



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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SUMMARY ACTION MINUTES Virtual Zoom Meeting of Wednesday, May 6, 2020

1. CALL TO ORDER AND ROLL CALL

Chair Ray Russom called the meeting to order and recognized a quorum.

Present: Caren Ray Russom, Chair, City of Arroyo Grande
Jeff Lee, Vice Chair, City of Grover Beach
Linda Austin, Director, Oceano Community Services District

District Staff: Jeremy Ghent, District Administrator
Mychal Jones, Plant Superintendent
Keith Collins, District Legal Counsel
Amy Simpson, District Bookkeeper/Secretary

2. PLEDGE OF ALLEGIANCE

Director Austin led the Pledge of Allegiance.

3. AGENDA REVIEW

Interim general counsel Collins announced that the agenda posted and made available 72 hours in advance complies with the relaxed provisions of the Brown Act pursuant to the Governors recent orders. The agenda contains a link with how the public can access and participate in this current meeting. The orders do not require telephone access be provided there is a way for the public to electronically participate in the meeting.

4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

Robert Lloyd from AGP Video thanked the Board for trusting AGP with the Zoom process of the meeting and apologized for any inconvenience they have caused in the noticing of the meeting.

5. CONSENT AGENDA:

- 5A. Approval of Warrants
- 5B. Approval of Meeting Minutes of March 4, 2020

The Board took a break to deal with technical difficulties regarding phone lines.

The Chair reopened the comment period.

Julie Tacker commented on difficulties getting into the meeting.

Acting Attorney Collins responded that the agenda contained two ways for the public to participate as required by the Governors relaxed Brown Act noticing guidelines. The two options were by email and zoom. The agenda is compliant with the relaxed guidelines of the Brown Act.

Cynthia Replogle provided comment and said she was able to enter the meeting with no difficulties.

Chair Ray Russom asked for clarification of the difference between Structure Maintenance and Equipment Maintenance.

Administrator Ghent clarified that Structure Maintenance is for planned maintenance of physical structures, Equipment Maintenance is for maintenance on pieces of equipment and the Emergency Equipment Repair is for the repair of the ocean outfall line that is shared with the City of Pismo Beach.

Motion: Chair Ray Russom motioned to approve the consent agenda.

Second: Director Lee

Action: Approved unanimously by roll call vote.

6. ACTION ITEMS:

6A. 2020/21 FISCAL YEAR BUDGET; SET PUBLIC HEARING FOR JUNE 3, 2020

Recommendation:

1. That the Board Provide Input Regarding the Proposed 2020-21 Fiscal Year (FY) Budget and,
2. Set a Noticed Public Hearing for June 3, 2020.

Administrator Ghent opened this item and handed it over to Bookkeeper Simpson who provided a PowerPoint presentation. The proposed budget is balanced with revenue and expenses both at \$24,485,000 with a Net of \$0.

The Board provided their comments regarding the Expansion Fund anticipated funding, Capital Outlay and Redundancy Designations.

Administrator Ghent said Resolutions will be brought back to the Board for adoption regarding anticipated funding for the Redundancy Project. He also clarified that the revenue from the rates and charges that are not spent are designated to the Redundancy Project.

Director Lee asked if this was an acceptable way of noticing a Public Hearing.

Acting Attorney Collins responded that the noticing of the Public Hearing is compliant and if things change between now and June it will be re noticed.

Motion: Director Lee made a motion to set a Noticed Public hearing for June 3, 2020 for possible adoption of the 2020/21 Fiscal Year Budget.

Second: Director Austin

Action Approved unanimously by roll call vote.

6B. CLARIFICATION OF TRANSFER PRESENTED AS ITEM 6A. SECOND QUARTER (Q2) BUDGET REVIEW AT THE BOARD MEETING OF MARCH 4, 2020.

Administrator Ghent introduced this item and turned it over to Bookkeeper Simpson who presented the item. She reported that the transfer to Fund 20 will occur at end of the year instead of quarterly and this will have no fiscal impact on the budget.

Director Ray Russom commented on the use of the word comingled.

Administrator Ghent clarified that the red negative number is money that was not spent. Fund 20 has no revenue except money transferred from Fund 19. The reason it is negative is that it is an account that is growing. Going forward, transfers of actual expenses will occur at the end of the year to prevent showing a negative number.

Julie Tacker commented on the expected date of the Redundancy funding.

Administrator Ghent responded that the bond funding course of action is to wait until we receive bid results to issue bonds and generate revenue. The timeline appears to be August to bid and October to award.

Action Receive and file.

6C. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT

Administrator Ghent presented the Administrators Report. He said the Redundancy contractor prequalification efforts resulted in 5 contractors being prequalified for bidding. The Joint Council Meeting/Public Forum for Central Coast Blue will be rescheduled for a later date. He said staff is currently negotiating contract terms with the top ranked law firm for General Legal Counsel. Also, he receives Covid-19 updates via a daily phone call with County OES. He also said the District is participating in a Covid-19 study.

The Board provided comments on the pre-qualification effort, Fish and Wildlife Permit, the bidding environment, bond council and favorable interest rates, the project labor agreement.

Superintendent Jones presented the Plant Operations Report. He reported that the District met the permit requirements. He reported that there was an unauthorized discharge of fully treated wastewater caused by a pipe coupling. He reported on the emergency outfall repair, modified staffing due to Covid-19 and the Primary Clarifier No. 2 Rehabilitation and Coatings project.

The Board provided comment.

Julie Tacker commented on bond counsel and the Central Coast Blue Project.

Administrator Ghent said bond counsel is Jones Hall.

Action: The Board received and filed this report.

None.

7. BOARD MEMBER COMMUNICATIONS

None.

8. ADJOURNMENT:

7:34 p.m.

THESE MINUTES WERE APPROVED BY THE BOARD OF DIRECTORS AT THE MEETING OF JUNE 3, 2020.