



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Post Office Box 339, Oceano, California 93475-0339

1600 Aloha Oceano, California 93445-9735

Telephone (805) 489-6666 FAX (805) 489-2765

www.sslocsd.org

AGENDA

BOARD OF DIRECTORS MEETING

City of Arroyo Grande, City Council Chambers

215 East Branch Street

Arroyo Grande, California 93420

Wednesday, July 02, 2014 at 6:00 P.M.

Board Members

Matthew Guerrero, Chair

Tony Ferrara, Vice Chair

Glenn Marshall, Director

Agencies

Oceano Community Services District

City of Arroyo Grande

City of Grover Beach

Alternate Board Members

Mary Lucey, Director

Jim Guthrie, Director

Debbie Peterson, Director

Oceano Community Services District

City of Arroyo Grande

City of Grover Beach

1. CALL TO ORDER AND ROLL CALL

2. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

This public comment period is an invitation to members of the community to present comments, thoughts or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters which are within the jurisdiction of the District. The Brown Act restricts the Board from taking formal action on matters not published on the agenda. In response to your comments, the Chair or presiding Board Member may:

- Direct Staff to assist or coordinate with you.
- It may be the desire of the Board to place your issue or matter on a future Board meeting agenda.

Please adhere to the following procedures when addressing the Board:

- Comments should be limited to three (3) minutes or less.
- Your comments should be directed to the Board as a whole and not directed to individual Board members.
- Slanderous, profane or personal remarks against any Board Member, Staff or member of the audience shall not be permitted.

Any writing or document pertaining to an open-session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the offices of the Oceano CSD, a member agency located at 1655 Front Street, Oceano, California. Consistent with the Americans with Disabilities Act (ADA) and California Government Code §54954.2, requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires modification or accommodation in order to participate at the above referenced public meeting by contacting the District Manager or District Bookkeeper/Secretary at (805) 481-6903.

3. CONSENT AGENDA

The following routine items listed below are scheduled for consideration as a group. Each item is recommended for approval unless noted. Any member of the public who wishes to comment on any Consent Agenda item may do so at this time. Any Board Member may request that any item be withdrawn from the Consent Agenda to permit discussion or to change the recommended course of action. The Board may approve the remainder of the Consent Agenda on one motion.

3A. Review and Approval of the Minutes of the June 18, 2014 meeting

3B. Review and Approval of Warrants

4. PLANT SUPERINTENDENT'S REPORT

5. BOARD ACTION ON INDIVIDUAL ITEMS:

A. PUBLIC HEARING ON ADOPTION OF THE 2014/15 FISCAL YEAR BUDGET

Staff recommends the Board hold a public hearing on the adoption of the Fiscal Year 2014-15 Budget; Approve Resolution No. 2014-321 adopting the District's budget.

B. SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (SDRMA) INSURANCE RENEWAL

Staff recommends the board approve renewing the District's insurance with (SDRMA) for FY 2014/15 in the amount of \$27,747.13

6. MISCELLANEOUS ITEMS

A. Miscellaneous Oral Communications

B. Miscellaneous Written Communications

1. CSDA Election Information

7. PUBLIC COMMENT ON CLOSED SESSION

8. CLOSED SESSION

(1) Conference with Legal Counsel pursuant to Government Code Section 5496.9; 1 case

a. Carter/Johnson v. Wallace

b. SSLOCSD V SDRMA

c. NCSD V U.S. ENERGY

(2) Closed session Pursuant to Government Code section 54957 (b) 1: Performance Evaluation of District legal Counsel

9. RETURN TO OPEN SESSION; REPORT ON CLOSED SECTION

10. ADJOURNMENT

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

City of Arroyo Grande, City Council Chambers
215 East Branch Street
Arroyo Grande, California 93420

Minutes of the Meeting of Wednesday, June 18, 2014
6:00 P.M.

1. CALL TO ORDER AND ROLL CALL

Present: Chair Matthew Guerrero, Oceano Community Services District; Vice Chair Tony Ferrara, City of Arroyo Grande; Director Glenn Marshall, City of Grover Beach.

District Staff in Attendance: Richard Sweet, District Manager; Mike Seitz, District Counsel; John Clemons, Plant Superintendent; Amy Simpson, Bookkeeper/Secretary.

2. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

Director Guerrero opened the public comment period. Mrs. Shannon Sweeney being the only member of the public present had no comment. Director Guerrero closed the public comment period.

3. CONSENT AGENDA

3A. Review and Approval of the Minutes of the May 21, 2014 meeting

3B. Review and Approval of Warrants

3C. Review of Financial Report ending May 31, 2014

Action: It was moved by Director Marshall to approve Consent Agenda Items 3A – 3C as presented. Director Ferrara seconded, and the motion was carried 3-0.

4. PLANT SUPERINTENDENT'S REPORT

Plant Superintendent Clemons presented the Plant Superintendent's Report which shows that the Plant numbers remain steady and strong and are in compliance with regulatory limits. Mr. Clemons spoke about maintenance, safety and training, and projects that have been accomplished by Staff at the Plant during the FY 2013/14.

Chairman Guerrero asked about pretreatment source control inspections. Superintendent Clemons informed him that SSLOCSD will take over the FOG program for OCSD. The other two agencies have elected to go in a different direction.

Action: The Board received and filed the Plant Superintendent's report.

5. BOARD ACTION ON INDIVIDUAL ITEMS

A. FY 2014/15 ANNUAL BUDGET

Mr. Sweet presented the draft of the proposed FY 2014/15 budget.

The accounts of the budget that were questioned were

19-4050	Brine Disposal Revenue
19-6010	Medical Insurance
19-6080	Workers Compensation
19-8050	Plant Chemicals

Action: The Board received and filed this item.

The Board had a discussion about recycled water.

10. ADJOURNMENT

There being no further business to come before the Board, Director Guerrero adjourned the meeting at approximately 6:54 p.m.

THESE MINUTES ARE DRAFT AND NOT OFFICIAL UNTIL APPROVED BY THE BOARD OF DIRECTORS AT A SUBSEQUENT MEETING.

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
WARRANT REGISTER REVISED
07/02/2014 FY 2014/15

ISSUED TO	PURCHASE/SERVICE	INV. # / SERVICE PERIOD	WARRANT NO.	ACCT	ACCT BRKDN	TOTAL
ANDRE, MORRIS & BUTTERY	LEGAL SERVICES	May	070214-8650	7070	449.45	449.45
ARAMARK UNIFORMS	EMPLOYEE UNIFORMS	528798491, 528815684, 528832652	51	7025	862.16	862.16
AT&T	TELEPHONE SERVICE	Billing Date June 8, 2014	52	19-7005	384.32	384.32
B&B STEEL & SUPPLY OF SANTA MARIA	CONVEYOR	446866	53	26-8065	80.63	80.63
BRENNTAG PACIFIC, INC	PLANT CHEMICALS	BPI423673, BPI427209	54	8050	9,927.27	9,927.27
CALIFORNIA ELECTRIC SUPPLY	#3FFR PUMP	7826-569581	55	8055	123.41	123.41
CAR QUEST	MISC SUPPLIES	7314-694509	56	8032	203.61	203.61
CENTRAL COAST WATER TRTMNT	LAB SUPPLIES	20718	57	7094	181.50	181.50
CITY NATIONAL BANK	COGEN SALE AGREEMENT	INSTALLMENT	58	7096	37,398.30	37,398.30
CWEA	RENEWAL FOR LAB ANANLYST	CLEMONS	59	7050	77.00	77.00
DOWNEY BRAND LLP	LEGAL SERVICES	471729	60	7070	745.00	745.00
ENGEL & GRAY, INC.	BIOSOLIDS COLLECTION	74061	61	7085	2,842.56	2,842.56
ENVIRONMENTAL RESOURCE ASSOCIATES	ANNUAL ERA PT	724790	62	7068	1,431.91	1,431.91
ENVIRONMENTAL WATER SOLUTIONS	MANUAL DRIP TRAP	1964	63	8060	1,248.76	1,248.76
FASTENAL	MISC SUPPLIES	CAS148315	64	8030	229.18	3,256.40
	SAFETY SUPPLIES	CAS148314, CAS148377, CAS148484		8055	3,027.22	
GRAINGER	MISC SUPPLIES	9469449996	65	8030	195.76	195.76
HOPKINS TECHNICAL PRODUCTS	DULCOMETER CLW2 ANALYZER	3614300639	66	8030	5,426.34	5,426.34
INTERSTATE BATTERIES	CART BATTERIES	STATEMENT DATE 06/04/14	67	8030	1,226.51	1,226.51
JACKMAN, WILLIAM	GRADE III TEST	REIMBURCEMENT	68	7068	350.00	350.00
JB DEWAR INC	VEHICLE FUEL AND OIL	61082	69	8020	87.44	87.44
JOHN DEERE LANDSCAPES	SPREADER	68389686	70	8030	254.86	280.39
	GYPSUM POWDER	6386178		8060	25.53	
KENNEDY/JENKS CONSULTANTS	ENG SVCS -	83740	71	7087	16,354.03	16,354.03
PERS	EMPLOYEE MEDICAL	DATE 06/17/2014	72	6010	13,656.44	13,656.44
PERS	RETIREMENT		73	6060	13,212.65	13,212.65
PG&E	ELECTRICITY SERVICE	MAY TO JUNE	74	7091	17,930.47	17,930.47
ROMHILD, WILLIAM	MEDICAL REIMBURCEMENT	FY 2014/15	75	1025	500.00	500.00
SAFETY KLEEN	PARTS WASHER - SOLVENT	63838341	76	8030	331.50	331.50
SIGN PLACE	ENGRAVED SIGNS	SLO28958	77	8020	1,149.18	1,149.18
SLOACTTC	LAFCO 2014/15	JUNE 25, 2014	78	7069	10,892.06	10,892.06
STANLEY SECURITY	SECURITY - JULY	11385899	79	7011	62.20	62.20
STATE WATER RESOURCES CONTROL BOARD	CERTIFICATION RENEWAL	JACKMAN	80	7068	300.00	300.00
UNDERGROUND SERVICE ALERT	DIG ALERT SERVICE	14060029	81	7068	121.50	121.50
USABUEBOOK	MISC SUPPLIES	366703	82	8030	304.35	304.35
VWR	LAB SUPPLIES	8058010431, 8058010432	83	8040	103.27	103.27
WALLACE GROUP	FOG INSPECTIONS	MAY	84	7084	1,075.57	1,075.57
SUB TOTAL					142,771.94	142,771.94
GRAND TOTAL					\$ 142,771.94	\$ 142,771.94

We hereby certify that the demands numbered serially from 070214-8650 to 070214-8684 together with the supporting evidence have been examined, and that they comply with the requirements of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT. The demands are hereby approved by motion of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT, together with warrants authorizing and ordering the issuance of checks numbered identically with the particular demands and warrants.

BOARD OF DIRECTORS:

DATE: _____

Chairman

Board Member

Board Member

Secretary



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Subject: Superintendent's Report
June 26, 2014

Chart 1 – **Plant Data**

June 2014	FLOW MGD	Peak MGD	INF BOD mg/L	EFF BOD mg/L	INF TSS mg/L	EFF TSS mg/L	Fecal Coli	Cl2 lbs/day	
Average	2.36	3.8	395	22.36	560	31.88	64	137	
High	2.69	4.5	540	23.80	436	37.0	500	188	
Limit	5.0			40/60/90		40/60/90	2000		
1 st Qtr									
Average	2.39	3.8	401	32.7	393	33	35	157	
High	2.77	4.6	483	42	492	45.6	500	339	

Limit – 40/60/90 represent NPDES Permit limits for the monthly average, weekly average, and instantaneous value for plant effluent BOD and TSS.

Plant processes continue to perform well. We are currently using both primary clarifiers. Biochemical Oxygen Demand effluent values are good. Chlorine demand remains low. Total Suspended Solids effluent values have returned to typical for this Plant.

Projects

- SCADA Project – SCADA Server and components have been installed. Staff will begin programming associated software with direction from AutoSys (Contractor).
- The #3 FFR pump has been installed.
- Influent Pump Station – Awaiting #2 pump from distributor.

John Clemons
Superintendent



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Staff Report

To: Board of Directors
From: Richard Sweet, PE, District Manager
Date: July 2, 2014

Subject: **FISCAL YEAR 2014/15 BUDGET**

RECOMMENDATION:

That the South San Luis Obispo County Sanitation District Board of Directors approves the proposed budget, attached.

BACKGROUND

At the Board meeting of June 17, 2014, the Board reviewed the proposed 2014/15 FY budget, provided input to staff and set a Public Hearing for July 2, 2014.

DISCUSSION:

Specific items that the Board brought to staff's attention, corresponding recommendations and comments are noted below.

Account	Number	Draft Budget	Recommend	Comments
Brine	19-4050	\$ 60,000	\$ 80,000	Review of recent deliveries justifies revenue increase
Med Ins	19-6010	\$253,380	\$220,000	Reflects most recent costs
Chem	19-8050	\$220,000	\$200,000	Reflects revised projections
Workers Comp	19-6080	\$ 99,900	\$ 99,900	Concern with recent claim

The revised recommendations reflect an increase of revenue of \$20,000 and a projected decrease of expenses of \$53,380.

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
FY 2014/15 Recommended
Budget

2014-15 Proposed Budget Fund 19 - Operating Fund		PRIOR YEAR FY 2012-13 ACTUAL	FY 2013-14 CURRENT BUDGET	FY 2013-14 YTD 05-31-14 11 Months	FY 2013-14 ESTIMATED ACTUAL	FY 2014-15 Recommended BUDGET	NOTE NO.
Beginning Cash Balance						552,762	
Revenues							
Gross Revenues							
Service Charges and Fees							
19-4015	Arroyo Grande Services	1,473,586	1,440,500	1,235,488	1,440,500	1,440,500	
19-4022	Grover Beach Services	1,048,649	1,050,000	924,733	1,050,000	1,050,000	
19-4035	OCSD Services	502,939	500,000	411,880	500,000	500,000	
19-4040	Other Service Income		0	600	600		
19-4045	School Services	28,711	23,000	0	23,000	23,000	
Total Service Charges and Fees		3,053,885	3,013,500	2,572,701	3,014,100	3,013,500	
Interest							
19-5015	Interest	1,017	500	1,929	2,000	500	
Total Interest		1,017	500	1,929	2,000	500	
Other Revenues							
19-4040	Pismo Beach Reimbursement	0	17,745	18,566	18,600	0	
19-4050	Brine Disposal Service	17,504	20,900	62,637	79,000	80,000	
19-4055	Lease (AT&T)	23,558	22,525	22,478	22,525	22,525	
19-5020	Other Reimbursements	3,365	0	0	0	0	
19-5021	FEMA Funding	35,777	0	0	0	0	
19-5022	WDR Reimburs. (MAS)	3,579	10,300	4,812	10,498	10,300	
19-5023	FOG Reimbursement	29,356	30,900	20,854	11,823	30,900	
19-5025	Other Sales	0	0	0	0	0	
19-5030	IRWM Funding	0	0	0	0	0	
Total Other Revenues		113,138	102,370	129,347	142,446	143,725	
Total Revenues		3,168,041	3,116,370	2,703,977	3,158,546	3,157,725	
Beginning Balance						552,762	
Total Revenues						3,157,725	
Fund 19 Total Balance						3,710,487	
Expenditures & Other Uses							
Operating Expenditures							
Salaries and Wages							
19-6030	Plant Operators	449,865	576,369	452,642	493,791	593,660	
19-6040	Bookkeeper/Secretary	50,087	54,356	49,165	53,635	56,616	
Total Salaries and Wages		499,952	630,725	501,807	547,426	650,276	
Employee Benefits and Other Personnel Costs							
19-6010	Medical Insurance	160,931	246,000	176,386	192,421	220,000	
19-6025	Dental Insurance	9,863	14,330	11,150	12,164	14,760	
19-6050	Social Security & Medicare	37,375	49,273	39,348	42,925	50,751	
19-6055	State Disability Insurance	2,440	3,220	2,376	2,592	3,317	
19-6060	State Retirement	215,486	115,937	76,557	83,517	115,000	
19-6075	Medical Reimbursement	1,590	10,000	7,632	8,326	5,000	
19-6080	Worker's Compensation	128,455	97,000	47,147	51,433	99,900	
19-6095	Unemployment Reimbursement	900	1,000	0	0	1,000	
Total Employee Benefits and Other Personnel Costs		557,039	536,760	360,596	393,377	509,728	
Permits, Fees and Licenses							
19-6090	Payroll Process Fee	2,311	2,660	2,012	2,195	2,700	
19-7068	Permits/Fees/Licenses	28,621	41,200	30,980	33,796	42,400	
Total Permits, Fees and Licenses		30,932	43,860	32,992	35,991	45,100	
Communications							
19-7011	Comm (Alarm, Internet, USA, Web Hos	2,861	3,280	3,635	3,965	3,300	
19-7013	Communications - Telephone	4,834	7,090	5,767	6,291	7,300	
19-7014	Communications - Paging	343	210	0	0	0	
Total Communications		8,038	10,580	9,402	10,257	10,700	
Computer Support							
19-7015	Office Equipment/Computer Supplies	11,788	11,000	9,794	11,000	11,300	
Total Computer Support		11,788	11,000	9,794	11,000	11,300	
Administrative Costs							
19-7005	Advertisements/Legal & Recruit	3,042	2,060	2,490	2,716	2,100	
19-7043	Insurance Liability - Auto	28,031	30,807	25,201	27,492	31,700	
19-7065	Source Control Program	44,083	15,000	0	0	15,000	
19-7069	LAFCO Budget Share	9,235	9,510	9,747	10,633	9,800	
19-7070	Prof Services - Outside Counsel/Litigati	410,317	400,000	207,218	226,066	200,000	
19-7071	Prof Services - Attorney Fee	40,023	46,350	21,791	23,772	48,000	
19-7072	Prof Services - Auditing	5,640	5,810	5,840	6,371	10,000	
19-7073	Prof Services - AG Billing	7,910	22,000	12,239	22,000	22,000	
19-7074	Prof Services - OCSD Bill	4,930	22,000	11,000	22,000	22,000	
19-7075	Prof Services - Board Members	7,400	7,420	6,200	6,764	7,500	
19-7076	Prof Services - District Administration	117,041	86,500	35,467	38,691	90,000	
19-7077	Prof Services - Engineering	96,892	100,000	39,193	42,756	100,000	

FY 2014/15 Recommended Budget

19-7078	Prof Services Chemical Analysis	45,893	25,000	36,732	40,071	25,000	
19-7079	Prof Services - Other Bill	3,957	4,800	26,188	28,569	5,000	
19-7081	Prof Services - GB Bill	9,000	22,000	0	22,000	22,000	
19-7087	WDR & SSMP District Expenses	107,525	10,657	0	0	30,000	
19-7088	Water Recycling Study	0	0	0	0	0	
19-7089	Rate Study	0	0	1,920	10,000	27,500	
19-7095	Zone 1/1A Agreement	13,558	29,360	24,101	24,101	25,000	
Total Administrative Costs		954,477	839,274	465,327	553,992	692,600	
2013-14 Proposed Budget Fund 19 - Operating Fund		PRIOR YEAR FY 2012-13 ACTUAL	FY 2013-14 CURRENT BUDGET	FY 2013-14 YTD 05-31-14 11 Months	FY 2013-14 ESTIMATED ACTUAL	FY 2014-15 PROPOSED BUDGET	NOTE NO.
Disposal Services							
19-7085	Solids Handling	68,568	87,550	37,071	40,441	90,000	
19-7086	Brine Disposal Expenses	670	5,150	0	0	5,000	
Total Disposal Services		69,237	92,700	37,071	40,441	95,000	
Utilities							
19-7091	Utilities - Electricity	157,008	175,000	152,569	166,439	183,000	
19-7092	Utilities - Gas	24,018	24,210	23,623	25,771	10,000	
19-7093	Utilities - Rubbish	1,295	1,790	1,367	1,491	1,800	
19-7094	Utilities - Water	1,012	1,530	1,035	1,129	1,500	
Total Utilities		183,332	202,530	178,594	194,830	196,300	
Maintenance, Tools & Replacements							
19-7060	Ocean Outfall Maintenance	1,641	35,490	35,490	38,716	0	
19-7097	Cogeneration Service Contract	11,220	36,050	0	0	0	
19-8015	Trunk and Sewer Minor Maintenance	18,356	25,000	0	0	25,000	
19-8030	Equip Maint Reg and Minor Replaceme	137,620	100,000	54,610	59,575	100,000	
19-8032	Automotive Maintenance	6,036	8,240	1,879	2,050	8,400	
19-8055	Tools	5,329	11,880	5,052	5,511	13,000	
19-8060	Structure Maintenance - Regular	100,931	113,300	70,336	76,730	50,000	
19-8061	Structure Maintenance - Major	0	45,470	28,216	30,781	45,000	
Total Maintenance, Tools & Replacements		281,132	375,430	195,583	213,363	241,400	
Materials, Services and Supplies							
19-6085	Temporary Labor Services	72,158	13,000	10,726	11,701	13,000	
19-7025	Employee Uniforms	12,348	14,860	12,516	13,654	14,000	
19-7032	Equipment Rental - other	5,311	5,150	2,895	3,158	6,000	
19-8020	Gas and Oil	10,142	10,000	8,249	8,999	10,000	
19-8035	Household Expense	3,122	3,610	2,004	2,186	4,000	
19-8040	Laboratory Supplies	12,245	16,850	17,496	19,087	20,000	
19-8045	Office Supplies and Expense	5,065	8,240	5,722	6,242	8,500	
19-8050	Plant Chemicals	301,767	267,800	166,021	181,114	200,000	
19-8056	Safety Supplies	16,480	14,000	8,957	9,771	14,000	
Total Materials, Services and Supplies		438,638	353,510	234,586	255,912	289,500	
Training, Education & Memberships							
19-7050	Memberships/Seminars/Meetings	7,971	20,000	19,255	20,000	25,000	
Total Training, Education & Memberships		7,971	20,000	19,255	20,000	25,000	
Total Operating Expenditures		3,042,536	3,116,369	2,045,007	2,276,590	2,766,934	
Other Charges							
19-7096	Cogeneration EISA - Debt Principal and	18,184	76,000	0	0	0	N1
19-7082	FEMA Expenditures	2,096	5,150	0	0	5,000	
19-7083	WDR & SSMP Reporting (MAs)	3,579	10,300	10,498	10,498	10,300	
19-8090	Prior Year Expense	0	0	2,334	2,334	0	
19-7084	FOG (Member Agencies)	29,356	30,900	11,823	11,823	30,900	
Total Other Charges		53,215	122,350	24,655	24,655	46,200	
Capital Outlay							
19-8010	Capital Equipment	0	15,000	11,914	15,000	15,000	
Total Capital Outlay		0	15,000	11,914	15,000	15,000	
Other Financing Sources & Uses							
19-1010	Transfer out to fund 26	0	672,709	80,498	80,498	300,879	
Total Other Financing Sources & Uses		0	672,709	80,498	80,498	300,879	
Total Uses			3,926,428	2,162,074	2,396,743	3,129,013	
Budget Income (Deficit)						28,712	
Fund 19 Balance			(810,058)	541,903	761,803	581,474	
Notes:							
N1-This debt payment will be budgeted in Fund 20 Expansion's budget.							
			</				

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
FY 2014/15 Recommended
Budget

2014-15 Proposed Budget Fund 20 - Expansion Fund		PRIOR YEAR FY 2012-13 ACTUAL	FY 2013-14 CURRENT BUDGET	FY 2013-14 YTD 05-31-14 11 Months	FY 2013-14 ESTIMATED ACTUAL	FY 2014-15 Recommended BUDGET
Revenues						
Gross Revenues						
Connection Fees						
20-4010	Arroyo Grande Connections	149,727	76,725	40,218	43,874	45,000
20-4020	Grover Beach Connections	2,475	59,400	25,987	28,349	30,000
20-4030	OCSD Connections	0	19,800	9,900	10,800	10,000
Total Connection Fees		152,202	155,925	76,105	83,024	85,000
Interest						
20-5015	Interest Income	6,994	5,200	4,881	5,325	5,200
Total Interest		6,994	5,200	4,881	5,325	5,200
Total Revenues		159,196	161,125	80,986	88,348	90,200
Expenditures & Other Uses						
Other Charges						
20-7096	Cogeneration EISA - Debt Principal and Interest	0	0	68,441	76,000	76,000
20-1010	Transfer to Fund 26					321,000
Total Other Charges		0	0	68,441	76,000	397,000
Capital Outlay						
20-8010	Capital Equipment	0	100,000	45,689	49,843	150,000
20-8065	Structure/Grounds Replacement	0	1,392,000	24,626	26,865	0
Total Capital Outlay		0	1,492,000	70,315	76,707	150,000
Total Uses			1,492,000	138,756	152,707	547,000
Budget Income (Deficit/Use of Fund Balance)			(1,330,875)	(57,770)	(64,359)	(456,800)
Notes: Fund 20 balance, consisting of LAIF and County Treasury, is \$4,158,694 at the beginning of the FY 2014/15.						
N2 - There is sufficient fund balance to cover the proposed budget deficit.						

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
FY 2014/15 Recommended
Budget

FY 2014-15 Proposed Budget Fund 26 - Replacement Fund		PRIOR YEAR FY 2012-13 ACTUAL	FY 2013-14 CURRENT BUDGET	FY 2013-14 YTD 05-31-14 11 Months	FY 2013-14 ESTIMATED ACTUAL	FY 2014-15 Recommended BUDGET	NOTE NO.
Revenues							
Gross Revenues							
Interest							
26-5015	Interest Income	2,571	0	0	0	0	
Total Interest		2,571	0	0	0	0	
Other Revenues							
26-5040	Transfer from Fund 19	0	672,709	80,498	80,498	300,879	
26-5040	Transfer from Fund 20					321,000	
Total Other Revenues		0	672,709	80,498	80,498	621,879	
Total Revenues		2,571	672,709	80,498	80,498	621,879	
Expenditures & Other Uses							
26-8015	Trunk Sewer Maintenance	0	160,000	0	0	100,000	
26-8061	Structures/Grounds Maint-Maj	172,542	27,000	7,991	7,991	115,000	
26-8065	Structures/Grounds Rep/Imp	270,629	766,344	62,159	62,159	406,879	
26-8070	Emergency Equipment Repair	0	0	0	0	0	
Total Expenditures		443,171	953,344	70,150	70,150	621,879	
Total Uses			953,344	70,150	70,150	621,879	
Budget Income (Deficit/Use of Fund Balance)			(280,635)	10,348	10,348	-	
Notes:							

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
FY 2014/15 Recommended
Budget

Schedule A Detail List of Replacement Projects in Fund 26	
26-8015 Trunk Sewer Maintenance	
Item	Cost
Trunk Sewer Maintenance	\$100,000
Total for 26-8061	\$100,000
26-8061 Structures/Grounds - Major Maintenance	
Item	Cost
Grinder Replacement	10,000
Flare Maintenance	5,000
Digester Cleaning	100,000
Total for 26-8061	\$115,000
26-8065 Structures/Grounds - Replacement and Improvement	
Item	Cost including Design/Installation
Influent Slide Gate	\$67,680
Hot Water Recirc Pump Motor	4,100
Clarifier #2 Coating	45,630
C12 Chemical Feed Controller	10,057
AG Pipe Bridge	209,412
Ford F 350	40,000
Ford F 150	30,000
Total for 26-8065	\$406,879
TOTAL OF ALL REPLACEMENT PROJECTS IN FUND 26	\$621,879

**NOTICE OF PUBLIC HEARING
SOUTH SAN LUIS OBISPO COUNTY
SANITATION DISTRICT
ADOPTION OF FISCAL YEAR 2014-15 BUDGET**

DATE: July 02, 2014
TIME: 6:00 p.m.
PLACE: City Council Chambers
215 East Branch Street
Arroyo Grande, CA 93420

PLEASE TAKE NOTICE:

1. The District Manager has prepared a proposed final Budget, which is available for inspection, during regular business hours, 7:30 a.m. to 4:00 p.m., Monday through Friday, at the District Office located at 1600 Aloha Place, Oceano, California.
2. At 6:00 p.m., on July 02, 2014, at the City Council Chambers, City of Arroyo Grande, located at 215 East Branch Street, Arroyo Grande, California, the South San Luis Obispo County Sanitation District Board of Directors will meet to consider and to adopt the final Fiscal Year 2014-2015 Budget.
3. At the time and place specified in this Notice, any person may appear to be heard regarding any item in the Budget or regarding the addition of any other items.
4. The hearing on the Budget may be continued if necessary.

If you should have questions related to the Budget, please contact Amy Simpson, District Bookkeeper/Secretary, at (805) 481-6903.



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Post Office Box 339 Oceano, California 93475-0339

1600 Aloha Oceano, California 93445-9735

Telephone (805) 489-6666 FAX (805) 489-2765

www.sslocsd.org

Staff Report

To: Board of Directors
From: Richard Sweet, PE, District Manager
Date: July 2, 2014

Subject: Renewal of District's Liability Insurance

Recommendation:

Staff recommends that the Board direct staff to renew the District's liability insurance with Special District Risk Management Authority (SDRMA) with a limit of liability coverage of \$10M at a cost of \$27,747.13.

Funding:

The proposed fiscal year 2014/15 budget account #19-7043 includes \$31,700 to fund the cost of the recommended level of insurance coverage plus any incidentals such as fees for Non-member Certificates of Coverage.

Discussion:

Attached is the invoice received from SDRMA, which is due July 15, 2014, in the amount of \$27,747.13 for the District's liability insurance for FY 2014/15. This is a decrease of \$2,560.09 from the previous fiscal year and includes three non-member additional insured certificates for Pacific Gas and Electric, Municipal Finance Corporation (required for the Co-Gen unit) and the California State Lands Commission (required for the outfall line). The invoice reflects credits of \$2,262.75 for participation in the Credit Incentive Program (CIP) and \$570 for Longevity Distribution Credit.

There has been some discussion by the Board that the District should prepare a request for proposals (RFP) to determine if the SDRMA is providing the best option for liability insurance. If the Board wishes to pursue evaluation of these options the District will prepare RFPs for distribution in September of 2014.

Attachment A: SDRMA renewal invoice for FY 2013/14

PLEASE RETURN THIS COPY
WITH YOUR PAYMENT

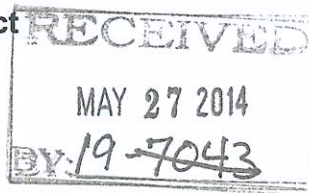


Property/Liability Package Program Invoice

Program Year 2014-15

South San Luis Obispo County Sanitation District

Post Office Box 339
Oceano, California 93475-0339



May 20, 2014

Invoice #: 46880

Member #: 7126

Property/Liability Package

Property

Coverage for reported values (including contents): \$635,657

Floater / Mobile Equipment

Coverage for reported value of \$0

Auto Liability

Coverage for 5 reported vehicle(s)

General Liability

Services: Sewer

Certificates: 3 Non-Member Certificate(s)

Items included in the Program Package at no additional cost:

Boiler & Machinery, Employee Blanket Bond, Errors & Omissions

Gross Package Contribution	\$24,134.08
CIP Credit	-\$2,262.75
Longevity Distribution Credit	-\$570.00
Property/Liability Package Subtotal	\$21,301.33

Other Coverages/Charges

Auto Comp / Collision

Coverage for 0 reported vehicle(s)

Trailers

Coverage for reported value of \$0

Excess Liability

Liability Limit Increased to: \$10M

Special Coverages / Charges

Coverage for: Special Deductibles

Other Coverages/Charges Subtotal **\$6,445.80**

5% Multi-Program Discount **\$0.00**

Total Contribution Amount Due by July 15

\$27,747.13

Present Limit of Liability of \$10M for G/L, A/L, and E&O (excluding any additional liability limits)

Please pay in full by the due date if not, a late charge of one percent (1%) per month, twelve (12%) per annum, will be assessed on all sums past due. Imposition of this charge does not extend the due date for payment. If your agency would like a quote to increase or decrease its Limit of Liability, you must contact SDRMA Member Services no later than June 15 so that any coverage changes take effect at the start of the program year on July 1.

Special District Risk Management Authority

1112 I Street Suite 300, Sacramento, California 95814-2865
Tel 916.231.4141 or 800.537.7790 Fax 916.231.4111

www.sdrma.org

Member Focused





**California Special
Districts Association**
Districts Stronger Together

CALIFORNIA SPECIAL DISTRICTS ASSOCIATION

2014 BOARD ELECTIONS

MAIL BALLOT INFORMATION

Dear Member:

A mail ballot has been enclosed for your district's use in voting to elect a representative to the CSDA Board of Directors in your Region for Seat C. Each of CSDA's six (6) regional divisions has three seats on the Board. Each of the candidates is either a board member or management-level employee of a member district located in your geographic region. Each Regular Member (district) in good standing shall be entitled to vote for one (1) director to represent its region.

We have enclosed the candidate information for each candidate who submitted one. Please vote for only one candidate to represent your region in Seat C and be sure to sign, date and fill in your member district information (*in some regions, there may only be one candidate*). If any part of the ballot is not complete, the ballot will not be valid and will not be counted.

Please utilize the enclosed return envelope to return the completed ballot. Ballots must be received at the CSDA office at 1112 I Street, Suite 200, Sacramento, CA 95814 by **5:00pm on Friday, August 1, 2014**.

If you do not use the enclosed envelope, please mail in your ballot to:

California Special Districts Association
Attn: 2014 Board Elections
1112 I Street, Suite 200
Sacramento, CA 95814

Please contact Charlotte Lowe toll-free at 877.924.CSDA or charlottel@cdda.net with any questions.



My Fellow CSDA Members

I am requesting your support for my bid as the Region 5, Seat C, Board of Directors representative for the California Special Districts Association (CSDA).

As the current Vice President of the Board of Directors for the Pleasant Valley Recreation and Park District (PVRPD), I support CSDA's on-going efforts to offer educational classes and informative conferences and their active monitoring of legislative and policy proposals that greatly affect District operations. Through my involvement with CSDA I actively serve on the Fiscal and Audit Committees and Legislative Feedback group and have previously served on the By-laws and Elections Committee.

If elected, I will work with the other Board Members and CSDA staff to increase memberships, lower membership fees and other expenses and enhance the service provided to the member agencies.

I have been on the PVPRD Board of Directors since February 2008. I have served as Board President and currently serve on the Personnel, Long Range and Foundation committees and am the District's representative to the Ventura County Special Districts Association (VCSDA) and CSDA. I worked in Public Service for 31 years most of which were in law enforcement Human Resources. Additionally, I worked as a contract investigator for the Department of Justice for 10 years following my retirement. My experience on the Pleasant Valley Recreation and Park District (PVRPD) Board of Directors and my work as a public servant has provided me with a solid foundation of experience and prepared me to represent your District's interests on the CSDA Board of Directors.

I would appreciate the opportunity to serve as a Region 5 Representative on the CSDA Board of Directors and respectfully ask for your vote.

Sincerely,

Elaine L. Magner, Director

Pleasant Valley Recreation and Park District

Candidate Statement
Region 5, Seat C
Vincent Ferrante-Incumbent

I currently serve on the CSDA Board of Directors as the Board Secretary and am the Chairperson on the following committees: Educational Development, Alliance Executive Council (for CSDA, SDRMA, Financial Corp.) I serve on the following committees: Fiscal, Membership Services and have served on the Legislative Committee for the past few years. In 2013 I was appointed to the Regionalization Task Force Committee, along with five other board members and the Executive Staff, to explore ways to better serve the six CSDA regions. Our goal is to improve and find better methods to serve all Special Districts in each region and increase membership. Initializing ideas developed by the Board members and staff, we will provide more efficient and targeted service for all chapters and districts. I believe this is very important in order to make CSDA more successful. Today CSDA, along with the Special Districts, are faced with many important issues which we will be able to address with more timely and appropriate solutions. I have worked with the Advocacy Staff on the Legislative Committee to provide good interaction with our State Representatives to respond appropriately to the variety of bills which impact Special Districts. I will continue to be a liaison between CSDA, Special Districts and the Chapters in Region 5.

I am well qualified for this position, having served as an elected official for Moss Landing Harbor District Board of Harbor Commissioners since 2003 and completed the CSDA Governance Academy. Between the Academy and my experience on the Moss Landing Harbor Commission, I bring experience and strong work ethic to the Board. I believe my dedication to Special Districts makes me an excellent choice to represent local government agencies' interests and needs at CSDA.

Sincerely;

Vincent C. Ferrante

Commissioner, MLHD