



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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SUMMARY ACTION MINUTES Regular Meeting of Wednesday, November 07, 2018

1. CALL TO ORDER AND ROLL CALL

Vice Chair Nicolls called the meeting to order and recognized a quorum.

Present: Barbara Nicolls, Vice Chair, City of Grover Beach
Karen White, Director, Oceano Community Services District
Tim Brown, Director, City of Arroyo Grande

District Staff: Jeremy Ghent, District Administrator
Gil Trujillo, District Legal Counsel
Amy Simpson, District Bookkeeper/Secretary

2. PLEDGE OF ALLEGIANCE

Vice Chair Nicolls led the Pledge of Allegiance.

3. AGENDA REVIEW

Bookkeeper/Secretary Simpson advised the Board that an additional Warrant Register was added after publishing the Board Pack to capture payments that would be considered late due to the cancellation of the second meeting in November.

4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

Vice Chair Nicolls opened the Public Comment period.

Julie Tacker commented on rescinding the censure of Director Hill; requested a censure of former Chair John Shoals; correction to the record of former Director Mary Lucey and consideration of civil action against former Administrator John Wallace.

Director Brown asked Administrator Ghent to review a previous motion to correct the record of former Director Mary Lucey.

Brad Snook, Surf Rider Foundation, thanked the Board for the open conversation regarding the brine standard operating procedure (SOP) and read a letter regarding the brine truck route. Surf Rider is asking for a fair and transparent study of the brine truck route.

Patricia Price commented on correcting the inaccurate record of former Director Mary Lucey, rescinding censure of Jim Hill and follow up of the Wallace investigation.

Vice Chair Nicolls closed the Public Comment period.

5. CONSENT AGENDA:

5A. Approval of Warrants

5B. Approval of Meeting Minutes of October 17, 2018

5C. Notice of Cancellation of Meeting of November 21, 2018

Barbara Nicolls requested a correction to the Minutes of October 03, 2018, Item 6A.

Julie Tacker commented on the warrants for training, human resources, and Redundancy. She also commented on Item 6B. Brine SOP and asked if Administrator Ghent had reached out to the Coastal Commission and the airport regarding the truck route.

Administrator Ghent said the Kennedy Jenks warrants are for August and September. Staff has weekly meetings with Kennedy Jenks and are not aware of any increases to cost equivalent to the magnitude of the additional clarifier.

Julie Tacker commented on the meeting cancellation and the comment period for the draft National Permit Discharge Elimination System (NPDES) Permit.

Administrator Ghent said the Regional Board had provided an updated draft permit. He said all correspondence should go through the Regional Board office. There are no proposals to change effluent limits in the permit. There are a few additional testing requirements. He would encourage constituents to submit comments to the Water Board on the permit. He has no concerns that the plant will not meet proposed language as drafted.

Vice Chair Nicolls asked if Administrator Ghent felt the need to schedule a special meeting to review the permit with the Board and Mr. Ghent responded no, staff had addressed the review and submitted comments to the Regional Board.

Vice Chair Nicolls closed the Public Comment period.

Motion: Director Brown motioned to approve the Consent Agenda as presented with one correction to the Minutes of October 17, 2018.

Second: Director White

Action: Approved unanimously by voice vote. 3-0

6. ACTION ITEMS:

6A. District Administrator and Plant Operations Report

Administrator Ghent presented this item. He said the 90% plans for Redundancy would be available late December. He said the centrifuge has been installed and the rented centrifuge will be returned. The audit for Fiscal Year 16/17 will be brought to the Board on December 5th. The Draft of the NPDES permit is available

for inspection and comment. He also presented the Plant Operations report and said the plant is compliant and has had no violations for this reporting period.

Vice Chair Nicolls opened the Public Comment period.

Julie Tacker commented on a washer and dryer for staff and the comment period for the NPDES permit.

Brad Snook commented on the NPDES permit and urged the Board and public to read, understand and comment on the new permit.

Administrator Ghent said staff had provided comments on the permit to the Water Board that were comprehensive and represent the District's interest.

Director Brown is comfortable with the Administrator and staff providing comments on behalf of the District.

Director White asked if there were any massive changes to the permit and Mr. Ghent responded that there were no significant changes.

Director White asked about the Personnel Policy Manual (PPM).

Administrator Ghent said that staff anticipates the PPM coming forward on December 19th.

Action: The Board received and filed the report.

6B. FISCAL YEAR 2018/19 FIRST (1ST) QUARTER BUDGET PERFORMANCE REVIEW

District Bookkeeper Simpson presented this item. She said the District has received 20% of its revenue. This number is low as a result of Oceano revenue being collected biannually on the property tax. The revenue for Oceano will be received starting in November. She said District expenses are at 18% and provided a list of accounts that were paid in full as well as the accounts that are over the 25% benchmark.

Vice Chair Nicolls opened the Public Comment period.

Julie Tacker commented on the budget review.

Vice Chair Nicolls closed the Public Comment period.

Action: The Board received and filed the report.

7. MISCELLANEOUS ITEMS

Letter received from James P. Erb, CPA, Auditor-Controller-Treasurer-Tax Collector dated October 17, 2018.

Administrator Ghent presented this item. He said the Bookkeeper, the Superintendent and himself have reviewed the checklist and believe staff is on track to to have all the yes boxes checked.

8. BOARD MEMBER COMMUNICATIONS

None

9. ADJOURN MEETING

The meeting was adjourned at 6:52 p.m.

THESE MINUTES WERE APPROVED BY THE BOARD OF DIRECTORS AT THE MEETING OF DECEMBER 5, 2018.