



# SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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## SUMMARY ACTION MINUTES Regular Meeting of Wednesday, October 2, 2019

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### 1. CALL TO ORDER AND ROLL CALL

Chair Lee called the meeting to order and recognized a quorum.

Present: Jeff Lee, Chair, City of Grover Beach  
Caren Ray Russom, Vice Chair, City of Arroyo Grande  
Linda Austin, Director, Oceano Community Services District

District Staff: Jeremy Ghent, District Administrator;  
Gil Trujillo, District Legal Counsel  
Amy Simpson, District Bookkeeper/Secretary  
Mychal Jones, Plant Superintendent

### 2. PLEDGE OF ALLEGIANCE

Director Ray Russom led the Pledge of Allegiance.

### 3. AGENDA REVIEW

Approved as published.

### 4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

There was no public comment.

### 5. CONSENT AGENDA:

5A. Approval of Warrants

5B. Approval of Meeting Minutes of September 4, 2019

There was no discussion on the Consent Agenda.

**Motion:** Director Ray Russom  
**Second:** Director Austin  
**Action:** Approved unanimously by voice vote.

**6. ACTION ITEMS:**

**6A. CONTRACT FOR COASTAL HAZARD MONITORING WITH RINCON CONSULTANTS**

Recommendation:

Administrator Ghent presented this item. This item is a task required to satisfy a Coastal Development Permit condition. The consulting firm, ESA, developed a Coastal Hazards Monitoring plan for the District. This contract presented today is to implement the plan which requires monitoring for certain conditions and surveys. This item will provide the first-year tasks. The monitoring will be on going and the cost has been built into the rate structures developed by Bartle Wells and Associates to operate after the redundancy project is complete. The Board had a brief discussion regarding the annual operating cost and rain events.

There was no Public Comment.

**Motion:** Director Austin made a motion to authorize the District Administrator to execute a contract for Environmental Monitoring Services Professional Engineering Services with Rincon Consultants in the amount of \$66,609.

**Second:** Director Ray Russom

**Action** Approved unanimously by roll call vote.

**6B. COUNTY SCHEDULE 15 FOR FISCAL YEAR 2019/2020**

Administrator Ghent presented this item. This is an annual effort to reconcile District money at the County.

There was no public comment.

**Motion:** Director Ray Russom motioned to authorize the Chair to sign Schedule 15 approving the Auditor-Analyst recommendation to increase the General-Purpose Reserves by \$205,945.

**Second:** Director Austin

**Action** Approved unanimously by roll call vote

**6C. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT**

Administrator Ghent presented this report and said November's agenda will be full with a comprehensive update on the Redundancy Project; the construction management contract (CM); and an update to scope, schedule and budget for the Redundancy Project. There will also be updates on Central Coast Blue Project; the County Zone 1/1A Flood Control Project. He said there will be a kick off meeting with Cannon on replacement of the primary drive unit. He announced a new IT provider has replaced Central Coast Tech Consultants and said a public record request from Transparent California was received. The completion of the review of the 2019 financials for the audit has been completed. Patricia Price

toured the plant with Superintendent Jones. Upcoming agendas items are the Central Coast Blue Project MOA; update to the District Purchasing Policy; progress and schedule update and contract for CM on Redundancy and District goals.

Superintendent Jones presented the plant operations report. The District did exceed the NPDES permit limit for fecal coliforms. The cause of exceedance is an abnormality. This was the first violation of the year. He said staff did install the new disinfection system. He also presented a brief report on energy consumption. Staff purchased a valve for the Primary Clarifier Rehab and Control Box Valve Replacement Project. Approval was given by the Chair prior to the purchase and is within the Purchasing Policy.

Chair Lee elaborated on his decision to sign the purchase order for the valve to avoid delays in the project.

Chair Lee opened the Public Comment. Patricia Price thanked Superintendent Jones for the tour. Public Comment was closed.

The Board received and filed this report.

**7. MISCELLANEOUS ITEMS:**

Next Regular Board Meeting will be in the City of Grover Beach City Hall Chambers.

**8. BOARD MEMBER COMMUNICATIONS**

None.

**10. ADJOURNMENT**

6:33 p.m.

***THESE MINUTES WERE APPROVED BY THE BOARD OF DIRECTORS AT THE MEETING OF NOVEMBER 6, 2019.***