



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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SUMMARY ACTION MINUTES Regular Meeting of Wednesday, February 5, 2020

1. CALL TO ORDER AND ROLL CALL

Chair Lee called the meeting to order and recognized a quorum.

Present: Jeff Lee, Chair, City of Grover Beach
Caren Ray Russom, Vice Chair, City of Arroyo Grande
Linda Austin, Director, Oceano Community Services District

District Staff: Jeremy Ghent, District Administrator
Mychal Jones, Plant Superintendent
Keith Collins, District Legal Counsel
Amy Simpson, District Bookkeeper/Secretary

2. PLEDGE OF ALLEGIANCE

Director Ray Russom led the Pledge of Allegiance.

3. AGENDA REVIEW

Approved as published.

4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

None.

5. CONSENT AGENDA:

5A. Approval of Warrants

5B. Approval of Meeting Minutes of January 15, 2020

There was no public comment.

Motion: Director Austin motioned to approve the consent agenda.
Second: Director Ray Russom
Action: Approved unanimously by voice vote.

6. ACTION ITEMS:

6A. ELECTION OF CALENDAR YEAR 2020 BOARD OFFICERS

Legal Counsel Collins presented this report.

Director Austin nominated Director Ray Russom for Chair. Director Ray Russom accepted the nomination.

Motion: Director Austin motioned to to elect Director Ray Russom as the Chair.

Second: Director Lee

Action Approved unanimously by roll call vote.

Motion: Director Ray Russom nominated Director Lee for Vice Chair recognizing that Director Austin did not want to be nominated for the Vice Chair.

Second: Director Austin

Action: Approved unanimously by roll call vote.

6B. PRESENTATION AND APPROVAL OF FISCAL YEAR ENDING 2019 FINANCIAL AUDIT

Alex Hom from Moss Levy presented this report. He said the firm gave the District an unmodified clean opinion with no findings.

The Board had no questions.

There was no public comment.

Motion: Director Lee motioned to approve the year ending 2019 financial audit.

Second: Chair Ray Russom

Action Approved unanimously by roll call vote.

Director Lee stated that Moss, Levy & Hartzheim had completed the contract terms for the last three audits and asked if there would be an RFP for next years audit. Administrator Ghent responded that it was within his authority to select the next auditor.

6C. AWARD FOR PRIMARY CLARIFIER NO. 2 REHABILITATION AND COATINGS PROJECT TO FLUID RESOURCE MANAGEMENT

Superintendent Jones presented this report.

The Board asked if with the additional work and funding being requested, would there be any other project being delayed and if the money being used that was designated for Trunk Sewer Maintenance is siloed. Superintendent Jones said that no projects would be delayed, and Administrator Ghent said that the money

was not reserved and would the work that was to be completed with the money will not be completed during this fiscal year.

Motion: Director Lee motioned to award a contract for installation and construction of the Primary Clarifier No. 2 Rehabilitation and Coatings Project to Fluid Resource Management, in the amount of \$243,257.34. Authorize the District Administrator to reallocate budgeted funds, in the amount of \$107,000 to the Primary #2 Clarifier Rehab budget: and Approve a specific contingency fund for this project up to 10% (\$24,325) of the total project amount for unforeseen future project events

Second: Director Austin

Action Approved unanimously by roll call vote.

6D. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT

Superintendent Jones reported that the District continues to meet permit limitations. He provided an update on operations and maintenance projects, work orders completed and training. He did correct Fecal Coliform numbers that were reported incorrectly due to data entry error. The correct high for the month was 46 and the average was 13.2.

Administrator Ghent presented the Administrators Report. He provided updates on the Redundancy Project. He said the contractor prequalification efforts are occurring and went live yesterday, February 4th. MNS, construction management firm, has completed a constructability review of the plans and this information has been passed onto Kennedy Jenks to weigh in. There was an AT&T utility coordination meeting was held on on site February 3rd. Central Coast Blue project team is planning a Joint Council Meeting/Public Forum to provide a project overview, technical presentation and to solicit public input. He also gave an update on LAFCO, Plant Tours and Upcoming Items.

Action: The Board received and filed this report.

The Board requested that the Operations Report be updated and put online with the correct averages of the fecal coliform.

7. MISCELLANEOUS ITEMS:

None.

8. BOARD MEMBER COMMUNICATIONS

None.

9. CLOSED SESSION:

Legal Counsel Collins announced Closed Session.

PUBLIC EMPLOYEE APPOINTMENT pursuant to Government Code Section 54957
subsection B

Title: General Counsel

10. REPORT OUT OF CLOSED SESSION:

11. ADJOURNMENT:

6:25 p.m.

***THESE MINUTES WERE APPROVED BY THE BOARD OF DIRECTORS AT THE
MEETING OF MARCH 4, 2020.***