

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Post Office Box 339 Oceano, California 93475-0339 1600 Aloha Oceano, California 93445-9735 Telephone (805) 489-6666 FAX (805) 489-2765 http://sslocsd.org/

Agenda

Board of Directors Meeting

1655 Front Street Oceano, California 93445

Wednesday, September 19, 2012 at 6:00 PM

Board Members

Bill Nicolls, Chairman Matthew Guerrero, Vice Chairman Tony Ferrara, Director

Alternates

John Shoals Lori Angello, Director Jim Guthrie, Director

Agencies

City of Grover Beach Oceano Community Services District City of Arroyo Grande

City of Grover Beach Oceano Community Services District City of Arroyo Grande

1. CALL TO ORDER AND ROLL CALL

2. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

This public comment period is an invitation to members of the community to present comments, thoughts, or suggestions on matters <u>not</u> scheduled on this agenda. Comments should be limited to those matters that are within the jurisdiction of the District. The Brown Act restricts the Board from taking formal action on matters not published on the agenda. In response to your comments, the Chairman or presiding Board Member may:

- Direct staff to assist or coordinate with you.
- It may be the desire of the Board to place your issue or matter on a future Board agenda.

Please adhere to the following procedures when addressing the Board:

- Comments should be limited to 3 minutes or less.
- Your comments should be directed to the Board as a whole and not directed to individual Board members.
- Slanderous, profane or personal remarks against any Board Member, Staff or member of the audience shall not be permitted.

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the offices of the Oceano CSD a member agency. 1655 Front Street, Oceano, California. Consistent with the Americans with Disabilities Act and California Government Code §54954.2, requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the above referenced public meeting by contacting the District Administrator or Administrative Assistant at 805-544-4011.

3. CONSENT AGENDA

The following routine items listed below are scheduled for consideration as a group. Each item is recommended for approval unless noted. Any member of the public who wishes to comment on any Consent Agenda item may do so at this time. Any Board Member may request that any item be withdrawn from the Consent Agenda to permit discussion or change the recommended course of action. The Board may approve the remainder of the Consent Agenda on one motion.

- 3a. Review and Approval of Minutes of September 5, 2012 meeting
- 3b. Review and Approval of Warrants
- 3c. Financial Report ending August 31, 2012

4. PLANT SUPERINTENDENT'S REPORT

5. BOARD ACTION ON INDIVIDUAL ITEMS:

A. PURCHASE OF WATER CHAMP FLASH MIXER

Staff recommends the Board approve the purchase of a Water Champ flash mixer in the amount of \$10,850., including freight and sales tax.

B. UPDATE ON RWQCB ACL HEARING

Staff recommends the Board receive verbal update from Staff.

6. MISCELLANEOUS ITEMS

- a. Miscellaneous Oral Communications
- b. Miscellaneous Written Communications

7. PUBLIC COMMENT ON CLOSED SESSION

8. CLOSED SESSION

- Conference with Legal Counsel regarding existing litigation pursuant to Government Code Section 54956.9; potential 2 cases Mascolo v SSLOCSD et.al. CV110676 Central Coast RWQCB vs SSLOCSD et. al. ACLC No. R3-2012-0030
- 2) Conference with Legal Counsel regarding significant exposure to litigation pursuant to Government Code section: § 54956.9 subdivision b; 1 case

9. RETURN TO OPEN SESSION, REPORT ON CLOSED SESSION

10. ADJOURNMENT

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Oceano Community Services District 1655 Front Street Oceano, CA 93445

Minutes of the Meeting of Wednesday, September 5, 2012 6:00 P.M.

1. CALL TO ORDER AND ROLL CALL

Present:

Chairman Bill Nicolls, City of Grover Beach; Vice Chairman Matthew Guerrero, Oceano Community Services District; Director Jim Guthrie, City of Arroyo Grande.

Others in Attendance:

John Wallace, District Administrator; Mike Seitz, District Counsel;

Bob Barlogio, Plant Superintendent; Matthew Haber, District

Bookkeeper/Secretary

2. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

There were no public comments at this time.

3. CONSENT AGENDA

- A. Review and Approval of Minutes of the Meeting of August 15, 2012.
- B. Review and Approval of Warrants.

Counsel Seitz informed the Board of the need for separate motions as Director Guthrie was not present at the August 15th meeting and so could not vote on the minutes of that meeting.

It was moved by Vice Chairman Guerrero, seconded by Chairman Nicolls, to approve Consent Agenda Item 3A, as presented. Motion carried 2-0.

It was moved by Director Guthrie, seconded by Vice Chairman Guerrero, to approve Consent Agenda Item 3B, as presented. Motion carried unanimously.

4. PLANT SUPERINTENDENT'S REPORT

Plant Superintendent Barlogio presented the Plant data to date for August 2012. He noted that we are within compliance. Average daily flow was 2.60 million gallons, and average chlorine usage was 310 gallons per day. The average effluent BOD was 25 mg/L, and average Total Suspended Solids (TSS) was 35 mg/L. Both have limits of 40 mg/L.

Plant Superintendent Barlogio said he would like to order another water champ (flash mixer) used for disinfection. By using the flash mixer, the District saves about \$700 per day in chemical costs. With Board approval, Plant Superintendent Barlogio would like to obtain a quote. He said the cost would be \$10,000 plus shipping. The Board agreed. Plant Superintendent Barlogio also said that Staff has submitted paperwork to continue the District's ELAP certification and Staff is beginning work to prepare for the winter such as working on sump pumps.

Director Guthrie asked about the increased summer flows to the Plant. Plant Superintendent Barlogio replied that the flows go up on the weekends, and the flows go back down to a normal level on the

weekdays, especially in the summer.

Administrator Wallace spoke more about the preparation for wintertime. He gave an example of how the diesel bypass pump is tested weekly. Storm drains are also cleaned out. Staff is doing pre-emptive maintenance for wintertime.

Chairman Nicolls commended Plant Superintendent Barlogio for his good work.

5. BOARD ACTION ON INDIVIDUAL ITEMS

A. MUNICIPAL SERVICES REVIEW

Administrator Wallace presented LAFCO's Municipal Services Review of the District. LAFCO's MSR for the District is overall a positive report, but there are a number of small, factual errors which need to be corrected. Administrator Wallace said that if the Board has any further comments, Staff will incorporate those comments into the District's formal response to LAFCO. Final adoption by LAFCO will be in September or October of this year.

B. CONFLICT OF INTEREST CODE UPDATE

Counsel Seitz said that every two years the District must review its conflict of interest code. This year, there are some minor changes which Counsel Seitz has summarized in his report.

It was moved by Director Guthrie, seconded by Vice Chairman Guerrero, to approve the staff recommendation that the Board approve Resolution No. 2012-300 A Resolution Adopting a Conflict of Interest Code and on the following roll call vote to wit:

AYES: Director Guthrie, Vice Chairman Guerrero, Chairman Nicolls

NOES: None

ABSENT: None

The foregoing resolution was passed and adopted the 5th day of September 2012.

C. UPDATE ON RWQCB UPCOMING ACL HEARING (VERBAL)

Administrator Wallace presented an update on the upcoming ACL hearing before the Regional Water Quality Control Board.

Counsel Seitz spoke about the allegation or contention that the District is somehow trying to shift responsibility of the December 2010 spill to the OCSD. Counsel Seitz said that he was present at two meetings where the staff at the Office of Enforcement gave differing advice. First, they indicated that the spills in Oceano needed to be reported under the District's CIWQS reporting. Subsequently, they changed their mind and said that Oceano CSD should report the spills on their CIWQS.

Tom Geaslen, General Manager of OCSD, said that the Sewer System Overflow (SSO) public report was not changed to the Sanitation District's headworks until

October 2011. He also referred to an I&I report which had been conducted on Oceano's collection system.

Chairman Nicolls asked that Mr. Geaslen continue discussing these items for clarification with Administrator Wallace and Counsel Seitz.

6. MISCELLANEOUS ITEMS

There were no Miscellaneous Items.

7. PUBLIC COMMENT ON CLOSED SESSION

There were no public comments.

8. CLOSED SESSION

- Conference with Legal Counsel regarding existing litigation pursuant to Government Code Section 54956.9; 3 cases
 Mascolo v. SSLOCSD et al. CV110676
 Appleton vs. SSLOCSD et al. CV120127
 Central Coast RWQCB vs. SSLOCSD et. al. ACLC No. R3-2012-0030
- (2) Conference with Legal Counsel regarding significant exposure to litigation pursuant to Government Code Section 54956.9 subdivision b; 1 case

9. RETURN TO OPEN SESSION; REPORT ON CLOSED SESSION

District Counsel reported that the Board had considered these items and that there was no reportable action with the exception of the District's settlement in the Appleton case with the District paying \$14,852. and SDRMA \$78,223. An additional \$26,925 was paid for cashing out accrued sick and vacation payout in accordance with District personnel policy

10. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at approximately 7:00 p.m.

THESE MINUTES ARE DRAFT AND NOT OFFICIAL UNTIL APPROVED BY THE BOARD OF DIRECTORS AT A SUBSEQUENT MEETING

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT WARRANT REGISTER 9/19/2012

ISSUED TO	PURCHASE/SERVICE	INV. # / SERVICE PERIOD	WARRANT NO.	ACCT	ACCT BRKDN	TOTAL
ABALONE COAST ANALYTICAL	CHEMICAL ANALYSIS	AUGUST	091912-6915	7078	1,402.40	1,402.40
ABBA EMPLOYER SERVICES	CONTRACT LABOR	18012 18041	16	6085	2,441.40	2,441.40
ALLIED ADMINISTRATORS	EMPLOYEE DENTAL	OCTOBER	17	6025	649.68	649,68
AMERICAN INDUSTRIAL SUPPLY	MISC SUPPLIES	0241379-IN	18	8060	15.71	15.71
AMIAD U.S.A. INC.	CCT WATER FILTER PARTS	157242	19	8030	109.34	109.34
ARAMARK UNIFORMS	EMPLOYEE UNIFORMS	7218933 7236995	20	7025	404.94	404.94
ARROWHEAD	LAB WATER FOR AUGUST	12H0012917373	21	8040	116.34	116.34
CENTRAL COAST WATER TREATMENT	LAB SUPPLIES	9023	22	8040	60.00	60.00
EMPLOYMENT DEVELOPMENT DEPT.	UNEMPLOYMENT BENEFIT CHARGE	04/01/12 - 06/30/12	23	6095	900.00	900.00
FEDEX	SHIPPING	2-003-26608	24	8045	25.26	25.26
FGL ENVIRONMENTAL	CHEMICAL ANALYSIS	282613A 282656A	25	7078	168.00	168.00
GAS COMPANY	GAS SERVICE	7/25/12 TO 8/23/12	26	7092	326.33	326.33
HOME DEPOT	SHED AND DECKBOX	4970259 3142291	27	8030	564.58	564.58
I.I. SUPPLY	MISC SUPPLIES	15539	28	8056	106.16	106.16
JWC ENVIRONMENTAL	AUGER BAG MATERIAL	48789	29	8030	321.66	321.66
LAW OFFICES OF WOOSLEY & PORTER	LEGAL SERVICES	11581	30	7070	12,247.01	12,247.01
LIBERTY PROCESS EQUIPMENT	SLUDGE PUMP STATOR	45609-IN	31	8030	386.37	386.37
MC MASTER CARR	MISC SUPPLIES	36232130	32	8030	31.58	31.58
MID-STATE INSTRUMENTS	LAB SUPPLIES	MSI4257	33	8040	145.86	145.86
MINERS ACE	MISC SUPPLIES	AUGUST	34	8060	1,216.19	1,216.19
MOSS, LEVY & HARTZHEIM LLP	FINANCIAL AUDIT SERVICES	1486	35	7072	3,000.00	3,000.00
OFFICE DEPOT	OFFICE SUPPLIES	AUGUST	36	8045	141.66	141.66
PG&E	ELECTRICITY SERVICE	8/13/12 TO 9/11/12	37	7091	13,322,86	13,322.86
PRAXAIR	MISC SUPPLIES	43898527	38	8060	190.28	190.28
ROYAL WHOLESALE ELECTRIC	ELECTRICAL WIRING	7842-415503	39	8030	72.03	72.03
SANTA MARIA DIESEL	SMALL TOOLS	29726 29921	40	8055	101.87	101.87
SO CO SANITARY SERVICE	TRASH SERVICE	SEPTEMBER	41	7093	87.03	87.03
SPRINT	CELL PHONE SERVICE	AUGUST	42	7013	77.41	77.41
STANLEY SECURITY	SECURITY - OCTOBER	9546992	43	7011	62.20	62.20
TEKTEGRITY	MANAGED IT SERVICE	23006-112	44	7015	150.00	150.00
TITAN INDUSTRIAL	MISC SUPPLIES	1051353 1051366 1051383	45	8060	607.49	607.49
USABLUEBOOK	CHART RECORDER	754441	46	8030	2,542.29	2,620.68
	SMALL TOOLS	753441		8060	78.39	2,020.00
WALLACE GROUP	ADMIN SERVICES	AUGUST	47	7076	5,903.01	76,660.02
	OPERATION PROJECTS			various	66,149.46	, 0,000.02
	REIMB PROJECTS			various	2,462.30	
	MAJOR BUDGET ITEMS	Section 1		various	2,145.25	
WONDERWARE WEST	AUTOMATION SUPPORT	51861	48		1,391.41	1,391.41
					7,501.71	1,001.41
SUB TOTAL		COLUMN			120,123.75	120,123,75
TO.	The state of the s		COMPANY		120,120.70	120,120.70
PAYROLL	PPE 09/07/2012	NAME OF TAXABLE PROPERTY.	ZUCKARANA		21,724.72	21,724.72
		Name of the Control o	REPOSITOR		m . ,	2.,
GRAND TOTAL					141,848.47	141,848.47

We hereby certify that the demands numbered serially from 091912-6915 to 091912-6948 together with the supporting evidence have been examined, and that they comply with the requirements of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT. The demands are hereby approved by motion of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT, together with warrants authorizing and ordering the issuance of checks numbered identically with the particular demands and warrants.

BOARD OF DIRECTORS:	DATE:
Chairman	Board Member
Board Member	Secretary



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Post Office Box 339, Oceano, California 93475-0339 1600 Aloha Place, Oceano, California 93445-9735 Telephone (805) 489-6666 FAX (805) 489-2765 www.sslocsd.org

TO:

Board of Directors

FROM:

John L. Wallace, District Administrator

DATE:

September 19, 2012

SUBJECT:

Monthly Financial Review (August 2012)

Overall Monthly Summary

During the month of August, the District received payments for July sewer service in the total amount of \$212,370 of which \$113,057 was received from the City of Arroyo Grande, \$92,072 was received from the City of Grover Beach, and \$7,242 was received from OCSD. \$9,900 was received for connection fees in Arroyo Grande for July. For the month of July, \$1,971 was earned for the AT&T cell-tower lease, and \$1,962 was earned for brine disposal services.

District operating expenses totaled \$224,871 for the month of August. Non-operating expenses totaled \$13,636.

Local Agency Investment Fund

The LAIF balance was \$3,350,504 at August 31, 2012.

County of San Luis Obispo Treasury Pool

As of August 31, 2012, the reconciled cash balance with the County of San Luis Obispo Treasury Pool was \$458,571. The County issues the majority of the District's checks, and the majority of the District's revenues are deposited with this agency. As such, the County provides 'banking services' to the District and provides some accounting documents for internal control purposes.

To arrive at the reconciled cash balance, differences between the District's cash balance and the County's are investigated for possible errors. These reconciling items are then applied to the cash balances to arrive at the reconciled amount. At August 31, 2012, the District's books show a cash balance of \$458,571 including the Medical Reimbursement Trust account. The County's statement, however, has a cash balance of \$458,973. The difference of \$402 is the result of certain reconciling items which have not yet been accounted for in the County's system. The District Bookkeeper will continue to work with the County to clear up any remaining differences between these two account balances.

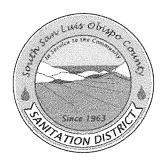
Rabobank Funds

As of August 31, 2012 the reconciled cash balance with Rabobank totaled \$28,924. This account is used to process LAIF transfers and for the issuance of payroll checks through the District's

	FUND 19	FUND 20	FUND 26	DISTRICT-
STREET, CONTRACTOR OF THE STREET, CONTRACTOR	OPERATING	EXPANSION	REPLACEMENT	WIDE
				V V 1
CASH BALANCE	(730,739)	4,299,880	266,707	3,835,847
Cash w/County	3,729,648	(1,433,666)	(1,839,563)	456,419*
Cash w/LAIF	(4,491,041)	5,733,546	2,108,000	3,350,504
Cash w/Rabobank	30,654	-,,,- ,-	(1,730)	28,924
	,		(- , ,	
TOTAL DEPOSITS				
Current - County Treasury Pool	212,576			212,576
LONG-TERM DEBT				
Energy Project Principal Amount		353,332		353,332
				000,002
REVENUES:				
OPERATING				
Current	215,050			
Year-to-date	215,050			
NON-OPERATING	210,000			
Current Period				
FEMA Funding				
Connection Fees		9,900		9,900
Interest		3,300		9,900
Lease Income (AT&T Cell)	1,971			1.071
				1,971
Brine Disposal	1,962			1,962
Other reimbursements	2 022	0.000		40.000
Total - Current Period	3,933	9,900		13,833
Year-to-Date				
FEMA Funding				
Connection Fees				
Interest				
Lease Income (AT&T Cell)	3,848			3,848
Brine Disposal	3,706			3,706
Other reimbursements	·			,
Total - YTD	7,554			7,554
TOTAL REVENUES:	·			.,
Current Period	218,983	9,900		228,883
Year-to-date	222,604	9,900		232,504
EXPENSES:				
Current Period	224,871		13,636	238,507
Year-to-date	341,288		14,772	356,061
Net Income (Loss) - Current Period	(5,888)	9,900	(13,636)	(9,624)
Net Income (Loss) - YTD	(118,685)	9,900	(14,772)	(123,557)
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* Unreconciled total in District's ho		L		

^{*} Unreconciled total in District's books only.

NEW CONNECTIONS	CURRENT NUMBER	CURRENT REVENUE	FY 2012/13 YEAR-TO-DATE	FY 2012/13 YTD REVENUE
Arroyo Grande	4	9,900	4	9,900
Grover Beach	0	0	0	0
Oceano	0	0	0	o
TOTAL NEW DISTRICT CONNECTIONS	4	9,900	4	9,900



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To:

Board of Directors

From:

Bob Barlogio, Plant Superintendent

Via:

John Wallace, District Administrator

Date:

September 19, 2012

Subject:

Superintendent's Report

The final numbers for the month of August look good

Final monthly average for BOD is 28 mg/l, TSS is 34 mg/l. The 7 sample median for fecal coliform, the highest was 12 MPN, our limit is 200. Chlorine usage was 304 gallons per day average.

The results as of the 10th of this month:

Average flow 2.56 million gallons, average chlorine usage of 294 gallons per day. We had a high fecal of 340 MPN, but the 7 sample median to date will be around a 12 MPN.

Some of the highlights since the last report are as follows:

Staff did the usual chlorinated FFR flushes, running composite samplers during the process to ensure compliance. We will go back to our every other week chlorinated flush later this month. We have been doing a chlorinated flush every week to keep the growth in the FFR under control. We will also continue to run the composite samplers when we do a hydraulic or a chlorinated flush.

Staff installed an emergency eye wash and shower near the ferric chloride totes at the head works, where before, we had a temporary eye wash station.

Looking forward, we plan to clean the storm drains and wet wells around the plant the end of this month, first of October; same with the electrical vaults, making sure that the drains flow free and clear for this winter.

We also plan to get the emergency pump and generator fully serviced in October. Thus they would be ready if the unit is needed. This service includes oil, fuel and air filter changes. Check quality of coolant (staff checks quantity monthly). Checking the charging and starting system, belts and hoses. We want to make sure that things operate properly went they are needed.

We still are using the sludge drying beds until the end of this month, and then we will start using the centrifuge. Cooler and damp weather prevents the sludge from drying.

The co-generation unit is down because of some mechanical issues. It looks like it may be down for over one month. Staff will keep you informed on the progress.

Staff drained and cleaned the chlorine contact tank this month. During this process, a fecal sample was grabbed to show compliance. The fecal coliform result was a 22 MPN.

Staff is continuing to write SOPs on items not previously addressed.

Depending on staffing, we plan to replace the discharge and suction valves for # 1 influent pump in October. We will do a late night shut down, as we can not swap out the valves while pumping water to the plant. We hope to have 3 good pumps in service for this winter.

Staff did a confine space entry to make some repairs on one of the storm sump pumps. The repair consisted replacing a rubber coupling on one pump discharge line and a gasket on the other pump.



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Staff Report

To: Board of Directors

From: Bob Barlogio, Plant Superintendent

Via: John Wallace, District Administrator

Date: September 19, 2012

Subject: Water Champ, flash mixer

Recommendation:

Staff recommends the Board approve the purchase of a Water Champ flash mixer in the amount of \$10,850., including freight and sales tax.

Funding:

Funding will come from 19-8010, 12 MBI 01. We budgeted \$10,000, not realizing that the vendor was going to raise the cost from \$9,000 to \$10,000 in a couple months. This was budgeted as a major budget item.

As noted at the last Board meeting, this is a sole source item made by Siemens Industry, and the local vendor is D&H Water Systems, in Oceanside, Ca.

Discussion:

The use of the Water Champ is saving the District over \$700 per day in the cost of sodium hypochlorite (and a correlating amount of sodium bisulfate to dechlorinate), so having a backup unit onsite is key to maintaining the savings on chemical and maintaining compliance to regulations.

The company builds the units as they are ordered and the lead time is between 4 and 6 weeks. If we needed one today, and taking at least 4 weeks to get a replacement, the District would have spent an estimated \$19,600 to \$29,400 in chemical cost.

It is recommended by the manufacturer to have the units rebuilt every couple years, replacing seals and bearings in order to extend the life of the unit. Specialized tools are needed to perform this maintenence. Staff would like to purchase an additional mixer, install it in the system, ensure the unit is operating properly, and send the original mixer back for rebuilding. The rebuilding will probably cost about half the cost of a new unit.

The use of the Water Champ and modifications staff made to the Strantrol disinfection system programming has resulted in cost saving to the District close to \$335,000 since it has been installed.



Date:

August 29, 2012

Attention:

Bob Barlogio Superintendent

South San Luis Obispo Sanitation District

Subject:

Water Champ 3hp quotation

In accordance with our resent conversation, D&H Water Systems, Inc. is pleased to offer the following proposal for your consideration:

Qty	Description	Price
~~,	Submersible WaterChamp Chemical Induction Unit, Model #SWC3F,	
	3HP 460/380V, 3Ph, 60/50Hz, Type 316 stainless steel motor, all	
	Primary Wetted parts of Titanium construction, 25ft Power Cable.	\$ 10,000.00
1	Wallace & Tiernan PN W3T107571	

Price does not include freight, installation, startup, or sales tax.

\$ 10,000.00

Condition of Sale:

- Payment of Terms: Net 30 days AOC
- FOB: Factory
- Estimated Freight to S. San Luis Obispo is \$125.00
- Shipment: 4-6 weeks
- Startup & Training: Not included
- Extended Warranty: Not Included
- Control panel, Davit or Rails are not included

Any order generated from this quotation should be made out to Siemens Industry c/o D&H Water Systems Inc at the following address.

Siemens Industry Inc c/o D&H Water Systems Water Technologies Business Unit 2607 N. Grandview Blvd, Ste 130 Waukesha, WI 53188 Attn: Jason Wolf



Please do not hesitate to contact me if you have any questions, or require further information.

Warmest Regards,

Lucy Thudium
Account Executive