



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Post Office Box 339 Oceano, California 93475-0339

1600 Aloha Oceano, California 93445-9735

Telephone (805) 489-6666 FAX (805) 489-2765

<http://sslocsd.org/>

Agenda

Board of Directors Meeting

1655 Front Street

Oceano, California 93445

Wednesday, May 16, 2012 at 6:00 PM

Board Members

Bill Nicolls, Chairman

Matthew Guerrero, Vice Chairman

Tony Ferrara, Director

Alternates

John Shoals

Richard Searcy, Director

Jim Guthrie, Director

Agencies

City of Grover Beach

Oceano Community Services District

City of Arroyo Grande

City of Grover Beach

Oceano Community Services District

City of Arroyo Grande

1. CALL TO ORDER AND ROLL CALL

2. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

This public comment period is an invitation to members of the community to present comments, thoughts, or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters that are within the jurisdiction of the District. The Brown Act restricts the Board from taking formal action on matters not published on the agenda. In response to your comments, the Chairman or presiding Board Member may:

- Direct staff to assist or coordinate with you.
- It may be the desire of the Board to place your issue or matter on a future Board agenda.

Please adhere to the following procedures when addressing the Board:

- Comments should be limited to 3 minutes or less.
- Your comments should be directed to the Board as a whole and not directed to individual Board members.
- Slanderous, profane or personal remarks against any Board Member, Staff or member of the audience shall not be permitted.

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the offices of the Oceano CSD a member agency, 1655 Front Street, Oceano, California. Consistent with the Americans with Disabilities Act and California Government Code §54954.2, requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the above referenced public meeting by contacting the District Administrator or Administrative Assistant at 805-544-4011.

3. CONSENT AGENDA

The following routine items listed below are scheduled for consideration as a group. Each item is recommended for approval unless noted. Any member of the public who wishes to comment on any Consent Agenda item may do so at this time. Any Board Member may request that any item be withdrawn from the Consent Agenda to permit discussion or change the recommended course of action. The Board may approve the remainder of the Consent Agenda on one motion.

3a. Review and Approval of Minutes of May 2, 2012 meeting

3b. Review and Approval of Warrants

3c. Financial Report ending April 30, 2012

4. PLANT SUPERINTENDENT'S REPORT**5. BOARD ACTION ON INDIVIDUAL ITEMS:****A. INFLUENT PUMP PARTS**

Staff recommends the Board approve the purchase of a pump impeller, wear ring, and shaft to rebuild a 12 inch influent pump in the amount of \$6,532.30 from ABBA Pump Parts.

B. FY 2011-12 Q3 BUDGET ADJUSTMENTS

Staff recommends the Board

C. FY 2012-13 PRELIMINARY BUDGET

Staff recommends the Board Review and consider the proposed FY 2012-13 Preliminary Operating Budget including capital projects (Major Budget Items) utilize the June 6, 2012, meeting to view the proposed budget items, including the Major Budget Items at the plant and advertise the June 20, 2012, meeting as a public hearing for adoption of the budget.

D. ENGINEERING ON CALL SERVICES

Staff recommends the Board entering into Master Services Agreements with West Yost and Carollo Engineers

E. CASA MEMBERSHIP

Staff recommends the Board approve joining California Association of Sanitation Agencies (CASA) at the annual membership rate of \$8,000.

6. MISCELLANEOUS ITEMS

- a. Miscellaneous Oral Communications
- b. Miscellaneous Written Communications

7. PUBLIC COMMENT ON CLOSED SESSION**8. CLOSED SESSION**

- 1) Conference with Legal Counsel regarding existing litigation pursuant to Government Code Section 54956.9; 2 cases
Mascolo v SSLOCSD et.al. and Appleton vs SSLOCSD et. al.
- 2) Conference with Legal Counsel regarding significant exposure to litigation pursuant to Government Code section: § 54956.9 subdivision b; 2 cases

9. RETURN TO OPEN SESSION, REPORT ON CLOSED SESSION**10. ADJOURNMENT**

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Oceano Community Services District
1655 Front Street
Oceano, CA 93445

Minutes of Wednesday, May 2, 2012
6:00 P.M.

1. CALL TO ORDER AND ROLL CALL

Present: Chairman Bill Nicolls, City of Grover Beach; Vice Chairman Matthew Guerrero, Oceano Community Services District; Director Tony Ferrara, City of Arroyo Grande.

Others in Attendance: John Wallace, District Administrator; Mike Seitz, District Counsel; Bob Barlogio, Plant Superintendent; Trini Rodriguez, Shift Supervisor; Matthew Haber, Bookkeeper/Secretary

2. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

There were no public comments.

3. CONSENT AGENDA

A. Review and Approval of Minutes of the Meeting of April 18, 2012.

B. Review and Approval of Warrants.

It was moved by Vice Chairman Guerrero, seconded by Director Ferrara, to approve Consent Agenda Items 3A and 3B, as presented. Motion carried unanimously.

4. PLANT SUPERINTENDENT'S REPORT

Plant Superintendent Barlogio presented the data for April. Average effluent BOD was 17 mg/L, and average Total Suspended Solids (TSS) was 24 mg/L. Both have limits of 40 mg/L. 7-day median fecal coliform was a bit higher than usual at 13 MPN, but still way under the limit of 200 MPN.

Plant Superintendent Barlogio said that Shift Supervisor Rodriguez and Staff had changed out the influent No. 4 pump, which is working well as the lead pump, and the No. 3 pump is now in the lag position.

Plant Superintendent Barlogio said there had been a high total coliform result of 160,000 MPN. The fecal coliform was 4 MPN. Chlorine residual was 10.9. After re-sampling a few days later, the total coliform was 4 MPN. Plant Superintendent Barlogio notified the Water Board of this anomaly and is investigating a possible lab error.

There had been electronic problems with the co-gen unit and issues with high H₂S levels, but the co-gen has been up and running this week. Plant Superintendent Barlogio said that PG&E had sent a check to the District for the reimbursement claim which he had filed due to an electrical surge. PG&E depreciated the equipment by 50% due to the age of the equipment. The amount of the check was \$2,957.14.

Shift Supervisor Rodriguez thanked the Board for its support. He said that he is very appreciative to have the support to buy the necessary equipment, and his job is easier with it. Administrator Wallace added that

John Jenks commented that he has never seen the Plant operate better especially with all of the projects being done in-house.

The Board thanked Plant Superintendent Barlogio and Shift Supervisor Rodriguez for their good work.

5. BOARD ACTION ON INDIVIDUAL ITEMS

A. WATER RECYCLING SYMPOSIUM

Administrator Wallace presented the Staff recommendation that the Board authorize payment of \$600. to the Arroyo Grande Chamber of Commerce for the rental deposit on the South County Regional Center.

The lineup of speakers for the water recycling symposium is set. The next step will be a public relations campaign. The plan is to advertise for the symposium through the Member Agencies' water bills, speaking about the water symposium at the Member Agencies' meetings, and providing press releases in the newspapers. Administrator Wallace said that hopefully there will be good attendance by the public at the event. He said that Staff is continuing to work on the flyer and agenda which will be posted on the District's website.

Director Ferrara said that the important thing needed from the local farmers is the willingness to use recycled water on their crops.

It was moved by Vice Chairman Guerrero, seconded by Director Ferrara, to approve the staff recommendation that the Board authorize payment of \$600. to the Arroyo Grande Chamber of Commerce for rental deposit on the South County Regional Center. Motion carried unanimously.

B. BIOSOLIDS HANDLING CONTRACT AWARD

Administrator Wallace presented the Staff recommendation that the Board find that Liberty Composting was the lowest responsible and responsive bidder, award Liberty the contract for biosolids handling at the rate of \$34.60 per metric ton of biosolids, and direct Staff to process the bid documents and administer the contract for the project.

It was moved by Director Ferrara, seconded by Vice Chairman Guerrero, to approve the staff recommendation that the Board award Liberty Composting the contract for biosolids handling at the rate of \$34.60 per metric ton. Motion carried unanimously.

6. PUBLIC COMMENT ON CLOSED SESSION

There were no public comments.

7. CLOSED SESSION

- (1) Conference with Legal Counsel regarding significant exposure to litigation pursuant to Government Code Section 54956.9; 2 cases
Mascolo v. SSLOCSD et al. and Appleton vs SSLOCSD et al.
- (2) Conference with Legal Counsel regarding significant exposure to litigation pursuant to Government Code Section 54956.9 subdivision b; 2 cases

8. **RETURN TO OPEN SESSION; REPORT ON CLOSED SESSION**

District Counsel Seitz reported that the Board heard a report from Legal Counsel on the items identified in (1) but took no reportable action. The Board gave direction to Staff on one case in (2) but took no reportable action on the other.

9. **MISCELLANEOUS ITEMS**

A. Miscellaneous Oral Communications
There were no oral communications

B. Miscellaneous Written Communications
There were no written communications

10. **ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at approximately 7:00 p.m.

THESE MINUTES ARE DRAFT AND NOT OFFICIAL UNTIL APPROVED BY THE BOARD OF DIRECTORS AT A SUBSEQUENT MEETING

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
WARRANT REGISTER
5/16/2012

ISSUED TO	PURCHASE/SERVICE	INV. # / SERVICE PERIOD	WARRANT NO.	ACCT	ACCT BRKDN	TOTAL
ABALONE COAST ANALYTICAL	CHEMICAL ANALYSIS	APRIL	051612-6562	7078	1,470.80	1,470.80
AIRFLOW FILTER SERVICE	OIL FOR CLARIFIER NO. 1 DRIVE	104922	63	26/8061	1,898.12	1,898.12
ALLIED ADMINISTRATORS	EMPLOYEE DENTAL	JUNE	64	6025	933.04	933.04
APPLIED INDUSTRIAL TECH	INFLUENT PUMP COUPLINGS	85746951 85746952 11 MBI 08	65	26/8065	86.57	86.57
AQUATIC BIOASSAY	CHEMICAL ANALYSIS	SLO 05121.0410	66	7078	2,915.00	2,915.00
ARAMARK UNIFORMS	EMPLOYEE UNIFORMS	6882289 6900775	67	7025	388.57	388.57
ARROWHEAD	LAB WATER FOR APRIL	12D0012917373	68	8040	148.38	148.38
ARROYO GRANDE CHAMBER OF COMMERCE	DEPOSIT - REGIONAL CENTER	JUNE 7TH WATER SYMPOSIUM	69	7050	600.00	600.00
B&B STEEL & SUPPLY	STEEL	389018 11 MBI 08	70	26/8065	316.39	316.39
BOB BARLOGIO	REIMBURSEMENT	CWEA CERTIFICATE RENEWAL	71	7050	146.00	146.00
BRENNTAG PACIFIC	PLANT CHEMICALS	193303 193858	72	8050	9,912.66	9,912.66
CENTRAL COAST WATER TRTMT	LAB SUPPLIES	6911	73	8040	60.00	60.00
CHARTER	INTERNET SERVICE	MAY	74	7011	54.99	54.99
FEDEX	SHIPPING	7-877-93921	75	8045	54.01	54.01
FERGUSON ENTERPRISES	PLUG VALVES	8192947	76	8030	7,395.96	8,228.22
	MISC PARTS	8190202 11 MBI 08		26/8065	832.26	
FGL ENVIRONMENTAL	CHEMICAL ANALYSIS	281089A 281125A 281162A	77	7078	282.00	282.00
		281168A				
GAS COMPANY	GAS SERVICE	03/27/12 - 04/25/12	78	7092	668.50	668.50
		9817277677		8060	730.69	
HACH	LAB SUPPLIES	7723363	79	8040	63.46	63.46
HILTI	DRILL BITS	4600977053	80	8055	173.15	173.15
I.J. SUPPLY	MISC SUPPLIES	13996 14012	81	8060	478.79	478.79
JACK'S REPAIR AND SALES	EQUIPMENT SERVICE	562226	82	8030	156.34	156.34
JB DEWAR INC	VEHICLE FUEL	793886	83	8020	333.36	333.36
JWC ENVIRONMENTAL	BAG MATERIAL FOR AUGER	46892	84	8030	423.65	423.65
KEMIRA	FERRIC CHLORIDE	9017269405	85	8050	7,751.61	7,751.61
MDT PERSONNEL	CONTRACT LABOR	19865 26167	86	6085	2,805.00	2,805.00
MINERS ACE	MISC SUPPLIES	APRIL	87	8030	614.44	614.44
NEXTEL	CELL PHONE SERVICE	APRIL	88	7013	74.43	74.43
OFFICE DEPOT	OFFICE SUPPLIES	APRIL	89	8045	491.21	491.21
PCF AVIATION	CHARTER FLIGHT SERVICE	12-28117	90	7050	2,830.00	2,830.00
PRAXAIR	MISC SUPPLIES	42798569 42872608	91	8060	44.77	44.77
SAN LUIS PERSONNEL	CONTRACT LABOR	9881 9907	92	6085	1,116.00	1,116.00
SLO COUNTY NEWSPAPERS	BIOSOLIDS HANDLING BID AD	6981813	93	7005	346.60	346.60
SO CO SANITARY SERVICE	TRASH SERVICE	MAY	94	7093	92.03	92.03
TEKTEGRITY	MANAGED IT SERVICE	21307-112 11 MBI 07	95	19/7015	250.00	250.00
TITAN INDUSTRIAL	MISC SUPPLIES	1049810	96	8056	160.01	404.70
		1049811 1049826 1049850		8060	244.69	
		1049851 1049885				
USABUEBOOK	MISC SUPPLIES	660161 660268 06 MBI 04	97	26/8061	2,614.45	2,614.45
WALLACE GROUP	ADMIN SERVICES	APRIL	98	7078	10,991.27	38,912.57
	OPERATION PROJECTS			various	20,254.00	
	REIMB PROJECTS			various	2,572.75	
	MAJOR BUDGET ITEMS			various	5,094.55	
WESCOP	WORK ON ELEC SYS UPGRADE	31 04 MBI 16	99	26/8065	2,853.84	2,853.84
WEST COAST INDUSTRIAL	MISC SUPPLIES	25977 26010	6600	8060	571.39	571.39
WW GRAINGER	MISC SUPPLIES	9812561703	6601	8030	18.04	1,924.96
		9810908252 9814741790		8056	811.84	
	PRESSURE GAUGE	9810056581 11 MBI 08		26/8065	364.39	
SUB TOTAL					93,490.00	93,490.00
PAYROLL	PPE 05/04/2012				25,080.18	25,080.18
GRAND TOTAL					118,570.18	118,570.18

We hereby certify that the demands numbered serially from 051612-6562 to 051612-6601 together with the supporting evidence have been examined, and that they comply with the requirements of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT. The demands are hereby approved by motion of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT, together with warrants authorizing and ordering the issuance of checks numbered identically with the particular demands and warrants.

BOARD OF DIRECTORS:

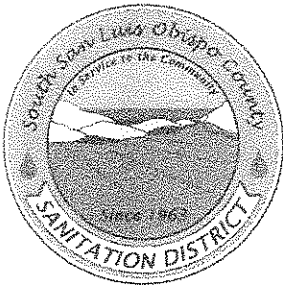
DATE: _____

Chairman

Board Member

Board Member

Secretary



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www.sslocsd.org

TO: Board of Directors
FROM: John L. Wallace, *District Administrator*
DATE: May 16, 2012
SUBJECT: Monthly Financial Review (April 2012)

Overall Monthly Summary

During the month of April, the District earned revenue in the total amount of \$232,297 of which \$114,393 was received from the City of Arroyo Grande for March services. \$96,262 was received from the City of Grover Beach for March services, and \$2,475 was received for connection fees. \$8,236 was received from OCSD for March services. For the month of April, \$1,877 was earned for the AT&T cell-tower lease, and \$1,090 was earned for brine disposal services. For the quarter ended March 31, 2012, \$393 was earned from interest on the County Treasury Pool account, and \$3,468 was earned from interest on the District's LAIF account.

During the month of April, the District totaled \$202,980 in operating expenses. Non-operating expenses totaled \$58,830.

Local Agency Investment Fund

The LAIF balance was \$3,547,368 at April 30, 2012.

County of San Luis Obispo Treasury Pool

As of April 30, 2012, the reconciled cash balance with the County of San Luis Obispo Treasury Pool was \$609,689. The County issues the majority of the District's checks, and the majority of the District's revenues are deposited with this agency. As such, the County provides 'banking services' to the District and provides some accounting documents for internal control purposes.

Rabobank Funds

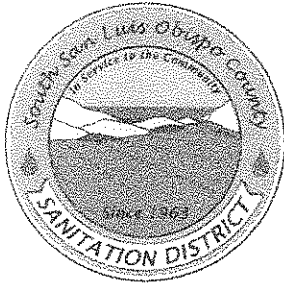
As of April 30, 2012 the reconciled cash balance with Rabobank totaled \$46,375. This account is used to process LAIF transfers and for the issuance of payroll checks through the District's contracted payroll provider service. Funds are transferred periodically from LAIF in order to cover these expenses.

MONTHLY FINANCIAL STATEMENT (Government Code Section 53646(d))
 SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
 FINANCIAL SUMMARY FOR APRIL 30, 2012 FY 2011-12

	FUND 19 OPERATING	FUND 20 EXPANSION	FUND 26 REPLACEMENT	DISTRICT- WIDE
CASH BALANCE	(503,219)	4,296,475	392,515	4,185,771
Cash w/County	3,739,650	(1,434,777)	(1,712,912)	591,962*
Cash w/LAIF	(4,291,041)	5,731,252	2,107,157	3,547,368
Cash w/Rabobank	48,171		(1,730)	46,441*
TOTAL DEPOSITS				
Current - County Treasury Pool	226,508	2,475		228,983
LONG-TERM DEBT				
Energy Project Principal Amount		380,736		380,736
REVENUES:				
OPERATING				
Current	224,084			224,084
Year-to-date	2,259,781			2,259,781
NON-OPERATING				
Current Period				
FEMA Funding				
Connection Fees		2,475		2,475
Interest	393	2,536	932	3,861
Lease Income (AT&T Cell)	1,877			1,877
Total - Current Period	2,270	5,011	932	8,213
Year-to-Date				
FEMA Funding	73,504			73,504
Connection Fees		37,125		37,125
Interest	754	8,040	2,956	11,749
Lease Income (AT&T Cell)	18,817			18,817
Energy Rebates		150,000		150,000
Total - YTD	93,075	195,165	2,956	291,195
TOTAL REVENUES:				
Current Period	226,354	5,011	932	232,297
Year-to-date	2,352,856	195,165	2,956	2,550,976
EXPENSES:				
Current Period	202,980	52	58,779	261,810
Year-to-date	2,199,771	212,115	300,127	2,712,014
Net Income (Loss) - Current Period	23,374	4,959	(57,847)	(29,513)
Net Income (Loss) - YTD	153,085	(16,951)	(297,172)	(161,038)

* Unreconciled totals in District's books only. Please see reconciliation schedules for reconciled balances.

NEW CONNECTIONS	CURRENT NUMBER	CURRENT REVENUE	FY 2011/12 YEAR-TO-DATE	FY 2011/12 YTD REVENUE
Arroyo Grande	0	0	11	27,225
Grover Beach	1	0	3	7,425
Oceano	0	0	1	2,475
TOTAL NEW DISTRICT CONNECTIONS	1	0	15	37,125




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To: Board of Directors
From: Bob Barlogio, Plant Superintendent
Via: John Wallace, District Administrator 
Date: May 16, 2012
Subject: Superintendent's Report

The data for May 2012 (as 5/9/12) is as follows:

Average daily flow 2.53 million gallons per day

Average chlorine usage 209 gallons per day

Highest fecal was an 14 mpn (limit of 2400), 7 sample median high was a 8 mpn (limit of 200)

We do not have any BOD or TSS results for the month of May, as of 5/9/12

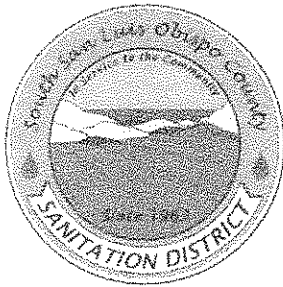
Since we replaced the No. 4 influent pump, staff switched No. 4 influent pump to lead position, No. 3 pump to lag. The pump has been operating very well.

Staff took the No. 1 primary off line, to allow the contractor (FRM) to move forward with the contracted service of clarifier refurbishment. Because of some problems of obtaining the catwalk, the project has been split into two time schedules or phases. In phase 1, FRM will sandblast and coat the concrete walls of the clarifier. In phase 2, FRM will replace the catwalk and drive unit. The catwalk unit has a long lead time. This will work out well for the plant also. It will not need the primary clarifier out of service for a long period, just two short periods.

Staff is taking the opportunity to replace several six inch plug valves associated with the No. 1 primary clarifier and piping, while the unit is out of service. The clarifier operated properly, but these valves were frozen either in the open position or the closed position, rendering them useless.

Staff has readied the sludge drying beds for service. This will reduce the need to operate the centrifuge, three times a week for 6 to 8 hours a day. Reducing energy cost.

Staff replaced a pump in one of the sump pits, replaced an electric motor on grinder No. 2, and replaced some of the wiring to the No. 2 primary clarifier and pumps.



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Staff Report

To: Board of Directors
From: Bob Barlogio, Plant Superintendent
Via: John Wallace, District Administrator *OW*
Date: May 16, 2012
Subject: Influent Pump Parts

Recommendation:

Staff recommends the Board approve the purchase of a pump impeller, wear ring, and shaft to rebuild a 12 inch influent pump for the amount of **\$6,532.30** from ABBA Pump Parts, Burlington, Ontario, Canada.

Funding:

Funding will come from account No. 26-8065, 11 MBI 08, Influent Pumps Failure Readiness/Refurbishment fund. This account started with \$440,000 for fiscal year 2011/12. As of today, we have not spent from this account.

Discussion:

As you will recall, when we removed the No. 4 influent last month, the pump shaft was broken at the impeller. Staff would like to have BC Pumps in Santa Maria rebuild that pump, using off the shelf parts, like bearings and seals. We will also need the services of Nickson's Machine shop to tool some parts and modify the pump frame for the mechanical seal. The impeller, pump shaft and wear ring are specialized parts, not available off the shelf. Staff found an alternate dealer in aftermarket parts for the Fairbanks Morse pumps, like the ones we have in the influent pump station.

The assembly and machining services of BC Pumps and Nickson's Machine shop will be used to adjust and install these parts into the existing pump. Staff has used these companies in the past. They charge a fair, competitive rate and staff are very satisfied with the quality of workmanship. Using a local company will also save shipping costs.

I contacted a total of four companies that deal with Fairbanks Morse pumps. Both Power Zone Equipment of Colorado, and BBC Pump and Equipment of Indiana, recommended that I contact Flo-Systems, the Fairbanks Morse representative in our area. However, ABBA Pumps of Canada manufactures and sells aftermarket parts for various pumps. They are not an OEM (*original equipment manufacturer*) of Fairbanks Morse pumps or parts, but we believe these parts will be equivalent at a substantial savings.

The price quotes for the two companies is as follows:

ABBA	Impeller \$4,123.00, Wear Ring \$404.00, and Pump Shaft \$1,284.00, total parts \$5,811. plus shipping and tax brings the total cost to \$6,532.30.
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Flo-Systems	Impeller \$10,979.00, Wear Ring \$1,793.00, and Pump Shaft \$4,263.00, total parts \$17,035 plus tax, no shipping charge, total cost is \$18,270.04.
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3010 Floyd Street, Burbank, CA 91504 * 818/562-5282 * FAX 818/842-3217

QUOTE

4325

DATE 5/4/2012

PAGE: 1 of 1

ATTN: BOB
SAN LUIS OBISPO CTY
PHONE: BOB@SSLOCSD.US
FAX:

Customer No.		Salesperson ID	Shipping Method	Payment Terms	
SANL1518		RJ	FOB/ALLOWED	N30	
Qty	Part Number	Description	Unit Price	Ext Price	
		PF: FAIRBANKS MORSE PUMP SN K3X1-071431			
1	FM T40D4H	SHAFT PUMP	4,263.00	4,263.00	
1	FM L12A18P	IMPELLER	10,979.00	10,979.00	
1	FM L12A17AP	WEAR RING IMPELLER	1,793.00	1,793.00	



ABBA PUMP PARTS & SERVICE
www.abbaparts.com

Parts Quotation

Date: April 30, 2012
Quote Number: S-FMAP-20240
ABBA Job #

Customer Order#

Customer: SOUTH SAN LUIS OBISPO COUNTY

Contact: Bob Barlogio

E-Mail: bob@sslccsd.us

Reference:

Order Date:

Phone: 805-489-6666

Fax:

Genuine ABBA Performance™ + Parts to Fit:

Make: Fairbanks Morse

Serial #/Year: K3X1-071431

Size/Model: 12" B5721

Power Frame #: T40

Capacity: 3,500 GPM

Rotation: CW When Viewed From Driver End

Head: 27 Feet

Wear Rings Yes (Style***)

Speed: 880 RPM

Stuffing Box

Imp Dia: (13.55) Inches

Motor: HP:

Frame:

*** Please Confirm When Placing Order

QTY	Part #/Name	Material	ABBA #	OEM #	Net Price (Each)
1	Impeller	Cast iron	FMA-1201-1581	L12A1N	\$4,123.00
1	Wear ring (imp)	410 St. St.	FMA-1217-0000		\$404.00
1	Shaft	4140 St.	FMT-4004-0000		\$1,284.00

APPROXIMATE FREIGHT COST TO CALIFORNIA \$ 300.00

Please Note: there are 3 different styles of wear rings available on this model pump. Please see attachment with this email for pictures of the 3 styles available. Please advise which one you require with your impeller when placing your order.

Freight: EXTRA

Taxes: Extra if Applicable

Price Valid For 30 Days

Payment Terms: Net 30 Days (O.A.C.). We also accept VISA (a 3% charge will be applied)

Shipment: 4 weeks

Terms: Per APS-Schedule C - (see attached)

FOB: Burlington, Ont., Canada

Quoted by:

Trevor Allen

trevor_a@abbaparts.ca

5370 Munro Court - Burlington, Ontario, Canada - L7L 5N8 - Tel: 905.333.2720 1.800.268.5142 Fax: 905.333.0973

Replacement pumps, parts, & assemblies for major brand pumps used in Municipal water and wastewater applications, particularly

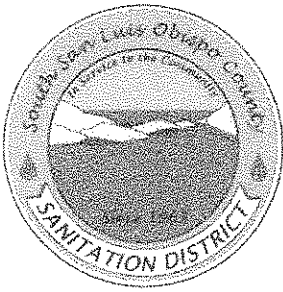
Atlas Chalmers & Fairbanks Morse

American Wellwork • Aurora • Chicago • Clow/Yeomans • Cornell • Crane Deming • De Laval • Gorman Rupp • Goulds • Marlow • Mather & Pratt • Morris

• Paco • Patterson • Smart Tumor • Smith & Loveless • Wemco • Worthington (Flowserve IDP)

NOTE: ALL OEM NAMES, NUMBERS, SYMBOLS & DESCRIPTIONS ARE FOR REFERENCE PURPOSES ONLY. IT IS NOT IMPLIED THAT ANY PART LISTED IS THE PRODUCT OF THE OEM.

ABBA PARTS & SERVICE IS NOT A DISTRIBUTOR OF, AGENT FOR, NOR AFFILIATED IN ANY WAY WITH A REFERENCED OEM.



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Post Office Box 339 Oceano, California 93475-0339

1600 Aloha Oceano, California 93445-9735

Telephone (805) 489-6666 FAX (805) 489-2765

<http://sslocsd.org/>

Staff Report

To: Board of Directors

From: John Wallace, *District Administrator*

Date: May 16, 2012

Subject: FY 2011-12 Third Quarter Budget Review; and Resolution No 2011-297 Amending the FY 2011-12 Budget at Third Quarter

Recommendation:

1. Review the attached Budget Amendment Request form for the third quarter Fiscal Year 2011-12 Budget Review, and provide direction to staff regarding recommended budget amendments and related matters presented in this staff report; and
2. Adopt Resolution No. 2011-297 providing for these amendments.

Funding:

The expense account line items under each Fund (Operating fund 19, Expansion Fund 20, and Replacement Fund 26) and the Major Budget Items (MBIs) overall are under or within the anticipated budget with the exception of 16 items. Four of the items are being adjusted between activities within the budget item so there is no net increase or decrease, ten of the items necessitate transfer of unused funds from completed MBIs and activities to the others within the same fund, and two of the items return unused funds to fund balance. As a result, there is a need to transfer of \$1,622 from the Operating Fund 19 fund balance to facilitate the adjustments as described below, and a total of \$2,050 will be returned to the Expansion Fund 20 fund balance and \$75,000 will be returned to the Replacement Fund 26 fund balance.

Revenue account line items to date are generally within expected amounts and no revenue changes are being recommended at third quarter. However, lower than anticipated revenues from member agency service charges (as previously reported) are being reviewed with the accounting departments of each agency to reconcile missing data and/or misclassified rate categories.

Expenses (as of 03-31-12; 75% of FY)

	Adopted Budget	Current Budget as Amended	Expended as of 03-31-12 Amount	Percent	Recommended Third Quarter Adjustments	Amended Budget
Fund 19	\$ 3,018,064	\$ 3,229,799	\$ 2,106,013	65%	\$ 1,622	\$ 3,231,421
Fund 20	\$ 561,069	\$ 678,074	\$ 212,115	31%	- \$ 2,050	\$ 676,024
Fund 26	\$ 1,767,313	\$ 1,767,313	\$ 315,683	18%	- \$ 75,000	\$ 1,692,313

Revenues
(as of 03-31-12; 75% of FY)

	Adopted Budget	Current Budget as Amended	Received as of 03-31-12 Amount Percent		Recommended Third Quarter Adjustments	Amended Budget
Fund 19	\$ 3,118,326	\$ 3,118,326	\$ 2,349,496	75.3%	\$ 0	\$ 3,118,326
Fund 20	\$ 277,500	\$ 277,500	\$ 195,165	70.3%	\$ 0	\$ 277,500
Fund 26	\$ 8,000	\$ 8,000	\$ 2,956	37.0%	\$ 0	\$ 2,956

Discussion:

Following the end of third quarter and in preparation of the FY 2012-13 annual budget, District staff reviewed the FY 2011-12 account line items under each Fund, as well as each Major Budget Item (MBI). The account line items under each Fund and the Major Budget Items (MBIs) are within or under the anticipated budget with the exception of 16 items. Four of the items are being adjusted between activities within the budget item so there is no net increase or decrease, ten of the items necessitate transfer of unused funds from completed MBIs and activities to the others within the same fund, and two of the items return unused funds to fund balance.

Recommended Adjustments:

1. 11 MBI 07 – IT System Upgrade is completed (22.7% expended at third quarter). Transfer unused funds to 19-7088 Water Recycling Study.
2. Account 19-7076 – Prof Services-District Admin (75.1% expended at third quarter). An adjustment among the tasks within this account line item is being recommended. There is no net increase or decrease to this account line item at this time.
3. Account 19-7077 – Prof Services-Engineering (81.8% expended at third quarter). An adjustment among the tasks within this account line item is being recommended. There is no net increase or decrease to this account line item at this time.
4. Account 19 – 7088 Water Recycling Study (no funds currently budgeted). Transfer unused funds from completed MBIs and \$1,622 from Fund 19 fund balance for general administration and water recycling seminar.
5. 11 MBI 02 – Chemical Metering Pumps is completed (78.9% expended at third quarter). Transfer unused funds to 19-7088 Water Recycling Study.
6. 11 MBI 04 – Polyblend Unit is completed (83.5% expended at third quarter). Transfer unused funds to 19-7088 Water Recycling Study.
7. 11 MBI 09 – Automatic External Defibrillator is completed (55.2% expended at third quarter). Transfer unused funds to 19-7088 Water Recycling Study.
8. 04 MBI 03 – Annual Influent Grinder Service is completed (37.3% expended at third quarter). Transfer unused funds to 19-7088 Water Recycling Study.

9. 10 MBI 01 – O&M Manual Update is completed (1.4% expended at third quarter). Transfer unused funds to 19-7088 Water Recycling Study.
10. 01 MBI 01 – Energy Services Project is completed (0% expended at third quarter). Transfer unused funds to 05 MBI 06 – New Centrifuge and Fund 20 fund balance.
11. 01 MBI 01 – Energy Services Project is completed (0% expended at third quarter). Transfer unused funds to 05 MBI 06 – New Centrifuge
12. 05 MBI 06 – New Centrifuge (100.4% expended at third quarter). Transfer unused funds from completed 01 MBI 01 – Energy Services Project.
13. 26-8015 – Trunk Sewer Maintenance (14.9% expended at third quarter). Return unused funds to Fund 26 balance.
14. 06 MBI 04 – Primary Clarifier No. Catwalk and Drive (29.9% expended at mid-year). An adjustment among the tasks within this account line item is being recommended. There is no net increase or decrease to this account line item at this time.
15. 06 MBI 13 – Influent Pumps Gate & Check Valve (5.0% expended at mid-year). An adjustment among the tasks within this account line item is being recommended. There is no net increase or decrease to this account line item at this time.
16. 26-8070 – Emergency Equipment Repair (26.7% expended at third quarter). Return unused funds to Fund 26 balance.

Attached is a “transfer/fund balance” Budget Amendment Request form showing recommended transfer and corrections.

At this time, staff recommends the Board adopt Resolution No. 297 providing for the recommended adjustments.

**SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
RESOLUTION NO. 2011 - 297**

**A RESOLUTION AMENDING
THE FY 2011-2012 BUDGET AT THIRD QUARTER**

WHEREAS, the Board of Directors has previously adopted a 2011-2012 budget consisting of Operating Fund 19, Expansion Fund 20, and Replacement/Improvements Fund 26; and

WHEREAS, Staff has reviewed the account line items under each Fund, as well as each Major Budget Item (MBI) included in the 2011-2012 adopted budget; and

WHEREAS, Staff has identified the account line items that will require less monies and the account line items that will require additional monies than originally budgeted; and

WHEREAS, Staff believes amending these account line items to reflect actual amounts will produce a trend that can be used for future budgeting efforts; and

WHEREAS, budget amendments are recommended which will change the total amount budgeted from a Fund and will require a transfer from the Fund balance; and

WHEREAS, the recommended budget amendments will result in the transfer of \$1,622 from the Operating Fund 19 fund balance, return \$2,050 to the Expansion Fund 20 fund balance, and return \$75,000 to the Replacement Fund 26 fund balance; and

WHEREAS, the Board believes the recommended amendments are in the best interest of the public's health, safety and general welfare.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED by the Board of Directors, South San Luis Obispo County Sanitation District, San Luis Obispo County, California, that the 2011-2012 budget shall be amended as follows:

1. Operating Fund 19:
 - a. Transfer \$9,000 from completed 11 MBI 07 – IT System Upgrade to 19-7088 – Water Recycling Study for general administration and water recycling seminar.
 - b. Adjust tasks within 19-7076 – Prof Services-District Admin to better reflect actual expenditures.
 - c. Adjust tasks within 19-7077 – Prof Services-Engineering to better reflect actual expenditures.
 - d. Transfer \$38,378 of unused funds from completed MBIs and \$1,622 from Fund balance to 19-7088 – Water Recycling Study for general administration and water recycling seminar.

- e. Transfer \$1,475 from completed 11 MBI 02 – Chemical Metering Pumps to 19-7088 – Water Recycling Study for general administration and water recycling seminar.
 - f. Transfer \$1,568 from completed 11 MBI 04 – Polyblend Unit to 19-7088 – Water Recycling Study for general administration and water recycling seminar.
 - g. Transfer \$1,793 from completed 11 MBI 09 – Automatic External Defibrillator to 19-7088 – Water Recycling Study for general administration and water recycling seminar.
 - h. Transfer \$19,089 from completed 04 MBI 03 – Annual Influent Grinder Service to 19-7088 – Water Recycling Study for general administration and water recycling seminar.
 - i. Transfer \$5,453 from completed 10 MBI 01 – O&M Manual Update to 19-7088 – Water Recycling Study for general administration and water recycling seminar.
2. Expansion Fund 20:
- j. Transfer \$88 of unused funds from completed 01 MBI 01 – Energy Services Project to 05 MBI 06 – New Centrifuge and return \$2,050 to Fund balance.
 - k. Transfer \$702 of unused funds from completed 01 MBI 01 – Energy Services Project to 05 MBI 06 – New Centrifuge.
 - l. Transfer \$790 from completed 01 MBI 01 – Energy Services to 05 MBI 06–New Centrifuge.
3. Replacement Fund 26:
- m. Return \$40,000 of unused funds from 26-8015 – Trunk Sewer Maintenance to Fund balance.
 - n. Adjust tasks within 06 MBI 04 – Primary Clarifier No. Catwalk and Drive to better reflect actual expenditures.
 - o. Adjust tasks within 06 MBI 13 – Influent Pumps Gate & Check Valve to better reflect actual expenditures.
 - p. Return \$35,000 of unused funds from 26-8070 – Emergency Equipment Repair to Fund balance

Upon motion of Director _____, seconded by Director _____,
and on the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAINING:

the foregoing Resolution is hereby adopted this _____ day of _____, 2012.

Bill Nicolls, Chairman

ATTEST:

JOHN WALLACE, Secretary to the Board

APPROVED AS TO FORM:

MICHAEL W. SEITZ, District Legal Counsel

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ACCOUNT	ACCOUNT DESCRIPTION	PROJECT	CURRENT BUDGET	AMOUNT EXPENDED AS OF 03-31-12	PERCENT EXPENDED AS OF 03-31-12	PROPOSED AMENDMENTS	AMENDED BUDGET
Revenue to date is generally within expected amounts and no changes are being recommended at mid-year.							
TOTAL			\$ -			\$ -	\$ -

PROJECT	ACTIVITY DESCRIPTION	PHASE	CURRENT BUDGET	AMOUNT EXPENDED AS OF 05-02-12	PERCENT EXPENDED AS OF 05-02-12	PROPOSED AMENDMENTS	AMENDED BUDGET
OPERATING FUND							
19-7015 Office Equipment/Computer Supplies							
1. 11 MBI 07 - IT System Upgrade			\$ 14,000	\$ 3,181	22.72%	\$ (9,000)	\$ 5,000
2. 19-7076 Prof Serv - District Admin			\$ 150,000	\$ 112,668	75.11%	\$ -	\$ 150,000
3. 19-7077 Prof Serv - Engineering			\$ 125,000	\$ 102,247	81.80%	\$ -	\$ 125,000
4. 19-7088 Water Recycling Study- Gen Admin			\$ -	\$ 37,550	-	\$ 40,000	\$ 40,000
19-8010 Capital Equipment							
5. 11 MBI 02 - Chemical Metering Pumps			\$ 7,000	\$ 5,525	78.93%	\$ (1,475)	\$ 5,525
6. 11 MBI 04 - Polyblend Unit			\$ 9,500	\$ 7,932	83.49%	\$ (1,568)	\$ 7,932
7. 11 MBI 09 - Automatic External Defibrillator			\$ 4,000	\$ 2,207	55.18%	\$ (1,793)	\$ 2,207
19-8061 Structure Maintenance - Major							
8. 04 MBI 03 - Annual Influent Grinder Service			\$ 46,395	\$ 17,296	37.29%	\$ (19,089)	\$ 27,296
9. 10 MBI 01 - O&M Manual Update			\$ 5,953	\$ 86	1.44%	\$ (5,453)	\$ 500
SUBTOTAL - OPERATING FUND			\$ 361,838	\$ 288,692	79.78%	\$ 1,622	\$ 363,460

	20-8010 Capital Equipment		\$	2,138	\$	-		0.00%	\$	(2,138)	\$	-
10.	01 MBI 01 - Energy Services Project											
	20-8065 - Expansion Fund - Struct/Grnds Replace-Inpr											
11.	01 MBI 01 - Energy Services Project		\$	702	\$	-		0.00%	\$	(702)	\$	-
12.	05 MBI 06 - New Centrifuge		\$	210,934	\$	211,724		100.37%	\$	790	\$	211,724
	SUBTOTAL - EXPANSION FUND		\$	213,774	\$	211,724		99.04%	\$	(2,050)	\$	211,724

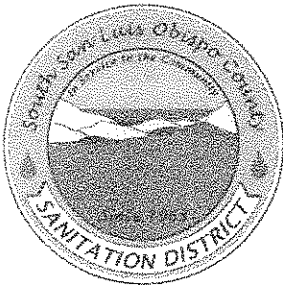
REPLACEMENT FUND											
13.	26-8015 Trunk Sewer Maintenance		\$	50,000	\$	7,455	14.91%	\$	(40,000)	\$	10,000
	26-8061 - Replacement Fund - Structures/Grounds Maint-Major										
14.	06 MBI 04 - Primary Clarifier No. 1 Catwalk and Drive		\$	231,012	\$	69,083	29.90%	\$	-	\$	231,012
	26-8065 - Replacement Fund - Structures/Grounds Replacement-Improvement										
15.	06 MBI 13 - Influent Pumps Gate & Check Valves		\$	300,381	\$	15,035	5.01%	\$	-	\$	300,381
16.	26-8070 Emergency Equipment Repair		\$	60,000	\$	16,044	26.74%	\$	(35,000)	\$	25,000
	SUBTOTAL - REPLACEMENT FUND		\$	641,392	\$	107,617	16.78%	\$	(75,000)	\$	566,392

TOTALS	\$	1,217,004	\$	608,033	\$	(75,428)	\$	1,141,576
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PURPOSE

1. Project completed. Transfer unused funds to 19-7088 Water Recycling Study- Gen Admin.
2. Adjustment among tasks within account line item; No net increase or decrease.
3. Adjustment among tasks within account line item; No net increase or decrease.
4. Adjustment for general administration and water recycling seminar
5. Projects completed. Transfer unused funds to 19-7088 Water Recycling Study- Gen Admin.
6. Projects completed. Transfer unused funds to 19-7088 Water Recycling Study- Gen Admin.
7. Projects completed. Transfer unused funds to 19-7088 Water Recycling Study- Gen Admin.
8. Projects completed. Transfer unused funds to 19-7088 Water Recycling Study- Gen Admin.
9. Projects completed. Transfer unused funds to 19-7088 Water Recycling Study- Gen Admin.
10. Project completed. Transfer unused funds to 05 MBI 06 New Centrifuge and Fund 20 fund balance.
11. Project completed. Transfer unused funds to 05 MBI 06 New Centrifuge.
12. Project completed. Additional funds for preparation of as-built drawings.
13. Adjustment to better reflect anticipated expenditures. Transfer unused funds to Fund 26 fund balance.
14. Adjustment among tasks within account line item; No net increase or decrease.
15. Adjustment among tasks within account line item; No net increase or decrease.
16. Adjustment to better reflect anticipated expenditures. Transfer unused funds to Fund 26 fund balance.

DISTRICT ADMINISTRATOR	ENTERED BY
DATE:	DATE:
	05/09/12



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<http://sslocsd.org/>

Staff Report

To: Board of Directors
From: John Wallace, *District Administrator*
Date: May 16, 2012
Subject: FY 2012-13 Preliminary Budget

Recommendation:

Staff recommends the Board:

1. Review and consider the proposed FY 2012-13 Preliminary Operating Budget including capital projects (Major Budget Items).
2. Utilize the June 6, 2012, meeting to view the proposed budget items, including the Major Budget Items at the plant.
3. Advertise the June 20, 2012, meeting as a public hearing for adoption of the budget.
4. If discussions need to be continued, the public hearing could be continued to the first meeting in July for final adoption.

Funding:

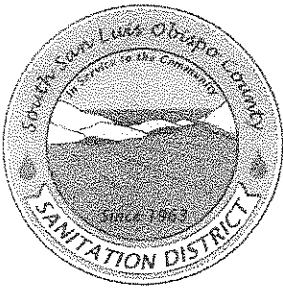
The proposed budget sets forth the planned revenue and expenditures for operations, expansion and replacement of the District's facilities for the upcoming fiscal year.

Discussion:

The proposed schedule for the major milestones of budget preparation and adoption are now scheduled for:

- May 16, 2012 Review FY 2012-13 projections of revenue and expenditures. Consideration of preliminary FY 2012-13 Operating Budget and draft Major Budget Items (MBIs). Consideration of proposed draft Replacement Fund and Expansion Fund Budgets.
- May 21, 2012 Advertise public hearing for June 20, 2012 for adoption of FY 2012-13 Budget.
- June 6, 2012 Continue review of FY 2012-13 Major Budget Items (MBIs) at the plant site
- June 20, 2012 Adoption of the FY 2012-13 Budget

At this time, Staff will present the Operating Budget including draft Major Budget Items (MBIs) proposed for FY 2012-13 along with an expanded planning budget for subsequent fiscal years. We will also discuss potential funding sources for these projects.



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Staff Report

To: Board of Directors
From: John Wallace, *District Administrator*
Date: May 16, 2012 Meeting
Subject: Engineering On Call Services

Recommendation:

Staff recommends the Board approve entering into Master Services Agreements with West Yost Associates and Carollo Engineers.;

Funding:

No specific projects have been currently identified. There are minor Staff and District Counsel costs in setting up the Master Services Agreements (MSA's).

Discussion:

Upon the Board's previous action, the District has entered into a MSA with Kennedy/Jenks Consultants (endorsed in January 2009). The MSA is Qualifications-based for Engineering Services as required for "on-call" services at the SSLOCSD plant facility.

The Board expressed the desire to expand the pool of Engineering MSA's to include several other qualified firms. Staff contacted West Yost Associates of Fresno, CA (offices throughout CA) and Carollo Engineers of Fresno, CA (offices throughout the contiguous United States) to submit a Statement of Qualification (SOQ) for on-call Engineering Services.

Both responded with SOQ's that enumerate many qualifying examples of design improvements made to wastewater treatment plants. Also, Carollo Engineers is very familiar with the District's plant having completed a peer review of our Long Range Plan. Staff is of the opinion that either of the three firms is qualified to perform Engineering work at SSLOCSD. The rate schedules for the two new firms have been attached. Staff will also bring the Statement of Qualifications submitted by these firms to our Board meeting on May 16th.

Staff recommends the Board approve entering into MSA's with West Yost Associates and Carollo Engineers (in addition to the current MSA with Kennedy/Jenks Consultants).

**CAROLLO ENGINEERS, INC.
FEE SCHEDULE**

As of March 1, 2012
California

	<u>Hourly Rate</u>
Engineers/Scientists	
Assistant Professional	\$144.00
Professional	176.00
Project Professional	209.00
Lead Project Professional	229.00
Senior Professional	249.00
Senior Process Specialist	335.00
Technicians	
Technicians	107.00
Senior Technicians	152.00
Support Staff	
Document Processing / Clerical	96.00
Project Equipment Communication Expense (PECE) Per DL Hour	9.90
Other Direct Expenses	
Travel and Subsistence	at cost
Mileage at IRS Reimbursement Rate Effective January 1, 2012:	\$.555 per mile
Subconsultant	cost + 10%
Other Direct Cost	cost + 10%
Expert Witness	Rate x 2.0

This fee schedule is subject to annual revisions due to labor adjustments.

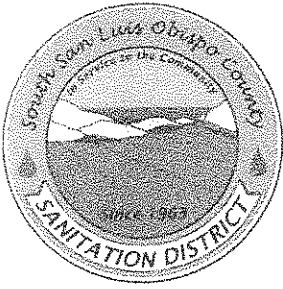
2012 Billing Rate Schedule

(Effective January 1, 2012 through December 31, 2012)*

POSITION	2012 Billing Rate
Principal/Vice President	212
Engineering Manager	202
Principal Engineer/Scientist	184
Senior Engineer/Scientist/GIS Analyst	166
Associate Engineer/Scientist	148
GIS Analyst	148
Engineer II/Scientist II	131
Engineer I/Scientist I	113
Construction Manager III	160
Construction Manager II	148
Construction Manager I	137
Resident Inspector III	124
Resident Inspector II	115
Resident Inspector I	101
Sr. Designer/Sr. CAD Operator	107
Designer/CAD Operator	95
Technical Specialist II	93
Technical Specialist I	80
Engineering Aide	67
Administrative IV	95
Administrative III	84
Administrative II	71
Administrative I	60

- Outside Services such as vendor reproductions, prints, shipping, and major West Yost reproduction efforts, as well as Engineering Supplies, Travel, etc. will be billed at actual cost plus 15%.
- Direct Costs including general computers, system charges, telephone, fax, routine in-house copies/prints, postage, miscellaneous supplies, and other incidental project expenses will be billed at 5% of West Yost labor charges.
- Mileage will be billed at the current Federal Rate.
- Subconsultants will be billed at actual cost plus 10%.
- Computers are billed at \$25 per hour for specialty models and AutoCAD.
- Expert witness, research, technical review, analysis, preparation and meetings billed at 150% of standard hourly rates. Expert witness testimony and depositions billed at 200% of standard hourly rates.
- A Finance Charge of 1.5% per month (an Annual Rate of 18%) on the unpaid balance will be added to invoice amounts if not paid within 45 days from the date of the invoice.

* This schedule is updated annually



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Staff Report

To: Board of Directors
From: John Wallace, *District Administrator*
Date: May 16, 2012 Meeting

Subject: California Association of Sanitation Agencies (CASA) Membership, 19-7050

Recommendation:

Staff recommends the Board approve joining CASA

Funding:

Account 19-7050 contains monies for Memberships. Membership in CASA based on the Operations budget is anticipated to be **\$8,000**. However, staff will negotiate with CASA to have this fee paid in the FY 2012-13 Budget year.

Discussion:

The California Association of Sanitation Agencies (CASA) provides leadership, advocacy and information to our members, legislators and the public, and promotes partnerships on clean water and beneficial reuse issues that protect public health and the environment.

Details of what the organization offers Member Agencies can be found at:

<http://www.casaweb.org/>

Excerpts from the website:

"CASA is the leading voice for public wastewater agencies at the local, state and federal levels regarding regulatory, legislative and legal issues. Membership in CASA provides:

- *Dedicated professionals in the areas of legislative advocacy, regulatory and legal affairs, biosolids, and climate change;*
- *Access to CASA's business meetings and conferences held three times a year in California and annually in Washington, D.C. These meetings provide comprehensive educational programs specifically tailored to governing officials and water quality professionals to gain first-hand knowledge about clean water issues and beneficial reuse resources on technical, regulatory and legislative matters. They also offer members an opportunity to network with colleagues and share information;*
- *Opportunities to attend special educational seminars on important technical and regulatory issues;*
- *Biosolids sustainable management policies, practices and scientific studies that advocate the beneficial use of this resource in California;*
- *In-house legal defense fund and active attorneys' committee brief members regarding key legal developments and litigation matters related to California's public water quality community. CASA is a State Bar of California MCLE approved provider;*

- *Direct and grassroots advocacy at the federal, state and local levels regarding legislation and regulations affecting public wastewater agencies;*
- *Representation before the Federal and State Legislature, Water Board, CalRecycle, regional boards, and other California localities on decisions and policies including but not limited to both submittal of comments and testimony;*
- *Access to studies focused on sound science research, which enables CASA to represent members in front of decision-making bodies; and*
- *Members only access to the CASA website, which provides a plethora of water quality information and timely updates”*

Member Agencies

- | | |
|--|--|
| 1. Amador Water Agency | 40. Lake Arrowhead Community Services District |
| 2. Bayshore Sanitary District | 41. Lake County Sanitation District |
| 3. City of Burbank | 42. Las Gallinas Valley Sanitary District |
| 4. Byron Sanitary District | 43. Las Virgenes Municipal Water District |
| 5. Calaveras County Water District | 44. Leucadia Wastewater District |
| 6. Camarillo Sanitary District | 45. Livermore-Amador Valley Water Management Agency |
| 7. Camrosa Water District | 46. City of Los Angeles, Bureau of Sanitation |
| 8. Carmel Area Wastewater District | 47. Sanitation Districts of Los Angeles County |
| 9. Carpinteria Sanitary District | 48. Mammoth Community Water District |
| 10. Castro Valley Sanitary District | 49. Marin County Sanitary District No. 2 |
| 11. Central Basin Municipal Water District | 50. Marin County Sanitary District No. 5 |
| 12. Central Contra Costa Sanitary District | 51. City of Merced |
| 13. Central Marin Sanitation Agency | 52. Midway City Sanitary District |
| 14. Costa Mesa Sanitary District | 53. City of Modesto, Public Works |
| 15. Crestline Sanitation District | 54. Montalvo Community Services District |
| 16. Crockett Community Services District | 55. Montecito Sanitary District |
| 17. Cupertino Sanitary District | 56. Monterey Regional Water Pollution Control Agency |
| 18. City of Davis | 57. Moulton Niguel Water District |
| 19. Delta Diablo Sanitation District | 58. Mt. View Sanitary District |
| 20. Dublin San Ramon Services District | 59. Napa Sanitation District |
| 21. East Bay Dischargers Authority | 60. North of River Sanitary District No. 1 |
| 22. East Bay Municipal Utility District | 61. North San Mateo County Sanitation District |
| 23. East Palo Alto Sanitary District | 62. North Tahoe Public Utility District |
| 24. Eastern Municipal Water District | 63. Novato Sanitary District |
| 25. El Dorado Irrigation District | 64. Ojai Valley Sanitary District |
| 26. Elsinore Valley Municipal Water District | 65. Orange County Sanitation District |
| 27. Encina Wastewater Authority | 66. Oro Loma Sanitary District |
| 28. City of Fairfield, Department of Public Works | 67. City of Palo Alto Regional Water Quality Control Plant |
| 29. Fairfield-Suisun Sewer District | 68. Rancho California Water District |
| 30. Fallbrook Public Utility District | 69. City of Richmond Wastewater Source Control Division |
| 31. City of Fresno, Fresno-Clovis Regional Wastewater Reclamation Facility | 70. City of Riverside Regional Water Quality Control Plant |
| 32. Goleta Sanitary District | 71. Rodeo Sanitary District |
| 33. Goleta West Sanitary District | 72. City of Sacramento Department of Utilities |
| 34. Granada Sanitary District | |
| 35. City of Healdsburg | |
| 36. Hi-Desert Water District | |
| 37. Inland Empire Utilities Agency | |
| 38. Ironhouse Sanitary District | |
| 39. Irvine Ranch Water District | |

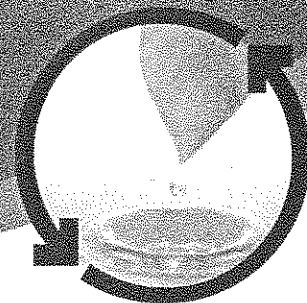
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|---|--|
| 73. Sacramento Regional County Sanitation District | 92. Stege Sanitary District |
| 74. City of San Diego Public Utilities | 93. City of Stockton, Municipal Utilities Dept. |
| 75. San Elijo Joint Powers Authority | 94. Summerland Sanitary District |
| 76. San Francisco Public Utilities Commission | 95. Tahoe-Truckee Sanitation Agency |
| 77. City of San Jose, Environmental Services Department | 96. City of Thousand Oaks |
| 78. San Rafael Sanitation District | 97. Triunfo Sanitation District |
| 79. City of Santa Barbara Public Works Dept. | 98. Truckee Sanitary District |
| 80. Santa Clara County Sanitation District No. 2-3 | 99. Union Sanitary District |
| 81. City of Santa Rosa Utilities Department | 100. City of Vacaville |
| 82. Saticoy Sanitary District | 101. Vallecitos Water District |
| 83. Sausalito-Marin City Sanitary District | 102. Vallejo Sanitation & Flood Control District |
| 84. Selma-Kingsburg-Fowler County Sanitation District | 103. Valley Sanitary District |
| 85. Sewer Authority Mid-Coastside | 104. Ventura Regional Sanitation District |
| 86. Sewerage Agency of Southern Marin | 105. Victor Valley Wastewater Reclamation Authority |
| 87. Sonoma County Water Agency | 106. West Basin Municipal Water District |
| 88. South Bayside System Authority | 107. West Bay Sanitary District |
| 89. South Coast Water District | 108. West County Wastewater District |
| 90. South Orange County Wastewater Authority | 109. West Valley Sanitation District of Santa Clara County |
| 91. South Tahoe Public Utility District | 110. Western Municipal Water District of Riverside County |
| | 111. Winton Water & Sanitary District |

Staff recommends the Board approve joining CASA at the annual membership rate of **\$8,000**.



California Association of Sanitation Agencies

MEMBER SERVICES



State Legislative Advocacy

CASA is the voice of the public wastewater agencies at the State Capitol in Sacramento. The Executive Director and staff monitor hundreds of bills each year, dealing with water quality, environmental regulation, special district issues, local finance and property taxes, public contracting, and liability.

A State Legislative Committee comprised of member agency representatives provides policy guidelines and establishes CASA's positions on specific legislative proposals. The Association has an excellent record of success with its legislative agenda and representing water quality issues.

Federal Legislative Advocacy

CASA's Washington, D.C. office provides liaison with California's Congressional delegation. CASA advocates positions before Congress on a broad range of environmental, public health and natural resource policies. CASA has a Federal Legislative Advocate headquartered in Washington, D.C. and hosts an annual Washington, D.C. conference for member agencies to meet directly with their federal representatives.

Important federal issues in which CASA has played a pivotal role include:

- Total Maximum Daily Loads
- State Revolving Fund Appropriations
- Resource Conservation and Recovery Act
- Clean Water Act
- Clean Air Act
- Biosolids
- Climate Change
- Safe Disposal of Pharmaceuticals
- Chemical Security Legislation
- Renewable Resources

CASA's Federal Legislative and Liaison Committee oversees its federal advocacy program.

Regulatory Analysis and Advocacy

CASA assists its member agencies in understanding and complying with the ever-increasing array of federal and state environmental regulations. The Association represents member interests in the development of new and revised regulations through written comments, testimony before regulatory agency boards, and participation on advisory committees and work groups. CASA keeps members informed on important regulatory developments through the Association's Air, Land and Water Forums and other publications of interest.

Legal Services

CASA's Attorney Committee consists of the general counsels of each of the CASA member agencies. The Committee provides information to the membership regarding newly enacted laws, recent court decisions and emerging legal issues. The Committee also represents CASA in preparation of amicus briefs in important cases.

CASA also represents the interests of its members in state and federal litigation on key issues.

Conferences

CASA meets three times each year at various locations throughout California (January, May and August). Conferences provide the opportunity for the exchange of information and feature presentations by distinguished speakers on topics of current interest. Sessions are targeted to governing officials, management and technical staff members, and attorneys. Conferences are open only to CASA members. CASA also sponsors one-day seminars on emerging issues on an as-needed basis.

Website/E-alerts

CASA keeps members informed on key issues with E-alerts, newsletters and other publications. The latest information regarding emerging issues, membership, conferences, committees and other CASA programs is available on the CASA website at www.casaweb.org.

Awards

Each year, the CASA Executive Board recognizes the achievements of its members. Awards are presented in four categories:

- Technical Achievement
- Public Outreach/Education
- Organizational Innovation
- Outstanding Capital Projects

Winners are invited to make a presentation regarding their award-winning program at the Mid-Year Conference to share their insight and success with other attendees.

2012 CASA EXECUTIVE BOARD

Gary W. Darling - President
Delta Diablo Sanitation District

John E. Hoagland - 1st Vice President
Rancho California Water District

Stephen A. Hogg - 2nd Vice President
City of Fresno, Department of Public Utilities

Tom Selfridge - Secretary-Treasurer
Truckee Sanitary District

Timothy P. Becker - Director-at-Large
Oro Loma Sanitary District (Director)

Paul Bushee - Director-at-Large
Leucadia Wastewater District

Kevin M. Hardy - Director-at-Large
Encina Wastewater Authority

Joseph A. Laurira, P.E. - Director-at-Large
Arcadis/Pimie

Jeff Moorhouse - Director-at-Large
Carpinteria Sanitary District (Director)

Margie L. Rice - Director-at-Large
Midway City Sanitary District (Director)

David R. Williams - Director-at-Large
East Bay Municipal Utility District

Barbara D. Hockett, RN, M.S.Ed -
Past President
Central Contra Costa Sanitary District (Director)

Ronald E. Young P.E., DEE - Past President
Elsinore Valley Municipal Water District

2012 COMMITTEE CHAIRPERSONS

Vivian Houser, Associates Chair
Carl P.A. Nelson, Attorneys Chair
E.J. Shelaby Awards Chair
Tom Selfridge, Budget & Audit Chair
Ronald E. Young P.E., DEE, Bylaws Chair
Michele McKinney Underwood, Communications
Chair

Jean Mariani, Directors Chair
Gary W. Darling, Evaluation Chair
Ann Farrell, Legislative Chair
Ed McCormick, Managers Chair
Barbara D. Hockett, Nominations Chair
Grace Chan, Program Planning Chair
Jeff Moorhouse, State Legislative Chair
Joyce Gwidt, Conference Arrangements Chair
Lisa Rothbart, Air Issues Forum Chair
Mike Sullivan, Land Issues Forum Chair
Laura Pagano, Water Issues Forum Chair
Richard Althouse, SWRCB - WW Treatment Plant
Operator Certification Advisory Committee
Representative

Wyatt Troxel, SWRCB - WW Treatment Plant
Operator Certification Advisory Committee
Representative

Terrie Mitchell, Tri-TAC Chair

CASA STAFF MEMBERS

Catherine Smith, Executive Director
Ashley Bradley, Communications
Manager

Mike Dillon, State Legislative Lobbyist

Zeynep Erdal, Climate Change
Program Coordinator

Greg Kester, Biosolids Program
Manager

Roberta L. Larson, Director of Legal
& Regulatory Affairs

Justin Lewis, IT Manager

Eric Sapirstein, Federal Legislative
Advocate

Simone Parker, Conference Staff

Debbie Welch, Conference
Coordinator/Executive Assistant

Fiona Young, D.C. Conference/
Admin. Assistant

California Association of Sanitation Agencies

1215 K Street, Suite 2290
Sacramento, CA 95814
p. 916.446.0388 f. 916.231.2141
www.casaweb.org



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Mission Statement

The mission of the California Association of Sanitation Agencies is to provide leadership, advocacy and information to our members, legislators and the public, and to promote partnerships on clean water and beneficial reuse issues that protect public health and the environment.



California Association of Sanitation Agencies

2012 Agency Membership Dues Statement

TAX I.D. 68 - 0018896

Remit to: 1215 K Street Suite 2290, Sacramento, CA 95814
 PH: (916)446-0388 – FX: (916)231-2141 – Web site: casaweb.org
** Please return a copy of the Dues Statement with your check*

CONTACT INFORMATION

Name:		
General Manager:		
Address:		
City:	State:	Zip:
Phone:	Fax:	
E-mail:		
Website:		

PLEASE DETERMINE YOUR AGENCY'S ANNUAL DUES AS FOLLOWS:

1. Agency 2011/2012 Operations and Maintenance Budget for sewerage collection, treatment, disposal and reclamation (including administrative costs, unless your agency is multi-purpose).	\$	(1)
2. For multi-purpose agencies, allocate proportional share of administrative budget for sewage services.	\$	(2)
3. Subtract budgeted revenues to be received from other agencies that are members of CASA, if any.	\$	(3)
4. Total for membership dues determination (1+2-3).	\$	(4)
5. 2012 Dues Payment insert from chart below the appropriate fee for membership	\$	(5)

CHART

1. Minimum rate maximum budget up to \$500,000	\$ 800
2. Budget between \$500,000 up to \$1,000,000	\$ 1,500
3. Budget between \$1,000,000 up to \$2,500,000	\$ 4,000
4. Budget between \$2,500,000 up to \$5,000,000	\$ 8,000
5. Budget between \$5,000,000 up to \$10,000,000	\$ 12,000
6. Budget between \$10,000,000 up to \$20,000,000	\$ 15,000
7. Budget between \$20,000,000 up to \$100,000,000	\$ 18,000
8. Budget over \$100,000,000	\$ 25,000

**Please return a copy of the dues statement with your check.*

Thank You

"Ensuring Clean Water for California"



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Post Office Box 339 Oceano, California 93475-0339

1600 Aloha Street, Oceano, California 93445-9735

Telephone (805) 489-6666 FAX (805) 489-2765

<http://www.sslocsd.org/>

Agenda

Topic: Collection System Coordination Meeting

Date: May 10, 2012

Time: 2:30 PM – 3:30 PM

Location: SSLOCSD Treatment Plant Conference Room

Requested Attendees*: Shane Taylor (AG), Dan Silveira (OCSD), Mike Ford (GB), Bob Barlogio (SSLOCSD), Anastasia Mylonas - Scribe (SSLOCSD/WG), Aaron Yonker (SSLOCSD/WG)

1. Current Agenda Items

- a. SSO Training for Sewer Response with CSRMA – May 15, 2012 at 8:00 AM
 - i. Who is attending
 - ii. Funding
 - iii. How we will utilize this information for moving forward with SOPs
- b. FOG Program Update
 - i. Annual Contract Updates
 - ii. Agency Intent
- c. SCAP May 08, 2012 Meeting Review
 - i. City of Santa Barbara Consent Decree
 - ii. Collection System SOPs
 - iii. Regulatory Update
 - iv. Sewer Spill Volume Estimation

2. Open Discussion

** Please send an alternate if you are unable to attend*

From: Aaron Yonker

Sent: Wednesday, May 09, 2012 12:44 PM

To: 'staylor@arroyogrande.org'; 'mford@grover.org'; 'Tom Geaslen'; 'dan@oceanocsd.org'; 'Teresa McClish (tmcclish@arroyogrande.org)'; 'gray@grover.org'; Bob Barlogio; 'MLinn@arroyogrande.org'

Cc: John Wallace; Anastasia Mylonas; Tom Zehnder; 'David Patzer'

Subject: CSRMA Sewer Overflow and Backup Prevention and Response Training Course

I appreciate your patience everyone.

I have finally been able to wrap up final coordination for the proposed CSRMA Sewer Training that we have scheduled re: Member Agency Collection System Coordination Meeting held monthly at the District. Thanks to Tom Geaslen at OCSD, we now have a room that can accommodate the training.

Here are the details:

Location: Oceano Community Services District
1655 Front Street
Oceano, CA
(805) 481-6730

Date: Tuesday May 15, 2012

Time: 8:00 AM - 12:30 PM +/-

Attendees: Arroyo Grande: 10 people
Grover Beach: 8 people
OCSD: 3 people
SSLOCSD: 6 people
Total 27 people

Funding: SSLOCSD will issue a purchase order to CSRMA and then bill MAs for their share (25%)
(estimated total: \$2250)

Topics Covered:

1. Overview of civil and regulatory liability surrounding sewer overflows and backups
2. Tactical communication techniques when dealing with the public after an overflow or a backup into/onto private property
3. Responding to an overflow
 - Initial arrival
 - Securing the scene
 - Diversion and containment
 - Stabilizing the sewer
 - Data collection
 - Volume calculation techniques and documentation
 - Photographic and video documentation
 - Receiving water sampling
4. Responding to a backup into/onto private property
 - Determining liability and avoiding additional liability
 - Personal safety considerations

- Data collection
- 5. Regulatory reporting
- 6. Effective debriefing post spill
- 7. What is the SWRCB Office of Enforcement Citing Public Agencies for RE: their SSO ERPs and Pump Station ERPs?

Additional Comments:

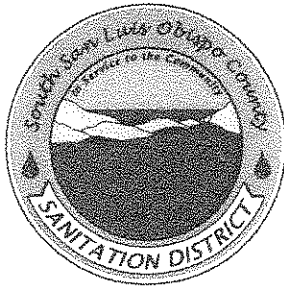
Please remember that the final price of the training does not increase when additional people attend (other than \$3 - \$4 cost per handout). I encourage you to bring those who will benefit.

If the attendance numbers above for your respective agency is wrong, please let me know as soon as possible to ensure the proper number of handouts.

I will see most of you at tomorrow' s coordination meeting and we will discuss further.

Thanks,

Aaron Yonker, PE
Civil Engineer
WALLACE GROUP
DEDICATION TO SERVICE®
612 Clarion Ct.
SAN LUIS OBISPO
CALIFORNIA 93401
T 805 544-4011
F 805 544-4294
www.wallacegroup.us



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May 4, 2012

Honorable Mayor Tony Ferrara
City of Arroyo Grande Council Members
300 East Branch Street
Arroyo Grande, California 93421

Subject: **"SAVE THE DATE"** - South San Luis Obispo County Sanitation District -
Recycled Water Forum

Dear Honorable Mayor and City Council:

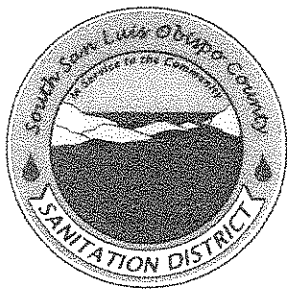
As you may know, we have set a date and time for a very important meeting to discuss the prospect of using recycled water in the South San Luis Obispo County area. This recycled water forum is scheduled for:

Date: June 7, 2012
Time: 6:00 pm to 9:00 pm
Place: South County Regional Center

Please post the attached notice/flyer at City Hall and on your website, and broadcast this message at your next City Council Meeting. We are encouraging the public to attend and participate in this key meeting to discuss our future water needs.

Very truly yours,

John L. Wallace, District Administrator



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May 4, 2012

Honorable Mayor John Shoals
City of Grover Beach Council Members
154 S. Eighth Street
Grover Beach, California 93433

Subject: **"SAVE THE DATE"** - South San Luis Obispo County Sanitation District -
Recycled Water Forum

Dear Honorable Mayor and City Council:

As you may know, we have set a date and time for a very important meeting to discuss the prospect of using recycled water in the South San Luis Obispo County area. This recycled water forum is scheduled for:

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May 4, 2012

Board President Matthew Guerrero
Oceano CSD Board Members
1655 Front Street
Oceano, California 93475

Subject: **"SAVE THE DATE"** - South San Luis Obispo County Sanitation District -
Recycled Water Forum

Dear President Guerrero and Board Members:

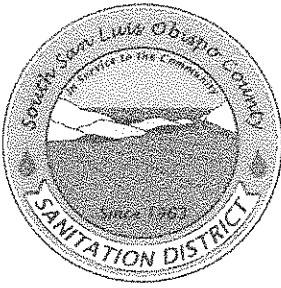
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Very truly yours,

John L. Wallace, District Administrator



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May 4, 2012

Honorable Mayor Shelly Higginbotham
City of Pismo Beach Council Members
760 Mattie Road
Pismo Beach, California 93449

Subject: **"SAVE THE DATE"** - South San Luis Obispo County Sanitation District -
Recycled Water Forum

Dear Honorable Mayor and City Council:

As you may know, we have set a date and time for a very important meeting to discuss the prospect of using recycled water in the South San Luis Obispo County area. This recycled water forum is scheduled for:

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Very truly yours,

John L. Wallace, District Administrator