



**SOUTH SAN LUIS OBISPO COUNTY
SANITATION DISTRICT**

Post Office Box 339, Oceano, California 93475-0339
1600 Aloha Oceano, California 93445-9735
Telephone (805) 489-6666 FAX (805) 489-2765
www.sslocsd.org

**AGENDA
BOARD OF DIRECTORS MEETING**
City of Arroyo Grande, City Council Chambers
215 East Branch Street
Arroyo Grande, California 93420

Wednesday, November 18, 2015 at 6:00 P.M.

Board Members

Jim Hill, Chair
John Shoals, Vice Chair
Matthew Guerrero, Director

Agencies

City of Arroyo Grande
City of Grover Beach
Oceano Community Services District

Alternate Board Members

Mary Lucey, Director
Tim Brown, Director
Barbara Nicolls, Director

Oceano Community Services District
City of Arroyo Grande
City of Grover Beach

1. CALL TO ORDER AND ROLL CALL

2. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

This public comment period is an invitation to members of the community to present comments, thoughts or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters which are within the jurisdiction of the District. The Brown Act restricts the Board from taking formal action on matters not published on the agenda. In response to your comments, the Chair or presiding Board Member may:

- Direct Staff to assist or coordinate with you.
- It may be the desire of the Board to place your issue or matter on a future Board meeting agenda.

Please adhere to the following procedures when addressing the Board:

- Comments should be limited to three (3) minutes or less.
- Your comments should be directed to the Board as a whole and not directed to individual Board members.
- Slanderous, profane or personal remarks against any Board Member, Staff or member of the audience shall not be permitted.

Any writing or document pertaining to an open-session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the offices of the Oceano CSD, a member agency located at 1655 Front Street, Oceano, California. Consistent with the Americans with Disabilities Act (ADA) and California Government Code §54954.2, requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires modification or accommodation in order to participate at the above referenced public meeting by contacting the District Manager or Bookkeeper/Secretary at (805) 481-6903. So that the District may address your request in a timely manner, please contact the District two business days in advance of the meeting.

3. CONSENT AGENDA:

The following routine items listed below are scheduled for consideration as a group. Each item is recommended for approval unless noted. Any member of the public who wishes to comment on any Consent Agenda item may do so at this time. Any Board Member may request that any item be withdrawn from the Consent Agenda to permit discussion or to change the recommended course of action. The Board may approve the remainder of the Consent Agenda on one motion.

3A. Review and Approval of Minutes of Meeting of November 04, 2015

3B. Review and Approval of Warrants

4. PLANT SUPERINTENDENT'S REPORT

5. BOARD ACTION ON INDIVIDUAL ITEMS:

5A. RFP for Redundancy Project Presented by Michael Nunley from MKN

Staff recommends that the Board of Directors review the Request for Proposals (RFP) for the Redundancy Project and direct Staff to proceed with the RFP process.

5B. Status of Personnel Policy Manual Update and Review

Status report on update of District Personnel Policies, presented by Alicia Lara from Lara HR Services.

5C. Billing Administration

Staff recommends the Board adopt a Resolution authorizing Interim District Administrator to enter into a Service Charge Billing Administration Agreement with NBS.

5D. Mechanical Bar Screen Electrical Engineer Contract

Staff recommends that the Board authorize the Interim District Administrator to enter into a contract with Gray Electrical Consulting and Engineering (GECE) for preliminary design of mechanical bar screen electrical/instrumentation system not to exceed \$8,300.

Legal contract will be posted after review by District Legal Counsel

5E. District Unanticipated Expenditures in FY 2015-16

Staff recommends that the Board receive and file.

6. MISCELLANEOUS ITEMS

6A. Miscellaneous Oral Communications

6B. Miscellaneous Written Communications

7. VERBAL REPORT BY INTERIM DISTRICT ADMINISTRATOR

This is a new item on the agenda that will give the District Administrator the opportunity to present future agenda items.

8. PUBLIC COMMENT ON CLOSED SESSION

9. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

[Paragraph (1) of subdivision (d) of Government Code Section 54956.9]; 2 cases

(1) *South San Luis Obispo County Sanitation District v. State Water Resources Control Board (Superior Court of Sacramento), case number 34-2012-80001209-CU-WM-GDS)*

(2) *South San Luis Obispo County Sanitation District v. Special District Risk Management Authority (County of San Luis Obispo Superior Court) Case Number CV130473*

CONFERENCE WITH LEGAL COUNSEL – PUBLIC EMPLOYMENT

Title; Recruitment of District Administrator

10. RETURN TO OPEN SESSION; REPORT ON CLOSED SESSION

11. ADJOURNMENT



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Post Office Box 339 Oceano, California 93475-0339
1600 Aloha Oceano, California 93445-9735
Telephone (805) 489-6666 FAX (805) 489-2765
www.sslocsd.org

To: Board of Directors
From: John Clemons, Interim District Administrator
Date: November 18, 2015
Subject: **Mechanical Bar Screen Electrical Engineer Contract**

RECOMMENDATION

Staff recommends that the Board authorize the Interim District Administrator (IDA) to enter into a contract with Gray Electrical Consulting and Engineering (GECE) for preliminary design of mechanical bar screen electrical/instrumentation system not to exceed \$8,300.

BACKGROUND

The design and construction of the mechanical bar screen in the headworks was approved in the District's FY 2015-16 budget. MKN Engineers have been working on a preliminary design for presentation with the RFP for this project. When design first began, District Staff was going to develop the electrical plan with the assistance of the District Electrician and an instrumentation consultant.

DISCUSSION

MKN has completed a preliminary design, but is waiting for the electrical design. MKN conferred with GECE on this project. GECE has submitted a contract with a total fee not to exceed \$8,300 for construction documents, construction administration and bidding. The contract has been reviewed by District Legal Counsel.

FISCAL CONSIDERATIONS

\$325,000 has been budgeted for the bar screen project. The \$8,300 required for this contract is well within the budget.

OPTIONS

1. Authorize Interim District Administrator to execute the contract.
2. Decline to authorize the IDA to enter into contract.

Best Regards,

John Clemons III
Superintendent/Interim District Administrator



September 16, 2015

Michael K. Nunley & Associates, Inc.
P.O. Box 1604
Arroyo Grande, CA 93421

Attention: Jon Hanlon, PE

RE: Electrical Engineering Consulting Services for **South San Luis Obispo County Sanitation District – Headworks Improvements** (the “Project”).

Dear Jon:

Contained herein are the details outlining Gray Electrical Consulting + Engineering, LLC (“GECE”) consulting services for Michael K. Nunley & Associates, Inc. (“client”) pursuant to your e-mail correspondence on 9/9/2015, with attachments. If you agree to the provisions set forth below, including **EXHIBIT A**, GECE GENERAL TERMS AND CONDITIONS, please have an authorized representative indicate agreement by signing and dating where indicated, and return a copy to us for our files.

Section 1 Project Description

Electrical engineering services for the South San Luis Obispo County Sanitation District Headworks Improvements, as outlined in the clients Scope of Electrical Design Work, provided for reference (see **EXHIBIT B**).

Section 2 Fee for Services

Our fee for services breaks down as follows. Please see **EXHIBIT A** for time and material rates.

Design Phase Services

Construction Documents	\$6,500 (fixed)
------------------------	-----------------

Construction Phase Services

Preparation of “As-Built” Drawings	\$ Time and Materials
Bidding Assistance	\$ 600 (Time and Materials Not to Exceed)
Construction Administration	\$ 1,200 (Time and Materials Not to Exceed)

Gray Electrical Consulting + Engineering, LLC

P.O. Box 368, Santa Maria, CA 93456

Tel: (805) 234-6058

E-mail: info@GECELLC.com

Section 3 Scope of Design Phase Services

3.1.1 Headworks Electrical. GECE will provide electrical engineering design services to specify building electrical systems including:

- a. Preparation of an electrical demolition plan.
- b. Development of electrical distribution system and single line diagram, specific to the scope of work.
- c. Line voltage feeders and branch circuits from point of service to load. Specification shall include voltage drop calculations (both starting and full load conditions), short circuit analysis, raceway and conductor specification, and specification of overcurrent/disconnecting means.
- d. Device locations in coordination with the Client. Note feedback on device locations shall be received prior to 50% construction documents milestone.
- e. Development of panel schedules and facility connected load. Demand calculations will be provided as required.
- f. Coordination with project consultants to specify line voltage power connection(s) to equipment.
- g. Coordination with Client to specify line voltage power connection(s) to specialty equipment.
- h. Specification of a conduit system (i.e. "rough-in") for low voltage systems. We assume I&C / SCADA low voltage cabling systems will be prepared by others and design drawings will be furnished to GECE for coordination.

3.1.2 Exclusions

- a. Electrical engineering services to specify electrical system upgrades, pursuant to capacity. We assume the existing electrical service and distribution onsite has adequate capacity to serve the project load.
- b. Emergency generator for optional standby distribution system.
- c. Load/line side connection of an alternative energy system to building electrical distribution system.
- d. Design and specification of alternate energy system.
- e. Design and specification of lighting protection system.
- f. Electrical coordination study, including arc flash analysis.

3.2.1 Opinions of Cost. GECE will prepare an engineering opinion for the probable cost of the electrical installation. The client understands and agrees that the engineering schedule, budget, and estimate or opinion of probable cost is not a guarantee, and is our opinion, intended to be a guide for the client.

3.3.1 Project Site Visits and Meetings. Our proposal is inclusive of the following:

- Two (2) project site visits to verify existing conditions and review the project with district representatives.

Section 4 Scope of Construction Phase Services

4.1.1 Contractor Responsibilities. It is understood by the client that the Contractor, not GECE, shall be responsible for the construction of the project, and that GECE is not responsible for the acts or omissions of any contractor, subcontractor, or material supplier; for the safety

precautions, programs, or enforcement; or for construction means, methods, techniques, sequences, and procedures employed by the contractor.

4.2.1 Bidding Assistance. GECE will provide electrical design services as follows:

- a. Respond to contractor's questions during bidding.
- b. Issuing appropriate addendum exhibits as required.

4.2.2 During project bidding requests for clarification and or additional information shall be received in writing from the client or designated representative a minimum of two working days shall prior to the requested response date. GECE reserves the right to additional time (within the bid constraints) should the issue and/or solution require it. Bidding contractors shall not contact GECE directly, without authorization provided in writing from the Client.

4.3.1 Construction Administration. GECE will provide electrical design services as follows:

- a. Respond to contractor request for information during construction.
- b. Review and respond to project material and equipment submittals.
- c. Review and respond to project close out documentation (operation and maintenance manuals).
- d. One (1) project site visit for final observation and preparation of final electrical "punch list".

4.3.2 During construction requests for clarification and or additional information shall be received in writing from the client or designated representative. The contractor and subcontractors shall not contact GECE directly, without authorization provided in writing from the Client. All correspondence shall be forwarded through the Client or designated representative.

- a. All requests for information shall have a date indicated when feedback/direction is needed by. A minimum of two working days shall be provided for response. GECE reserves the right to additional time should the issue and/or solutions require it.
- b. The contractor shall allow a minimum of two weeks for material and product submittal responses. Should expedited review be required, an additional fee may be required at the discretion of GECE.
- c. Should additional job site visits be required in excess of what has been noted above, additional services will be provided on an hourly basis pursuant to GECE's time and material rates as identified in **Exhibit A**.

4.4.1 Onsite Visual Observations. GECE shall provide observation of the work performed by the Electrical Contractor in order to visually identify defective work or work not in accordance to the project plans and specifications. Should GECE identify or become aware of defective work on the project, GECE shall report said defective work to the client, coupled with a recommendation for the correction thereof. GECE's duties shall not be in substitute of the responsibilities of the electrical inspector or Authority Having Jurisdiction.

4.5.1 Drawings of Record ("As-Built's"). GECE shall review contractor record drawings for consistency with the plans, specifications, and documented field changes. GECE's review of record drawings does not constitute as approval for work performed outside of project plans and specifications. Drafting services for As-build records are available as an additional service

and will be provided on an hourly basis pursuant to GECE's time and material rates as identified in **Exhibit A**.

Section 5 General

5.1.1 Consultant coordination with all trade is included in the scope of services. GECE will require a full coordination set (all trades) at specific project milestones (ie. Initial Plan check or prior to project permitting) for proper coordination. Either hardcopy or PDF digital format are acceptable.

5.1.2 Project specifications will be provided in master specification format. Project specifications will be submitted on the plans.

5.1.3 Electrical plans will be prepared via AutoCAD 2014. Please provide base files in a consistent format. Deliverables will be electronic PDF files with digital signatures. Hardcopies and wet signatures will be provided upon request. However, processing and reproduction fees will apply and are not included in the fixed fee quoted above.

5.1.4 Manufacturer specifications will be required for all specialty equipment requiring line voltage connection(s). Information will be required during schematic design.

5.1.5 The building owner will provide reliable and accurate as built documentation identifying installed systems.

5.1.6 GECE does not employ licensed electricians and will not remove equipment covers to observe energized equipment. GECE observations are visual in nature and may not account for existing conditions or code violations concealed from view and/or discovered during construction. The building owner shall be responsible to procure the services of a licensed electrician should in-depth field investigation be required to complete design services.

5.1.7 The owner shall retain services for ammeter recordings as required. Should GECE services be required to facilitate the set up / removal of recording device, preparation of field directives for the installing contractor, facilitating rental equipment, etc. additional services will be provided on an hourly basis pursuant to GECE's time and material rates as identified in **Exhibit A**.

5.1.8 Should the project require an escalated design or construction schedule, proper notification shall be made to GECE. GECE reserves the right to amend this contract should additional compensation be required to meet an escalated schedule.

5.1.9 GECE will provide construction details with respect to electrical systems only. GECE shall not be responsible for structural design/calculations such as, although not limited to: concrete equipment pads, concrete luminaire bases, equipment attachment to structure, etc.

5.1.10 GECE is not responsible for the specification of grading, painting of exposed electrical equipment/raceways, patching/repair of existing surfaces (asphalt, concrete, vegetation, etc.).

5.1.11 GECE is not responsible to locate existing underground infrastructure and may require the site to be USA'ed (Underground Service Alert) or detailed topographic information prior to the start of services.

A signed and dated copy of this agreement is required prior to the start of work. Please also provide all pertinent base files, project schedules, budget information, conditions of approval etc. We look forward to working with you on this exciting project!

Feel free to contact our office should you have any questions.

Sincerely,



Heather A. Gray, P.E., LEED AP BD+C
Principal Electrical Engineer
Gray Electrical Consulting + Engineering, LLC

UNDERSTOOD AND AGREED by MICHAEL K. NUNLEY & ASSOCIATES, INC.:

Signature – JON HANLON, PE

Printed Name

Date

Attachments:

Exhibit A – GECE General Terms and Conditions

Exhibit B – Scope of Electrical Design Work



EXHIBIT A

General Terms and Conditions

1. **Request for Proposal ("RFP"):** Fixed fee, scope specific, engineering services proposals are valid for 90 days.
2. **Time and Materials Services.** Hourly billing rates are as follows. These rates are subject to change annually by GECE. Overtime rates are 1.5 times the hourly rate, when services are provided beyond 8 hours in a given work day. These rates are subject to change by GECE every twelve (12) month period on the anniversary of the execution of this proposal.
 - a. *Professional Electrical Engineer at \$150 per hour;*
 - b. *Electrical Designer & Electrical Project Manager at \$120 per hour;*
 - c. *Electrical Drafting Technician at \$90 per hour;*
 - d. *Secretarial at \$65 per hour.*
3. **Reimbursable Expenses.** Direct expenses shall be reimbursed. A line item for this cost will be included in monthly invoices.
 - a. *Reproduction, Postage, & Shipping at the actual cost plus ten percent (10%);*
 - b. *Airfare, lodging, and travel expenses at the actual cost plus fifteen percent (15%);*
 - c. *Mileage at the rate \$0.575 per mile.*
4. **Additional Services.** Additional services shall apply as noted below. GECE will not proceed with additional services until written authorization providing for additional compensation and/or time for project completion, as may be relevant, is received from the client in writing. Additional services due to the fault of GECE shall not require authorization and will be done without added fees.
 - a. Additional services, not within the scope of the project-specific proposal, are identified by GECE or the client after the fixed fee proposal has been executed.
 - b. Additional services required to accommodate changes made after the 50% construction document project phase milestone.
 - c. Additional services for Ammeter Recordings.
 - d. Additional Construction phase services in the event GECE supports the project construction above and beyond the scope of services identified in the project-specific proposal.
 - e. Drafting services for Contractor As-Builts.
5. **Omissions.** GECE is not responsible for the acts or omissions of the project architect, project consultants, prime contractor, subcontractors, material suppliers, or any other person performing work or providing materials, labor or supplies to the project. Should GECE become aware of any acts, omissions, or inconsistencies, prompt written notice will be provided.
6. **Changes.** The client, project architect or any other project team member shall not make changes to the construction documents issued by GECE without written permission from our office.
7. **Current Code.** GECE will prepare construction documents under the current codes and standards in effect at the time this agreement was prepared. The client acknowledge that additional services shall apply should preparation of construction documents be deferred to or submitted under an alternate code.
8. **Compensation.** The client agrees to pay GECE the fee for the scope of services identified as outlined in this proposal. GECE will provide monthly invoices with percent of fee due as it corresponds to percent of project completion and hours worked. Payment of the entire invoice is required within **30 days** from the invoice date. On amounts not paid within **30 days** of the invoice data, the client shall pay interest from the invoice date until payment is received at a rate of 5% per month ("Finance Charge").

Gray Electrical Consulting + Engineering, LLC

P.O. Box 368, Santa Maria, CA 93456

Tel: (805) 234-6058

E-mail: info@GECELLC.com

- 9. Time of Payment.** Invoices shall be provided by GECE to client not later than the tenth (10th) day of the month. If the client identifies any errors in said invoices, or disputes the amount claimed, the client shall notify GECE in writing of said errors or disputes within ten (10) days of GECE's issuance of the invoice in question ("disputed invoice"). If no objection to an invoice is timely made, it shall be presumed the invoice is correct and accurate for all purposes. If GECE agrees with the client's evaluation of a disputed invoice, GECE shall issue a revised invoice. If GECE does not agree with the client's evaluation of a disputed invoice, the parties shall proceed with the dispute resolution procedures set forth in this agreement.
- 10. Electrical Permit.** GECE shall provide technical criteria, written descriptions, and design data for the client's use in filing applications for permits from or approvals of governmental authorities having jurisdiction to review or approve the final design of the project and assist the client in consultations with appropriate authorities.
- 11. Schedules, Budgets, and Estimates or Opinions of Cost.** When included in GECE's scope of services, schedules or completion dates, budgets, or estimates of probable cost of construction are prepared on the basis of GECE's experience and qualifications and represent GECE's judgment as a professional generally familiar with the industry. However, GECE has no control over the cost of labor, materials, equipment, or services furnished by others, over contractor's methods of determining prices, or over competitive bidding or market conditions. GECE cannot and does not warrant or represent that the actual schedules, budgets, or completion dates or actual costs will not vary from the schedules or completion dates, budgets, or estimates of cost prepared by GECE or proposed, established or approved by the client.
- 12. Preparation of Typical Drawings.** When included in GECE's scope of services, the client acknowledges that GECE is being retained to develop typical drawings and specifications. GECE shall not be liable under any provision for the contractor's misapplication of drawings and specifications produced by GECE, for materials installed not in compliance with GECE drawings and specifications, or for the negligent acts or omissions of the contractor or subcontractors in the construction of the electrical system depicted in said drawings.
- 13. Client Responsibility.** The client shall provide GECE will all project criteria, full information as to the client's requirements for the project and the project site; provide or arrange for legal access and make all provisions for GECE to enter any site where services are needed. Prompt, written notice shall be given to GECE whenever the client observes or becomes aware of any developments that may affect the scope or timing of GECE services. GECE shall be entitled to rely upon the information, services, and instructions provided by the client and or the representative of the client.
- 14. Indemnification.** To the fullest extent as permitted by law, the client agrees to defend, indemnify and hold GECE, its officers, employees, agents, insurers, representatives and consultants, harmless from and against all damages, losses and judgments of any kind or character arising from claims asserted by third parties, including reasonable attorneys' fees and expenses, to the extent same arises out of or is connected to the negligent act, error, or omission of the indemnifying party or any of the indemnifying party's officers, directors, members, partners, agents, employees, representatives and consultants, in the services under this agreement.
- 15. Limitations of Liability.** To the fullest extent permitted by law, the client agrees that the total liability, in aggregate, of GECE and GECE's officers, directors, members, partners, agents, employees, and sub consultants to the client, it's subsidiary and/or affiliated companies and their respective officers, directors, employees, agents and anyone claiming by, through, or under the client for any and all injuries, claims, losses, expenses, or damages whatsoever arising out of, resulting from or in any way relating to GECE's services, this agreement, from any cause or causes, shall be limited to the total amount of compensation received by GECE.
- 16. Warranties.** GECE does not warranty services rendered. Professional services will be performed consistent with services provided by professionals practicing in the same or similar locality under similar circumstances. Services rendered are provided in good faith pursuant to the skill, knowledge, and practice of GECE.
- 17. Termination or Suspension.** Both GECE and the Client retain the right to terminate or suspend this agreement with seven working days' notice in writing. All sums outstanding to GECE at the time of termination shall accelerate and become immediately due and payable. **Failure to make payment or payment arrangement as outlined in this agreement is grounds for suspension and/or termination of the project at the sole discretion of GECE.**
- 18. Hazardous Materials.** GECE shall have no responsibility for the discovery, presence, handling, removal, or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the project site.
- 19. Confidentiality.** GECE shall maintain the confidentiality of the project information provided to GECE by the client and designated by the client as confidential or proprietary, except (1) when such confidential information becomes generally known to the public through no fault of GECE or (2) when disclosure is required pursuant to applicable governmental regulations or with an order of a court of competent jurisdiction. The client shall maintain the confidentiality

of the subject matter and terms of this proposal, except to the extent the client may need to share information regarding this proposal with their attorneys or tax preparers.

20. Alternative Dispute Resolution. In the event of any dispute or default between the parties hereto relating to this proposal, the parties shall attempt to resolve the controversy or the default by first giving written notice within five (5) business days of the default to the other party. If the parties cannot agree upon a resolution of the controversy or the default within fourteen (14) calendar days after having issued the notice, then the parties shall participate in mediation with a mediator mutually agreeable to the parties. Failure to give notice of default and to participate in mediation shall be grounds for the Court to deny awarding attorney's fees, costs and damages.

21. Force Majeure. Neither the client nor GECE shall be deemed in default of this agreement to the extent that any delay or failure in the performance of its obligations result from any cause beyond its reasonable control and without its negligence.

22. Attorneys' Fees. If it is necessary for either party to this proposal to institute an action to enforce any right granted hereunder or to redress the breach of any provision of this proposal, then the prevailing party in such action, in addition to any other award made by the Court, shall be entitled to its reasonable attorneys' fees and costs incurred in prosecuting such action, and the enforcement of any judgment or award entered in such action, all in an amount to be determined by the Court.

23. Ownership and Copyright of Documents. Documents including but not limited to electrical plans, calculations, designs, details, notes, images, reports, specifications, and information prepared solely by GECE shall be the intellectual property of GECE ("GECE Intellectual Property") and instruments of professional service, intended for this one-time use in construction of this project. Ownership of such work shall not be transferred without written authorization from GECE. Reuse or modifications of any such document by the client without GECE written approval shall be a the client's sole risk, and the client agrees to indemnify and hold GECE harmless from all claims, damages, and expenses, including attorney's fees, arising out of such reuse by the client or by others acting through the client.

24. Electronic Files. Copies of documents that may be relied upon by the client are limited to printed copies or copies delivered in PDF format. Only construction documents that are signed and sealed by GECE shall be approved for bidding and construction purposes. Files in electronic formats, or other types of information furnished by GECE such as text, data, or graphics, are provided for the client's convenience. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. GECE makes no representation as to the long-term compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems, or computer hardware differing from those in use by GECE at the beginning of the project.

EXHIBIT B

Scope of Electrical Design work

1. Site Electrical

Connections to control panels and screening system and conveyance equipment as described on shop drawings provided by the Vendor.

Connections to site equipment specified under sections other than electrical that require line voltage connections when information and electrical requirements are forwarded to your office for coordination (i.e., motorized valves, e-stop, etc.).

Partial single line diagram and distribution system.

Electrical calculations (facility load, voltage drop, short circuit).

Device layout, circuiting and panel schedules.

Power requirements for special electrically powered equipment (load, voltage, connection type, location and other pertinent information will be provided)

Qualifications

Assumes existing service and electrical distribution has adequate capacity to service the new loads, no modifications to distribution necessary.

2. Communications

Conduit and boxes only for I&C/SCADA cabling described on shop drawings provided by the District.

3. General

Includes:

- Preparation of "as-built" drawings from Contractor's mark-up.
- Two (2) site visit field investigations to meet with District representative(s) and determine existing conditions.
- Electrical demolition information and/or demolition plan.
- Consultant Coordination.

Drafting:

- Drawings will be provided to GECE in AutoCAD 2013 or prior .dwg file format.
- Electrical specifications (CSI 6-digit format).

- Statement of Probable Construction cost.

Excludes:

Floor plan revisions (other than minor changes resulting in consultant coordination) once authorized to proceed with construction documents and/or multiple base upgrades.

Structural calculations for equipment attachments to structure, concrete equipment pads, pole bases for site specific soil conditions, etc.

Detailed cost comparisons between optional systems and/or systems life cycle cost analysis.

4. Bidding Assistance

Issue addenda as required due to design clarifications or changes.

Respond to bidder request for information.

5. Construction Administration

Material and Equipment shop drawing and product submittal review. Submittal reviews requiring more than two (2) reviews due to incomplete or incorrect data or substitutions shall be considered extra services and charged hourly at our published rates.

Respond to construction request for information.

One site visit for final observation and preparation of final electrical punch list. Additional progress site visits will be charged hourly, as needed.

Assumptions

All electrical installations will comply with current code requirements. Electronic files and other prints will be provided as needed/requested.

Catalog cut sheets with detailed electrical information will be provided prior to the start of design for all equipment requiring connection by the electrical contractor.

In the absence of as-built drawings or original contract documents, GECE will proceed with design based on information provided by the client and field investigations to determine existing conditions.

Capacity of existing equipment is adequate for proposed new load.



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Post Office Box 339 Oceano, California 93475-0339
1600 Aloha Oceano, California 93445-9735
Telephone (805) 489-6666 FAX (805) 489-2765
www.sslocsd.org

To: Board of Directors
From: John Clemons, Interim District Administrator
Date: November 18, 2015
Subject: District Unanticipated Expenditures in FY 2015-16

BACKGROUND

Director Lucey requested that a list of unanticipated District budgetary expenditures for FY 2015-16 be placed on this agenda.

DISCUSSION

The following is a list of unanticipated budget expenditures thus far in fiscal year 2015-15:

- | | |
|---|-----------|
| • Influent line Pipe repair/replacement - | \$352,000 |
| • District Administrator recruitment - | \$23,000 |
| • Indigent camp clean-up - | \$1,200 |

FISCAL CONSIDERATIONS

There has been an unanticipated revenue of over 1 million dollars. The unanticipated revenues are a larger amount than the unanticipated expenses.

Best Regards,

John Clemons III
Superintendent/Interim District Administrator