



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

WASTEWATER TREATMENT PLANT OPERATOR-IN-TRAINING

SALARY: \$3,849 - \$4,678 – Monthly (Includes excellent benefit package)

APPLICATION DEADLINE: May 19, 2019, 11:30 PM

The South San Luis Obispo County Sanitation District (SSLOCSO) is seeking a motivated individual to learn the operation and maintenance of a variety of water and wastewater treatment equipment and to perform a variety of skilled and semi-skilled duties in the operation, maintenance, and repair of the District's wastewater treatment plant and associated facilities. (**IMPORTANT NOTE:** Employment in this position will last for a maximum of one year for the purposes of learning the skills and knowledge base necessary to receive certification as a Grade I operator under the California State Operator Certification regulations. To advance to the Plant Operator I classification, the Trainee incumbent must possess a Grade I certificate, demonstrate the ability to perform the work of the higher-level class, and have overall satisfactory work performance, prior to approval from the appointing authority to advance.)

THE IDEAL CANDIDATE WILL:

- Have demonstrated initiative to work independently while understanding the necessity for communicating and coordinating work efforts with others.
- Maintain the highest level of ethical behavior in all matters.
- Have demonstrated knowledge of general mechanical and electrical operations, maintenance, and repair.
- Have skill in safe work practices including chemical storage and handling.
- Have strong attention to detail.
- Have excellent customer service skills.
- Have demonstrated knowledge in basic computer functions, including file maintenance and basic application program operation and other technology systems.
- Make mathematical calculations, including unit conversion and application of formulas to solve basic mathematical problems.
- Demonstrate skill in writing basic reports and other written materials on operations activities in a clear and concise manner, using proper English, grammar, spelling, vocabulary, and punctuation.
- Follow oral and written instructions.
- Perform quality work within deadlines with or without direct supervision.
- Demonstrate adaptability, and the ability to work cooperatively with others.

THE DISTRICT:

The South San Luis Obispo County Sanitation District (SLOCSO or District) encompasses a geographic area of 165 square miles and is located within the Five Cities area in the southwestern portion of San Luis Obispo County, located 15 miles south of the City of San Luis Obispo. The District provides services to the residents of the Cities of: Arroyo Grande, Grover Beach, and the Oceano Community Services District.

The combined average annual raw wastewater flow to the SSLOCSO is in the order of 2.3 million gallons per day. In addition to collection and treatment services, the District also assists in providing source control programs and inspection services. These additional services include an Industrial/Commercial Pretreatment Program and a Fats, Oils and Grease (FOG) Control Program.

Minimum Qualifications: Any combination of experience and education that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience: Experience performing basic construction and maintenance of pipes, valves, mechanical electrical equipment and fittings, general mechanical/electrical knowledge preferred, but not required.

Education: Graduation from high school or G.E.D.

Knowledge of:

- Basic math skills, including unit conversion and application of formulas to solve basic mathematical problems.
- Basic computer functions, including file maintenance and basic application program operation and other technology systems.
- Basic materials and equipment used in construction.
- General mechanical and electrical operations, maintenance, and repair.

Safe work practices including chemical storage and handling.
Principles and practices of excellent customer service
Basic report preparation techniques.
Techniques for providing a high level of customer service to public and District staff, in person and over the telephone.

Ability to:

Meet the physical requirements necessary to safely and effectively perform required duties.
Learn the operation and maintenance of a variety of water and wastewater treatment equipment.
Read meters and gauges correctly.
Learn to make routine adjustments and minor repairs to motors, pumps, and other equipment.
Complete a variety of basic reports and other written materials on operations activities in a clear and concise manner, using proper English, grammar, spelling, vocabulary, and punctuation.
Follow written and oral directions.
Communicate effectively, both orally and in writing.
Establish and maintain an effective working relationship with those contacted in the course of employment, using diplomacy and tact.
Learn to perform and interpret tests and adjust disinfection equipment accordingly.
Operate a variety of equipment ranging from small tools to heavy equipment.
Lift 50 lbs. in the normal course of work.
Keep accurate and legible records.
Attend work and perform duties on a regular and consistent basis.

BENEFITS

This position is represented by SEIU Local 620

Retirement: California Public Employees' Retirement System (CalPERS).

Medical, Dental, and Vision: The District contributes towards coverage for employee and qualified dependents.

State Disability Insurance: The District covers 50%.

Leaves: Please change up to 16 days/year after 8 years to 1+ day/year, up to 22 days/year from 10+ years

Holidays: Thirteen (13) paid holidays per year, plus one floating holiday

DEADLINE TO APPLY

The Deadline to apply is May 19, 2019, at 11:30 PM PST.

APPLICATION PROCESS AND SELECTION PROCEDURE:

To apply, follow this link - <https://www.calopps.org/regional-government-services/job-19854089>

Applications must be submitted on-line through the linked applicant tracking system above. Materials must be complete and clearly indicate the candidate meets the minimum qualifications. All statements made on the application, resume, and supplemental materials are subject to verification. False statements may be cause for immediate disqualification, removal from eligibility list or discharge from employment.

Each application, answers to supplemental questions, and associated documents will be reviewed to determine each candidates' ability to meet the positions minimum qualifications. A Skills Assessment may be given to determine the most qualified candidates. The assessment will most likely assess the following skills - Math and Reasoning Skills; Unit Conversion; Safety in the Workplace; and Mechanical Reasoning.

Candidates who are most qualified will be invited to an Oral Examination tentatively scheduled for late May. The candidates passing the Oral Examination will be placed on the eligible list. may be invited for a hiring interview and may be required to complete a reference check and given a comprehensive background investigation.

Additional inquiries about the position may be directed to Kay Randolph-Pollard krandolphpollard@rgs.ca.gov.

Neither Regional Government Services nor the SSLOCSD are responsible for failure of internet forms or email in submitting your application. Candidates with a disability who may require special assistance in any phase of the application or selection process should advise Human Resources by emailing krandolphpollard@rgs.ca.gov.

THE SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER.