



**SOUTH SAN LUIS OBISPO COUNTY
SANITATION DISTRICT**

Post Office Box 339, Oceano, California 93475-0339
1600 Aloha, Oceano, California 93445-9735
Telephone (805) 489-6666 FAX (805) 489-2765
www.sslocsd.us

**AGENDA
BOARD OF DIRECTORS MEETING**

VIRTUAL ZOOM MEETING

Please click the link below to join the webinar:

Wednesday, April 7, 2021 at 6:00 p.m.

Board Members

Linda Austin, Chair
Jeff Lee, Vice Chair
Caren Ray Russom, Director

Agencies

Oceano Community Services District
City of Grover Beach
City of Arroyo Grande

Alternate Board Members

Karen Bright, Director
Lan George, Director
Shirley Gibson, Director

City of Grover Beach
City of Arroyo Grande
Oceano Community Services District

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/83332266607?pwd=SWJ3M0tyc0xYdkN2dWZDWWhhNcHcxQT09>

Passcode: 559078

Or Telephone:

1 669 900 6833

1 408 638 0968

1 346 248 7799

1 253 215 8782

1 646 876 9923

1 301 715 8592

Webinar ID: 833 3226 6607

Passcode: 559078

- 1. CALL TO ORDER AND ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. AGENDA REVIEW**
- 4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA**
Public Participation:

In order to prevent and mitigate the effects of the COVID-19 pandemic, the District, in accordance with Executive Order N-29-20, will not make available a physical location from which members of the public may observe the meeting and offer public comment. Remote public participation is allowed in the following ways:

Community members are encouraged to submit agenda correspondence in advance of the meeting via email to the District Secretary at amy@sslocsd.us prior to the meeting and will be published on the District website. Agenda correspondence received less than 3 hours before the meeting start time may not be posted until after the meeting. Members of the public may watch the meeting either on cable Channel 20 or as streamed on SLOSPAN <https://slo-span.org/static/index.php>

Alternatively, members of the public may watch the meeting and speak during general Public Comment or on a specific agenda item by logging in to the Zoom webinar using the information provided above. Please use the “raise hand” feature to indicate your desire to provide public comment. Each speaker will be allowed three minutes to provide input.

This public comment period is an invitation to members of the community to present comments, thoughts or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters which are within the jurisdiction of the District. The Brown Act restricts the Board from taking formal action on matters not published on the agenda. In response to your comments, the Chair or presiding Board Member may:

- Direct Staff to assist or coordinate with you.
- Direct Staff to place your issue or matter on a future Board meeting agenda.

Please adhere to the following procedures when addressing the Board:

- Comments should be limited to three (3) minutes or less.
- Your comments should be directed to the Board as a whole and not directed to individual Board members.
- Slanderous, profane or personal remarks against any Board Member, Staff or member of the audience shall not be permitted

Any writing or document pertaining to an open-session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the offices of the Oceano CSD, a member agency located at 1655 Front Street, Oceano, California. Consistent with the Americans with Disabilities Act (ADA) and California Government Code §54954.2, requests for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires modification or accommodation in order to participate at the above referenced public meeting by contacting the District Administrator or Bookkeeper/Secretary at (805) 481-6903. So that the District may address your request in a timely manner, please contact the District two business days in advance of the meeting.

5. CONSENT AGENDA:

The following routine items listed below are scheduled for consideration as a group. Each item is recommended for approval unless noted. Any member of the public who wishes to comment on any Consent Agenda item may do so at this time. Any Board Member may

request that any item be withdrawn from the Consent Agenda to permit discussion or to change the recommended course of action. The Board may approve the remainder of the Consent Agenda on one motion.

5A. Approval of Warrants

5B. Approval of Meeting Minutes of March 03, 2021

6. ACTION ITEMS:

6A. CONSIDERATION OF FISCAL YEAR 2020/21 SECOND QUARTER (Q2) BUDGET ADJUSTMENT

Recommendation: the Board:

1. Review the recommended budget adjustment;
2. Adopt Resolution No. 2021-426 authorizing budget adjustment.

6B. AWARD A CONTRACT FOR THE DIGESTER NO. 2 REHABILITATION PROJECT TO SPIESS CONSTRUCTION Co. INC., AUTHORIZE A SPECIFIC CONTINGENCY, AUTHORIZE THE DISTRICT ADMINISTRATOR TO EXECUTE A CONTRACT AMENDMENT, AND APPROVE AND AUTHORIZE THE DISTRICT ADMINISTRATOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT FOR CONSTRUCTION PHASE SERVICES

1. Award a contract for the Digester No. 2 Rehabilitation Project to Spiess Construction Co., Inc., in the amount of \$297,350;
2. Authorize the District Administrator to approve a specific contingency for this project up to 15% (\$44,603) of the total project amount for a total potential amount of \$341,953;
3. Authorize the District Administrator to execute a contract amendment for Design and Bid Phase Support for the Digester No. 2 Rehabilitation Project with MKN & Associates in the amount of \$7,744 for a total amended amount of \$31,645;
4. Approve and authorize the District Administrator to enter into a Professional Services Agreement with MKN & Associates for Construction Phase Services for the Digester No. 2 Rehabilitation Project in the amount of \$41,309.

6C. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT

Recommendation: Receive and File.

7. BOARD MEMBER COMMUNICATIONS:

8. ADJOURNMENT:

The next regularly scheduled Board Meeting will be held May 5, 2021, at 6:00 pm. This meeting will be held either virtually via ZOOM or depending on the status of the COVID-19 Emergency at the Arroyo Grande Council Chambers, 215 East Branch Street, Arroyo Grande, California 93420

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
WARRANT REGISTER
4/7/2021

| VENDOR | BUDGET LINE ITEM | DETAIL | WARRANT NO. | ACCT | ACCT BRKDN | TOTAL |
|----------------------------|------------------------|-----------------------|-------------|-----------|-------------------|-------------------|
| AGP VIDEO | PROFESSIONAL SERVICE | FEBRUARY 3, 2021 | 030821-5141 | 7080 | 460.00 | 460.00 |
| AMERICAN INDUSTRIAL SUPPLY | TOOLS | PLASMA CUTTER | 5142 | 8055 | 2,220.51 | 2,220.51 |
| ARAMARK | UNIFORMS | 02/19; 02/26 | 5143 | 7025 | 642.09 | 642.09 |
| AT&T | COMMUNICATIONS | 02/11/21-03/10/21 | 5144 | 7013 | 426.05 | 426.05 |
| AUTOSYS, INC. | SCADA | 2753; 2757; 2747 | 5145 | 20-7060 | 6,250.00 | 6,250.00 |
| COASTAL ROLLOFF SERVICE | RUBBISH | FEBRUARY 2021 | 5146 | 7093 | 919.00 | 919.00 |
| DUPERON | EQUIPMENT MAINTENANCE | 22922 | 5147 | 8030 | 862.31 | 862.31 |
| EDD | UNEMPLOYMENT REIMBURSE | 10/1/20-12/31/20 | 5148 | 6095 | 728.50 | 728.50 |
| ENGEL & GRAY | BIOSOLIDS HANDLING | FEBRUARY 2021 | 5149 | 7086 | 6,145.82 | 6,145.82 |
| EVERYWHERE RIGHT NOW | COMPUTER SUPPORT | MARCH 2021 | 5150 | 7082 | 100.00 | 100.00 |
| GRAINGER | SAFETY | MULTIPLE | 5151 | 8056 | 415.53 | 415.53 |
| HEACOCK TRAILERS | EQUIPMENT MAINTENANCE | 11739 | 5152 | 8030 | 26.94 | 26.94 |
| I.I. SUPPLY, INC. | SAFETY | 74081; 75403 | 5153 | 8056 | 63.42 | 63.42 |
| JAN PRO | STRUCTURE MAINTENANCE | 94927; 101298 | 5154 | 8060 | 666.00 | 666.00 |
| JB DEWAR | FUEL | 105213 | 5155 | 8020 | 30.92 | 30.92 |
| JEFF LEE | BOARD SERVICE | MARCH 2021 | 5156 | 7075 | 100.00 | 100.00 |
| JESCO | STRUCTURE MAINTENANCE | CHEMICAL FEED PUMPS | 5157 | 26-8065 | 30,062.59 | 30,062.59 |
| KENNEDY JENKS | REDUNDANCY | 145140; 145142 | 5158 | 20-7080 | 28,544.43 | 28,544.43 |
| LAN GEORGE | BOARD SERVICE | MARCH 2021 | 5159 | 7075 | 100.00 | 100.00 |
| LINDA AUSTIN | BOARD SERVICE | MARCH 2021 | 5160 | 7075 | 100.00 | 100.00 |
| MKN, INC. | REDUNDANCY | 8733 | 5161 | 20-7080 | 12,109.00 | 30,610.89 |
| | DIGESTER CLEANING | | | 26-8065 | 18,501.89 | |
| MINERS HARDWARE | EQUIPMENT MAINTENANCE | FEBRUARY 2021 | 5162 | 8030 | 389.32 | 389.32 |
| OEC, INC. | CHEMICAL ANALYSIS | 2101327 | 5163 | 7078 | 198.00 | 198.00 |
| POLYDYNE | PLANT CHEMICALS | 1519934 | 5164 | 8050 | 9,497.48 | 9,497.48 |
| PRAXAIR | EQUIPMENT RENTAL | 01/20/21-02/22/21 | 5165 | 7032 | 39.63 | 39.63 |
| READY REFRESH | ADMIN BUILDING | 01/25/21-02/24/21 | 5166 | 8045 | 184.39 | 184.39 |
| REGIONAL GOVT. SERVICES | HUMAN RESOURCES | JANUARY 2021 | 5167 | 7076 | 83.70 | 83.70 |
| ROYAL ELECTRIC | SCADA | 2021-009 | 5168 | 20-7080 | 8,973.04 | 8,973.04 |
| SOUTH COUNTY SANITARY | RUBBISH | MARCH 2021 | 5169 | 7093 | 400.11 | 400.11 |
| STANLEY SECURITY | ALARMS | JANUARY 2021 | 5170 | 7011 | 75.55 | 75.55 |
| UMPQUA BANK | CREDIT CARD | FEBRUARY 2021 | 5171 | | 3,326.39 | 3,326.39 |
| VWR INTERNATIONAL | LAB SUPPLIES | 2021-005; 2020-062 | 5172 | 8040 | 549.01 | 549.01 |
| SSLOCSD | FEBRUARY TRANSFER | | 5173 | | 95,763.84 | 95,763.84 |
| PG&E | REDUNDANCY | ELECTRICAL RELOCATION | 031621-5174 | 20-7080 | 52,445.20 | 52,445.20 |
| PG&E | REDUNDANCY | ELECTRICAL RELOCATION | 5175 | 20-7080 | 109,420.42 | 109,420.42 |
| ALL STAR INDUSTRIAL | SAFETY | 2693 | 031921-5176 | 8056 | 164.09 | 164.09 |
| AMERICAN INDUSTRIAL SUPPLY | SAFETY | WELDING HELMET | 5177 | 8056 | 182.10 | 182.10 |
| ARAMARK | UNIFORMS/SAFETY | 03/05/2021 | 5178 | 7025/8056 | 765.52 | 765.52 |
| AT&T | COMMUNICATIONS | 03/11/21-04/10/21 | 5179 | 7013 | 426.05 | 426.05 |
| BRENNTAG | PLANT CHEMICALS | BPI128883 | 5180 | 8050 | 6,442.39 | 6,442.39 |
| CHARTER COMMUNICATIONS | COMMUNICATIONS | 03/01/21-03/28/21 | 5181 | 7013 | 309.95 | 309.95 |
| CULLIGAN | EQUIPMENT RENTAL | 67606 | 5182 | 7032 | 60.00 | 60.00 |
| FERGUSON | STRUCTURE MAINTENANCE | DIGESTER REHAB | 5183 | 26-8065 | 8,213.41 | 8,213.41 |
| JB DEWAR | FUEL | 107669 | 5184 | 8020 | 141.66 | 141.66 |
| JNE CONCRETE | STRUCTURE MAINTENANCE | CONCRETE WALL | 5185 | 26-8065 | 21,530.00 | 21,530.00 |
| JONES & MAYER | LEGAL COUNSEL | 102409 | 5186 | 7071 | 1,763.00 | 1,763.00 |
| KENNEDY JENKS | REDUNDANCY | FEBRUARY | 5187 | 20-7080 | 36,842.75 | 36,842.75 |
| MCCLATCHY COMPANY LLC | ADVERTISING | CALL FOR BIDS | 5188 | 7005 | 464.64 | 464.64 |
| NBS | AGENCY BILLING | APRIL THROUGH JUNE | 5189 | 7074 | 1,686.16 | 1,686.16 |
| PG&E | ELECTRIC | 02/09/21-03/10/21 | 5190 | 7091 | 14,517.51 | 14,517.51 |
| POLYDYNE | PLANT CHEMICALS | 1525730 | 5191 | 8050 | 9,497.48 | 9,497.48 |
| RINCON | REDUNDANCY | BIO MONITOR & CHMRP | 5192 | 20-7080 | 18,969.05 | 18,969.05 |
| ROYAL WHOLESALE | SCADA | 7482-1000477 | 5193 | 20-7060 | 174.71 | 174.71 |
| SITE ONE | EQUIPMENT MAINTENANCE | 107117797-001 | 5194 | 8030 | 34.21 | 34.21 |
| SO CAL GAS | GAS | 02/01/21-03/03/21 | 5195 | 7092 | 3,274.91 | 3,274.91 |
| SPRINT | CELL PHONES | JANUARY FEBRUARY | 5196 | 7014 | 339.14 | 339.14 |
| STANLEY | ALARMS | FEBRUARY | 5197 | 7011 | 75.55 | 75.55 |
| STREATOR PIPE AND SUPPLY | EQUIPMENT MAINTENANCE | S1566949.001 | 5198 | 8030 | 138.53 | 138.53 |
| USA BLUEBOOK | EQUIPMENT MAINTENANCE | EQUIPMENT MAINTENANCE | 5199 | 8030 | 146.04 | 146.04 |
| VWR SCIENTIST | LAB SUPPLY'S | 8803080478 | 5200 | 8040 | 206.88 | 206.88 |
| WATER ENV. FEDERATION | MEMBERSHIPS | JACKMAN | 5201 | 7050 | 332.00 | 332.00 |
| TOTAL | | | | | 517,518.81 | 517,518.81 |

We hereby certify that the demands numbered serially from 030821-5141 to 031921-5201 together with the supporting evidence have been examined, and that they comply with the requirements of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT. The demands are hereby approved by motion of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT, together with warrants authorizing and ordering the issuance of checks numbered identically with the particular demands and warrants.

BOARD OF DIRECTORS:

DATE:

Chairman

Board Member

Board Member

Secretary



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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SUMMARY ACTION MINUTES Virtual Zoom Meeting of Wednesday, March 3, 2021

1. CALL TO ORDER AND ROLL CALL

Chair Austin called the meeting to order and recognized a quorum.

Present: Linda Austin, Chair, Oceano Community Services District
Jeff Lee, Vice Chair, City of Grover Beach
Lan George, Alternate, City of Arroyo Grande

District Staff: Jeremy Ghent, District Administrator
Mychal Jones, Plant Superintendent
Keith Collins, District Legal Counsel
Amy Simpson, District Bookkeeper/Secretary

2. PLEDGE OF ALLEGIANCE

Director Jeff Lee led the Pledge of Allegiance.

3. AGENDA REVIEW

Approved as presented.

4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

There was no Public Comment.

5. CONSENT AGENDA:

5A. Approval of Warrants

5B. Approval of Meeting Minutes of February 03, 2021

5C. Ratification of Contract Amendment #3 for WWTP Redundancy Project Construction Phase Engineering Services with Kennedy/Jenks Consultants, Inc.

There was no Public Comment.

Alternate George requested to pull Item 5B. Meeting Minutes of February 3, 2021.

Motion: Director Lee motioned to approve Consent Agenda Items 5A and 5C.

Second: Alternate George

Action: Approved unanimously by voice vote.

Motion: Director Lee motioned to approve Consent Agenda Item 5B.

Second: Director Austin

Action: Approved by roll call vote 2-0.

Alternate George abstained.

6. ACTION ITEMS:

6A. RESOLUTION TO ADOPT UTILITY EASEMENT FOR PG&E ON WWTP SITE

This item was presented by Administrator Ghent.

There was no Public Comment.

Motion: Director Lee motioned to adopt Resolution 2021-425 authorizing the District Administrator to execute a grant of easement to PG&E in connection with construction of the WWTP Redundancy Project.

Second: Alternate George

Action: Approved unanimously by roll call vote.

6B. CONTRACT FOR WWTP REDUNDANCY PROJECT ADMINISTRATION SERVICES WITH MKN AND ASSOCIATES

Administrator Ghent presented this item. Eileen Shields from MKN and Associates, Inc. was available for questions.

The Board had a brief discussion regarding the cost breakdown.

There was no Public Comment.

Motion: Director Lee motioned to authorize the District Administrator to execute a contract for continued Wastewater Treatment Plant Redundancy Project Administration Services with MKN and Associates, Inc. (MKN), in the amount of \$151,822 for the 2021 calendar year.

Second: Director George

Action: Approved unanimously by roll call vote.

6C. WWTP REDUNDANCY PROJECT UPDATE

Administrator Ghent and Eileen Shields presented this report. Mr. Ghent shared a short video.

The Board had a brief discussion regarding Covid 19 safety protocols on site.

Action: Receive and File.

6D. STATUS UPDATE ON PLACING THE FY 2021/22 DISTRICT RATES AND CHARGES ON THE COUNTY TAX ROLE

Administrator Ghent and Adina McCargo, Director from NBS presented this report. There was a power point presented.

The Board had a brief discussion public engagement.

Action: Receive and File.

6E. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT

Plant Superintendent Mychal Jones presented the Plant Operations Report. He reported that during the reporting period of February 1st – February 24 the District's facility met its Permit limitations as required under the State of California's NPDES Permit. All analysis was within Permit limitations. He provided Operations and Maintenance Tasks, Work Orders completed, Training and Call Outs that were completed during this reporting period. He also provided an update to the Digester No. 2 Cleaning Project.

Administrator Ghent presented the Administrators Report. He updated the Board on Central Coast Blue and some miscellaneous items. He reported that Digester No. 2 will need a relining to complete the internal coating. He clarified that there will be a meeting April 7, 2021.

There was no Public Comment.

Action: The Board received and filed this report.

7. BOARD MEMBER COMMUNICATIONS

The Board had a brief discussion regarding the return to in person meetings.

8. ADJOURNMENT:

7:10 p.m.

THESE MINUTES ARE DRAFT AND NOT OFFICIAL UNTIL APPROVED BY THE BOARD OF DIRECTORS AT A SUBSEQUENT MEETING.



**SOUTH SAN LUIS OBISPO COUNTY
SANITATION DISTRICT**

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STAFF REPORT

Date: April 7, 2021

To: Board of Directors

From: Jeremy Ghent, District Administrator

Via: Amy Simpson, District Bookkeeper/Secretary

**Subject: CONSIDERATION OF FISCAL YEAR 2020/21 SECOND QUARTER (Q2)
BUDGET ADJUSTMENT**

RECOMMENDATION:

It is recommended the Board:

1. Review the recommended budget adjustment;
2. Adopt Resolution No. 2021-426 authorizing budget adjustment.

EXECUTIVE SUMMARY:

This staff report provides staffs' review to both revenues and expenditures. This quarter (Q2) staff is recommending an increase of \$9,291,884 to anticipated revenues to balance the budget to reconcile the actual received revenues from the sale of bonds.

For FY 20/21 the District budget originally estimated revenues generated by the Bond Sale for the District's Redundancy Project. Now that the construction costs are known and the bond sale is complete, the estimated revenues of \$18,710,000 should be revised in the budget to show the actual bond revenue of \$28,001,884. ($\$28,001,884 - \$18,710,000 = \$9,291,884$ Tables No. 1 and No. 2)

It should be noted that because FY 20/21 District revenues include substantial debt funding for the District's Redundancy Project. This borrowed money is recorded as revenue into Fund 20. In order to adequately represent and evaluate the District's Budget performance at Q2 we will review both with and (without) the Redundancy Project costs.

Through the end of Q2, the District has received 127% (54%) of its anticipated revenue and spent 12% (43%) of its budgeted expenditures (Table No. 3). Staff has reviewed each account. Table No. 1 summarizes anticipated revenues to individual funds.

DISCUSSION:

As part of the Q2 budget review staff assessed every budgeted line item to determine where revenue/expenditures are projected to exceed the approved budget or where a surplus may exist at Q2 of FY 20/21. Staff is recommending increasing the anticipated revenues to match revenues received from the bond sale. To maintain a balanced budget, staff recommends increasing Designated Funding Redundancy. (Received in current Fiscal Year but will be used in future budgets.) This will result in Total Revenue of \$33,776,884 and total Expense of \$33,776,884.

REVENUE

Total District revenue received at the end of the second quarter is \$31,113,419. A summary of revenue by Fund is detailed in Table No. 1 below.

Table No. 1 – Revenues

| | FY 2020/21 Budget | Received as of 12.31.2020 | | Recommended Mid-Year Adjustment | Recommended Budget at Mid-year |
|---------|------------------------------|----------------------------------|---------|--|---|
| | | Amount | Percent | | |
| Fund 19 | \$ 5,549,000 | \$ 2,992,419 | 54% | \$ - | \$ 5,549,000 |
| Fund 20 | \$ 18,936,000 | \$ 28,121,000 | 149% | \$ 9,291,884 | \$ 28,227,884 |
| Fund 26 | \$ - | \$ - | | \$ - | |
| Total | \$ 24,485,000 | \$ 31,113,419 | 127% | \$ 9,291,884 | \$ 33,776,884 |

At the end of the second quarter the unmodified budget shows overall District revenues are 127% (54%) collected. Due to Covid 19, School revenue is unknown currently. This revenue is reported at the end of the year based on Average Daily Attendance. The District anticipated receiving \$40,000 dollars in school revenue. Overall revenues are higher than anticipated. Staff does not anticipate the loss of school revenue to impact the budget.

Fund 26 is funded by transfers from Fund 19 and receives no direct revenue. Large improvement projects not related to expansion are budgeted in Fund 26. All Projects but two are scheduled to be completed during this Fiscal Year. The two projects that have been deferred due to the Redundancy Project are the Influent Slide Gate and Standby Water Well. Neither of these projects have an impact to the operation of the District's treatment plant.

Fund 26 Projects that are in progress are the Clarifier #2 Sludge Pump & VFD, Digester Cleaning & Coating, Digester Sump Pump #1, FFR Pump #1 Rehab, Sludge Feed Pumps #1 & #2, and Sludge Bed Water Valves Replacement. These are budgeted in Fund 26 at \$1,552,000.

EXPENDITURE

Total District expenditures at the end of the second quarter stand at \$2,817,528 or 12% (43% Table No. 3) of projected expenditures. A summary of expenditures by Fund is detailed in Table No. 2 below.

Table No. 2 – Expenditures

| | FY 2020/21 Budget | Expended as of 12.31.2020 | | Recommended Mid-Year Adjustment | Recommended Budget at Mid-year |
|---------|----------------------|---------------------------|---------|---------------------------------------|-----------------------------------|
| | | Amount | Percent | | |
| Fund 19 | \$ 3,997,000 | \$ 1,615,585 | 40% | | \$ 3,997,000 |
| Fund 20 | \$ 18,936,000 | \$ 413,181 | 2% | \$ 9,291,884 | \$ 28,227,884 |
| Fund 26 | \$ 1,552,000 | \$ 788,762 | 51% | | \$ 1,552,000 |
| Total | \$ 24,485,000 | \$ 2,817,528 | 12% | \$ 9,291,884 | \$ 33,776,884 |

Table No. 3 – Expenditures without Fund 20

| | FY 2020/21 Budget | Expended as of 12.31.2020 | |
|---------|-------------------|---------------------------|---------|
| | | Amount | Percent |
| Fund 19 | \$ 3,997,000 | \$ 1,615,585 | 40% |
| Fund 26 | \$ 1,552,000 | \$ 788,762 | 51% |
| Total | \$ 5,549,000 | \$ 2,404,347 | 43% |

ACCOUNTS EXCEEDING 60% NOT REQUIRING ADJUSTMENT

The review identified two budget categories that expended in excess of 60% at the end of Q2. No changes are being recommended because these categories are high at Q2 due to expenses that are not continuous throughout the fiscal year. Individual explanation found below and highlighted on Attachment:

Permits/Fees and Licenses 68%.

Permits fees and licenses are largely one-time annual fees. Staff review indicates that there is adequate budget remaining for this fiscal year in this category. No increase recommended.

MOU with City of Pismo Beach 72%.

This expense is tied to an agreement the District has with the City of Pismo Beach to fund 50% of the preparation of an Environmental Impact Report for the Central Coast Blue Project up to \$113,400. The expense is capped by the agreement, and as such cannot exceed 100%. No increase recommended.

Attachment:

Fiscal Year 2020/21 Consolidated Budget at Second Quarter

RESOLUTION NO. 2021-426

**A RESOLUTION OF THE SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
BOARD OF DIRECTORS AMENDING
THE FY 2020/21 BUDGET AT SECOND QUARTER**

WHEREAS, the Board of Directors has previously adopted the FY 2020/21 budget consisting of Operating Fund 19, Expansion Fund 20, and Replacement/Improvements Fund 26; and

WHEREAS, District staff has reviewed the account line items under each Fund included in the FY 2020/21 adopted budget; and

WHEREAS, District staff has identified the account line items which will require less monies and the account line items which will require additional monies than originally budgeted; and

WHEREAS, District staff believes amending these account line items to reflect actuals will more accurately reflect financial conditions of the District.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the South San Luis Obispo County Sanitation District, that the FY 2020/21 budget shall be amended according to Exhibit A attached hereto.

PASSED AND ADOPTED at a regular meeting of the South San Luis Obispo County Sanitation District Board of Directors held this 7th day of April 2021.

On the motion of Director _____, seconded by Director _____, and by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

RESOLUTION NO. 2021-426

CERTIFICATION:

I do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted at a meeting of the South San Luis Obispo County Sanitation District held this 7th day of April 2021.

LINDA AUSTIN
CHAIR, BOARD OF DIRECTORS
SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

ATTEST:

AMY SIMPSON
DISTRICT BOOKKEEPER/SECRETARY

APPROVED AS TO FORM:

KEITH COLLINS
DISTRICT COUNSEL

CONTENTS:

JEREMY GHENT
DISTRICT ADMINISTRATOR

Resolution No. 2021-426
Exhibit A

| ACCOUNT | CURRENT BUDGET | AMOUNT RECEIVED AS OF 12/31/2020 | PERCENT AS OF 12/31/2020 | PROPOSED ADJUSTMENT | FY 2020/21 ADJUSTED BUDGET AMOUNT AT SECOND QUARTER |
|-------------------------------|----------------|-------------------------------------|-----------------------------|------------------------|---|
| | | | | | |
| ACCOUNTS | | | | | |
| Bond and USDA Funding | \$ 18,710,000 | \$ 28,001,884 | 150% | \$ 9,291,884 | \$ 28,001,884 |
| Designated Funding Redundancy | \$ 11,989,100 | \$ 11,989,100 | 100% | \$ 9,291,884 | \$ 21,280,984 |
| | | | | | |

FISCAL YEAR 2020/21 CONSOLIDATED BUDGET AT MID-YEAR

| | Fund 19 Operating Fund | Fund 20 Expansion Fund | Fund 26 Replacement Fund | FY 2020/21 Budget | Q2 Actuals | YTD Percentages |
|---|------------------------------|------------------------------|--------------------------------|----------------------|-------------------|--------------------|
| Revenues | | | | | | |
| Gross Revenues | | | | | | |
| Service Charges and Fees | 5,305,000 | | | 5,305,000 | 2,856,631 | 54% |
| Connection Fees | | 156,000 | | 156,000 | 109,517 | 70% |
| Interest | 112,000 | 70,000 | | 182,000 | 73,234 | 40% |
| Brine Revenue | 132,000 | | | 132,000 | 72,152 | 55% |
| Bond and USDA Funding | | 18,710,000 | | 18,710,000 | 28,001,884 | 150% |
| Total Revenues | 5,549,000 | 18,936,000 | - | 24,485,000 | 31,113,419 | 127% |
| Expenditures & Other Uses | | | | | | |
| Operating Expenditures | | | | | | |
| Salaries and Wages | 831,000 | | | 831,000 | 387,455 | 47% |
| Employee Benefits and Other Personnel Costs | 496,100 | | | 496,100 | 307,044 | 62% |
| Permits, Fees and Licenses | 58,600 | | | 58,600 | 40,121 | 68% |
| Communications | 16,800 | | | 16,800 | 7,824 | 47% |
| Administrative Costs | 470,800 | | | 470,800 | 213,313 | 45% |
| Disposal Services | 64,000 | | | 64,000 | 28,783 | 45% |
| Utilities | 240,500 | | | 240,500 | 108,461 | 45% |
| Maintenance, Tools & Replacements | 367,000 | | | 367,000 | 86,278 | 24% |
| Materials, Services and Supplies | 371,200 | | | 371,200 | 210,289 | 57% |
| Training, Education & Memberships | 48,500 | | | 48,500 | 10,266 | 21% |
| Total Operating Expenditures | 2,964,500 | - | - | 2,964,500 | 1,399,835 | 47% |
| Total Other Charges | | | | | | |
| Debt Service | 440,000 | | | 440,000 | - | 0% |
| MOU with City of Pismo Beach | | 113,400 | | 113,400 | 81,393 | 72% |
| Total Other Charges | 440,000 | 113,400 | - | 553,400 | 81,393 | 15% |
| Capital Outlay | | | | | | |
| Capital Replacement/Maintenance (Fund 26) | | | 1,552,000 | 1,552,000 | 788,762 | 51% |
| Capital Equipment | 161,000 | 7,265,000 | | 7,426,000 | 331,789 | 4% |
| Total Capital Outlay | 161,000 | 7,265,000 | 1,552,000 | 8,978,000 | 1,120,551 | 12% |
| Other Financing Sources & Uses | | | | | | |
| Transfers Out Fund 26 | 1,552,000 | | (1,552,000) | - | 776,000 | 50% |
| Contingency | | | | - | - | |
| Redundancy Designations | 431,500 | (431,500) | | - | 215,750 | 50% |
| Designated Funding Redundancy | | 11,989,100 | | 11,989,100 | - | |
| Total Other Financing Sources & Uses | 1,983,500 | 11,557,600 | (1,552,000) | 11,989,100 | 1,767,750 | |
| Total Funding Source | 5,549,000 | 18,936,000 | - | 24,485,000 | 31,113,419 | 127% |
| Total Expense | 5,549,000 | 18,936,000 | - | 24,485,000 | 2,817,528 | 12% |
| Net Change (Deficit) | - | - | - | - | - | |



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Post Office Box 339, Oceano, California 93475-0339

1600 Aloha Oceano, California 93445-9735

Telephone (805) 489-6666 FAX (805) 489-2765

www.sslocsd.org

STAFF REPORT

Date: April 7, 2021

To: Board of Directors

From: Jeremy Ghent, District Administrator

Via: Mychal Jones, Plant Superintendent

Subject: **AWARD A CONTRACT FOR THE DIGESTER NO. 2 REHABILITATION PROJECT TO SPIESS CONSTRUCTION Co. INC., AUTHORIZE A SPECIFIC CONTINGENCY, AUTHORIZE THE DISTRICT ADMINISTRATOR TO EXECUTE A CONTRACT AMENDMENT, AND APPROVE AND AUTHORIZE THE DISTRICT ADMINISTRATOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT FOR CONSTRUCTION PHASE SERVICES**

RECOMMENDATION:

1. Award a contract for the Digester No. 2 Rehabilitation Project to Spiess Construction Co., Inc., in the amount of \$297,350;
2. Authorize the District Administrator to approve a specific contingency for this project up to 15% (\$44,603) of the total project amount for a total potential amount of \$341,953;
3. Authorize the District Administrator to execute a contract amendment for Design and Bid Phase Support for the Digester No. 2 Rehabilitation Project with MKN & Associates in the amount of \$7,744 for a total amended amount of \$31,645;
4. Approve and authorize the District Administrator to enter into a Professional Services Agreement with MKN & Associates for Construction Phase Services for the Digester No. 2 Rehabilitation Project in the amount of \$41,309.

BACKGROUND AND DISCUSSION:

On December 10, 2020, the District completed the Digester No. 2 Cleaning Project. Following the completion of the cleaning project, the District performed an evaluation to assess the integrity of the exterior and interior coating of Digester No. 2 and determine repairs necessary for continued operation. The evaluation also evaluated additional repairs or improvements beneficial for the District to perform while the digester is offline, including necessary valve replacements and potential safety improvements.

Upon completion of the Evaluation Technical Memorandum by the District's Consultant, the District decided to move forward and perform necessary repairs recommended in the evaluation. The Digester No. 2 Rehabilitation Evaluation initially identified spot repair of the existing interior coating, spot repair of the existing exterior coating, caulk rafter/roof interface, remove and install 12 new plug valves, remove and install 3 new check vales, remove existing and furnish and install new stainless steel stair treads to improve stairway safety, install new 8" sampling tube and cover, extend existing 6" sampling tube by welding steel pipe extension, and install dielectric isolation kits between dissimilar metal connections on stair support structure.

Following the initial evaluation and completion of Final Plans and Specifications for the rehab project, the District and its Consultant observed additional failures of the interior coating of Digester No. 2. Due to these additional failures, the District revised the scope of work in the rehab project to include the repair of the entire interior surface of Digester No. 2.

The revised designs and specifications were not included in MKN & Associates scope of work for Design and Bid Phase support therefore requiring an amendment to the Professional Services Agreement of \$7,744.

The Bid opening for the rehab project was held on March 26, 2021 at 2:00pm, with 2 bids received in the amount of \$297,350 and \$387,100. The Engineer's range of probable construction cost was \$350,000-\$400,000. Spiess Construction Co., Inc., posted the lowest qualified bid of \$297,350 (Attachment 2). The Bid and all related documents were evaluated by the District's Consultant. After Completing their review, the District's Consultant recommended the District award the Digester No. 2 Cleaning Project to Spiess Construction Co., Inc. (Attachment 1). Staff concurs with this recommendation, and that the bid meets all the District's requirements. Staff is also requesting that the Board authorize the District Administrator to approve a specific contingency for this project up to 15% (\$44,603) of the total project amount for a total potential project amount of \$341,953.

In addition, Staff is requesting approval and authorization to enter into a Professional Services Agreement with MKN & Associates for Construction Phase Services for the Digester No. 2 Rehabilitation Project in the amount of \$41,309 to oversee construction efforts.

The project is anticipated to take 40 working days to complete following the issuance of a Notice to Proceed.

Fiscal Considerations:

Adequate budget is included in the Adopted Budget for FY 2020/21, under Fund 26, Digester Cleaning & Coating.

Attachments:

1. MKN Bid Recommendation Letter
2. Spiess Construction Co., Inc. Bid
3. MKN Amendment Request
4. MKN Proposal for Construction Phase Services



P.O. Box 1604
Arroyo Grande, CA 93421
805.904.6530 [PHONE](tel:805.904.6530)
805.904.6532 [FAX](tel:805.904.6532)

3/30/2021

Mychal Jones
SSLOCO Plant Superintendent
South San Luis Obispo County Sanitation District
1600 Aloha Place
Oceano, CA 93445

Dear Mr. Jones,

Re: 2021 Digester No.2 Rehabilitation Project

Michael K. Nunley & Associates, Inc. (MKN) has reviewed the bids received for the South San Luis Obispo County Sanitation District WWTP Digester No. 2 Rehabilitation Project. The District received two bids ranging from \$297,350.00 to \$387,100.00. The Bids were submitted by Spiess Construction Co., Inc. (SCCI) and Associated Tank Constructors (ATC). The Engineer's estimate was \$350,000-\$400,000.

SCCI was the Apparent Low Bidder at \$297,350.00. We have reviewed their submitted bid forms and find that the bid meets District requirements for a responsive bid. MKN recommends that the District award the project to SCCI. We also recommend that the District budget 15% of the contract amount as contingency to address items that may come up during construction.

I have attached via email a Notice of Award form for you use, and a copy of the Agreement to be provided to SCCI for execution.

If you have any questions, please contact me at jhanlon@mknassociates.us or by phone at (805) 440-4380.

Sincerely,

A handwritten signature in black ink, appearing to read "Jon Hanlon", with a long, sweeping horizontal line extending to the right.

Jon Hanlon, PE

Attachments:

Bid tabulation (attached electronically)
Project-Specific Agreement (attached electronically)
Notice of Award form (attached electronically)

BID FORMS

SSLOCSD WWTP 2021 Digester No. 2 Rehabilitation Project

Atty rev. 2016

ADD, #2

DOCUMENT 00300

BID FORMS

PART 1 INTRODUCTION

1.01 THIS BID IS SUBMITTED

- A. For construction of the work, identified as follows:

SSLOCSD WWTP 2021 DIGESTER No. 2 REHABILITATION PROJECT.

- B. To the Owner, identified as follows:

South San Luis Obispo County Sanitation District
1600 Aloha Place
Oceano, CA 93445

1.02 CONDITIONS

- A. The undersigned bidder proposes and agrees that if this bid is accepted by Owner, bidder shall enter into an agreement with Owner, in the form included in the bidding documents and designated Document 00500, Agreement; to perform and furnish the work as specified and indicated in the bidding documents for the contract price indicated in this bid, within the contract time indicated in said form of agreement, and in accordance with the other terms and conditions of the bidding documents.
- B. Bidder Accepts Terms and Conditions:
1. Bidder accepts the terms and conditions of Document 00022, Notice Inviting Bids, and Document 00100, Instructions to Bidders, including, without limitations, those dealing with the disposition of the bid security.
 2. This bid will remain subject to acceptance for sixty (60) days after the day of opening bids.
 3. Bidder will sign and return to Owner the form of Document 00500, Agreement, together with required bonds and insurance certificates, within the time stipulated in Document 00100, Instructions to Bidders.

PART 2 PRICES

2.01 PRICES INCLUDE

- A. Applicable sales taxes; state, federal, and special taxes; patent rights and royalties; and other applicable taxes and fees are included in the prices of this bid.

- B. All prices have been filled in.

2.02 PROPOSAL FORM

- A. For construction of the BID for SSLOCSD WWTP 2021 DIGESTER NO. 2 REHABILITATION Project.
- B. The undersigned declares that he/she has examined carefully the locations of the proposed work, the contract documents, including the specifications, contract and bond forms for the carrying out of the public project hereinafter described and he/she proposes and agrees that if this proposal is accepted he/she will contract on the form specified in said contract documents, with the District, to provide all necessary equipment, tools, labor and other means necessary to do all work specified in the contract, in the manner and time prescribed therein for the following items as payment in full:

ADD, #2

PART 3 BID PROPOSAL FORM

SSLOCSD WWTP 2021 DIGESTER No. 2 REHABILITATION PROJECT

DESCRIPTION AND UNIT PRICE ON

| ITEM | DESCRIPTION | QTY. | UNIT | UNIT PRICING | TOTAL PRICING |
|------|--|------|------|----------------------|---------------|
| | BASE BID ITEMS | | | | |
| 1 | Mobilization, Demobilization, and Cleanup | 1 | LS | 20,000 | 20,000 |
| 2 | Scaffolding | 1 | LS | 10,000 | 10,000 |
| 3 | Replace Interior Digester Coating | 1 | LS | 204,750 | 204,750 |
| 4 | Materials Allowance for Exterior Digester Coating Spot Repair | 1 | LS | \$7,500 | \$7,500 |
| 5 | LABOR - Spot Repair Exterior Digester Coating and Chime (worker and foreman) | 10 | Days | 2,400 | 24,000 |
| 6 | Replace Stainless Steel Stair Tread | 1 | LS | 16,000 | 16,000 |
| 7 | Install Owner-Furnished Plug Valves | 12 | EA | 520 | 6,240 |
| 8 | Install Owner-Furnished Check Valves | 3 | EA | 520 | 1,560 |
| 9 | 8-Inch Sampling Tube and Cover | 1 | LS | 3,500 | 3,500 |
| 10 | 6-Inch Steel Sampling Tube Extension | 1 | LS | 2,000 | 2,000 |
| 11 | Install Manway and Sight Glass Covers | 1 | LS | 1,800 | 1,800 |
| | BASIS FOR SELECTION TOTAL BASE BID | | | \$ 297,350.00 | |

In the event of a discrepancy, unit pricing shall prevail.

It is understood that, except for lump sum items, the foregoing quantities set forth in the bid schedule are approximate only and are solely for the purpose of facilitating the comparison of bids, and that the Contractor's compensation will be computed on the basis of the final quantities in completed work, measured as specified, whether they be more or less than those shown.

PART 4 LIST OF SUBCONTRACTORS

4.01 CONDITIONS

- A. The undersigned bidder lists, under the following Article 4.02, the name, the location of the place of business, and the California contractor license number of each subcontractor who will perform work or labor or render service to the prime contractor

in or about the construction of the work or improvement, or a subcontractor licensed by the State of California who, under subcontract to the prime contractor, specially fabricates and installs a portion of the work or improvement according to detailed drawings contained in the plans and specifications, in an amount in excess of one-half of 1 percent of the prime contractor's total bid or, in the case of bids or offers for the construction of streets or highways, including bridges, in excess of one-half of 1 percent of the prime contractor's total bid or ten thousand dollars (\$10,000), whichever is greater.

- B. The undersigned bidder understands that circumvention by bidder of the requirement to list subcontractors by the device of listing one subcontractor who will in turn sublet portions constituting the majority of the work is a violation of the Subletting and Subcontracting Fair Practices Act (Division 2, Part 1, Chapter 4, of the California Public Contract Code) and shall subject bidder to the penalties set forth in said Act (Sections 4110 and 4111 of said code).

4.02 LIST

| <u>Name & Address of Business</u> | <u>Contractor Lic. #</u> | <u>DIR Registration #</u> | <u>Type of Work</u> |
|---|------------------------------|-------------------------------|---|
| SIMPSON SANDBLASTING & SPECIAL COATINGS, INC. 14665 RANCHO VISTA FONTANA, CA | 787060 | 1000618438 | SURFACE PREPARATION & COATINGS APPLICATION |
| | | | |
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PART 5 EXPERIENCE DATA

5.01 INFORMATION

- A. The undersigned bidder submits under the following Article 5.02 a brief description of work previously executed by bidder and the locations of major projects, giving the year in which done, the manner of execution, name and address of Owner, overall cost when constructed, and such other information that show bidder's ability to prosecute vigorously the performance of the work.
- B. The Bidder must have experience executing projects similar to the work specified for this project. Provide three similar reference projects completed as the prime contractor. All referenced projects must be completed within the last five years from this project's bid opening date. One of the three reference projects must have been completed under contract with a city, county, or local, state or federal government agency as the prime contractor.
- C. Failure to provide reference projects as specified and as required on the qualification form is cause to reject a bid as being non-responsive. The District reserves the right to reject any bid based on non-responsiveness if a bidder fails to provide a bid that complies with all bidding instructions.
- D. The District reserves the right to reject a responsive bid based on the non-responsibility of the bidder if the District Administrator or Designee finds, after providing notice to the bidder, that the bidder lacks the knowledge, experience, or is otherwise not responsible; to complete the project in the best interest of the District.

5.02 EXPERIENCE DESCRIPTION

(SEE ATTACHED EXPERIENCE SUMMARY)



AZ #119975 • CA #333989 • NV #0038929

Spiess Construction Co., Inc.

P.O. Box 2849
Santa Maria, CA 93457-2849
(805) 937-5859
Fax (805) 934-4432

**EXPERIENCE SUMMARY
WASTEWATER & WATER TREATMENT PLANTS**

(CONTACT OFFICE FOR EXPERIENCE PRIOR TO 2014)

1. **WTP Modifications CA DOC & Rehabilitation** **\$12,763,546**
Blythe, Chuckawalla Valley State Prison

State of California DGS – Charles Stadelman (805) 541-1425
707 Third Street, Suite #3-305 Job #21035
West Sacramento, CA 95605 January 2014
2. **Effluent Sampling Facility** **\$1,412,344**

City of Oxnard – Thien Ng (805) 432-3575
305 West Third Street Job #21317
Oxnard, CA 93030 June 2014
3. **Wastewater Treatment Plant & Dale Avenue** **\$2,676,782**
Pump Station Biofilter Modifications Project

City of San Mateo – Steve Wu (650) 522-7345
330 West 20th Avenue Job #21246
San Mateo, CA 94403 September 2014
4. **Construction of Mesa Verde Water Production** **\$6,713,506**
and Treatment Facility - County of Riverside

c/o Holt and Associates - Rob Holt (760) 922-4658
44-199 Monroe Street, Suite B Job #21038
Indio, CA 92201 November 2015
5. **Wastewater Treatment Plant Headworks Improvements** **\$289,000**

City of Brawley - Steven Sullivan (760) 344-5800
383 Main Street Job #21511
Brawley, CA 92227 December 2015

Experience Summary
Wastewater & Water Treatment Plants
Page 2

6. **Supplemental Water Project Ph 1, Bid Package 4 Joshua Rd. Pump Station and Wellhead Chloramination** **\$5,536,669**

Nipomo Community Services District - Peter Sevcik (805) 929-1133
148 South Wilson Street Job #21333
Nipomo, CA 93444 April 2016
7. **Wastewater Treatment Plant Aeration Basin and Blowers** **\$2,923,176**

City of McFarland - Brian Woods (661) 616-6247
401 West Kern Avenue Job #21524
McFarland, CA 93250 September 2016
8. **SSLCOSD Grit Removal Project** **\$525,606**

South San Luis Obispo County Sanitation District - Jon Hanlon (805) 904-6330
1600 Aloha Place Job #21615
Oceano, CA 93445 January 2017
9. **Tapia Water Reclamation Facility Primary Clarifier No. 2 and No. 3 Rehabilitation** **\$748,764**

Las Virgenes Municipal Water District - Coleman Olinger (818) 251-2163
4232 Las Virgenes Road Job #21643
Calabasas, CA 91302 March 2017
10. **Aeration Basin Diffusers, Instrumentation & Controls Project** **\$1,191,483**

Napa Sanitation District - Kyle Broughton (707) 258-6000
1515 Soscol Ferry Road Job #21619
Napa, CA 94558 May 2017
11. **SEJPA Blower Replacement Project** **\$564,803**

San Elijo Joint Power Authority - Mike Konicke (760) 753-6203
2695 Manchester Avenue Job #21610
Cardiff by the Sea, CA 92007 May 2017
12. **Arsenic Treatment Facility and WW Collection System** **\$3,155,702**

El Paso County Tornillo Water Improvement District - Fernie Silva (915) 225-5619
PO Box 136 Job #21618
Tornillo, TX 79853 May 2017

Experience Summary
Wastewater & Water Treatment Plants
Page 3

- | | | |
|-----|--|---|
| 13. | Primary Clarifier No. 5 Rehabilitation (Sludge Collection Equip.) | \$317,047 |
| | City of San Clemente - Gregory Deist 100 Avenida Presidio San Clemente, CA 92672 | (949) 337-3139 Job #21605 July 2017 |
| | | |
| 14. | Seismic Retrofit of PWTP Control Building (IRP2) & PWTP Clearwell Recoat and Repair Projects | \$6,072,500 |
| | Santa Clara Valley Water District – Gary Ohea 5750 Almaden Expressway San Jose, CA 95118 | (408) 265-2600 Job #21703 September 2017 |
| | | |
| 15. | Rosina Nitrate Treatment | \$324,000 |
| | Golden State Water – Justin Brown 2143 Convention Center Way, Suite 110 Ontario, CA 91764 | (805) 260-0870 Job #21708 September 2017 |
| | | |
| 16. | Davenport Recycled Water Project | \$3,638,209 |
| | County of Santa Cruz – Ashleigh Trujillo 701 Ocean Street Santa Cruz, CA 9560 | 831-454-2160 Job #21724 October 2018 |
| | | |
| 17. | Northern Branch Jail Phase I, Bid Package 2 | \$2,911,645 |
| | County of Santa Barbara – John Green 1105 Santa Barbara Street Santa Barbara, CA 93101 | (805) 896-2236 Job #21620 December 2018 |
| | | |
| 18. | City of Arvin Wastewater Treatment Plant Parshall Flume Installation | \$239,250 |
| | Veolia Water West Operating Services, Inc. Chandrasekar Venkatraman 601 Canal Blvd., Richmond, CA 94804 | (909) 820-3771 Job #21827 August 28, 2019 |
| | | |
| 19. | Haskell R. Street Wastewater Treatment Plant Bid No. 47-18 | \$4,930,415 |
| | El Paso Water Utilities – Javier Dominguez Jr. 1154 Hawkins Blvd. El Paso, TX 79925 | 915-594-5675 Job #21815 In Progress |

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| |

ADD, #2

6.01 DATA ON CONSTRUCTION EQUIPMENT

- A. The undersigned bidder lists under the following Article 6.02 the equipment, which will be used in the performance of the work, including location, ownership, and how the equipment will be obtained, if not already owned or controlled by bidder.

| <u>Number and Type</u> | <u>Capacity and Manufacturer</u> | <u>Age and Condition</u> | <u>Current Date on Location Work Site</u> |
|------------------------|----------------------------------|--------------------------|---|
|------------------------|----------------------------------|--------------------------|---|

SPIESS CONSTRUCTION CO., INC. HAS ALL THE EQUIPMENT NECESSARY TO COMPLETE THIS PROJECT.

ADD. #2

PART 7 BIDDER'S STATEMENTS

7.01 WORKERS COMPENSATION INSURANCE

- A. In conformance with current requirements of Section 1861 of the Labor Code of the State of California, the undersigned bidder confirms the following as its certification:

1. "I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract."

7.02 AUTHORITY TO SIGN

- A. The undersigned has the legal authority to bind bidder to a contract for the execution of the work.

7.03 BIDDER IDENTIFICATION

- A. Legal name of Bidder: SPIESS CONSTRUCTION CO., INC.

- B. Type of Firm:

☐ sole proprietor ☐ partnership ☒ corporation

Other N/A

1. If corporation, incorporated in the State of:

CALIFORNIA

- C. California Contractor's License:

| <u>Number</u> | <u>Classification</u> | <u>Expiration Date</u> |
|---------------|-----------------------|------------------------|
| <u>333989</u> | <u>A, B, C33, C27</u> | <u>5-31-22</u> |

- D. Bidder's Business Address: 201 S. BROADWAY ST., #140 ORCUTT, CA
93455
- E. Business Telephone: 805-937-5859
- F. Business E-mail: info@scitanks.com

7.04 ADDENDA

- A. The undersigned acknowledges receipt of addenda numbers:

1, 2, 3

7.05 PERSONS AND PARTIES INTERESTED IN THIS BID

- A. The names and residences of persons and parties interested in this bid as principals are listed under the following Paragraph "B."

1. The first and last names are given in full.
2. In case of corporation, the names and street addresses of the President, Secretary, Treasurer, and agent for service of process are given.
3. In case of partnerships and joint ventures, the names and street addresses of all partners, general and limited.

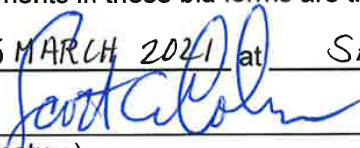
- B. List:

SCOTT A. COLEMAN, PRESIDENT 381 ZOGATA WAY, ARROYO GRANDE, CA
BARRY L. MATCHETT, V.P. 5735 ANTELOPE TRAIL, SANTA MARIA, CA
FRANK L. FORTHUM, A.V.P. 38900 ORCHARD ST., CHERRY VALLEY, CA
JEFF DAVIDSON, SECRETARY 4393 COUNTRYWOOD, SANTA MARIA, CA

7.06 DECLARATION

- A. I/WE declare under penalty of perjury under the laws of the State of California that the statements in these bid forms are true and correct.

- B. Date 25 MARCH 2021 at SANTA MARIA, California.

- C. By 
(signature)

- D. Name: SCOTT A. COLEMAN
(clearly printed)

- E. Position: PRESIDENT
(clearly printed)

- F. Seal

PART 8 NONCOLLUSION AFFIDAVIT TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID

STATE OF CALIFORNIA)
COUNTY OF SANTA BARBARA)ss.


SCOTT A. COLEMAN

The undersigned declares:
I am the PRESIDENT of SPIESS CONSTRUCTION CO., INC., the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 25 MARCH 2021 [date], at SANTA MARIA [City], CA [state].



Bidder Signature
SCOTT A. COLEMAN, PRESIDENT

(See attached acknowledgment)

Notary Signature

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Santa Barbara

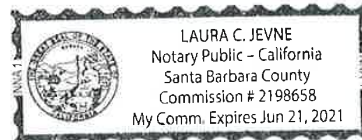
On March 19, 2021 before me, Laura C. Jevne, Notary Public
(insert name and title of the officer)

personally appeared Scott A. Coleman, President,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing
paragraph is true and correct.

WITNESS my hand and official seal.

Signature  (Seal)



PART 9 BIDDER'S BOND (10 Percent of the Total Bid)

KNOW ALL MEN BY THESE PRESENTS,

That we, Spiess Construction Co., Inc.

as Principal, and Travelers Casualty and Surety Company of America,

as Surety, are held and firmly bound unto the District in the County of San Luis Obispo, California, in the sum of Ten Percent (10%) of the Total Amount Bid--- Dollars (\$
--10%) to be paid to the said District in the County of San Luis Obispo, California, its successors and assigns, for which payment, well and truly to be made, we bind ourselves, our heirs, executors and administrators, successors or assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH,

That if the certain bid and bid forms for the SSLOCSD WWTP 2021 DIGESTER NO. 2 REHABILITATION PROJECT of the above bounden Principal is accepted by the said South San Luis Obispo County Sanitation District and if the above bounden his heirs, executors, administrators, successors, and assigns, shall duly enter into and execute Document 00500, Agreement, for such construction; and shall execute and deliver Document 00610, Performance Bond, and Document 00620, Payment Bond; and shall deliver evidence of insurance, all within 15 days from the date of the award and notice to the above bounden Principal by and from the said the South San Luis Obispo County Sanitation District, that said Document 00500, Agreement, is ready for execution, then this obligation shall become null and void; otherwise it shall be and remain in full force and virtue.

IN WITNESS WHEREOF,


We hereunto set our hands and seals this 17th day of March, 2021.

Travelers Casualty and Surety Company of America
(Name of Surety)

(Seal)

100 California Street, Suite 300, San Francisco, CA 94111
(Address)


(Attach here Acknowledgement
on Standard Form)

By: 
(Signature of Representative)
Jean L. Neu, Attorney-in-Fact
408-684-8379
(Telephone Number)

Spiess Construction Co., Inc.
(Name of Bidder)

(Seal)

P.O. Box 2849, Santa Maria, CA 93457
(Address)

By: 
(Signature of Representative)
SCOTT A. COLEMAN, PRESIDENT
805-937-5859
(Telephone Number)

*** END OF DOCUMENT 00300 ***

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Santa Clara

On MAR 17 2021 before me, Erin Bautista, Notary Public
(insert name and title of the officer)

personally appeared Jean L. Neu,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/~~are~~
subscribed to the within instrument and acknowledged to me that ~~he~~/she/~~they~~ executed the same in
~~his~~/her/~~their~~ authorized capacity(ies), and that by ~~his~~/her/~~their~~ signature(s) on the instrument the
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature

Erin Bautista

(Seal)



**ADDENDUM NO. 1
TO
CONTRACT DOCUMENTS
FOR
South San Luis Obispo County Sanitation District (SSLOCSD) 2021 Digester No. 2 Rehabilitation
Project**

March 5, 2021

The purpose of this addendum is to modify the contract documents. This addendum shall become part of the contract documents. Acknowledge receipt of this addendum by completing the Bid Form and listing this addendum in Section 7.04 of Document 00300, completing the acknowledgement section at the end of this addendum, and attaching the executed acknowledgement to the proposal.

The following revisions are made to the Contract Documents:

CHANGES TO CALL FOR BIDS

Replace "BID OPENING: 3/10/2021" with the following:

"BID OPENING: 3/26/2021"

Replace "AWARD DATE: 3/18/2021" with the following:

"AWARD DATE: 4/08/2021"

CHANGES TO NOTICE INVITING BIDS

Replace "2:00 p.m. local time, 3/10/2021" with the following:

"2:00 p.m. local time, 3/26/2021"

Add the following after "MANDATORY pre-bid conference WILL be held for this project at 1600 Aloha Place, Oceano, CA 93445 on March 3, 2021 at 2:00 p.m.":

The District is holding an additional non-mandatory pre-bid conference at 2:00 PM on 3/19/2021 at the District Office: 1600 Aloha Place, Oceano, CA 93445. Contractors interested in bidding need only attend one pre-bid conference.

Replace "Requests for information or clarification must be submitted IN WRITING and received by the District no later than 5:00 p.m. on 3/5/2021 (Friday before bid opening). Requests may be submitted via email to: jhanlon@mknassociates.us" with the following:

Requests for information or clarification must be submitted IN WRITING and received by the District no later than 5:00 p.m. on 3/22/2021. Requests may be submitted via email to: jhanlon@mknassociates.us.

CHANGES TO DOCUMENT 00100: INSTRUCTIONS TO BIDDERS

Section 1.13-MANDATORY PRE-BID CONFERENCE

Add the following:

The District is holding an additional non-mandatory pre-bid conference at 2:00 PM on 3/19/2021 at the District Office: 1600 Aloha Place, Oceano, CA 93445. Contractors interested in bidding need only attend one pre-bid conference.

SUMMARY OF AMENDED DATES

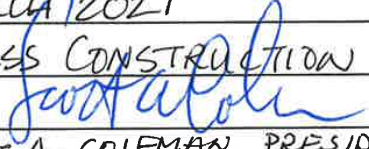
| | |
|----------------------------------|-----------|
| Non-mandatory pre-bid conference | 3/19/2021 |
| Deadline for questions | 3/22/21 |
| Bid Opening | 3/26/2021 |
| Award | 4/08/2021 |

It is anticipated that a second Addendum will be issued during the week of March 8th, 2021 revising the work associated with the interior digester coatings. It is anticipated that the Addendum will revise the contract documents to include full removal and replacement of all interior digester coatings.

THE BIDDER SHALL EXECUTE AND ATTACH THE FOLLOWING CERTIFICATION TO THE PROPOSAL.

BIDDER'S CERTIFICATION

I acknowledge receipt of the foregoing Addendum No. 1 to Contract Documents for the South San Luis Obispo County Sanitation District (SSLOCSD) Digester No. 2 Rehabilitation Project, and accept all conditions contained therein:

Dated: 16 MARCH 2021
Bidder: SPIESS CONSTRUCTION CO., INC.
By: 
SCOTT A. COLEMAN, PRESIDENT

**ADDENDUM NO. 2
TO CONTRACT DOCUMENTS FOR**

**South San Luis Obispo County Sanitation District (SSLOCSD) 2021 Digester No. 2 Rehabilitation
Project**

March 12, 2021

The purpose of this addendum is to modify the contract documents. This addendum shall become part of the contract documents. Acknowledge receipt of this addendum by completing the Bid Form and listing this addendum in Section 7.04 of Document 00300, completing the acknowledgement section at the end of this addendum, and attaching the executed acknowledgement to the proposal.

The following revisions are made to the Contract Documents:

Replace Existing Up-Front Documents with Revised Up-Front Documents attached to Addendum No. 2.

Revisions to new Up-Front Documents include but are not limited to: Amended dates, increased duration for construction period, and change in scope and bid table to include full replacement of all interior coating for Digester No. 2.

Replace Existing Planset with Revised Planset attached to Addendum No. 2.

Replace the following Specification Sections with corresponding Revised Specification Sections attached to Addendum No. 2:

- Specification Section 011100
- Specification Section 012000
- Specification Section 099000
- Specification Section 099672

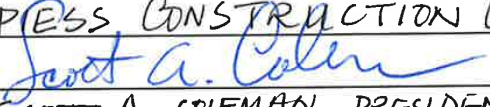
SUMMARY OF AMENDED DATES (Issued as Addendum No. 1)

| | |
|----------------------------------|-----------|
| Non-mandatory pre-bid conference | 3/19/2021 |
| Deadline for questions | 3/22/21 |
| Bid Opening | 3/26/2021 |
| Award | 4/08/2021 |

THE BIDDER SHALL EXECUTE AND ATTACH THE FOLLOWING CERTIFICATION TO THE PROPOSAL.

BIDDER'S CERTIFICATION

I acknowledge receipt of the foregoing Addendum No. 2 to Contract Documents for the South San Luis Obispo County Sanitation District (SSLOCSD) Digester No. 2 Rehabilitation Project, and accept all conditions contained therein:

Dated: 16 MARCH 2021
Bidder: SPRESS CONSTRUCTION CO., INC.
By: 
SCOTT A. COLEMAN, PRESIDENT

**ADDENDUM NO. 3
TO CONTRACT DOCUMENTS FOR**

**South San Luis Obispo County Sanitation District (SSLOCSD) 2021 Digester No. 2 Rehabilitation
Project**

March 17, 2021

The purpose of this addendum is to modify the contract documents. This addendum shall become part of the contract documents. Acknowledge receipt of this addendum by completing the Bid Form and listing this addendum in Section 7.04 of Document 00300, completing the acknowledgement section at the end of this addendum, and attaching the executed acknowledgement to the proposal.

The following revisions are made to the Contract Documents:

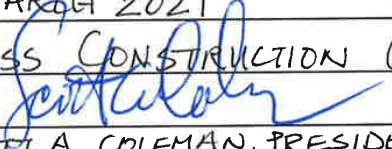
Strike the following sentence from the Notice Inviting Bids and Section 1.13 of the Instructions to Bidders of the Contract Up-Front Documents:

Contractors interested in bidding need only attend one pre-bid conference.

THE BIDDER SHALL EXECUTE AND ATTACH THE FOLLOWING CERTIFICATION TO THE PROPOSAL.

BIDDER'S CERTIFICATION

I acknowledge receipt of the foregoing Addendum No. 3 to Contract Documents for the South San Luis Obispo County Sanitation District (SSLOCSD) Digester No. 2 Rehabilitation Project, and accept all conditions contained therein:

Dated: 18 MARCH 2021
Bidder: SPIESS CONSTRUCTION Co., INC.
By: 
SCOTT A. COLEMAN, PRESIDENT

March 18, 2021

Mychal Jones
Chief Plant Operator
South San Luis Obispo County Sanitation District
1600 Aloha Place
Oceano CA 93445

RE: Scope Amendment Request 1 - Digester #2 Rehabilitation

Dear Mr. Jones,

Following is MKN's Scope Amendment Request associated with revisions to the design, plans, specifications, and cost estimates required to replace the interior coatings of Digester No. 2.

The revised design for the Digester #2 Rehabilitation originated from the observed deterioration of the interior coatings. In December of 2020, the interior coatings were inspected and were found to be in good condition. Over the next few months, the interior coatings began to disbond from the substrate on the interior of the tank. This is believed to be caused by thermal expansion and contraction of the steel walls in conjunction with inadequate surface preparation for coating during original installation. Additionally, epoxy coatings are known to become more brittle over time, reducing their ability to accommodate thermal expansion and contraction without cracking.

This Scope Amendment requests compensation for revising the project plans, specifications, and cost estimates in order to incorporate the recoating of the entire Digester #2 interior surface. In addition, it includes budget for organizing and attending a 2nd pre-bid job walk for contractors, and preparing up to one future addendum. The additional budget requested for these services is \$7,744.

| Phase 2 Task Group | Currently Approved Budget | Additional Budget Requested | Total |
|------------------------------------|---------------------------|-----------------------------|----------|
| Task Group 600 – Construction Docs | \$20,272 | \$0 | \$20,272 |
| Task Group 700 – Bid Phase Support | \$3,629 | \$7,744 | \$11,373 |
| Total | \$23,901 | \$7,744 | \$31,645 |

If approved, the total contract amount for Phase 2 (Task Groups 600 and 700) will be \$31,645. Please let me know if you have any questions.

Sincerely,



Mychal Jones
Page 2

Jon Hanlon, PE

Attachments: Budget Spreadsheet, Standard Fee Schedule

| SSLOCSD Digester 2 Rehabilitation | | | | | | |
|--|--------------------|--------------------|-------------|--------------|-----------------|-----------------|
| | Principal Engineer | Assistant Engineer | Total Hours | ODCs | Total MKN Labor | Total Cost |
| Task Group 700 - Bid Phase Support | | | | | | |
| Interior Coating Design and Revised Con Docs/Estimates | | | | | \$ 5,696 | \$ 5,696 |
| Organize and attend second pre-bid job walk | 1 | | 1 | \$ 6 | \$ 191 | \$ 197 |
| Prepare up to one (1) addendum | | 2 | 2 | \$ 8 | \$ 272 | \$ 280 |
| Respond to RFIs (up to 2) | 1 | 2 | 3 | \$ 14 | \$ 463 | \$ 477 |
| Perform bid analysis | 1 | 1 | 2 | \$ 10 | \$ 327 | \$ 337 |
| Subtotal | 4 | 9 | 13 | \$ 60 | \$ 7,684 | \$ 7,744 |
| TOTAL | 4 | 9 | 13 | \$ 60 | \$ 7,684 | \$ 7,744 |

| Billing Rates | \$/hr |
|--------------------------------------|-------|
| Principal Engineer | 191 |
| Assistant Engineer | 136 |
| Drafting | 138 |
| Administrative Assistant | 65 |
| Mileage to be reimbursed at IRS rate | |





MKN & Associates, Inc.
PO Box 1604
Arroyo Grande, CA 93421
805 904 6530

FEE SCHEDULE FOR PROFESSIONAL SERVICES

ENGINEERS AND TECHNICAL SUPPORT STAFF

| | |
|------------------------------------|----------|
| Project Director | \$225/HR |
| Operations Manager | \$212/HR |
| Principal Engineer | \$197/HR |
| Senior Project Engineer | \$186/HR |
| Project Engineer/ Senior Scientist | \$164/HR |
| Senior Water Resource Planner | \$164/HR |
| Water Resource Planner | \$150/HR |
| GIS Specialist | \$144/HR |
| Assistant Engineer II | \$141/HR |
| Assistant Engineer I | \$120/HR |
| GIS Technician | \$120/HR |
| Supervising Drafter | \$145/HR |
| Drafting/Design Technician II | \$135/HR |
| Drafting/Design Technician I | \$110/HR |
| Administrative Assistant | \$80/HR |
| Engineering Intern | \$65/HR |

Routine office expenses such as computer usage, software licenses and fees, telephone charges, office equipment and supplies, incidental postage, copying, and faxes are included as a 3% fee on labor cost.

DIRECT PROJECT EXPENSES

| | |
|---|------------------------------|
| Outside Reproduction | Cost + 10% |
| Subcontracted or Subconsultant Services | Cost + 10% |
| Travel & Subsistence (other than mileage) | Cost |
| Auto Mileage | Current IRS Rate - \$.56/mi. |

March 29, 2021

Mychal Jones
Chief Plant Operator
South San Luis Obispo County Sanitation District
1600 Aloha Place
Oceano CA 93445

RE: Scope Amendment 2 – Construction Phase Services (Task 8)

Dear Mr. Jones,

Thank you for requesting a proposal from Michael K. Nunley & Associates, Inc. (MKN) to provide construction phase services to support the South San Luis Obispo County Sanitation District (“District” or SSLOCSD). We appreciate the opportunity to work with you and your staff.

MKN’s proposed Scope of Work follows:

SCOPE OF WORK

Task Group 800 – Construction Phase Services

The following engineering services during construction will be provided. Assumptions are included as the basis for the budget.

Task 801. Preconstruction Meeting

MKN will plan and attend a meeting with the District and the Contractor to review the project status, discuss schedule and project requirements, and establish lines of communication. Due to Coronavirus Pandemic, preconstruction meeting will occur physically distant, with a minimum of 6’ apart, and with masks on.

Task 802. Contract Support

MKN will obtain and review submitted contract documents, which are assumed to include agreement, insurance, bonds, licenses, etc., as specified in the contract documents. Upon confirming that the contract requirements have been met, MKN will prepare a written notification to the District and the Contractor, and will submit a Notice to Proceed (NTP) to mark the initiation of the construction duration.

Task 803. Submittal Review

MKN will receive, log, and review technical submittals and provide responses to the Contractor in a timely manner.

Task 804. Respond to RFIs

MKN will log, manage, and respond to Requests for Information (RFIs) from the Contractor. For budgeting purposes, we have assumed a total of 2 RFIs.

Task 805. Respond to Requests for Change

MKN will review proposed change orders related to design issues submitted by the Contractor or requested by the SSLOCSO. Change order submittals will include supporting records. MKN's review will include the potential impacts on the project schedule and budget, and will include recommendations to address the proposed changes. Our budget assumes two (2) change order requests (total).

Task 806. Coating Inspection and Engineer's Observation of Work in Progress

MKN's subconsultant, CSI Services, will provide inspection services to assure that the quality of the project is maintained. CSI will provide independent, professional, and thorough inspection and testing services. The CSI inspectors will be fully equipped with calibrated instruments to verify that contractors meet the requirements of the specifications. CSI has found that it can provide its clients the most versatile and technically competent quality assurance and testing program through a team approach. This team of engineers, inspectors, and administrative support personnel allow us to provide an up-to-date, competent, and efficient service product. Our scope follows:

1. MKN's coating inspector will ensure that the requirements of the Contract Specifications and Manufacturer's Technical Data Sheets for the various materials are strictly followed. ASTM D3276, ACI, SSPC, NACE, or ICRI standards will be used as guidelines for proper procedures if not dictated by the Specification.
2. Verifications of the contractor's compliance with the specifications will be accomplished by performing the following tasks as necessary, with the appropriate calibrated instruments for each:
 - a) Pre-Surface Preparation – The CSI inspector will inspect the surfaces to be prepared to assure that grease and oil have been removed, fins, and sharp edges are removed as specified, and that any concrete defects such as spalling and exposed/corroding rebar have been corrected.
 - b) Protective Coverings – The CSI inspector will examine the protective coverings to assure placement that will prevent contamination of motors, parts, and other surfaces not to be subjected to overblast or overspray.
 - c) Ambient Conditions – The CSI inspector will monitor the air and surface temperatures, relative humidity, and dew point periodically every day to assure that the work is done under proper weather conditions. Special attention will be made to determining when surface temperature is beginning to fall or rise.
 - d) Compressed Air Cleanliness – The CSI inspector will check all quality operations requiring compressed air such as for blast cleaning or substrate blowing down to assure that the air supply is adequately free of moisture and oil contaminants.
 - e) Surface Preparation, Steel – The CSI inspector will examine the abrasive and equipment used for surface preparation for adequacy to do the work, as specified. Equipment pressures will be monitored. The inspector will verify proper storage and size of abrasives, and that the proper degree of cleaning and surface profile or scarification is achieved. These inspections may also involve the proper repair of corroded and/or spliced locations.
 - f) Coating Mixing – The CSI inspector will observe the mixing of coatings to assure that all components are added and proportioned correctly and that equipment metering devices are functioning properly. The inspector will verify that any materials used are approved and that they are not used when the pot or shelf lives have been exceeded.
 - g) Coating Application – The CSI inspector will examine the application equipment for cleanliness and adequacy to do the work. This will include a complete monitor of the contractor's plural component, or airless equipment including temperatures, metering, stroke cycles, and material drum temperatures. Any equipment maintenance or repair

attribute will be monitored and recorded. The inspector will observe application techniques to assure proper coverage without detrimental runs, sags, pinholes, or other visually evident deficiencies. The inspector will make spot checks of the wet film thickness (WFT) so that corrections to the amount of material being applied can be made at the time of application to minimize the amount of rework after the coating has dried.

- h) Dry Film Thickness – The CSI inspector will determine the dry film thickness (DFT) of each coat to assure that it complies with the specification requirements and manufacturers' instructions. Film thicknesses will be estimated through a combination of visual, WFT, and/or theoretical coverage calculation techniques. If possible, CSI may use ultrasonic film thickness equipment to measure the DFT.
- i) Holiday Detection – CSI will high-voltage holiday detection equipment and 100 percent holiday detection in accordance with NACE International's "Recommended Practice for Discontinuity (Holiday) Testing of Protective Coatings," (SP 0188-99) and the specified requirements.
- j) Adhesion Testing – CSI will verify pull-off testing equipment and perform adhesion testing of the cured system in accordance with the applicable ASTM Standard (i.e. D4541-09 or C1583-04).
- k) Cure Evaluation – The CSI inspector will evaluate the final cure of the applied lining in accordance with the Manufacturer's recommended procedures.
- l) Documentation – The CSI inspector will use a daily journal and daily coating inspection reports to clearly document and flow-chart the coating operations and occurrences to verify compliance with Contract documents. At a minimum, the verifications noted above will be recorded. Daily inspection reports will include digital photos, where applicable and submitted on a daily basis.

In addition to our coating inspector, MKN will perform technical field observation (estimated at 8 hours per week for 7 weeks) to review work progress for general conformance with the plans and specifications and assess design issues or conflicts as they arise. MKN will provide a written summary of the field visit and construction progress and will contact SSLOCSD immediately if nonconformance issues are identified.

Overall level of effort for observation of Contractor's work in progress can vary greatly. If additional field observation beyond our assumed budget is necessary, MKN will alert the District promptly with a recommendation on how to proceed.

Task 807. Final Walkthrough and Punchlist

MKN will attend a final walkthrough with SSLOCSD and contractor to develop a punchlist for final completion of the project.

Services Not Included

This scope of work excludes all services not explicitly mentioned above, including electrical engineering; controls/instrumentation engineering and systems integration; CEQA support; design phase survey or topographic mapping; construction survey and staking; materials testing; special inspections; environmental monitoring; and permit compliance. MKN can provide these services upon request.

Budget and Schedule

MKN will proceed on a time and materials basis with a budget not to exceed the total amount shown below. The project will be invoiced monthly according to the attached standard rate sheet.

| PHASE 2 – DIGESTER REHABILITATION CONSTRUCTION PHASE SERVICES | |
|---|-----------|
| Task Group 800 – Construction Phase Services | \$ 41,309 |

Thank you for the opportunity to propose on this project. We hope that this proposal meets your expectations. Please let me know if you have any questions.

Sincerely,



Jon Hanlon, PE

Attachments:

Budget Spreadsheet

Standard Fee Schedule

| SSLOCSD Digester 2 Rehabilitation | | | | | | | | |
|---|--------------------|--------------------|----------|-------------|---------------|------------------------------------|------------------|------------------|
| | Principal Engineer | Assistant Engineer | Drafting | Total Hours | ODCs | Subconsultant (Coating Inspection) | Total MKN Labor | Total Cost |
| PHASE 2 - DIGESTER REHABILITATION | | | | | | | | |
| Task Group 800 - Construction Phase Services | | | | | | | | |
| Pre-Constuction Meeting | 1 | 2 | | 3 | \$ 14 | | \$ 479 | \$ 493 |
| Contract Support | 4 | 8 | | 12 | \$ 57 | | \$ 1,916 | \$ 1,973 |
| Submittal Review | 12 | 16 | | 28 | \$ 139 | | \$ 4,620 | \$ 4,759 |
| Respond to RFIs (up to 2) | 8 | 8 | | 16 | \$ 81 | | \$ 2,704 | \$ 2,785 |
| Respond to Requests for Change (up to 2) | 2 | 4 | | 6 | \$ 29 | | \$ 958 | \$ 987 |
| Field observation (Based on 8 hrs per week for 7 weeks) | 12 | 28 | | 40 | \$ 189 | | \$ 6,312 | \$ 6,501 |
| Onsite Coating Inspection | 2 | 2 | | 4 | \$ 20 | \$ 22,418 | \$ 676 | \$ 23,114 |
| Final walkthrough and punchlist | 2 | 2 | | 4 | \$ 20 | | \$ 676 | \$ 696 |
| PHASE 2 TOTAL | 43 | 70 | 0 | 113 | \$ 550 | \$ 22,418 | \$ 18,341 | \$ 41,309 |

| Billing Rates | \$/hr |
|--------------------------|-------|
| Principal Engineer | 197 |
| Assistant Engineer | 141 |
| Drafting | 145 |
| Administrative Assistant | 80 |

Mileage to be reimbursed at IRS rate





MKN & Associates, Inc.
PO Box 1604
Arroyo Grande, CA 93421
805 904 6530

FEE SCHEDULE FOR PROFESSIONAL SERVICES

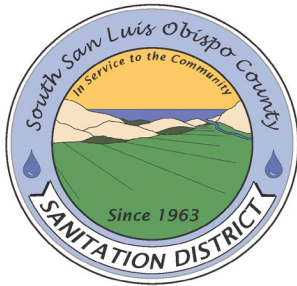
ENGINEERS AND TECHNICAL SUPPORT STAFF

| | |
|------------------------------------|----------|
| Project Director | \$225/HR |
| Operations Manager | \$212/HR |
| Principal Engineer | \$197/HR |
| Senior Project Engineer | \$186/HR |
| Project Engineer/ Senior Scientist | \$164/HR |
| Senior Water Resource Planner | \$164/HR |
| Water Resource Planner | \$150/HR |
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| Drafting/Design Technician II | \$135/HR |
| Drafting/Design Technician I | \$110/HR |
| Administrative Assistant | \$80/HR |
| Engineering Intern | \$65/HR |

Routine office expenses such as computer usage, software licenses and fees, telephone charges, office equipment and supplies, incidental postage, copying, and faxes are included as a 3% fee on labor cost.

DIRECT PROJECT EXPENSES

| | |
|---|------------------------------|
| Outside Reproduction | Cost + 10% |
| Subcontracted or Subconsultant Services | Cost + 10% |
| Travel & Subsistence (other than mileage) | Cost |
| Auto Mileage | Current IRS Rate - \$.56/mi. |



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Post Office Box 339 Oceano, California 93475-0339
1600 Aloha Oceano, California 93445-9735
Telephone (805) 489-6666 FAX (805) 489-2765
www.sslocsd.org

STAFF REPORT

Date: April 7, 2021
To: Board of Directors
From: Jeremy Ghent, District Administrator; Mychal Jones, Plant Superintendent
Subject: **DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT**

This report represents ongoing information on the latest District staff activities on major capital projects and studies, programmatic initiatives, regional collaboration, miscellaneous activities, and Plant Operations. *Updates since the last report are provided in italics below:*

Capital Projects:

Redundancy Project:

- *Construction is progressing without notable issue. Photos attached.*

Central Coast Blue:

- *Injection well testing is complete.*
- *Site Restoration is ongoing. Completion expected 4/16*

Misc:

- Negotiations with SEIU begin on 4/13/2021
- NBS Public Mailer to be mailed Mid-April (Attached)
- Please reserve June 16th as a potential 2nd monthly meeting in June

Plant Tours:

Suspended due to Covid-19

Tentative Items:

- | | |
|--|------------|
| 1. Closed Session Conference on SEIU Negotiations | 5/5/2021 |
| 2. Redundancy Quarterly Update #2 | 6/2/2021 |
| 3. 2021/22 Budget | 6/2/2021 |
| 4. District Administrator Contract Renewal | TBD |
| 5. Adopt Resolutions for Rates and Charges on Tax Roll | 06/02/2021 |
| 6. Resolution for Non-Represented Employees | 06/02/2021 |











SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
PO BOX 339
OCEANO, CA 93475

<Owner Name>
<Address1>
<Address2>

Figure 1- Post Card Front

Dear Property Owner:

South San Luis Obispo County Sanitation District provides wastewater treatment services to the City of Arroyo Grande and the City of Grover Beach. Beginning July 1, 2021, the District plans to switch the method of billing the existing service fees to semi-annual billing on the San Luis Obispo County property tax bill for the City of Arroyo Grande and the City of Grover Beach service areas. In the past customers have received a monthly or bi-monthly bill for these services. This change would stabilize revenue and may result in a real property lien if bills are unpaid. A report listing service charges are on file at the District Office. The District Board invites you to attend a public hearing to give comments or protest this billing method change proposal.

The hearing will be held on June 2, 2021 at 6:00 p.m. in the Arroyo Grande City Council Chambers, 215 E. Branch Street, Arroyo Grande, CA 93420 or by virtual Zoom meeting.

If you have any questions, please contact NBS, the District's consultant.

NBS (800) 676-7516
32605 Temecula Pkwy, Suite 100, Temecula, CA 92592
customercare@nbsgov.com

Figure 2 - Post Card Back

Plant Operations Report

During this reporting period (March 1st – March 31st) the District's facility met its Permit limitations as required under the State of California's National Pollutant Discharge Elimination System (NPDES) Permit issued to the District. All analysis was within Permit limitations.

Monthly Plant Data for March 2021

| March 2021 | INF Flow MGD | INF Peak Flow MGD | INF BOD mg/L | EFF BOD mg/L | BOD % Removal | INF TSS mg/L | EFF TSS mg/L | TSS % Removal | Fecal Coliform MPN/100 mL | Chlorine Usage lbs/day |
|----------------|-----------------|-------------------------|-----------------|-----------------|------------------|-----------------|-----------------|------------------|------------------------------------|------------------------------|
| Low | 2.21 | 3.2 | 479 | 13.8 | | 428 | 13.4 | | <1.8 | 78 |
| High | 2.52 | 4.3 | 616 | 17.8 | | 588 | 18.6 | | 49 | 188 |
| Average | 2.37 | 3.66 | 521 | 16 | 96.9 | 503 | 16.1 | 96.8 | 24.5 | 137 |
| March 2020 AVG | 2.60 | 3.96 | 461 | 21.9 | 95.3 | 445 | 25.9 | 94.2 | 14.2 | 257 |
| Limit | 5.0 | | | 40/60/90 | >80 | | 40/60/90 | >80 | 2000 | |

Operation and Maintenance Tasks

- Prepared surplus items and placed on Public Surplus for sale
- Installed rumble strips near Delta Ln gate access
- Inspected and marked Underground Service Alerts
- Gray Lift performed annual service on forklift
- San Luis Powerhouse performed annual maintenance on emergency generator and emergency bypass pump
- Troubleshoot pressure switch alarm on secondary clarifier scum pump
- SLO County Environmental Health performed annual inspection of treatment plant. Inspection went well and no violations to report.
- Central Coast Fence installed new 16ft fence at Delta Ln entrance
- Removed Fixed Film Reactor pump and motor for servicing
- Assisted with cleanout of sump near secondary clarifier
- Stage old chemical totes in preparation for haul off
- Replaced batter in work vehicle

Work Orders Completed

- Flushed Sodium Bisulfite header
- Test ran emergency generator and emergency bypass pump
- De-ragged both primary sludge pumps
- Rinsed surfaces of all clarifiers
- Performed annual pump and motor maintenance throughout plant
- Inspected digester vacuum/pressure relief valves
- Cleaned fixed film reactor orifices and performed an oil sample for analysis
- Flush sumps throughout plant
- Performed preventative maintenance on:
 - Both mechanical bar screens
 - Clarifier drive units
 - Loader
 - Effluent junction box cleanup

- Amiad reclaim water filtration system

Training

Staff participated in training on

- Daylight Savings Safety
- CPR Academic

Call Outs

No call outs this reporting period.