (ea.) \$240.25
 Brand DICKE
 Mfr. Model # RUR48-200RWAB
 Ship Qty. ☐ 1
 Sell Qty. (Will-Call) ☐ 1
 Ship Weight (lbs.) 7.75
 Availability Ready to Ship ☐
 Catalog Page No. 2708 ☐
 Country of Origin USA
 (Country of Origin is subject to change.)


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Tech Specs	Additional Information	Compliance & Restrictions	MSDS	Required Accessories	Optional Accessories	Alternate Products	Repair Parts
Item Type		Traffic Sign					
Legend		Roll Up, Reflective					
Material		Road Work Ahead					
Height		Vinyl					
Width		48"					
Legend/Background Color		Black/Orange					
Standards		MUTCD					
Includes		Collapsible Fiberglass Frame, Carrying Case					
Size		48 x 48"					

Category Top Sellers

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Stop Sign, White/Red, Alum, 24x24 in	Stop Sign, White/Red, Alum, 18x18 in	Stop Sign, EG, White/Red, Alum, 24x24 in	Stop Sign, HIP, White/Red, Alum, 30x30 in	Stop Sign, White/Red, Alum, 30x30 in
Brand: LYLE	Brand: LYLE	Brand: BRADY	Brand: LYLE	Brand: LYLE
Grainger Item #: 6DUW7	Grainger Item #: 6DUY9	Grainger Item #: 1K861	Grainger Item #: 4CJH6	Grainger Item #: 6DUW8
Price: \$169.25	Price: \$96.95	Price: \$96.60	Price: \$170.00	Price: \$241.00
Qty Add to Order	Qty Add to Order	Qty Add to Order	Qty Add to Order	Qty Add to Order

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- Roll-Up Signs (15)

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More Accessories



Sign Stand, Traffic, Stackable, 41 Lbs
 Brand: DICKE
 Grainger Item #: 1UBN9
 Price (ea.): \$170.00
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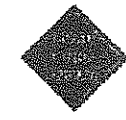
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Sign Stand, Traffic, Stackable, 41 Lbs
 Brand: DICKE
 Grainger Item #: 1UBN9
 Price: \$170.00
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Sign, Traffic, 48X48, Flagger Symbol
 Brand: DICKE
 Grainger Item #: 1UBP9
 Price: \$240.25
 Qty [Add to Order](#)



Sign, Traffic, 36X36, Road Work Ahead
 Brand: DICKE
 Grainger Item #: 1UBP8
 Price: \$85.10
 Qty [Add to Order](#)



Sign, Traffic, 48X48, Be Prepared To Stop
 Brand: DICKE
 Grainger Item #: 1UBR2
 Price: \$240.25
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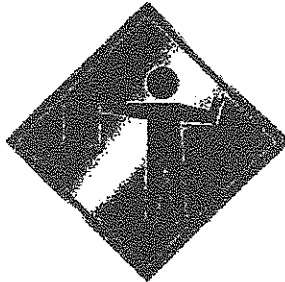
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DICKE Sign, Traffic, 48X48, Flagger Symbol

[Safety](#) > [Identification Products](#) > [Traffic Signs](#)

Traffic Sign, Roll Up, Reflective, Material Vinyl, Height 48 In, Width 48 In, Flagger Symbol, Legend/Background Color Black/Orange, MUTCD Standards, includes Collapsible Fiberglass Frame, Carrying Case

Grainger Item # 1UBP9
 Price (ea.) \$240.25
 Brand DICKE
 Mfr. Model # RUR48-200FSB
 Ship Qty. (2) 1
 Sell Qty. (Will-Call) (2) 1
 Ship Weight (lbs.) 9.05
 Availability Ready to Ship (2)
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 Country of Origin USA
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Tech Specs	Additional Information	Compliance & Restrictions	MSDS	Required Accessories	Optional Accessories	Alternate Products	Repair Parts
Item Type		Traffic Sign					
Legend		Roll Up, Reflective					
Material		Flagger Symbol					
Height		Vinyl					
Width		48"					
Symbol		48"					
Legend/Background Color		Flagger					
Standards		Black/Orange					
Includes		MUTCD					
Size		Collapsible Fiberglass Frame, Carrying Case					
		48 x 48"					

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- [Traffic Signs \(1405\)](#)
- [Reflective Signs \(1100\)](#)
- [Vinyl Signs \(682\)](#)
- [Roll-Up Signs \(15\)](#)

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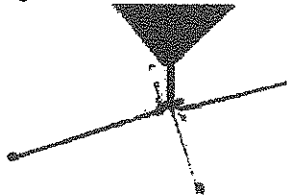
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DICKE Sign Stand, Traffic, Collapsible, Alum

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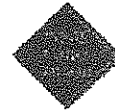
Sign Stand, Traffic, Collapsible, Silver Color, Aluminum Material, Cross Pattern Base, Height 51 in., Width 92 x 53 in., For Use With Low Wind Applications, Highway, Road, Construction Areas, Fits Rollup Traffic Signs 36 in to 48 in, NCHRP-350, MUTCD Standards, 17 Lbs, Includes Quick Fastener System to Attach Signs

Grainger Item # 1UBP2
 Price (ea.) \$248.00
 Brand DICKE
 Mfr. Model # DL1000
 Ship Qty. (2) 1
 Sell Qty. (Will-Call) (2) 1
 Ship Weight (lbs.) 16.6
 Availability Ready to Ship (2)
 Catalog Page No. 2708 (2)
 Country of Origin USA
 (Country of Origin is subject to change.)


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Optional Accessories

More Accessories



Sign, Traffic, 36X36, Road
Work Ahead

Brand: DICKE
 Grainger Item #: 1UBP2
 Price (ea.): \$85.10
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Qty: ZIP code: 93445 [Go](#)

Tech Specs	Additional Information	Compliance & Restrictions	MSDS	Required Accessories	Optional Accessories	Alternate Products	Repair Parts
Item	Sign Stand						
Type	Non-Spring System, Collapsible						
Material	Aluminum						
Height	24"						
Width	7"						
Storage Size Height	45"						
Storage Size Length	24"						
Storage Size Width	71"						
Standards	NCHRP-350, MUTCD						
Includes	Quick Fastener System to Attach Signs						
Size	7 x 24"						

Customers Also Purchased

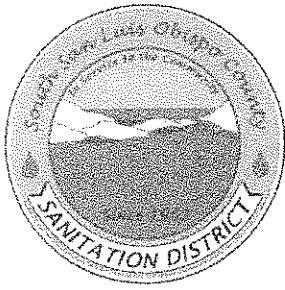
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Bleach Ultra, Pk6, 96oz	Cable Tie, 7.9In, Pk100	Ear Plugs, Cord, NRR 33, Org, PK 100	Metal Halide Lamp, MVR250/U	Cleaner Disinfectant, Fresh Pine, Pk 3
Brand: TOUGH GUY	Brand: APPROVED VENDOR	Brand: HOWARD LEIGHT BY HONEYWELL	Brand: GE LIGHTING	Brand: PINE-SOL
Grainger Item #: 3CA44	Grainger Item #: 1A688	Grainger Item #: 5FV17	Grainger Item #: 2V712	Grainger Item #: 1AU25
Price: \$22.39	Price: \$7.88	Price: \$42.80	Price: \$30.55	Price: \$61.80
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SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT


Post Office Box 339 Oceano, California 93475-0339

1600 Aloha Oceano, California 93445-9735

Telephone (805) 489-6666 FAX (805) 489-2765

<http://sslocsd.org/>

Staff Report

To: Board of Directors
From: John Wallace, District Administrator 
Date: March 7, 2012
Subject: Prop 84 Recycled Water Planning Grant

Recommendation:

Receive attached information and provide any further direction to staff.

Funding:

Potential grant funding of approximately \$40,000. Supportive work by District staff would be considered in-kind services.

Discussion:

At the February 15, 2012 meeting the Board asked that staff provide further information regarding scope, schedule and budget for the proposed Prop 84 Recycled Water Planning grant. Being prepared and submitted by the County in coordination with other agencies in the County.

Attached is the current information, which is still in draft form but will be used by the County in processing an Integrated Regional Water Management grant application.

The District is being asked to support this effort as well as the other agencies that have a direct interest in recycled water. The recycled water grant monies would be part of a larger overall grant to update the County's IRWA as described in the earlier documents considered by the County's Water Resources Advisory Committee (WRAC).

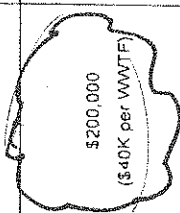
Staff recommended previously that the District support this effort. If a grant is awarded, the resulting document will be very useful in qualifying for future project monies under various programs, and would presumably qualify as the required planning document as part of a Title XVI project (information attached).

There is obviously a desire to focus as much of the study on "project alternative analysis" with an eye towards a specific agriculture reuse District project for the Cienega Valley. But to qualify for larger project grants, this planning document is a usual requirement.

The Board should review these documents and provide comments/directions to staff.

In the meantime, staff continues to work to set up a symposium of interested parties focusing specifically on the District's potential for a recycled water project(s).

IRWM Planning Grant Scope and Funding Allocation – Ad Hoc Subcommittee Recommendation
1/19/2012

IRWM Plan Update Component		Grant Funding Allocation	Estimated Total Project Costs ¹	Participants
Update Plan to meet standards, including Climate Change, DAC outreach		\$185,000	\$375,000	Flood Control District
Salt and Nutrient Management (SNMP) and Recycled Water Planning Component				
<p>Identification of Basins Requiring SNMPs: Work with the Regional Board and stakeholders in the region to gather general SNMP information, identify basins/study areas for SNMPs, participants for each and priorities. About 3 priority study areas have already been identified and this grant proposal includes requests for SNMP efforts in those areas. Evaluate opportunities from other areas to inform the various participants.</p> <p>SNMP Conceptual Basin Model: Santa Maria Groundwater Basin (Basin) stakeholders will complete tasks necessary to develop a conceptual Basin model, which is a critical preliminary step for creating a SNMP. The scope of work includes:</p> <ul style="list-style-type: none"> • Development of geologic cross-sections • Investigation of infiltration from surface water and recharge areas • Well testing to determine aquifer characteristics <p>Results will integrate with efforts in the Santa Barbara County portion of the process can inform the Region and the IRWM Plan.</p> <p>Development of the conceptual model and lessons learned from the process can inform the Region and the IRWM Plan.</p> <p>Model SNMP: Paso Robles Groundwater Basin stakeholders have successfully established a basin stakeholder group, which is working with the Flood Control District and other agencies to establish a Groundwater Management Plan. Additionally, agencies participating in the stakeholder group have started the initial process necessary for creating a SNMP. The scope of work includes:</p> <ul style="list-style-type: none"> • update groundwater model data • develop a SNMP <p>This SNMP and the lessons learned from the process can inform the Region and the IRWM Plan.</p>		\$15,000	\$15,000	County/District
<p>Identifying and Prioritizing Recycled Water Strategies: Regional stakeholders will evaluate the potential for recycled water usage near key wastewater treatment facilities, a critical step in the SNMP process and to develop recycled water facilities master plans. This will include:</p> <ul style="list-style-type: none"> • supply analysis • delineation of regulatory and permitting requirements • market identification and quantification • prioritize recycled water strategies <p>Results of the study will inform the Region as to the potential for recycled water projects in order to begin measuring the IRWM Plan's recycled water objective.</p>		<p>\$200,000 (Year 1 Hydrogeologic Evaluation)</p> <p>\$50,000 Model Data \$100,000 SNMP</p> 	\$850,000	<p>City of Pismo Beach (in collaboration with City of Arroyo Grande, City of Grover Beach, Oceano CSD, Golden State Water Co., Nipomo CSD, Woodlands MWC)</p> <p>District/Steering Committee City of Paso Robles (in collaboration with County, City of Atascadero, Templeton CSD, San Miguel CSD, Camp Roberts, Heritage Ranch CSD)</p> <p>City of Pismo Beach, SLOCSO, Nipomo CSD, City of Morro Bay, Templeton CSD</p>
Watershed Planning Component				
<p>The US-LT RCD and the CSLRCD will provide the coordination, technical assistance and multi-stakeholder outreach to develop a regional, county-wide watershed plan that supports water quality fulfillment and related ecosystem restoration goals. This study involves the major task of bridging new and previously compiled watershed data with on-the-ground stewardship action plans, identifying known impairments, determining data gaps, and creating a prioritization plan. After assessing resources between the two RCDs and assigning tasks, the plan is slated to occur in two phases:</p> <ul style="list-style-type: none"> • Phase 1: Methodology and visioning for desired elements of a regional watershed plan, data collection, data compilation into draft summary with basic topographic maps, data gap identification, and conservation project recommendations. Build on existing efforts such as Master Water Plans, Watershed Plans, and RWQCB's Watershed Initiative to support the prioritized implementation of environmental restoration and enhancement projects, to improve the use of limited resources and to incorporate State and County water resource priorities from an ecosystem perspective. The planning effort will develop a methodology for evaluating watershed concerns and prioritizing protection and restoration efforts between County watersheds including but not limited to water quality, wildlife/steelhead habitat, flooding, and instream flow. A focus will be given to process-based management. • Phase 2: Data gaps from Phase 1 will be completed, integrated final draft of enhanced watershed plan is completed, stewardship programs and teams are identified, implementation program is designed, implementation plan with a cooperatively designed timetable are created. 		<p>\$125,000 \$125,000</p>	\$304,250	US-LT RCD Coastal SL RCD
Total Grant Request		\$1,000,000	\$2,884,250	7 – 8 subcontracts

¹Detailed scopes, schedules and budgets to be developed upon support of allocations, including updated total project costs.



Regional Recycled Water Strategic Plan

Purpose

The purpose of this application is to request an Integrated Regional Water Management Planning Grant to support recycled water planning activities in San Luis Obispo County. The proposed regional recycled water strategic plan is intended to support development of recycled water projects in the four (4) sub-regions identified in this application.

Background

The California State Water Resources Control Board has identified in its 2009 Recycled Water Policy the intent to increase the use of recycled water from municipal sources. Additionally, the San Luis Obispo County Flood Control and Water Conservation District (SLOFC&WCD) has identified implementing recycled water projects as one of the key strategies in its Master Water Plan for providing long-term water reliability and supply for the County. Consistent with the state and regional goals for implementing recycled water projects, the following agencies, listed below and shown in Figure 1 are investigating the feasibility of implementing recycled water programs within their service areas as a way to diversify their water supply portfolios, reduce reliance on surface water imports and eliminate discharge of treated wastewater to the Pacific Ocean.

- Templeton Community Services District (TCSD)
- City of Morro Bay
- City of Pismo Beach
- South San Luis Obispo County Sanitation District (SSLOCSD)
 - City of Grover Beach
 - Oceano Community Services District (OCSD)
 - City of Arroyo Grande
- Nipomo Community Services District (NCSD)



Figure 1. Proposed Recycled Water Study Locations

To integrate the needs of each of the facilities within the context of a regional approach, the needs and initiatives for each individual facility will be evaluated and presented in the context of a regional recycled water strategic plan (RWSP). The RWSP will combine common elements and regional considerations for each of sub-regions to improve the efficiency of the planning effort and provide the individual agencies with more resources to focus on the specific analysis related to their wastewater treatment facility and reuse programs. The regional elements and the facility specific analysis will be combined into a single regional recycled water planning document that will contribute directly to the Integrated Regional Water Management Plan (IRWMP) for the San Luis Obispo County region and will benefit any subsequent agencies investigating the feasibility of implementing a recycled water project.

Many of the municipalities participating in the RWSP have previously completed technical studies related to recycled water within their sub-regions, as summarized in the Table 1 below. These previous studies will serve to inform development of the RWSP, and are being submitted as in-kind contributions in support of this funding proposal.

Table 1. Previously completed Recycled Water Studies

Agency	Project	Date Completed	Funds Spent
Morro Bay – Cayucos Sanitary District	Recycled Water Feasibility Study	April 2012	\$87,180
Pismo Beach	Water Reuse Study	May 2007	\$30,000
	Incremental Reclaimed Water Study	March 2008	\$6,597
	Recycled Water Distribution System Layout – Draft	2009	\$1,500
SSLOCS	Water Recycling Progress Report	2001	\$27,195
	Water Recycling Update Report	January 2009	\$13,893
	Recycled Water Conceptual Plan	June 2010	\$20,495
Arroyo Grande	Water Supply Alternatives Study	2004	\$22,178
NCSD	Preliminary Screening Evaluation of SWWTF Disposal Alternatives	2009	\$52,000

The boundaries of the agencies participating in the RWMP include several Disadvantaged Communities (DAC) within San Luis Obispo County. Below shows the census blocks that have been identified as disadvantaged by the 2010 census that are within the boundaries of the participating agencies. Additionally, all DAC within the San Luis Obispo County will benefit from the development of a universally applicable regional recycled water planning reference document that can be utilized for future recycled water planning projects.

Figure 2. Disadvantaged Communities within the NCMA and NMMA boundaries

Scope of Work

The following scope of work comprises tasks to develop a RWSP for San Luis Obispo County.

TASK 1.0 PROJECT MANAGEMENT

The San Luis Obispo County Flood Control and Water Conservation District (District) will act as the project administrator for the development of the RWSP. The District will perform all administrative tasks required to complete the contract (execute consultant contracts, process invoices, etc.). Project management will be provided by the Steering Committee, as described below.

1.1 Steering Committee

- Develop a steering committee, which includes representatives from each of the participating agencies. The steering committee will act as project manager for the RWSP and will be responsible for all project management activities (developing RFP's, consultant selection, deliverable review, etc.). Additionally, steering committee approval and input will be obtained at all significant project decision points. The steering committee will operate by consensus; however, when consensus cannot be reached, majority opinion will prevail. No budget has been allocated for this task, as it is assumed that the work under this task will be performed by the steering committee as in-kind contribution from the participating agencies.

1.2 Progress Reports

- Prepare monthly progress reports and invoices and other administrative tasks necessary to comply with the quarterly reporting requirements of the IRWM Planning Grant agreement. No budget has been allocated for this task, as it is assumed that the work under this task will be performed by the steering committee.

1.3 Develop RFP(s) for Consultant Support and Consultant Selection

- This task will include developing Request for Proposals (RFPs) to support the proposed Regional RWSP. Consultant proposals will be evaluated and consultant(s) will be selected. No budget has been allocated for this task, as it is assumed that the work under this task will be performed by the steering committee. The project management costs for the Consultants are incorporated into the cost estimates for each individual task.

<i>Deliverable: Complete RFP(s) for the proposed RWSP.</i>

TASK 2.0 BACKGROUND

Numerous recycled water feasibility studies and technical reports have been completed within San Luis Obispo County. To prevent re-doing work completed in previous studies, and to benefit from the valuable data collection and analysis that has already been completed, the steering committee will work collaboratively with the consultant to obtain all available recycled water studies during the data analysis phase of the RWSP.

2.1 Data Compilation

- Review previously completed recycled water studies and develop a database of available resources. The database should include previously completed: feasibility studies; technical reports; recycled water ordinances; etc. Quality assurance/quality control (QA/QC) of the data will be conducted for any duplicate records and general checking of the data from various sources for uniform formats, parameters, and spatial information.

2.2 Jurisdictional Summary and Analysis

- Investigate potential stakeholders and/or agencies with the right to deliver water, collect and treat sewage, or provide other public services within the vicinity of the proposed recycled water projects. Develop a summary list of the potential stakeholders, their rights, responsibilities and expected roles in the context of the proposed recycled water projects.

Deliverable: Prepare a technical memorandum (TM) that summarizes previously completed recycled water studies and the Jurisdictional Summary and Analysis.

TASK 3.0 RECYCLED WATER GOALS, OBJECTIVES AND CONSTRAINTS

3.1 Goals and Objectives Workshop

- Plan, organize and facilitate a workshop with the potential project(s) stakeholders and the steering committee to define the key challenges and opportunities, long term strategic goals, measurable time-bound objectives and applicable constraints of the RWSP.

Deliverables: Develop an agenda packet and distribute to the steering committee prior to the workshop. Compile a summary of the goals, objectives and constraints developed during the workshop.

TASK 4.0 ECONOMIC STRATEGIES ANALYSIS

4.1 Beneficiaries Analysis

- Summarize the apparent beneficiaries of a recycled water program to inform cost allocation considerations. For each identified beneficiary, characterize the realized benefit(s) that would accrue because of a recycled water program. This summary should be qualitative in nature.

4.2 Public Funding and Financing Options

- Provide a summary of public funding and financing options that may be relevant to consider when developing a recycled water program financial plan, such as: property taxes or parcel assessments; regional purveyor rebates or subsidies; shared sewer service charges; etc. For each funding mechanism, provide: 1) a general description of the mechanism and key features; 2) a summary of implementation considerations and requirements; 3) an outline of pros and cons; and 4) a summary of inherent cost allocation(s).

4.3 Private Financing Options

- Investigate private financing options for funding recycled water systems. These funding options could include, but are not limited to: impact fees on new development; reclaimed water connection fees; reclaimed water delivery charges; outside funding sources, etc.

4.4 Grant Opportunities

- Investigate potential grant funding opportunities to help fund the development of the proposed recycled water projects. Provide a concise summary of funding sources applicable for recycled water that includes the: issuing agency(ies); terms; application requirements; applicability; timelines for application and award; and other relevant considerations.

4.5 Revenue Mechanisms and Rate Structure Options

- Research potential revenue mechanisms and rate structure options. Interview peer utility agencies to identify recycled water revenue mechanism and rate structure options that are currently being employed by similar agencies elsewhere in California.

Deliverable: Prepared a TM that identifies the primary beneficiaries and describes each of the Economic Strategies available for implementing the proposed recycled water projects.

TASK 5.0 REGULATORY, PERMITTING AND LEGAL REQUIREMENTS

5.1 Regulatory Investigation

- Research and summarize current and projected future local, state and federal recycled water rules, regulations and standards on treatment, delivery, and uses of recycled water, as they apply to the proposed recycled water projects.

5.2 Permitting

- Identify the necessary permits and their requirements for implementing recycled water projects.

5.3 Legal Requirements

- Research and summarize the legal or institutional requirements pertaining to the implementation of the proposed recycled water projects.

Deliverable: Prepared a TM that identifies the regulatory, permitting and legal requirements for implementing the proposed recycled water projects.

TASK 6.0 POLICY FRAMEWORKS AND CONSIDERATIONS

6.1 County Policies

- Investigate potential County level policies related to recycled water and its implementation within San Luis Obispo County. For example: Development of a County-wide water recycling policy; etc.

6.2 Individual Agency Policies

- Investigate potential agency level policies related to the use of recycled water within their jurisdictional area. For example: mandatory use policies; etc.
- Interview peer utility agencies to identify recycled water use policies that are currently being employed by similar agencies elsewhere in California.

TASK 7.0 SUB-REGIONAL ALTERNATIVES ANALYSIS

Task 7.0 involves analysis specific to each sub-region. The scope of work for each sub-region's alternatives analysis differs, depending on the sub-region's specific constraints and previously completed recycled water studies. Due to their geographic proximity and inter-connected piping networks the City of Pismo Beach and the SSLOCSD have elected to join together to form one sub-region, called the Northern Cities sub-region.

7.1 TCSD Sub-Region

➤ Sub-Regional Goals/Objectives/Constraints

- (1) Plan and conduct a workshop to establish the goals/objectives/constraints for the TCSD sub-region.

Deliverables: Develop an agenda packet and distribute prior to the workshop. Compile a summary of the goals/objectives/constraints developed during the workshop.

➤ Recycled Water Supply and Demand Summary

- (1) As needed, perform a recycled water supply and demand summary for TCSD sub-region.

➤ Conceptual Alternatives Evaluation

- (1) Evaluate existing practice of percolating treated wastewater versus development of a recycled water treatment and distribution system, including a Cost/Benefit Analysis.
- (2) Select the preferred conceptual alternative.

Deliverable: Prepare a TM describing the goals/objectives/constraints, recycled water supply and demand summary and the conceptual alternatives evaluation for the TCSD sub-region.

7.2 Morro Bay Sub-Region

The City of Morro Bay has already completed a recycled water feasibility study. Therefore the scope of the Morro Bay sub-region's recycled water analysis will focus on CIP development and project phasing.

➤ CIP Development

- (1) Evaluate potential recycled water system configuration alternatives and develop a preferred alternative.
- (2) Create a CIP program for the development of a recycled water system in the Morro Bay sub-region based on the preferred alternative configuration.

➤ Project Phasing

- (1) Develop a strategy for phasing the development of a recycled water system in the Morro Bay sub-region.

Deliverable: Prepare a TM describing the CIP program and the project phasing for a recycled water system in the Morro Bay sub-region.

7.3 Northern Cities Sub-Region

➤ Sub-Regional Goals/Objectives/Constraints

- (1) Plan and conduct a workshop to establish the goals/objectives/constraints for the Northern Cities sub-region.

Deliverables: Develop an agenda packet and distribute prior to the workshop. Compile a summary of the goals/objectives/constraints developed during the workshop.

➤ Recycled Water Supply and Demand Summary

- (1) As needed, perform a recycled water supply and demand summary for the Northern Cities sub-region.

➤ Conceptual Alternatives Evaluation

- (1) Evaluate potential conceptual alternatives (shown below) for a recycled water system in the Northern Cities.
 - (a) Irrigation Only
 - (i) Landscape Only
 - (ii) Landscape + Agriculture
 - (b) Irrigation + Groundwater Recharge
 - (i) Recycled Water Percolation
 - (ii) Recycled Water Injection
 - (c) Seawater Intrusion Barrier
 - (d) ConocoPhillips Cooling Water + Irrigation
 - (e) Arroyo Grande Creek Stream Flow Augmentation
- (2) Select the preferred conceptual alternative.

Deliverable: Prepare a TM describing the goals/objectives/constraints, recycled water supply and demand summary and the conceptual alternatives evaluation for the Northern Cities sub-region.

7.4 NCSD Sub-Region

➤ Sub-Regional Goals/Objectives/Constraints

- (1) Plan and conduct a workshop to establish the goals/objectives/constraints for the NCSD sub-region.

Deliverables: Develop an agenda packet and distribute prior to the workshop. Compile a summary of the goals, objectives and constraints developed during the workshop.

- Recycled Water Supply and Demand Summary
 - (1) As needed, perform a recycled water supply and demand summary for NCSD sub-region.
- Conceptual Alternatives Evaluation
 - (1) Evaluate conceptual alternatives (shown below) for a recycled water project in the NCSD sub-region.
 - (a) Groundwater recharge via surface percolation or subsurface infiltration.
 - (b) Subsurface recycled water storage/recovery system at Southland WWTF.
 - (c) Landscape irrigation at the Blacklake and Monarch Dunes Golf Courses.
 - (2) Select the preferred conceptual alternative.

Deliverable: Prepare a TM describing the goals/objectives/constraints, recycled water supply and demand summary and the conceptual alternatives evaluation for the NCSD sub-region.

TASK 8.0 STRATEGIES AND RECOMMENDATIONS

8.1 Regional

- Develop a list of strategies and recommendations for implementing recycled water projects within San Luis Obispo County based on the findings from Task 2.0 through Task 6.0.

8.2 Sub-Regional

- Develop a list of strategies and recommendations for implementing recycled water projects within each sub-region based on the results from Task 7.0.

8.3 Climate Change

- Complete the DWR Vulnerability Assessment Checklist related to climate change.

TASK 9.0 REGIONAL RWSP

9.1 Admin Draft

- Prepare an admin draft of the RWSP that incorporates the findings and results from Task 2.0 through Task 8.0 and submit it to the Steering Committee for review.

Deliverable: Prepare an Admin Draft RWSP.

9.2 Public Review Draft

- Prepare a public review draft of the RWSP that incorporates comments received from the Steering Committee.

- Submit the public review draft for public comment and plan, organize and facilitate a public meeting to review and receive comments on the RWSP. Prepare meeting summary.

Deliverable: Prepare a Public Review Draft RWSP, a PowerPoint presentation and meeting summary notes.

9.3 Final RWSP

- Prepared a final RWSP that incorporates the comments received during the public review meeting and any additional comments received from the steering committee.

Deliverable: Prepare a Final RWSP.

San Luis Obispo County
Integrated Regional Water Management Region
Regional Recycled Water Strategy Plan Schedule

ID	Task Name	Duration	Start	Finish	Predecessors	3rd Quarter	4th Quarter	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
1	Task 1 Project Management	327.13 days	Mon 8/6/12	Wed 11/6/13		Jul	Aug	Sep	Oct	Nov	Dec
2	1.1 Steering Committee	4 wks	Mon 8/6/12	Mon 9/3/12							
3	1.2 Progress Reports	283 days	Sat 10/6/12	Wed 11/6/13							
18	1.3 Develop RFP(s) for Consultant Support and Consultant Selection	10 wks	Mon 10/15/12	Mon 12/24/12	2FS+6 wks						
19	Task 2.0 Background	60 days	Mon 12/24/12	Mon 3/18/13							
20	2.1 Data Completion	8 wks	Mon 12/24/12	Mon 2/18/13	18						
21	2.2 Jurisdictional Summary and Analysis	4 wks	Mon 2/18/13	Mon 3/18/13	20						
22	Task 3.0 Recycled Water Goals, Objectives, and Constraints	10 days	Mon 3/18/13	Mon 4/1/13							
23	3.1 Goals and Objectives Workshop	2 wks	Mon 3/18/13	Mon 4/1/13	21						
24	Task 4.0 Economic Strategies Analysis	30 days	Mon 4/1/13	Mon 5/13/13							
25	4.1 Beneficiaries Analysis	6 wks	Mon 4/1/13	Mon 5/13/13	23						
26	4.2 Public Funding and Financing Options	6 wks	Mon 4/1/13	Mon 5/13/13	23						
27	4.3 Private Financing Options	6 wks	Mon 4/1/13	Mon 5/13/13	23						
28	4.4 Grant Opportunities	6 wks	Mon 4/1/13	Mon 5/13/13	23						
29	4.5 Revenue Mechanisms and Rate Structure Options	6 wks	Mon 4/1/13	Mon 5/13/13	23						
30	Task 5.0 Regulatory, Permitting and Legal Requirements	15 days	Mon 4/1/13	Mon 4/22/13							
31	5.1 Regulatory Investigation	3 wks	Mon 4/1/13	Mon 4/22/13	23						
32	5.2 Permitting	3 wks	Mon 4/1/13	Mon 4/22/13	23						
33	5.3 Legal Requirements	3 wks	Mon 4/1/13	Mon 4/22/13	23						
34	Task 6.0 Policy Frameworks and Considerations	10 days	Mon 4/22/13	Mon 5/6/13							
35	6.1 County Policies	2 wks	Mon 4/22/13	Mon 5/6/13	30						
36	6.2 Individual Agency Policies	2 wks	Mon 4/22/13	Mon 5/6/13	30						
37	Task 7.0 Sub-Regional Alternatives Analysis	60 days	Mon 4/1/13	Mon 6/24/13	23						
38	7.1 TCSD Sub-Region	12 wks	Mon 4/1/13	Mon 6/24/13	23						
39	7.2 Morro Bay Sub-Region	12 wks	Mon 4/1/13	Mon 6/24/13	23						
40	7.3 Northern Cities Sub-Region	12 wks	Mon 4/1/13	Mon 6/24/13	23						
41	7.4 NCSD Sub-Region	12 wks	Mon 4/1/13	Mon 6/24/13	23						
42	Task 8.0 Strategies and Recommendations	10 days	Mon 6/24/13	Mon 7/8/13							
43	8.1 Regional	2 wks	Mon 6/24/13	Mon 7/8/13	41						
44	8.2 Sub-Regional	2 wks	Mon 6/24/13	Mon 7/8/13	41						
45	8.3 Climate Change	2 wks	Mon 6/24/13	Mon 7/8/13	41						
46	Task 9.0 Regional RWSP	85 days	Mon 7/15/13	Fri 11/8/13							
47	Admin Draft	4 wks	Mon 7/15/13	Mon 8/12/13	42FS+1 wk						
48	Public Review Draft	3 wks	Fri 9/6/13	Fri 9/27/13	47FS+4 wks						
49	Final RWSP	3 wks	Fri 10/18/13	Fri 11/8/13	48FS+3 wks						

Budget - Regional Recycled Water Strategic Plan

Tasks	Labor				ODCs			Total
	Senior	Manager	Assistant	Technical	Total Hours	Total Labor Costs	Other Direct Costs	Total Budget
	\$200	\$170	\$150	\$100				
Task 1: Project Management								
1.1 Steering Committee					0	\$0		\$0
1.2 Progress Reports					0	\$0		\$0
1.3 Develop RFP(s) for Consultant Support and Consultant Selection					0	\$0		\$0
Subtotal Task 1:	0	0	0	0	0	\$0	\$0	\$0
Task 2: Background								
2.1 Data Compilation	2	8	24	0	34	\$5,360	\$500	\$5,860
2.2 Jurisdictional Summary and Analysis	4	4	12	0	20	\$3,280	\$0	\$3,280
Subtotal Task 2:	6	12	36	0	48	\$8,640	\$500	\$9,140
Task 3: Recycled Water Goals, Objectives and Constraints								
3.1 Goals and Objectives Workshop	4	4	6	0	14	\$2,380	\$500	\$2,880
Subtotal Task 3:	4	4	6	0	10	\$2,380	\$500	\$2,880
Task 4: Economic Strategies Analysis								
4.1 Beneficiaries Analysis	1	2	12	0	15	\$2,340	\$0	\$2,340
4.2 Public Funding and Financing Options	1	2	8	0	11	\$1,740	\$0	\$1,740
4.3 Private Financing Options	1	2	8	0	11	\$1,740	\$0	\$1,740
4.4 Grant Opportunities	1	2	8	0	11	\$1,740	\$0	\$1,740
4.5 Revenue Mechanisms and Rate Structure Options	1	2	8	0	11	\$1,740	\$0	\$1,740
Subtotal Task 4:	5	10	44	0	54	\$9,300	\$0	\$9,300
Task 5: Regulatory, Permitting and Legal Requirements								
5.1 Regulatory Investigation	0	2	6	0	8	\$1,240	\$0	\$1,240
5.2 Permitting	0	2	6	0	8	\$1,240	\$0	\$1,240
5.3 Legal Requirements	0	2	6	0	8	\$1,240	\$0	\$1,240
Subtotal Task 5:	0	6	18	0	24	\$3,720	\$0	\$3,720
Task 6: Policy Frameworks and Considerations								
6.1 County Policies	1	2	6	0	9	\$1,440	\$0	\$1,440
6.2 Individual Agency Policies	1	2	6	0	9	\$1,440	\$0	\$1,440
Subtotal Task 6:	2	4	12	0	16	\$2,880	\$0	\$2,880
Task 7: Sub-Regional Alternatives Analysis								
7.1 TCSD Sub-Region	12	80	80	20	192	\$30,000	\$0	\$30,000
7.2 Morro Bay Sub-Region	12	80	80	20	192	\$30,000	\$0	\$30,000
7.3 Northern Cities Sub-Region	24	160	160	40	384	\$60,000	\$0	\$60,000
7.4 NCSD Sub-Region	12	80	80	20	192	\$30,000	\$0	\$30,000
Subtotal Task 7:	60	400	400	100	900	\$150,000	\$0	\$150,000
Task 8: Strategies and Reccomendations								
8.1 Regional	2	4	8	0	14	\$2,280	\$0	\$2,280
8.2 Sub-Regional	2	4	8	0	14	\$2,280	\$0	\$2,280
8.3 Climate Change	2	4	4	0	10	\$1,680	\$0	\$1,680
Subtotal Task 8:	6	12	20	0	32	\$6,240	\$0	\$6,240
Task 9: Regional RWSP								
9.1 Admin Draft	8	12	16	4	40	\$6,440	\$500	\$6,940
9.2 Public Review Draft	4	8	8	4	24	\$3,760	\$500	\$4,260
9.3 Final RSWP	4	8	8	4	24	\$3,760	\$880	\$4,640
Subtotal Task 9:	16	28	32	12	72	\$13,960	\$1,880	\$15,840
TOTAL	99	476	568	112	1156	\$197,120	\$2,880	\$200,000

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Public Works	(2) MEETING DATE 2/28/2012	(3) CONTACT/PHONE Courtney Howard, Water Resources Engineer (805) 781-1016	
(4) SUBJECT Submittal of a resolution to designate the Director of Public Works as the authorized representative to file an application and execute agreements for an Integrated Regional Water Management Program Planning Grant.			
(5) RECOMMENDED ACTION It is our recommendation that your Honorable Board, acting as the San Luis Obispo County Flood Control and Water Conservation District (District), approve a resolution designating the Director of Public Works as the Authorized Representative to both file an Integrated Regional Water Management Program Planning Grant Application and execute associated grant agreements with the California Department of Water Resources.			
(6) FUNDING SOURCE(S) Flood Control General Fund (13000000000)	(7) CURRENT YEAR FINANCIAL IMPACT N/A	(8) ANNUAL FINANCIAL IMPACT N/A	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. _____) <input checked="" type="checkbox"/> Board Business (Time Est. 120 min.)			
(11) EXECUTED DOCUMENTS <input checked="" type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A		(12) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: N/A <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A	
(13) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(14) W-9 <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
(15) LOCATION MAP N/A	(16) BUSINESS IMPACT STATEMENT? No	(17) AGENDA ITEM HISTORY <input type="checkbox"/> N/A Date 12/7/10, A-15	
(18) ADMINISTRATIVE OFFICE REVIEW Emily Jackson			
(19) SUPERVISOR DISTRICT(S) All Districts -			

Reference: 12FEB28-BB-3

County of San Luis Obispo



TO: Board of Supervisors

FROM: Public Works
Courtney Howard, Water Resources Engineer

VIA: Dean Benedix, Utilities Division Manager

DATE: 2/28/2012

SUBJECT: Submittal of a resolution to designate the Director of Public Works as the authorized representative to file an application and execute agreements for an Integrated Regional Water Management Program Planning Grant.

RECOMMENDATION

It is our recommendation that your Honorable Board, acting as the San Luis Obispo County Flood Control and Water Conservation District (District), approve a resolution designating the Director of Public Works as the Authorized Representative to both file an Integrated Regional Water Management Program Planning Grant Application and execute associated grant agreements with the California Department of Water Resources.

DISCUSSION

Integrated Regional Water Management Background

Senate Bill 1672 established the Integrated Regional Water Management (IRWM) Act in 2002, intended to promote collaborative, integrated management of water resources. California voters passed the propositions listed in Table 1, below, thereby establishing and funding efforts under the State's IRWM Program.

Proposition 50 established the State's IRWM Program and authorized the Legislature to appropriate grant funds for IRWM plans and projects. Proposition 84 authorized the Legislature to appropriate funds for IRWM implementation and planning grants and established certain additional and modified requirements for eligibility. Proposition 1E authorized the Legislature to appropriate funds for IRWM stormwater flood grants and established certain additional modified requirements for eligibility.

Table 1. Legislative Acts Establishing IRWM Program.

Date	Proposition	Act	Associated Value
2002	50	Water Security, Clean Drinking Water, Coastal and Beach Protection Act	\$380 million
2006	84	Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act	\$1 billion
2006	1E	Disaster Preparedness and Flood Prevention Bond Act	\$300 million

The intent of the IRWM Program is to encourage collaborative “integrated regional strategies” for water resource management, including projects that protect communities from drought and floods, protect and improve water quality and ecosystems, and address critical water supply or quality needs of disadvantaged communities. The IRWM Program is intended to promote a new model for water management, consistent with the California Water Plan. The IRWM Program, including the planning and implementation grant programs is administered by the State’s Department of Water Resources (DWR). Planning grants are for updating existing IRWM Plans to meet the requirements of IRWM Program Guidelines. Implementation grants are reserved for actual construction projects or implementation of programs that meet the requirements of the State’s IRWM Guidelines.

The District, in coordination with the Water Resources Advisory Committee (WRAC), has been acting as the Regional Agency responsible for development and implementation of the San Luis Obispo County Region’s (SLOCo Region’s) IRWM Plan (Plan). The Plan was initially developed and adopted by multiple agencies in the County in 2005, was updated in 2007 in accordance with the 5-year update schedule included in the adopted 2005 Plan, and has been accepted by DWR as the SLOCo Region’s Plan.

Requirements for Eligibility under Proposition 84

One key change under Proposition 84 for the IRWM Program included the requirement to form a Regional Water Management Group (RWMG)¹ that is responsible for development and implementation of the Region’s Plan rather than one Regional Agency. In 2009, the District worked with the WRAC to develop a Memorandum of Understanding (MOU) outlining the governance structure for a RWMG that would develop and implement the Plan. This MOU (Attachment 1 of the Resolution) was supported by the WRAC during their February 4, 2009 meeting, signed twice by your Board, acting as the District and acting as the County, on April 21, 2009, and has been signed by the WRAC member agencies listed in Attachment 2 of the Resolution. These signatories form the Region’s RWMG. Staff continues to coordinate with the RWMG and the WRAC with the goal of ultimately having every agency that is eligible in the Region join the RWMG.

The MOU establishes the District as the lead agency, responsible for submitting grant applications under the IRWM Program. The attached Resolution authorizes the Public Works Director to submit the Round 2 IRWM planning grant application and enter into related IRWM Program grant agreements with DWR on behalf of the District.

On December 7, 2010, your Board authorized the Director of Public Works to file an IRWM implementation grant application under Proposition 84, and to sign a consent form that would commit the District to updating the IRWM Plan if awarded grant funding. On August 16, 2011, DWR announced its final funding recommendations, including \$10.4 million allocated to the SLOCo Region. This implementation grant will fund efforts associated with the Los Osos Community Wastewater Project, District Flood Control Zone 1/1A Waterway Management Program, and the Nipomo Supplemental Water (Waterline Intertie) Project. One requirement of receiving this funding is that the SLOCo Region must update its IRWM Plan within two years of executing a grant agreement with DWR.

Round 2 Planning Grant Funding and Requirements

¹ An RWMG is a group of three or more agencies, at least two of which have a statutory authority over water supply or water management, as well as those persons who may be necessary for the development and implementation of an IRWM Plan that meets the requirements in California Water Code Sections 10540 and 10541.

Of the \$1 Billion authorized under Proposition 84, approximately \$9 million will be allocated during Round 2 of the planning grant funding. DWR, via the 2012 IRWM Planning Proposal Solicitation Package, has announced the eligibility status by region for Round 2 IRWM Regional Planning Grants (see Exhibit "A"). SLOCo Region is eligible for \$1,000,000 (not guaranteed), as it did not apply for or receive Round 1 IRWM planning grant funding. The application includes updating the IRWM Plan and conducting several planning studies that were identified by the SLOCo Region as priority studies to enhance the plan and/or fill data gaps to better meet current DWR IRWM standards. District staff, with concurrence from the WRAC during their February 1, 2012 meeting, is recommending submittal of a Round 2 IRWM planning grant application for the studies summarized in Exhibit "B". This planning grant application includes three main planning study categories that include efforts by a multitude of regional stakeholders:

- General IRWM Plan Update;
- Salt and Nutrient Management/ Reuse/Recycled Water Management Planning; and
- Watershed Management Planning.

These planning efforts will improve the SLOCo Region's IRWM Plan, as well as help regional stakeholders better understand local water resources and potential management strategies.

OTHER AGENCY INVOLVEMENT/IMPACT

The RWMG members participate in IRWM work efforts via presentations to the WRAC and utilize WRAC recommendations on these efforts in accordance with sections 5.4.4 and 5.5 of the MOU. DWR and the Regional Water Quality Control Board are notified of all WRAC meetings, and, consequently, IRWM efforts. The State agency responsible for reviewing the Region's IRWM Plan and grant applications is DWR.

County Counsel has reviewed and approved the Resolution as to legal form and effect.

FINANCIAL CONSIDERATIONS

Development of the SLOCo Region's Round 2 grant application is being funded through the approved Fiscal Year 2011-12 Flood Control and Water Conservation District Budget.

The language contained in the attached Resolution is dictated by the State; consequently it authorizes the Director to not only apply for the grant, but also to "execute a grant agreement with California Department of Water Resources". No grant agreement can be executed unless the budget for that item has been previously approved by the Board of Supervisors. Therefore, should a grant be offered by the State, the Director would, prior to signing any grant agreements, bring the budget for the item before the Board of Supervisors.

Funding for ongoing IRWM efforts, including updates to the IRWM Plan, is requested via the annual budgeting process. The Round 2 IRWM planning grant application will supplement funding necessary to comply with the District's commitment to update the SLOCo Region's IRWM Plan under the IRWM implementation grant funding received.

RESULTS

Authorizing the Public Works Director of San Luis Obispo County to be the representative to file applications and enter into grant agreements with the California Department of Water Resources for grants allows the SLOCo Region to seek funding for high priority water resources planning efforts identified by the RWMG. Therefore, approving the resolution will contribute to a safe, healthy, livable, prosperous and well-governed community.

File: Integrated Regional Water Management (IRWM) Prop 84 Planning

Reference: 12FEB28-BB-3

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ATTACHMENTS

1. Resolution Designating the Director of Public Works as the Authorized Representative to File Applications and Execute Agreements for Integrated Regional Water Management Program Grants
2. Exhibit A - Round 2 IRWM Regional Planning Grant Eligibility
3. Exhibit B - Round 2 Funding Area Allocations

BEFORE THE BOARD OF SUPERVISORS

of the

**SAN LUIS OBISPO COUNTY FLOOD CONTROL
AND WATER CONSERVATION DISTRICT**

_____ day _____, 20__

PRESENT: Supervisors

ABSENT:

RESOLUTION NO. _____

**RESOLUTION DESIGNATING THE DIRECTOR OF PUBLIC WORKS
AS THE AUTHORIZED REPRESENTATIVE
TO FILE APPLICATION AND EXECUTE AGREEMENTS
FOR AN INTEGRATED REGIONAL WATER MANAGEMENT PROGRAM
PLANNING GRANT**

The following Resolution is hereby offered and read:

WHEREAS, the State of California has established an Integrated Regional Water Management grant program pursuant to the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006 (Public Resource Code Section 75001 et seq.) (Also known as Proposition 84); and

WHEREAS, a Memorandum of Understanding (Attachment "1"), which has been signed by the agencies listed in Attachment "2" and who constitute the Regional Water Management Group for the San Luis Obispo County Region as of the date of this resolution, designates the San Luis Obispo County Flood Control and Water Conservation District as the lead agency to submit Integrated Regional Water Management grants; and

WHEREAS, the Director of Public Works is especially suited to ensure that grant application materials related to water projects are prepared in a complete, efficient, and adequate manner; and

WHEREAS, the Director of Public Works has the authority to ensure that projects are carried out in full compliance with the applicable permits and agreements.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Supervisors of the Flood Control and Water Conservation District of the County of San Luis Obispo, State of California, that:

1. Applications be made to the California Department of Water Resources to obtain Integrated Regional Water Management Planning Grants pursuant to the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006 (Public Resource Code Section 75001 et seq.), and to enter into agreements to receive grants for the San Luis Obispo County Region's Integrated Regional Water Management Program.
2. The Director of Public Works of the County of San Luis Obispo is hereby authorized and directed to prepare the necessary documentation required for Planning Grant funding, execute grant agreements (approved as to form by County Counsel) with the California Department of Water Resources and file such applications.

#####

Upon motion of Supervisor _____, seconded by
Supervisor _____, and on the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAINING:

the foregoing Resolution is hereby adopted.

Chairperson of the Board of Supervisors

ATTEST:

Clerk of the Board of Supervisors

(SEAL)

APPROVED AS TO FORM AND LEGAL EFFECT:

WARREN R. JENSEN
County Counsel

By: *Warren R. Jensen*
Deputy County Counsel

Dated: 2/8/12

L:\UTILITY\FEB12\BOS\Prop 84 Board Reso Auth rsl.doc

STATE OF CALIFORNIA, }
County of San Luis Obispo, ss.

I, _____, County Clerk and ex-officio Clerk
of the Board of Supervisors of the San Luis Obispo County Flood Control and Water Conservation
District, do hereby certify the foregoing to be a full, true and correct copy of an order made by the Board
of Supervisors, as the same appears spread upon their minute book.

WITNESS my hand and the seal of said Board of Supervisors, affixed this _____
day of _____, 20 _____.

(SEAL)

County Clerk and Ex-Officio Clerk of the Board
of Supervisors

By _____
Deputy Clerk

**San Luis Obispo County
Integrated Regional Water Management Plan
Memorandum of Mutual Understandings**

1. PURPOSE

The purpose of this MEMORANDUM OF UNDERSTANDING (MOU) is to establish the mutual understandings between San Luis Obispo County Region partners with respect to their joint efforts towards developing an Integrated Regional Water Management Plan (IRWMP) for the San Luis Obispo County Region that will establish a unified vision of the relationships between individual goals of water quality improvement, ecosystem preservation, water supply protection, ground water management, and flood management.

2. DEFINITIONS

2.1 Integrated Regional Water Management Plan (IRWMP). A comprehensive plan for a defined geographic area, in this case the San Luis Obispo County Region, the specific development, content, and adoption of which shall satisfy requirements of California's IRWM Program and relevant codes. At a minimum, an IRWMP describes the major water-related objectives and conflicts within a region, considers a broad variety of water management strategies, identifies the appropriate mix of water demand and supply management alternatives, water quality protections, and environmental stewardship actions to provide long-term, reliable, and high-quality water supply and protect the environment, and identifies disadvantaged communities in the region and takes the water-related needs of those communities into consideration.

2.2 San Luis Obispo County Region (Region). The geographic area, which is coterminous with the San Luis Obispo County and the San Luis Obispo County Flood Control and Water Conservation District boundary, covered by the IRWMP.

2.3 Local Agency. Any city, county, city and county, special district, joint powers authority, or other political subdivision of the state, a public utility as defined in Section 216 of the Public Utilities Code, or a mutual water company as defined in Section 2725 of the Public Utilities Code.

2.4 Regional Water Management Group (RWMG). A group in which three or more local agencies, at least two of which have statutory authority over water supply or water management, as well as those other persons who may be necessary for the development and implementation of an IRWMP, participate by means of a joint powers agreement, memorandum of understanding, or other written agreement, as appropriate, that is approved by the governing bodies of those local agencies. The Region's RWMG Members are signatories to this MOU and may designate a representative to participate in RWMG activities.

2.5 Regional Projects or Programs. Projects or programs to be implemented by signatories of this MOU identified in an IRWMP that accomplish any of the following:

- (a) Reduce water demand through agricultural and urban water use efficiency.
 - (b) Increase water supplies for any beneficial use through the use of any of the following, or other, means:
 - (1) Groundwater storage and conjunctive water management.
 - (2) Desalination.
 - (3) Precipitation enhancement.
 - (4) Water recycling.
 - (5) Regional and local surface storage.
 - (6) Water-use efficiency.
 - (7) Stormwater management.
 - (c) Improve operational efficiency and water supply reliability, including conveyance facilities, system reoperation, and water transfers.
 - (d) Improve water quality, including drinking water treatment and distribution, groundwater and aquifer remediation, matching water quality to water use, wastewater treatment, water pollution prevention, and management of urban and agricultural runoff.
 - (e) Improve resource stewardship, including agricultural lands stewardship, ecosystem restoration, flood plain management, recharge area protection, urban land use management, groundwater management, water-dependent recreation, fishery restoration, including fish passage improvement, and watershed management.
 - (f) Improve flood management through structural and nonstructural means, or by any other means.
- 2.6 Local Projects or Programs.** Cooperative agreements between specific RWMG members for implementation of specific projects or programs that are approved by the RWMG are included in the definition of Regional Projects or Programs.
- 2.6 Regional Reports or Studies.** Reports or studies relating to any of the matters described in 3.5 (a) to (f), that are identified in the IRWMP.
- 2.7 Service Function.** A water-related individual service function provided by an agency, i.e. water supply, water quality, wastewater, recycled water, water conservation, stormwater/flood control, watershed planning, and aquatic habitat protection and restoration.
- 2.8 Integration.** Assembling into one document the water-related management strategies, projects and plans in the Region. The first phase would be to identify water management strategies for the region and the priority projects that demonstrate how these strategies work together to provide reliable water supply, protect or improve water quality, provide watershed protection and planning, and provide environmental restoration protection. Projects and plans would be categorized and opportunities to identify regional benefits of linkages between multiple water management strategies among projects and plans of separate service functions and to see where projects and plans of separate service functions may further

interrelate, e.g. wastewater treatment and water recycling or habitat restoration.

2.9 Water Resources Advisory Committee (WRAC). This is the committee comprised of water purveyor, resource conservation district, environmental and agricultural representatives that was originally established in the 1940's to advise the Board of Supervisors for the San Luis Obispo County Flood Control and Water Conservation District (District) on water resource issues. The WRAC meets monthly, with the exception of July and August, and is subject to the Brown Act. The members of the WRAC with the authority to enter into an MOU are the same agencies that would comprise a RWMG to support the region's IRWM planning efforts. Therefore, RWMG Members and other regional stakeholder groups participate in the IRWMP development process by way of presentations to the Water Resources Advisory Committee (WRAC).

3. GOALS OF THE IRWMP

The goals of the IRWMP are to without unfairly burdening communities, neighborhoods, or individuals:

3.1 Protect and improve water quality for beneficial uses consistent with regional interests and the Basin Plan in cooperation with local and state agencies and regional stakeholders.

3.2 Improve regional water supply reliability and security, reduce dependence on imported water, reduce water rights disputes and protect watershed communities from drought with a focus on interagency conjunctive use of regional water resources.

3.3 Protect, enhance and restore the region's natural resources including open spaces; fish, wildlife and migratory bird habitat; special status and native plants; wetlands; estuarine, marine, and coastal ecosystems; streams, lakes, and reservoirs; forests; and agricultural lands.

3.4 Monitor, protect, and improve the regions groundwater through a collaborative approach designed to reduce conflicts.

3.5 Develop, fund, and implement an integrated, watershed approach to flood management through a collaborative and community supported process.

4. IRWMP PROJECT PARTICIPANTS

Development and implementation of the Region's IRWMP is a collaborative effort undertaken by the RWMG. The RWMG is being led by the District, in partnership with other signatories to this MOU. The IRWMP will be developed in coordination with the WRAC. However, only regional projects and programs to be implemented by signatories to this MOU will be eligible for grant applications. The signatories entering into this MOU are specifying their shared intent to coordinate and collaborate on water management issues as expressed in Section 3. Goals of the IRWMP and in accordance with Section 5. Mutual Understandings. The

signatories anticipate the potential need for future agreements on specific projects or programs that may be considered for grant applications.

5. MUTUAL UNDERSTANDINGS

5.1 Need for the Region's IRWMP

5.1.1 To improve communication and cooperation between public and private agencies and minimize conflict-generated solutions.

5.1.2 To enhance our existing water management efforts by increasing stakeholder awareness of important issues, providing more opportunities for collaborative efforts and improving efficiencies in government and water management.

5.1.3 To qualify for state grants and other funding opportunities only available to those regions which have developed an IRWMP.

5.2 Subject matter scope of the IRWMP. The IRWMP focuses on water supply, water quality protection and improvement, ecosystem preservation and restoration, groundwater monitoring and management, and flood management as these are the most prevalent water resource issues facing the Region.

5.3 Geographical scope of the IRWMP. The Region for this memorandum is coterminous with the boundary of San Luis Obispo County. This is an appropriate geographic region for integrated regional water management planning because it encompasses all aspects of water management generally within the same physical, political, environmental, social, and economic boundaries.

The Salinas Valley Integrated Regional Water Management Plan region borders the Region to the north and the Santa Barbara County IRWMP region border the Region on the South. Coordination with agencies in Kern County developing an IRWMP region at the time of initial execution of this MOU will be important for identifying any water resources issues overlapping with the Region in the future.

Water resources issues that overlap with neighboring regional boundaries are either covered by existing cooperative water management plans (i.e. Nacitone Watershed Management Plan), adjudication (i.e. Santa Maria Groundwater Basin), and operational agreements (i.e. Nacimiento and Salinas Reservoirs), or there is no defining water resource management issue at this time (i.e. Kern County region boundary). All of these items are to be included in the Region's IRWM Plan consistent with the IRWMPs of neighboring regions. The RWMG will continue to coordinate with neighboring regions to address additional water resources issues in our respective IRWMPs.

5.4 Approach to developing and implementing the IRWMP

5.4.1 Signatories. Signatories to this MOU, including the District, that make up the RWMG are responsible for the development of the IRWMP.

5.4.2 Lead Agency. The District will act as the lead agency, ultimately responsible for the final production of the Region's IRWMP, presentations to stakeholders, submittal of IRWM grant applications,

execution of grant agreements with the State, and execution of agreements with RWMG members responsible for the implementation of projects that are awarded grants.

5.4.3 RWMG Member Responsibilities. All members, in a timely fashion, will provide information sufficient to meet State guidelines for their regional projects and programs to be included in the IRWMP and participate in the review of the IRWMP. All Members will participate in the process to select IRWMP regional projects and programs for grant applications. Members responsible for the implementation of regional projects and programs awarded grant funding will be responsible, through contract with the District, for complying with the provisions of the District's grant agreement with the State. Members will provide the District with their designated representative's contact information. Members will adopt the IRWMP in accordance with 5.5 and 5.6 below.

5.4.4 Stakeholder Participation. RWMG Members and other regional stakeholder groups participate in the IRWMP development process by way of presentations to the Water Resources Advisory Committee (WRAC). Stakeholders that are not WRAC members will be notified of when an IRWMP item will be reviewed by the WRAC. Sub-regional meetings may be required to ensure all stakeholders, including disadvantaged communities, who may not necessarily be able to attend WRAC meetings, can participate in IRWMP development.

5.4.5 IRWMP Development and Implementation. The Region's IRWMP that was adopted by the District, developed in coordination with and approved by stakeholders in 2005, and updated in 2007, will be the basis for the next and subsequent adopted IRWMPs for the Region. The RWMG will propose changes to the previous versions of the IRWMP to comply with new State guidelines and incorporate new information and projects, for review and approval in accordance with 5.5 and 5.6 below. Since a key element of the IRWM Program is integration, the RWMG will work with other WRAC Members to identify water management strategies for the region and the priority projects that demonstrate how these strategies work together to protect and improve water quality; improve regional water supply reliability and security; protect, enhance and restore the region's natural resources; monitor, protect, and improve the region's groundwater; and develop, fund, and implement an integrated, watershed approach to flood management. Regional projects and programs would be categorized and opportunities to identify regional benefits of linkages between multiple water management strategies among projects and programs of separate service functions and to see where projects and programs of separate service functions may further interrelate, e.g. wastewater treatment and water recycling or habitat restoration.

5.5 Decision-making. The WRAC will serve as the main advisor to the RWMG on decisions to be made on the IRWMP. Written consensus will be sought between the representatives of RWMG members in the event the need for a decision arises that cannot be brought forth to the WRAC before a decision needs to be made.

5.6 Adoption of the IRWMP. IRWMP approval and adoption will occur by the governing bodies of RWMG Members. IRWMP updates to meet new State guidelines, add new RWMG Members, add or remove regional projects and programs, or other updates to information do not require IRWMP re-adoption. Significant changes to the IRWMP, including revised goals and objectives, revised regional boundaries, or other changes deemed significant by the RWMG, will require re-adoption of the IRWMP.

5.7 Non-binding nature. This document and participation in this IRWMP effort are nonbinding, and in no way suggest that a RWMG Member may not continue its own planning and undertake efforts to secure project funding from any source. An agency may withdraw from participation at any time.

5.8 Personnel and financial resources. It is expected that RWMG members will contribute the resources necessary to fulfill the responsibilities in 5.4.3 above.

5.9 Other on-going regional efforts. Development of the IRWMP is separate from efforts of other organizations to develop water-related plans on a regional basis. As the IRWMP is developed, work products can be shared with these separate efforts to provide them with current information. Cooperative agreements between specific RWMG members for implementation of specific projects or programs are included as attachments to this MOU.

5.10 Reports and communications. The WRAC, an IRWM contact list and the District's website will serve as the forum for updates and correspondence relating to the development of the IRWMP.

5.11 Termination. Because the IRWMP will require periodic review and updating for use into the future, it is envisioned that the joint efforts of those involved will be ongoing in maintaining a living document. Thus this MOU will remain as a reflection of the understandings of the RWMG Members. As indicated, individual signatories of this MOU may terminate their involvement at any time.

6. SIGNATORIES TO THE MEMORANDUM OF MUTUAL UNDERSTANDINGS

We, the undersigned representatives of our respective agencies, acknowledge the above as our understanding of how the San Luis Integrated Regional Water Management Plan will be developed.

COUNTY OF SAN LUIS OBISPO
FLOOD CONTROL AND
WATER CONSERVATION DISTRICT

By: BRUCE S. GIBSON
Chairman,
Board of San Luis Obispo County
Flood Control and
Water Conservation District

ATTEST:

JULIE L. RODEWALD
Clerk of the Board of Supervisors

By: Sandy Curran
Deputy Clerk

APPROVED AS TO FORM AND LEGAL EFFECT:

WARREN R. JENSEN
County Counsel

By: Warren R. Jensen
Deputy County Counsel

Dated: 4/10/09

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San Luis Obispo County Region
Integrated Regional Water Management Program
Regional Water Management Group

Memorandum of Understanding Signatories

Agency or Group	MOU Date
Coastal San Luis Resource Conservation District	7/17/2009
San Luis Obispo County	4/21/2009
San Luis Obispo County Flood Control and Water Conservation District	4/21/2009
Los Osos CSD	4/20/2009
City of Morro Bay	10/1/2009
Morro Bay National Estuary Program	12/2/2009
Nipomo CSD	4/9/2009
Oceano CSD	5/27/2009
City of San Luis Obispo	8/18/2009
San Simeon CSD	6/10/2009
Upper Salinas - Las Tablas Resource Conservation District	5/28/2009

EXHIBIT A

Proposition 84 Round 2 IRWM Regional Planning Grant Eligibility

Table 1 – IRWM Regions and Eligibility Status for Round 2 IRWM Regional Planning Grant	
Eligible for Round 2 Regional Grant Regional Water Management Group	
American River Basin	Poso Creek
Antelope Valley	San Francisco Bay Area
Borrego Valley	San Luis Obispo County
Cosumnes American Bear-Yuba	Santa Barbara County
East Contra Costa County	Santa Cruz County
East Stanislaus	South Orange County Watershed Management Area
Eastern San Joaquin	Southern Sierra
Fremont Basin	Tahoe Sierra
Gateway	Tule
Greater Monterey County	Tuolumne-Stanislaus
Inyo-Mono	Upper Feather River Watershed
Kaweah River Basin	Upper Kings Basin Water Forum
Kern County	Upper Pit River Watershed
Lahontan Basins	Upper Sacramento-McCloud
Madera	Upper Santa Clara River
Merced	Upper Santa Margarita
Mojave	Watersheds Coalition of Ventura County
Mokelumne-Amador-Calaveras	Westside-San Joaquin
Monterey Peninsula, Carmel Bay & South Monterey Bay	Yosemite-Mariposa
Northern Sacramento Valley – Six County Group	Yuba County
Pajaro River Watershed	
Not Eligible for Round 2 Regional Grant Regional Water Management Group	
Coachella Valley	Santa Ana Watershed Project Authority
Greater Los Angeles County	San Diego
Imperial Valley	Westside-Sacramento
North Coast	

Title XVI (Water Reclamation and Reuse) Program

Southern California Area Office

The Bureau of Reclamation's water reclamation and reuse program is authorized by the Reclamation Wastewater and Groundwater Study and Facilities Act of 1992 (Title XVI of Public Law 102-575). Also known as

Title XVI, the act directs the

Secretary of the Interior to

undertake a program to

investigate and identify

opportunities for water

reclamation and reuse of

municipal, industrial, domestic

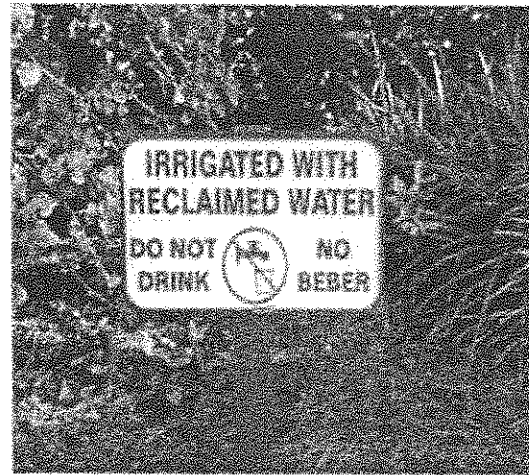
and agricultural wastewater, and naturally impaired ground and surface

waters, and for design and construction of demonstration and permanent

facilities to reclaim and reuse wastewater. It also authorized the Secretary to

conduct research, including desalting, for the reclamation of wastewater and

naturally impaired ground and surface waters.



The original act authorized Reclamation to participate in the construction of 5 recycling projects, 3 of which were located in Southern California -- the San Diego Area Water Reclamation Program, Los Angeles Area Water Reclamation and Reuse Project, and San Gabriel Basin Demonstration Project -- and 3 feasibility studies, with 1 located in Southern California -- the Southern California Comprehensive Water Reclamation and Reuse Study.

In 1996, Congress amended Title XVI and authorized Reclamation to participate in an additional 18 projects, 8 of which are located in Southern California - Long Beach Desalination Research and Development Project, North San Diego County Area Water Recycling Project, Calleguas Municipal Water District Recycling Project, Pasadena Reclaimed Water, Orange County Regional Water Reclamation Project - Phase I, Hi-Desert District Wastewater Collection and Reuse Facility (Yucca Valley), Mission Basin Brackish Groundwater Desalting Demonstration Project, and Long Beach Area Water Reclamation and Reuse Project.

Since then, Congress has amended Title XVI several times to authorize Reclamation to participate in many additional projects, including 5 in Southern California: Irvine Basin Groundwater and Surface Water Improvement Projects, Inland Empire Regional Water Recycling Project, Cucamonga Valley Water Recycling Project, Southern California Desert Region Integrated Water and Economic Sustainability Plan, and Eastern

Municipal Water District Recycled Water System Pressurization and Expansion Project.

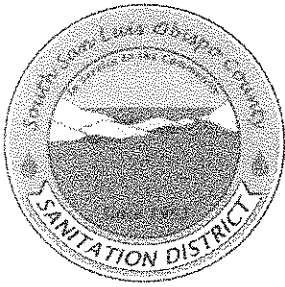
Prior to providing construction funding, a project needs to have an approved feasibility study. The requirements and review process are included in the Reclamation Manual Directives and Standards- WTR 11-01.

The act, as amended, has authorized a total of 43 specific projects, 17 of which are located in the Southern California Area Office's activity boundaries. When all SCAO Title XVI projects are completed, they are expected to produce about 400,000 acre-feet of recycled water annually. (One acre-foot is equal to about 326,000 gallons.)

Need More Information?

If you have any questions on the Title XVI program, contact Dennis Wolfe, Area Engineer, at dwolfe@usbr.gov or by phone at 951-695-5310. Additional information on agency eligibility for the program is available on the General Services Administration's Online Catalog of Federal Domestic Assistance (the CDFA number for Title XVI is 15.504).

Webmaster: Colleen Dwyer, cdwyer@usbr.gov
Updated: February 2009



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Post Office Box 339 Oceano, California 93475-0339

1600 Aloha Oceano, California 93445-9735

Telephone (805) 489-6666 FAX (805) 489-2765

<http://sslocsd.org/>

Staff Report

To: Board of Directors
From: John Wallace, District Administrator
Date: March 7, 2012
Subject: Diversity Coalition

Recommendation:

Staff recommends the Board provide reimbursement for printing costs associated with the training discussed in the attached letter.

Funding:

It is recommended that the Board consider a reimbursement of \$250. toward this effort. Funds for this effort are provided for in account No. 19-7060 membership, services and meetings.

Discussion:

As presented in the attached letter, the 5 Cities Diversity Coalition is requesting assistance for printing costs anticipated with training.

**OFFICE OF THE
MAYOR**



300 East Branch Street
Arroyo Grande, CA 93420
Phone: (805) 473-5404
FAX: (805) 473-0386
agcity@arroyogrande.org
www.arroyogrande.org

February 15, 2012

Dear Chairman Nichols:

Last year the City of Arroyo Grande and the Arroyo Grande community was the victim of a "hate crime" perpetrated by four individuals who were, after an extensive investigation, arrested and charged with several felony crimes. Through this process, we learned a lot about the unique characteristics of hate crimes. And we also forged many positive relationships with diversity organizations that had far more experience with these crimes than we did. Their assistance during the response to the crime itself and subsequent investigation was invaluable.

After many meetings with the NAACP and the Anti-Defamation League, the City decided to form a Diversity Coalition for the South San Luis Obispo county area. That Coalition is now well-established. We have in place a strategic start-up plan, a steering committee, and a newly appointed Chairman, Supervisor Adam Hill.

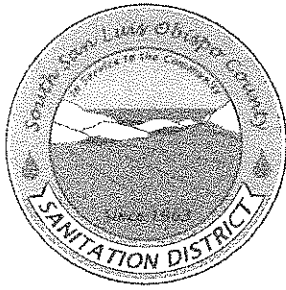
A key goal for the Coalition is to provide outreach and education to all public agencies in the 5 Cities area and to make available to them a high level of experience relative to work force and organizational diversity issues. Ultimately, the Coalition's intended outcome is to mitigate the potential for the occurrences of hate crimes. We are in the process of preparing brochures and educational materials that would be available to all political subdivisions in the 5 Cities Area, and we are requesting a small donation to cover printing and start-up costs. The City of Arroyo Grande is contributing \$500.00 to the Coalition and we are respectfully requesting a similar donation from other cities and special districts in the South County.

Please note that the NAACP, the Anti-Defamation League and several other diversity organizations also plan to contribute. We do not anticipate the need for on-going funding as our Coalition members have all agreed to volunteer their time.

For your reference, I have attached a copy of our Start-Up Plan. This will provide you with additional background. Please join the City of Arroyo Grande in supporting this very important and worthwhile endeavor. Please contact our City Manager, Steve Adams at (805)473-5408 for further information regarding your donation.

Sincerely,

TONY FERRARA
Mayor



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

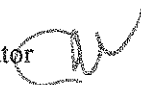
Post Office Box 339 Oceano, California 93475-0339

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<http://sslocsd.org/>

Staff Report

To: Board of Directors
From: John Wallace, District Administrator 
Date: March 7, 2012
Subject: Fats, Oils, and Grease Control Program Forms and Notification Letters

Recommendation:

Staff recommends the Board receive draft information regarding the Fats, Oils, and Grease (FOG) Control Program (forms and notification letters) developed for the enforcement of South San Luis Obispo County Sanitation District's (SSLOCSD) FOG Ordinance and Resolution 2011-295.

Funding:

All costs for SSLOCSD services associated with the FOG program are reimbursed by the Member Agencies (MAs). Any fees collected for violations with Member Agencies will be credited against District costs.

Discussion:

At the December 21, 2011 Board of Directors Meeting, the Board adopted Resolution 2011-295, which established a \$125.00 Notice of Violation Fee in accordance with FOG Ordinance Article 6. Enforcement of SSLOCSD's FOG Ordinance consists of the following:

- If a Food Service Establishment (FSE) receives a violation during their semiannual FOG inspection, the FSE will receive the attached Notice of Noncompliance and be re-inspected in thirty (30) days. No fee is charged with the Notice of Noncompliance, and the Member Agencies (MA) whose collection system serves the noncompliant FSE will be notified of the Notice of Noncompliance by SSLOCSD via the attached Notice of Noncompliance notification letter.
- If the FSE passes their FOG re-inspection at the end of the thirty (30) day period, they will not be charged a Violation Fee. If the FSE does not pass this FOG re-inspection, they will be charged a **\$125.00** Notice of Violation Fee, receive the attached Notice of Violation, and be re-inspected in fourteen (14) days. The MA whose collection system serves the noncompliant FSE will be notified of the Notice of Violation by SSLOCSD via the attached Notice of Violation notification letter.

Attached are draft forms for the administration of this program. Staff is requesting any comments the Board may have regarding these draft forms. Once final, they will be used for the appropriate actions.



FATS, OILS, AND GREASE CONTROL PROGRAM

South San Luis Obispo County Sanitation District

P.O. Box 339, Oceano, CA 93475

Member _____

Agency: _____

Permit No.: _____

NOTICE OF NONCOMPLIANCE

The following violation(s) of the South San Luis Obispo County Sanitation District (SSLOCSD) Fats, Oils, and Grease (FOG) Ordinance are found, and this Notice of Noncompliance is issued to _____ on _____ pursuant to the authority vested in the District Administrator and his/her authorized representative under SSLOCSD FOG Ordinance Article 6. This Ordinance is available on SSLOCSD's website: www.sslocsd.org.

- ☐ §2.3 Your FOG Permit application was not received prior to any wastewater discharge.
- ☐ §2.5 You failed to install an approved grease trap/interceptor by _____ as required by _____.
- ☐ §2.11 You denied our authorized inspectors access to your grease trap/interceptor to verify compliance with SSLOCSD FOG Ordinance on _____.
- ☐ art. 4 Our inspection of the grease trap/interceptor on _____ revealed noncompliance conditions for the following: _____.
- ☐ §5.2 Your grease trap/interceptor maintenance records were not available onsite during the inspection on _____.
- ☐ §5.4 You denied our authorized inspectors access to your facility to observe conditions and/or obtain information related to discharges to the sewer system on _____.
- ☐ §_____ _____

ORDER TO COMPLY: You are hereby ordered to abate the preceding violations. Failure to comply within thirty (30) days of the date of this Notice of Noncompliance will subject you to a Notice of Violation and the corresponding Notice of Violation fee of \$125.00, as provided by Resolution 2011-295, which is available on SSLOCSD's website. Any indicated documentation must be directed to and received by the Environmental Compliance Inspectors within thirty (30) days of the date of this Notice of Noncompliance.

- ☐ Submit the required written information or documents: _____.
- ☐ Submit a written schedule for the installation of a grease trap/interceptor for review and approval by the District Administrator.
- ☐ Clean/pump the grease trap/interceptor and/or sample box.
- ☐ _____

Should you have any questions regarding this Notice of Noncompliance, please contact the Environmental Compliance Inspectors immediately at (805) 544-4011. We look forward to working with you to resolve this issue in a timely manner and appreciate your immediate attention to this item.

Signed: _____

Environmental Compliance Inspector

Date



FATS, OILS, AND GREASE CONTROL PROGRAM

South San Luis Obispo County Sanitation District

P.O. Box 339, Oceano, CA 93475

Member
Agency: _____
Permit No.: _____

NOTICE OF VIOLATION

You were previously issued a Notice of Noncompliance dated _____. As of this time, we have not received communication from you indicating that a correction has been made. Therefore, the following violation(s) of the South San Luis Obispo County Sanitation District (SSLOCSD) Fats, Oils, and Grease (FOG) Ordinance are found, and this Notice of Violation is issued to _____ on _____ pursuant to the Notice of Noncompliance and the authority vested in the District Administrator and his/her authorized representative under SSLOCSD FOG Ordinance Article 6 and Resolution 2011-295. Based upon the current policy, the _____ will fine _____ the respective **Notice of Violation fee of \$125.00**. SSLOCSD FOG Ordinance and Resolution 2011-295 are available on SSLOCSD's website: www.sslocsd.org.

- ☐ §2.3 Your FOG Permit application was not received prior to any wastewater discharge.
- ☐ §2.5 You failed to install an approved grease trap/interceptor by _____ as required by _____.
- ☐ §2.11 You denied our authorized inspectors access to your grease trap/interceptor to verify compliance with SSLOCSD FOG Ordinance on _____.
- ☐ art. 4 Our inspection of the grease trap/interceptor on _____ revealed noncompliance conditions for the following: _____.
- ☐ §5.2 Your grease trap/interceptor maintenance records were not available onsite during the inspection on _____.
- ☐ §5.4 You denied our authorized inspectors access to your facility to observe conditions and/or obtain information related to discharges to the sewer system on _____.
- ☐ §_____

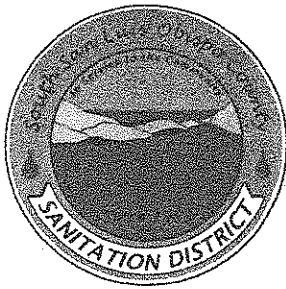
ORDER TO COMPLY: You are hereby ordered to abate the preceding violations. Failure to comply within fourteen (14) days of the date of this Notice of Violation will subject you to an additional Notice of Violation and an additional Notice of Violation fee of \$125.00, as provided by Resolution 2011-295. Furthermore, failure to comply may subject you to additional penalties, including, but not limited to, FOG Permit suspension, FOG Permit revocation, water service termination, and/or severance of the sewer connection. Any indicated documentation must be directed to and received by the Environmental Compliance Inspectors within fourteen (14) days of the date of this Notice of Violation.

- ☐ Submit the required written information or documents: _____.
- ☐ Submit a written schedule for the installation of a grease trap/interceptor for review and approval by the District Administrator.
- ☐ Clean/pump the grease trap/interceptor and/or sample box.
- ☐ _____

If you feel you have received this Notice of Violation in error, please contact the Environmental Compliance Inspectors immediately at (805) 544-4011 to resolve the issue.

Signed: _____
Environmental Compliance Inspector

Date



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Post Office Box 339 Oceano, California 93475-0339

1600 Aloha Oceano, California 93445-9735

Telephone (805) 489-6666 FAX (805) 489-2765

<http://www.sslocsd.org/>

<Insert Date>

<Insert Name>

<Insert Title>

<Insert City/District Name>

<Street Address>

<City Name>, CA <Zip>

RE: Fats, Oils, and Grease Control Program Notices of Noncompliance

Dear Mr. <Insert Name>:

The following food service establishments (FSEs) received written Notices of Noncompliance dated <Insert Date> due to their Fats, Oils, and Grease (FOG) Control Program inspections on <insert date> for the reasons specified below:

FSE Name	FSE Address	Violated FOG Ordinance Article or Section	
Name	Address	§2.3	FOG Permit application not received prior to any wastewater discharge.
		§2.5	Failed to install an approved grease trap/interceptor by _____ as required by _____.
		§2.11	Denied inspectors access to the grease trap/interceptor.
		art. 4	Our inspection of the grease trap/interceptor on _____ revealed noncompliance conditions for the following: _____.
		§5.2	Your grease trap/interceptor maintenance records were not available onsite during the inspection on _____.
		§5.4	You denied our authorized inspectors access to your facility to observe conditions and/or obtain information related to discharges to the sewer system on _____.

These FSEs must correct the noted noncompliances within thirty (30) days of the date of the Notice of Noncompliance. If an FSE remains noncompliant after that thirty (30) day period, each noncompliant FSE will receive a written Notice of Violation, and the *<Insert City/District Name>* must fine each noncompliant FSE a \$125.00 Notice of Violation fee. The noncompliant FSE must comply within fourteen (14) days of the date of that Notice of Violation. Failure to comply will subject the FSE to an additional Notice of Violation and an additional Notice of Violation fee of \$125.00 and may subject the FSE to additional penalties, including, but not limited to, FOG Permit suspension, FOG Permit revocation, water service termination, or severance of the sewer connection.

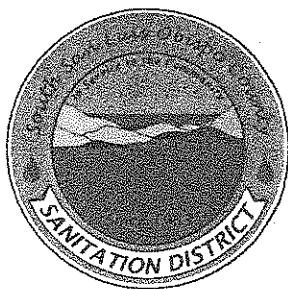
Please contact me with any questions.

Sincerely,

John L. Wallace
District Administrator

Attachments:

- *<Insert Facility Name>*:
 - *<Insert Date>* FOG Inspection Report
 - *<Insert Date>*, 2012 Notice of Noncompliance



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1600 Aloha Oceano, California 93445-9735

Telephone (805) 489-6666 FAX (805) 489-2765

<http://www.sslocsd.org/>

<Insert Date>

<Insert Name>

<Insert Title>

<Insert City/District Name>

<Street Address>

<City Name>, CA <Zip>

RE: Fats, Oils, and Grease Control Program Notices of Violation

Dear Mr. <Insert Name>:

The following food service establishments (FSEs) received written Notices of Noncompliance dated <Insert Date> and Notices of Violation dated <Insert Date> due to their Fats, Oils, and Grease (FOG) Control Program inspections on <Insert Date> and <Insert Date>, respectively, for the reasons specified below:

FSE Name	FSE Address	Violated FOG Ordinance Article or Section	
Name	Address	§2.3	FOG Permit application not received prior to any wastewater discharge.
		§2.5	Failed to install an approved grease trap/interceptor by _____ as required by _____.
		§2.11	Denied inspectors access to the grease trap/interceptor.
		art. 4	Our inspection of the grease trap/interceptor on _____ revealed noncompliance conditions for the following: _____.
		§5.2	Your grease trap/interceptor maintenance records were not available onsite during the inspection on _____.
		§5.4	You denied our authorized inspectors access to your facility to observe conditions and/or obtain information related to discharges to the sewer system on _____.

The *<Insert City/District Name>* must fine each noncompliant FSE a \$125.00 Notice of Violation fee, and these FSEs must correct the noted violations within fourteen (14) days of the date of the Notice of Violation. Failure to comply will subject the FSE to an additional Notice of Violation and an additional Notice of Violation fee of \$125.00 and may subject the FSE to additional penalties, including, but not limited to, FOG Permit suspension, FOG Permit revocation, water service termination, or severance of the sewer connection.

Please contact me with any questions.

Sincerely,

John L. Wallace
District Administrator

Attachments:

- *<Insert Facility Name>*:
 - *<Insert Date>* FOG Inspection Report
 - *<Insert Date>* FOG Inspection Report
 - *<Insert Date>* Notice of Noncompliance
 - *<Insert Date>* Notice of Violation



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Staff Report

To: Board of Directors
From: Bob Barlogio, Plant Superintendent
Via: John Wallace, District Administrator
Date: March 7, 2012
Subject: Hach Service Partnership

Recommendation:

Staff recommends the Board approves the purchase of software support and maintenance from Hach for \$2,165.00. This is an annual fee for support and maintenance of this software.


Funding:

Funding will from account # 19-7015, Office Equipment/Computer Support Maintenance and IT System Upgrade fund. This account started with \$24,000 for fiscal year 2011/12. We have spent \$7,933 from this fund to date. If this purchase is approved, account # 19-7015 will have \$16,067 remaining.

Discussion:

We use Water Information Management Solution (WINS), to log and track required sampling for several years. This software program schedules and notifies the user to sample for specific constituents, such as oil & grease, settleable solids, turbidity, etc. This software also interfaces with the Water Quality reporting system, reducing errors when reporting to EPA and other regulators.

The second piece of software is JOB Cal Plus, a computerized Maintenance Management Solution, which is used to track and control work orders. This software generates the work orders, tracks the work orders to insure completion, and documents hours required to complete each work order. This information provides documentation to staff and to regulatory agencies about the maintenance of our equipment.

	HACH SERVICE PARTNERSHIP QUOTATION <i>Headquarters</i> P.O. Box 389 5600 Lindbergh Drive Loveland, CO 80539-0389 <i>Purchase Orders</i>	Page : 1 of 2 Partnership Number : HACH164903 WebSite: www.hach.com	<i>Remittance</i> 2207 Collections Center Dr Chicago, IL 60693 <i>Wire Transfers</i> Bank of America 231 S. LaSalle St. Chicago, IL 60604 Account: 8765602385 Routing (ABA): 026009593
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Partnership
Number :

HACH164903

Quotation Date : 27-JAN-12

Hach Company
Contact :

Kupfer, Matthew J (Matt)

Service Partnership
Phone :

Expiration Date : 27-MAR-12

Service Partnership

Email : mkupfer@hach.com

Customer Ref :

805-489-6666

Customer Fax :

805-489-2765

Customer Contact : ALLEN, AARON

Customer Email : asa@sslocsd.us

Bill-To Account # 40054078**Ship-To Account # 40054078**

Customer Name SAN LUIS OBISPO

Customer Name SAN LUIS OBISPO

Payment Terms: Net 30

Address4 SANITARY DIST

Address4 SANITARY DIST

Billing Method: Annually

Address1 1600 ALOHA PLACE

Address1 1600 ALOHA PLACE

Currency: USD

Address2

Address2

Address3 OCEANO-CA-93445-9735

Address3 OCEANO-CA-93445-9735

City,State,

City,State,

PostalCode

Postalcode

Province/

Province/

Country

Country

Line	Service Name	Start Date	End Date	Description/Serial Number	Line Total
	Covered Product				
1	DMWIMS-SPT-BAS	01-APR-12	31-MAR-13	WIMS Basic Support & Maint:01-APR-12:31-MAR-13	\$1,665.00
	1.1 WM-SW			WM Base Software : 573	
2	CMJOB-SPT-JP	01-APR-12	31-MAR-13	JOBPlus Spt 1 year:01-APR-12:31-MAR-13	\$500.00
	2.1 JOBCAL-SW			Job Cal Base Software : 573	


Sub Total : \$2,165.00

Tax: \$0.00

Total : \$2,165.00

Partnership Notes :

All purchases of Hach Company products and/or services are expressly and without limitation subject to Hach Company's Terms & Conditions of Sale ("Hach TCS"), incorporated herein by reference and published on Hach Company's website at www.hach.com/terms. Hach TCS are incorporated by reference into each of Hach's offers or quotations, order acknowledgments, and invoice and shipping documents. The first of the following acts shall constitute an acceptance of Hach's offer and not a counteroffer and shall create a contract of sale ("Contract") in accordance with the Hach TCS, subject to Hach's final credit approval: (i) Buyer's issuance of a purchase order document against Hach's offer or quotation; (ii) Hach's acknowledgement of Buyer's order; or (iii) commencement of any performance by Hach in response to Buyer's order. Provisions contained in Buyer's purchase documents that materially alter, add to or subtract from the provisions of these Terms and Conditions of Sale shall be null and void and not considered part of the Contract

	HACH SERVICE PARTNERSHIP QUOTATION	Page : Partnership Number :	2 of 2 HACH164903
	<i>Headquarters</i> P.O. Box 389 5600 Lindbergh Drive Loveland, CO 80539-0389 <i>Purchase Orders</i>	<i>WebSite:</i> www.hach.com	<i>Remittance</i> 2207 Collections Center Dr Chicago, IL 60693 <i>Wire Transfers</i> Bank of America 231 S. LaSalle St. Chicago, IL 60604 Account: 8765602385 Routing (ABA): 026009593

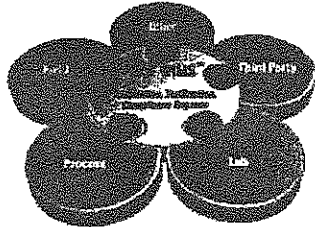
Customer Name : SAN LUIS OBISPO

Customer P.O. Number : _____

Customer Reference Number : _____



Hach WIMS™ - Water Information Management Solution



Product #: WM-MU
USD Price: [Contact Hach](#)

[Gallery](#)

Optional Accessories



[Hach WIMS™ SCADA Interface](#)
USD Price: [Contact Hach](#)



[Hach WIMS™ LIMS Interfaces](#)
USD Price: [Contact Hach](#)



[Hach WIMS™ \(Water Information Management Solution\) - Remote Module](#)
USD Price: [Contact Hach](#)

Hach Water Information Management Solution (Hach WIMS) software helps you see the complete picture of your water or wastewater system so you can save money and make operational decisions with confidence. This water data management software secures data collection, streamlined reporting, user-defined alerts, and powerful charting, graphing and mapping tools all make this possible. WIMS is ideal for managing and reporting data to the EPA, state, and other regulatory agencies.

- Central, Secure Database
- Built-in Equations Manage Complex Calculations
- Troubleshooting Tools Ensure Data Is Verified
- Regulatory and Internal Report Templates Save Time
- Customizable Dashboards and Features



[Shipping Policy and Rates](#)
[Return Policy](#)
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[Terms and Conditions](#)



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[Hach WIMS™ \(Water Information Management Solution\) - Portable](#)



Hach JOB Cal® Plus - Computerized Maintenance Management Solution

Product #: JOBCALPLUS-SU
USD Price: [Contact Hach](#)

image
coming
soon

Hach JOB Cal® Plus is a Computerized Maintenance Management Software (CMMS) solution that helps with maintenance tracking and scheduling for drinking water, wastewater and industrial markets. Easy-to-set up and use, the software helps improve the productivity and efficiency of your maintenance department with intuitive screens and easy access to information and reporting tools. JOB Cal Plus provides an automatically generated, interactive color-coded calendar for simplified management of your work order activities as well as industry standard maintenance and business reports. JOB Cal Plus also provides:

- Tracking of purchasing, inventory, vendors and labor.
- Storage and display of equipment drawings, pictures and instructions
- Enhanced features including security and special reports

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Information Management
Solution](#)

Hach WMSM Portable



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Information Management
Solution\) - Portable](#)



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[Hach Warranty](#)
[Terms and Conditions](#)



STAFF REPORT

**TO: BOARD OF DIRECTORS
SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT**

FROM: MICHAEL W. SEITZ, DISTRICT LEGAL COUNSEL

DATE: FEBRUARY 10, 2012

RE: 2011/2012 PEER REVIEW

INTRODUCTION

As a part of the overall review in regards to District operations in 2011, the Board authorized a peer review in regards to District overall operations. Staff was directed to find qualified individuals to serve as a peer review committee.

Staff vetted a number of individuals to serve. Ultimately, it was determined that Kamil Azoury, Brad Hagemann and Bruce Keogh would serve as the committee. Kamil Azoury brings a breadth of experience from operations through management. Likewise, Brad Hagemann has similar experience. Bruce Keogh brings primarily operational review, although he serves in Morro Bay as the head of the wastewater treatment department.

These individuals' names were provided to the Regional Water Quality Control Board Staff. Although the Regional Board Staff would not specifically approve, they indicated that these were good individuals.

CONDUCT OF THE PEER REVIEW

The Peer Review Committee was provided a number of documents, including District budgets, the revised Agreements for John Wallace and Wallace Group, as well as the 2010/2011 Grand Jury Report and the District's response. Finally, once it was complete, the Committee was also provided with the opinion from the San Luis Obispo County Auditors regarding financial control issues at the plant.

The Peer Review Committee met with the District Administrator and District Staff on July 27, 2011. From that point forward, including providing additional documentation to the Peer Review Committee, they reviewed all documents and met with Bill Nicolls and myself on December 12, 2011 to review their recommendations. The Peer Review Committee recommendations will be summarized below.

LACK OF WRITTEN REPORT

There was apparently a misunderstanding between District Staff and the Peer Review Committee regarding the need for a written report. The Peer Review Committee indicated that they wish to provide their recommendations to the District through the meeting that took place on December 12, 2011.

Following that meeting, I was instructed to and did prepare a letter to the Peer Review Committee summarizing the Peer Review Committees' recommendations, and likewise, provided the District's response to each. I asked for clarification from the Peer Review Committee if any representation regarding their recommendations were erroneous.

I did receive communication from Mr. Azoury indicating that there were a number of clarifications. The three areas of clarification had to do with the recommendation regarding standing committees for the District, further discussed below; and the issue in regards to the lack of written report; and finally, the acknowledgment that the Peer Review Committee would be available for additional services and would be available upon request of the Grand Jury to speak with them.

Consequently, as a result, the letter was modified, signed and sent to the Peer Review Committee. A copy of that final letter is attached.

Additionally, during the time of the Peer Review Committee's operations, we did receive a request from the San Luis Obispo County 2011/2012 Grand Jury for a copy of the written Peer Review Committee report and the resumes of the Peer Review Committee. A separate document was created to summarize the recommendations and the District's response to each. That document, along with the resumes, was submitted to the San Luis Obispo County Grand Jury. A copy of the document forwarded to the Grand Jury is attached to this report.

SUMMARY OF RECOMMENDATIONS

The recommendations of the Peer Review Committee are more fully discussed in the attachments. However, a brief summary will be provided in this report.

The District implemented the Peer Review Committee's recommendations, in regards to plant operations and as a result, has achieved a savings of approximately five hundred dollars (\$500.00) per day as a result of the reduction in usage of chemicals, primarily chlorine.

The District has chained the intake valve located in the head works to an open position as a result of the Peer Review Committees recommendation.

The Committee suggested changes in the practice of allowing the District Administrator to sign checks and to order fund transfers. In part, based upon their recommendation as well as the observations set forth in the 2010 Grand Jury report, the District Administrator has removed himself as a signatory on the District checks and Warrant Requests, and no longer orders the transfer of any funds.

The Committee also suggested that at some time in the future, transitioning to a full-time District employee who would act as District Administrator and Plant Superintendent. The Board is considering this recommendation for a potential future action.

The District Board of Directors declined the Committee's suggestion to consider standing committees to review District finances and other issues and to provide recommendations to the Board as a whole. The Board believes due to the District's limited scope of operations that it has available all information needed to exercise financial control of District operations.

An additional recommendation was made by the Committee that the District retain an outside accountant to provide a monthly reconciliation of the District's books. The Board has determined that this is an unnecessary expense. The County Auditor concurs with the District / County's current reconciliation methodology and no changes will be made.

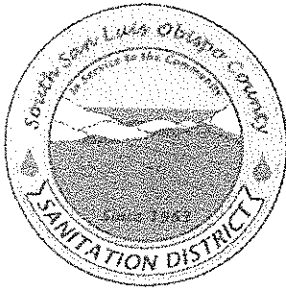
The Committee recommended that the District maintain a five-year master plan for capital improvements and the financing of same to be performed by an outside independent consultant. The Board reviews a long range plan on an annual basis. This report is prepared by Kennedy Jenks. In the report, budget amounts are projected for each recommendation.

The final recommendation from the Peer Review Committee was that the Board considers competitive bidding regarding the retention of experts. The Board has considered this recommendation and notes that present District policy provides for the consideration the retention of experts on the basis of both qualifications, as well as cost.

CONCLUSION

The Peer Review Committee has completed its work. The Committee members remain available for additional assignments (with the consent of their employers). The District Board has considered the Committee's recommendations, and as a result, significant changes have been made in District Operations that have resulted in monetary savings as well as providing additional transparency in regards to District administration.

END



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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Telephone (805) 489-6666 FAX (805) 489-2765

<http://www.sslocsd.org/>

January 23, 2012

Via E-Mail ONLY

Kamil Azoury

kazoury@goletasanitary.org

Brad Hagemann

brad@mrwpca.com

Bruce Keough

mbwwtp@yahoo.com

RE: South San Luis Obispo County Sanitation District Peer Review

Gentlemen:

On behalf of the South San Luis Obispo County Sanitation District ("SSLOCSD"), I wish to offer our sincere appreciation for your participation in our peer review. You have indicated that you do not wish to issue a formal report. By means of this correspondence I will be covering the issues that you provided specific guidance upon, as well as acknowledging recommendations that will be considered in the future.

First, you provided valuable insights regarding the operation of the District's Chlorine Contact Chamber. You noted that the District was using what appeared to be an abnormally large amount of chemicals in order to obtain compliance with its Waste Discharge Permit. The District implemented your recommendation, and as a result, has achieved a savings of approximately five hundred dollars (\$500.00) per day as a result of the reduction in usage of chemicals, primarily chlorine.

Additionally, the Board wishes to thank the members of the committee for the suggestions regarding the handling of the District finances, specifically the practice of allowing the District Administrator to sign checks and to order fund transfers. In part, based upon your recommendation as well as the observations set forth in the 2010 Grand Jury report, the District Administrator has removed himself as a signatory on the District checks and Warrant Requests, and no longer orders the transfer of any funds.

You provided a number of ideas as to how the District might achieve better overall efficiency in the future. This includes, at some time in the future, transitioning to a full-time District employee who would act as District Administrator and Plant Superintendent. The Board is considering this recommendation for a potential future action.

Likewise, you have provided a recommendation that the District Board of Directors consider standing committees to review District finances and other issues and to provide recommendations to the Board as a whole. The Board has considered this recommendation and based upon the limited purview of this District and the fact that such committee's would be subject to the Brown act including notice and publication of agendas and minutes the Board declines this recommendation. The Board believes that it continues to have the authority to appoint ad hoc committees to review and provide recommendations to the Board on specific issues.

You have made an additional recommendation regarding the District's retention of an outside accountant to provide a monthly reconciliation of the District's books. The District Board has reviewed this recommendation and believes that the information provided by both the San Luis Obispo County Auditor's Office, the annual audit performed by the contract auditor and the bi-monthly meeting between the District Administrator and the Chairman of the Board of Directors to review all warrants provides an economic means for the Board of Directors to insure compliance on budgetary matters. The County Auditor concurs with the District / County reconciliation methodology.

You have recommended that the District maintain a five-year master plan for capital improvements and the financing of same to be performed by an outside independent consultant. The Board of Directors retained the services of Kennedy Jenks to provide the District with a ten-year master plan that is updated every two (2) to three (3) years. The financial plan for funding of those capital projects recommended in the master plan is prepared by the District Administrator and reviewed/approved by the Board. Based upon the

Kamil Azoury
Brad Hagemann
Bruce Keough
January 23, 2012
Page 3

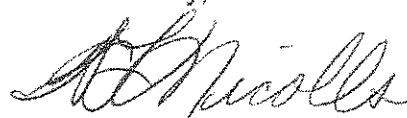
above, the District Board of Directors believes that it has sufficient information to evaluate the need for future capital improvements for compliance with its NPDES Permit. The Board also believes that the revised contract with the District Administrator and enhanced financial oversight provides the Board with sufficient information to make decisions regarding future capital improvements.

You have made a final recommendation that the Board consider competitive bidding regarding the retention of experts. The Board has considered this recommendation and notes that historically, it considers the enlistment of contracted experts on the basis of both qualifications, as well as cost effectiveness. The Board believes that this policy better serves the needs of the District as it ensures that the most capable and qualified services are retained for specific projects.

The District Board of Directors appreciates your concerns and your efforts. The Board also acknowledges that there was confusion regarding the necessity of a written report. This correspondence is written to confirm the matters you have discussed and to provide you with the District Board of Director's decisions regarding your recommendations.

Once again, on behalf of the Board and the District, our sincere thanks for your participation and valuable contributions.

Sincerely,

A handwritten signature in cursive script, appearing to read "B. Nicolls", written in dark ink.

BILL NICOLLS,
BOARD CHAIRMAN

BN/val

PEER REVIEW COMMITTEE RECOMMENDATIONS

I. Recommendations as to District Operations:

1. Fine tune the controls on the chlorine contact chamber to achieve a reduction in overall chemical use.

District Response:

In part based upon this recommendation and the work done by District Operations Staff, the District has greatly reduced the amount of chlorine necessary to achieve compliance with the District NPDES Permit. This has resulted in an overall savings of approximately five hundred dollars (\$500.00) per day.

2. Removal of the influent valve in the District's head works.

District Response:

As the committee was aware, the District suffered a significant release of waste water resulting from the storms in December 2010. In part, this release was the result of the valve you refer to not being open. The District has determined at this time that this valve should remain for operational purposes. However, this valve has been chained open to avoid a repetition of the events of December 19, 2010.

II. Recommendations Regarding Administration and Governance:

1. Proactive oversight and control by the governing Board through the formation of standing Board Committees. The standing committees should be formed in a manner that is consistent with the Brown Act for public meetings.

District Response:

The District has a three person governing Board. A standing committee would require the participation by a majority of the District Board. As you indicate, this cannot be achieved without strict compliance with the Brown Act. The Board has determined that the overall cost of having standing committees with full Brown Act compliance would not be economic. The District Board of Directors meet on a twice monthly basis and the District Board believes that this provides adequate opportunity to provide proactive oversight and control.

2. Consider recruitment of a District employed Administrator / Superintendent who would control all District operations, including personnel, management, budget preparation and all financial matters of the District.

District Response:

The District presently has a full-time Plant Superintendent and a part-time contract District Administrator. At the present time the Board believes that this affords the District of the most cost effective manner of District operations. The Board of Directors recognize that when the opportunity presents itself, that a full consideration of this option should be undertaken.

3. Preparation of month end financial reporting by an independent bookkeeper/auditor. Such reports should provide complete monthly reconciliation of District finances which should be provided to the District Board.

District Response:

At present, the District employs a full time (?) onsite bookkeeper and contracts with an outside auditor to provide an annual audit of the District's finances. The District Administrator meets twice monthly with the Chairman of the Board to review all warrants in advance of the meeting when the warrants are presented. Additionally, the County Auditor provides a full reconciliation of the District's finances on a monthly basis. The County Auditor concurs that the monthly reconciliation provided by that office provides sufficient information for guidance and control. The District Board believes that through the above the District is provided sufficient information in which to provide effective guidance and control of the District finances.

4. Preparation of technical and financial five-year master plans that would provide a road map for the District's capital expenditures and financial obligations. The master planning effort should be conducted by an independent consultant that should have no other relationship with the District and in conjunction with District personnel.

District Response:

The Board of Directors regularly reviews the District ten-year master plan. The master plan is prepared by the outside firm of Kennedy Jenks Contractors. The financial aspects of the plan are provided by the District Administrator. The District Board believes that the present planning process provides the Board with sufficient information to provide guidance and control over District long term planning.

5. Adoption of a policy for competitive procurement of outside consultants.

District Response:

The District Purchasing Policy applies to both District purchases of equipment and supplies as well as the procurement of consultant services. The law presently is that when retaining the services of an outside consultant, the Board of Directors may rely on skill and competency factors as well as cost in determining which expert consultant should be chosen. It is the Board of Directors policy to obtain when possible at least three (3) responsive bids from outside consultants prior to awarding of any outside consulting contract. In this manner, the Board of Directors believes that it presently has a policy for competitive procurement of outside consultants.