



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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<http://sslocsd.org/>

Agenda

Board of Directors Meeting

1655 Front Street

Oceano, California 93445

Wednesday, February 16, 2011 at 6:00 PM

Board Members

Bill Nicolls, Chairman

Jim Hill, Vice Chairman

Tony Ferrara, Director

Alternates

Karen Bright, Director

Carole Henson, Director

Jim Guthrie, Director

Agencies

City of Grover Beach

Oceano Community Services District

City of Arroyo Grande

City of Grover Beach

Oceano Community Services District

City of Arroyo Grande

1. CALL TO ORDER AND ROLL CALL

2. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

This public comment period is an invitation to members of the community to present comments, thoughts, or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters that are within the jurisdiction of the District. The Brown Act restricts the Board from taking formal action on matters not published on the agenda. In response to your comments, the Chairman or presiding Board Member may:

- Direct staff to assist or coordinate with you.
- It may be the desire of the Board to place your issue or matter on a future Board agenda.

Please adhere to the following procedures when addressing the Board:

- Comments should be limited to 3 minutes or less.
- Your comments should be directed to the Board as a whole and not directed to individual Board members.
- Slanderous, profane or personal remarks against any Board Member, Staff or member of the audience shall not be permitted.

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the offices of the Oceano CSD a member agency, 1655 Front Street, Oceano, California. Consistent with the Americans with Disabilities Act and California Government Code §54954.2, requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the above referenced public meeting by contacting the District Administrator or Administrative Assistant at 805-544-4011.

3. CONSENT AGENDA

The following routine items listed below are scheduled for consideration as a group. Each item is recommended for approval unless noted. Any member of the public who wishes to comment on any Consent Agenda item may do so at this time. Any Board Member may request that any item be withdrawn from the Consent Agenda to permit discussion or change the recommended course of action. The Board may approve the remainder of the Consent Agenda on one motion.

3a. Review and Approval of Minutes of January 19, 2011 Meeting

3b. Review and Approval of Warrants

3c. Financial Report ending January 31, 2010

3d. Plant Superintendent's Report

4. BOARD ACTION ON INDIVIDUAL ITEMS:

A. REQUEST FOR REDUCTION OR WAIVER OF CONNECTION FEES FOR TRANSITIONS MENTAL HEALTH ASSOCIATION

Staff recommends the Board receive and review the presentation from Transitions Mental Health Association requesting a reduction or waiver of connection fees and provide direction to Staff.

B. PRESENTATION OF THE 2009/10 FISCAL YEAR AUDIT

Staff recommends the Board receive a presentation by Bob Crosby of Crosby & Cindrich, the District's independent auditor of the District's financial records for FY 2009/10.

C. NEW CENTRIFUGE 2A, BROUGH CONSTRUCTION PROGRESS PAYMENT NO. 3 AND CHANGE ORDERS NO. 4 AND NO. 6

Staff recommends the Board approve Progress Payment No. 3 to Brough Construction, Inc. in the amount of **\$127,324.93** which includes Change Order No. 4. in the amount of **\$4,294.55**, and Change Order No. 6. in the amount of **\$6,179.59**. and approve Payment to Earth Systems Pacific in the amount of **\$1,476**.

D. FORKLIFT CRANE INSPECTION SERVICE

Staff recommends the Board approve the inspection service as performed by Bartenstein Inspection Service for their quote of **\$1,300**.

E. SPLITTER BOX FINAL PROGRESS PAYMENT AND CHANGE ORDER #4 TO R. BAKER

Staff recommends the Board authorize the final progress payment to R. Baker Inc., which includes Change Order No. 4, in the amount of **\$11,313.08**.

F. DECEMBER 2010 STATEWIDE STORMS- FEMA -1952-DR

Staff recommends the Board adopt Resolution No. 2011-284 authorizing the District representatives to file reimbursement claims for the December 2010 storms.

G. TRUNK LINE INFLOW AND INFILTRATION STUDY – RWQCB RESPONSE, CORRECTION ACTION CA-2

Staff recommends the Board authorize the addition of a new Major Budget Item, 10 MBI 17 *District Trunk Line Inflow and Infiltration Study*, in the amount of **\$30,500**. for the FY 2010-11 budget and transfer these funds from reserves.

H. SEWER SYSTEM MANAGEMENT PLAN REVISIONS AND BI-ANNUAL AUDIT

Staff recommends the Board authorize the addition of a new Major Budget Item, 10 MBI 15 – *Sewer System Management Plan Update and Bi-Annual Audit*, in the amount of **\$16,400** for the FY 2010-11 budget and transfer these funds from reserves; authorize Staff to immediately update the District's Sewer System Management Plan to reflect necessary changes based on observations from the events that transpired during the December 19, 2010

storm event and associated pumping plant failure; authorize Staff to perform a bi-annual audit on the District's Sewer System Management Plan, as required by State Water Resources Control Board Order No. 2006-0003-DWQ.

I. RECLAIMED WATER FILTRATION 09MBI06

Staff recommends the Board approve the purchase of a Sand Filter Filtration System from Amiad Filtration Systems for their quote of \$19,873.97 which includes tax & freight.

J. LAFCO SPECIAL DISTRICT REPRESENTATIVE NOMINATIONS

Staff recommends the Board nominate a candidate(s) for the Special Districts' LAFCO Alternate Commissioner, pending indication of interest.

5. PUBLIC COMMENT ON CLOSED SESSION

6. CLOSED SESSION ITEMS

- Employee Discipline (Government Code 54957)
- Conference with Legal Counsel – Existing Litigation(Government Code 54956.9(A))
Case: Mascolo v SSLOCSD Case # CV100744
- Conference with Legal Counsel – Existing Litigation(Government Code 54956.9(A))
Case: Douglas v SSLOCSD Case # CV 110016

7. RETURN TO OPEN SESSION, REPORT ON CLOSED SESSION

8. MISCELLANEOUS ITEMS

- a. Miscellaneous Oral Communications
- b. Miscellaneous Written Communications

9. ADJOURNMENT

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Oceano Community Services District
1655 Front Street
Oceano, CA 93445

Minutes of Wednesday, January 19, 2011
6:00 P.M.

1. ROLL CALL

Present: Chairman Bill Nicolls, City of Grover Beach
Vice Chairman Jim Hill, Oceano Community Services District
Director Jim Guthrie, City of Arroyo Grande

Others in Attendance: John Wallace, District Administrator; Mike Seitz, District Counsel;
Jeff Appleton, Plant Superintendent.

2. PUBLIC COMMENT ON ITEMS NOT APPEARING ON AGENDA

Ms. Susan Knott of Santa Margarita stated she had previously submitted a request for records regarding the policy for funds received by employees for recycling District property and asked about the use of these funds.

District Counsel Seitz replied that the current policy is any amounts received through recycling is now put into the general fund, any other policy pre-existed the current policy.

Ms. Knott asked what minor amounts in the past were used for employee recognition.

Administrator Wallace replied that the minor amounts were related to the general receipt of scrap metals on hand and he understood this was usually in the amount of \$100. to \$200. This amount was not only from recycling the District's scrap metal but also from cans and bottles brought in by the employees.

Ms. Knott asked who made the determination of what amount of funds from recycling District's property could be used by employees.

District Counsel Seitz stated that the Public Comment period was not intended to be a question and answer session. Ms. Knott would need to ask her questions in the form of a Public Records Request.

Ms Knott then asked the location of the "barbeque fund".

Chairman Nicolls asked that Ms. Knott pose her questions in writing.

District Administrator Wallace stated that Ms. Knott has made numerous Public Records Requests which the District has responded to diligently.

3. CONSENT AGENDA

- A. Review and Approval of Minutes from the Meetings of January 5, 2011.
- B. Review and Approval of Warrants.
- C. Review of Current financial Statements (December 31, 2010)
- D. Plant Superintendent's Report

Chairman Nicolls asked for comment with regard to the consent agenda items.

Vice Chairman Hill stated that there were a number of items on the Warrant Register identified as "storm related", he asked if these items were being tracked in order to file a claim with various state or federal agencies.

Administrator Wallace stated this was the District's intent for reimbursement purposes.

It was moved by Director Guthrie, seconded by Vice Chairman Hill to approve the Consent Agenda as presented. Motion carried by unanimous vote.

4. BOARD ACTION ON INDIVIDUAL ITEMS

A. Consideration of Board Meeting Protocol for Conducting Board Business

Administrator Wallace stated he had been asked by the Board to prepare a District policy/procedure for conducting the District's Board meetings. Staff has obtained and redrafted pertinent portions of the City of Arroyo Grande's protocol for conducting business for consideration for adoption for District use. After review the Board could adopt these procedures at this time and then include them in the annual update of the District Policy Manual in February 2011.

Chairman Nicolls asked for Public Comment regarding this item.

Ms. Susan Knott of Santa Margarita quoted a statement from the Brown Act Section 54950 regarding open meetings.

She further stated that it was her opinion that the proposed policies and procedures are in violation of Section 54950. She asked the Board to reconsider its adoption.

Director Guthrie questioned Ms. Knott as to provide specifics on how the proposed policies and procedures would violate the Brown Act. He felt the intent of the proposed policy was to prevent disruption of meetings which would in turn interrupt the people's ability to follow the meeting.

Ms. Knott stated she objected to Section 1, Paragraph A "No questions shall be asked of a Board Member or member of staff without the permission of the Chairman".

Director Guthrie replied that as the policy is written, a member of the public comments to the Board as a whole but not to individuals. If a member of the public wants to address a direct question to an individual, the permission of the Chairman would need to be requested first.

Ms. Knott stated that as the policy reads to her, she could not ask a question without asking permission first.

Counsel Seitz stated that the sole purpose of Public Comment is for individuals to raise issues before the Board in order for the Board to determine if the item should be put on a future agenda as an action item, or if the Board wants, to have Staff comment if able.

Director Guthrie stated the City of Arroyo Grande began using the proposed policy at a time when issues were highly controversial and comments from the audience were making it

impossible to conduct the people's business. He added that since the policy was put in place the City has not had to use any of the measures made available within the policy.

Vice Chairman Hill stated that while he was newly reseated on the Board, he felt that some of the measures seemed onerous with regards to how the meetings had been conducted in the past. He did not think that a speaker's address need be given, but also felt that public comment was not intended to be a question and answer period. He concluded by saying he did not feel a need for the policy at the present time.

Chairman Nicolls stated he felt it was a good policy and is needed. He stated the policy is similar to those adopted at many city meetings he had attended. As far as the address issue, he felt the policy does not specifically ask for a street address, just a general location such as a city.

Director Guthrie stated that while he believes this policy works very well, perhaps action should be postponed until Director Ferrara returns since he is more familiar with the current issues the District and Board has experienced.

Vice Chairman Hill concurred.

Chairman Nicolls asked that the item be returned at the next meeting.

B. Request for Reduction or Waiver of Fees from Transitions Mental Health Association.

Administrator Wallace presented a request from Transitions Mental Health Association requesting a hook-up fee waiver for the Boards consideration. Transitions Mental Health Association is in the process of building five studio units which will be approximately 450 square feet each. One existing unit has been destroyed and a credit given for the hook up fee of the replacement unit. To date Transitions Mental Health Association has paid for an additional unit in the amount of \$1,856. The remaining amount owed for three additional units is \$5,568. Administrator Wallace added that the District has established an Ordinance (No. 2000-3 AN ORDINANCE OF THE GOVERNING BOARD OF THE SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT AMENDING ORDINANCE NO. 1981 – 3 RELATING TO CONNECTION CHARGES AND CREATING A METHODOLOGY FOR THE BOARD TO CONSIDER REQUEST FOR RELIEF) which may be applicable to Transitions Mental Health Association but they would need to restate their request for relief according to the provisions stated in that Ordinance..

Ms. Lou Smith introduced herself as the architect of the Transitions Mental Health Association project; she stated the basis for the request for relief was the intended usage of the units. She explained that the units for Transitions Mental Health are actually studio units with three-quarter baths and the District's fee of \$1,856 is based on usage of apartments with one or two bedrooms and baths.

After Board discussion it was moved by Director Guthrie, seconded by Vice Chairman Hill to deny the request for the fee waiver at this time and to provide further information in order for Transitions Mental Health Association to determine if they would qualify for relief under the District's Ordinance No. 2000-3. Motion carried.

C. Mid Year Budget Review

Administrator Wallace presented the mid year budget review for Board consideration and action. He stated that due to current economic indicators it has become necessary to be even more

vigilant with regards to budget progress. At this time all account line items under each Fund and the Major Budget Items are within or under the anticipated budget with the exception of four items. He reviewed those items as follows:

1. Account 19-7071 – Professional Services – Attorney Fee (100% expended at mid-year). Due to personnel issues and retention of outside counsel, a transfer of \$75,000 from Fund 19 fund balance in addition to the original account line item budget of \$110,000 is recommended for a total account line item budget of \$185,000.
2. Account 19-7079 – Professional Services-Other Billing (215% expended at mid-year). Due to personnel issues and related outside assistance, a transfer of \$15,000 from the Fund 19 fund balance in addition to the original account line item budget of \$5,000 is recommended for a total account line item budget of \$20,000.
3. Account 19-7091 – Utilities-Electric (63% expended at mid-year). Staff continues to work with the contractor to identify the root cause for the cogeneration system's under performance from the contractually guaranteed values and to deal with Energy Systems to resolve the gas metering issues. The co-gen performance has markedly improved since the last adjustments were made in November. Staff recommends this account line item be reviewed again at third quarter.
4. 01 MBI 01 – O&M Manual Update (133% expended at mid-year). Staff recommends this MBI be increased by \$20,000 for further development of Standard Operating Procedures and response to the Notice of Violation. It is recommended that \$5,000 be transferred from the 10 MBI 11 O&M Manual Maintenance & Training MBI established by the Board at its November 17, 2010 meeting, and \$15,000 be transferred from the Fund 19 fund balance.

Chairman Nicolls asked for public comment regarding this item. There being no comments he asked for a Board motion.

It was moved by Director Guthrie, seconded by Vice Chairman Hill to approve Resolution No. 283 "A RESOLUTION AMENDING THE FY 2010-2011 BUDGET AT MID YEAR" and on the following roll call vote to wit:

AYES: Director Guthrie, Vice-Chairman Hill, Chairman Nicolls

NOES: None

The foregoing resolution was hereby adopted the 19th day of January, 2011.

D. Tennant Sweeper Repair

Administrator Wallace informed the Board that the manufacturer of the District's Tennant 255 sweeper will not repair the District's sweeper. Due to it's age parts are no longer available. The cost of a new replacement sweeper is approximately \$39,825. The sweepr is used to keep the pavement areas of the District's grounds clean and sanitary. Clean Sweep has submitted a quote in the amount of \$3,200 for the repair; they have an ample supply of parts for the machine because they operate the same model as the District machine.

It was moved by Vice Chairman Hill, seconded by Director Guthrie to approve the repair of the Tennant 255 sweeper by Clean Sweep for their quote of \$3,200.00. Motion carried.

E. Replacement of Worn Wemco Pump Volute and Liner

Administrator Wallace informed the Board that the District needs to replace the worn Wemco Pump and liner as the pump impeller has been adjusted to the maximum amount. The pump is crucial to the health of Digester #1, as it re-circulates Digester #1 sludge through the heat exchanger to keep the sludge at a set temperature. The pump has run 24/7 for the past six years. The low bid was received from BC Pump Sales & Service in the amount of \$3,730.19.

It was moved by Vice Chairman Hill seconded by Director Guthrie to approve the purchase of Wemco Pump parts from BC Pump Sales & Service for their low bid of \$3,730.19. Motion carried.

F. Update on December Storm Events

Administrator Wallace provided the Board with a report regarding the recent storm/flood events. He stated that the District has made a presentation at all of the member agencies recent meetings. Staff has also walked the flooded areas in Oceano and asked for public input in order to refine spill calculations through eye witness accounts. Vice Chairman Hill has provided photographs that have aided in the calculation of the spill. The reported current spill volume is 384,000 gallons. While this is a large spill, it is also the first spill the District has experienced in at least 25 years. The District has submitted a substantial packet to the Regional Water Quality Control Board addressing this event and is currently waiting for their response. Coordination is also occurring with CALEMA and their assessment team has performed a site visit. The current cost estimate with regards to storm related expenses is between \$50,000 and \$75,000.

Administrator Wallace stated that the power point presentation will be available on the District's website in the future.

Vice Chairman Hill questioned the current vulnerability of the underground electric conduits.

Administrator Wallace replied that electrical work is ongoing.

Chairman Nicolls asked if staff has been able to pinpoint the reasons for the failure.

Administrator Wallace replied that the flooding caused moisture in the electrical wiring to trip the #4 pump which then tripped all other pumps.

5. MISCELLANEOUS ITEMS

A. Miscellaneous Written Communications

Administrator Wallace presented several pieces of written communications for Board review.

B. Miscellaneous Oral Communications

Chairman Nicolls stated that concerns have been voiced related to the Wallace Group contract. Chairman Nicolls proposed that Director Ferrara be appointed as an ad hoc committee to review the contract and provide recommendations to the Board after that review.

The Board concurred.

6. ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at approximately 7:15 p.m.

THESE MINUTES ARE DRAFT AND NOT OFFICIAL UNTIL APPROVED BY THE BOARD OF DIRECTORS AT A SUBSEQUENT MEETING

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
WARRANT REGISTER
2/16/2011

ISSUED TO	PURCHASE/SERVICE	INV. # / SERVICE PERIOD	WARRANT NO.	ACCT	ACCT BRKDN	TOTAL
ABALONE COAST BACT	CHEMICAL ANALYSIS	JANUARY	021611-5327	7078	6,012.75	6,012.75
A.I. INDUSTRIAL SUPPLY	THERMAL CHARTS	253-01	28	8030	266.23	266.23
APCD	PERMIT RENEWALS	977-4 1162-1 703-4	29	7068	2,905.24	2,905.24
ALLIED ADMINISTRATORS	EMPLOYEE DENTAL	MARCH	30	8025	724.13	724.13
ARAMARK UNIFORMS	EMPLOYEE UNIFORMS	5652735 5634732 5616763	31	7025	881.85	881.85
		5598736				
ARROWHEAD	LAB WATER	01A0012917373	32	8040	87.42	87.42
AT&T	TELEPHONE SERVICE		33	7011	426.22	426.22
R BAKER	06MBI13 SPLITTER BO	PROG PAY 4	34	26/8065	11,313.08	11,313.08
BATTERIES PLUS	PORT GEN BATTERIES	223707 213853	35	8030	69.82	69.82
B&B STEEL & SUPPLY	STEEL	356802	36	8060	110.85	110.85
BILL NICOLLS	BOARD SERVICE	JANUARY	37	7075	200.00	200.00
BRENNTAG PACIFIC	CHEMICALS	070030 066096 066504	38	8050	23,486.21	23,486.21
		065749 067606				
CAL COAST REFRIGERATION	SERVICE ISCO SAMPLE	137920	39	8030	302.40	302.40
CALM CLEAR & CONNECTED	EMPLOYEE CLASS	MASCOLO	40	7079	95.00	95.00
CALPERS MEDICAL	EMPLOYEE MEDICAL	FEB	41	6010	9,699.57	9,699.57
CARRS BOOT SHOP	SAFETY BOOTS	76297 76295 76296 76203	42	7025	495.70	495.70
		76382 76204				
CARQUEST	VEHICLE MAIN	460019	43	8032	114.15	114.15
CENTRAL COAST WATER	LAB WATER	7815	44	8040	60.00	60.00
CDW GOVERNMENT INC	COMPUTER SUPPLIES	WC26041	45	7015	159.98	159.98
CHARTER COMMUNICATIONS	INTERNET SERVICE	FEB	46	7011	54.99	54.99
CLEAN SWEEP INC	SWEEPER REPAIR	1134	47	8030	3,200.00	3,200.00
CROSBY COMPANY	AUDIT/ACTUARIAL	2009/10	48	7072	1,487.50	1,487.50
EARTH SYSTEMS PACIFIC	05MBI06 CENTRIFUGE	236170 236171 236172	49	26/8065	1,476.75	1,476.75
		236173				
E&J AUTO PARTS	AUTO PARTS	281196	50	8032	69.20	69.20
FARM SUPPLY CO	FLOAT SWITCH	548315	51	8060	114.40	114.40
FEDEX	SHIPPING	7 359 79114 7367 77353	52	8045	102.03	102.03
FERGUSON ENTERPRISES	SLUDGE BED VALVES	6627437	53	8060	7,852.46	7,852.46
FLUID RESOURCE MGMT	EMER RESPONSE	W3465 (STORM RELATED)	54	8031	13,361.44	13,361.44
GAS COMPANY	JANUARY SERVICE		55	7092	250.90	250.90
GAS SYSTEMS LLC	COGEN MAINT	INVOICE #651	56	7097	300.00	300.00
GSI SOILS, INC.	05MBI06 CENTRIFUGE	26521	57	20/8065	225.00	225.00
HACH COMPANY	LAB SUPPLIES	7059935	58	8040	122.90	122.90
JB DEWAR	VEHICLE FUEL	752015 928769 753285	59	8020	257.37	257.37
JIM GUTHRIE	BOARD SERVICE	JANUARY	60	7075	100.00	100.00
JIM HILL	BOARD SERVICE	JANUARY	61	7075	200.00	200.00
JOHN DEERE LANDSCAPES	LANDSCAPE SUPPLIES	56779350 56779455	62	8060	47.16	47.16
KEMIRA WATER	FERRIC CHLORIDE	917176307	63	8050	7,035.81	7,035.81
KEYLOCK SECURITY	INSTALL DOOR LOCK	84301	64	8060	475.66	475.66
LIBERTY COMPOSTING	SOLIDS REMOVAL	003903	65	7085	23,660.28	23,660.28
LIEBERT CASSIDY WHITMORE	LEGALSERV MASCOLO	126417	66	7071	4,077.00	4,077.00
LINC DELIVERY	DELIVERY SERVICE	JANUARY	67	8040	230.00	230.00
MATRIX CONSULTING	05MBI06 CENTRIFUGE	PROG PAY 4	68	20/8065	1,586.25	1,586.25
MC MASTER CARR	MISC SUPPLIES	76223897	69	8030	67.04	67.04
MIC STATE INSTRUMENTS	EQUIP REPAIR	MSI1536	70	8055	125.61	125.61
MINERS ACE HARDWARE	MISC SUPPLIES	JANUARY	71	8060	346.67	346.67
				8035	235.95	
OFFICE DEPOT	OFFICE SUPPLIES		72	8045	316.65	316.65
PG&E	ELEC SERVICE	JANUARY	73	7091	6,982.81	6,982.81
POLYDYNE, INC	CLARIFLOC	585168	74	8050	5,875.81	5,875.81
PRAXAIR DIST	WELDING SUPPLIES	38640117	75	8030	39.53	39.53
SANTA MARIA DIESEL	MISC SUPPLIES	7662 8529 9626 9948	76	8055	766.23	766.23
SANTA MARIA TIRE, INC.	TIRES	563907 563937	77	8032	177.18	177.18
SHIPSEY & SEITZ	LEGAL FEES	DEC	78	7071	13,679.64	13,679.64
SLO CO NEWSPAPERS	05MBI06 CENTRIFUGE		79	26/8065	439.00	439.00
SO CO SANITARY SERVICE	TRASH SERVICE		80	7093	82.77	82.77
STATE FUND COMP	WORK COMP	JANUARY	81	6080	3,119.66	3,119.66
SUNRISE ENVIRONMENTAL	CLEANING SUPPLIES	4078 3677	82	8035	138.86	138.86
TELEDYNE ISCO, INC	LAB SUPPLIES	947075	83	8030	248.54	248.54
THOMA ELECTRIC	ELEC SERVICE	25430	84	8060	1,520.00	1,520.00
TONY FERRARA	BOARD SERVICE	JANUARY	85	7075	100.00	100.00
TITAN INDUSTRIAL&SAFETY	MISC SUPPLIES	1044042 1044061 1044076	86	8030	503.70	503.70
				8056	155.23	
UNITED STAFFING ASSOC	DAY LABOR	047772 047591	87	8060	973.50	973.50
USA BLUEBOOK	MISC SUPPLIES	312118 315463	88	8040	642.61	642.61
WALLACE GROUP	ADMIN SERVICE	JANUARY	89	7076	9,618.32	9,618.32
	OPERATION PROJECTS	JANUARY		various	25,033.65	
	REIMB PROJ'S STORM	JANUARY		various	7,181.00	
	REIMB PROJECTS	JANUARY		various	728.15	
	MBI PROJECTS	JANUARY		various	14,720.55	
WATER ENVIRONMENT FED	MEMBERSHIP RENEWA	ALLEN	90	7050	220.00	220.00
WEST COAST INDUSTRIAL	MISC SUPPLIES	21473	91	8030	84.94	84.94
WOESTE ELECTRIC	ELEC SERVICE	5877 5878 5879	92	8060	2,149.87	2,149.87
WILLIAM ROMHILD	CLASS PER DIEM	2/22823	93	7050	70.00	70.00
WILLIAM R JACKMAN	MEDICAL REIMB		94	6075	1,172.67	1,172.67
SUB TOTAL					221,213.84	221,213.84
PAYROLL	PPE 1/14/11				22,248.64	22,248.64
PAYROLL	PPE 1/28/11				22,119.05	22,119.05
GRAND TOTAL					265,581.53	265,581.53

We hereby certify that the demands numbered serially from 021611-5327 to 021611-5394 together with the supporting evidence have been examined, and that they comply with the requirements of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT. The demands are hereby approved by motion of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT, together with warrants authorizing and ordering the issuance of checks numbered identically with the particular demands and warrants.

BOARD OF DIRECTORS:

DATE: _____

Chairman

Board Member

Board Member

Secretary



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Post Office Box 339 Oceano, California 93475-0339

1600 Aloha Oceano, California 93445-9735

Telephone (805) 489-6666 FAX (805) 489-2765

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TO: Board of Directors
FROM: John L. Wallace, District Administrator *aw*
DATE: February 10, 2011
SUBJECT: Monthly Financial Review (January 2011)

Overall Monthly Summary

During the month of January the District made deposits in the amount of \$243,349.09 which is attributed to regular service fee collections and two new hookups totaling \$26,606.00. Total revenue collected to date for the 2010/11 Fiscal Year is \$1,578,837.49.

During the month of January the District totaled \$347,809.47 in expenses, of that amount \$255,092.25 reflects normal operating expenses and \$92,717.22 was expended on Major Budget Items. Total expenses for the 2010/11 fiscal year to date are \$1,934,301.93.

Local Agency Investment Fund

An amount of \$50,000 was transferred from LAIF to Rabobank in order to cover payroll expenditures for the month of January. Interest was posted in the amount of \$5,276.02 which reflects a .46% rate. The LAIF balance at January 31, 2011 is \$4,485,695.35.

County of San Luis Obispo Fund

As of January 31, 2011 the cash balance with the County of San Luis Obispo Auditor totaled \$421,666.48. The County issues all District checks and all deposits are made to this agency, as such the County provides 'banking services' to the District and serves as a second set of books for internal control purposes.

Rabobank Funds

As of January 31, 2011 the cash balance with Rabobank totaled \$18,205.81. This account is used for LAIF transfers and issues payroll checks through the District's contracted payroll provider service. Funds are transferred periodically from LAIF in order to cover those expenses.

MONTHLY FINANCIAL STATEMENT (Government Code Section 53646(d))
SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
FINANCIAL SUMMARY FOR JANUARY 31, 2011

	FUND 19 OPERATING	FUND 20 EXPANSION	FUND 26 REPLACEMENT	COMBINED FUNDS
CASH BALANCE	-906,960.88	5,052,189.67	780,338.85	4,925,567.64
Cash W/County	2,605,874.33	-863,738.07	-1,320,469.78	421,666.48
Cash W/LAIF	-3,531,041.02	5,915,927.74	2,100,808.63	4,485,695.35
Cash W/Rabobank	18,205.81	0.00	0.00	18,205.81
CURRENT LOANS				
Energy Project Financing	433,458.61			
DEPOSITS:				
Current Month	211,497.07	30,205.62	1,646.40	243,349.09
Total 10-11 To Date	1,487,019.37	88,222.35	3,595.77	1,578,837.49
EXPENSES:				
Current Month	255,092.25	84,310.92	8,406.30	347,809.47
Total 10-11 To Date	1,549,047.14	282,302.74	102,952.05	1,934,301.93
Rev over (under) Exp - Current	-43,595.18	-54,105.30	-6,759.90	-104,460.38
Rev over (under) Exp - YTD	-62,027.77	-194,080.39	-99,356.28	-355,464.44
INTEREST POSTED	0.00	3,599.62	1,676.40	5,276.02
Total 10-11 INTEREST TO DATE:	219.60	7,785.35	3,595.77	11,600.72

NEW CONNECTIONS	CURRENT NUMBER	CURRENT REVENUE	10 - 11 NUMBER	10 - 11 REVENUE
Arroyo Grande	1	24,131.00	9	65,587.00
Grover Beach	1	2,475.00	1	2,475.00
Oceano	0	0.00	5	12,375.00
TOTAL NEW DISTRICT CONNECTIONS	2	26,606.00	15	80,437.00



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT


Post Office Box 339 Oceano, California 93475-0339

1600 Aloha Oceano, California 93445-9735

Telephone (805) 489-6666 FAX (805) 489-2765

<http://www.sslocsd.org/>

Date: 2/10/2011

To: John Wallace, District Administrator 

From: Trinidad Rodriguez, Interim Superintendent

Re: Superintendent's Report

John,

Attached you will find the Superintendent's Report for the Month of February to date. As the results indicate the plant is running well. Staff continues to refine chlorine rates in an attempt to reduce chemical usage.

Below is an assessment of where SSLOCSD stands with regard to Mandatory Minimum Penalty (MMP) rules for NPDES Permit dischargers.

Violation Number	Date	Type	MMP Type	Violation	Permit Limit
*1	7/15/2010	CAT1	Non-Serious	BOD monthly avg was reported at 46 mg/L	40 mg/L
*2	7/15/2010	CAT1	Non-Serious	TSS monthly avg was reported at 46 mg/L	40 mg/L
*3	12/15/2010	CAT1	Non-Serious	TSS daily max was reported at 103 mg/L	90 mg/L
4	1/31/2011	CAT1	Non-Serious	BOD daily max was reported at 96 mg/L	90 mg/L

MMP Calculation

The MMP calculated is:

(4 Non-Serious Violations Total – 3 Non-Serious Violations) x \$3,000 = **\$3,000**

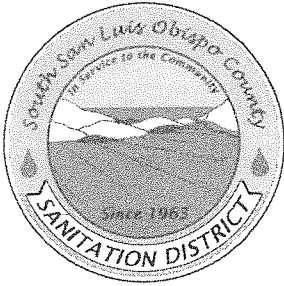
*MMPs are not applicable to the first three non-serious (chronic) violations occurring within a 180 day period starting from the date of the first violation (CWC 13385(1)(1)).

Also note that none of the violations above are defined as “Serious” violations as they are not greater than 40% above the Permit Limit. If they were defined as “Serious,” they would count as \$3,000 per violation and not be excluded under the “first three are free” rule.

Staff has been working on the following projects during the first part of the month:

- Confined space entry to repair pumps and floats in sump #3.
- Confined space entry to repair pumps in sump #2.
- Installing storm drain covers to keep wild life from entering our storm water pump lift stations.
- Installed ferric chloride and polymer injection pumps on the final clarifier. The injection of chemicals will be done when the plant starts flushing the FFR.
- Staff removed old floor paint in final pump room and prepared the room for painting.
- Installing a network of monofilament line on the Final Clarifier to inhibit ducks from landing in the tank. We believe the ducks are the cause of our intermittent BOD & TSS violations.

Trinidad Rodriguez, Interim Superintendent



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<http://sslocsd.org/>

Staff Report

To: Board of Directors

From: John Wallace, *District Administrator*

Date: February 16, 2011

Subject: Request for Reduction or Waiver of Connection Fees for Transitions Mental Health Association

Recommendation:

Staff recommends the Board receive and review the presentation from Transitions Mental Health Association requesting a reduction or waiver of connection fees and provide direction to staff.

Funding:

Fees for one new connection have been paid in the amount of \$1,856. It was believed that one connection fee should be given credit for the structure that was demolished. However, upon further investigation, it appears that the existing connection served both the existing house (which will remain) and the structure to the rear that was demolished. Therefore, no credit is available. Therefore, additional fees required without waiver would be $4 \times \$1,856 = \$7,424$.

Discussion:

From time to time the District receives requests for a waiver of fees from charitable organizations. Attached is a request from Transitions Mental Health Association for consideration along with the portion of the connection fee Ordinance 2003-1 dealing with requests from charitable organizations for fee waivers and the qualifications for relief.

District Counsel will advise the Board on applicable District ordinances pertaining to this request.



Transitions - Mental Health Association

Helping children and adults live, work and grow in our community.

February 7, 2011

South San Luis Obispo Sanitation District
1600 Aloha Place/P.O. Box 339
Oceano, CA 93475

Dear Board Members,

We would like to thank you for the opportunity to address you all about our housing project in Arroyo Grande. As recommended by your board on January 19th, we are submitting this "Request for Relief" as outlined in your board Ordinance No. 2000-3 (Section 1: b). We believe our situation meets the criteria of this section of your policy based upon the following:

1. Since 1980 TMHA has been a "charitable non-profit organization and received 501©3 status from the Internal Revenue Service" (**See Exhibit A**).
2. We have a "broad District wide base of support and anticipated participation". As an active member in our community for over 30 years, TMHA has developed and operated housing, employment, case management and support programs in San Luis Obispo County for psychiatrically disabled adults, seniors and youth. This project fulfills a portion of the City of Arroyo Grande's affordable housing requirement. It will provide housing to eligible, very low income local citizens for 55 years, per our agreement and deed restriction with the City of Arroyo Grande. This project also develops and restores the buildings on the property to the historic character of the Arroyo Grande Village area which is highly desired by the City and the community.
3. We do "not have the present financial resources to pay the sewer connection charge." TMHA received a list of the development fees from the City of Arroyo Grande on 10/14/08 in order to plan our project development budget. (**See Exhibit B**). Our project funding was obtained based upon this fee structure which the City revised on 5/14/10 (**See Exhibit C**). As a private non-profit organization, all our resources are stretched to the limit. Every dollar is spoken for and additional funds to pay five times the planning estimate we were given by the City are simply not available.

In addition, we are within 3 weeks of completing construction of our 5 studio units on our property located at 106 Nelson Street (203 Bridge Street) in Arroyo Grande. This development replaces one studio apartment (**See Exhibit D**) as well as a separate unit with bathroom at the front of the property (**See Exhibit E**).

Both were demolished during the course of construction. We were asked to document the original receipt of the sewer hook up for the units. We made every effort to ascertain this information but were not able to find permits or records. When we asked the city, Jonathan Hurst informed us that records do not exist that far back. From the construction materials and techniques in the studio and front unit, our architect's best professional guess is that it was constructed between 1940 to 1960. This means it likely pre-dates the sewer plant itself.

From this information it is logical to assume that the entire property paid to connect to the sewer that served the front building, the house and the rear building, which contained the studio in or around 1966.

To date, we have paid the following sewer fees on the project:

Sewer hook up	\$1856
Sewer facility 90%	621
Sewer Facility 10%	<u>69</u>
TOTAL PAID	\$ 2546

A primary reason we feel this request should be granted and would not set a precedent is related to what has been paid and the impact of the 5 studios. Your sewer fees (\$1856 per unit) are priced for apartments with up to 2 bedrooms and 2 baths. Since our project consists of small studios (with the credit for two replaced bathrooms), the remaining units would likely have the same sewer usage as two - 2 bedroom units.

We are requesting "relief from payment of Sewer Connection Charges" that would allow us to move forward on our project with the sewer fees paid thus far (including credit for the replaced units) and without incurring further charges. We feel this is reasonable given the actual sewer use from the small size of our units which are limited to one person each, in addition to our unique individual circumstances provided above pertaining to your ordinance criteria.

We again thank you for this opportunity to make a presentation at your next board meeting. Please let us know if you have any further questions or require any further information.

We look forward to seeing you.

Sincerely,



Denise M. Rea
Division Director
Housing & Support Services

**CITY OF ARROYO GRANDE**

214 East Branch Street
PO Box 550
Arroyo Grande, CA 93421

ACCOUNT INFORMATION

Account Number:
Service Address:
Service From:
Due Date:

53-02275-03

203 BRIDGE ST

2/20/2010 - 4/21/2010

6/3/2010

METER READINGS

Meter #	Prev Read	Curr Read	Cons
042872650	2,722	2,749	27

CURRENT CHARGES

Description	Amount
Lopez Treatment	\$142.22
Sanitary District	\$27.88
Sewer	\$29.59
Water	\$53.90
TOTAL CURRENT CHARGES	\$253.59

AMOUNT DUE

Previous Balance:	\$267.81
Payments:	-\$267.81
Total Current Charges:	\$253.59
TOTAL AMOUNT DUE	\$253.59

AUTO3-DIGIT 934 11 PS3 60591A04-6-2
2291 2 AT 0.482



TRANSISTIONS MENTAL HEALTH,
PO BOX 15408
SAN LUIS OBISPO CA 93406-5408

Billing Inquiries: (805) 473-5438
Customer Service: (805) 473-5438

SPECIAL MESSAGES

Tiered Rates for Residential Water Usage:

1-12 units, \$1.44/unit

13-32 units, \$1.60/unit

33-63 units, \$1.81/unit

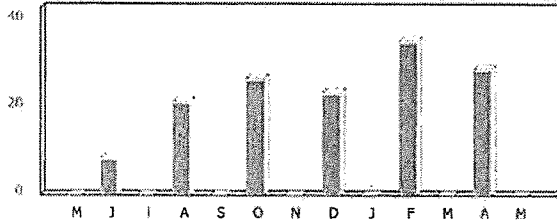
64+ units, \$2.19/unit

Water Meter Service Charge:

5/8" meter, \$5.35/month

1" meter, \$6.35/month

Pay online at www.arroyogrande.org

USAGE

This Year # Days: 60 Usage: 27 Avg. Per Day: 0.45

1 UNIT = 100 CUBIC FT (HCF) OF WATER 1 HCF = 748 GALLONS

KEEP THIS PORTION FOR YOUR RECORDS

7500.46
Cag 5.1

PAID
MAY 25 2010

EY:

Existing sewer bill - shows
only 1 service to
existing house (which
will remain).

Exhibit VII

STATE OF CALIFORNIA
FRANCHISE TAX BOARD
SACRAMENTO, CALIFORNIA 95837

Exhibit

A



November 4, 1980

In reply refer to
344-WBH:dw:g

S.L.O. Transitions, Inc.
c/o Ronald McMaster
P. O. Box 694
San Luis Obispo, CA 93406

Purpose : Charitable
Form of Organization : Corporation
Accounting Period Ending: June 30
Organization Number : 9984802

On the basis of the information submitted and provided your present operations continue unchanged or conform to those proposed in your application, you are exempt from state franchise or income tax under Section 23701d, Revenue and Taxation Code. Any change in operation, character or purpose of the organization must be reported immediately to this office so that we may determine the effect on your exempt status. Any change of name or address also must be reported.

You are required to file Form 199 (Exempt Organization Annual Information Return) or Form 199B (Exempt Organization Annual Information Statement) on or before the 15th day of the 5th month (4 1/2 months) after the close of your accounting period. See annual instructions with forms for requirements.

You are not required to file state franchise or income tax returns unless you have income subject to the unrelated business income tax under Section 23731 of the Code. In this event, you are required to file Form 109 (Exempt Organization Business Income Tax Return) by the 15th day of the 3rd month (2 1/2 months) after the close of your annual accounting period.

If the organization is incorporating, this approval will expire unless incorporation is completed with the Secretary of State within 60 days.

Exemption from federal income or other taxes and other state taxes requires separate applications.

This exemption effective as of June 4, 1980.

Robert Lute, Manager
Exempt Organization Section
Telephone (800) 852-5711

cc: Registrar of Charitable Trusts

BILL JONES
CALIFORNIA SECRETARY OF STATE
BUSINESS PROGRAMS DIVISION
INFORMATION RETRIEVAL/CERTIFICATION UNIT
1500 - 11th Street
Sacramento, California 95814
(916) 653-7315



RE: CORPORATION STATUS INQUIRY

Enclosed is a computer printout of corporate information in response to your recent request.

Information contained in the computer files is shown on the printout, and an explanation of the printout is on the reverse side of this page.

If the computer scrolls do not show the name for which you requested information, a printout of the scroll will be provided. An arrow near the center of the alpha scroll will identify where the name would be located if it were of record. "No record" may be noted by the name as entered on the top of the scroll page. If you require information on any of the other names on the scroll, you may request a printout for that name. The fee is \$4.00 for each name requested.

A copy of the filed statement of officers may be obtained for a fee of \$5.00, uncertified, or \$10.00, certified.

Information regarding related businesses of individual corporate entities is not required to be filed with this office, and subsidiaries of corporations are not identified as such in the records. Copies of bylaws and names of shareholders or owners of corporations are not required to be filed in this office, and names of persons associated with corporations are not cross referenced by the name of the individual.

Telephone numbers of corporations and social security numbers for employees of corporations are not of record in this office. Information concerning bankruptcies of corporations, or other businesses or individuals, is not available from this office. Federal identification numbers, employer identification numbers and business licenses are not of record in this office.

Information regarding stock issuance, or the application for a permit to issue stock, is not filed in this office. You may direct requests regarding these matters to the Department of Corporations, for such information as may be available from that agency.

For information concerning application to revive a suspended corporation to good standing, contact the Franchise Tax Board, Sacramento, CA, Attention: Corporation Revivor Unit.

Fictitious business names, partnerships and sole proprietorships are registered with county clerk/recorder offices. Limited Partnerships, and Limited Liability Companies are filed with the Limited Partnership Division, 1500 Eleventh Street, Sacramento, CA 95814.

This office does not have statutory, regulatory or investigative authority over corporate and noncorporate entities, nor is there information available in this office regarding a corporation's business practices.

INFORMATION RETRIEVAL/CERTIFICATION UNIT

02/27/01 SSCPC14

STATUS INQUIRY

PAGE 1

13:35:11.3
CPOISTA3

NAME TRANSITIONS - MENTAL HEALTH ASSOCIATION

CORP NO C0984802 INC. DATE 06/04/1980 STATUS ACTIVE
DOMESTIC NONPROFIT CLASS PB
NO OF PAGES 00 ST/CTRY

STMNT/OFFICERS LAST COMPLETE C DATE 05/10/00 NO 0135302
COMPL/NC C DATE 04/19/99 NO 0188932
AMENDMENT DATE NO

PRINCIPAL EXECUTIVE ADDR 277 SOUTH ST STE Y

CITY/ST/CNTRY SAN LUIS OBISPO

CALIFORNIA
ZIP 93401

CALIFORNIA ADDRESS

CITY

CA

MAILING ADDRESS

P O BOX 15408

CITY/ST/CNTRY SAN LUIS OBISPO

CALIFORNIA
ZIP 93406

CEO

NAME JAMES HAAS

ADDRESS 4325 S HIGERA

CITY/ST/CNTRY SAN LUIS OBISPO

CA
ZIP 93401

AGENT NAME JILL BOLSTER WHITE

ADDRESS 3111 LOS OSOS VALLEY RD

CITY LOS OSOS

CA 93402

TYPE OF BUSINESS

ENTR=CONTINUE

PF2=HISTORY

PF3=BACK TO WORKSCREEN

PF10=MAIN MENU

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUN 17 1999

TRANSITIONS - MENTAL HEALTH
ASSOCIATION
PO BOX 15408
SAN LUIS OBISPO, CA 93406-5408

Employer Identification Number:

95-3509040

DLN:

17053107705009

Contact Person:

MARK BRECKNER

ID# 95217

Contact Telephone Number:

(877) 829-5500

Date of Exemption:

June 1980

Internal Revenue Code

Section 501(c)(3)

Dear Applicant:

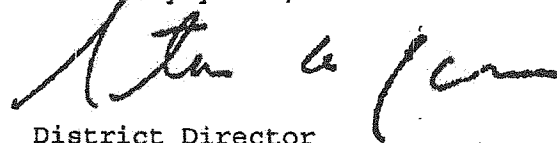
— Thank you for submitting the information shown on the enclosure. We have made it a part of your file.

The changes indicated do not adversely affect your exempt status and the exemption letter issued to you continues in effect.

Please let us know about any future change in the character, purpose, method of operation, name or address of your organization. This is a requirement for retaining your exempt status.

Thank you for your cooperation.

Sincerely yours,



District Director

Letter 976 (DO/CG)

Building Department and Water

Exhibit

City of Arroyo Gra.
Permit # E008.

Property Owner

Date 10/14/08

TRANSITIONS MENTAL HEALTH ASS
PO BOX 15408
SAN LUIS OBISPO CA 934063E STREET
ARROYO GRANDE, CA 93420
805-541-5144

Service Installation Address		203 BRIDGE STREET	
Permit Item	Trans Code	Fees	This Payment
Building	3210	2,753	2,753
Electrical	3060	0	0
Mechanical	3050	0	0
Traffic Mitigation	3290	0	0
Transportation Facilities	3275	1,030	1,030
Traffic Signal	3235	380	380
Drainage	3040	0	0
Plumbing	3200	0	0
Sewer Inspection	3220	0	0
Sewer Hookup	3145	6,187	6,187
Plan Check	3120	2,335	2,335
S.M.I.P.	3315	1	1
Grading	3020	0	0
Parks Fee	3280	0	0
Park Improvement Impact	3278	1,940	1,940
Pac. Community Ctr. Impact	3295	110	110
Water Neutralization	3298	0	0
C.U.P. Police	3225	0	0
Police Impact	3224	130	130
Land Conservancy	3310	0	0
Street Trees	3215	0	0
Fire Inspection	3288	0	0
Fire Protection	3284	245	245
Re-roof	3015	0	0
Erosion/Landscape bond	0180	1,200	1,200
Sewer Facility 90%	3230	0	0
Sewer Facility 10%	3228	0	0
Demolition	3030	0	0
Affordable Housing in lieu	3222	0	0
Misc Charges		0	0
Water Service			
Distribution	3250	1,422	1,422
Water Meter	3260	288	288
Service Main	3255	0	0
Water Availability	3212	1,900	1,900
Front foot Charge		0	0
Water Service Total		3,610	
Balance Due	\$0	Total	\$26,464
Total Paid to date		\$26,464	Total \$26,464

Meter Size:

1"

Building Official's Signature

Individual ☐Subdivision ☐

Building Department and Water

Exhibit

City of Arroyo Grande

Permit # 016291

Date 05/14/10

Property Owner

NSITIONS MENTAL HEALTH
PO BOX 15408
SAN LUIS OBISPO, CA 93406

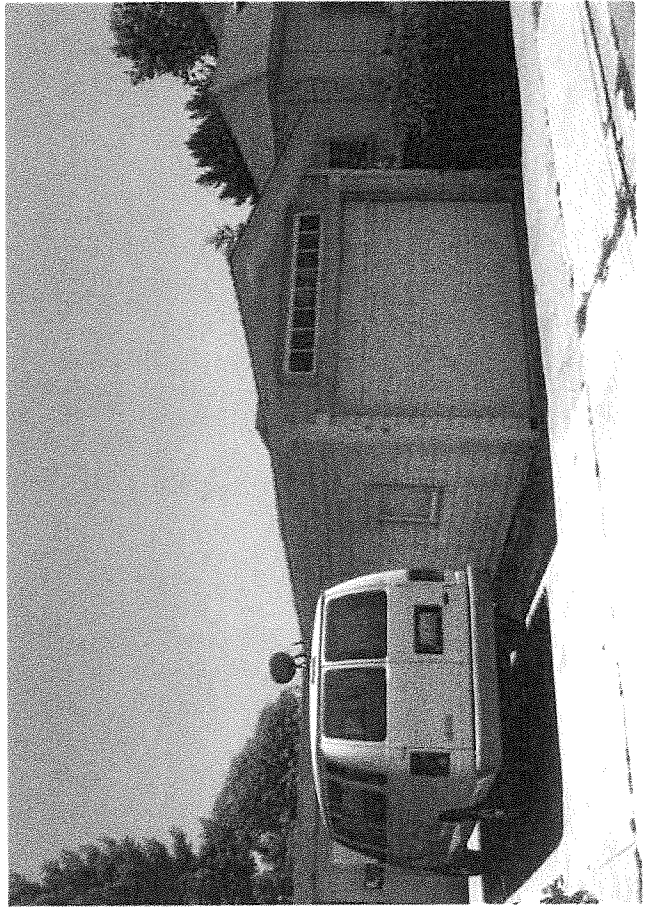
Service Installation Address 203 BRIDGE ST

Permit Item	Trans Code	Fees	This Payment
Building	3210	2,831	2,831
Electrical	3060	0	0
Mechanical	3050	0	0
Traffic Mitigation	3290	0	0
Transportation Facilities	3275	720	720
Traffic Signal	3235	265	265
Drainage	3040	0	0
Plumbing	3200	0	0
Sewer Inspection	3220	0	0
Sewer Hookup	3145	1,865	1,865
Plan Check	3120	2,412	
S.M.I.P.	3315	21	21
Deposits-State Green Bldg Stds	3333	9	9
Grading	3020	0	0
Parks Fee	3280	10,705	10,705
Park Improvement Impact	3278	970	970
Rec. Community Ctr. I	3295	55	55
	3298	3,568	3,568
Police Impact	3224	113	113
Land Conservancy	3310	0	0
Street Trees	3215	0	0
Fire Inspection	3288	0	0
Fire Protection	3284	93	93
Re-roof	3015	0	0
Erosion/Landscape bond	0180	0	0
Sewer Facility 90%	3230	621	621
Sewer Facility 10%	3228	69	69
Demolition	3030	0	0
Affordable Housing in lieu	3222	0	0
Misc Charges		0	0
Water Service			
Distribution	3250	1,422	1,422
Water Meter	3260	288	288
Service Main	3255	0	0
Water Availability	3212	1,950	1,950
Front foot Charge		0	0
Water Service Total		3,660	
Balance Due	\$0	Total	\$27,977
Total			\$25,565
PAID	\$27,977		
Meter Size:	1"	Building Official's Signature	
Individual <input type="checkbox"/>	Subdivision <input type="checkbox"/>	PAID MAY 14 2010	

Applicant

Exhibit

D



Exhibit

E

424





SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Post Office Box 339 Oceano, California 93475-0339

1600 Aloha Oceano, California 93445-9735

Telephone (805) 489-6666 FAX (805) 489-2765

<http://sslocsd.org/>

Staff Report

To: Board of Directors
From: John Wallace, *District Administrator* *OW*
Date: February 16, 2011

Subject: Presentation of the 2009/10 Fiscal Year End Audit

Recommendation:

Receive presentation by Bob Crosby of Crosby & Cindrich, the District's independent auditor of the District's financial records for FY 2009/10

Funding:

Funds in the amount of \$5,300. were provided in the FY 2009/10 budget for professional services to perform the audit of the District's financial records. Expenses are in line with this budget item.

Discussion:

Mr. Crosby will attend the Board meeting on February 16, 2010 to present the report and answer any questions the Board may have. This report is a draft and will be subject to incorporating Board comments as well as additional research on treatment of retiree benefits to be incorporated into the final document

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
POST OFFICE BOX 339
1600 ALOHA PLACE
OCEANO, CA 93475

Management's Discussion and Analysis
Fiscal Year Ending June 30, 2010

The following is a discussion of the consolidated financial condition and results of operations of the South San Luis Obispo County Sanitation District (SSLOCD) for the year ending June 30, 2010, and should be read together with the financial statements. This discussion contains information that is qualified by reference to, and should be read together with, the notes contained in the Independent Auditors Report prepared by Crosby Company, CPA. The South San Luis Obispo County Sanitation District Financial Audit has been prepared in accordance with U.S. generally accepted auditing standards.

Overall Performance

Overall the South San Luis Obispo County Sanitation District realized a decrease in assets of \$731,939 over the previous year. This is in part a result of the many continuing plant improvement projects currently classified as Construction-In- Progress. Also factoring into the net decrease in assets is the addition of a long term note payable in the amount of \$433,459. This increase of liability is for the lease purchase contract for Cogeneration Equipment. It is noted that the utility cost savings from the generation of power will allow this debt to be paid off in six years or less.

District Operating Expenses showed an increase of \$\$367,212 from the previous year when Depreciation Expense is excluded (\$2,602,384.00 for 2009/10 compared to \$2,235,172.00 for 2008/09). Two expense categories showed significant increases: Plant chemicals, lab and analysis totaled \$728,200 for 2009/10 compared to \$360,722 for 2008/09; Membership and license fees totaled \$80,471 for 2009/10 compared to \$43,587 for 2008/09.

District Operating Revenues (User Service Fees) showed an increase of approximately 17.89% due to the implementation of service user rate increases. New user connection fees decreased by \$18,555 (\$67,451 for 2009/10 compared to \$86,006 for 2008/09) this a result of economic conditions related to the current Real Estate market. This decrease is as expected and the District is taking steps to cover this loss by augmenting other sources of revenue.

Business Type Activities

Wastewater Treatment is the primary business type activity of the South San Luis Obispo County Sanitation District. The Operating Fund provides for expenses and revenues and is a self supporting fund.

Comparative User Sewer Service Charges
Fiscal Years 2008/09 & 2009/10

	2008/09	2009/10
User Sewer Service Charges	\$2,329,065	\$2,745,621

Net increase of \$416,556.00 for 2009/10

Capital Improvement Activities

The District continues to improve plant performance and capacity through planning and completion of a number of capital improvements. Some of the projects underway or completed this fiscal year include:

Methane Gas Line Replacement
Replacement and Repair of Miscellaneous Plant Equipment

As capital improvement is always an ongoing effort at the District many projects were added to the District's Construction-In-Progress listing. On-going projects at the District include:

- 99 MBI 01 SCADA System Phase II
- 01 MBI 01 Energy Services Project (Co-Generation Installation
- 04 MBI 16 Electrical System Upgrade
- 05 MBI 06 New Centrifuge
- 06 MBI 12 Primary Clarifier Drive
- 06 MBI 13 Influent Pumps Gate and Valves
- 07 MBI 12 Influent Pump Room Fan
- 07 MBI 14 Long Range Planning
- 07 MBI 16 Grease to Gas System
- 08 MBI 19 CIPP Lining

Capital Improvements are funded by three different funds according to the project's intent and benefit.

The Operating Fund primarily provides for the purchase of equipment and plant improvements which benefit the overall plant performance.

The Expansion Fund primarily provides for those projects which will ultimately increase or restore plant capacity. This fund's primary revenue source is through new connection fees.

The Replacement Fund primarily provides for the replacement of existing plant equipment and processes. In the past this fund received its revenue through transfers from the Operating Fund, currently interest received from the District's funds in LAIF is the only revenue source.

Capital Improvement Expenditures By Fund
Fiscal Year 2009/10

Fund 19 (Operating)	\$ 32,696
Fund 20 (Expansion)	\$ 956,621
Fund 26 (Replacement)	\$ 410,544
Total Capital Improvement Expenditures FY 2009/10	\$1,399,862

Summary

The District continues to be in good fiscal standing while going forth with the many capital improvement projects as planned. The District realized a decrease of \$673,803 in it's cash accounts from the previous year while continuing to improve plant processes and facilities. This is an improvement from the previous audit year which showed a decrease of \$1,195,755 in cash accounts. The District is currently in the process of obtaining outside funding sources in order to continue with future planned improvements while ensuring that adequate District financial reserves are maintained.

**SOUTH SAN LUIS OBISPO COUNTY
SANITATION DISTRICT**

**Independent Auditor's Report
and
Financial Statements**

**For the Year Ended
June 30, 2010**

DRAFT

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
INDEPENDENT AUDITOR'S REPORT AND FINANCIAL STATEMENTS
For the Year Ended June 30, 2010

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AUDITED FINANCIAL STATEMENTS

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Independent Auditor's Report

Board of Directors
South San Luis Obispo County Sanitation District

I have audited the accompanying financial statements of the business-type activities of the South San Luis Obispo County Sanitation District, as of and for the years ended June 30, 2010 and 2009, which collectively comprise the organization's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the South San Luis Obispo County Sanitation District's management. My responsibility is to express an opinion on these financial statements based on my audits.

I conducted my audits in accordance with U.S. generally accepted auditing standards. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audits provide a reasonable basis for my opinion.

In my opinion, with the exception of the matter described in the following paragraph, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities of the South San Luis Obispo County Sanitation District as of June 30, 2010 and 2009, and the respective changes in financial position and cash flows, where applicable, thereof for the years then ended in conformity with U.S. generally accepted accounting principles.

As disclosed in Note 1, management has elected not to conduct an actuarial valuation to determine the annual liability for the District's post-employment benefits, required by Government Accounting Standards Board Statement 45. The effects of this departure from U.S. generally accepted accounting principles on financial position, results of operations and cash flows have not been determined.

The Management Discussion and Analysis (MD&A) on pages i through iii is not a required part of the basic financial statements but is supplementary information required by U.S. generally accepted accounting principles. I have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, I did not audit the information and express no opinion on it.

My audit was made for the purpose of forming an opinion on the financial statements that collectively comprise the South San Luis Obispo County Sanitation District basic financial statements. The supplemental Schedule I listed in the table of contents is presented for the purpose of additional analysis and is not a required part of the financial statements of the South San Luis Obispo County Sanitation District. I have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, I did not audit the information and express no opinion on it.

CROSBY COMPANY
Certified Public Accountant

December 3, 2010

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

STATEMENTS OF NET ASSETS

PROPRIETARY FUNDS

As of June 30, 2010

(With Comparative Totals for the Year Ended June 30, 2009)

ASSETS

Current assets:

Cash and cash equivalents
Accounts receivable
Interest receivable
Prepaid expenses

Total current assets

Noncurrent assets:

Deposits
Note receivable
Capital assets:
Land and construction in progress
Property, plant & equipment
Less accumulated depreciation

Total noncurrent assets

Total assets

LIABILITIES

Current liabilities:

Accounts payable
Accrued liabilities
Accrued interest payable
Current portion long term debt

Total current liabilities

Noncurrent liabilities:

Long term liabilities

Total liabilities

NET ASSETS

Invested in capital assets
Unrestricted

Total net assets

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<u>2010</u>	<u>2009</u>
\$ 5,190,955	\$ 5,864,758
426,089	283,716
6,792	21,821
16,412	3,673
5,640,248	6,173,968
3,732	2,997
2,114	2,117
2,735,207	1,638,360
23,879,538	23,844,281
(12,798,687)	(11,948,065)
13,821,904	13,539,690
\$ 19,462,152	\$ 19,713,658
\$ 248,079	\$ 234,862
60,043	79,519
3,173	
50,060	
361,355	314,381
433,459	
\$ 794,814	\$ 314,381
\$ 13,816,058	\$ 13,534,576
4,851,280	5,864,701
\$ 18,667,338	\$ 19,399,277

The accompanying notes are an integral part of these financial statements

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
STATEMENTS OF REVENUES, EXPENSES, AND
CHANGES IN FUND NET ASSETS
PROPRIETARY FUNDS

For the Year Ended June 30, 2010

(With Comparative Totals for the Year Ended June 30, 2009)

	<u>2010</u>	<u>2009</u>
<i>Operating revenues:</i>		
Sewer service charges	\$ 2,745,621	\$ 2,329,065
From Federal agencies	122,487	53,154
Total revenue	2,868,108	2,382,219
<i>Operating expenses:</i>		
Salaries and wages	517,346	555,088
Payroll taxes	43,064	44,463
Employee benefits	167,787	163,898
Retirement contribution	72,475	74,602
Uniforms	10,948	9,424
Repairs and maintenance	120,437	240,137
Equipment rental	3,844	102
Insurance	17,930	20,914
Depreciation	1,116,668	1,055,203
Communications	9,114	8,267
Utilities	204,048	198,379
Special services	340,058	285,933
Office and supplies	11,559	10,411
Fuel and oil	8,870	6,303
Miscellaneous		
Membership and license fees	80,471	43,587
Legal and accounting	140,863	99,703
Plant chemicals, lab and analysis	728,200	360,722
Solids handling	117,081	77,212
Small tools	8,289	36,027
Total operating expenses	3,719,052	3,290,375
Operating loss	(850,944)	(908,156)
<i>Non-operating revenues:</i>		
Connection fees	67,451	86,006
Interest income	34,793	136,193
Gain from sale of assets	1,360	
Lease income	18,574	17,689
Interest expense	(3,173)	
Total non-operating revenues	119,005	239,888
<i>Changes in net assets</i>	(731,939)	(668,268)
<i>Net assets-beginning</i>	19,399,277	20,067,545
<i>Net assets-ending</i>	\$ 18,667,338	\$ 19,399,277

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The accompanying notes are an integral part of these financial statements

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

STATEMENTS OF CASH FLOWS

PROPRIETARY FUNDS

For the Year Ended June 30, 2010

(With Comparative Totals for the Year Ended June 30, 2009)

	<u>2010</u>	<u>2009</u>
<i>Cash flows from operating activities:</i>		
Cash received from customers	\$ 2,603,248	\$ 2,321,212
Cash received from Federal and local agencies	122,487	53,154
Payments to employees	(535,983)	(545,825)
Payments to suppliers	(2,067,929)	(1,742,519)
Net cash provided by operating activities	121,823	86,022
<i>Cash flows from non-capital financing activities:</i>		
Rental income	18,574	17,689
Net cash provided by non-capital financing activities	18,574	17,689
<i>Cash flows from capital and related financing activities:</i>		
Capital contributions	67,451	86,006
Acquisition and construction of capital assets	(1,398,150)	(1,479,952)
Proceeds from capital debt	483,519	
Interest paid on capital debt	(3,173)	
Proceeds from disposal of property, plant and equipment	1,360	
Net cash used by capital and related financing activities	(848,993)	(1,393,946)
<i>Cash flows from investing activities:</i>		
Interest income	34,793	136,193
Net cash provided by investing activities	34,793	136,193
<i>Net change in cash</i>	(673,803)	(1,154,042)
<i>Cash and cash equivalents-beginning</i>	5,864,758	7,018,800
<i>Cash and cash equivalents-ending</i>	\$ 5,190,955	\$ 5,864,758
<i>Reconciliation of operating income to net cash provided by operating activities:</i>		
Operating loss	\$ (850,944)	\$ (908,156)
Adjustments to reconcile operating loss to net cash provided by operating activities:		
Depreciation	1,116,668	1,055,203
Net changes in assets and liabilities		
Accounts receivable	(142,373)	(7,853)
Accrued interest receivable	15,029	30,617
Prepaid expense	(12,739)	18,949
Deposits	(735)	
Notes receivable	3	(381)
Accounts payable	13,217	(109,599)
Accrued liabilities	(19,476)	7,242
Accrued interest payable	3,173	
<i>Net cash provided by operating activities</i>	\$ 121,823	\$ 86,022

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The accompanying notes are an integral part of these financial statements

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
June 30, 2010

NOTE 1: ORGANIZATION

The South San Luis Obispo County Sanitation District is a political subdivision of the State of California and operates under a Council form of government. The District provides sanitation services as provided by its charter.

The District's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) pronouncements. These technical pronouncements establish criteria for determining the District's activities and functions that are included in the financial statements of a governmental unit. The proprietary funds apply Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions issued unless those pronouncements conflict with or contradict GASB pronouncements, in which case GASB prevails.

Management has elected not to conduct an actuarial valuation to determine the annual liability for the District's post-employment benefits, required by Government Accounting Standards Board Statement 45. The effects of this departure from U.S. generally accepted accounting principles on financial position, results of operations and cash flows have not been determined.

The District is a member of the Special District Authority Risk Management Joint Powers Agency, which was organized for the purpose of providing general liability, automobile, errors and omissions, and property loss insurance coverage to special districts. This organization is financed through premium charges to each member.

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Proprietary Fund Type (Enterprise Funds)

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The South San Luis Obispo County Sanitation District accounts for its operation as an Enterprise Fund. Enterprise Funds are used to account for operations which are financed and operated in a manner similar to private business enterprises. The intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Basis of Accounting

The enterprise funds of the District are accounted for using the accrual basis of accounting. Revenues are recognized when earned, and expenses are recognized when incurred.

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
June 30, 2010

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Budgets and Budgetary Accounting

An annual budget is adopted by the Board of Directors at the start of each year. Any changes or revisions to that budget throughout the year must be approved by the Board of Directors.

Estimates

The preparation of financial statements in conformity with U.S. generally accepted accounting principles require management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Cash and Cash Equivalents

For purposes of the statement of cash flows, the District considers all highly liquid investments with a maturity of three months or less when purchased, to be cash equivalents.

Accounts Receivable

Sewer service charges are collected monthly from outside billing agencies. Customer accounts receivable are written off in full when the receivable is deemed totally uncollectible. Management has determined that an allowance for doubtful accounts is zero because of the District's credit policies and prior collection experience.

Property, Plant and Equipment

All fixed assets are valued at historical cost, or estimated historical cost if actual costs are not available. Depreciation has been provided over the estimated useful life of the asset using the straight-line method. The estimated useful lives are as follows:

Treatment Facilities	40 years
Disposal Facilities	75 years
Collection Facilities	50 years
Equipment	5 years

Comparative Financial Information

The financial statements include certain prior-year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the District's financial statements for the year ended June 30, 2009, from which the summarized information was derived.

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
June 30, 2010

NOTE 3: CASH AND CASH EQUIVALENTS

Short-term investments are carried at cost, which approximates market. The values of cash and investments at June 30, 2010 and 2009, are summarized as follows:

	<u>June 30, 2010</u>	<u>June 30, 2009</u>
Petty cash	\$ 100	\$ 100
Demand deposits	24,905	32,682
Cash and investments with County treasurer	348,457	114,084
Local Agency Investment Fund (LAIF)	<u>4,817,493</u>	<u>5,717,892</u>
Total cash and cash equivalents	<u>\$ 5,190,955</u>	<u>\$ 5,864,758</u>

The California Government Code requires California banks and savings and loan associations to secure a district's deposits by pledging government securities as collateral. The market value of pledged securities must equal at least 110% of a district's deposits. California law also allows financial institutions to secure district deposits by pledging first trust deed mortgage notes having a value of 150% of a district's total deposits. The District may waive collateral requirements for deposits which are fully insured up to \$250,000 by the Federal Deposit Insurance Corporation (FDIC). Effective October 3, 2008, the Federal Deposit Insurance Corporation limit was temporarily increased to \$250,000 until December 31, 2013.

Credit Risk

Cash is classified in three categories of credit risk as follows:

- Category 1 - insured or collateralized with securities held by the entity or by its agent in the entity's name;
- Category 2 - collateralized with securities held by the pledging financial institution's trust department or agent in the entity's name; and
- Category 3 - uncollateralized.

Investments in pools managed by other governments (County of San Luis Obispo and LAIF) or in mutual funds are not required to be categorized.

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
June 30, 2010

NOTE 3: CASH AND CASH EQUIVALENTS (continued)

At June 30, 2010, the carrying amount of the District's cash deposits was \$24,905. The bank balance was \$27,935. This difference is due to the normal deposits in transit and outstanding checks. District cash deposits by category as of June 30, 2010, are as follows:

	<u>1</u>	<u>Category</u> <u>2</u>	<u>3</u>	<u>Bank</u> <u>Balance</u>	<u>Carrying</u> <u>Amount</u>
Bank accounts	\$ 27,935	\$ -	\$ -	\$ 27,935	\$ 24,905

NOTE 4: PROPERTY, PLANT AND EQUIPMENT

A summary of fixed assets by major classifications is as follows:

	<u>June 30, 2009</u>	<u>Additions</u>	<u>Deletions/ Capitalize</u>	<u>June 30, 2010</u>
Sewage treatment facilities	\$ 18,277,546	\$ 246,622	\$ 177,664	\$ 18,346,504
Sewage disposal facilities	1,782,839	7,846	22,580	1,768,105
Sewage collection facilities	3,329,286	16,938		3,346,224
Equipment	454,610	29,896	65,801	418,705
Land	431,425			431,425
Construction in progress	1,206,935	1,193,018	96,171	2,303,782
	25,482,641	\$ 1,494,320	\$ 362,216	26,614,745
Less Accumulated depreciation	(11,948,065)	\$ (1,116,668)	\$ 266,046	(12,798,687)
Total	\$ 13,534,576			\$ 13,816,058

Depreciation expense for the period ended June 30, 2010 and 2009 were \$1,116,668 and \$1,055,203, respectively.

NOTE 5: ACCRUED LIABILITIES

Accrued liabilities are comprised as follows:

	<u>June 30, 2010</u>	<u>June 30, 2009</u>
Salaries and payroll taxes payable	\$ 3,666	\$ 13,884
Vacation and sick leave payable	56,077	64,496
Workers compensation payable	300	1,139
Total	\$ 60,043	\$ 79,519

The accrual for vacation leave earned, but not taken by staff employees, was calculated based on actual vacation days earned and applied to the individual employees' hourly rate.

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
June 30, 2010

NOTE 6: PENSION PLAN

The South San Luis Obispo County Sanitation District contributes to the California Public Employees Retirement System (CalPERS), an agent multiple-employer public employee defined benefit pension plan. CalPERS provides retirement and disability benefits, annual cost-of-living adjustment, and death benefits to plan members and beneficiaries. CalPERS acts as a common investment and administrative agent for participating public entities within the State of California. Benefit provisions and all other requirements are established by State statute and District resolutions. Copies of CalPERS' annual financial report may be obtained from their Executive Office (400 P Street, Sacramento, CA 95814).

THREE-YEAR TREND INFORMATION FOR CalPERS

Participants are required to contribute 8% of their annual covered salary. The District is required to contribute at an actuarially determined remaining amount necessary to fund the benefits for its members. The actuarial methods and assumptions used are those adopted by the CalPERS Board of Administration. The required employer contribution rate was 7.382% and 4.926% for the current and prior year, respectively. The contribution requirements of the plan members are established by State statute and the employer contribution rate is established and may be amended by CalPERS.

The annual CalPERS pension costs for the years ended June 30, 2010 and 2009 were \$72,475 and \$74,602, respectively, and were equal to the District's required and actual contributions. The required contributions were determined as part of the June 30, 2008 actuarial valuation, using the entry age normal actuarial cost method. The actuarial assumptions included (a) 7.75% investment rate of return (net of administrative expenses), (b) projected annual salary increases that vary by duration of service, and (c) 3.0% per year cost-of-living adjustments. The actuarial value of CalPERS assets was determined using techniques that smooth the effects of short-term volatility in the market value of investments over a fifteen-year period. CalPERS unfunded actuarial accrued liability is being amortized as a level percentage of projected payroll on a closed basis.

Actuarial information concerning this pension plan is now combined with several other local districts and individual district information and three year trend information is no longer made available to the South San Luis Obispo County Sanitation District.

NOTE 7: RESERVES AND RETAINED EARNINGS

The District has set up "reserves" in retained earnings to set aside retained earnings balances for a specific future use. A reserve has been established for emergencies and contingencies and is based on the lesser of twenty percent of the annual sanitation service charges or ten percent of the District's annual costs of maintenance and operation. A reserve has also been established for

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
June 30, 2010

amounts set aside for solids handling, capital replacement and expansion. **NOTE 7: RESERVES AND RETAINED EARNINGS (continued)**

Reserves at June 30, 2010 and 2009 are detailed as follows:

Fiscal Year Ended June 30, 2010

Reserve for capital replacement and expansion:	
Cash and current assets, deposits, net liabilities	\$ 2,585,804
Reserve for solids handling:	
Cash in Local Agency Investment Fund	2,045,132
Reserve for contingencies:	
Cash in Local Agency Investment Fund	223,517
Unreserved:	
Current assets, deposits, net liabilities	<u>-0-</u>
Total unrestricted net assets	<u>\$ 4,854,453</u>

Fiscal Year Ended June 30, 2009

Reserve for capital replacement and expansion:	
Cash and current assets, deposits, net liabilities	\$ 3,596,052
Reserve for solids handling:	
Cash in Local Agency Investment Fund	2,045,132
Reserve for contingencies:	
Cash in County treasury	223,517
Unreserved:	
Current assets, deposits, net liabilities	<u>-0-</u>
Total unrestricted net assets	<u>\$ 5,864,701</u>

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
June 30, 2010

Special District Risk Management Authority (SDRMA)

1. Personal injury and property damage liability coverage - general (\$10,000,000 per occurrence/aggregate where applicable and a \$500 deductible)
2. Personal injury and property damage liability coverage - auto (\$10,000,000 per occurrence and a \$1,000 deductible)
3. Public officials and employees errors and omissions liability (\$10,000,000 per wrongful act/annual member aggregate)
4. Public employees and/or officials dishonesty blanket coverage (\$400,000 per occurrence)
5. Automobile physical damage (Limits on file with SDRMA)
6. Employment practices liability (\$10,000,000 per wrongful employment practice/aggregate)
7. Employee benefits liability (\$10,000,000 per wrongful act/annual member aggregate)
8. Public officials personal liability (\$500,000 per occurrence/annual aggregate per Board Member and a \$500 deductible)
9. Trailer coverage (Limits on file with SDRMA)
10. Uninsured/underinsured motorists (\$750,000 each accident)
11. Property coverage – includes fire, theft and flood property damage (\$1,000,000,000 per occurrence)
12. Boiler and machinery coverage (\$100,000,000 per occurrence)

Workers' Compensation - Statutory

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SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
SCHEDULE OF DIRECTORS AND ADMINISTRATION
June 30, 2010

BOARD OF DIRECTORS

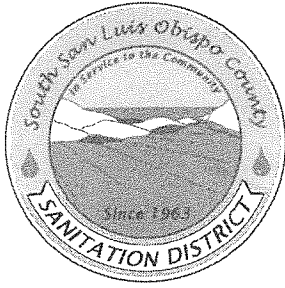
<u>NAME</u>	<u>TERM EXPIRES</u>
Tony Ferrara - Director (1)	November 2010
Vern Dahl – Vice-Chairperson (2)	November 2012
Bill Nicholls - Chairperson (3)	December 2010

ADMINISTRATION

John Wallace	District Administrator
Jeff Appleton	Plant Superintendent
Sabrina Spears	Bookkeeper

- (1) City of Arroyo Grande
- (2) Oceano Community Services District
- (3) City of Grover Beach

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SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT


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Telephone (805) 489-6666 FAX (805) 489-2765

<http://sslocsd.org/>

Staff Report

To: Board of Directors
From: John Wallace, *District Administrator* 
Date: February 16, 2011 Meeting

Subject: New Centrifuge 2A, Brough Construction Progress Payment No. 3 and Change Orders No. 4 and No. 6 and payment to Earth Systems Pacific

Recommendation:

1. Approve Progress Payment No. 3 to Brough Construction, Inc. in the amount of **\$127,324.93** which includes Change Order No. 4 in the amount of **\$4,294.55**, and Change Order No. 6. in the amount of **\$6,179.59**.
2. Approve Payment to Earth Systems Pacific in the amount of **\$1,476.00**.

Funding:

The FY 2010-11 Budget includes the Major Budget Item 05 MBI 06 – *New Centrifuge 2A* – in the amount of **\$1,104,422**.

Brough Construction was retained by a September 1, 2010 Board action for the lump sum amount of **\$827,134.00** to provide construction services for the project. The revised contract amount after Change Orders 1, 2, 3, 4, and 6 is **\$882,902.00**.

Earth Systems Pacific was retained by a November 17, 2010 Board action for the time and materials contract to perform materials testing services during construction of the Centrifuge 2A Project. The submitted invoices totaling **\$1,476.75** are for professional services including: concrete sampling, concrete compression strength testing, and for Earthwork and Grading inspection.

	Expenditures to Date (FY 2010-11)	Proposed Expenditures	Totals
Fiscal Year Budget (A)	\$ 1,104,422.00	\$ -	\$ 1,104,422.00
Equipment expenditures (B)	\$ -	\$ -	\$ -
Design expenditures (C)	\$ 44,892.87	\$ -	\$ 44,892.87
Testing expenditures (D)	\$ 2,516.38	\$ 1,476.75	\$ 3,993.13
Construction expenditures (E)	\$ 182,414.36	\$ 141,472.14	\$ 323,886.50
PG&E Utility Services (F)	\$ 15,659.32	\$ -	\$ 15,659.32
Const. Admin expenditures (G)	\$ 48,544.73	\$ -	\$ 48,544.73
Retainage (H): {E-10%}	\$ (18,241.44)	\$ (14,147.21)	\$ (32,388.65)
Payments (B+C+D+E+F+G-H)	\$ 275,786.22	\$ 128,801.68	\$ 404,587.90
Subtotal (I): {B+C+D+E+F+G} (includes retainage)	\$ 294,027.66		\$ 436,976.55
Balance to Complete (A-I)	\$ 810,394.34		\$ 667,445.45

		to Date	Expenditures	to Complete
Total Budget	\$ 1,904,081.26	\$ 1,093,686.92	\$ 142,948.89	\$ 667,445.45

Discussion:

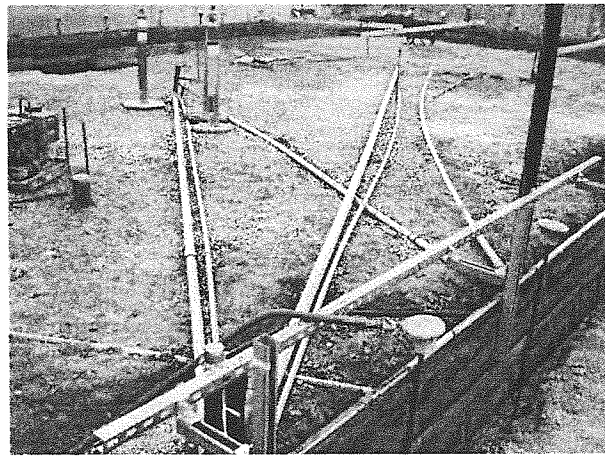
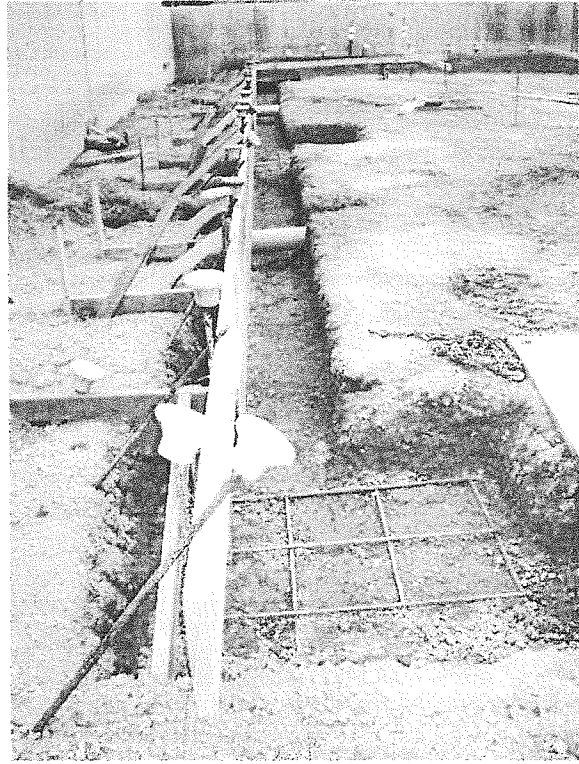
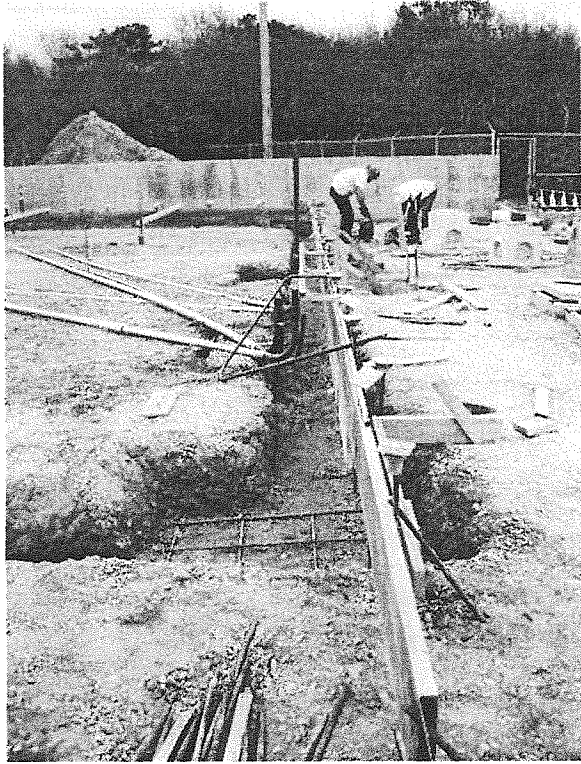
Monthly progress payment No. 3 includes payment for the month of January on work associated with this contract. Based upon the work that has been completed by Brough, Staff believes this payment is equivalent to the amount of work performed during this period. Tasks and percentage complete are listed in the following table. Staff has closely monitored work performed under this contract and believes the invoice reflects the actual work performed by Brough Construction.

Item Description	Quantity	Unit	Unit Price	Contract Amount	% Complete	Cost This Period
New Concrete Building Slab	1620	SF	\$20.00	\$32,400.00	100%	\$31,800.00
Reinforced Concrete Retaining / Bin Wall	147	LF	\$440.00	\$64,680.00	100%	\$15,400.00
Pre-Engineered Metal Building	1	LS	\$54,840.00	\$54,840.00	70%	\$32,904.00
6" Glass Lined Sludge Pipe	110	LF	\$697.00	\$76,670.00	47%	\$36,244.00
Power and Communications Wiring (H&M Building)	1	LS	\$20,400.00	\$20,400.00	25%	\$4,080.00
Power and Communications Wiring (To New Building)	1	LS	\$32,400.00	\$32,400.00	50%	\$9,720.00
Power and Communications Wiring (W/In New Building)	1	LS	\$17,000.00	\$17,000.00	5%	\$850.00
Change Ag Base to Crushed Rock	CCO #4				100%	\$4,294.55
Addition to Encase Electrical Conduits in Red Concrete	CCO #6				100%	\$6,179.59
Sub-total (Job to date)						\$141,472.14
Retainage (10%)						(\$14,147.21)
Total						\$127,324.93

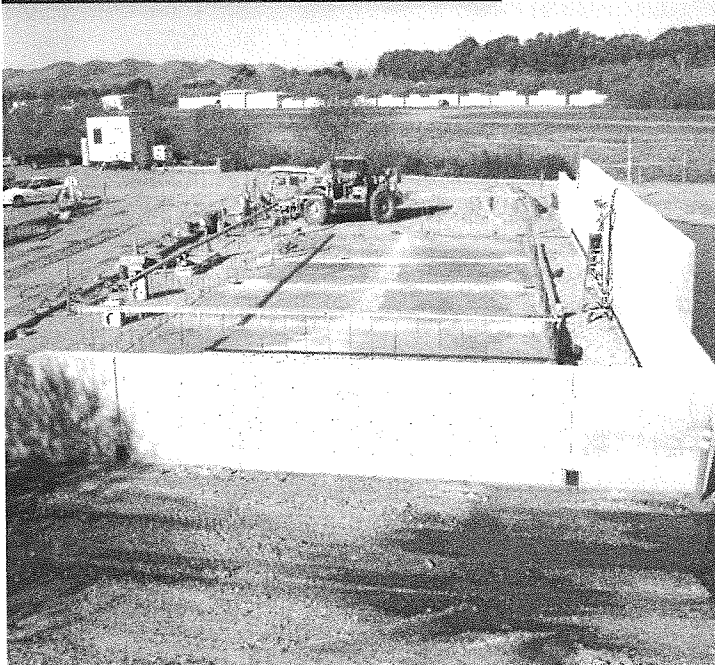
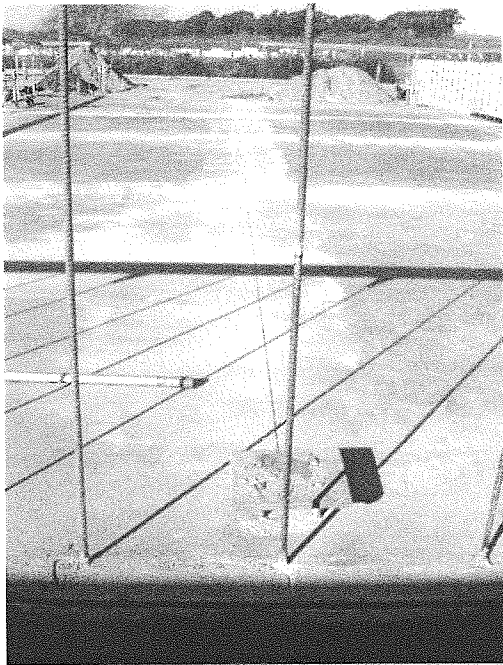
Change Order No. 4 in the amount of **\$4,294.55** is submitted for payment due to high ground water which caused the soil stabilization mat for the building to be filled with crushed rock instead of aggregate base.

Change Order No. 6 in the amount of **\$6,179.59** is submitted for payment for the addition to encase all the electrical conduits in red concrete.

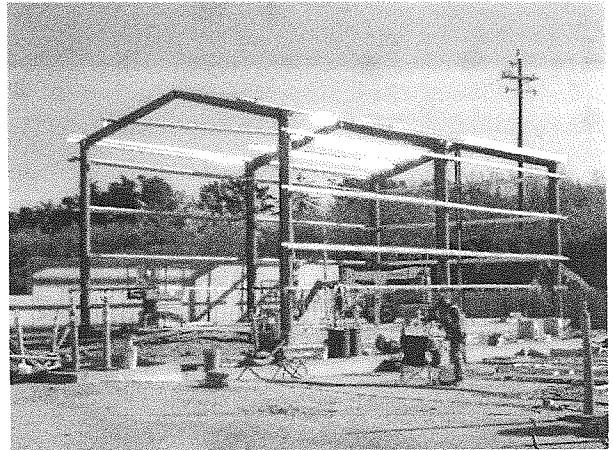
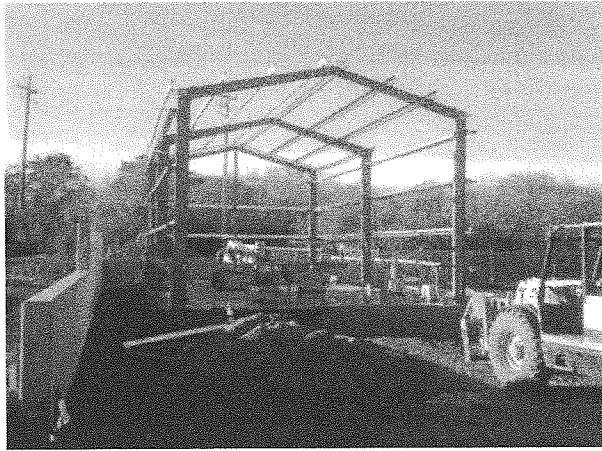
Staff recommends approval of Progress Payment No. 3 including Change Order No. 4 and Change Order No. 6 in the amount of **\$141,472.14**. A 10% retainage of **\$14,147.21** is withheld resulting in a net payable amount of **\$127,324.93**.



Forming, Laying Conduit, Locating Embedded Items, and Placing Rebar for New Building Slab



Finished Slab



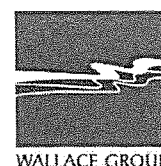
Building Framing

South San Luis Obispo County Sanitation District CENTRIFUGE 2A BUILDING				SSLOCSD PARTIAL PAYMENT ESTIMATE NO. 3	
OWNER: SSLOCSD		CONTRACTOR: Brough Construction, Inc.		PERIOD OF ESTIMATE FROM 1/01/11 TO 1/31/2011	

CONTRACT CHANGE ORDER SUMMARY				ESTIMATE	
No.	Owner Approval Date	Amount			
		Additions	Deductions		
1	12/1/2010		\$ (906.14)	1. Original Contract	\$ 827,134.00
2	12/1/2010	\$ 27,500.00		2. Change Orders	\$ 55,768.00
3	1/5/2011	\$ 18,700.00		3. Revised Contract (1 + 2)	\$ 882,902.00
4	2/2/2011	\$ 4,294.55		4. Work Completed* (Incl. CCO work)	\$ 323,886.50
5	2/2/2011	\$ 6,179.59		5. Stored Materials	\$ -
6				6. Subtotal (4 + 5)	\$ 323,886.50
				7. Retainage to date	\$ 32,388.65
				8. Previous Payments	\$ 164,172.92
				9. Amount Due (2-15-11)	\$ 127,324.93
				* Detailed breakdown attached	
TOTALS		\$ 56,674.14	\$ (906.14)		
NET CHANGE			\$ 55,768.00		

CONTRACT TIME			
Original (calendar days) 180	On Schedule <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Starting Date 10/11/10	
Revised 19		Project Completion 5/11/11	
Remaining 104			

<p>CONTRACTOR'S CERTIFICATION: The undersigned Contractor certifies that to the best of their knowledge, information and believe the work covered by this payment estimate has been completed in accordance with the contract documents, and that all amounts have been paid by the contractor for work for which previous payment estimated was issued and payments received from the owner, and that current payment shown herein is now due.</p> <p>CONTRACTOR: BROUGH CONSTRUCTION, INC. By <u>[Signature]</u> Date <u>1/31/11</u></p>	<p>CONTRACT ADMINISTRATOR: The undersigned certifies that the work has been carefully inspected and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents</p> <p>WALLACE GROUP: Contract Administrator By <u>[Signature]</u> Date <u>2-1-11</u></p>
<p>RECOMMENDED BY ENGINEER: ENGINEER: <u>Eileen Stephens</u> By <u>Eileen Stephens</u> Date <u>2/2/11</u></p>	<p>APPROVED BY DISTRICT: Owner: SSLOCSD By _____ Date _____</p>



South San Luis Obispo County Sanitation District - Centrifuge 2A

PROGRESS PAY - No. 3 BROUGH CONSTRUCTION, INC.

REF.	ITEM DESCRIPTION	ORIGINAL CONTRACT			THIS PERIOD		TOTAL TO DATE		% COMPLETE	
		QUANTITY	UNIT	UNIT PRICE	AMOUNT	QUANTITY	AMOUNT	QUANTITY		AMOUNT
1	Mobilization, Demobilization and Clean Up	1	LS	\$31,500.00	\$ 31,500.00	0%	\$ -	60%	\$ 18,900.00	60%
2	Project Demolition, Removal and Disposals	1	LS	\$10,600.00	\$ 10,600.00	0%	\$ -	50%	\$ 5,300.00	50%
3	Survey of Construction Site	1	LS	\$2,600.00	\$ 2,600.00	0%	\$ -	100%	\$ 2,600.00	100%
4	Earthwork & Grading: Clearing, Grubbing and Prep Site for Building Construction	1	LS	\$32,900.00	\$ 32,900.00	0%	\$ -	100%	\$ 32,900.00	100%
5	New Reinforced Concrete Building Slab	1620	SF	\$20.00	\$ 32,400.00	1590	\$ 31,800.00	1,620.00	\$ 32,400.00	100%
6	New Reinforced Concrete Driveway	280	SF	\$18.50	\$ 5,180.00	0	\$ -	-	\$ -	0%
7	New Reinforced Concrete Flatwork	540	SF	\$9.50	\$ 5,130.00	0	\$ -	-	\$ -	0%
8	Reinforced Concrete Retaining / Bin Wall	147	LF	\$440.00	\$ 64,680.00	35.00	\$ 15,400.00	146.70	\$ 64,548.00	100%
9	CMU Flood Wall	150	LF	\$62.50	\$ 9,375.00	0	\$ -	-	\$ -	0%
10A	Flood Gates on Building Manddoors (2)	2	EA	\$5,860.00	\$ 11,720.00	0	\$ -	-	\$ -	0%
10B	Flood Gates on Building Roll-up Door (1)	1	EA	\$13,800.00	\$ 13,800.00	0%	\$ -	0%	\$ -	0%
11	Pre-engineered metal Building	1	LS	\$54,840.00	\$ 54,840.00	60%	\$ 32,904.00	70%	\$ 38,388.00	70%
12	Skid-mount Centrifuge Relocation & Installation & Associated piping Connections	1	LS	\$34,000.00	\$ 34,000.00	0%	\$ -	0%	\$ -	0%
13	Asphalt Paving / Patching	3270	SF	\$12.00	\$ 39,240.00	0	\$ -	-	\$ -	0%
14	Shoring, Sheeting, Plating and Bracing	1	LS	\$500.00	\$ 500.00	0%	\$ -	0%	\$ -	0%
15	8" PVC SDR 35 Pipe for Centrate Drain & Storm Drain	290	LF	\$45.00	\$ 13,050.00	0	\$ -	0.20	\$ 900.00	7%
16	6" Glass Lined DI Sludge Pipe Including Valves	110	LF	\$697.00	\$ 76,670.00	52	\$ 36,244.00	52.00	\$ 36,244.00	47%
17	6" PVC Schedule 80 Centrate Drain Pipe Including Valve	40	LF	\$56.00	\$ 2,240.00	0	\$ -	-	\$ -	0%
18	3" Glass Lined DI Sludge Pipe Including Valves	2	LF	\$1,543.00	\$ 3,086.00	0	\$ -	-	\$ -	0%
19	4" PVC Schedule 80 Floor Drain & Drop Inlet Pipe	50	LF	\$31.00	\$ 1,550.00	0	\$ -	100%	\$ 1,550.00	100%
20	2" PVC Schedule 80 Underground Potable & Non-Potable Water Including Valves	300	LF	\$8.00	\$ 2,400.00	0	\$ -	-	\$ -	0%
21	1" PVC Schedule 80 Underground Potable & Non-Potable Water Including Valves	32	LF	\$19.00	\$ 608.00	0	\$ -	-	\$ -	0%
22	2" ASTM A53 Galvanized Steel Pipe Above Ground Potable Water Including Valves	15	LF	\$62.00	\$ 930.00	0	\$ -	-	\$ -	0%
23	1" ASTM A53 Galvanized Steel Pipe Above Ground Potable Water Including Valves	65	LF	\$16.00	\$ 1,040.00	0	\$ -	-	\$ -	0%
24	Centrate Piping Manhole Tie-in	1	LS	\$785.00	\$ 785.00	0%	\$ -	0%	\$ -	0%
25	Combination Eyewash Station Safety Shower	1	LS	\$2,300.00	\$ 2,300.00	0%	\$ -	0%	\$ -	0%
26	Piping Pressure Testing	1	LS	\$3,300.00	\$ 3,300.00	0%	\$ -	0%	\$ -	0%
27	New Pump Pedestals	3	EA	\$1,480.00	\$ 4,440.00	0	\$ -	-	\$ -	0%
28A	New Sludge Feed Pumps (2)	2	EA	\$39,000.00	\$ 78,000.00	0	\$ -	-	\$ -	0%
28B	In-Line Grinder (1)	1	EA	\$22,400.00	\$ 22,400.00	0%	\$ -	0%	\$ -	0%
29	New Valves - Five 4" Valves & Thirteen 6" Valves	5	EA	\$830.00	\$ 4,150.00	0	\$ -	-	\$ -	0%
		13	EA	\$1,700.00	\$ 22,100.00	0	\$ -	-	\$ -	0%
30	14" Plug Valve	1	EA	\$7,200.00	\$ 7,200.00	0%	\$ -	0%	\$ -	0%
31	Temporary Sludge Pumps & Temporary Sludge Piping	1	LS	\$6,350.00	\$ 6,350.00	0%	\$ -	0%	\$ -	0%
32	Tie-In of New Calces / Piping with Existing Piping	1	LS	\$6,400.00	\$ 6,400.00	0%	\$ -	0%	\$ -	0%
33	Sludge Feed Pump, VFD Panel & Appurtenances	1	LS	\$10,200.00	\$ 10,200.00	0%	\$ -	0%	\$ -	0%
34	Local Power Distribution Panel (MSB-CENT2AB)	1	LS	\$14,770.00	\$ 14,770.00	0%	\$ -	5%	\$ 738.50	5%

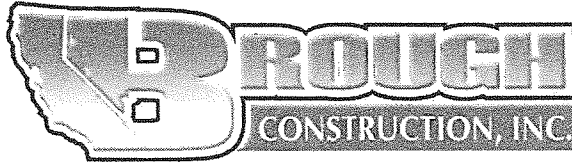
35	Power & Communications Wiring - Existing Conduits and Pull Boxes (Heating and Mixing Building)	1	LS	\$20,400.00	\$	20,400.00	20%	\$	4,080.00	25%	\$	5,100.00	25%
36	Power & Communications Conduits & Wiring - Existing Pull Boxes to New Centrifuge Building	1	LS	\$32,400.00	\$	32,400.00	30%	\$	9,720.00	50%	\$	16,200.00	50%
37	Power & Communications Conduits & Wiring - Within New Centrifuge Building	1	LS	\$17,000.00	\$	17,000.00	5%	\$	850.00	5%	\$	850.00	5%
38	Reroute PG&E Main Electrical Site Supply	1	LS	\$11,500.00	\$	11,500.00	0%	\$	-	100%	\$	11,500.00	100%
39	Design, Install and Test SCADA System	1	LS	\$102,000.00	\$	102,000.00	0%	\$	-	0%	\$	-	0%
39A	Design, Install Graphics Screens as Req'd on Display Panel	20	EA	\$570.00	\$	11,400.00	0	\$	-	-	\$	-	0%
	TOTAL				\$	827,134.00		\$	130,998.00		\$	268,118.50	32%

REF.	ITEM DESCRIPTION - A.L.T. BID SCHEDULE (POTENTIAL ADDITIONAL WORK)	ORIGINAL CONTRACT		THIS PERIOD		TOTAL TO DATE		% COMPLETE (BASED ON 60 CALENDAR DAYS)
		QUANTITY	UNIT	UNIT PRICE	AMOUNT	QUANTITY	AMOUNT	
40	Dewatering Ground Water (Based on 60 calendar days)	60	DAY	\$1,100.00	\$ 66,000.00	0	\$ -	70%
	TOTAL				\$ 66,000.00		\$ 27,500.00	42%

CONTRACT CHANGE ORDERS									
	QUANTITY	UNIT	UNIT PRICE	AMOUNT	QUANTITY	AMOUNT	TOTAL TO DATE		% COMPLETE
							QUANTITY	AMOUNT	
1	1	LS	\$ (906.14)	\$ (906.14)	0	\$ -	1.00	\$ (906.14)	100%
2	25	days	\$1,100.00	\$ 27,500.00	0	\$ -	25.00	\$ 27,500.00	100%
3	17	days	\$1,100.00	\$ 18,700.00	0	\$ -	17.00	\$ 18,700.00	100%
4	1	LS	\$4,294.55	\$ 4,294.55	1	\$ 4,294.55	1.00	\$ 4,294.55	100%
6	1	LS	\$6,179.59	\$ 6,179.59	1	\$ 6,179.59	1.00	\$ 6,179.59	100%
				\$ 55,768.00		\$ 10,474.14		\$ 55,768.00	33%
	SUB TOTAL CONTRACT CHANGE ORDERS							\$ 882,902.00	
	TOTAL CONSTRUCTION COST								

RETAINAGE			
WORK COMPLETED	TO DATE	PERCENT	RETAINED
	141,472.14	10%	\$ 14,147.21
STORED MATERIALS	N/A	N/A	\$ -
TOTAL			\$ 14,147.21

NET PAY THIS APP: \$ 127,324.93



634 Printz Road
ARROYO GRANDE CA 93420

805-489-7779 Phone
805-473-2479 Fax

***** Contract Invoice *****

To: South SLO Sanitation District
1600 Aloha Place
OCEANO CA 93445

Invoice No: 100333
Invoice Date: 01/31/2011

Estimate No: 100333
Completed Thru: 01/31/2011
Owner Job No: 10033

Contract: 10033 Centrifuge 2A Building Project

Phase	Description of Work	Contract Values			Previously Completed		—This Invoice—		—Total To-Date—	
		Quantity	Unit Price	\$ Amount	Quantity	\$ Amount	Quantity	\$ Amount	Quantity	\$ Amount
01	Mobilization/Demo/Clean	1.000 LS	31500.0000	31500.00	0.600	18900.00	0.000	0.00	0.600	18900.00
02	Project Demo/Removal	1.000 LS	10600.0000	10600.00	0.500	5300.00	0.000	0.00	0.500	5300.00
03	Survey of Site	1.000 LS	2600.0000	2600.00	1.000	2600.00	0.000	0.00	1.000	2600.00
04	Earthwork and Grading	1.000 LS	32900.0000	32900.00	1.000	32900.00	0.000	0.00	1.000	32900.00
05	New Concrete Blding Sla	1620.000 SF	20.0000	32400.00	30.000	600.00	1590.000	31800.00	1620.000	32400.00
06	New Concrete Driveway	280.000 SF	18.5000	5180.00	0.000	0.00	0.000	0.00	0.000	0.00
07	New Concrete Flatwork	540.000 SF	9.5000	5130.00	0.000	0.00	0.000	0.00	0.000	0.00
08	Concrete Retaining Bin	147.000 LF	440.0000	64680.00	111.700	49148.00	35.000	15400.00	146.700	64548.00
09	CMU Flood Wall	150.000 LF	62.5000	9375.00	0.000	0.00	0.000	0.00	0.000	0.00
10A	Flood gates on manddoors	2.000 EA	5860.0000	11720.00	0.000	0.00	0.000	0.00	0.000	0.00
10B	Flood gates on rollup d	1.000 EA	13800.0000	13800.00	0.000	0.00	0.000	0.00	0.000	0.00
11	Pre-engineered Metal Bl	1.000 LS	54840.0000	54840.00	0.100	5484.00	0.600	32904.00	0.700	38388.00
12	Centrifuge relocation	1.000 LS	34000.0000	34000.00	0.000	0.00	0.000	0.00	0.000	0.00
13	Asphalt Paving/Patching	3270.000 SF	12.0000	39240.00	0.000	0.00	0.000	0.00	0.000	0.00
14	Shoring/Sheeting/Platin	1.000 LS	500.0000	500.00	0.000	0.00	0.000	0.00	0.000	0.00
15	8"PVC SDR 35 Pipe	290.000 LF	45.0000	13050.00	20.000	900.00	0.000	0.00	20.000	900.00
16	6" DI Sludge Pipe	110.000 LF	697.0000	76670.00	0.000	0.00	52.000	36244.00	52.000	36244.00
17	6"PVC Sch 80 Drain Pipe	40.000 LF	56.0000	2240.00	0.000	0.00	0.000	0.00	0.000	0.00
18	3" DI Sludge Pipe	2.000 LF	1543.0000	3086.00	0.000	0.00	0.000	0.00	0.000	0.00
19	4"PVC Sch 80 Floor Drai	50.000 LF	31.0000	1550.00	50.000	1550.00	0.000	0.00	50.000	1550.00
20	2"PVC Sch 80 Undergroun	300.000 LF	8.0000	2400.00	0.000	0.00	0.000	0.00	0.000	0.00
21	1"PVC Sch 80 Undergroun	32.000 LF	19.0000	608.00	0.000	0.00	0.000	0.00	0.000	0.00
22	2"ASTM A53 Galv Steel P	15.000 LF	62.0000	930.00	0.000	0.00	0.000	0.00	0.000	0.00
23	1"ASTM A53 Galv Steel P	65.000 LF	16.0000	1040.00	0.000	0.00	0.000	0.00	0.000	0.00
24	Centrate Piping manhole	1.000 LS	785.0000	785.00	0.000	0.00	0.000	0.00	0.000	0.00
25	Combo eyewash/safety sh	1.000 LS	2300.0000	2300.00	0.000	0.00	0.000	0.00	0.000	0.00
26	Piping Pressure Testing	1.000 LS	3300.0000	3300.00	0.000	0.00	0.000	0.00	0.000	0.00
27	New pumps/grinder pedst	3.000 EA	1480.0000	4440.00	0.000	0.00	0.000	0.00	0.000	0.00
28A	New Sludge Feed Pumps	2.000 EA	39000.0000	78000.00	0.000	0.00	0.000	0.00	0.000	0.00
28B	In-Line Grinder	1.000 EA	22400.0000	22400.00	0.000	0.00	0.000	0.00	0.000	0.00
29A	New Valves-Five 4" Valv	5.000 EA	830.0000	4150.00	0.000	0.00	0.000	0.00	0.000	0.00
29B	New Valves-Thirteen 6"	13.000 EA	1700.0000	22100.00	0.000	0.00	0.000	0.00	0.000	0.00
30	14" Plug Valve	1.000 EA	7200.0000	7200.00	0.000	0.00	0.000	0.00	0.000	0.00
31	Temp Sludge Pumps/Pipin	1.000 LS	6350.0000	6350.00	0.000	0.00	0.000	0.00	0.000	0.00
32	Tie-in of valves/piping	1.000 LS	6400.0000	6400.00	0.000	0.00	0.000	0.00	0.000	0.00
33	Sludge Feed Pump/VFD Pn	1.000 LS	10200.0000	10200.00	0.000	0.00	0.000	0.00	0.000	0.00
34	Local Power Dist Panel	1.000 LS	14770.0000	14770.00	0.050	738.50	0.000	0.00	0.050	738.50



634 Printz Road
ARROYO GRANDE CA 93420

805-489-7779 Phone
805-473-2479 Fax

***** Contract Invoice *****

To: South SLO Sanitation District
1600 Aloha Place
OCEANO CA 93445

Invoice No: 100333
Invoice Date: 01/31/2011

Estimate No: 100333
Completed Thru: 01/31/2011
Owner Job No: 10033

Contract: 10033 Centrifuge 2A Building Project

Continued from previous page...

Phase	Description of Work	Contract Values			Previously Completed		This Invoice		Total To-Date	
		Quantity	Unit Price	\$ Amount	Quantity	\$ Amount	Quantity	\$ Amount	Quantity	\$ Amount
35	Power/Communication Wir	1.000 LS	20400.0000	20400.00	0.050	1020.00	0.200	4080.00	0.250	5100.00
36	Power/Communication Con	1.000 LS	32400.0000	32400.00	0.200	6480.00	0.300	9720.00	0.500	16200.00
37	Power Wiring-New Bldg	1.000 LS	17000.0000	17000.00	0.000	0.00	0.050	850.00	0.050	850.00
38	Reroute PG&E Main Site	1.000 LS	11500.0000	11500.00	1.000	11500.00	0.000	0.00	1.000	11500.00
39	Design/Install SCADA Sy	1.000 LS	102000.0000	102000.00	0.000	0.00	0.000	0.00	0.000	0.00
40	Design/Install Graphics	20.000 EA	570.0000	11400.00	0.000	0.00	0.000	0.00	0.000	0.00
Original Contract Total:				827,134.00	137,120.50		130,998.00		268,118.50	
60	Change Order #1	-1.000 LS	906.1400	-906.14	-1.000	-906.14	0.000	0.00	-1.000	-906.14
60	C/O #4-Crushed Rock	1.000 LS	4294.5500	4294.55	0.000	0.00	1.000	4294.55	1.000	4294.55
60	Change Order #5-Dewater	25.000 Days	1100.0000	27500.00	25.000	27500.00	0.000	0.00	25.000	27500.00
60	C/O #6-Encase Conduits	1.000 LS	6179.5900	6179.59	0.000	0.00	1.000	6179.59	1.000	6179.59
60	Change Order #11-Dewate	17.000 Days	1100.0000	18700.00	17.000	18700.00	0.000	0.00	17.000	18700.00
Total Change Orders:				55,768.00	45,293.86		10,474.14		55,768.00	
Total Contract To-Date:				882,902.00	182,414.36		141,472.14		323,886.50	

Work Completed To-Date: 323,886.50
Less Retention: 32,388.65

291,497.85

Less Previous Billing: 164,172.92
Current Payment Due: 127,324.93

(Release Form 1)

**Conditional Waiver and Release
Upon Progress Payment**

Upon receipt by the undersigned of a check from:

South SLO Sanitation District in the sum of \$127,324.93 payable to: Brough Construction, Inc. and when the check has been properly endorsed and has been paid by the bank upon which it is drawn, this document shall become effective to release any mechanic's lien, stop notice, or bond right the undersigned has on the job of: South SLO Sanitation District

Located at: Centrifuge 2A Building Project
1600 Aloha Place
OCEANO, CA

to the following extent.

This release covers a progress payment for labor, services, equipment or material furnished to: South SLO Sanitation District through 01/31/2011 only and does not cover any retention retained before or after the release date; extras furnished before the release date for which payment has not been received; extras or items furnished after the release date. Rights based upon work performed or items furnished under a written change order which has been fully executed by the parties prior to the release date are covered by this release unless specifically reserved by the claimant in this release. This release of any mechanic's lien, stop notice, or bond right shall not otherwise affect the contract rights, including rights between parties to the contract based upon a rescission, abandonment, or breach of the contract, or the right of the undersigned to recover compensation for furnished labor, services, equipment, or material covered by this release if that furnished labor, services, equipment or material was not compensated by the progress payment. Before any recipient of this document relies on it, said party should verify evidence of payment to the undersigned.

Dated: 01/31/2011 Brough Construction, Inc.

By: 

Title: Secretary

Note: This document has important legal consequences; consultation with an attorney is encouraged with respect to its use or modification. This form is intended to meet the requirements of California Civil Code Section 3262(d)(1) as of January 1, 1994.

(Release Form 2)

**Unconditional Waiver and Release
Upon Progress Payment**

The undersigned has been paid and has received a progress payment in the sum of \$65,256.75 for labor, services, equipment or material furnished to: South SLO Sanitation District on the job of: South SLO Sanitation District

located at: Centrifuge 2A Building Project
1600 Aloha Place

OCEANO, CA

and does hereby release any mechanic's lien, stop notice or bond right that the undersigned has on the above referenced job to the following extent. This release covers a progress payment for labor, services, equipment or material furnished to: South SLO Sanitation District through 12/31/2010 only and does not cover any retention retained before or after the release date; extras furnished before the release date for which payment has not been received; extras or items furnished after the release date. Rights based upon work performed or items furnished under a written change order which has been fully executed by the parties prior to the release date are covered by this release unless specifically reserved by the claimant in this release. This release of any mechanic's lien, stop notice, or bond right shall not otherwise affect the contract rights, including rights between parties to the contract based upon a rescission, abandonment, or breach of the contract, or the right of the undersigned to recover compensation for furnished labor, services, equipment, or material covered by this release if that furnished labor, services, equipment or material was not compensated by the progress payment.

Dated: 01/31/2011 Brough Construction, Inc.

By: 

Title: GC/LE

Notice: This document waives rights unconditionally and states that you have been paid for giving up those rights. This document is enforceable against you if you sign it, even if you have not been paid. If you have not been paid, use a conditional release form.

Note: This document has important legal consequences; consultation with an attorney is encouraged with respect to its use or modification. This form is intended to meet the requirements of California Civil Code Section 3262(d)(2) as of January 1, 1994.

RECEIVED NOV 16 2010 *wla ph*

SECTION 00557 - CHANGE ORDER

Contract Change Order No. 004

Date: 11/16/10

Engineer's No. 0026-0506

CONTRACT TITLE: CENTRIFUGE NO. 2A

CONTRACTOR: Brough Construction, Inc.

DESCRIPTION OF CHANGES	NET CHANGE
Install ¾" x 1 ½" crushed rock in stabilization mats per Work Directive 001	
Credit for Class 2 Base (239.91 tons)	\$ - 4,078.47
Charge for ¾" x 1 ½" Crushed Rock (239.91 tons)	\$ + 7,317.26
Field Meeting with GSI	\$ + 340.00
Net Change	\$ + 3,578.79
(20%) Overhead, Profit, Bond	\$ + 715.76
NET CHANGE IN CONTRACT PRICE	\$ + 4,294.55
Original Contract Amount	\$ 827,134.00
Total Previous Changes	\$ - 906.14
Amount of this Change	\$ + 4,294.55
New Contract Total	\$ 830,522.41
Change in Contract Time	4 Days

This document will become a supplement to the Contract and all provisions will apply hereto.

Allen Stephens
Recommended by ENGINEER

Ph 1/19/11 01/19/11
Date

Ben [Signature]
Approved by CONTRACTOR

11/16/10
Date

Approved by DISTRICT

Date

RECEIVED JAN 06 2011 *wh ppc*

SECTION 00557 - CHANGE ORDER

Contract Change Order No. 006

Date: 1/5/2011

Engineer's No. 0026-0506

CONTRACT TITLE: **CENTRIFUGE NO. 2A**

CONTRACTOR: Brough Construction, Inc.

DESCRIPTION OF CHANGES	NET CHANGE
Concrete encasement of 12kV PG&E, electrical and communications conduits from existing pull boxes to new boxes located outside centrifuge building per Request for Information 008	
Material	\$ 4,409.66
Labor	\$ 740.00
Overhead, profit, bond (20%)	\$ 1,029.93
NET CHANGE IN CONTRACT PRICE	\$ 6,179.59
Original Contract Amount	\$ 827,134.00
Total Previous Changes	\$ 26,593.86
Amount of this Change	\$ 6,179.59
New Contract Total	\$ 855,185.49
Change in Contract Time	0 days

This document will become a supplement to the Contract and all provisions will apply hereto.

Aileen Stephens *PPC* *1/6/11* *01/18/11*
Recommended by ENGINEER Date

[Signature] *1/6/11*
Approved by CONTRACTOR Date

Approved by DISTRICT Date

Earth Systems Pacific

4378 Old Santa Fe Road, San Luis Obispo, CA 93401 (805) 544-3276

Invoice Number	236170
Invoice Date	January 11, 2011
PO Number	Peter Rynning
Project	SL-12901-TG
Customer Acct No.	SOSLOCOSA
Page	1 of 1
Corp. Fed. ID #	77-0521790

South SLO County Sanitation
P.O. Box 339
Oceano, CA 93445

Please return payment to:
P.O. Box 3757
San Luis Obispo, CA 93403-3757

For services rendered on South SLO Sanitation District, Centrifuge No. 2A, 1600 Aloha Place, Oceano
through January 2, 2011.

DATE	DESCRIPTION	CLASSIFICATION	UNITS	RATE	CHARGE
12/07/10	Concrete Sampling	Technician	1.00	287.25	287.25
TOTAL OF CURRENT CHARGES					<u>\$287.25</u>

*This invoice is due and payable upon presentation.
1.5% service charge per month from the invoice date (18% Annual Percentage Rate).
Please indicate invoice & Project number on your payment.*

Earth Systems Pacific

4378 Old Santa Fe Road, San Luis Obispo, CA 93401 (805) 544-3276

Invoice Number	236171
Invoice Date	January 11, 2011
PO Number	Peter Rynning
Project	SL-12901-TG
Customer Acct No.	SOSLOCOSA
Page	1 of 1
Corp. Fed. ID #	77-0521790

South SLO County Sanitation
P.O. Box 339
Oceano, CA 93445

Please return payment to:
P.O. Box 3757
San Luis Obispo, CA 93403-3757

For services rendered on South SLO Sanitation District, Centrifuge No. 2A, 1600 Aloha Place, Oceano
through January 2, 2011.

DATE	DESCRIPTION	CLASSIFICATION	UNITS	RATE	CHARGE
12/09/10	Concrete Comp.: 4176-4179		4.00	61.25	245.00
	Concrete Sampling	Technician	1.00	287.25	287.25
TOTAL OF CURRENT CHARGES					<u>\$532.25</u>

*This invoice is due and payable upon presentation.
1.5% service charge per month from the invoice date (18% Annual Percentage Rate).
Please indicate invoice & Project number on your payment.*

Earth Systems Pacific

4378 Old Santa Fe Road, San Luis Obispo, CA 93401 (805) 544-3276

Invoice Number	236172
Invoice Date	January 11, 2011
PO Number	Peter Rynning
Project	SL-12901-TG
Customer Acct No.	SOSLOCOSA
Page	1 of 1
Corp. Fed. ID #	77-0521790

South SLO County Sanitation
P.O. Box 339
Oceano, CA 93445

Please return payment to:
P.O. Box 3757
San Luis Obispo, CA 93403-3757

For services rendered on South SLO Sanitation District, Centrifuge No. 2A, 1600 Aloha Place, Oceano
through January 2, 2011.

DATE	DESCRIPTION	CLASSIFICATION	UNITS	RATE	CHARGE
12/10/10	Concrete Comp.: 4212-4215		4.00	61.25	245.00
	TOTAL OF CURRENT CHARGES				<u>\$245.00</u>

*This invoice is due and payable upon presentation.
1.5% service charge per month from the invoice date (18% Annual Percentage Rate).
Please indicate invoice & Project number on your payment.*

DOCUMENT 00558 - WORK DIRECTIVE CHANGE

(Instructions on reverse side)

No. 001

DATE: 11-09-11

PROJECT: CENTRIFUGE NO. 2A

CONTRACTOR: BROUGH CONSTRUCTION, INC.

ENGINEER: WALLACE GROUP, A CALIFORNIA CORPORATION
(Project No. 0026-0506)

You are directed to proceed promptly with the following change(s):

Description: Per Soils Report page 9 of 41 regarding foundations proceed with recommendation #4 " If free water is present in the bottom of the excavation, a layer of clean crushed 0.5 to 1.5-inch gravel may be substituted for the first 12 inch layer of base. The gravel should be wrapped in geotextile fabric described previously for the aggregate base."

Attachments: See Soils report page 9 attached to this Work Directive.

If a claim is made that the above change(s) have affected Contract Price or Contract Time, any claim for a Change Order based thereon will involve one of the following methods of determining the effect of the change(s).

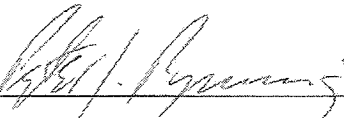
Method of determining change in Time:

Method of determining Contract Price: Difference in cost of gravel versus class II base for the first 12 inches of foundation. (ie credit for class II base not used and cost for gravel used - provide material delivery tickets to field inspector.


RECOMMENDED:

AUTHORIZED:

By


Title Field Inspector
11/09/10

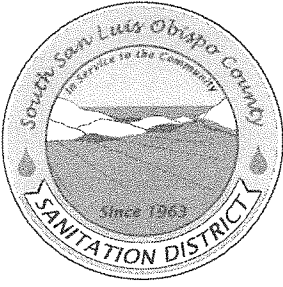
By


Title Civil Engineer sketc-2



combination of rubber-tired and sheepsfoot equipment. After 12 inches of aggregate base has been placed, the fabric that was extended up the sidewalls should be lapped over the top of the base, and additional fabric should be placed to completely encase the first 12-inch layer of aggregate base fill.

4. If free water is present in the bottom of the excavation, a layer of clean crushed 0.5 to 1.5-inch gravel may be substituted for the first 12-inch layer of base. The gravel should be wrapped in geotextile fabric described previously for the aggregate base.
5. Following placement of the upper layer of fabric, additional lifts of Class 2 aggregate base should be placed to pad grade.
6. In sitework retaining wall foundation areas, the existing soils should be removed to 1 foot below bottom-of-foundation elevation (not including the keyway). The resulting surfaces should be scarified a minimum of 12 inches, moisture conditioned, and recompact.
7. In the remainder of the grading area, the prepared soil surfaces should be scarified to a minimum depth of 1 foot, moisture conditioned and recompact.
8. Previously removed soils and approved import soils may be used as fill *beyond* the building area. Only imported Class 2 aggregate base should be utilized as fill *within* the building area.
9. Proposed imported materials should be reviewed by a representative of the soils engineer before being brought to the site, and on an intermittent basis during placement.
10. Materials used as fill should be cleaned of all debris, and any rocks larger than 3 inches in diameter. When fill material includes rocks, the rocks should be placed in a sufficient soil matrix to ensure that voids caused by nesting of the rocks will not occur and that the fill can be properly compacted.



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT


Post Office Box 339 Oceano, California 93475-0339

1600 Aloha Oceano, California 93445-9735

Telephone (805) 489-6666 FAX (805) 489-2765

<http://www.sslocsd.org/>

Staff Report

To: Board of Directors
From: John Wallace, District Administrator 
Date: February 16, 2011
Subject: Forklift Crane Inspection Service

Recommendation:

Staff recommends the Board approve the inspection service as performed by Mobile Equipment Company stein Inspection Service for their quote of **\$1,225**.

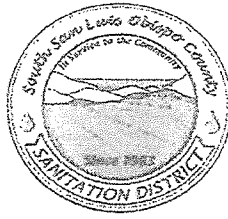
Funding:

Funds in the amount of \$52,000 are available in Fund Account 19-8030 Equipment Maint/Regular.

Discussion:

The District has several pieces of lifting equipment which were built in-house and need to be "lift-weight" certified. One of these pieces of equipment is a forklift to which the staff has built and attached a lifting boom. The lifting weight certification is an OSHA requirement for Safety Purposes. The testing company will also test three other pieces of equipment needing certification.

Several proposals were received and based on the evaluation of the qualifications of the firms, staff is recommending that Mobile Equipment Company be selected for this service.



South San Luis Obispo County Sanitation District

Ship to Address:
1600 Aloha Place
Oceano, CA. 93445
(805)489-6666

Bill to Address:
P.O. Box 339
Oceano, CA. 93445
(805)481-6903

Purchase Requisition

Date: 1-21-11

Item Description: (1ea) A-frame gantry crane (1ea) forklift
mounted extension boom (1ea) trailer dolly (1ea) lifting
spreader bar

Supplier: Mobile Equipment
Co.

Cost: 1'225.00

Roger Bartenstein Jr.
Inspection Services

1'300.00

Additional Information: All of these pieces of lifting equipment
were built in house and need to be lift weight
certified. This is needed for safety purposes and also
OSHA required.

Submitted by: [Signature]

Roger Bartenstein, Jr.**Bartenstein Inspection Services**

4800 Nordic Dr. #G
 Bakersfield, CA 93309
 661-809-4286

SERVICE QUOTE**SERVICE FOR:**

South San Luis Obispo County Sanitation District
 1600 Aloha Pl.
 Oceano, CA 93475
 ATTN: Trinidad Rodriguez

QUOTE NUMBER 180A

ORDER NUMBER

TAX NUMBER

JOB DESCRIPTION Equipment Inspection Report

DATE November 30, 2010

BILL TO:

Same

DATE	SERVICE DESCRIPTION	QUANTITY	RATE	AMOUNT
11/30/10	Equipment inspection report of 2 - forklift mounted manual extension booms.	2	\$ 175.00	\$ 350.00
11/30/10	Equipment inspection report of trailer dolly	1	\$ 175.00	\$ 175.00
11/30/10	Cal/OSHA certification of 1 ton gantry crane	1	\$ 350.00	\$ 350.00
11/30/10	Trip charge to Oceano, CA	5	\$ 50.00	\$ 250.00
11/30/10	Trip charge discount for 4 items to inspect.	2.5	<\$ 50.00>	<\$ 125.00>
12/2/10	Provide and haul weights to job site in Oceano.	1	\$ 300.00	\$ 300.00
<p>This quote assumes that only one trip to the job site is required and that the owner will supply weights for the load test and the rigging required to attach to the weights. Any additional trip charges will billed at \$ 250.00 per round trip. Bartenstein Inspection Services will supply the necessary lift shackles and load cell to measure applied forces to the equipment.</p> <p>Quote assumes at least 48 hours notice prior to job date.</p>				
				\$ 1,300.00
				TOTAL DUE

Mobile Equipment Company**Custom Truck Body & Crane Equipment**www.mobile-equipment.com

3610 Gilmore Avenue, Bakersfield CA 93308

Phone (661) 327-8476 Fax (661) 327-8863

Estimate

11/30/10

By: Gary L Stanfill

To: Trinidad Rodriguez
Attn: So. San Luis Obispo County

Phone: 805-489-8666
Fax: 805-489-2765

DESCRIPTION	Quantity	Unit Price	Extended
Inspect, Load Test and Certify (4) pieces of equipment in your yard	1	\$ 1,000.00	\$ 1,000.00
Mileage, Round Trip	300	\$ 0.75	\$ 225.00
		Total	1225.00
PRICES DO NOT INCLUDE APPL TAX, FREIGHT, LIC OR F.E.T. UNLESS SPECIFIED.			

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted.
You are authorized to do the work as specified.

Authorized Signature _____ Date ____/____/____

Purchase order # if applicable _____


Please note: no repairs/installation will be initiated without receipt of an authorized signature on this quotation and purchase order/deposit.
This estimate may be withdrawn if not accepted within 30 days.



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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<http://sslocsd.org/>

Staff Report

To: Board of Directors
From: John Wallace, *District Administrator* 
Date: February 16, 2011 Meeting
Subject: Influent Pumps Gate and Check Valves – Phase II Splitter Box, R. Baker Final Progress Payment

Recommendation:

Staff recommends the Board authorize the final progress payment to R. Baker Inc., which includes Change Order No. 4, in the amount of **\$11,313.08**.

Funding:

The FY 2010-11 Budget includes the multi-phase project in Major Budget Item 06 MBI 13 – *Influent Pumps Gate and Check Valves* – in the amount of **\$416,484**. This includes the splitter box valves and other work not yet let to bid concerning the influent pumps and check valves.

This Progress Payment is for the concrete encasement of the FFR line performed as part of Phase II of this project.

R. Baker was retained by a January 20, 2010 Board action for the lump sum amount of **\$85,780.00** to provide construction services for the project. Additional costs due to Alternative bid item for Dewatering added **\$7,500.00** to the contract. Change Order No. 2 was approved by Board Action on April 07, 2010 in the amount of **\$53,000.00** for the replacement of a portion of the FFR line. Change Order No. 3 was approved by Board Action on July 07, 2010 in the amount of **\$9,315.00** for the replacement of the final length of the FFR line under the access road. Change Order No. 4 was the result of a Work Order required for potholing to locate piping in the field and associated patching in the asphalt to repair the pothole locations. The total contract cost with R. Baker Construction is currently **\$167,953.87**.

	Expenditures to Date (FY 2010-11)	Proposed Expenditures	Totals
Fiscal Year Budget (A)	\$ 416,484.00	\$ -	\$ 416,484.00
Equipment expenditures (B)	\$ -	\$ -	\$ -
Design expenditures (C)	\$ 26,436.15	\$ -	\$ 26,436.15
Testing expenditures (D)	\$ -	\$ -	\$ -
Construction expenditures (E)	\$ 83,406.78	\$ 12,570.09	\$ 95,976.87
Const. Admin expenditures (F)	\$ 3,602.50	\$ -	\$ 3,602.50
Retainage (G): {E-10%}	\$ (15,538.38)	\$ (1,257.01)	\$ 16,795.39)
Payments (B+C+D+E+F-G)	\$ 97,907.05	\$ 11,313.08	\$ 109,220.13
Subtotal (H): {B+C+D+E+F} (includes retainage)	\$ 113,445.43		\$ 126,015.52
Balance to Complete (A-H)	\$ 303,038.57		\$ 290,468.48

		Expenditures to Date	Proposed Expenditures	Balance to Complete
Total Budget	\$ 722,034.68	\$ 418,996.11	\$ 11,313.08	\$ 290,468.48

Discussion:

The Final Progress Payment includes payment for completed work associated with Change Order No. 4. A 10% retainage was withheld from the actual amount of work completed resulting in the invoice of **\$11,313.08**. The retention release requested by R. Baker has been denied at this time due to potential repair that may be required on the 30" influent supply line to the Splitter Box.

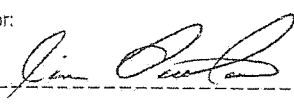
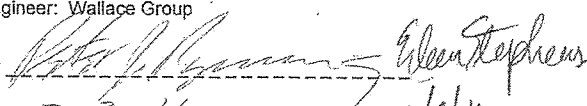
This progress payment represents the cost for the completed work by R. Baker for this Change Order. Staff believes that R. Baker has been instrumental in ensuring a quality result for the Splitter Box Refurbishment Project and recommends approval of the Final Progress Payment (attached) in the amount of **\$11,313.08**.

PROJECT				CONTRACT NO.0026-0613 Phase II	
SPLITTER BOX REFURBISHMENT				PARTIAL PAYMENT ESTIMATE NO. 04	
PARTIAL PAYMENT ESTIMATE No. 04				PAGE 1 of 2	

OWNER: South San Luis Obispo County Sanitation District		CONTRACTOR: R. Baker, Inc.		PERIOD OF ESTIMATE FROM 09/11/10 TO 10/10/10	
--	--	----------------------------	--	---	--

CONTRACT CHANGE ORDER SUMMARY				ESTIMATE	
No.	Owner Approval Date	Amount			
		Additions	Deductions		
1		\$ -	\$ -	1. Original Contract	\$ 85,780.00
Alter Bid 2	3/4/2010	\$ 5,750.00		2. Change Orders	\$ 82,173.87
2	4/9/2010	\$ 53,000.00		3. Revised Contract (1 + 2)	\$ 167,953.87
Alter Bid 2F	3/4/2010	\$ 1,750.00		4. Work Completed* (Incl. CCO work)	\$ 12,570.09
3	7/12/2010	\$ 9,315.00	\$ (211.22)	5. Stored Materials	\$ -
4	2/16/2010	\$ 12,570.09		6. Subtotal (4 + 5)	\$ 12,570.09
				7. Retainage this period	\$ 1,257.01
				7. Total Retainage	\$16,795.39
				8. Previous Payments	\$ 139,845.40
				9. Amount Due (02-21-2011)	\$ 11,313.08
TOTALS		\$ 82,385.09	\$ (211.22)		
NET CHANGE			\$ 82,173.87	* Detailed breakdown attached	

CONTRACT TIME			
Original (calendar days) <u>45</u>	On Schedule <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Starting Date <u>1-Mar-10</u>	
Revised <u>37</u>		Project Completion <u>9/24/10</u>	
Remaining <u>0</u>			

CONTRACTOR'S CERTIFICATION: The undersigned Contractor certifies that to the best of their knowledge, information and believe the work covered by this payment estimate has been completed in accordance with the contract documents, and that all amounts have been paid by the contractor for work for which previous payment estimated was issued and payments received from the owner, and that current payment shown herein is now due. Contractor: By <u></u> Date <u>2-3-11</u>	ENGINEER'S CERTIFICATION: The undersigned certifies that the work has been carefully inspected and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents. Engineer: Wallace Group By <u></u> Date <u>2-3-11</u> <u>2/4/11</u>
APPROVED BY OWNER: Owner: By _____ Date _____	ACCEPTED BY AGENCY: The review and acceptance of this estimate does not attest to the correctness of the quantities shown or that the work has been performed in accordance with the contract documents. By _____ Title _____ Date _____

SPLITTER BOX REFURBISHMENT PROJECT
PARTIAL PAY ESTIMATE NO. 04
TYPICAL UNIT PRICE BREAKDOWN

ITEM	DESCRIPTION	ACTUAL INSTALLED QUANTITY				THIS PERIOD		TOTAL TO DATE		%
		QUANTITY	UNIT	UNIT PRICE	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	COMPLETE
GENERAL REQUIREMENTS										
1	Mobilization	1	LS	\$2,350.00	\$2,350.00	0%	\$0.00	100%	\$2,350.00	100%
2	Pothole to confirm location of 20" pipe invert to FFR Bypass and existing bend in the line.	1	EA	\$1,200.00	\$1,200.00	0%	\$0.00	100%	\$1,200.00	100%
3	Fabrication and installation of wier to stop flow to the chamber.	1	LS	\$1,800.00	\$1,800.00	0%	\$0.00	100%	\$1,800.00	100%
4	Cleaning of Chamber and 20" piping in the vacinity of the new valve installation.	1	LS	\$1,250.00	\$1,250.00	0%	\$0.00	100%	\$1,250.00	100%
5	Demolition of existing sluice gates and associated equipment.	1	LS	\$1,000.00	\$1,000.00	0%	\$0.00	100%	\$1,000.00	100%
6	Repair of concrete at existing openings for sluice gates and on splitter box deck.	1	LS	\$1,175.00	\$1,175.00	0%	\$0.00	100%	\$1,175.00	100%
7	Surface preparation and coating of splitter box chamber.	325	SF	\$45.00	\$14,625.00	0%	\$0.00	100%	\$14,625.00	100%
8	Excavation for 8' 6" X 4' 6" X 5' 0" precast and cast-in-place concrete valve boxes.	2	EA	\$4,400.00	\$8,800.00	0%	\$0.00	100%	\$8,800.00	100%
9	20" flanged cast iron Plug Valve with gears and handwheel operation with stainless steel hardware.	2	EA	\$6,700.00	\$13,400.00	0%	\$0.00	100%	\$13,400.00	100%
10	Placement of precast valve box on the FFR bypass line.	1	LS	\$10,150.00	\$10,150.00	0%	\$0.00	100%	\$10,150.00	100%
11	Construction of cast-in-place valve box on primary clarifier line.	1	LS	\$11,450.00	\$11,450.00	0%	\$0.00	100%	\$11,450.00	100%
12	Installation of drain lines from new sumps to existing DI.	15	LF	\$40.00	\$600.00	0%	\$0.00	100%	\$600.00	100%
13	Installation of electrical conduit from new valve box to existing electrical conduit.	10	LF	\$45.00	\$450.00	0%	\$0.00	100%	\$450.00	100%
14	Installation of the 2-20" valves.	1	LS	\$13,500.00	\$13,500.00	0%	\$0.00	100%	\$13,500.00	100%
15	Asphalt patching in area of excavation.	1	LS	\$2,230.00	\$2,230.00	0%	\$0.00	100%	\$2,230.00	100%
16	Finish Project / Demobilization	1	LS	\$1,800.00	\$1,800.00	0%	\$0.00	100%	\$1,800.00	100%
17	Total Original Contract				\$85,780.00					
18	Alternate Bid Items									
19	Trowel on coating (to be used only if chamber is too wet for spray coating)	325	SF	\$44.00	\$14,300.00	0%		0%	\$0.00	0%
20	Dewatering of groundwater (complete 60)	1	(per day)	\$125.00	\$125.00	0	\$0.00	60	\$7,500.00	100%
21										

TOTAL					\$85,780.00		\$0.00		\$93,280.00	100%
CONTRACT CHANGE ORDERS										
1	Add 23 Calendar Days to Contract	0	EA		\$0.00					
2	Add ~100 feet of sched 10 pipe +14 days	1	LS	\$53,000.00	\$53,000.00	0%	\$0.00	100%	\$53,000.00	100%
3	Encase ~35ft of FFR line	1	LS	\$9,315.00	\$9,315.00	0%	\$0.00	97.73%	\$9,103.78	100%
4	Potholing and Paving	1	LS	\$12,570.09	\$12,570.09	100%	\$12,570.09	100%	\$12,570.09	100%
5										
6										
7										
3										
SUB TOTAL CONTRACT CHANGE ORDERS					\$74,885.09		\$12,570.09		\$74,673.87	
TOTAL CONSTRUCTION COST					\$160,665.09		\$12,570.09		\$167,953.87	100%

RETAINAGE			
WORK	TO DATE	PERCENT	RETAINED
COMPLETED	\$167,953.87	10%	\$16,795.39
STORED MATERIALS	\$0.00	10%	\$0.00
TOTAL			\$16,795.39

R. BAKER, INC.

PIPE LINE AND UTILITY CONSTRUCTION

PHONE: (805) 489-8711 FAX: (805) 489-1653

POST OFFICE BOX 419, ARROYO GRANDE, CA 93421-0419

email: rbakerinc@charter.net

CONTRACTOR'S LICENSE NO. 372751

INVOICE DATE: October 20, 2010

TO: SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

C/O WALLACE GROUP

612 CLARION CT

SAN LUIS OBISPO, CA 93401-8177

ATTN: PETER RYNNING

INVOICE #: 10-10-4600

PROJECT: 0026-0613 Phase II

JOB #: 228

PROGRESS BILLING#: 4

RE: SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

FINAL BILLING PLUS RETENTION RELEASE

CONTRACT TOTAL:	\$85,780.00
ALTERNATE BID SCHEDULE A:	\$7,500.00
TOTAL CHANGE ORDERS:	\$74,673.87
TOTAL CONTRACT AND CHANGE ORDERS:	<u>\$167,953.87</u>
TOTAL COMPLETED TO DATE:	\$167,953.87
LESS PRIOR BILLING:	\$139,845.40
LESS 10% RETENTION:	<u>\$16,795.39</u>

TOTAL CONTRACT DUE THIS INVOICE:

\$11,313.08

RETENTION REQUESTED:

\$16,795.39

TOTAL DUE THIS INVOICE:

\$28,108.47

R. BAKER, INC. R BAKER, INC. JOB NO: 228 PROJECT: 0026-0613 Phase II
 PO BOX 419 PROJECT: SLOCSD SPLITTER BOX REFURBISHMENT
 ARROYO GRANDE, CA 93421

INVOICE NO: 10-10-4600
 PROGRESS BILLING#: 4
 DATE: 10/20/2010

CONTRACTOR'S LICENSE #372751

OWNER SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

ENGINEER: WALLACE GROUP

ITEM	DESCRIPTION	BID QUANTITY	UNIT PRICE	CONTRACT TOTAL	PRIOR QTY	PERIOD QTY	TOTAL QTY	% OF INSTL	PERIOD TOTAL	10% RET	AMOUNT DUE	TOTAL TO DATE	QUANTITY CHANGES
1	MOBILIZATION	1 LS	2,350.00	2,350.00	1	0	1	100	0.00	0.00	0.00	2,350.00	0.00
2	Pothole	1 EA	1,200.00	1,200.00	1	0	1	100	0.00	0.00	0.00	1,200.00	0.00
3	Fabrication and installation of weir	1 LS	1,800.00	1,800.00	1	0	1	100	0.00	0.00	0.00	1,800.00	0.00
4	Cleaning of chamber and 20" piping	1 LS	1,250.00	1,250.00	1	0	1	100	0.00	0.00	0.00	1,250.00	0.00
5	Demolition of existing sluice gate & assoc. equ	1 LS	1,000.00	1,000.00	1	0	1	100	0.00	0.00	0.00	1,000.00	0.00
6	Repair of concrete at sluice gates & splitter box	1 LS	1,175.00	1,175.00	1	0	1	100	0.00	0.00	0.00	1,175.00	0.00
7	Surface prep and coating	325 SF	45.00	14,625.00	325	0	325	100	0.00	0.00	0.00	14,625.00	0.00
8	Excavation for 8'6"x4'6"x5' precast & cast in va	2 EA	4,400.00	8,800.00	2	0	2	100	0.00	0.00	0.00	8,800.00	0.00
9	20" flanged plug valve cast iron w/ gears	2 EA	6,700.00	13,400.00	2	0	2	100	0.00	0.00	0.00	13,400.00	0.00
10	Placement of precast valve box on the flr bypas	1 LS	10,150.00	10,150.00	1	0	1	100	0.00	0.00	0.00	10,150.00	0.00
11	Construction of cast-in-place valve box primary	1 LS	11,450.00	11,450.00	1	0	1	100	0.00	0.00	0.00	11,450.00	0.00
12	Installation of drain lines	15 LF	40.00	600.00	15	0	15	100	0.00	0.00	0.00	600.00	0.00
13	Installation of electrical conduit	10 LF	45.00	450.00	10	0	10	100	0.00	0.00	0.00	450.00	0.00
14	Installation of 2 20" valves	1 LS	13,500.00	13,500.00	1	0	1	100	0.00	0.00	0.00	13,500.00	0.00
15	Asphalt patching	1 LS	2,230.00	2,230.00	1	0	1	100	0.00	0.00	0.00	2,230.00	0.00
16	Finish and demobilization	1 LS	1,800.00	1,800.00	1	0	1	100	0.00	0.00	0.00	1,800.00	0.00
	85,780.00 ORIGINAL CONTRACT TOTAL												
	ALTERNATE BID ITEMS												
17	Trowel on coating	325 SF	44.00	0.00	0	0	0	100	0.00	0.00	0.00	0.00	0.00
18	Dewatering of Ground Water (3/4/10)	60 /DAY	125.00	7,500.00	60	0	60	100	0.00	0.00	0.00	7,500.00	0.00
	7,500.00 ALT SCHED A TOTAL												
	93,280.00 TOTAL CONTRACT + ALT ITEMS												
CO1	ADD 23 Calendar Days (No additional cost)												
CO2	Replace approx 100' of sched 10 cement lined P	1 LS	53,000.00	53,000.00	1	0	1	100	0.00	0.00	0.00	53,000.00	0.00
	ADD 14 Calendar Days												
	53,000.00 CO Total												
CO3	20" Encasement	1 LS	9,103.78	9,103.78	1	0	1	100	0.00	0.00	0.00	9,103.78	0.00
	ADD 2 Calendar Days												

R. BAKER, INC.		R BAKER, INC. JOB NO: 228		PROJECT: 0026-0613 Phase II			INVOICE NO: 10-10-4600						
PO BOX 419		PROJECT: SLOCSD SPLITTER BOX REFURBISHMENT			PROGRESS BILLING#: 4			DATE: 10/20/2010					
ARROYO GRANDE, CA 93421		ENGINEER: WALLACE GROUP											
CONTRACTOR'S LICENSE #372751		OWNERSOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT											
ITEM	DESCRIPTION	BID QUANTITY	UNIT PRICE	CONTRACT TOTAL	PRIOR QTY	PERIOD QTY	TOTAL QTY	% OF INSTL	PERIOD TOTAL	10% RET	AMOUNT DUE	TOTAL TO DATE	QUANTITY CHANGES
		9,103.78											
CO4	Potholing and paving	1 LS	12,570.09	12,570.09	0	1	1	100	12,570.09	1,257.01	11,313.08	12,570.09	0.00
		12,570.09											
		82,173.87											
CONTRACT PLUS ALT & CO's TOTAL		167,953.87							12,570.09	1,257.01	11,313.08	167,953.87	0.00

CONDITIONAL WAIVER AND RELEASE UPON PROGRESS PAYMENT

Upon receipt by the undersigned of a check fr SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
(WORK PERFORMED FOR)

in the sum of \$11,313.08 For Inv# 10-10-4600
(Amount of Check)

payable to R Baker, Inc.
(Payee or Payees of Check)

and when the check has been properly endorsed and has been paid by the bank upon

which it was drawn, this document shall become effective to release any

mechanic's lien, stop notice or bond right the undersigned has on the job of:

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
(OWNER)

SLOCSD SPLITTER BOX REFURBISHMENT
(JOB DESCRIPTION)


to the following extent. This release covers a progress payment for labor, services,

equipment or material furnished to: R Baker, Inc.
(Customer)

through 10/20/10 only and does not cover any retention
(Date)

for items already furnished after said date. Before any recipient of this document relies

on it, said party should verify evidence of payment to the undersigned.

Company Name: R BAKER, INC.
Title: VICE PRESIDENT
Signature: 
Dated: 2-3-11

**UNCONDITIONAL WAIVER AND RELEASE UPON
PROGRESS PAYMENT**

The undersigned has been paid and has received a progress payment in the sum of
\$8,193.40 for labor, services, equipment or material furnished to

County of San Luis Obispo

OWNER

on the job of S.S.C.S.D. Splitter Box J228

JOB NAME

located at So. SLO County Sanitation Dist, Oceano, CA and does hereby release any mechanic's

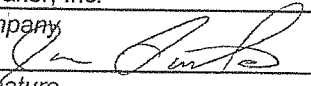
Job description

lien, stop notice, or bond right that the undersigned has on the above referenced job to the following extent. This release covers a progress payment for labor services, equipment or materials furnished to County of San Luis Obispo through 9/24/2010 only and does not cover any retention retained before or after the release date; extra furnished before the release date for which payment has not been received; extra or items furnished after the release date. Rights based upon work performed or items furnished under a written change order which has been fully executed by the parties prior to the release date are covered by this unless specifically reserved by the claimant in this release. This release of any mechanic's lien, stop notice, or bond right shall not otherwise affect the contract rights between parties to the contract based upon a rescission, abandonment, or breach of the contract, or the right of the undersigned to recover compensation for furnished labor, services, equipment or material covered by this release if that furnished labor, services, equipment or material was not compensated by the progress payment.

2-2-11
Date
Jim Guiton, Vice President
Name and Title

R. Baker, Inc.

Company


Signature

NOTICE: THIS DOCUMENT WAIVES RIGHTS UNCONDITIONALLY AND STATES THAT YOU HAVE BEEN PAID FOR GIVING UP THOSE RIGHTS. THIS DOCUMENT IS ENFORCEABLE AGAINST YOU IF YOU SIGN IT, EVEN IF YOU HAVE NOT BEEN PAID. IF YOU HAVE NOT BEEN PAID, USE A CONDITIONAL RELEASE FORM.

R. Baker, Inc.
PO Box 419
Arroyo Grande, CA 93421
805-489-8711

Fax: 805-489-1653
Email: kburke@kburke8711@charter.net

DOCUMENT 00558 - WORK DIRECTIVE CHANGE

(Instructions on reverse side)

No. 0026-0613- 04

DATE: March 30, 2010

PROJECT: **SPLITTER BOX REFURBISHMENT**

CONTRACTOR: R. Baker, Inc.

ENGINEER: WALLACE GROUP, A CALIFORNIA CORPORATION
(Project No. 0026-0613)

You are directed to proceed promptly with the following change(s):

Description: **Provide labor and equipment to perform potholing of the FFR bypass line near proposed temporary stop isolation valve location. Keep track of your labor and equipment costs for this work and provide the time sheets and invoice to me for processing as a change order.**

Purpose: **Condition of existing 20 inch CML pipe between the splitter box and the connection for the two Primary Clarifiers is in question and the location of the pipe is needed to evaluate the piping for replacement and location of a temporary isolation valve.**

Attachments: None

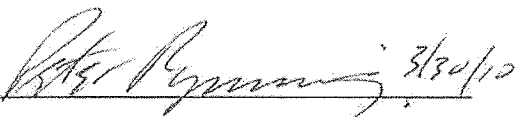
If a claim is made that the above change(s) have affected Contract Price or Contract Time, any claim for a Change Order based thereon will involve one of the following methods of determining the effect of the change(s).

Method of determining change in Time: Not Applicable

Method of determining Contract Price: Time and Materials

RECOMMENDED:

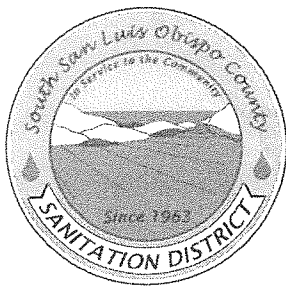
AUTHORIZED:

By  3/30/10

By _____

Title Assistant Facility Inspector

Title _____



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT


Post Office Box 339 Oceano, California 93475-0339

1600 Aloha Oceano, California 93445-9735

Telephone (805) 489-6666 FAX (805) 489-2765

<http://sslocsd.org/>

Staff Report

To: Board of Directors
From: John Wallace, *District Administrator* 
Date: February 16, 2011

Subject: December 2010 Statewide Storms- FEMA -1952-DR

Recommendation:

Staff recommends the Board adopt Resolution No. 2011-284 authorizing the District representatives to file reimbursement claims for the December 2010 storms.

Funding:

Initial funds spent for storm damages may be partially recouped through Cal EMA and FEMA. If projects are determine eligible for reimbursement then the following cost share allocations would apply:

- Federal share is 75% of the eligible costs
- State share is 75% of the remaining 25% of the costs (18.75%)
- Therefore, the local share is 6.25%

The District's total cost for this disaster event is approximately \$75,000.

Discussion:

On December 21, 2010, Governor Arnold Schwarzenegger proclaimed a state of Emergency in six counties due to weather. Following the storms and additional assessments, the Federal Government declared that major disaster existed in 10 California counties including San Luis Obispo, due to the December 2010 winter storms. The total estimate costs for the statewide storm exceeds \$75 million based upon joint FEMA- California Emergency Agency (Cal EMA) preliminary damage assessments.

The State and Federal declaration provides local agencies the ability to submit requests for reimbursement for costs spent on damages caused by the storm. The District has until February 24, 2011 to submit the necessary forms to Cal EMA to be eligible for funding. The State held an information session Wednesday, February 8 at the Santa Barbara County Public Works Department in Santa Maria to assist the local agencies in preparing the documents and processing procedures. Staff attended the meeting and is preparing the necessary documents to be eligible for reimbursement. The initial document to authorize staff to be the District's agent is "Designation of Applicant's Agent Resolution (OES 130)". The document OES 130 is attached for the Board's approval. The other forms required to be submitted by February 24, 2011 include the following:

- Request for Public Assistance (FEMA Form 90-49)
- Project application for Federal Assistance (OES 89)
- Project Application California Disaster Assistance Act Program, (CDAA Form 1, Cal EMA 126)
- PA-List of Projects (Cal EMA 95)
- DUNS Number requirement for all applications
- Contract Summary Form
- Force Account Labor Summary
- Labor Summary Form
- Rental Equipment Form
- FEMA 90-049
- OES 89-Assurances

Staff will work with Cal EMA and prepare the necessary forms by the February 24, 2011 deadline.

In order to be eligible for funding, Cal EMA has a detailed process.

Step 1 The State determines the magnitude of the damage through a Preliminary Damage Assessment (PDA). A team formed from the California Emergency Management Agency (Cal EMA) and local personnel usually visit local applicants and view their damage first-hand to assess the scope of damage and estimate repair costs. The Governor uses the results to determine whether or not to request federal assistance. Once the PDA is determined there is an Applicants' Briefing. (Done.)

Step 2 The Applicant's Briefing is a meeting conducted by the California Emergency Management Agency (Cal EMA) to inform prospective applicants of available assistance and eligibility requirements for obtaining State assistance under the declared event. The meeting is held as soon as practicable following the declaration. During the briefing, Cal EMA will present the incident period and a description of the declared event. Applicant work, cost eligibility and the project formulation process will be reviewed. Cal EMA will also discuss funding options, record keeping, and documentation requirements. (Done.)

Step 3 Submission of Project Application by Applicant - The Project Application (OES 126) is the application form that local agencies use to apply for disaster assistance. The OES 126 must be submitted to the California Emergency Management Agency (Cal EMA) within 60 days of the date of the local proclamation. The form may be delivered in person at the Applicants' Briefing, sent by mail, faxed, or if signed and scanned, by email. In the event of a federal declaration of a major disaster or emergency, the submittal of a federal Request for Public Assistance (FEMA 90-49), within the specified federal application period, will meet the state application requirement.

Step 4 Kick-off Meeting with Area Coordinator (AC) - The first substantive meeting between the applicant and the AC is called the Kickoff Meeting. A Kickoff Meeting is held with each applicant to assess the applicant's individual needs, discuss disaster related damage, and set forth a plan of action for repair of the applicant's facilities

Step 5 Project Review and Validation - The purpose of validation is to confirm the eligibility, compliance, accuracy, and reasonableness of projects formulated by an applicant, and to ensure that the applicant receives the maximum amount of assistance available under the law. The following criteria will be used to determine if the work is eligible under CDAA:

- Damage must be the direct result of a disaster
- Must be located in a designated disaster area
- Must be the legal responsibility of an eligible applicant
- Cost must be reasonable and necessary - Reasonable Cost is both fair and equitable for the type of work performed
- Comply with standards of procurement
- Labor
- Material
- Rental Equipment
- Contract
- Engineering and Design services

Ineligible Work

The State does have requirements for ineligible work:

- Work caused by applicant negligence
- Deferred maintenance
- Pre-existing damage

Step 6 Final Claim Process

- Documents must be filed within 60 days of completion of work
- Substantial overruns must be pre-approved by the California Emergency Management Agency (Cal EMA)

Step 7 Final Inspection Requirements

- Site inspections by Cal EMA
- Adjustments made for actual cost
- Retention released
- Cal EMA invoices applicant for funds owed the State

Attachments:

Attachment 1 Designation of Applicant's Agent Resolution (OES 130) for authorization

Other documents on file at the District office include:

Attachment 2 Disaster 1952 Fact Sheet

Attachment 3 OES 89-Assurances for reference only

Attachment 4 PA- List of Projects

Attachment 5 NR FED Dec Cal EMA Jan 26 2011

Attachment 6 Request for Public Assistance (FEMA Form 90-49) for reference only

Attachment 7 FEMA 90-049 for reference only

Attachment 8 DUNS Number requirement for all applications for reference only

Attachment 9 Cal EMA checklist requirement

Attachment 10 Project Application California Disaster Assistance Act Program, (CDAA Form 1, Cal EMA 126)

Attachment 11 Rental Equipment Form for reference only

Attachment 12 Labor Summary Form for reference only

Attachment 13 Force Account Labor Summary for reference only

Attachment 14 Contract Summary Form for reference only

Resolution 2011-284

**DESIGNATION OF APPLICANT'S AGENT RESOLUTION
FOR NON-STATE AGENCIES**

BE IT RESOLVED BY THE _____ OF THE South San Luis Obispo County Sanitation District
(Governing Body) (Name of Applicant)

THAT _____, OR
(Title of Authorized Agent)

_____, OR
(Title of Authorized Agent)

(Title of Authorized Agent)

is hereby authorized to execute for and in behalf of the South San Luis Obispo County Sanitation District, a public entity
(Name of Applicant)
established under the laws of the State of California, this application and to file it in the Office of Emergency Services for the purpose of obtaining certain federal financial assistance under P.L. 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the South San Luis Obispo County Sanitation District, a public entity established under the laws of the State of California,
(Name of Applicant)

hereby authorizes its agent(s) to provide to the State Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

- ☐ This is a universal resolution and is effective for all open and future disasters.
☐ This is a disaster specific resolution and is effective for only disaster number(s) _____.

Passed and approved this _____ day of _____, 20____

(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

CERTIFICATION

I, _____, duly appointed and _____ of
(Name) (Title)

_____, do hereby certify that the above is a true and correct copy of a
(Name of Applicant)

resolution passed and approved by the _____ of the _____
(Governing body) (Name of Applicant)

on the _____ day of _____, 20____.

(Signature) (Title)

OES Form 130 Instructions

When completing the OES Form 130, Applicants should fill in the blanks on page 1. The blanks are to be filled in as follows:

Resolution Section:

Governing Body: This is the individual or group responsible for appointing and approving the Authorized Agents. Examples include: Board of Directors, City Council, Board of Supervisors, etc.

Name of Applicant: This is the official name of the agency, city, county, or state organization that has applied for the grant. Examples include: Sacramento Public Water Works; City of Sacramento; Sacramento County; or California Highway Patrol.

Authorized Agent: These are the individuals that are authorized by the Governing Body to engage with FEMA and OES regarding grants applied for by the Applicant. There are two ways of completing this section:

1. Titles Only: If the Governing Body so chooses, the titles of the Authorized Agents should be entered here, not their names. This allows the document to remain valid if an Authorized Agent leaves the position and is replaced by another individual. If Titles Only is the chosen method, this document should be accompanied by a cover letter naming the Authorized Agents by name and title. This cover letter can be completed by any authorized person within the agency (e.g.: City clerk, the Authorized Agent, Secretary to the Director, etc.) and does not require the Governing Body's signature.

1. Names and Titles: If the Governing Body so chooses, the names and titles of the Authorized Agents should be listed. This will require a new OES Form 130 if any of the Authorized Agents are replaced or leave the position listed on the document.

Governing Body Representative: These are the names and titles of the approving board members. Examples would include Chairman of the Board, Director, Superintendent, etc. These typically will not be the Authorized Agent.

Check Boxes: Select either Universal (this resolution applies to all open and future disasters) or Disaster Specific (this resolution applies only to the specified disasters. If Disaster specific, fill in the blank with the disaster numbers for which this resolution applies).

Certification Section:

Name and Title: This is the individual that was in attendance and recorded the resolution creation and approval. Examples will include City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person should not be one of the Authorized Agents to eliminate any concerns with possible "Self Certification."

**CALIFORNIA EMERGENCY
MANAGEMENT AGENCY
DECEMBER 2010 STATEWIDE STORMS
FEMA-1952-DR
FACT SHEET**

**DESIGNATED COUNTIES**

Inyo
Kern
Kings
Orange

Riverside
San Bernardino
San Diego

San Luis Obispo
Santa Barbara
Tulare

INCIDENT PERIOD

December 17, 2011, to January 4, 2011

DISASTER NUMBER AND TYPE

FEMA-1952-DR, December 2010 Statewide Storms

ELIGIBLE APPLICANTS

State Agencies
School Districts
Local Governments

Certain Private Non-Profit Organizations
Special Districts or Regional Authorities

AVAILABLE PUBLIC ASSISTANCE**EMERGENCY WORK**

Debris Removal (**Category A**)
Emergency Response and Protective Measures (**Category B**)

PERMANENT WORK

Roads and Bridges (**Category C**)
Water Control Facilities (**Category D**)
Buildings and Equipment (**Category E**)

Utilities (**Category F**)
Parks, Recreational Facilities, other items (**Category G**)

Hazard Mitigation Grant Program – All counties within the state of California are eligible to apply for Section 404 Mitigation.

IMPORTANT APPLICATION INFORMATION

Application packets must contain the following:

- Request for Public Assistance (FEMA Form 90-49) with DUNS Number
- Project Application California Disaster Assistance Act Program, (CDAA Form 1, Cal EMA 126)
- Project Application for Federal Assistance (OES 89)
- List of Projects (Cal EMA 95)
- Designation of Applicant's Agent Resolution (OES 130)

If you previously submitted a "Universal" OES 130* in the last three years, **and your authorized representative has not changed, this form is not required. If you have any questions regarding these forms, contact the Grants Processing Section at (916) 845-8110*

Applications must be received by the Public Assistance Section at the address below no later than February 24, 2011.

Mr. Michael Baldwin
State Public Assistance Officer
California Emergency Management Agency
Recovery Division, Public Assistance
3650 Schriever Avenue
Mather, CA 95655
Attn: FEMA-1952-DR

OR

via e-mail to karen.estampa@calema.ca.gov
Subject: FEMA-1952-DR & Applicant Name



PRESS RELEASE
For Immediate Release
January 26, 2011

Contact:
Cal EMA Office of Public Information and Media Relations
(916) 845-8510
or media@calema.ca.gov

California Receives Major Presidential Disaster Declaration

Major storm system caused widespread flooding and damage throughout the State

SACRAMENTO, Calif. – Acting Secretary Mike Dayton of the California Emergency Management Agency (Cal EMA) today announced that President Barack Obama has declared that a major disaster exists in 10 California counties. After Governor Jerry Brown provided a total assessment of the disaster in a letter to the President on January 10, federal disaster funds are now available to supplement State, Tribal, and local recovery efforts in the areas struck by severe winter storms, flooding, and debris and mud flows beginning in late December of last year.

"This action by President Obama will help reduce a significant portion of the financial burden the storms placed on communities that suffered severe damage," said Dayton, "This winter storm series wasn't typical. It caused one confirmed death, many injuries, flooding, and severe mud and debris flows and has damaged public facilities and private property throughout the state."

"Upon taking office, Governor Brown took immediate action to ensure we had a complete assessment of the damage and emphasized to the President the need for assistance from the federal government," said Dayton. "As a result, we now have the combined resources of the State and FEMA working to help impacted communities recover as quickly as possible."

Through the President's action, federal funding is available to State, Tribal, and eligible local government agencies, and certain private nonprofit organizations, on a cost-sharing basis for emergency work and the repair or replacement of facilities damaged in the counties of Inyo, Kern, Kings, Orange, Riverside, San Bernardino, San Diego, San Luis Obispo, SantaBarbara, and Tulare. The total estimated costs for the statewide storms exceed \$75 million based upon joint FEMA – California Emergency Management Agency (Cal EMA) Preliminary Damage Assessments.

-MORE-



-2-2-2-

Dayton said tribal governments within those declared counties may also eligible for federal assistance. They include the Ramona Band of Cahuilla, Soboba Band of Luiseno Indians, the Pechanga Band of Luiseno Indians (a.k.a. Temecula Band of Luiseno Mission Indians) and the Agua Caliente Band of Cahuilla Indians in Riverside County; San Manuel Band of Mission Indians in San Bernardino County; and the Campo Band of Mission Indians and Pala Band of Mission Indians in San Diego County.

The original request for a Presidential major disaster declaration was made by then Acting Governor Abel Maldonado on December 29, 2010.

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SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Post Office Box 339 Oceano, California 93475-0339

1600 Aloha Oceano, California 93445-9735

Telephone (805) 489-6666 FAX (805) 489-2765

<http://sslocsd.org/>

Staff Report

To: Board of Directors
From: John Wallace, *District Administrator*
Date: February 16, 2011

Subject: District Trunk Line Inflow and Infiltration Study – RWQCB Response Letter CA-2

Recommendation:

1. Authorize the addition of a new Major Budget Item, 10 MBI 17 – *District Trunk Line Inflow and Infiltration Study*, in the amount of **\$30,500** for the FY 2010-11 budget and transfer these funds from reserves;
2. Authorize Staff to solicit formal quotations for wastewater flow monitoring services from area contractors and retain the services of the winning bidder in the not to exceed amount of **\$20,500** (inclusive of the **\$30,500** MBI total budget);
3. Authorize Staff to initiate a task-specific District based Inflow and Infiltration Study as defined within the discussion section of this report.

Funding:

The proposed expenditures to be added to the 2010-11 budget would include engineering, administrative staff, and contractor services in the amount of **\$30,500**. Of the **\$30,500** proposed for this budget, **\$20,500** has been allocated for the contracted wastewater flow monitoring described below in the Task Number One description.

	Expenditures to date	Proposed expenditures	Totals
Budget	\$ -	\$ 30,500	\$ 30,500
Equipment expenditures	\$ -	\$ -	\$ -
Design expenditures	\$ -	\$ 10,000	\$ 10,000
Construction expenditures	\$ -	\$ 20,500	\$ 20,500
CA expenditures	\$ -	\$ -	\$ -
Retainage	\$ -	\$ -	\$ -
Balance to Complete	\$ -	\$ 30,500	\$ 30,500

If approved, this project would become 10 MBI 17 – *District Trunk Line Inflow and Infiltration Study*, added to the FY 2010-11 Budget.

Discussion:

A significant rain event occurred on December 18th and December 19th with a total rainfall accumulation of 5.14 inches fell on the area surrounding the SSLOCSD WWTP between 1 AM on Saturday the 18th and 6 PM on Sunday the 19th. This rain event caused storm water runoff to raise the Oceano Lagoon to a level that inundated the streets and homes in the residential neighborhood to the immediate west of the WWTP and contributed to significant ponding at the

WWTP site, eventually leading to the plant influent pump failure reported Sunday, December 19th.

Based on influent flow rates during the rain event, the Plant took on a significant amount of Inflow and/or Infiltration (I/I) from the trunk system of the District and collection systems of the Member Agencies. When compared to influent flow records for the Sunday prior to the storm event (Dec 12th, no rain), the Dec 19th storm event increased peak flow to the plant by an additional 3.6 MGD (2,500 gpm). The source of the storm water entering the collection has yet to be identified.

In accordance with the Standard Provisions attached to the District's Waste Discharge Requirements (WDR) Order No. R3-2009-0046 the District prepared a written report detailing the events leading up to and including the influent pump failure and recovery operations resulting from the significant rain event. Inclusive to the report, and as directed by the Regional Water Quality Control Board (RWQCB), the District outlined various corrective actions, upgrades, repairs, and program improvements (regulatory, staffing, and training) that it intends to implement to protect the influent pumps from future flood-induced failures. The list included Corrective Action No.2 (CA-2): *District Trunk Line Inflow and Infiltration Study*.

As identified in the CA-2 description provided to the RWQCB, influent flows recorded at the WWTP during the recent significant rain event bore significant correlation to the rain fall intensities and durations reported by weather stations located close to the WWTP. The magnitude of the additional flow entering the system assumed to be storm water, along with the fast response observed between rain falling on the ground and the influent metering flume provided preliminary indication that the source of the water entering the plant during this rain event was inflow and not infiltration. This observation further suggests the likelihood that the storm water entered at site location(s) proximal to the WWTP.

Due to the magnitude of the elevated wastewater flows observed during the December 18th-19th rain event and the significant effect that this had on the pump recovery operations on December 19th, it is recommended that the District initiate an Inflow and Infiltration Study to assess the source(s) of the additional water. Consistent with this recommendation, Staff has prepared the following Project Scope and Task Descriptions for implementing the preliminary phase of the I/I Study:

Task Number One: Initiate Wastewater Flow Metering at strategic locations within the District Trunk Line to differentiate Member Agency contributions versus the District trunk system during significant rain events and narrow down significant source(s) of I/I noted. Based on results of this initial flow metering, additional focused flow monitoring may be warranted. Task 1 flow monitoring should also consider capturing dry weather flow events before and after rain events, to evaluate trends for infiltration in particular. In addition, it is recommended that a second round of dry weather flow monitoring be conducted during a summer month interval, to quantify peak summer flows (primarily from tourism). This interval should be on the order of one to two weeks of flow monitoring, and the specific interval will be chosen by engineering staff based on review of daily chart recordings at the WWTP from past summer months. The wet weather and

dry weather trunk sewer monitoring will allow staff to better calibrate the hydraulic model of the trunk sewer system that is used to determine impacts of new development on the trunk system.

Task Number Two: Perform in-plant Flow Data Analysis (from chart recorders) to analyze historic rainfall intensity/influent-flow variations to 1) more accurately define and compare inflow volumes and durations occurring during historical significant rain events; 2) determine approximate source locations and distance from plant by utilizing rainfall/influent lag times to determine travel time from source to plant; 3) compare seasonal dry-weather Summer peak flows against seasonal dry-weather Winter peak flows to determine infiltration volumes associated with seasonal ground water fluctuations; 4) determine OCSD Pier Avenue Lift Station trending and flow amounts during the December 19th rain event to determine potential inflow and infiltration contributions received at the plant. This will be accomplished through detailed review of on/off and pump run times recorded at the lift station. As part of the analysis of all flow metering data collected, engineering staff will carefully review all plant inflow chart recordings for any correlation between upstream temporary flow meters and those flow measurements recorded by the Parshall Flume at the WWTP.

Task Number Three: Site Investigation of likely inflow source locations. Investigation to target manhole locations within low-lying sump/riparian areas located within the natural drainage course of the Oceano Lagoon and Arroyo Grande Creek tributaries. Investigation to include the inverted siphon and other creek crossings.

Task Number Four: Flow Metering Analysis upon conclusion of Task Number One.

Task Number Five: Meet with the Member Agencies, as needed based upon the findings to discuss additional next steps (i.e. smoke testing, dye testing, likely source identification, known history of I/I) within the collection systems.

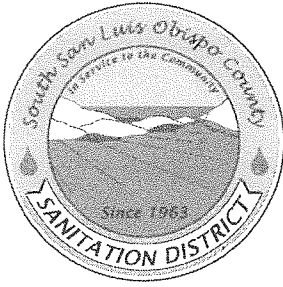
Upon completion of the five tasks listed, Engineering staff will return to the Board with a report detailing findings for each of the tasks listed.

The timing of the completion of the I/I Study is contingent upon a significant rain event occurring within the District boundary, prior to the end of current rainy season. For this reason, wastewater flow metering has been assigned to Task Number One. In the event that a significant rain event is not forecasted to occur within the remainder of the current rainy season, the I/I Study will be deferred, with recommendation for consideration under the coming FY 2011-12 Budget. However, staff recommends that the dry weather flow monitoring element described in Task 1 be completed this Summer. This will allow staff to complete the sewer model calibration.

Wastewater flow monitoring, as defined in Task Number One, will be performed by contracted services, under the direction of District Engineering Staff. Flow meters installed at strategic

locations will record flow volumes specific to the City of Arroyo Grande and the City of Grover Beach during a significant rain event(s). Oceano flow will be represented by the difference between flow measured at the plant's influent metering device and the flow meters installed in the collection lines. Increased wet weather flow at various locations will indicate the primary location of the contributing flows and allow District Staff to further assess those portions of the District's Trunk Line, and where necessary, begin working with the respective Member Agency to assess potential inputs occurring outside of the District's Trunk Line. The City of San Luis Obispo (SLO) is currently performing a similar flow monitoring study. If approved by the Board, Engineering Staff will solicit formal requests for quotations from several of the responsive bidders from the SLO project.


The current budgetary estimate for contracted wastewater flow monitoring requirements on this project is **\$20,500**. Staff recommends that the Board authorize District Staff to facilitate formal solicitation and award of flow monitoring services in the not to exceed amount of **\$20,500** and begin coordination and administration of the District Trunk Line Inflow and Infiltration Study as outlined above with a total budget allocation of **\$30,500**.



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Post Office Box 339 Oceano, California 93475-0339
1600 Aloha Oceano, California 93445-9735
Telephone (805) 489-6666 FAX (805) 489-2765
<http://sslocsd.org/>

Staff Report

To: Board of Directors
From: John Wallace, *District Administrator* 
Date: February 16, 2011

Subject: Sewer System Management Plan Revisions and Bi-Annual Audit

Recommendation:

1. Authorize the addition of a new Major Budget Item, 10 MBI 15 – *Sewer System Management Plan Update and Bi-Annual Audit*, in the amount of **\$16,400** for the FY 2010-11 budget and transfer these funds from reserves;
2. Authorize Staff to immediately update the District's Sewer System Management Plan to reflect necessary changes based on observations from the events that transpired during the December 19, 2010 storm event and associated pumping plant failure;
3. Authorize Staff to perform a bi-annual audit on the District's Sewer System Management Plan, as required by State Water Resources Control Board Order No. 2006-0003-DWQ.

Funding:

The proposed expenditures to be added to the 2010-11 budget would include engineering and administrative staff services in the amount of **\$20,160**.

	Expenditures to date	Proposed expenditures	Totals
Budget	\$ -	\$ 16,400	\$ 16,400
Equipment expenditures	\$ -	\$ -	\$ -
Design expenditures	\$ -	\$ 16,400	\$ 16,400
Construction expenditures	\$ -	\$ -	\$ -
CA expenditures	\$ -	\$ -	\$ -
Retainage	\$ -	\$ -	\$ -
Balance to Complete	\$ -	\$ 16,400	\$ 16,400

If approved, this project would become 10 MBI 15 – *Sewer System Management Plan Update and Bi-Annual Audit*, added to the FY 2010-11 Budget.

Discussion:

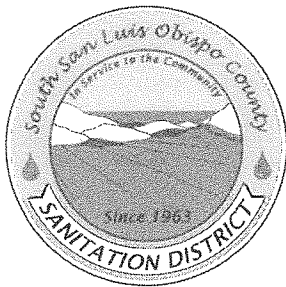
State Water Resources Control Board Order No. 2006-0003-DWQ requires owners of publicly operated sanitary sewers systems greater than one mile in length to develop and implement a system-specific Sewer System Management Plan (SSMP). The District effectively met this requirement through Board action taken at the regularly scheduled July 15, 2009 Board meeting in which the District's SSMP was formally adopted and implemented.

The goal of the District's SSMP is to reduce and/or prevent Sanitary Sewer Overflows (SSOs) from occurring within the District's Trunk Line collection system by providing proper long-term funding, management, operation, and maintenance to the District's collection system.

As a requirement of the State Order, all state agencies, municipalities, counties, districts, and other public entities must *"update program elements, as appropriate, based on monitoring and performance evaluations"*. The updates are intending to reflect changes in system properties, procedures, and observation. In addition, the state order requires as part of the SSMP that the District conduct *"periodic internal audits, appropriate to the size of the system and number of SSOs occurring"*. At minimum, the audits must occur every two years and a report must be prepared and kept on file. To be compliant, the audits must focus on evaluating the effectiveness of the SSMP and the District's compliance with the requirements therein, including any deficiencies in the SSMP and steps to correct them. The SSMP was scheduled to be updated by July 15, 2011.

Based on the events that transpired during the December 19, 2010 storm event, staff has identified a number of items, which when incorporated into the District's SSMP, will improve the Overflow Emergency Response Plan (OERP) procedures and provide better prevention and response for potential SSOs. The proposed changes will also serve to improve emergency preparedness in the unfortunate event of future SSOs. Updates to the District's SSMP will also serve to reflect subsequent changes in State Water Resources Control Board Order No. 2006-0003-DWQ requirements, as required by State Water Resources Control Board Order No. WQ 2008-0002-EXEC, which amends the original state order by placing additional requirements on SSO Notification, Reporting Timeframes, and Record Keeping.

The **\$16,400** budget identified above provides for the immediate update of the District SSMP Overflow Emergency Response Plan, Record Keeping, and Appendices (including a Field Manual for use in SSO reporting) as a corrective action to the 12/19/2010 Sanitary Sewer Overflow. This budget also provides for the completion of the SSMP Audit through the formation of an audit team lead by the District Engineer with cooperation from the Plant Superintendent. If approved, the Audit process is tentatively scheduled to begin mid-March 2011 and run through May 2011 before being brought before the Board for approval.



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<http://www.sslocsd.org/>

Staff Report

To: Board of Directors
From: John Wallace, District Administrator 
Date: February 16, 2011

Subject: Reclaimed Water Filtration Equipment 09MBI06

Recommendation:

Staff recommends the Board approve the purchase of an in-line reclaimed water filter from Amiad Filtration Systems for their quote of \$19,873.97 which includes tax & freight.

Funding:

Funds in the amount of \$20,000 have been budgeted for this item in the approved FY 2010-11 Budget as 09 MBI 06.

Discussion:

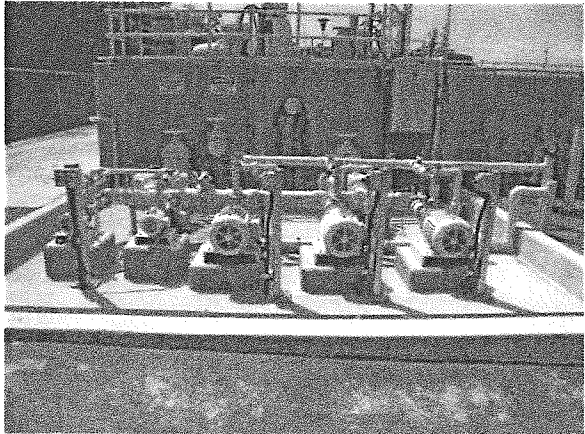
The district currently uses treated effluent as recycled water for a variety of purposes throughout the plant, including seal water supply to a large number of mechanical seals that are protecting expensive pieces of equipment. The process water is currently filtered through 1/16" perforated strainer baskets which potentially allows sediment and large particles to pass through and damage downstream equipment as well as frequently blind and reduces the flow, starving the mechanical seals.

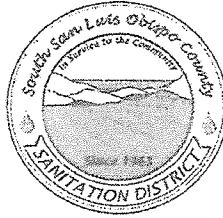
Operations staff has researched the various filtration systems available that would treat the water to the desired level and has investigated four manufacturers' products of this type of equipment. After this research, the operations staff is recommending that the District purchase the Amiad In-Line Filter System. Staff will install and plumb the new filter into the reclaimed water system.

These water filters are being purchased to clean recycled plant effluent water that is used throughout the plant. An in-line filter filtration system would provide an additional, much finer level of filtration for the process water and protect downstream mechanical seals from particles and damage due to reduced water flow. Staff uses this water in many plant applications, like pump seals, polymer mixing equipment and in ferric chloride addition to name a few. As new upgrades come on line for pumps with new split seals and the centrifuge (with a new polymer system), cleaner water is needed to meet manufacturers equipment warranties and installations.

Staff has received three quotes for this item:

Amiad Filtration Systems	\$19,873.87 including tax & freight
Pacific Ag Water Inc.	\$19,886.05 including tax & freight
Farm Supply Company	\$21,748.65 including tax & freight

09 MBI 06	RECLAIMED WATER FILTRATION	\$20,000	[\$20,000]
		<p>The District currently uses processed effluent for a variety of purposes throughout the plant, including seal water supply to a large number of mechanical seals that are protecting expensive pieces of equipment. The process water is currently filtered through 1/16" perforated strainer baskets which:</p> <ol style="list-style-type: none"> 1. potentially allows sediment and large particles to pass through and damage downstream equipment; 2. frequently "blind" and reduces the flow, starving the mechanical seals; <p>The filters can be set up to self flush, increasing the reliability of the system.</p> <p>Funds would allow for purchase of a Sand Filter Filtration System which would provide an additional, much finer level of filtration to the process water and protect downstream mechanical seals from particles and damage due to reduced water flow.</p> <p>Operations staff is working with various suppliers and is currently engaged in a pilot program to determine the suitability of different filtration media.</p>	



South San Luis Obispo County Sanitation District

Ship to Address:
1600 Aloha Place
Oceano, CA. 93445
(805)489-6666

Bill to Address:
P.O. Box 339
Oceano, CA. 93445
(805)481-6903

Purchase Requisition

Date: 12-20-10 MBI 09MB106

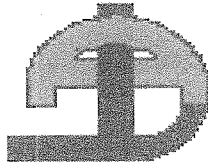
Item Description: (2 ea) 3-6041-1110-3500, 4" SAF-3000
2 ea mtl 13-6083-0005 50 micron SAF 3000 SCREEN
(1 ea) mtl. 82-81-4350-0072 Type "D" PLC control panel

Supplier: Amiad Filtration Systems
Pacific Ag Water Inc.
Farm Supply Company

Cost: 19,873.87 w/Tr & Freight
19,886.65 w/Tr & Freight
21,745.65 w/Tr & Freight

Additional Information: installation will be done by Trina staff.

Submitted by: _____



Amiad Filtration Systems

P.O. Box 5547 Oxnard, CA 93031-5547
2220 Celsius Avenue Oxnard, CA 93030
Tel: (800) 969-4055 Fax: (805) 988-3313
E-mail: quotes@amiadusa.com

Proposal Package

Quote Number: SA-3S34-050310-R4

Page: 2 of 3

Item	Quantity	Part Number and Description	Unit Net Price	Extended Net Price
1	2	Model 3-6041-1110-3500, 4" SAF-3000 automatic suction scanner filter body, epoxy coated carbon steel, with spring loaded nozzles	\$ 9,137.41	\$ 18,274.82
2	2	Model 13-6083-0005, 50 micron SAF-3000 screen element, stainless steel 316L, weave-wire	included	
3	1	Model 82-81-4350-0072, Type 'D' PLC control panel 220/440V AC, 3-phase, for two filters, with 24V AC solenoids	included	
4	1	Freight to San Luis Obispo	included	
5	1	Sales Tax for San Luis Obispo County 8.75%	\$ 1,599.05	\$ 1,599.05
			TOTAL	\$ 19,873.87

Notes:

- *A non-return check valve is required at the outlet of each filter
- *Flushing according to pressure differential or time interval
- *No interruption of flow during cleaning cycle
- *Maximum differential pressure across the screen should not exceed 90 PSI
- *The flushing line requires special design in order to reduce pressure gradually with minimal throttling

***BACKFLOW TO THE ABOVE FILTER WILL DAMAGE THE SCREEN**

The above equipment is designed for use in North America only. Shipment or use outside of North America without the express written consent of Amiad Filtration Systems will void equipment warranty.

INSTALLATION CONTRACT

PACIFIC AG WATER INC

1035 WEST MAIN ST., P.O. BOX 174
SANTA MARIA, CA 93456
(805) 926-6949 FAX (805) 926-6777

TO: **SLO County Sanitation District** 12/15/10

ADDRESS 1600 Aloha Pl, Oceano, CA 93445

LOCATION:	(2) 4" SAF-3000 Filters with 50 Micron Stainless Steel Screens & Control Panel	CODE:
-----------	--	-------

WE ARE PLEASED TO CLOTH AS FOLLOWS (SUBJECT TO ACCEPTANCE WITHIN 30 DAYS FROM ABOVE DATE)

APPROXIMATE QUANTITY	SIZE OR UNIT	ARTICLE	UNIT PRICE	TOTAL QUANTITY TOTAL
		Material	\$18,286.02	
		Tax	\$1,600.03	
		Grand Total		\$19,886.05
Terms:				
1		\$9,000 down upon acceptance of quote.		
2		Balance due as invoiced. Invoice due within 10 days of receipt.		
3		Installation of the filters will be provided by SLO County Sanitation.		
4		Freight is included in this quote.		

TERMS AND CONDITIONS

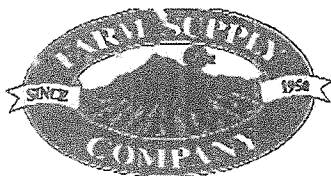
It is agreed and understood that all work in connection with the manufacturing and construction of said irrigation system shall be done in a workmanlike manner and fully guaranteed for a period of one year after the date of completion, except where the system is damaged by other settlement of land, old water, or by an act of God.

Buyer agrees to pay Seller, or the Seller's designated agent, in an amount equal to the Seller's recording or transfer tax on the above-described property to the Seller or the Seller's employees, either verbally or in writing. Buyer agrees to pay for all Seller's statement of a title required for measurement as indicated.

Buyer agrees to pay all Sales Tax on all tangible merchandise purchased.

To avoid assessment of Finance Charges please pay the new Balance prior to the end of the month following statement date. Your Finance Charge was calculated on all balances over 30 days past due.

In the event of default in payment by Buyer, Seller may refer the matter to an attorney for collection and Buyer agrees to pay all reasonable attorney's fees and all costs in connection with the collection of the account by said attorney.



Please correspond/remil to:

FARM SUPPLY COMPANY

P.O. Box 111, San Luis Obispo, CA 93406 (805) 543-3751

Fax 409 2765

SAN LUIS OBISPO STORE
224 TANK FARM ROAD SAN LUIS OBISPO, CA 93401
(805) 543-3751

Reprint
ESTIMATE 027941

Page 1

Ship to: SAME
SOUTH SLO COUNTY SANITATION
DISTRICT
PO BOX 339
OCEANO, CA 93445

Date 12/09/10
Bill to: 03247
SOUTH SLO COUNTY SANITATION
DISTRICT
PO BOX 339
OCEANO, CA 93445

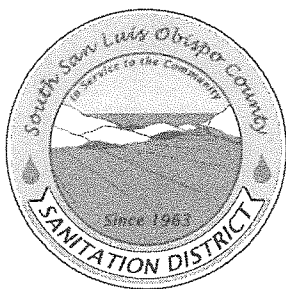
MILL TAX ASSESSMENT OF
APPLICABLE ITEMS HAS BEEN PAID

Reference #	Expires	Slap Terms	Wh	Freight	Ship Via
	01/09/11	JLK	CHARGE TO AR	SL	PREPAID

Item Description	Ordered UM	Price UM	Extension
Quoted By: JLK Quoted To: SABRINA			
451 ANIAD SAF-3000 FILTER MODEL 3-6041-1110-3500 4" 50 MICRON STAINLESS SCREEN 3 PHASE DUPLEX CONTROLLER 24V AC SOLENOIDS FREIGHT INCLUDED 150 GPM DESIGN FLOW MINIMUM FLOW FOR FLUSHIG 50 GPM AT 40 PSI NOT INCLUDED: INSTALLATION MATERIALS SUCH AS ISOLATION VALVES, CHECK VALVES, PIPING OR ELECTRICAL FITTINGS. INSTALLATION LABOR.	2 EA	9998.00 EA	19996.00

This sale is subject to the terms & conditions
on the reverse side of this invoice.
REC'D
BY: _____

Merchandise	Misc	Tax	Freight	Total
19996.00	.00	1749.65	.00	21745.65
NO RECOMMENDATION EITHER MADE OR IMPLIED <input type="checkbox"/> Purchaser was not required to obtain Operator Identification Number pursuant to Section 6622.				



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<http://sslocsd.org/>

Staff Report

To: Board of Directors
From: John Wallace, *District Administrator*
Date: February 16, 2011

Subject: LAFCO Special District Representative Nominations

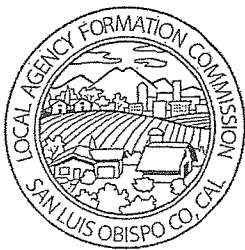
Recommendation:

Staff recommends the Board nominate a candidate(s) for the Special Districts' LAFCO Alternate Commissioner, pending indication of interest.

Discussion:

The District has received correspondence from LAFCO advising that a vacancy now exists on the LAFCO Commission for the Special District commissioner. This vacancy was created with the expiration of the term of Mr. Ed Eby and his election to the regular commission seat.

Nominations for this position must be made prior to February 28, 2011. Therefore if any member of the Board is interested in serving in this capacity, the Board should approve the nomination and staff will then forward the information to LAFCO. Alternatively, our District can nominate any other director of an independent special district to fill this seat.



LAFCO - San Luis Obispo - Local Agency Formation Commission
SLO LAFCO - Serving the Area of San Luis Obispo County

COMMISSIONERS

RICHARD ROBERTS
Chair, Public Member

BRUCE GIBSON
Vice Chair,
County Member

MURIL CLIFT
Special District Member

Ed Eby
Special District Member

JAMES R. PATTERSON
County Member

DUANE PICANCO
City Member

KRIS VARDAS
City Member

ALTERNATES

ROBERTA FONZI
City Member

FRANK R. MECHAM
County Member

TOM MURRAY
Public Member

VACANT
Special District Member

STAFF

DAVID CHURCH
Executive Officer

RAYMOND A. BIERING
Legal Counsel

MIKE PRATER
Analyst

DONNA J. BLOYD
Commission Clerk

TO: EACH INDEPENDENT SPECIAL DISTRICT

FROM: DAVID CHURCH, LAFCO EXECUTIVE OFFICER 

DATE: JANUARY 24, 2011

RE: REQUEST FOR NOMINATIONS FOR LAFCO
SPECIAL DISTRICT MEMBER

The term of the Special District seat currently held by LAFCO Commissioner Ed Eby expired in December 2010.

Background. The appointment could not be completed by the Independent Special District Selection Committee due to the difficulty in gathering a quorum. In the event that a meeting of the Selection Committee is not feasible, the Government Code allows the LAFCO Executive Officer to conduct the business of the committee in writing or via e-mail. If only one candidate is nominated, that candidate shall be deemed selected, with no further proceeding.

Instructions. Please schedule this request for nominations on an agenda for a meeting of your Board of Directors as soon as possible. Nominations are required to be submitted in writing within 30 days of this memorandum; late nominations will not be considered. A nomination must be approved by the District's governing body. If your District's Board of Directors decides to nominate someone, please submit the nomination form to this office by **5:00 p.m. on February 28, 2011**. The completed nomination form may be submitted via Mail, Fax-788-2072, or e-mail-DChurch@slolafco.com. If more than one nomination is received, the Executive Officer shall prepare and send by electronic mail to each independent special district a ballot with voting instructions.

A nomination form and current Commission Membership sheet are attached to assist you. Also, the LAFCO website (www.slolafco.com) has additional information about LAFCO. Please call me at 781-5795 if you have any questions.

cc: Members, Formation Commission

**NOMINATION FOR LAFCO
SPECIAL DISTRICT MEMBER**

The _____
(Insert Name of Special District)

Hereby nominates _____ to serve as the
(Insert Name of Nominee)

Special District Member on the San Luis Obispo Local Agency Formation Commission (LAFCO).

Board of Director's action in the nomination was taken on:

(Insert Date of Board Action)

(General Manager or Chairman/President)

(Email address)

**SAN LUIS OBISPO
LOCAL AGENCY FORMATION COMMISSION**

The Commission is comprised of seven (7) Regular Members (two county, two city, two special district, and one public member) and four (4) Alternate Members (one county, one city, one special district, and one public member) serving four-year terms. Current members and their term expiration dates are as follows:

Chairman

Richard Roberts

Public Member, December 2012

Vice Chairman

Bruce Gibson

County Board Member, District 2 Supervisor
December 2013

Muril Clift

Special District Member, Cambria Community Services District
December 2012

Ed Eby

Special District Member, Nipomo Community Services District
December 2010

James R. Patterson

County Board Member, District 5 Supervisor
December 2011

Duane Picanco

City Member, City of Paso Robles
December 2011

Kris Vardas

City Member, City of Pismo Beach
December 2013

Alternates

Roberta Fonzi

City Member, City of Atascadero, December 2014

Tom Murray

Public Member, December 2012

Frank Mecham

County Board Member, District 1 Supervisor, December 2011

Vacant

Special District Member, December 2013