



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Post Office Box 339 Oceano, California 93475-0339

1600 Aloha Oceano, California 93445-9735

Telephone (805) 489-6666 FAX (805) 489-2765

<http://sslocsd.org/>

Agenda

Board of Directors Meeting

1655 Front Street

Oceano, California 93445

Wednesday, November 3, 2010 at 6:00 PM

Board Members

Tony Ferrara, Chairman

Vern Dahl, Vice Chairman

Bill Nicolls, Director

Alternates

Jim Guthrie, Director

Pamela Dean, Director

Robert Mires, Director

Agencies

City of Arroyo Grande

Oceano Community Services District

City of Grover Beach

City of Arroyo Grande

Oceano Community Services District

City of Grover Beach

1. CALL TO ORDER AND ROLL CALL 6:00PM

2. PUBLIC COMMENT ON CLOSED SESSION

Conference with legal counsel pursuant to Govt. Code §54956.86:

Complaint involving information protected by federal law.

Conference with legal counsel pursuant to Govt. Code §54956.9(b):

Anticipated litigation - 2 cases.

Conference with legal counsel pursuant to Govt. Code §54957

3. RETURN TO OPEN SESSION, REPORT ON CLOSED SESSION

4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

This public comment period is an invitation to members of the community to present comments, thoughts, or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters that are within the jurisdiction of the District. The Brown Act restricts the Board from taking formal action on matters not published on the agenda. In response to your comments, the Chairman or presiding Board Member may:

- Direct staff to assist or coordinate with you.
- It may be the desire of the Board to place your issue or matter on a future Board agenda.

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the offices of the Oceano CSD a member agency. 1655 Front Street, Oceano, California. Consistent with the Americans with Disabilities Act and California Government Code §54954.2, requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the above referenced public meeting by contacting the District Administrator or Administrative Assistant at 805-544-4011.

Please adhere to the following procedures when addressing the Board:

- Comments should be limited to 3 minutes or less.
- Your comments should be directed to the Board as a whole and not directed to individual Board members.
- Slanderous, profane or personal remarks against any Board Member, Staff or member of the audience shall not be permitted.

5. CONSENT AGENDA

The following routine items listed below are scheduled for consideration as a group. Each item is recommended for approval unless noted. Any member of the public who wishes to comment on any Consent Agenda item may do so at this time. Any Board Member may request that any item be withdrawn from the Consent Agenda to permit discussion or change the recommended course of action. The Board may approve the remainder of the Consent Agenda on one motion.

5.a. Review and Approval of Minutes From the Meeting of October 20, 2010

5.b. Review and Approval of Warrants

5.c. Plant Superintendent's Report

6. BOARD ACTION ON INDIVIDUAL ITEMS:

A. PRELIMINARY FIRST QUARTER BUDGET ANALYSIS TO ADDRESS FURTHER OPPORTUNITIES FOR DISTRICT COST SAVINGS

Staff recommends the Board receive a verbal update from Staff

B. FATS OIL GREASE INSPECTIONS (FOG) UPDATE

Staff recommends the Board receive and file the updated status report for FOG inspections.

7. MISCELLANEOUS ITEMS

- a. Miscellaneous Oral Communications
- b. Miscellaneous Written Communications

8. ADJOURNMENT

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Oceano Community Services District
1655 Front Street
Oceano, CA 93445

Minutes of Wednesday, October 20, 2010

1. ROLL CALL

Present: Chairman Tony Ferrara, City of Arroyo Grande; Vice Chairman Vern Dahl, Oceano Community Services District; Director Bill Nicolls, City of Grover Beach.

Others in Attendance: John Wallace, District Administrator; Tom Zehnder, District Engineer; Mike Seitz, District Counsel; Bob Barlogio Interim Plant Superintendent.

AGENDA ITEMS 2-4 WERE MOVED TO THE END OF THE MEETING AGENDA

5. PUBLIC COMMENT ON ITEMS NOT APPEARING ON AGENDA

There were no public comments.

6. CONSENT AGENDA

- A. Review and Approval of Minutes from the Meeting of October 6, 2010.
- B. Review and Approval of Warrants.
- C. Review of Current Financial Statements (September 30, 2010)
- D. Plant Superintendent's Report

Chairman Ferrara invited public comment with regards to items on the Consent Agenda.

It was moved by Director Nicolls, seconded by Vice Chairman Dahl to approve consent items 6A, 6B, 6C and 6D as presented. Motion carried unanimously.

7. BOARD ACTION ON INDIVIDUAL ITEMS

- A. Request for Proposals for Materials Testing Services for Centrifuge Building.

Administrator Wallace recommended the Board direct Staff to prepare and solicit requests for proposals for professional services to provide materials testing related to the construction of 05 MBI 06 New Centrifuge Project Building. He estimated the cost of these services at \$15,000.

It was moved by Director Nicolls, seconded by Vice Chairman Dahl to direct Staff to prepare and solicit request for proposals for professional services to provide materials testing related to the construction of the New Centrifuge Project Building. Motion carried unanimously.

- B. New Centrifuge, 05 MBI 06 Contract Change Order No. 001.

Administrator Wallace stated that during the pre-construction meeting on October 6, 2010 it was brought to Staff's attention that a splice box required for the relocation of the

underground PG&E line was incorrectly specified by PG&E on their submittal to the District. The splice box specified was an "incidental" box and not a "traffic rated" box. An incidental box is meant for applications where minimal loading is expected. However, the new splice box will be located in the access road in front of drying bed number ten. This is the access way for the District solids hauling operations, and for construction traffic, which dictates the need for the stronger, traffic rated box. Staff is negotiating with PG&E to cover the costs of the traffic rated box but recommends the Board approve the Contract Change Order for the current quoted amount and then make deductive changes after negotiations with PG&E are complete

It was moved by Vice Chairman Dahl, seconded by Director Nicolls to approve Contract Change Order No. 001 in the amount of \$1,462.00 with Brough Construction Inc. Motion carried unanimously.

A member of the audience interrupted the meeting and requested he be allowed to comment on the previous meeting minutes.

The Board agreed and public comment regarding consent agenda items 6a-6d was re-opened.

Mr. Tom Giovacchini introduced himself as the attorney representing Scott Mascolo. He stated he had objection to the October 6, 2010 minutes which stated that "With the recent settlement of a personnel action involving Mr. Mascolo...". He stated that there has not been a settlement agreed upon with Mr. Mascolo. He referred to an order issued by the Hearing Officer which directs the District to reinstate Mr. Mascolo's back pay.

The Board directed Counsel Seitz to follow up Mr. Giovacchini's statement and if corrections are in order, to bring the corrected minutes to the next meeting for Board action.

- C. Influent Pumps Gate and Check Valves – Phase II Splitter Box, R. Baker Progress Payment No. 3.

Administrator Wallace stated that Progress Payment No. 3 includes payment for completed work associated with Contract Amendment No. 3. A 10% retainage was withheld from the actual amount of work completed resulting in the invoice of \$8,193.40.

It was moved by Director Nicolls, seconded by Vice Chairman Dahl to authorize progress payment No. 3 to R. Baker Inc. in the amount of \$8,193.40. Motion carried unanimously.

- D. Biennial Review of District's Conflict of Interest Code.

District Counsel Seitz presented Resolution No. 282 "A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT ADOPTING A CONFLICT OF INTEREST CODE". It was moved by Director Nicolls, seconded by Vice Chairman Dahl to adopt this resolution. On the following roll call vote to wit:

AYES: Chairman Ferrara, Vice Chairman Dahl, Director Nicolls

NOES: None

The foregoing resolution was passed approved and adopted by the Board of

Directors of the South San Luis Obispo County Sanitation District the 20th day of October 2010.

8. MISCELLANEOUS ITEMS

A. Miscellaneous Oral Communications

Administrator Wallace informed the Board that there is an opportunity for a seat on LAFCO for a Special District's member. The nomination would need to be submitted to LAFCO by November 12, 2010.

B. Miscellaneous Written Communications

Administrator Wallace presented a press release regarding District cost saving measures.

2. PUBLIC COMMENT ON CLOSED SESSION

There were no public comments at this time.

3. CLOSED SESSION ITEMS

Conference with legal counsel pursuant to Govt. Code 54956.86: Complaint involving information protected by federal law.

Conference with legal counsel pursuant to Govt. Code 54956.9(b): Anticipated litigation – 1 case.

4. RETURN TO OPEN SESSION, REPORT ON CLOSED SESSION

The Board reconvened and announced that no reportable action had been taken.

9. ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at approximately 6:35 p.m.

THESE MINUTES ARE DRAFT AND NOT OFFICIAL UNTIL APPROVED BY THE BOARD OF DIRECTORS AT A SUBSEQUENT MEETING

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
WARRANT REGISTER
11/3/2010

ISSUED TO	PURCHASE/SERVICE	INV. # / SERVICE PERIOD	WARRANT NO.	ACCT	ACCT BRKDN	TOTAL
ABALONE COAST BACT	CHEMICAL ANALYSIS	SEPT	110310-5109	7078	2,994.65	2,994.65
AIRGAS WEST	WELDING SUPPLIES	103585236	10	8030	85.19	85.19
ARAMARK UNIFORMS	EMP UNIFORMS	5419112 5412335	11	7025	453.16	453.16
AT&T	TELEPHONE SERVICE	SEPT	12	7011	440.18	440.18
ATLAS CARPET CLNING	OFFICE CARPET CLN		13	8035	150.00	150.00
BARNETT COX & ASSOC	PROF SERVICES	15702	14	7079	5,777.00	5,777.00
BILL NICOLLS	BOARD SERVICE	OCT	15	7075	200.00	200.00
BRENNTAG PACIFIC, INC	CHLORINE	043594 0406971 036563	16	8050	13,557.97	13,557.97
CALPERS MEDICAL	EMPLOYEE MED	NOVEMBER	17	6010	9,992.25	9,992.25
CARRS BOOT SHOP	SAFETY BOOTS	76707	18	7025	125.00	125.00
CROWNE PLAZA	WORK SHOP LODGING	ALLEN RODRIGUEZ	19	7050	222.20	222.20
CWEA SPECIALTY CON	WORK SHOP	ALLEN RODRIGUEZ	20	7050	356.00	356.00
DEVINA DOUGLAS	MED REIMBURSEMENT		21	6075	150.00	150.00
JB DEWAR	VEHICLE FUEL	744375	22	8020	65.00	65.00
SSLOCTC	ZONE 1/1A TAX	ASSESSMENT 2010/11	23	7095	24,457.02	24,457.02
GAS CO	GAS SERVICE	SEPT OCT	24	7092	2,143.90	2,143.90
GRAINGER	MISC SUPPLIES	9371848053	25	8035	112.97	112.97
HACH COMPANY	LAB SUPPLIES	6950305	26	8040	153.43	153.43
JWC ENVIRONMENTAL	GRINDER BAGS	36850	27	8030	300.26	300.26
NICK'S TLECOM	TELE&GATE REPAIR	4208 4213	28	8060	725.45	725.45
OCSD	WATER SERVICE		29	7093	97.63	97.63
OFFICE DEPOT	MISC SUPPLIES		30	8045	281.35	281.35
PG&E	ELEC SERV	OCT	31	7091	11,649.13	11,649.13
PRAXAIR DIST	WELDING SUPPLIES	37869815	32	8030	34.56	34.56
SANTA MARIA DIESEL SERV	MISC SUPPLIES	6848 6849 7041	33	8060	431.58	431.58
SDRMA	ADD INSURED CERT		34	7043	123.75	123.75
SHIPSEY & SEITZ	LEGAL FEES	SEPT	35	7071	21,021.00	21,021.00
STATE FUND COMP	WORK COMP	OCT	36	6080	3,258.66	3,258.66
STATE WTR RES CONTROL	OP CERTIFICATION	ALLEN	37	7050	130.00	130.00
SUNRISE ENVIRONMENTAL	CLNING SUPPLIES	1570	38	8035	316.75	316.75
TELEDYNE ISCO, INC	LAB SUPPLIES	937535	39	8030	71.09	71.09
TONY FERRARA	BOARD SERVICE	OCT	40	7075	200.00	200.00
UNITED STAFFING ASSOC	DAY LABOR	044765	41	8060	734.25	734.25
VERN DAHL	BOARD SERVICE	OCT	42	7075	200.00	200.00
WATER ENVIRONMENT FED	MEMBERSHIP	ROMHILD RODRIGUEZ	43	7050	437.00	437.00
SUBTOTAL					101,448.38	101,448.38
PAYROLL	PPE 10/22/10	ATTACHED			29,171.76	29,171.76
GRAND TOTAL					130,620.14	130,620.14

We hereby certify that the demands numbered serially from 110310-5109 to 110310-5143 together with the supporting evidence have been examined, and that they comply with the requirements of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT. The demands are hereby approved by motion of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT, together with warrants authorizing and ordering the issuance of checks numbered identically with the particular demands and warrants.

BOARD OF DIRECTORS:

DATE: _____

Chairman

Board Member

Board Member

Secretary



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<http://www.sslocsd.org/>

Date: Oct 27, 2010

To: John Wallace, District Administrator *W*

From: Bob Barlogio, acting CPO

Re: Superintendent's Report

The average daily flow, so far this month is 2.54 million gallons per day.

The average BOD, so far this month is 29 mg/l.

The average Total Suspended Solids (TSS), so far this month is 24 mg/l. Our limit is 40 mg/l, monthly average on both.

The FFR was dosed with bleach on Oct 13. BOD and TSS samples were taken during this period to show compliance with discharge permit requirements. Please see the accompanied data and charts.

The treatment plant was inspected by the Environmental Laboratory Accreditation Program (ELAP) inspector on Oct 18, 2010. Over all, I think it went well. The inspector, Mr. Spinner, was complimentary on having the paperwork infrastructure in place to demonstrate compliance. Mr. Spinner also discussed corrective actions he would like to see, to ensure a legal defensible data is issued from our lab.

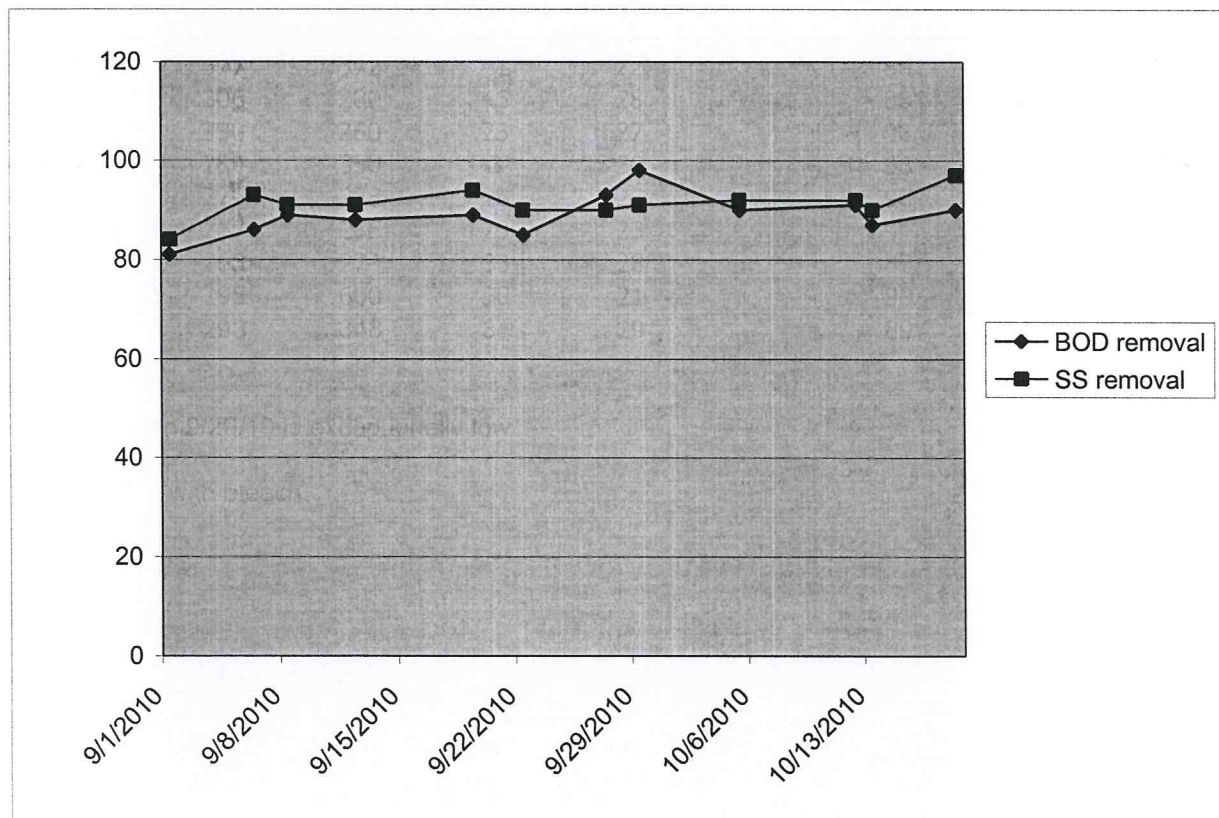
Staff obtained some certified known samples to analyze, and compare to the actual sample supplied results, to insure ELAP compliance.

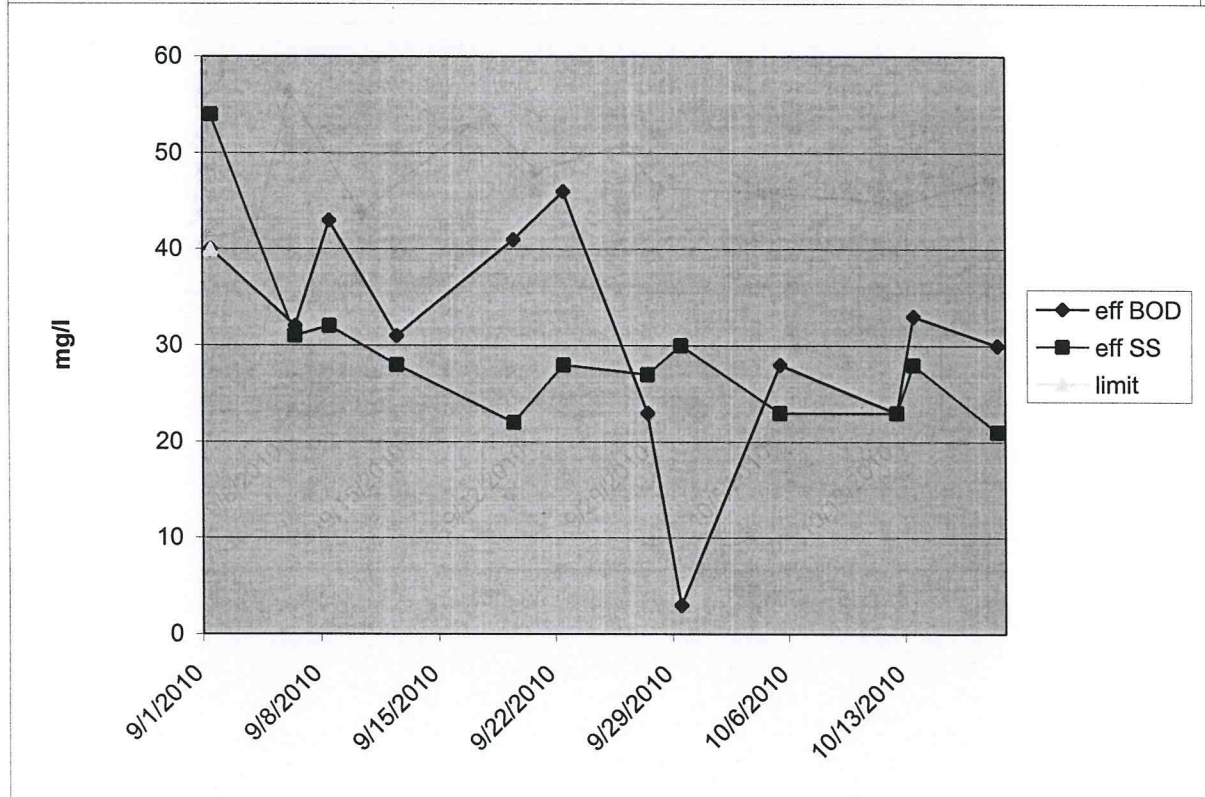
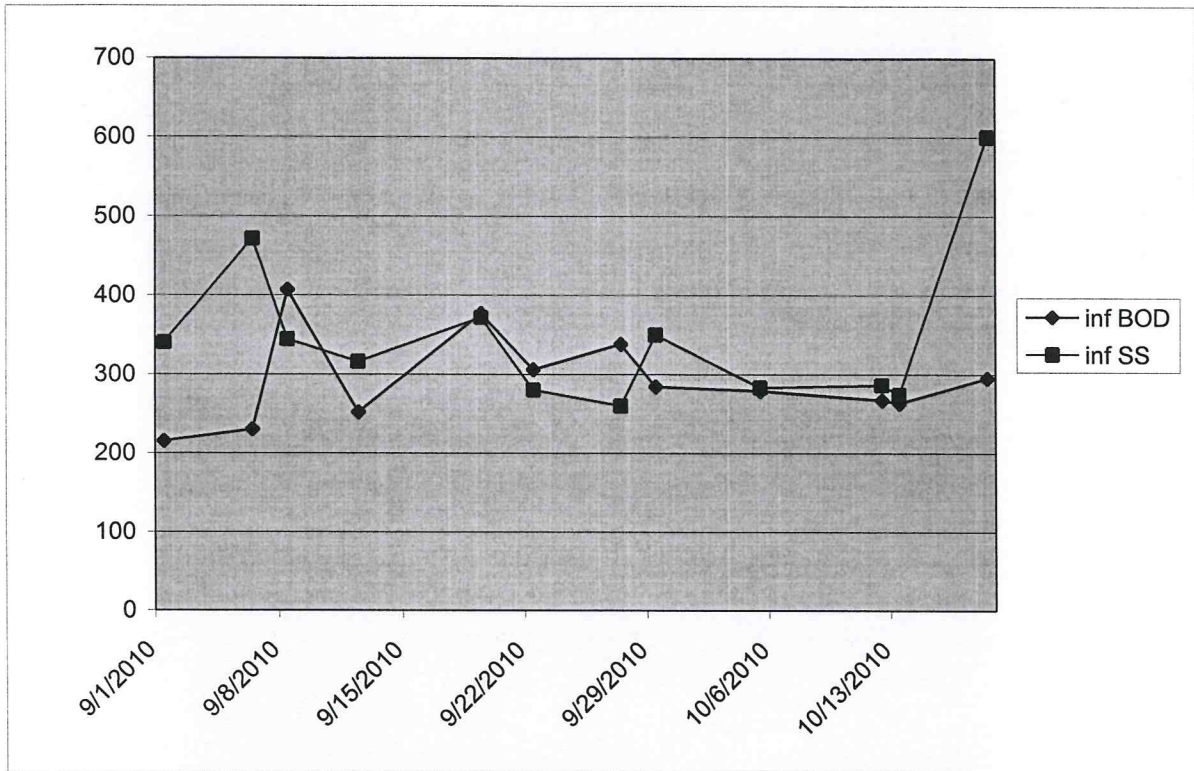
On a personal note, I will be on vacation the first 2 weeks of November. I look forward to coming back here on Nov 15th. Regrettably, I will be here only to the ~~end of November~~ *12/15/10*, as I am utilizing my vacation time to be here. It has been a pleasure to work for the district. I enjoyed my time here, working with the professional staff at the plant and the Wallace Group.

date	inf BOD	inf SS	eff BOD	eff SS	BOD remo	SS removal	
9/1/2010	215	340	40	54	81	84	*
9/6/2010	230	472	32	31	86	93	
9/8/2010	407	344	43	32	89	91	
9/12/2010	252	316	31	28	88	91	
9/19/2010	377	372	41	22	89	94	
9/22/2010	306	280	46	28	85	90	*
9/27/2010	338	260	23	27	93	90	
9/29/2010	284	350	3	30	98	91	
10/5/2010	279	283	28	23	90	92	
10/12/2010	267	286	23	23	91	92	
10/13/2010	263	274	33	28	87	90	*
10/18/2010	295	600	30	21	90	97	
average	293	348	31	29	89	91	

BOD result on 9/29/10 is exceptionally low

* dosed FFR with bleach







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Staff Report

To: Board of Directors
From: John Wallace, District Administrator 
Date: October 28, 2010

Subject: Update on the District's Fats Oils and Grease (FOG) Program

Recommendation:

Receive a presentation of the status of the District's FOG Program

Funding:

All costs associated with the FOG program are reimbursed by the Member Agencies

Discussion:

The Member Agencies of the District were required by the Central Coast Regional Water Quality Control Board to institute a Fats, Oils, and Grease program as part of State Water Quality Control Order No. 2006-0003-DWQ. The primary purpose of a FOG control program is to reduce the amount of Fats, Oils and Greases that enter the sewer collection system and as a result cause sewer blockage, backup and spills. FOG control programs have two target audiences; homeowners and Food Service Establishments (FSE). Outreach to homeowners is through flyers, door hangers, and sewer bill inserts. Outreach to FSEs as they are generally the larger point source, is typically through a grease control inspection and permitting program. There are currently a relatively small number of FSEs in each of the Member Agency areas. As such, the Member Agencies requested that the District manage the FOG program and the associated FOG reporting requirements for each of the Member Agencies as it is more cost effective and efficient.

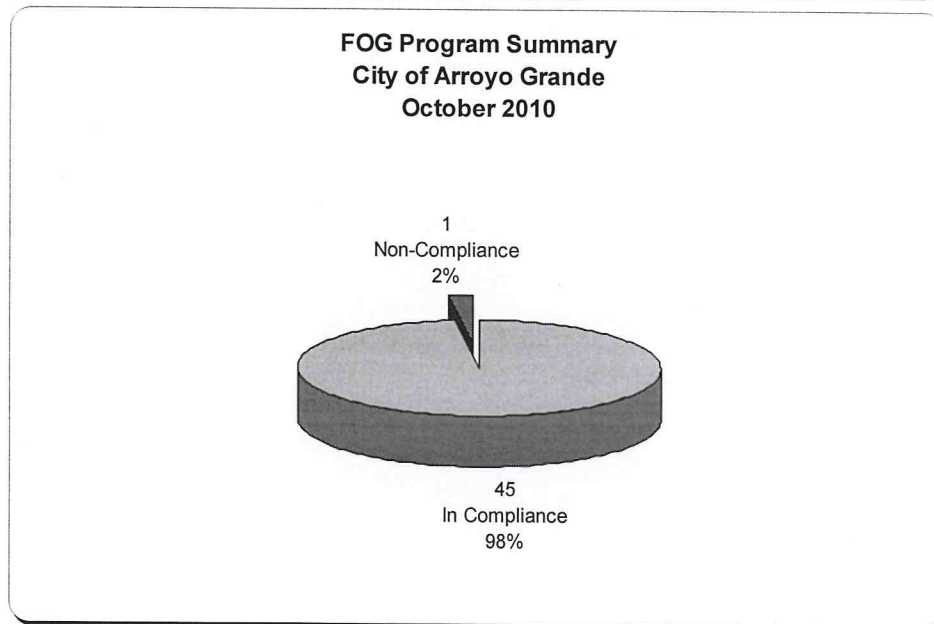
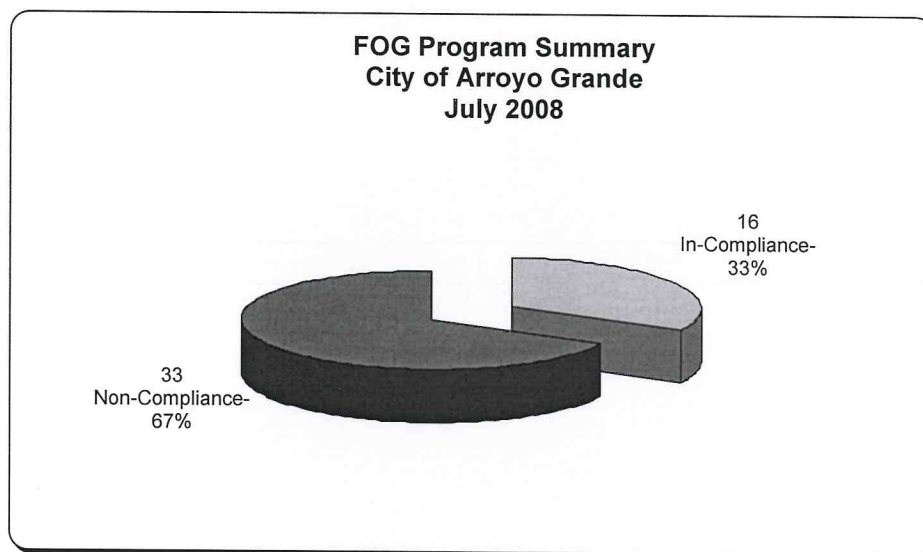
On July 1, 2007, the official start of the FOG program began. The program started with Staff mailing a Survey and Best Management Practices booklet to each FSE identified. Permits were issued by Staff after the survey was completed and an initial inspection determined that the FSE was in full compliance with the Agency's current regulations. During an initial inspection each FSE is provided with:

- FOG Flyer (general information, in English and Spanish)
- FOG Frequently Asked Questions Flyer (in English and Spanish)
- Diagram for how a grease trap/interceptor works
- Grease Hauler List (source: <http://www.calfog.org/>)
- Cleaning Maintenance Schedule (in English and Spanish)
- Inspection report that states if a facility is in or out of compliance along with a timetable for corrective actions if out of compliance
- Permit application

In 2009, as part of the continued effort to work with commercial customers in reducing FOG in the sewer lines the permits have been revised to list the requirements on the posting permit. This permit is required to be posted in all FSEs and lists the requirements such as Best Management Practices (BMPs), frequency of cleaning grease removal devices and record keeping. Overall results have been very positive both in terms of the FSE's willingness to work with Staff to comply with the requirements as well as the overall reduction in FOG in the collection systems as indicated by Member Agency Staff. Outlined below is the status of the program for each of the Member Agencies.

City of Arroyo Grande

For the City of Arroyo Grande forty-six (46) FSE's have been identified as FOG Control Program Permittees. To date, all of these FSE's have been inspected. The pie charts below demonstrate the success in reaching compliance. Currently, only two FSE's have not met the requirements. The two (2) FSEs that remain out of compliance have been referred to code enforcement. For residential areas, door hangers are being distributed by City staff in neighborhoods where FOG in the lines has been a problem.

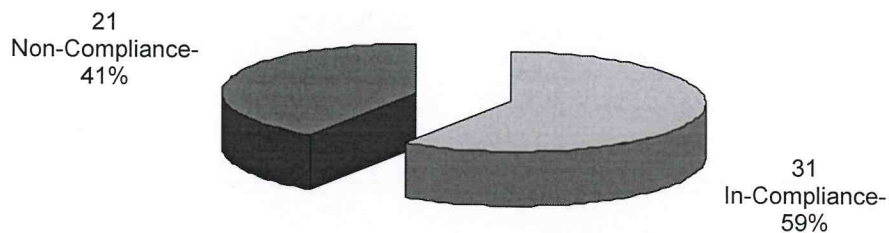


City of Grover Beach

Within the City of Grover Beach Fifty-one (51) Food Service Establishments (FSEs) have been identified as enrollees in the FOG Control Program. To date, all FSE's have been inspected. The chart below demonstrates the success in reaching compliance. Currently, only one FSE has not met the requirements. The FSE that is out of compliance has been referred to code enforcement. FSEs continue to be inspected twice a year and City Operations Staff have reported significant reductions of FOG found in the collection system lines. An insert has been prepared to be placed in the sewer bills to educate residents about the problem of FOG in the sewer lines

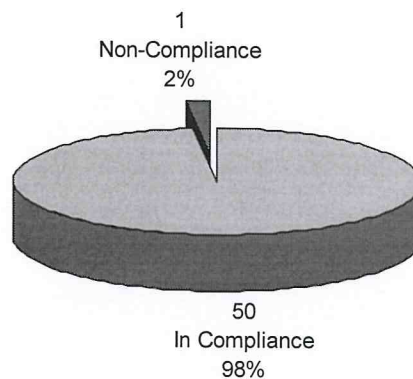
FOG Program Summary City of Grover Beach

July 2008



FOG Program Summary City of Grover Beach

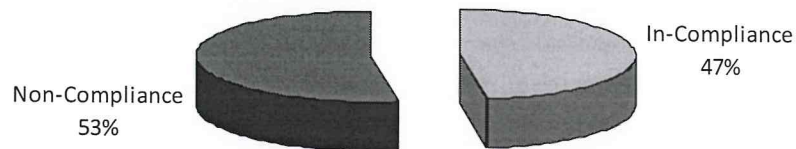
October 2010



Oceano Community Services District

Thirteen (13) Food Service Establishments (FSEs) have been identified in Oceano CSD as enrolled FOG dischargers. The chart below shows the types of FSEs that are permitted. At this time all of the potential FOG participants have been inspected. As of November 2009 we have 100% compliance in Oceano. Eleven (11) permits have been issued and two (2) FSEs have been given a variance due to minimal FOG output. Permitted establishments are inspected twice a year and FSEs with variances are visited annually to be sure the criteria for the variance hasn't changed.

**Oceano CSD FOG Summary
2007-2008**



**Types of Food Service Establishments
Oceano CSD
100% Compliance - October 2010**

