



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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SUMMARY ACTION MINUTES Virtual Zoom Meeting of Wednesday, June 03, 2020

1. CALL TO ORDER AND ROLL CALL

Chair Ray Russom called the meeting to order and recognized a quorum.

Present: Caren Ray Russom, Chair, City of Arroyo Grande
Jeff Lee, Vice Chair, City of Grover Beach
Linda Austin, Director, Oceano Community Services District

District Staff: Jeremy Ghent, District Administrator
Keith Collins, District Legal Counsel
Amy Simpson, District Bookkeeper/Secretary

2. PLEDGE OF ALLEGIANCE

Chair Ray Russom led the Pledge of Allegiance.

3. AGENDA REVIEW

Approved as presented.

4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

There was no Public Comment.

5. CONSENT AGENDA:

- 5A. Approval of Warrants
- 5B. Approval of Meeting Minutes of May 6, 2020
- 5C. Request Approval to Purchase Chemical Pumping Systems

There was no Board discussion or Public Comment.

Motion: Director Austin motioned to approve the Consent Agenda as presented.

Second: Director Lee

Action: Approved unanimously by roll call vote.

6. ACTION ITEMS:

6A. PUBLIC HEARING AND ADOPTION OF RESOLUTION 2020-414 APPROVING THE FINAL BUDGET FOR FISCAL YEAR 2020/21

Recommendation: That the Board:

1. Review the Budget for Fiscal Year 2020-21, including revisions;
2. Open the public hearing to receive public input regarding the adoption of the Budget for Fiscal Year 2020-21;
3. Close the Public Hearing and direct revisions, if any, be incorporated into the Budget for Fiscal Year 2020-21; and
4. Adopt Resolution No. 2020-414 approving the Budget for Fiscal Year 2020-21.

Administrator Ghent introduced this item and turned the presentation over to Bookkeeper/Secretary Amy Simpson who read the staff report.

The Board asked about staffing for future budgets, Cogen unit design, the Capital Improvement Budget and Central Coast Blue.

Administrator Ghent responded to the Boards questions. He said that the additional staff member was identified in the Bartle Wells financial analysis that increased rates to accommodate the Redundancy project. Future operational costs are billed into the current rate structure. He also said that if the District wants to move forward with the Cogen project in this fiscal year it would be his intent to come back to the Board to request additional funding for construction of the Cogen. But in all likely hood it would be next fiscal year for funding of the construction of the Cogen. Regarding the Capital Improvement Budget, he said due to logistics of Redundancy, staff may have to non-perform the Digester Cleaning. However, it has been ten years since last cleaning and staff feels the idea of waiting three years for Redundancy to be complete is not recommended and with the help of an outside vendor they can move the cleaning forward during Redundancy construction. If space gets too tight on site, this would be the project that would be deferred to a future year. And lastly, he said the Central Coast Blue Project can move forward with Phase 1 without any complexities with the Redundancy Project as the CCB Project will not be on District property.

There was no public comment on this item.

Motion: Director Lee made a motion to adopt Resolution 2020-214 adopting the budget for Fiscal Year 2020/2021.

Second: Director Austin

Action Approved unanimously by roll call vote.

6B. AUTHORIZING DISTRICT CHAIRPERSON TO EXECUTE LOAN DOCUMENTS FOR THE DISTRICT'S REDUNDANCY PROJECT

Recommendation: Adopt Resolution No. 2020-415 authorizing the Chairperson for the Board of Directors to sign approval and acceptance forms and other

documents necessary to secure loans and issue and sell bonds associated with the District's Redundancy Project.

The Board received this staff report and asked about the progression of taking this action tonight.

Administrator Ghent responded that this action taken tonight will allow the District to complete the USDA application this month.

There was no public comment.

Motion: Director Lee made a motion to Adopt Resolution No. 2020-415 authorizing the Chairperson for the Board of Directors to sign approval and acceptance forms and other documents necessary to secure loans and issue and sell bonds associated with the District's Redundancy Project.

Second: Director Austin

Action Approved unanimously by roll call vote.

6C. APPROVAL OF LEGAL SERVICES CONTRACT WITH THE LAW FIRM OF JONES & MAYER

Recommendation: That the Board of Directors enter into a contract with the law firm of Jones & Mayer to provide General Counsel legal services to the South San Luis Obispo County Sanitation District.

Interim Legal Counsel Keith Collins recused himself.

The Board had a discussion regarding Section 3C in the Agreement "*All costs and expenses, including travel time and mileage, except those set forth in Section 3. F below shall be deemed included in the foregoing hourly billing rates.*" The Board has concern over the rate charged for travel time. The Board directed staff to continue this item at the next meeting and provided direction to Administrator Ghent to renegotiate with the firm regarding travel time rate.

There was no public comment.

Motion: Chair Ray Russom made a motion to direct staff to go back and negotiate Item 3C of the contract related to billing of travel time and hopefully come back with a revised contract at the next meeting.

Second: Director Lee

Action Approved unanimously by roll call vote.

Interim Legal Counsel Keith Collins rejoined the meeting.

6D. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT

Administrator Ghent presented the Administrator and Superintendent Report.

The Board provided comments regarding the schedule for Redundancy and the pilot program for Covid 19.

Administrator Ghent responded that the award date for the Redundancy contract would be November and he has informed the project team that there could be a second meeting in November if necessary. Regarding the joint study with Harvard and MIT, the District has provided wastewater samples weekly for the month of May and have not received results back.

There was no public comment on this item.

Action: The Board received and filed this report.

7. BOARD MEMBER COMMUNICATIONS

Director Lee announced that Grover Beach had reviewed the Central Coast Blue Memorandum of Agreement and recommended the City enter into the MOA subject to partner agencies approving the document. The goal of MOA is to provide direction to Pismo to continue Environmental Impact Report and secure funding for construction.

Chair Ray Russom thanked the public for their continued patience with Zoom meetings.

8. ADJOURNMENT:

7:00 p.m.

***THESE MINUTES WERE APPROVED BY THE BOARD OF DIRECTORS AT THE
JULY 1, 2020 MEETING.***