



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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SUMMARY ACTION MINUTES Regular Meeting of Wednesday, December 19, 2018

1. CALL TO ORDER AND ROLL CALL

Chair Austin called the meeting to order and recognized a quorum.

Present: Linda Austin, Chair, Oceano Community Services District
Barbara Nicolls, Vice Chair, City of Grover Beach
Caren Ray Russom, Director, City of Arroyo Grande

District Staff: Jeremy Ghent, District Administrator
Gil Trujillo, District Legal Counsel,
Keith Collins, Outside Counsel,
Amy Simpson, District Bookkeeper/Secretary

2. PLEDGE OF ALLEGIANCE

Chair Austin led the Pledge of Allegiance.

3. AGENDA REVIEW

Motion: Director Nicolls motioned to approve the Agenda as presented.

Second: Director Ray Russom

Action: Approved unanimously by voice vote.

4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

Chair Austin opened the Public Comment period.

Julie Tacker welcomed the new Board and commented on rescinding the censure of Director Hill; requested a censure of former Chairman John Shoals; correction to the record of former Director Mary Lucey and expanding the Board beyond three members.

Brad Snook, Chair of Surfrider Foundation, commented on the brine discharge program and the danger of microplastics being discharged into the ocean.

Mary Lucey commented on agency billing and requested this item be brought back for a discussion.

Jim Hill commented on agency billing.

Chair Austin closed the Public Comment period.

5. CONSENT AGENDA:

5A. Approval of Warrants

5B. Approval of Meeting Minutes of December 05, 2018

Chair Austin opened the Public Comment period.

There was no public comment on the Consent Agenda.

Chair Austin closed the Public Comment period.

Motion: Director Nicolls motioned to approve the Consent Agenda as presented.

Second: Director Ray Russom

Action: Approved unanimously by voice vote. Vote carries 3-0

6. ACTION ITEMS:

6A. SUBMITTAL OF A RESOLUTION HONORING JIM HILL FOR HIS OUTSTANDING SERVICE TO THE RATEPAYERS OF THE SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Administrator Ghent presented this item.

Chair Austin opened the Public Comment period.

Julie Tacker read comments that were posted on Jim Hill's Facebook page thanking him for his service. She spoke of his expertise, compassion and said his shoes will be hard to fill.

Brad Snook commented on Jim Hill's leadership and said it is representative of the leadership we look for on the Central Coast. He said he looks forward to the new Board.

Patricia Price thanked Jim Hill for his service. She hopes to make the Sanitation District strong going forward.

Chair Austin closed the Public Comment period.

Administrator Ghent read Resolution 2018-400 recognizing Jim Hill for his outstanding service to the ratepayers of the Sanitation District.

Motion: Director Nicolls motioned to approve Resolution No. 2018-400 commending and thanking Director Jim Hill for his contributions to the Sanitation District and its rate payers.

Second: Director Ray Russom

Action: Approved unanimously by voice vote. Vote carries 3-0.

Jim Hill thanked the Board and staff and wished the District success going forward.

6B. PERSONNEL POLICY MANUAL UPDATE

Administrator Ghent presented this item. Alicia Lara was present to answer any questions.

Chair Austin opened the Public Comment period.

Julie Tacker commented on Section 5070 – Policy and Complaint Procedure Against Harassment, Discrimination and Retaliation and references to the Chair.

Kris Victorine commented on Section 7050 - Bookkeeper/Secretary Job Description and asked for clarification on the education requirements of semester units or quarter units.

Mary Lucey commented on a schedule to review the Personnel Policy Manual.

Director Ray Russom asked for clarification on the Bookkeeper/Secretary Education Requirement regarding units.

Alicia Lara said the intent was to have thirty units of college course work with some units in accounting. It is not asking for a four-year degree.

Chair Austin closed the Public Comment period.

Motion: Director Caren Ray Russom motioned to adopt Resolution No. 2018-401 amending and updating the District's Personnel Policy Manual with clarification regarding education requirements for the Bookkeeper/Secretary Job Description.

Second: Director Nicolls

Action: Approved unanimously by voice vote. Vote carries 3-0

6C. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT

Administrator Ghent presented the Administrator and Plant Operations Report.

Chair Austin opened the Public Comment period.

Julie Tacker commented on the call outs to assist OCSD; Central Coast Blue Project; social media page; the Redundancy Project; and Mr. Snook's comments regarding tertiary treatment.

Mary Lucey commented on the rate schedule and asked that it be brought back to this Board.

Chair Austin closed the Public Comment period.

Action: The Board received and filed the report.

7. MISCELLANEOUS ITEMS

None.

8. BOARD MEMBER COMMUNICATIONS

Administrator Ghent announced that the meeting of January 16th will be cancelled due to lack of a quorum and the selection of Chair and Vice Chair will be at a future meeting.

Chair Austin would like to see Directors receive commendations from the District when they finish their service including Mayor Shoals.

9. CLOSED SESSION:

Legal Counsel Trujillo announced Closed Session.

CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

Paragraph (1) of subdivision (d) of Government Code Section 54956.9

Wolff v. Dutra, et al. San Luis Obispo County Superior Court Case No: 18CV-0402

CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9: (one case)

Chair Austin opened the Public Comment period.

Julie Tacker commented on initiation of litigation and is hopeful the Board is pursuing civil action against former administrator John Wallace.

Chair Austin closed the Public Comment period.

The Board went into Closed Session at 6:52 p.m.

Legal Counsel Trujillo announced there was no reportable action.

10. ADJOURN MEETING

The meeting was adjourned at 7:19 p.m.

THESE MINUTES WERE APPROVED BY THE BOARD OF DIRECTORS AT A THE MEETING OF JANUARY 02, 2019.