



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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SUMMARY ACTION MINUTES Virtual Zoom Meeting of Wednesday, December 2, 2020

1. CALL TO ORDER AND ROLL CALL

Chair Ray Russom called the meeting to order and recognized a quorum.

Present: Caren Ray Russom, Chair, City of Arroyo Grande
Jeff Lee, Vice Chair, City of Grover Beach
Linda Austin, Director, Oceano Community Services District

District Staff: Jeremy Ghent, District Administrator
Keith Collins, District Legal Counsel
Amy Simpson, District Bookkeeper/Secretary
Mychal Jones, Plant Superintendent

2. PLEDGE OF ALLEGIANCE

Director Lee led the Pledge of Allegiance.

3. AGENDA REVIEW

Approved as presented.

4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

There was no public comment.

5. CONSENT AGENDA:

5A. Approval of Warrants

5B. Approval of Meeting Minutes of November 18, 2020

Bookkeeper Simpson reported that there was one change to the Warrant Register. Warrant 112520-4957 in the amount of \$249.28 has been voided.

There was no Public Comment:

Motion: Director Lee motioned to approve the Consent Agenda with the deletion of Warrant 112520-4957.

Second: Director Austin

Action: Approved unanimously by roll call vote.

6. ACTION ITEMS:

6A. AUTHORIZE THE DISTRICT ADMINISTRATOR TO EXECUTE A CONTRACT CHANGE ORDER TO MP ENVIRONMENTAL SERVICES, INC. FOR THE DIGESTER No. 2 CLEANING PROJECT

Superintendent Jones presented this staff report. The total price must be adjusted based on the difference of what was estimated and the actual after the Digester was opened. There is sufficient budget in Fund 26 and no adjustment is required at this time.

The Board had a brief discussion regarding the math formula was used to determine the new cost. It was reported that there is sufficient budget for all projects budgeted in Fund 26. The Board thanked staff for the accuracy on estimating this project and anticipating the unknowns.

There was no public comment.

Motion: Director Lee motioned to authorize the District Administrator to approve a Contract Change Order in the amount of \$173,219 for a total potential project amount of \$336,609.

Second: Director Austin

Action: Approved unanimously by roll call vote.

6B. WWTP REDUNDANCY PROJECT UPDATE

Administrator Ghent opened this item and turned it over to Eileen Shields from MKN, Engineering presented the item. She gave a recap on the progress that has been made in November 2020.

Director Lee asked if accepting sale of bonds without acceptance from the USDA.

Administrator Ghent responded that the COP's will have sold. The USDA requires procurement of funding prior to approval.

Public Comment: Julie Tacker commented on the financing of the project in regard to the Community of Oceano benefiting from the USDA loan.

The Board asked staff to analyze the question Ms. Tacker poses and follow up with an email to Ms. Tacker.

Administrator Ghent said there is no legal requirement and that he would look and see if there is an advantage to doing the analysis.

Action: Receive and File.

6C. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT

Administrator Ghent reported that the Bylaws and the election of the Chair and Vice Chair will be on upcoming Agenda.

Superintendent Jones said the plant is operating in compliance the NPDES permit limits. He read the staff report that updated the Board on maintenance projects that have been performed at the plant and plant callouts.

Public comment: Julie Tacker provided an update on an appeal filed that will be heard before the Coastal Commission.

Action: Receive and File.

7. BOARD MEMBER COMMUNICATIONS

Chair Ray Russom announced that there will be a second meeting on December 16, 2020.

8. ADJOURNMENT:

6:49 p.m.

THESE MINUTES WERE APPROVED BY THE BOARD OF DIRECTORS AT THE MEETING OF DECEMBER 16, 2020.