



# **SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT**

Post Office Box 339 Oceano, California 93475-0339

1600 Aloha Oceano, California 93445-9735

Telephone (805) 489-6666 FAX (805) 489-2765

<http://sslocsd.org/>

## **Agenda**

### **Board of Directors Meeting**

1655 Front Street

Oceano, California 93445

**Wednesday, December 15, 2010 at 6:00 PM**

#### **Board Members**

Tony Ferrara, Chairman

Jim Hill, Director

Bill Nicolls, Director

#### **Alternates**

Jim Guthrie, Director

Director (vacant)

Robert Mires, Director

#### **Agencies**

City of Arroyo Grande

Oceano Community Services District

City of Grover Beach

City of Arroyo Grande

Oceano Community Services District

City of Grover Beach

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#### **1. CALL TO ORDER AND ROLL CALL 6:00PM**

- Seating of OCSD Board Member

#### **2. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA**

This public comment period is an invitation to members of the community to present comments, thoughts, or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters that are within the jurisdiction of the District. The Brown Act restricts the Board from taking formal action on matters not published on the agenda. In response to your comments, the Chairman or presiding Board Member may:

- Direct staff to assist or coordinate with you.
- It may be the desire of the Board to place your issue or matter on a future Board agenda.

Please adhere to the following procedures when addressing the Board:

- Comments should be limited to 3 minutes or less.
- Your comments should be directed to the Board as a whole and not directed to individual Board members.
- Slanderous, profane or personal remarks against any Board Member, Staff or member of the audience shall not be permitted.

#### **3. CONSENT AGENDA**

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the offices of the Oceano CSD, a member agency, 1655 Front Street, Oceano, California. Consistent with the Americans with Disabilities Act and California Government Code §54954.2, requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the above referenced public meeting by contacting the District Administrator or Administrative Assistant at 805-544-4011.

The following routine items listed below are scheduled for consideration as a group. Each item is recommended for approval unless noted. Any member of the public who wishes to comment on any Consent Agenda item may do so at this time. Any Board Member may request that any item be withdrawn from the Consent Agenda to permit discussion or change the recommended course of action. The Board may approve the remainder of the Consent Agenda on one motion.

- 3a. Review and Approval of Minutes from the Meeting of November 3, 2010
- 3b. Review and Approval of Warrants
- 3c. Review of Current Financial Statements (November 30, 2010)
- 3d. Plant Superintendent's Report to be provided at the meeting

**4. BOARD ACTION ON INDIVIDUAL ITEMS:**

**A. REVIEW AND POTENTIAL CHANGES TO THE DISTRICT RECORD KEEPING POLICY RE RECORDINGS.**

Staff recommends the Board

**B. DEWATERING PUMP PURCHASE**

Staff recommends the Board approve the purchase of Goulds ¾ hp submersible pump from B.C. Pump Sales and Service for the quoted price of **\$1,091.16**

**5. MISCELLANEOUS ITEMS**

- a. Miscellaneous Oral Communications
- b. Miscellaneous Written Communications

**6. PUBLIC COMMENT ON CLOSED SESSION**

**7. CLOSED SESSION ITEMS:**

- a. Conference with legal counsel pursuant to Govt. Code §54956.86:  
Complaint involving information protected by federal law.
- b. Conference with legal counsel pursuant to Govt. Code §54956.9(b):  
Anticipated litigation - 1 case.

**8. RETURN TO OPEN SESSION, REPORT ON CLOSED SESSION**

**9. ADJOURNMENT**

# **SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT**

Oceano Community Services District  
1655 Front Street  
Oceano, CA 93445

Minutes of Wednesday, December 1, 2010  
6:00 P.M.

1. ROLL CALL

Present: Chairman Tony Ferrara, City of Arroyo Grande; Director Pamela Dean, Oceano Community Services District; Director Bill Nicolls, City of Grover Beach.

Others in Attendance: John Wallace, District Administrator; Tom Zehnder, District Engineer; Mike Seitz, District Counsel.

2. PUBLIC COMMENT ON CLOSEDSESSION

*This item was moved to the end of the regular business agenda.*

3. CLOSED SESSION ITEM

*This item was moved to the end of the regular business agenda.*

5. PUBLIC COMMENT ON ITEMS NOT APPEARING ON AGENDA

There were no public comments at this time.

6. CONSENT AGENDA

- A. Review and Approval of Minutes from the Meetings of November 3 and November 17, 2010.
- B. Review and Approval of Warrants.
- C. Plant Superintendent's Report

Chairman Ferrara asked for public comment regarding any consent agenda item.

Ms. Giselle Naylor introduced herself as an Oceano resident and requested a copy of the Superintendents Report.

Chairman Ferrara replied that the District can provide a copy of the report for her. Administrator Wallace added that the District's complete agenda package is available online at the District's website, and the paper copy is on file at the Oceano Community Services District public counter.

**It was moved by Director Nicolls, seconded by Director Dean to approve items 6B (warrants) and 6C (Superintendent's Report) of the Consent Agenda as presented. Motion carried by unanimous vote.**

**It was moved by Director Dean, seconded by Director Nicolls to approve the minutes of November 3, 2010 as presented. Motion carried by unanimous vote.**

**Director Nicolls approved the minutes of November 17, 2010 as presented by necessity vote alone as he was the only Board member present at that meeting as well as the current meeting.**



## 7. BOARD ACTION ON INDIVIDUAL ITEMS

## A. Progress Billing No. 1; Centrifuge 2A Building Project.

Administrator Wallace presented Progress Payment No. 1 to Brough Construction, as well as Change Orders No. 1 and No. 2 for Board consideration.

Monthly progress payment No. 1 includes payment for the first 49 days of work associated with the contract. The progress payment and change orders less retainage total \$98,916.17.

**It was moved by Director Nicolls seconded by Director Dean to approve Progress Payment No. 1, Change Orders No.1 and No. 2, less retainage, for a total payment of \$98,916.17 to Brough Construction. Motion carried by unanimous vote.**

## B. Transfer of Cell Site lease from Cell One to SLO Newco LLC

Administrator Wallace reported that the District has received a request by Cell One to transfer the current lease from Cell One to SLO Newco LLC, which in turn will eventually be transferred to AT&T. The terms of the current lease are being met and there have been no issues with the use of the District's facilities for a cell site that mainly serves the Oceano Dunes area and Highway One.

This transfer will take place in several steps and the District has been asked to execute an Estoppel Certification. The existing lease requires that this transfer be made in a form acceptable to the District. Administrator Wallace stated that he has discussed the possibility of a minor increase in the lease payments with the Cell One General Manager who at first was receptive but has since referred this decision to AT&T's legal department in Washington, D.C.

District Staff will need to review the documents, existing lease and have further discussions with Cell One and the subsequent lessee.

## C. Employment Agreement: Sabrina Spears, Bookkeeper/Secretary

Administrator Wallace reported that the District's Bookkeeper/Secretary is planning to retire after almost 25 years of service effective December 30, 2010. However, Ms. Spears wishes to contract back with the District for the foreseeable future on a part time basis of approximately 20 hours per week.

In continuing with the District's current cost saving efforts this arrangement will save the District in excess of \$55,000 per year in salary and benefits.

Chairman Ferrara suggested that current job descriptions be revised if necessary to show transitioning of some of Ms. Spears current duties to other staff members.

**It was moved by Director Dean, seconded by Director Nicolls to approve an employment agreement with Sabrina Spears for District Secretarial/Bookkeeping services and direct the District Administrator to execute the agreement on behalf of the District as well as adjustment of job descriptions as required. Motion carried by unanimous vote.**

## D. Ballot for LAFCO Special District Member

Administrator Wallace informed the Board that Mr. David Brooks of Templeton Community

Services District who sat on LAFCO as one of the independent special districts representative has not run for re-election on the TCSD board and therefore must also retire from LAFCO. The special districts have previously been asked to nominate directors of their district or other districts who would like to serve. He also presented information on the three candidates who have been nominated for this position. The Board should consider the information on each candidate and cast their vote for one of the three. Staff will return the ballot by the due date of December 23, 2010 to LAFCO for tallying the votes from all the County's special districts and a decision on the election.

After Board discussion it was agreed to cast the District's vote for LAFCO Special District Member for Mr. Marshall Ochylski of the Los Osos Community Services District.

**It was moved by Chairman Ferrara, seconded by Director Nicolls to cast the District vote for LAFCO Special District Member for Mr. Marshall Ochylski. Motion carried by unanimous vote.**

8. MISCELLANEOUS ITEMS

A. Miscellaneous Oral Communications

Administrator Wallace queried the Board regarding their availability for the December 15, 2010 Board meeting. After Board discussion it was agreed that the meeting would be held if there was an item of necessity which needed Board action, otherwise the Board would continue in January 2011.

B. Miscellaneous Written Communications

Administrator Wallace presented for Board review information flyers to inform the public about the county wide Prescription Drug Disposal Program.

\*2. PUBLIC COMMENT ON CLOSED SESSION

There were no public comments at this time.

\*3. CLOSED SESSION ITEM

The Board convened into closed session in order to discuss Employee Discipline (Govt. Code 54957).

\*4. RETURN TO CLOSED SESSION, REPORT ON CLOSED SESSION

The Board reconvened and announced that they had heard from legal counsel but took no reportable action.

8. ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at approximately 7:18 p.m.

***THESE MINUTES ARE DRAFT AND NOT OFFICIAL UNTIL APPROVED BY THE BOARD OF DIRECTORS AT A SUBSEQUENT MEETING***





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**Date:** 12/08/10

**To:** John Wallace, District Administrator 

**From:** Jeff Appleton, Superintendent

**Re:** Superintendent's Report

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John,

Attached you will find the Superintendent's Report for November, 2010. December results are not yet available, but I will provide a verbal update at the 12/15/10 Board Meeting. As the results indicate, the plant ran well during the month of November and met all discharge requirements.

I'd like to pass along my appreciation to Bob Barlogio and the District Staff for maintaining the plant during my recent absence. It appears that, despite the difficult times and trying circumstances, Mr. Barlogio and Staff did a commendable job.

I am currently reviewing the new Lab, as well as Operations SOP's and will provide comments and suggestions once I have finished the review. All overdue work orders have been completed and closed out. I have updated the system and issued new weekly work orders. Several of the work orders fall under the "Arc Flash" guidelines and will need to be completed by a certified electrician. I will have a detailed report ready for the 12/13/10 Monday morning meeting.

In the near future Staff will be making modifications to the probe location in the CCT, as well as several other changes that will hopefully improve the performance of the CCT and Strantrol 960 Disinfection controller. Despite the historical instability of the controller, I am hopeful that the modifications will improve it's reliability. However, troubleshooting the system and making modifications may result in discharge violations should the changes not be successful.

Additionally, Staff is working on plans to remove and replace the impacted netting on the FFR. This is tentatively scheduled for the first week in Feb, 2011. At that time deteriorated and damaged sections of media will also be replaced. The final step of the process will be perform a Sodium Hydroxide application to the unit in an effort to control the "pest" population. I will be coordinating, and informing, Regional Water Quality Control Board of this project prior to it's implication. I will keep you updated on any response, comments, suggestions that they may have.

South San Luis Obispo County Sanitation District

Date	Flow MGD	Fin SS mg/l	Fin BOD mg/l	% Rem SS	% Rem B.O.D.	FColi Eff MPN	SI Rmvd Culyds
11/1/2010	2.67					<2	
11/2/2010	2.53	25.00	25.00			2	
11/3/2010	2.45					4	
11/4/2010	2.44					13	
11/5/2010	2.48	27.00	24.00			2	
11/6/2010	2.45					2	
11/7/2010	2.54					8	
11/8/2010	2.87					2	
11/9/2010	2.51					<2	
11/10/2010	2.54	19.00	25.00			<2	
11/11/2010	2.45					2	
11/12/2010	2.50					<2	
11/13/2010	2.50					4	
11/14/2010	2.57					4	
11/15/2010	2.71					2	
11/16/2010	2.50					2	
11/17/2010	2.54					4	
11/18/2010	2.42					<2	
11/19/2010	2.44					<2	
11/20/2010	2.51					<2	
11/21/2010	2.83					<2	
11/22/2010	2.80	19.00	26.00			<2	
11/23/2010	2.54					<2	
11/24/2010	2.55					<2	
11/25/2010	2.66					7	
11/26/2010	2.71					<2	
11/27/2010	2.63					2	
11/28/2010	2.80					<2	
11/29/2010	2.81					2	
11/30/2010	2.63					23	
Average	2.59	22.50	25.00				
NPDES LIMIT		40 mg/l	40 mg/l	80%	80%	200	
						13.00	11/07/10
						2.00	11/14/10
						2.00	11/21/10
						2.00	11/28/10
						FColi Eff	
						Weekly Max 7 Day Median	



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT  
WARRANT REGISTER  
12/15/2010

ISSUED TO	PURCHASE/SERVICE	INV. # / SERVICE PERIOD	WARRANT NO.	ACCT	ACCT BRKDN	TOTAL
AQUATIC BIOASSAY	OUTFALL TESTING	TRIANNUAL	121510-5214	7060	30,753.00	30,753.00
AIRGAS WEST	MISC SUPPLIES	103686012	15	8055	87.42	87.42
ALLIED ADMINISTATORS	EMPLOYEE DENTAL	JANUARY	16	6025	724.13	724.13
ARAMARK UNIFORMS	EMPOYEE UNIFORMS	5489753 5471656	17	7025	413.16	413.16
ARROWHEAD	LAB WATER	00J001K917373	18	8040	67.95	67.95
BRENTAG PACIFIC, INC	CHEMICALS	52396, 52897, 54121 54784, 54785	19	8050	20,807.11	20,807.11
CENTRAL COAST WATER	LAB WATER	6785	20	8040	60.00	60.00
CHARTER	INTERNET SERVICE	DEC	21	7011	54.99	54.99
JB DEWAR	VEHICLE FUEL	746973, 748260	22	8020	221.78	221.78
ENVIRONMENTAL RESOURCE	LAB SUPPLIES	600127	23	8040	320.94	320.94
FEDEX	SHIPPING	7 299 25933	24	8045	67.71	67.71
FISHER SCIENTIFIC	LAB SUPPLIES	7870716, 825233	25	8040	494.96	494.96
GAS COMPANY	SERVICE	NOV	26	7092	1,273.73	1,273.73
GRAINGER	MISC SUPPLIES	9404681760	27	8035	141.38	141.38
I.I. SUPPLY	MISC SUPPLIES	8092	28	8030	258.72	258.72
KEMIRA WATER SOLUTIONS	FERRIC CHLORIDE	9017165296	29	8050	7,460.69	7,460.69
MC MASTER CARR	MISC SUPPLIES	71341294	30	8030	101.60	101.60
MID STATE INSTRUMENTS	MISC SUPPLIES	MSI1537	31	8055	125.61	125.61
OCSO	WATER SERVICE		32	7093	63.73	63.73
OFFICE DEPOT	MISC SUPPLIES		33	8045	105.98	105.98
PRAXAIR DIST	WELDING SUPPLIES	38140812	34	8030	35.71	35.71
SABRINA SPEARS	MEDICAL REIMBURSE		35	6075	342.00	342.00
SHIPSEY & SEITZ	LEGAL FEES	NOV	36	7071	11,350.50	11,350.50
SO CO SANITARY SERVICE	TRASH SERVICE		37	7093	132.20	132.20
STATE FUND COMPENSATION	WORK COMP	NOV	38	6080	2,586.29	2,586.29
THOMA ELECTRIC	CENTRIFUGE REPAIR	103740	39	8030	361.17	361.17
TITAN INDUSTRIAL & SAFETY	MISC SUPPLIES	1043636	40	8055	251.83	251.83
UNITED RENTALS	SAFETY SUPPLIES	91053709-001	41	8056	84.74	84.74
UNITED STAFFING ASSOC	DAY LABOR	046072	42	8060	264.00	264.00
WAAG & CO	LEGAL FEES	SCS1.10.11	43	7071	325.00	325.00
WALLACE GROUP	ADMIN FEES	NOV	44	7076	8,984.74	63,531.12
	OPERATIONS	NOV		various	19,656.30	
	REIMB PROJECTS	NOV		various	2,600.68	
	MBI PROJECTS	NOV		various	32,289.40	
WEST COAST INDUSTRIAL	MISC SUPPLIES	21215	45	8030	56.72	56.72
WONDERWARE WEST	SCADA SUPPORT	TAX	46	7015	30.08	30.08
SUB TOTAL					142,955.95	142,955.95
PAYROLL	PPE 12/03/10				22,969.03	22,969.03
GRAND TOTAL					165,924.98	165,924.98

We hereby certify that the demands numbered serially from 121510-5214 to 121510-5246 together with the supporting evidence have been examined, and that they comply with the requirements of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT. The demands are hereby approved by motion of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT, together with warrants authorizing and ordering the issuance of checks numbered identically with the particular demands and warrants.

BOARD OF DIRECTORS:

DATE: \_\_\_\_\_

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
Secretary





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TO: Board of Directors  
FROM: John L. Wallace, District Administrator   
DATE: December 08, 2010  
SUBJECT: Monthly Financial Review (November 2010)

### **Overall Monthly Summary**

During the month of November the District made deposits in the amount of \$334,204.03 which is attributed to regular service fee collections and seven new hookups totaling \$38,981.00. Total revenue collected to date for the 2010/11 Fiscal Year is \$1,119,320.73.

During the month of November the District totaled \$256,679.32 in expenses, of that amount \$237,861.67 reflects normal operating expenses and \$18,817.65 was expended on Major Budget Items. Total expenses for the 2010/11 fiscal year to date are \$1,229,109.53.

### **Local Agency Investment Fund**

An amount of \$50,000 was transferred from LAIF to Rabobank in order to cover payroll expenditures for the month of November. The LAIF balance at November 30, 2010 is \$4,580,419.33.

### **County of San Luis Obispo Fund**

As of November 30, 2010 the cash balance with the County of San Luis Obispo Auditor totaled \$574,877.73. The County issues all District checks and all deposits are made to this agency, as such the County provides 'banking services' to the District and serves as a second set of books for internal control purposes.

### **Rabobank Funds**

As of November 30, 2010 the cash balance with Rabobank totaled \$15,661.01. This account is used for LAIF transfers and issues payroll checks through the District's contracted payroll provider service. Funds are transferred periodically from LAIF in order to cover those expenses.

MONTHLY FINANCIAL STATEMENT (Government Code Section 53646(d))  
 SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT  
 FINANCIAL SUMMARY FOR NOVEMBER 30, 2010

	FUND 19 OPERATING	FUND 20 EXPANSION	FUND 26 REPLACEMENT	COMBINED FUNDS
<b>CASH BALANCE</b>	-840,793.12	5,214,806.89	796,944.30	5,170,958.07
Cash W/County	2,574,586.89	-697,521.23	-1,302,187.93	574,877.73
Cash W/LAIF	-3,431,041.02	5,912,328.12	2,099,132.23	4,580,419.33
Cash W/Rabobank	15,661.01	0.00	0.00	15,661.01
<b>CURRENT LOANS</b>				
Energy Project Financing	458,813.07			
<b>DEPOSITS:</b>				
Current Month	295,223.03	38,981.00	0.00	334,204.03
Total 10-11 To Date	1,071,729.63	45,641.73	1,949.37	1,119,320.73
<b>EXPENSES:</b>				
Current Month	237,861.67	13,047.15	5,770.50	256,679.32
Total 10-11 To Date	1,067,334.43	77,104.90	84,670.20	1,229,109.53
Rev over (under) Exp - Current	57,361.36	25,933.85	-5,770.50	77,524.71
Rev over (under) Exp - YTD	4,395.20	-31,463.17	-82,720.83	-109,788.80
<b>INTEREST POSTED</b>	0.00	4,185.73	1,949.37	6,135.10
Total 10-11 INTEREST TO DATE:	219.60	4,185.73	1,949.37	6,354.70

NEW CONNECTIONS	CURRENT NUMBER	CURRENT REVENUE	10 - 11 NUMBER	10 - 11 REVENUE
Arroyo Grande	1	24,131.00	3	29,081.00
Grover Beach	0	0.00	0	0.00
Oceano	6	14,850.00	5	12,375.00
TOTAL NEW DISTRICT CONNECTIONS	7	38,981.00	8	41,456.00

## **STAFF REPORT**

**TO: BOARD OF DIRECTORS  
SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT**

**FROM: MICHAEL W. SEITZ, DISTRICT LEGAL COUNSEL**

**DATE: DECEMBER 9, 2010**

**RE: DISTRICT POLICY REGARDING MAINTENANCE OF ELECTRONIC  
RECORDINGS OF BOARD MEETINGS**

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### **INTRODUCTION**

At the meeting of December 1, 2010, Chairman Ferrara requested that the Board review the District's policy regarding the maintaining of electronic recordings of District meetings. As will be discussed below, the Government Code requires that electronic recordings of meetings be kept by the District for a minimum of thirty (30) days. District Staff has been advised to follow this policy which essentially provides that the electronic recording would be erased from the District's computer thirty (30) days following any given meeting. The Board of Director's Bylaws 2009 Update provides for the recording of Minutes for District Board Meetings.

### **DISCUSSION**

Govt. Code § 54953.5 covers the issue in regards to a governmental entity's duty to maintain electronic recordings. This section is a part of the Brown Act. This section generally deals with the right of the public to record proceedings at a Board meeting by audio or video. Subsection B relates to a governmental entity's duties in regards to its own recordings of meetings. This Section provides in pertinent part that a tape (recording) may be erased or destroyed thirty (30) days after the recording.

This issue has not been formally made a part of any District Policies. At present, it is covered by title only in the District's Board Bylaws 2009 revisions at Section 4. However, that section provides that written minutes which are adopted are the primary source of information. It does not specifically cover the maintenance of electronic recordings, although those words are used in the title to that section.

The Board is given the opportunity to review Bylaws every February. This issue of the public requesting copies of electronic recordings of District meetings is a relatively new phenomenon for this District. Consequently, I have advised Staff to follow the strict requirements of the Govt. Code as set forth in Govt. Code § 54933.5. It was anticipated that this would be made a part of the Board's Bylaws in the February 2011 meeting.



This Board has the authority to modify the District Policies and to incorporate any modifications into either the Board Bylaws or other District Policies. Consequently, this Board has the authority in regards to electronic recordings to increase the time that the District is required to maintain electronic recordings beyond that as required in the Govt. Code.

The apparent determination by the Legislature, as set forth in Govt. Code § 54953.5, is primarily to insure that the public is allowed to record District Board meetings. This section provides where a member of the public has not recorded the proceeding, that the public does have the right to hear the audio recording of the meetings for a period of thirty (30) days after that meeting.

As you are aware, as a part of this meeting and all regular meetings, the Board has on its Agenda the review and approval of the written Minutes of the previous Board meeting. Those Minutes are construed as the official record of any meeting in which the Minutes have been approved. Those Minutes are kept in perpetuity as the official record of the District. Any change substituting the electronic recording of the meeting as being the official record would require the District to maintain those audio or video recordings in perpetuity.

If this Board wishes to substitute the electronic recording for the written Minutes, this would entail the requirement that the District maintain those electronic recordings in perpetuity.

### **CONCLUSION AND RECOMMENDATION**

The District is presently following California law in regards to the maintaining of electronic recordings of District meetings. It has not yet been made a part of the District's Board Bylaws, although it was going to be added for the February 2011 review of the Board Bylaws. The Board may, of course, modify District Policy to require the maintaining of audio recordings for a time longer than thirty (30) days. However, the Board is cautioned against substituting the recording for the written Minutes as being the official record of the District because of the practical consequences of doing so.

Staff recommends that the Board directs Staff in regards to any change that the Board wishes in regards to the maintaining of electronic recordings of District meetings and those changes will be added to the Bylaws of the District as well as any other District policy affected thereby.

END



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### **Staff Report**

**To:** Board of Directors  
**From:** John Wallace, District Administrator   
**Date:** December 15, 2010  
**Subject:** Dewatering Pump Purchase

#### **Recommendation:**

Staff recommends the Board approve the purchase of Goulds ¾ hp submersible pump from B.C. Pump Sales and Service for the quoted price of **\$1,091.16**

#### **Funding:**

Funds in the amount of \$57,000 are available in fund 8030~Equipt Maint/Regular.

#### **Discussion:**

The District has several "site drains" located throughout the plant to transport rain and surface water back to the headworks so that drainage does not leave the plant site. The site drain located in the Front Field area has experienced an unrepairable failure of one of the two pumps located there. These pumps are critical to maintain sufficient site drainage which protects other more sensitive/critical areas of the plant.

## BC PUMP SALES &amp; SERVICE, INC.

848 W. CENTURY STREET UNIT B  
P.O. BOX 6655  
SANTA MARIA, CA 93456  
805-922-4502 805-922-3452 FAX

**Estimate**

Date	Estimate #
12/8/2010	1183

Name / Address
SO. SLO COUNTY SANITATION ATTN: TRINI P.O. BOX 339 OCEANO, CA 93445

Description	Qty	Rate	Total
WS0734BF GOULDS PUMP, 3/4 HP, 460 VOLT	1	1,008.00	1,008.00
ESTIMATE VALID FOR 30 DAYS		<b>Subtotal</b>	\$1,008.00
		<b>Sales Tax (8.25%)</b>	\$83.16
		<b>Total</b>	\$1,091.16



***SPI***

Surface Pumping Equipment Specialists

**SURFACE PUMPS, INC.**2270 Mahoney Road  
Santa Maria, Ca 93455  
805-928-3681  
FAX: 805-928-8412FACSIMILE TRANSMISSIONDATE: 12-8-10 NO. PAGES: 1TO: TRINICOMPANY: SO. SAN LUIS OBISPO - OCEANO PLANT

ADDRESSEE'S TELEPHONE # \_\_\_\_\_

ADDRESSEE'S FACSIMILE # 489-2765◆ **ORIGINATOR: RICK CLEARY** ◆COMPANY: Surface Pumps, Inc. - Santa Maria Store  
(Telephone Number - 805-928-3681)COMMENTS: PRICE & DEL INFO F/ SEWAGE PUMP:GOULDS - MODEL #WS0734BF - 2" NPT, DISCHARGE  
SUBMERSIBLE PUMP w/ 3/4 HP, 1750 RPM, 3-PHASE / 460 VOLT  
ELEC MOTOR\* SELL PRICE: \$978.00 + tax 80.69  
\* STOCK IN FRESNO - WAREHOUSE(85 lbs. - SHIP WT. EST: \$54.00 FR) REGARDS, RICKTotal. 1112.69



## **SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT**

Post Office Box 339 Oceano, California 93475-0339  
1600 Aloha Oceano, California 93445-9735  
Telephone (805) 489-6666 FAX (805) 489-2765  
<http://www.sslocsd.org/>

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### **Purchase Order # 120810**

12/08/10

BC Pump Sales & Service, Inc.  
848 W. Century Street Unit B  
Santa Maria, CA. 93456  
PH(805)922-4502  
FX(805)922-3452

This purchase order hereby authorizes payment in the amount of \$1,091.16 (one thousand ninety-one dollars and sixteen cents) for the following goods and services, as specified per the attached quote:

<u>Quantity</u>	<u>Item</u>
1	WSO734BF Goulds Pump, ¾ HP, 460V

In the event of default by BC Pump Sales & Service during performance of this Purchase Order, including time of delivery or completion, or in the event that it becomes apparent that delivery of completion cannot be accomplished within the time specified, the South San Luis Obispo County Sanitation District may, at it's option, cancel this Purchase Order without penalty or liability.

**Delivery due date: 01/15/11**

**Total price, including any and all applicable tax, shipping, delivery, shall not exceed \$1,091.16**

**Approved by:** \_\_\_\_\_  
**John Wallace, District Administrator**