



# SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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## SUMMARY ACTION MINUTES Regular Meeting of Wednesday, March 06, 2019

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### 1. CALL TO ORDER AND ROLL CALL

Chair Lee called the meeting to order and recognized a quorum.

Present: Jeff Lee, Chair, City of Grover Beach  
Caren Ray Russom, Vice Chair, City of Arroyo Grande  
Linda Austin, Director, Oceano Community Services District

District Staff: Jeremy Ghent, District Administrator;  
Gilbert Trujillo, Legal Counsel,  
Amy Simpson, District Bookkeeper/Secretary

### 2. PLEDGE OF ALLEGIANCE

Bookkeeper/Secretary Simpson led the Pledge of Allegiance.

### 3. AGENDA REVIEW

Administrator Ghent announced that Item 6A. will be pulled and continued until the meeting of March 20, 2019.

**Motion:** Director Austin motioned to pull Item 6A and continue with the agenda as presented.

**Second:** Vice Chair Ray Russom

**Action:** Approved unanimously by voice vote.

### 4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

Chair Lee opened the Public Comment period.

Julie Tacker commented on the MKN & Associates contract for Redundancy Administrative Services.

Chair Lee closed the Public Comment period.

**CONSENT AGENDA:**

- 5A. Approval of Warrants**
- 5B. Approval of Meeting Minutes of February 20, 2019**
- 5C. Request Approval to Enter into Agreement with Ramsey Asphalt to Raise Valley Rd. Manholes**

There was no public comment on the Consent Agenda.

**Motion:** Vice Chair Ray Russom motioned to approve the Consent Agenda as presented.

**Second:** Director Austin

**Action:** Approved unanimously by roll call vote. Vote carries 3-0.

**6. ACTION ITEMS:**

**6A. CONTRACT AMENDMENT FOR GENERAL ENGINEERING SERVICES WITH MKN AND ASSOCIATES**

This item was pulled and continued to the meeting of March 20, 2019 because of a clerical error on the agenda.

**6B. FISCAL YEAR 2018/19 MID-YEAR BUDGET REVIEW; ADOPT RESOLUTION NO. 2019-403 AUTHORIZING BUDGET ADJUSTMENTS**

Administrator Ghent presented this report. He reported that both budgeted revenue and budgeted expense had been reduced by \$49,600. These adjustments will allow the District to close out the year without exceeding the budgeted amounts.

Vice Chair Ray Russom asked for clarification on the following accounts; 19-6095-Unemployment Reimburse; 19-6030-Plant Operators; 19-8050-Plant Chemicals and 19-8079-Transfer to Replacement. She requested subcategories under account 20-7080-Redundancy. Administrator Ghent responded to Vice Chair Ray Russoms comments. Director Ray Russom also asked about Other Revenue and Other Charges on the Consolidated Budget. Bookkeeper Simpson responded that Other Revenue in Fund 19 consists of Brine Revenue (\$145,000) and FOG Revenue (\$750). Other Charges in Fund 20 is for the Memorandum of Agreement (MOA) with the City of Pismo Beach for a joint Environmental Impact Report (EIR) (\$113,400).

The Board requested staff bring back a future agenda item to provide an update for the Redundancy Project.

Chair Lee opened the Public Comment period.

Julie Tacker commented on 20-7080-Redundancy.

Mary Lucey commented on 20-4010-Arroyo Grande Connections and 19-7077 Engineering Services.

Patricia Price commented on a loan for the Redundancy Project.

Chair Lee closed the Public Comment period.

Administrator Ghent replied to the comments clarifying that Arroyo Grande Connection Revenue was larger than expected due to a new hotel and a housing development. He also said the loan for Redundancy will not be obtained until the project design is complete and the award for contract has bid results. He also said Account 19-7077-Plant Engineering Services is a role he has taken on himself and that is why the budgeted amount has been reduced.

**Motion:** Chair Lee motioned to adopt Resolution 2019-403 authorizing the mid-year budget adjustments.

**Second:** Vice Chair Ray Russom

**Action:** Approved unanimously by roll call vote. Vote carries 3-0.

#### **6C. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT**

Administrator Ghent presented this report. He updated the Board on the Redundancy schedule and said Kennedy Jenks (K/J) anticipates final plans will be ready on April 4<sup>th</sup> and K/J will be on site on April 11<sup>th</sup> to go over the final plans. For the financial update he said that Moss Levy & Hartzheim, LLP will present the audit for FY 17/18 at the March 20<sup>th</sup> meeting. He referred to a memo attached to the back of this report regarding increasing to a five-member Board. He said there is a meeting for Central Coast Blue March 07, but no members of the Sanitation Board will be present at the meeting. There were no plant tours during this reporting period. The tribute to Director Nicolls will be moved to the first meeting in April. He then presented the Operations report and said there was a power outage but due to the backup generator there was no disruption at the plant. He also reported that plant numbers comply with the permit and that staff had repaired a water line at the plant.

Director Austin asked about the Fecal Coliform numbers and the construction date for the Redundancy Project. Administrator Ghent said the numbers were all in compliance and operators do not investigate numbers below 100. He also said that the date to begin construction for Redundancy will remain unchanged and begin in the fall of 2019.

Chair Lee opened the Public Comment period.

Julie Tacker, Coleen Kubel, Ron Arnoldsen and Jim Hill are in favor of increasing to a five-member board.

Mary Lucey is not in favor of increasing to a five-member board.

Patricia Price is in favor of a five-member board. She also commented on Central Coast Blue site

Chair Lee closed the Public Comment period.

Administrator Ghent responded to the comments and said that the plant is a potential site for Central Coast Blue, but the design team is searching for an alternate site due to limitations at the plant such as coastal hazards, being in a flood plain and constraints of size. He said the design team for Central Coast Blue will be presenting at a future meeting to update the Board on Central Coast Blue.

The Board was not in favor of a discussion to increase to a five-member board.

**Action:** The Board received and filed the report.

**7. MISCELLANEOUS ITEMS**

None.

**8. BOARD MEMBER COMMUNICATIONS**

The Board requested two future agenda items.

1. Update on the Redundancy Project
2. Discussion regarding meeting once a month.

**9. ADJOURN MEETING**

The meeting was adjourned at 7:05 p.m.

***THESE MINUTES WERE APPROVED BY THE BOARD OF DIRECTORS AT A THE MEETING OF MARCH 20, 2019.***