



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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SUMMARY ACTION MINUTES Regular Meeting of Wednesday, March 4, 2020

1. CALL TO ORDER AND ROLL CALL

Chair Ray Russom called the meeting to order and recognized a quorum.

Present: Caren Ray Russom, Chair, City of Arroyo Grande
Jeff Lee, Vice Chair, City of Grover Beach
Linda Austin, Director, Oceano Community Services District

District Staff: Jeremy Ghent, District Administrator
Mychal Jones, Plant Superintendent
Keith Collins, District Legal Counsel
Amy Simpson, District Bookkeeper/Secretary

2. PLEDGE OF ALLEGIANCE

Chair Ray Russom led the Pledge of Allegiance.

3. AGENDA REVIEW

Approved as published.

4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

None.

5. CONSENT AGENDA:

5A. Approval of Warrants

5B. Approval of Meeting Minutes of February 5, 2020

There was no public comment.

Motion: Director Austin motioned to approve the consent agenda.
Second: Director Lee
Action: Approved unanimously by voice vote.

6. ACTION ITEMS:

6A. CONSIDERATION OF FISCAL YEAR 2019/20 SECOND QUARTER (Q2) BUDGET ADJUSTMENTS; ADOPT RESOLUTION NO. 2020-413 AUTHORIZING BUDGET ADJUSTMENTS

Administrator Ghent presented this item. He went over the accounts that require adjustments. He then turned the report over to Bookkeeper Simpson. She attempted to explain the mid-year transfer in that resulted in a negative number in Fund 20. The Board requested that a detailed explanation of the transfer including visuals be brought back at the next Board meeting.

Patricia Price spoke during Public Comment and said the transfer of Redundancy Designations was difficult to understand.

Motion: Director Austin made a motion to approve Resolution No. 2020-413 amending the FY 2020-2021 budget at second quarter (Q2).

Second: Director Lee

Action Approved unanimously by roll call vote.

6B. DISTRICT GOALS AND PRIORITIES

The Board received a PowerPoint presentation from Administrator Ghent on the District goals and priorities. The goals consisted of the following:

1. Increase Infrastructure Reliability
2. Stable and Responsible Financial Health
3. Create a Modern Office
4. Employee Development
5. Be a Valued and Respected Community Partner

He listed the District priorities under each goal. These goals were not in a specific order.

Patricia Price spoke during Public Comment and asked about money spent on Central Coast Blue (CCB).

Administrator Ghent responded and said money has been spent, some it it was penalty money and more money may be spent on CCB in the future, but nothing is budgeted right now.

The Board provided their comments and recommended including the following topics in the goals and priorities:

- Mutual Aid Agreement
- Use of Natural Gas (CoGen)
- Employee Retention
- Standardized Agency Billing
- Mid-Year Budget Presentations

Administrator Ghent agreed with the recommendations and will update the draft.

Action Receive and file.

6C. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT

Superintendent Jones reported that during this reporting period Feb 1-Feb 28 the District exceeded its NPDES permit limit for chlorine residual. Staff addressed the issue and determined the cause was due to pump settings. Staff has installed a new larger pump and the issue has been corrected. He provided an update on operations and maintenance projects, work orders completed and training.

Administrator Ghent presented the Administrators Report. He updated the Board on Redundancy and said there are nine plan holders as of today for Construction Management Prequalification. He spoke about dewatering during excavation. He said there was a site meeting of the Redundancy Team on March 2, 2020. He updated the Board on Central Coast Blue Project and said the Joint Council meeting will be March 31, 2020. He said there was a preconstruction meeting for the Clarifier No. 2 Rehab Project with FRM.

The Board provided their comments regarding the Redundancy Project and Covid 19 and the Central Coast Blue meeting. Administrator Ghent responded and said Specialty Construction Management is the most local company that has requested plans. He also said the Biologist have completed their biological opinion for the take coverage for the Red Legged Frog. The District did receive feedback from USDA and all the financial and engineering documents are adequate just waiting on the biological review.

Action: The Board received and filed this report.

7. MISCELLANEOUS ITEMS:

None. Administrator Ghent requested to move this item form future Agendas.

8. BOARD MEMBER COMMUNICATIONS

None.

9. CLOSED SESSION:

Legal Counsel Collins announced Closed Session.

Conference with legal counsel – Existing litigation pursuant to Gov. Code § 54956.9(d)(1), one case: Wolff v. Dutra et. al., Case No. 18CV-0402.

Patricia Price spoke during Public Comment.

Legal Counsel Collins said the case involves encroachment on an easement in a mobile home park.

10. REPORT OUT OF CLOSED SESSION:

No reportable action.

11. ADJOURNMENT:

7:42 p.m.

***THESE MINUTES WERE APPROVED BY THE BOARD OF DIRECTORS AT THE
MEETING OF MAY 6, 2020.***