



# SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Post Office Box 339, Oceano, California 93475-0339  
1600 Aloha, Oceano, California 93445-9735  
Telephone (805) 489-6666 FAX (805) 489-2765  
www.sslocsd.org

## SUMMARY ACTION MINUTES Virtual Zoom Meeting of Wednesday, August 5, 2020

---

### 1. CALL TO ORDER AND ROLL CALL

Chair Ray Russom called the meeting to order and recognized a quorum.

Present: Caren Ray Russom, Chair, City of Arroyo Grande  
Jeff Lee, Vice Chair, City of Grover Beach  
Linda Austin, Director, Oceano Community Services District

District Staff: Jeremy Ghent, District Administrator  
Mychal Jones, Superintendent  
Keith Collins, District Legal Counsel  
Amy Simpson, District Bookkeeper/Secretary

### 2. PLEDGE OF ALLEGIANCE

Director Lee led the Pledge of Allegiance.

### 3. AGENDA REVIEW

Approved as presented.

### 4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

There was no public comment.

### 5. CONSENT AGENDA:

5A. Approval of Warrants

5B. Approval of Meeting Minutes of July 1, 2020

There was no public comment.

Superintendent Jones said the Emergency Outfall Repair Project is now complete.

**Motion:** Director Austin motioned to approve the Consent Agenda as presented.

**Second:** Director Lee

**Action:** Approved unanimously by roll call vote.

**6. ACTION ITEMS:**

**6A. AWARD A CONTRACT FOR COATING SERVICES TO NATIONAL COATING AND LINING COMPANY FOR THE PRIMARY CLARIFIER NO. 2 REHABILITATION AND COATINGS PROJECT AND INCREASE CANNON'S CONSTRUCTION MANAGEMENT CONTRACT**

Superintendent Jones presented this item. During the coating of the concrete scum box and effluent box, the District observed a final coating roughness that would not be ideal for the coating of the concrete launder. After multiple attempts, the current contractor has not been able, nor do they believe they will be able to, produce a finished smoothness that would provide an easily cleaned surface. Due to the District's contractor not being able to meet the smoothness needs of the District, the contractor issued a contract credit in the amount of \$15,748.38 for the non-performed work. Staff is seeking approval to award a contract for coating services to National Coating and Lining Company and increasing Cannon's Construction Management Contract.

There was no public comment.

**Motion:** Director Austin motioned to award a contract for coating services to National Coating and Lining Company for the Primary Clarifier No. 2 Rehabilitation and Coatings Project in the amount of \$41,968.00; and \$4,500 increase for Cannon's Construction Management Contract.

**Second:** Director Lee

**Action** Approved unanimously by roll call vote.

**6B. ADOPTION OF RESOLUTION NO. 2020-417 APPROVING THE 2020 UPDATE TO THE SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT LOCAL HAZARD MITIGATION PLAN**

Superintendent Jones presented this item. Development of the countywide Multi-Jurisdictional Hazard Mitigation Plan (MJHMP) process took place over the last two years and involved multiple meetings with the involved agencies and two public workshops.

Director Austin requested that Table T.7 cell for the South Pacific Railroad Depot date be added. The date is 1904. Also, she is curious as to where the Economic Assets for the Oceano CSD's top industries of fishing and hunting came from.

Cynthia Replogle provided public comment on the Sphere of Influence.

Administrator Ghent provided a response to Ms. Replogle's comment and said he would check with the County to address Director Austin's comments on the Industries of Oceano.

**Motion:** Director Austin motioned to adopt Resolution No. 2020-417 approving the 2020 update to the South San Luis Obispo County Sanitation District Local Hazard Mitigation Plan with the addition of

the Railroad Depot date of 1904 and clarification to industries of Oceano and clarify the Sphere of Influence map is the correct map.

**Second:**  
**Action**

Director Lee  
Approved unanimously by roll call vote.

**6C. DEBT FINANCING REDUNDANCY PROJECT**

Recommendation:

1. Adopt Resolution No. 2020-418 Adopting a Debt Management Policy; and
2. Adopt Resolution No. 2020-419 Authorizing the execution, delivery, and sale of wastewater revenue Certificates of Participation in the maximum principal amount of \$25,000,000 to finance wastewater projects, and approving related documents and actions; and
3. Adopt Resolution No. 2020-420 Authorizing and providing for the incurrence of indebtedness for the purpose of providing a portion of the cost of acquiring, constructing, enlarging, improving, and/or extending its wastewater treatment facility to serve an area lawfully within its jurisdiction to serve; and
4. Adopt Resolution No. 2020-421 Authorizing the execution, delivery, and sale of certificates of participation to US Department of Agriculture in the maximum principal amount of \$4,464,000 to finance wastewater projects, and approving related documents and actions

Administrator Ghent opened this item and then handed it over to Alex Handlers, Financial Consultant from Bartle Wells and Associates.

Alex Handlers said there are four separate Resolutions before the Board tonight that need to be adopted before the project can go out to bid to satisfy the USDA funding. The project will primarily be funded by a combination of a low rate USDA Loan, Certificates of Participation and a large amount of cash from the District. He provided a brief rundown of the Resolutions.

The Board provided comments regarding early payoff of the USDA Loan and requirements for a debt management policy.

James Wawrzyniak from Jones Hall was also available to provide responses to the Boards comments.

There was no public comment.

**Motion:** Director Lee motioned to move staff recommendation  
**Second:** Director Ray Russom  
**Action:** Approved unanimously by roll call vote.

**6D. AUTHORIZE STAFF TO BID WWTP REDUNDANCY PROJECT**

Administrator Ghent presented this item. He provided the history of the Redundancy Project and thanked all involved to get the District to this point.

Director Lee asked if all permits were in hand.

Administrator Ghent said there is one permit outstanding and that is for the generator.

**Motion:** Director Austin motioned to Adopt Resolution No. 2020-422 Authorizing the District Administrator to advertise bidding documents for the Wastewater Treatment Plant Redundancy Project.

**Second:** Director Lee

**Action:** Approved unanimously by roll call vote.

#### **6E. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT**

Administrator Ghent presented the Administrator Report.

Superintendent Jones presented the Superintendents Report.

There was no public comment.

**Action:** The Board received and filed this report.

#### **7. BOARD MEMBER COMMUNICATIONS**

None.

#### **8. CLOSED SESSION:**

Legal Counsel Collins announced Closed Session.

Public Employee Performance Evaluation pursuant to Government Code Section 54957:

Title: District Legal Counsel

Title: District Administrator

Legal Counsel said there are certain actions that could potentially be taken in the Closed Session that would need to be reported at this meeting. Any actions that would need to be reported could not be taken tonight and they would to be taken formally at the next meeting.

#### **9. ADJOURNMENT:**

7:30 p.m.

***THESE MINUTES WERE APPROVED BY THE BOARD OF DIRECTORS AT THE MEETING OF SEPTEMBER 16, 2020.***