

RESOLUTION NO. 2018-395

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH SAN LUIS OBISPO
COUNTY SANITATION DISTRICT
ADOPTING THE 2018-19 FISCAL YEAR BUDGET**

WHEREAS, The District is required, pursuant to State codes, to designate a financial budget for its expenditures and revenues; and

WHEREAS, such budgeting requires that proper methods be used for the acquisition and disbursements of District monies; and

WHEREAS, the District desires to make known its planned activities and associated costs for the 2018-19 Fiscal Year.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED by the Board of Directors, South San Luis Obispo County Sanitation District, San Luis Obispo County, California, as follows:

That the proposed budget titled, "South San Luis Obispo County Sanitation District, Fiscal Year Budget 2018-19" be adopted.

That the final budget be administered as established by past policies and practices.

PASSED AND ADOPTED at a Public Hearing held during the regular meeting of the South San Luis Obispo County Sanitation District on June 6, 2018.

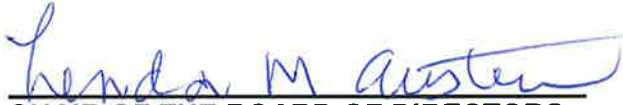
Upon motion of Director White and seconded by Director Hill and on the following roll call vote to wit:

AYES: White, Hill, Nicolls
NOES:
ABSENT:
CONFLICTS:

CERTIFICATION:

I do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted at a meeting of the South San Luis Obispo County Sanitation District held June 6, 2018.

RESOLUTION NO. 2018-395




**CHAIR OF THE BOARD OF DIRECTORS
SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT**

ATTEST:


DISTRICT SECRETARY

APPROVED AS TO FORM:

BY: 
**KEITH F. COLLINS
DISTRICT COUNSEL**

APPROVED AS TO CONTENT:

BY: 
**PAUL J. KARP OR RICHARD SWEET
TECHNICAL CONSULTANTS**

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
CONSOLIDATED BUDGET FOR FY 2018-2019

	Fund 19 Operating Fund	Fund 20 Expansion Fund	Fund 26 Replacement Fund	FY 2018/19
Revenues				
Gross Revenues				
Service Charges and Fees	5,168,000	-	-	5,168,000
Connection Fees		66,000	-	66,000
Interest	21,600	30,000	-	51,600
Other Revenues	300,750		-	300,750
Total Revenues	5,490,350	96,000	-	5,586,350
Expenditures & Other Uses				
Operating Expenditures				
Salaries and Wages	858,920			858,920
Employee Benefits and Other Personnel Costs	480,000			480,000
Permits, Fees and Licenses	33,500			33,500
Communications	16,000			16,000
Computer Support	10,000			10,000
Administrative Costs	387,500			387,500
Disposal Services	93,000			93,000
Utilities	220,500			220,500
Maintenance, Tools & Replacements	478,700			478,700
Materials, Services and Supplies	301,000			301,000
Training, Education & Memberships	28,000			28,000
Total Operating Expenditures	2,907,120			2,907,120
Total Other Charges				
Other Charges		113,400		113,400
Total Other Charges	-	113,400	-	113,400
Capital Outlay				
Capital Replacement/Maintenance (Fund 26)	-	-	1,936,200	1,936,200
Capital Equipment	367,000	1,075,000		1,442,000
Total Capital Outlay	367,000	1,075,000	1,936,200	3,378,200
Other Financing Sources & Uses				
Transfers Out (In)	1,936,200		(1,936,200)	-
Contingency	50,000			50,000
Total Other Financing Sources & Uses	1,986,200		(1,936,200)	50,000
Beginning Cash Balances Used for Funding				
Beginning Fund Balance Available		862,370		
TOTAL BEGINNING CASH BALANCE	-	862,370	-	862,370
Total Funding Source	5,490,350	958,370	-	6,448,720
Total Expense	5,260,320	1,188,400	-	6,448,720
Net Change (Deficit)	230,030	(230,030)	-	-

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

FUND 19 OPERATING		2018/19 BUDGET
OPERATING REVENUE		
19-4015	Arroyo Grande Services	2,414,000
19-4022	Grover Beach Services	1,794,000
19-4035	Oceano Services	912,000
19-4040	Other Service Income	8,000
19-4045	School Services	40,000
	CURRENT SERVICES	5,168,000
19-4050	Brine Disposal Services	300,000
19-4055	Lease (AT&T)	-
19-5020	Other Reimbursements	-
19-5023	FOG Reimbursement	750
	OTHER REVENUE	300,750
19-5015	Interest	21,600
	INTEREST REVENUE	21,600
	REVENUE TOTALS	5,490,350
Salaries & Wages		
19-6030	Plant Operators	643,008
19-6040	Secretary/Bookkeeper	60,912
19-6045	District Administrator	155,000
	TOTAL SALARIES & WAGES	858,920
OPERATING EXPENSE		
Employee Benefits and Other Personnel Costs		
19-6010	Medical Insurance	210,000
19-6025	Dental Insurance	9,000
19-6050	S.S. & Medicare	65,000
19-6055	State Disability Insurance	3,500
19-6060	State Retirement	80,000
19-6065	Unfunded Liability	65,000
19-6075	Medical Reimbursement	6,500
19-6080	Workers Compensation	33,000
19-6095	Unemployment Insurance	8,000
	TOTAL EMPLOYEE BENEFITS AND OTHER PERSONNEL COSTS	480,000
Permits, Fees and Licenses		
19-6090	Payroll Process Fee	3,500
19-7068	Permits/Fees/License	30,000
	TOTAL PERMITS, FEES & LICENSES	33,500
Communications		
19-7011	Communications USA, Alarm Web Hosting & Internet	3,500
19-7013	Communications - Telephone	10,000
19-7014	Communications - Cell Phone	2,500
	TOTAL COMMUNICATIONS	16,000
Computer Support		
19-7082 t	Prof Serv- Comp., GIS & Website Support	10,000
	TOTAL COMPUTER SUPPORT	10,000

FUND 19 OPERATING		2018/19 BUDGET
Administrative Costs		
19-7005	Advert/Legal & Recruit	10,000
19-7040	Admin. Office Space	-
19-7043	Insurance, Liability/Auto	35,000
19-7062	Prof Serv-Electrician/Integrator	-
19-7065	Public Outreach	5,000
19-7069	LAFCO Budget Share	14,000
19-7070	Prof Serv-Outside Counsel/Litigation	20,000
19-7071	Prof Serv-Attorney Fee	36,000
19-7072	Prof Serv-Auditing	15,000
19-7073	Prof Serv-AG Billing	22,000
19-7074	Prof Serv-Oceano Billing	10,000
19-7075	Prof Serv-Board Member	7,500
19-7076	Prof Serv-Human Resources	40,000
19-7077	Prof Serv-Engineering	50,000
19-7078	Prof Serv-Chemical Analysis	20,000
19-7079	Prof Serv-Records Management	5,000
19-7095	Zone 1/1A Agreement	31,000
19-7080	Prof Serv-AGP Video	14,000
19-7081	Prof Serv-GB Bill	23,000
19-7083	Prof Serv-Fiscal Services	25,000
19-7088	Prof Serv-Strategic Planning	5,000
TOTAL ADMINISTRATIVE COSTS		387,500
Disposal Services		
19-7085	Solids Handling (Include Digester Cleaning)	90,000
19-7086	Brine Disposal Sampling	3,000
TOTAL DISPOSAL SERVICES		93,000
Utilities		
19-7091	Utility-Electric	190,000
19-7092	Utility-Gas	14,500
19-7093	Utility-Rubbish	13,000
19-7094	Utility-Water	3,000
TOTAL UTILITIES		220,500
Maintenance, Tools & Replacement		
19-7060	Oceano Outfall Maintenance	25,000
19-8030	Equipment Maintenance-Regular	204,500
19-8032	Automotive Maintenance-Major	5,000
19-8060	Structure Maintenance-Regular	20,000
19-8061	Structure Maintenance - Major	40,000
19-8015	Trunk Sewer Maintenance	175,000
19-8055	Small Tools	1,200
19-8056	Safety Supplies	8,000
TOTAL MAINTENANCE, TOOLS & REPLACEMENT		478,700
Materials, Services & Supplies		
19-6035	Student Interns	5,000
19-6085	Temporary Labor Services	15,000
19-7025	Employee Uniforms	12,500
19-7032	Equip Rental Other	5,000
19-8020	Gas & Oil	10,000
19-8035	Household Expense	4,000
19-8040	Laboratory Supplies	10,000
19-8045	Office Supplies & Expense	6,000
19-8050	Plant Chemicals	223,500
19-7015	Office Equipment/Computer Supplies	10,000
TOTAL MATERIALS, SERVICES AND SUPPLIES		301,000

FUND 19 OPERATING		2018/19 BUDGET
Training , Education & Memberships		
19-7050	Memberships/Seminars/Meetings	15,000
19-7055	Prof. Certs./License	3,000
19-7067	Training/Operator Exam Prep	10,000
TOTAL TRAINING, EDUCATION & MEMBERSHIPS		28,000
TOTAL OPERATING EXPENDITURES		2,907,120
Other Charges		
19-7066	RWQCB ACL SEP Regional GW Model	-
TOTAL OTHER CHARGES		-
Capital Assets		
19-8010	Capital Equipment	367,000
TOTAL CAPITAL ASSETS		367,000
Other Financing Sources and Uses		
19-8077	Contingency	50,000
19-8079	Transfer Out to Fund 26	1,936,200
19-4005	Fund Balance Available	
TOTAL OTHER FINANCING SOURCES AND USES		1,986,200
NET INCOME (Income-Expense)		
TOTAL INCOME		5,490,350
TOTAL EXPENSE		5,260,320
NET INCOME (Income-Expense)		230,030

Schedule A1 (2018/2019)
Detail List of Equipment Maintenance in Fund 19
Existing Assets - Scheduled Maintenance

Account 19-8030

Project No.	Project	Cost
17-A1-01	Amiad Filters	2,000
17-A1-07	Chemical Feed Pumps	10,000
17-A1-08	Chemical Feed Back-up Systems	2,000
17-A1-10	Plant Degeneration Control	5,000
17-A1-11	Electrical Conductor Replacement	5,000
17-A1-12	Electrical Equipment Replacement	7,500
17-A1-13	Flare	15,000
17-A1-14	Flow Calibration	4,000
17-A1-15	Flow Chart Repair	2,000
17-A1-16	Forklift	3,000
17-A1-18	Heat Exchanger	1,000
17-A1-19	Moyno Pumps	10,000
17-A1-20	Plant Storm Drains/Pumps	8,000
17-A1-21	Primary Clarifier #1	5,000
17-A1-22	Sludge Mixing Pump	8,000
17-A1-23	Sludge/Water Valves	30,000
17-A1-26	Tree Line Maintenance	5,000
18-A1-01	Boiler	5,000
18-A1-02	Centrifuge	5,000
18-A1-03	Emergency By-Pass Pump	5,000
18-A1-04	Emergency Generator	5,000
18-A1-05	Front Loader	6,000
18-A1-06	Laboratory Calibrations	5,000
18-A1-07	Plant Carts	6,000
18-A1-08	Unexpected Maintenance Contingency	45,000
TOTAL OF EQUIPMENT MAINTENANCE FUND 19		\$204,500

Schedule A2 (2018/2019)		
Detail List of New Capital Equipment in Fund 19		
Account 19-8010		
Project No.	Capital Equipment Account 19-8010	Cost
17-A2-01	Clarifier #1 Sludge Pump #1 VFD	8,000
17-A2-02	Effluent Pump #2 VFD	13,000
*17-B2-02	ASKO Dishwasher 8-Steel System	10,000
*17-B2-03	Fisher Scientific Isotemp Incubator	3,500
*17-B2-04	HACH Turbidimeter	3,000
*17-B2-05	IEC Centrifuge	4,500
*17-B2-06	Media Dispenser	2,000
*17-B2-07	OHAUS Adventurer Scale	3,000
*17-B2-08	Precisa Scale	6,500
*17-B2-09	Teledyne ISCO 3710FR Refrigerated Sampler	6,500
*17-B2-10	Thelco Laboratory Oven	5,000
*17-B2-11	Thermolyne Furnace	6,500
*17-B2-12	YSI 5000 Dissolved Oxygen Meter & Probe	2,500
18-A2-01	Commuter Vehicle	36,000
18-A2-02	Cushman Cart	12,000
18-A2-03	Fisher Scientific Isotemp Fridge/Freezer	4,000
18-A2-04	Front Loader	200,000
18-A2-05	Primary #2 Sludge Pump #6	20,000
18-A2-06	Shed for Emergency By-Pass Pump	15,000
18-A2-07	Truck Emergency Lighting	3,000
18-A2-08	Truck Tool Boxes	3,000
	Total for Fund 19-8010	367,000
	Total of Capital Equipment in Fund 19	367,000

*Project No.'s beginning 17-B2 were carryover from FY 17/18 Fund 26 Replacement Schedule. Fund 19 Capital Equipment Schedule A2 for FY 18/19 will provide accurate tracking for this equipment.

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

FUND 20 EXPANSION		2018/19 BUDGET
FUND BALANCE AVAILABLE		
20-4005	Beginning Fund Balance Available	862,370
	BEGINNING FUND BALANCE	862,370
REVENUE		
20-4010	Arroyo Grande Connections	30,000
20-4020	Grover Beach Connections	30,000
20-4030	Oceano Connections	6,000
	CHARGES FOR CURRENT SERVICES	66,000
20-1515	Interest Income	30,000
	INTEREST REVENUE	30,000
20-4040	Grant Reimbursement	-
	STATE AID	-
	TOTAL FUNDING	958,370
SERVICE AND SUPPLIES		
20-7090	Recycling Water Study	-
	TOTAL SERVICE AND SUPPLIES	-
OTHER CHARGES		
20-7094	MOA w/ City of Pismo Joint EIR	113,400
20-7096	CoGen Debt Principle & Interest	-
	TOTAL OTHER CHARGES	113,400
CAPITAL ASSETS		
20-7080	Redundancy Project Contract with K/J	1,000,000
20-8010	Capital Equipment	75,000
	TOTAL EQUIPMENT	1,075,000
	TOTAL EXPENSES	1,188,400
	TOTAL EXPENSE	1,188,400
	NET INCOME (Income-Expense)	(230,030)

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

FUND 26 REPLACEMENT			2018/19 BUDGET
REVENUE			
26-4005	Beginning Fund Balance		
26-5040	Transfer In from Fund 19		1,936,200
		REVENUE TOTALS	1,936,200
CAPITAL ASSETS			
26-8015	Trunk Sewer Maintenance		175,000
26-8061	Structure Maintenance-Major		40,000
26-8065	Struct/Grnds Replace-Improvement		1,671,200
26-8070	Emergency Equipment Repairs		50,000
		TOTAL EQUIPMENT	1,936,200
		TOTAL EXPENSE	1,936,200
		NET INCOME (Income-Expense)	-

**Schedule B1
Detail List of Replacement Projects in Fund 26**

26-8061 Structures/Grounds - Major		
Project No.	Item	Cost of Purchase & Installation
2017 B1-04	Biosolids Handling Facility	40,000
2017 B1-07	Primary Digester No. 1 Repair	666,200
2018-B1-01	Digester No. 2 Cleaning	250,000
	Centrifuge Rental	100,000
	Engineering Support	40,000
2018-B1-02	Digester No. 2 Repair	200,000
2018-B1-03	Disinfection System Assessment and Optimization	50,000
2018-B1-04	Influent Pump No. 3	55,000
2018-B1-05	Primary Clarifier #2 Bridge	200,000
	Engineering Support	50,000
2018-B1-06	Sodium Bisulfite Tank	20,000
	TOTAL OF ALL PROJECTS IN FUND 26	1,671,200