



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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SUMMARY ACTION MINUTES Virtual Zoom Meeting of Wednesday, November 18, 2020

1. CALL TO ORDER AND ROLL CALL

Chair Ray Russom called the meeting to order and recognized a quorum.

Present: Caren Ray Russom, Chair, City of Arroyo Grande
Jeff Lee, Vice Chair, City of Grover Beach
Linda Austin, Director, Oceano Community Services District

District Staff: Jeremy Ghent, District Administrator
Carrie Raven, Assistant to District Legal Counsel
Amy Simpson, District Bookkeeper/Secretary
Mychal Jones, Plant Superintendent

2. PLEDGE OF ALLEGIANCE

Director Austin led the Pledge of Allegiance.

3. AGENDA REVIEW

Approved as presented.

4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

There was no public comment.

5. CONSENT AGENDA:

5A. Approval of Warrants

5B. Approval of Meeting Minutes of November 4, 2020

Public Comment: April Dury commented on the Warrant Register.

Staff noted the correction and voided the missing check numbers.

Motion: Director Lee motioned to approve the Consent Agenda with correction as noted.

Second: Director Austin

Action: Approved unanimously by roll call vote.

6. ACTION ITEMS:

6A. PRESENTATION AND APPROVAL OF FISCAL YEAR ENDING JUNE 2020 FINANCIAL AUDIT

Alex Hom from Moss, Levy & Hartzheim presented the 2020 Financial Audit. He reported that the District received an unmodified clean opinion. He also reported that the negative OPEB number was a result of a large reduction in liability and is primarily due to the change in benefits for retirees going forward.

The Board thanked Mr. Hom and District staff.

There was no public comment.

Motion: Director Austin motioned to approve the 2020 Fiscal Year audit.

Second: Director Lee

Action: Approved unanimously by roll call vote.

6B. RESOLUTION NO. 2020-424 FOR EXECUTION, DELIVERY AND SALE OF WASTEWATER REVENUE CERTIFICATES OF PARTICIPATION AND INCREASING MAXIMUM AUTHORIZED AMOUNT THEREOF TO \$28,000,000

Administrator Ghent introduced this item with a PowerPoint presentation. He provided background, bid numbers of the two bidders for construction of the Redundancy Project, adjusted estimate, discussion on bid results, project complexities, rates, loss of bidders, spread between bidders, and Staff opinion.

The Board had a discussion regarding potential savings, adequate funding, cost of delaying project for rebidding, and updating the Reserve Policy. Chair Ray Russom recognized staff for the good governance and administrative work that has been accomplished recently to receive the AA- rating to the COP's and the unmodified clean opinion of the 2020 Financial Audit.

Alex Handlers from Bartle Wells and Associates was available to answer Board questions.

Public Comment: Eric Christen and Julie Tacker commented on this item.

Motion: Director Lee motioned to Adopt Resolution No. 2020-424 replacing Resolution No. 2020-423 for the execution, delivery and sale of wastewater revenue certificates of participation and increasing the maximum principal amount to \$28,000,000.

Second: Chair Ray Russom

Action: Approved unanimously by roll call vote.

6C. AUTHORIZE EXECUTION OF UPDATED CONTRACT FOR WWTP REDUNDANCY PROJECT CONSTRUCTION MANAGEMENT SERVICES WITH MNS ENGINEERS, INC.

Administrator Ghent presented this item. He reported that District staff submitted the December 10, 2019 Agreement with MNS to USDA for review and USDA is requiring a revised agreement, based on Engineers Joint Contract Documents (EJCDC) as indicated in the USDA RUS Bulletin 1780-26. This item fulfills USDA requirement.

There was no public comment.

Motion: Director Austin motioned to authorize the District Administrator to execute an updated contract for Construction Management Services for the Wastewater Treatment Plant Redundancy Project with MNS Engineers, Inc. in the amount of \$2,616,044.

Second: Director Lee

Action: Motion approved unanimously by roll call vote.

7. BOARD MEMBER COMMUNICATIONS

Director Lee reported the Grover Beach City Council did award a construction contract for a sewer extension along Highland Drive.

Chair Ray Russom commended staff for moving leaps and bounds these last two years to get on track with solid fiscal management and reporting as demonstrated by the Fiscal Audits. She thanked staff for everything they do and wished everyone a Happy Thanksgiving.

8. ADJOURNMENT:

7:27 p.m.

THESE MINUTES WERE APPROVED BY THE BOARD OF DIRECTORS AT THE MEETING OF DECEMBER 02, 2020.