



**SOUTH SAN LUIS OBISPO COUNTY
SANITATION DISTRICT**

Post Office Box 339, Oceano, California 93475-0339
1600 Aloha, Oceano, California 93445-9735
Telephone (805) 489-6666 FAX (805) 489-2765
www.sslocsd.us

**AGENDA
BOARD OF DIRECTORS MEETING**

VIRTUAL ZOOM MEETING

Please click the link below to join the webinar:

Wednesday, May 5, 2021 at 6:00 p.m.

Board Members

Linda Austin, Chair
Jeff Lee, Vice Chair
Caren Ray Russom, Director

Agencies

Oceano Community Services District
City of Grover Beach
City of Arroyo Grande

Alternate Board Members

Karen Bright, Director
Lan George, Director
Shirley Gibson, Director

City of Grover Beach
City of Arroyo Grande
Oceano Community Services District

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87352930437?pwd=NDdFUXN4NUg5K1NoVkFaYTZRrQVVGUT09>

Passcode: 809707

Or One tap mobile :

US: +16699006833,,87352930437#,,,,*809707#

or

+14086380968,,87352930437#,,,,*809707#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833

+1 408 638 0968

+1 346 248 7799

+1 253 215 8782

+1 301 715 8592

+1 312 626 6799

+1 646 876 9923

Webinar ID: 873 5293 0437

Passcode: 809707

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1. CALL TO ORDER AND ROLL CALL

2. **PLEDGE OF ALLEGIANCE**
3. **AGENDA REVIEW**
4. **PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA**
Public Participation:

In order to prevent and mitigate the effects of the COVID-19 pandemic, the District, in accordance with Executive Order N-29-20, will not make available a physical location from which members of the public may observe the meeting and offer public comment. Remote public participation is allowed in the following ways:

Community members are encouraged to submit agenda correspondence in advance of the meeting via email to the District Secretary at amy@sslocsd.us prior to the meeting and will be published on the District website. Agenda correspondence received less than 3 hours before the meeting start time may not be posted until after the meeting. Members of the public may watch the meeting either on cable Channel 20 or as streamed on SLOSPAN <https://slo-span.org/static/index.php>

Alternatively, members of the public may watch the meeting and speak during general Public Comment or on a specific agenda item by logging in to the Zoom webinar using the information provided above. Please use the “raise hand” feature to indicate your desire to provide public comment. Each speaker will be allowed three minutes to provide input.

This public comment period is an invitation to members of the community to present comments, thoughts or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters which are within the jurisdiction of the District. The Brown Act restricts the Board from taking formal action on matters not published on the agenda. In response to your comments, the Chair or presiding Board Member may:

- Direct Staff to assist or coordinate with you.
- Direct Staff to place your issue or matter on a future Board meeting agenda.

Please adhere to the following procedures when addressing the Board:

- Comments should be limited to three (3) minutes or less.
- Your comments should be directed to the Board as a whole and not directed to individual Board members.
- Slanderous, profane or personal remarks against any Board Member, Staff or member of the audience shall not be permitted

Any writing or document pertaining to an open-session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the offices of the Oceano CSD, a member agency located at 1655 Front Street, Oceano, California. Consistent with the Americans with Disabilities Act (ADA) and California Government Code §54954.2, requests for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires modification or accommodation in order to participate at the above referenced public meeting by contacting the District Administrator or Bookkeeper/Secretary at (805) 481-6903. So that the District may address your request in a timely manner, please contact the District two business days in advance of the meeting.

5. CONSENT AGENDA:

The following routine items listed below are scheduled for consideration as a group. Each item is recommended for approval unless noted. Any member of the public who wishes to comment on any Consent Agenda item may do so at this time. Any Board Member may request that any item be withdrawn from the Consent Agenda to permit discussion or to change the recommended course of action. The Board may approve the remainder of the Consent Agenda on one motion.

5A. Approval of Warrants

5B. Approval of Meeting Minutes of April 07, 2021

5C. Request Approval to Purchase Street Sweeper

6. ACTION ITEMS:

6A. CONSIDERATION OF FISCAL YEAR 2020/2021 THIRD QUARTER BUDGET REVIEW

Recommendation: Receive and File.

6B. MODIFICATION AND UPDATE PLACING THE FY 2021/22 DISTRICT RATES AND CHARGES ON THE COUNTY TAX ROLL (MODIFIED SCHEDULE)

Recommendation: Receive presentation and direct staff to:

1. Proceed with a more conservative full 218 hearing and noticing process, and;
2. Separate the two procedural hearings to occur on separate dates.

6C. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT

Recommendation: Receive and File.

7. CLOSED SESSION:

CONFERENCE WITH LABOR NEGOTIATORS

Agency designated representatives: Jeremy Ghent

Employee organization: SEIU

8. BOARD MEMBER COMMUNICATIONS:

9. ADJOURNMENT:

The next regularly scheduled Board Meeting will be held June 2, 2021, at 6:00 pm. This meeting will be held either virtually via ZOOM or depending on the status of the COVID-19 Emergency at the Arroyo Grande Council Chambers, 215 East Branch Street, Arroyo Grande, California 93420

SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT
WARRANT REGISTER
5/5/2021

VENDOR	BUDGET LINE ITEM	DETAIL	WARRANT NO.	ACCT	ACCT BRKDN	TOTAL
AGP VIDEO	PROFESSIONAL SERVICE	MARCH 2021	040921-5202	7080	460.00	460.00
AMERICAN BUSINESS MACHINES	OFFICE SUPPLY'S	01/11/21-04/10/21	5203	8045	157.93	157.93
ANDRITZ	EQUIPMENT MAINTENANCE	CENTRIFUGE	5204	8030	21,340.61	21,340.61
ARAMARK	UNIFORMS	03/12; 03/26	5205	7025	634.98	634.98
AUTOSYS, INC.	SCADA	2768	5206	20-7060	6,800.00	6,800.00
BRENNTAG	PLANT CHEMICALS	BPI135180; BPI132742	5207	8050	10,628.41	10,628.41
CAREN RAY RUSSOM	BOARD SERVICE	APRIL 2021	5208	7075	100.00	100.00
CENTRAL COAST FENCE	STRUCTURE MAINTENANCE	1677	5209	8060	4,840.60	4,840.60
CHARTER COMMUNICATIONS	COMMUNICATIONS	03/29/21-04/28/21	5210	7013	309.95	309.95
COASTAL ROLLOFF SERVICE	RUBBISH	MARCH 2021	5211	7093	1,857.00	1,857.00
CROMER	EQUIPMENT MAINTENANCE	FORKLIFT	5212	8030	467.38	467.38
CULLIGAN	EQUIPMENT RENTAL	67815	5213	7032	190.00	190.00
ENGEL & GRAY, INC.	BIOSOLIDS HANDLING	MARCH 2021	5214	7085	5,983.53	5,983.53
FED EX	OFFICE SUPPLY'S	7-319-33563	5215	7078	20.90	20.90
FERGUSON	STRUCTURE MAINTENANCE	DIGESTER REHAB	5216	26-8056	12,156.80	12,156.80
FGL	CHEMICAL ANALYSIS	180626A	5217	7078	1,077.00	1,077.00
GRAINGER	SAFETY	9853169762	5218	8056	116.57	116.57
I.I. SUPPLY, INC.	SAFETY	75878; 75936	5219	8056	29.58	29.58
INTERSTATE BATTERIES	AUTOMOTIVE	10157455	5220	8032	141.10	141.10
JAN PRO	STRUCTURE MAINTENANCE	APRIL 2021	5221	8060	333.00	333.00
JEFF LEE	BOARD SERVICE	APRIL 2021	5222	7075	100.00	100.00
JONES & MAYER	LEGAL COUNSEL	MARCH 2021	5223	7071	752.50	752.50
KEMIRA	PLANT CHEMICALS	9017707901	5224	8050	9,171.37	9,171.37
LINDA AUSTIN	BOARD SERVICE	APRIL 2021	5225	7075	100.00	100.00
MCMASTER CARR	EQUIPMENT MAINTENANCE	55048900	5226	8030	194.83	194.83
MINERS HARDWARE	EQUIPMENT MAINTENANCE	MARCH 2021	5227	8030	32.65	32.65
MKN, INC.	REDUNDANCY	8855	5228	20-7080	4,623.16	4,623.16
MNS ENGINEERS, INC	REDUNDANCY	CONSTRUCTION MANAGEMENT	5229	20-7080	45,207.20	45,207.20
OCSO	WATER	01/18/21-03/18/21	5230	7094	451.46	451.46
OEC, INC.	CHEMICAL ANALYSIS	2101164; 2101695	5231	7078	902.14	902.14
PERRY'S ELECTRIC	EQUIPMENT MAINTENANCE	25047	5232	26-8065	1,700.65	1,700.65
POLYDYNE	PLANT CHEMICALS	1531355	5233	8050	9,497.48	9,497.48
PRAXAIR	EQUIPMENT RENTAL	62520532	5234	7032	37.55	37.55
READY REFRESH	ADMIN BUILDING	02/25/21-03/24/21	5235	8035	80.73	80.73
REGIONAL GOVT. SERVICES	HUMAN RESOURCES	11707	5236	7005	74.40	74.40
ROYAL ELECTRIC	SCADA	7842-1000036	5237	20-7060	466.54	466.54
SAFETY KLEEN	FUEL	85600452	5238	8020	280.00	280.00
SAN LUIS POWERHOUSE	EQUIPMENT MAINTENANCE	MULTIPLE	5239	8030	2,403.58	2,403.58
SO CAL GAS	GAS	03/03/21-04/01/21	5240	7092	3,273.84	3,273.84
SOUTH COUNTY SANITARY	RUBBISH	APRIL 2021	5241	7093	394.20	394.20
SPRINT	COMMUNICATIONS	03/04/21-04/03/21	5242	7014	166.44	166.44
SWRCB	CERTIFICATES	ROMHILD	5243	7055	150.00	150.00
UMPQUA BANK	CREDIT CARD	MARCH 2021	5244		2,438.19	2,438.19
VWR INTERNATIONAL	LAB SUPPLIES	PO #S 2021-018; 019; 020	5245	8040	821.65	821.65
SSLOCD	MARCH TRANSFER	MARCH 2021	5246		132,274.66	132,274.66
MICHAEL ARIAS	OFFICE SUPPLY'S	REIMBURSE	5247	8045	64.16	64.16
ALLIED ADMINISTRATORS	DENTAL	APRIL AND MAY	042821-5248	6025	1,630.20	1,630.20
ARAMARK	UNIFORMS	04/09; 04/16; 04/23	5249	7025	899.85	899.85
AT&T	COMMUNICATIONS	04/11/21-05/10/21	5250	7013	456.53	456.53
AUTOSYS	SCADA	0010	5251	20-7060	1,465.00	1,465.00
CARQUEST	AUTOMOTIVE	7314-1229834	5252	8032	44.68	44.68
CITY OF GROVER BEACH	BILLING	JANUARY & FEBRUARY	5253	7081	3,695.00	3,695.00
CULLIGAN CCWT	EQUIPMENT RENTAL	68107	5254	7032	60.00	60.00
DUPERON	EQUIPMENT MAINTENANCE	23039	5255	8030	860.79	860.79
EVERYWHERE RIGHT NOW	COMPUTER SUPPORT	APRIL 2021	5256	7082	100.00	100.00
FARM SUPPLY	EQUIPMENT MAINTENANCE	83312	5257	8030	53.29	53.29
FEDERAL EXPRESS	CHEMICAL ANALYSIS	7-341-94959; 7-348-83045	5258	7078	238.22	238.22
GRAINGER	SAFETY	MULTIPLE	5259	8056	58.16	58.16
I.I. SUPPLY	SAFETY	76537	5260	8056	235.43	235.43
JAN PRO	STRUCTURE MAINTENANCE	MAY 2021	5261	8060	333.00	333.00
J.R. FILANC	REDUNDANCY	CONSTRUCTION	5262	20-7080	1,332,913.65	1,332,913.65
KENNEDY JENKS	REDUNDANCY	DESIGN	5263	20-7080	65,918.70	65,918.70
MAINLINE UTILITY	TRUNK SEWER MAINTENANCE	5453	5264	8015	40,980.21	40,980.21
MNS ENGINEERS, INC.	REDUNDANCY	CONSTRUCTION MANAGEMENT	5265	20-7080	78,278.88	78,278.88
NEWEGG BUSINESS	SCADA	EQUIPMENT	5266	20-7060	3,353.83	3,353.83
OILFIELD ENVIRONMENTAL	CHEMICAL ANALYSIS	2102028	5267	7078	88.00	88.00
PG&E	ELECTRIC	03/11/21-04/11/21	5268	7091	15,781.20	15,781.20
READY REFRESH	ADMIN BUILDING SUPPLY'S	03/25/21-04/24/21	5269	8035	190.47	190.47
REGIONAL GOVT. SERVICES	HUMAN RESOURCES	MARCH 2021	5270	7005	1,377.00	1,377.00
RINCON	REDUNDANCY	29753; 29820	5271	20-7080	25,812.06	25,812.06
SAFETY KLEEN	FUEL	85128341	5272	8020	177.12	177.12
SAN LUIS POWERHOUSE	EQUIPMENT MAINTENANCE	44687	5273	8030	376.90	376.90
SANTA MARIA TOOL	EQUIPMENT MAINTENANCE	17029	5274	8030	218.75	218.75
VWR SCIENTIST	LAB SUPPLY'S	2021-028; 029	5275	8040	561.45	561.45
TOTAL					1,859,463.09	1,859,463.09

We hereby certify that the demands numbered serially from 040921-5202 to 042821-5275 together with the supporting evidence have been examined, and that they comply with the requirements of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT. The demands are hereby approved by motion of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT, together with warrants authorizing and ordering the issuance of checks numbered identically with the particular demands and warrants.

BOARD OF DIRECTORS:

DATE:

Chairman

Board Member

Board Member

Secretary



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SUMMARY ACTION MINUTES Virtual Zoom Meeting of Wednesday, April 7, 2021

1. CALL TO ORDER AND ROLL CALL

Chair Austin called the meeting to order and recognized a quorum.

Present: Linda Austin, Chair, Oceano Community Services District
Jeff Lee, Vice Chair, City of Grover Beach
Caren Ray Russom, Director, City of Arroyo Grande

District Staff: Jeremy Ghent, District Administrator
Mychal Jones, Plant Superintendent
Keith Collins, District Legal Counsel
Amy Simpson, District Bookkeeper/Secretary

2. PLEDGE OF ALLEGIANCE

Director Caren Ray Russom led the Pledge of Allegiance.

3. AGENDA REVIEW

Approved as presented.

4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

Julie Tacker provided comment on her February 1, 2021 Public Records Request.

5. CONSENT AGENDA:

5A. Approval of Warrants

5B. Approval of Meeting Minutes of March 03, 2021

There was no Public Comment.

Motion: Director Ray Russom motioned to approve Consent Agenda as presented.

Second: Director Lee

Action: Approved unanimously by roll call vote.

6. ACTION ITEMS:

6A. CONSIDERATION OF FISCAL YEAR 2020/21 SECOND QUARTER (Q2) BUDGET ADJUSTMENT

This item was presented in PowerPoint by Bookkeeper Amy Simpson.

The Board had a brief discussion regarding presentation of expenses for the Redundancy Project.

There was no Public Comment.

Motion: Director Caren Ray Russom motioned to adopt Resolution No. 2021-426 authorizing the budget adjustment.

Second: Director Lee

Action: Approved unanimously by roll call vote.

6B. AWARD A CONTRACT FOR THE DIGESTER NO. 2 REHABILITATION PROJECT TO SPIESS CONSTRUCTION Co. INC., AUTHORIZE A SPECIFIC CONTINGENCY, AUTHORIZE THE DISTRICT ADMINISTRATOR TO EXECUTE A CONTRACT AMENDMENT, AND APPROVE AND AUTHORIZE THE DISTRICT ADMINISTRATOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT FOR CONSTRUCTION PHASE SERVICES

1. Award a contract for the Digester No. 2 Rehabilitation Project to Spiess Construction Co., Inc., in the amount of \$297,350;
2. Authorize the District Administrator to approve a specific contingency for this project up to 15% (\$44,603) of the total project amount for a total potential amount of \$341,953;
3. Authorize the District Administrator to execute a contract amendment for Design and Bid Phase Support for the Digester No. 2 Rehabilitation Project with MKN & Associates in the amount of \$7,744 for a total amended amount of \$31,645;
4. Approve and authorize the District Administrator to enter into a Professional Services Agreement with MKN & Associates for Construction Phase Services for the Digester No. 2 Rehabilitation Project in the amount of \$41,309.

Superintendent Jones presented this item.

The Board had a brief discussion regarding the contract.

There was no Public Comment.

Motion: Director Lee motioned to approve staff recommendation as presented.

Second: Director Ray Russom

Action: Approved unanimously by roll call vote.

6C. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT

Administrator Ghent presented the Administrators Report. He updated the Board on Central Coast Blue, Union Negotiations and Agency Billing. He will be presenting to Arroyo Grande City Council the process to move the rates to the Tax Roll and to answer any questions. He also reported that there will be a second regular District meeting on June 16th.

The Board had a lengthy discussion regarding Agency Billing.

Plant Superintendent Mychal Jones presented the Plant Operations Report. He reported that during the reporting period of March 1st – March 31st the District's facility met its Permit limitations as required under the State of California's NPDES Permit. All analysis was within Permit limitations. He provided Operations and Maintenance Tasks, Work Orders completed, Training and Call Outs that were completed during this reporting period

Julie Tacker provided public comment on the Central Coast Blue banners.

Action: The Board received and filed this report.

7. BOARD MEMBER COMMUNICATIONS

Director Lee announced that the City of Grover Beach has a vacancy on their Council. Applications are available through Friday April 9, 2021.

8. ADJOURNMENT:

7:00 p.m.

THESE MINUTES ARE DRAFT AND NOT OFFICIAL UNTIL APPROVED BY THE BOARD OF DIRECTORS AT A SUBSEQUENT MEETING.



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Post Office Box 339, Oceano, California 93475-0339

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Telephone (805) 489-6666 FAX (805) 489-2765

www.sslocsd.org

STAFF REPORT

Date: May 5, 2021
To: Board of Directors
From: Jeremy Ghent, District Administrator
Via: Michael Arias, Shift Supervisor
Subject: **REQUEST APPROVAL TO PURCHASE STREET SWEEPER**

RECOMMENDATION:

1. That the Board of Directors approve and authorize the District Administrator to purchase a new ride-on sweeper from Haaker Equipment in the amount of \$49,870.53, and;
2. Authorize Staff to dispose of existing street sweeper.

BACKGROUND AND DISCUSSION:

The District budgeted for the replacement of the ride-on street sweeper. The existing ride-on street sweeper has reached the end of its service life and has become obsolete. Staff is requesting approval and authorization to replace the existing ride-on street sweeper with a new model.

Two vendors, Tennant and Haaker Equipment submitted quotes. The quote from Tennant Company was \$43,537.10 (Attachment No. 1). Haaker Equipment provided quotes for two different models which were in the amount of \$49,870.53 and \$51,795.53 (Attachment No. 2 and No.3). To meet operational needs, Staff selected the Haaker Equipment PowerBoss Armadillo 9x for the amount of \$49,870.53.

FISCAL CONSIDERATION:

A line item of \$50,000 was included in the Adopted Budget for Fiscal Year 2020/21, under Fund 26, Account No. 26-8065.

Attachments:

Tennant Quote

Haaker Equipment Quote 1

Haaker Equipment Quote 2

SOUTH SAN LUIS OBISPO COUNTY
1600 ALOHA PL
OCEANO, CA 93445-9735
CHRIS REGONI

Simon Douek
Tennant Sales and Service Company
10400 Clean Street
Eden Prairie, MN 55344
800-553-8033

TENNANT
COMPANY

Quote Date :

3/22/2021

US Date Rev - 3/17/2021

BUILT-IN "TENNANT VALUE" INCLUDES:

50 hp (37 kW) 2.0 L @ 2300 RPMs Gas/LP Engine EPA Tier 3
Catalytic muffler (G/LPG only)
Rugged construction:

- Steel T-beam frame and channel wrap around bumper
- Triple accessory pumps
- Oversized, industrial hydraulics and oil cooler
- 21 in (535 mm) Soft ride solid front tires
- 18 in (460 mm) Pneumatic rear tire on 3 wheel models
- Head and Tail Lights

High-Capacity, Duramer™ Multi-Level Dump Hopper

- 14 ft³ (396 L) or 1080 lbs (490 kg) Usable Capacity
- 60-inch (152 cm) Variable Dump Height
- Thermo-Sentry™ Hopper Fire Sensor
- Locking Hopper Safety Arm

ErgoSpace™ Operator Compartment:

- Tilt Steering Wheel w/ Horn
- Adjustable Propel Pedal

SweepMax® Plus 3 stage air filtration and dust control

Stage 1: Perma-filter™

Stage 2: SweepMax Plus Cyclonic pre-filter

Stage 3: Nanofiber, surface loading canister filter (no tool change)

- 80 ft² (7.4 m²) Pleated Media

- Nanofiber filtration of (up to) .5 micron particles @ 99% efficiency

ii-Speed™ sweeping system

62.5 in (1590 mm) Sweeping path w/ single side broom

No tool brush change

Wet sweeping by-pass

Damage-resistant, spring loaded recirculation flap

S30 Touch-N-Go™ Operation Panel:

LCD Screen Display

Hour meter

Fuel Level Indicator

Water & Hydraulic Temperature Indicators

Clogged Filter Indicator

Battery Indicator

Low Oil Pressure/High Coolant Temp Shutdown (G/LPG only)

Check engine indicator (G/LPG)

Hopper door open & closed indicator

Standard main brush - Polypropylene

Retractable standard side brush - Polypropylene



TENNANT COMPANY WARRANTY
4 YEARS OR 2800 HOURS - PARTS
6 MONTHS - LABOR
6 MONTHS - TRAVEL
10 YEARS OR 5000 HOURS ON DURAMER™ TANKS

"Machine shown with o

	Fax (quote only)
1	Mail (quote, ill, specs)
	Fax + Mail

Primary Use

	Inside
1	Outside

Description	Reference #	Price Each	Qty	Extended Price
Pre-Configured (Note 1)				
Quick Ship S30 LPG (w/ LP Tank) LP tank, 33 lb (15 kg) w/ Outage & Filler valve, UL® Type LP, Indoor Safety Light Package, Right Hand Side Brush, Deluxe Seat w/Arms, Solid Rubber Front Tires, Solid, Non-Marking Rear Tire, Fire Extinguisher, Side and Main Polypropylene Brushes, Operator Manual - English, Parts Manual, Operator Video, Pad Wrap Packaging	MV-S30-0054	\$44,275.00	1	\$ 44,275.00

The above listed configuration is a stock unit - Configuration cannot be altered, changed or added to.

Machine Subtotal \$ 44,275.00

Discounts

Discount \$	\$ 2,500.00	1	\$ (2,500.00)
Discount Total	\$ (2,500.00)		

Select Tennant Program

Prepaid and Add

Freight \$1,762.10 1 \$ 1,762.10 FRT

MACHINE TOTAL*

\$ 43,537.10

Is customer interested in financing?

Yes

Leasing Calculation Option:		Option 1		Option 2	
	Purchase Option:	Monthly Payment	Cost Per Day	Monthly Payment	Cost Per Day
			\$1 Buyout Lease		Fair Market Value Sweeper Lease
	24 Months				
	36 Months				
	48 Months				

Buyer: Chris Rigoni
South San Luis Obispo County Sanitation District
1600 Aloha Pl.
Oceano, CA 93445

Factory Rep: Chris Chevarria
Haaker Equipment
2070 N White Ave
La Verne, CA 91750
phone: 805-387-0528 email: chris.chevarria@haaker.com

PowerBoss
The Power of Clean

PowerBoss
Authorized Dealer

Quote Date : 03/26/2021
Expires : 04/25/21

Quote Number: 12282020012

BUILT-IN "THE POWER OF CLEAN" INCLUDES:
Standard Equipment and Features Armadillo 9X Series Sweeper

- Cleans 184,800 sq. ft. (17,168 m2)
- 64" (160 cm) Sweep Path
- Headlights And Tail Lights - Standard
- 48" (122 cm) Main Broom, Proex & Wire std
- 26" (66 cm) Side Broom, Poly, Retractable
- 77" with option to add a 2nd Side Broom
- 22 cu. ft. (.62 m3) Hopper w/ RTR® Feature
- 64" (163 cm) Multi-Level High Dump
- 1,500 lbs. (608 kg) Hopper Load Capacity
- Water Temp Indicator
- Excellent Dust Control Filtration System with 110 sq. ft. (10 m2) Filter Surface @ 3 microns
- Aggressive Electric Filter Shakers includes 2 Filter and 2 Shaker, 120 sq ft
- All Steel Construction
- Mechanical Brakes, Hand Lever Parking Brake
- Engine Air Filter Indicator
- 110" (279 cm) Turn Radius
- Wet Sweep Filter By-Pass
- Hydraulic Protection Package
- Shock-Mounted Hydraulic Impeller
- Tires Front: (2) 23" Pneum. Rear (1) 21" Pneum.
- Timed Filter Shaker
- Clogged Filter Indicator
- Dual Filter Hopper
- Gasoline, LP or Diesel Powered
- Cast iron engine / cast iron block - Powered by Kubota
- 55HP motor
- Engine Manual Swing™ standard
- Engine area shielded from exhaust air
- PowerClimb™ with oversized tires
- Massive, Unitized Steel Frame
- Tilt and Power Steering
- Oversized, Soft-Ride Tires Eliminates Jolts & Vibration for Component Protection
- Variable Speeds up to 10 mph (16 km/h)
- Gauges for Fuel, Hour Meter, Volt Meter, Oil Pressure and Temperature, Battery Indicator
- Air Cleaner, 3-Stage Radial Seal
- Weight: 3,500 lbs (1,587 kg)
- Shipping Weight: 3,700 lbs (1,678 kg)
- W x L x H: 60 x 105 x 81" w/Over Head Guard
- W x L x H: 152 x 266.7 x 205.7 cm w/Overhead Guard
- 152 x 266.7 x 205.7 cm w/Overhead Guard
- W x L x H: 60 x 105 x 81" w/ cab
- 152 x 266.7 x 205.7 cm w/Overhead Guard
- W x L x H: 60 x 105 x 53.38" standard
- Auto ShutOFF (High Temp/Low Oil) Std Gas/LPG
- Fire in Hopper Indicator
- Radiator-Heavy-Duty Industrial Type

Armadillo 9X

IC Rider Sweeper Warranty:

Travel (2 hour cap)	Ninety Days
Labor	12 Months
Parts / Replacement Parts	48 Months / 3000 Hours
Engine	60 Months / 3000 Hours

**Extended Warranties Available **

Additional 12 Months parts and labor (or 1000 Hours)

Add 5% to the purchase costs of the Unit

PowerBoss O-Ring faced hydraulic hose seal design come with a 3 year leak proof warranty.



Engine: 57 HP @ 3600 RPM
49.6 HP @ 3,000 RPM

Base Configuration

Quote Number: 12282020012

Description	Part Number	Price	Qty.	Extended Price
ARMADILLO SWEEPER-9X GAS	SW9XKGAS	\$45,829.54	1	\$ 45,829.54
OPT- TIRE,3 SOFT SHOE Includes Install.	3317335	\$770.00	1	\$ 770.00
OPT- 9X/10X DUST SUPPRESSION, SINGLE Includes	690795	\$1,986.67	1	\$ 1,986.67
OPT- BACK-UP ALARM 9X/6X Includes Install.	3317306	\$478.68	1	\$ 478.68
OPT- MICHIGAN SUSPENSION SEAT Includes Install.	600005	\$956.12	1	\$ 956.12
BROOM-48" PROEX & WIRE, PH	3305663-PH	Included		
BROOM, SIDE 26" POLY (standard)	3339964	Included		
FILTER-9X (18 X 24 X 3.19 NOMINAL)	3334070	Included		

Specials--write in description, qty, price, and PN if applicable

		Insert Prices Here		
	Special	\$ (5,200.00)	1	\$ (5,200.00)
	Special			
	Special			
	Special			
	Special			
	Freight	\$ 1,800.00	1	\$ 1,800.00
Subject to all applicable taxes	Tax	\$ 3,249.52	1	\$ 3,249.52

MACHINE TOTAL*

\$ 49,870.53

Chris Rigoni
South San Luis Obispo County Sanitation District
1600 Aloha Pl,
Oceano, CA 93445

chris@sslocsd.us
805-540-0907

March 26, 2021

Chris Chevarria
Haaker equipment
2070 N. White Ave
La Verne, CA 91750
Phone 805-387-0528
Fax 909-598-1427
Email chris.chevarriahaaker.com

**ADVANCE
SW8000 RIDER SWEEPER
PROPOSAL/ORDER**



Standard Equipment Includes

- * 65" Sweep Path, Single Side Broom - Standard version
- * 77" Sweep Path, Dual Side Brooms or TrioSweep version
- * MaxAccess™ for Easy Access to Engine
- * Clear-View™ Hopper gives operator view of critical areas
- * Liberator™ Variable Frequency Filter Shaker
- * Interlocking Covers for Safety and Security
- * Ultra-Web® Nanofiber Technology Dust Filter, 94 sq ft
- * Touch Pad Controls
- * Structural Roto Mold Hopper with 5 mph Bumper
- * Heavy Duty Dual Element Engine Air Filter
- * Dust Contained in Hopper by a Single Seal

- * Brooms off in Neutral
- * One Touch Sweeping
- * 60" High Dump Hopper
- * 14 cu. ft. Hopper
- * 50" Main Broom
- * Fully Adjustable Seat
- * 21" 10 ply Front Tires
- * 18" 8 ply Rear Tire
- * 26" Poly Side Brooms
- * Rear Wheel Power Steering
- * Headlights *no tail lights*

Engines

- * Liquid Cooled 4 Cyl, 57 HP Kubota Gas/LPG, EPA Tier II and CARB Tier III certified
- * ~~Kubota 35.1 hp Diesel Engine, meets U.S. EPA emission standards~~

Warranty

- * 180 days Labor/180 days Travel (limited to 3 hrs roundtrip)
- * 4 Years/2,800 hours Parts
- * 8 Years on Rotomold Components

PART #	DESCRIPTION	PRICE EACH	QTY	EXTENDED PRICE
56 107 502	LPG (Propane), TrioSweep with DustGuard™, Proex/Wire Main Broom and Poly Side Broom	\$50,166.00	1	\$ 50,166.00
56 507 037	Foam Filled Tire kit set of 3 (in lieu of std)	\$502.00	1	\$ 502.00
56 507 023	Backup Audio Alarm	\$296.70	1	\$ 296.70
56 507 038	Amber Strobe when OHG or Cab is not ordered	\$593.00	1	\$ 593.00
56 507 040	Suspension Seat with Arm Rest and Seat Belt (in lieu of standard)	\$382.00	1	\$ 382.00
		Applied Discount %	10.25%	\$ (5,323.82)
		Machine Sub Total		\$ 46,615.88
		Freight	\$1,800	\$ 1,800.00
		Tax	7.25%	\$ 3,379.65
		Machine Total		\$ 51,795.53

Special Instructions:

could be cut



**SOUTH SAN LUIS OBISPO COUNTY
SANITATION DISTRICT**

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STAFF REPORT

To: Board of Directors

From: Jeremy Ghent, District Administrator

Via: Amy Simpson, District Bookkeeper/Secretary

Date: May 5, 2021

Subject: **CONSIDERATION OF FISCAL YEAR 2020/21 THIRD QUARTER (Q3) BUDGET REVIEW**

RECOMMENDATION:

It is recommended the Board: Receive and file this report.

EXECUTIVE SUMMARY:

This staff report provides staffs' review to both revenues and expenditures. This quarter (Q3) staff does not recommend any adjustments.

It should be noted that for FY 20/21 District revenues include substantial debt funding for the District's Redundancy Project. This borrowed money is recorded as revenue into Fund 20. To adequately evaluate the Budget at Q2 we will review with and (without) the Redundancy Project.

Through the end of Q3, the District has received 96% (74% - Fund 19) of its anticipated revenue and spent 16% (54% - Fund 19) of its budgeted expenditures (Table No. 2). Staff has reviewed each account. Table No. 1 summarizes anticipated revenues to individual funds.

DISCUSSION:

As part of the Q3 budget review staff assessed every budgeted line item to determine where revenue/expenditures are projected to exceed the approved budget or where a surplus may exist at Q3 of FY 20/21.

REVENUE

Total District revenue received at the end of the third quarter is \$32,263,328. A summary of revenue by Fund is detailed in Table No. 1 below.

Table No. 1 – Revenues

	FY 2020/21 Budget	Received as of 03.31.2021		Recommended Q3 Adjustment	Recommended Budget at Q3
		Amount	Percent		
Fund 19	\$ 5,549,000	\$ 4,118,198	74%	\$ -	\$ 5,549,000
Fund 20	\$ 28,227,884	\$ 28,145,130	100%		\$ 28,227,884
Fund 26				\$ -	
Total	\$ 33,776,884	\$ 32,263,328	96%	\$ -	\$ 33,776,884

At the end of the third quarter the unmodified budget shows overall District revenues are 96% (74% - Fund 19) collected. Due to Covid 19, School revenue is unknown currently. This revenue is reported at the end of the year based on Average Daily Attendance. The District anticipated receiving forty thousand dollars in school revenue. Overall revenues are higher than anticipated. Staff does not anticipate the loss of school revenue to impact the budget.

Fund 26 is funded by transfers from Fund 19 and receives no direct revenue. Large improvement projects not related to expansion are budgeted in Fund 26. All Projects but two are scheduled to be completed during this Fiscal Year. The two projects that have been deferred due to the Redundancy Project are the Influent Slide Gate and Standby Water Well. Neither of these projects have an impact to the operation of the District's treatment plant.

EXPENDITURE

Total District expenditures at the end of the third quarter stand at \$5,342,825 or 16% (56% Table No. 3) of projected expenditures. A summary of expenditures by Fund is detailed in Table No. 2 below.

Fund 26 Projects that are in progress are the Clarifier #2 Sludge Pump & VFD, Digester Cleaning & Coating, Digester Sump Pump #1, FFR Pump #1 Rehab, Sludge Feed Pumps #1 & #2, and Sludge Bed Water Valves Replacement. These are budgeted in Fund 26 at \$1,552,000. (See Table No. 2 Below.

Table No. 2 – Expenditures

	FY 2020/21 Budget	Expended as of 03.31.2021		Recommended Q3 Adjustment	Recommended Budget at Q3
		Amount	Percent		
Fund 19	\$ 3,997,000	\$ 2,141,811	54%		\$ 3,997,000
Fund 20	\$ 28,227,884	\$ 2,259,110	8%		\$ 28,227,884
Fund 26	\$ 1,552,000	\$ 941,904	61%		\$ 1,552,000
Total	\$ 33,776,884	\$ 5,342,825	16%	\$ -	\$ 33,776,884

Table No. 3 – Expenditures without Fund 20

	FY 2020/21 Budget	Expended as of 03.31.2021	
		Amount	Percent
Fund 19	\$ 3,997,000	\$ 2,141,811	54%
Fund 26	\$ 1,552,000	\$ 941,904	61%
Total	\$ 5,549,000	\$ 3,083,714	56%

ACCOUNTS EXCEEDING 85% NOT REQUIRING ADJUSTMENT:

The review identified no budget categories that expended more than 85% at the end of Q3.

Attachment:

Fiscal Year 2020/21 Consolidated Budget at Third Quarter

CONSOLIDATED BUDGET AT THIRD QUARTER

		Fund 19 Operating Fund	Fund 20 Expansion Fund	Fund 26 Replacement Fund	FY 2020/21	Actuals @ 03.30.2021	Q3 Percentages
Revenues							
Gross Revenues							
Service Charges and Fees		5,305,000			5,305,000	3,953,817	75%
Connection Fees			156,000		156,000	133,647	86%
Interest		112,000	70,000		182,000	73,234	40%
Brine Revenue		132,000			132,000	100,746	76%
Bond and USDA Funding			28,001,884		28,001,884	28,001,884	100%
Total Revenues		5,549,000	28,227,884	-	33,776,884	32,263,328	96%
Expenditures & Other Uses							
Operating Expenditures							
Salaries and Wages		831,000			831,000	610,628	73%
Employee Benefits and Other Personnel Costs		496,100			496,100	410,743	83%
Permits, Fees and Licenses		58,600			58,600	45,001	77%
Communications		16,800			16,800	11,540	69%
Administrative Costs		470,800			470,800	238,400	51%
Disposal Services		64,000			64,000	54,103	85%
Utilities		240,500			240,500	168,142	70%
Maintenance, Tools & Replacements		367,000			367,000	142,416	39%
Materials, Services and Supplies		371,200			371,200	285,731	77%
Training, Education & Memberships		48,500			48,500	11,349	23%
Total Operating Expenditures		2,964,500	-	-	2,964,500	1,978,055	67%
Total Other Charges							
Debt Service		440,000			440,000	142,415	32%
MOU with City of Pismo Beach			113,400		113,400	91,961	81%
Total Other Charges		440,000	113,400	-	553,400	234,376	42%
Capital Outlay							
Capital Replacement/Maintenance (Fund 26)				1,552,000	1,552,000	941,904	61%
Capital Equipment		161,000	7,265,000		7,426,000	2,188,490	29%
Total Capital Outlay		161,000	7,265,000	1,552,000	8,978,000	3,130,394	35%
Other Financing Sources & Uses							
Transfers Out Fund 26		1,552,000		(1,552,000)	-		
Contingency							
Redundancy Designations		431,500	(431,500)		-	-	
Designated Funding Redundancy			21,280,984		21,280,984	-	
Total Other Financing Sources & Uses		1,983,500	20,849,484	(1,552,000)	21,280,984		
Total Funding Source		5,549,000	28,227,884	-	33,776,884	32,263,328	96%
Total Expense		5,549,000	28,227,884	-	33,776,884	5,342,825	16%
Net Change (Deficit)		-	-	-	-	26,920,503	



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Staff Report

To: Board of Directors

From: Jeremy Ghent, District Administrator

Date: May 5, 2021

Subject: **MODIFICATION AND UPDATE PLACING THE FY 2021/22 DISTRICT RATES AND CHARGES ON THE COUNTY TAX ROLL (MODIFIED SCHEDULE)**

RECOMMENDATION:

Receive presentation and direct staff to:

1. Proceed with Prop 218 noticing and hearing process for the election to collect District charges on the tax roll; and
2. Proceed with noticing the adoption of the annual rate report for transmission to the County; and
3. Separate the two procedural hearings to occur on separate dates.

BACKGROUND:

At the Board meeting of June 1, 2016, the Board directed staff to place the District's rates and charges for the community of Oceano on the County tax roll pursuant to Health & Safety Code §5473 and to pursue transitioning the Communities of Arroyo Grande and Grover Beach at a future date.

At the Board meeting of July 17, 2019, the Board directed staff to engage the remaining two member agencies (Arroyo Grande and Grover Beach) to begin discussions with City management to create a uniform and cost-effective billing of District Rates and Charges.

At the Board meeting of March 3, 2021, the Board received a status update on the District's efforts to move the rates and charges to the tax roll.

DISCUSSION:

Since 2016, the District has collected the community of Oceano's rates and charges on the County Tax Roll. This method provides several advantages:

- The County Treasury provides full revenues to the District regardless of delinquencies through what is called a Teeter plan. This protection allows the District and District lenders to be confident in receiving projected revenues.
- Billing costs incurred by the District will be reduced by approximately \$35,000 per year.

The District currently contracts with NBS, a financial and billing consultant supporting government agencies, for coordinating the collection of rates and charges on the County tax roll for the community of Oceano. The cost of District billing for Oceano was \$10,846.73 in FY 2019/20. The City of Arroyo Grande and Grover Beach collect District rates and charges on the municipal water bills and pass revenues to the District. Fiscal Year 2019/20 Charges for the billing were \$22,473.54 and \$22,133.50, respectively.

The total cost of District billing for FY 2019/20 was \$55,453.77. Due to the efficiencies available by using the Tax Roll method for all member agencies, future billing expenses would be approximately \$17,000-\$20,000 annually resulting in approximately \$35,000 in annual savings.

INITIAL APPROACH

Having previously transitioned the Oceano community's rates to the County tax roll, District staff set out to mimic the work that was undertaken in 2016. The District worked with NBS, the District's billing consultant, to develop a course of action and schedule.

This initial approach utilized a postcard notification to the registered property owners. This notice read as shown:

Dear Property Owner:

South San Luis Obispo County Sanitation District provides wastewater treatment services to the City of Arroyo Grande and the City of Grover Beach. Beginning July 1, 2021, the District plans to switch the method of billing the existing service fees to semi-annual billing on the San Luis Obispo County property tax bill for the City of Arroyo Grande and the City of Grover Beach service areas. In the past customers have received a monthly or bi-monthly bill for these services. This change would stabilize revenue and may result in a real property lien if bills are unpaid. A report listing service charges are on file at the District Office. The District Board invites you to attend a public hearing to give comments or protest this billing method change proposal.

The hearing will be held on June 2, 2021 at 6:00 p.m. in the Arroyo Grande City Council Chambers, 215 E. Branch Street, Arroyo Grande, CA 93420 or by virtual Zoom meeting.

If you have any questions, please contact NBS, the District's consultant.
 NBS (800) 676-7516
 32605 Temecula Pkwy, Suite 100, Temecula, CA 92592
customercare@nbsgov.com

FEEDBACK RECEIVED

The feedback generated by the postcard mailing consisted of a variety of similar questions. A summary of the frequently asked questions is attached. As of 4/30/2021 the District and NBS had fielded approximately 120 questions and received 11 protests on the change.

One of the challenges observed during the outreach, was that several customers reached out to the member agencies with specific and sometimes technical questions about the change, even though the postcard that was sent directed the public to the District's municipal advisor/billing consultant NBS for assistance with any questions.

ANALYSIS

The initial approach contemplated the Board taking two actions on the same day: (1) adopting a resolution electing to place the charges for Arroyo Grande and Grover Beach on the tax roll and (2) holding an administrative public hearing on the report of charges to be placed on the tax roll. However, this approach conflated these two actions into what appeared to be a single action and created confusion on how the District would consider collecting all charges on the tax roll.

While there is no legal reason why the resolution electing to collect charges on the tax roll cannot occur at the same meeting as the public hearing on the report of charges to be added to the tax roll, the notice failed to clearly identify these two separate and distinct Board actions.

Health & Safety Code section 5473 allows the District to elect to collect all charges on the tax roll by resolution without any formal hearing or protest procedures. However, Prop 218 does require special notice, hearing and protest procedures to "increase" sewer charges. While the District is not increasing the amount of any sewer charge, the conservative, familiar and transparent approach to making this change is to treat it as an "increase" subject to Prop 218 because property owners (and not customers) would be subject to the charges.

Health & Safety Code sections 5472, 5473.1 and 5473.2 provide special notice and hearing procedures to adopt the rate roll report that allows members of the public to see and object to the charges the District intends to submit to the County for collection on the tax rolls. Both the Health & Safety Code procedures applicable to adoption of the rate roll report and Prop 218's procedures applicable to the election to collect charges on the tax roll must be complied with.

Thus, rather than attempting to conduct both actions at the June 2, 2021 hearing noticed in the postcard, staff is recommending a clarified plan that treats each action separately, more clearly aligns with the familiar Prop 218 procedure, and that can be done in time to begin collecting all charges on the upcoming tax roll.

REVISED APPROACH

Following the public feedback and some of the questions from District Board members, it became apparent that modifying the District's messaging and schedule would improve community understanding and foster greater public involvement. If the Board decides to continue efforts to move Grover Beach and Arroyo Grande rates to the tax roll, then staff presents the following revised approach and schedule as a recommendation to reduce confusion, improve communication, and expand opportunities for public involvement.

The revision seeks to accomplish the following:

- 1.) Notify property owners and rate payers with a clarifying letter explaining the process, revised schedule, and the additional hearing dates; and,
- 2.) Utilize a more robust and familiar notification and hearing process as outlined in California Constitution Article XIII D, Section 6 ("Prop 218"); and,
- 3.) Alleviate confusion by separating the Board action to be taken on two different Board meeting dates.

REVISED TIMELINE

No Later Than 5/16/21:	Mail New Letter giving Prop 218 Notice
6/30/21:	Conduct Prop 218 Protest Hearing Board Considers Resolution to Collect on Tax Roll
No Later Than 7/7/21:	Mail Postcard Notice of Report Filing and Date/Time of Annual Hearing on Rate Report
No Later Than 7/7/21:	First Publication of Notice of Report Filing and Annual Hearing
7/14/21:	Second Publication of Notice of Report Filing and Annual Hearing
7/21/21:	Rate Roll Hearing Board Adopts Resolution “Determining” Rates Shown on Report
7/22/21:	District Submits Report to County for Collection

SUMMARY

- The Board in 2016 initially directed the District to move all 3 member agencies to the Tax Roll.
- The Board subsequently revised that direction to: move the Oceano rates as soon as possible and return at a future date to move the other two agencies to the tax roll. This decision was largely based on concerns surrounding cashflow for the District as agency billing arrives monthly and the County tax roll revenues arrive in two ‘waves’ throughout the year as owners make their two annual payments.
- The District’s current financial position would allow for movement to the tax roll without cashflow concerns. The cashflow issue is largely eliminated after the initial year of transition.
- Current agency billing by Arroyo Grande and Grover Beach is generally functioning for the District. The District has received regular and reliable payments at a reasonable rate.
- Creating a uniform billing system by placing all District rates and charges on the tax roll would result in a more cost-efficient method to collect District rates. This efficiency would result in approximately \$35,000 of annual savings. This is equivalent to 0.5% of District revenues.
- The District continuously seeks to eliminate inefficiencies and has been successful at maintaining the lowest rates in the region.
- The Health & Safety Code requires special notice and hearing procedures to adopt the annual rate report for collection on the tax roll.

- Article XIII D, Section 6 of the California Constitution (Prop 218) establishes the process to assess or increase property fees. While the District is not increasing fees with the proposed action, compliance with Prop 218's notice and hearing procedures is the conservative, familiar and transparent approach to making the recommended change. Due to the public interest and multi-agency involvement, staff recommends using this process according to the timeline presented.

OPTIONS

1. Direct staff to proceed as recommended
2. Direct staff to cease efforts to move billing to County tax roll and continue with agency billing.
3. Provide other direction to staff.

Attachments:

FAQs

Letter from OCSD General Manager

**South San Luis Obispo County Sanitation District
Wastewater Treatment Service Charge
Frequently Asked Questions**

1. What Areas Are Affected By The Change in Billing?

Properties within the service areas of the Cities of Arroyo Grande and Grover Beach.

2. What Is Going to Be Placed On The Property Tax Bill?

The charges that are paid monthly as part of your Utility Bill from the City identified as the Sanitation District Wastewater charges are being placed on the tax rolls. These amounts will be payable with your regular County Property Tax Bill beginning November 2021 and February 2022.

The Fiscal Year charges covering the period of service from July 1 to June 30 each year.

4. What About the Bill from January 19, 2021 to June 30, 2021?

That bill is not part of the changes to the tax roll and must be paid as previous bills.

5. Who has Been Sending the Bills?

The Sanitation District Wastewater charges have been invoiced by the City of Arroyo Grande and the City of Grover Beach as a part of your monthly Utility Bill.

6. Will this Change how the Sanitary District Calculates the Wastewater Charge?

No. Nothing in the methodology or the dollar amount of the Wastewater charge changes. This is just changing the method of collection from direct billing to County of San Luis Obispo tax roll collection.

7. Why Change Billing Methods?

The change in billing methods would stabilize revenue for the Sanitation District in the following ways.

1. The County accepts the Wastewater charges on the Teeter Plan, resulting in 100% revenue collection for the Sanitation District.
2. This is a more cost effective method of billing and will save on overhead costs allowing more of the revenue to be utilized for services and infrastructure.

8. What Happens When I Sell or Buy a Home?

During the process of 'closing' on your home sale or purchase the Tax Bill is apportioned based on the closing date.

9. Will the Hearing be in Person or via Zoom?

Currently all District meetings are being held via Zoom due to the ongoing pandemic. The District is monitoring guidance from the State and County Department of Health. We will communicate any changes as the guidance evolves.

10. How Much are the District Rates?

The rate for wastewater treatment on a Single-Family Residential home is \$25.48/mo. There is no increase currently proposed.

11. Will any Savings be Passed to the Ratepayers?

Not directly. The projected savings from this change represent approximately 0.5% of District revenues. These savings help keep the District rates the lowest in San Luis Obispo County and will reduce the amount needed for a future rate increase.



Oceano Community Services District

1655 Front Street | P.O. Box 599 | Oceano, CA 93475

PHONE: (805) 481-6730 | FAX: (805) 481-6836

www.oceanocsd.org

TO: Jeremy Ghent, South San Luis Obispo County Sanitation District

FROM: Will Clemens, General Manager

DATE: April 21, 2021

SUBJECT: MEMORANDUM ON SEWER SERVICE CHARGES COLLECTED ON THE TAX ROLL FOR OCEANO PROPERTIES

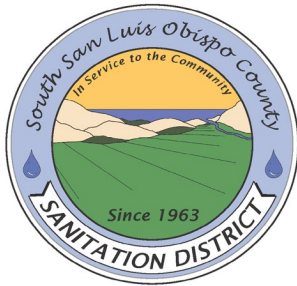
This memo is in response to your request for feedback on the implementation in 2016 of the South San Luis Obispo County Sanitation District (SSLOCSD) collecting sewer charges for Oceano properties on the tax roll. Prior to 2016, the SSLOCSD sewer charges were collected on the bills sent by the Oceano Community Services District (OCSD).

The initial transition from OCSD billing to SSLOCSD billing went remarkably smoothly with minimal issues and has resulted in multiple benefits since that time. OCSD staff no longer must deal with collection issues or answer questions related to SSLOCSD billings. OCSD no longer has charges on our bills that we have no control over the amount of the charge. OCSD no longer must transmit funds to SSLOCSD on a monthly basis. Overall, the administrative burden has been shifted from OCSD to SSLOCSD.

As you are aware, all billings for sewer systems operated by the County are collected on the tax roll and is really the best option for collecting these charges. We hope that SSLOCSD implements the same process for properties in Arroyo Grande and Grover Beach to provide consistency to the agencies. Additional benefits and potential benefits include:

1. SSLOCSD will receive 100% of the revenue due from property owners and will not be shorted revenue when water service is shut off and bills are not sent to customers by the cities. Most costs for sewer service are fixed and need to be paid by all customers. This will become even more pronounced with debt payments to finance the redundancy project.
2. Favorable lending terms can be negotiated when the revenue stream is guaranteed 100% (Teeter Plan) and not subject to delinquencies.
3. Economy of scale efficiencies and reduced cost to customers for bill collection.

Overall, collection on the tax roll is a much more efficient process. Feel free to contact me or refer others to me if any further information is needed.



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STAFF REPORT

Date: May 5, 2021
To: Board of Directors
From: Jeremy Ghent, District Administrator; Mychal Jones, Plant Superintendent
Subject: **DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT**

This report represents ongoing information on the latest District staff activities on major capital projects and studies, programmatic initiatives, regional collaboration, miscellaneous activities, and Plant Operations. *Updates since the last report are provided in italics below:*

Capital Projects:

Redundancy Project:

- *Construction is progressing without notable issue. Photos attached.*

Central Coast Blue:

- *No Update.*

Misc:

- Please reserve June 16th as a potential 2nd monthly meeting in June

Plant Tours:

Suspended due to Covid-19

Tentative Items:

- | | |
|---|------------|
| 1. Redundancy Quarterly Update #2 | 6/2/2021 |
| 2. 2021/22 Draft budget | 6/2/2021 |
| 3. District Administrator Contract Renewal | 06/16/2021 |
| 4. 2021/22 Final Budget | 06/16/2021 |
| 5. Resolution for Non-Represented Employees | 06/16/2021 |

Plant Operations Report

During this reporting period (April 1st – April 30th) the District's facility met its Permit limitations as required under the State of California's National Pollutant Discharge Elimination System (NPDES) Permit issued to the District. All analysis was within Permit limitations.

Monthly Plant Data for April 2021

April 2021	INF Flow MGD	INF Peak Flow MGD	INF BOD mg/L	EFF BOD mg/L	BOD % Removal	INF TSS mg/L	EFF TSS mg/L	TSS % Removal	Fecal Coliform MPN/100 mL	Chlorine Usage lbs/day
Low	2.15	3.1	452	14.4		497	17		<1.8	125
High	2.73	4.2	567	16.9		563	23.4		33	250
Average	2.33	3.57	532	16.1	97.0	527	19.5	96.3	17.5	183
April 2020 AVG	2.46	3.65	474	25.8	94.6	438	26.6	93.9	16.5	150
Limit	5.0			40/60/90	>80		40/60/90	>80	2000	

Digester No. 2 Rehabilitation Project

The Digester No. 2 Rehabilitation is scheduled to commence May 3rd for a duration of 40 working days. Scheduled completion is June 25th. The work to be completed as part of this project is recoating of the entire interior surface, spot repair existing exterior coating, calk rafter/roof interface, remove and install 12 new plug valves, remove and install 3 new check valves, remove existing and furnish and install new stainless steel stair treads to improve stairway safety, install new 8-inch sampling tube and cover, extend existing 6-inch sampling tube by welding steel pipe extension, and install dielectric isolation kits between dissimilar metal connections on stair support structure.

Operation and Maintenance Tasks

- Inspected and marked Underground Service Alerts
- San Luis Powerhouse troubleshoot emergency generator day tank high level alarm
- Unplugged backup Sodium Bisulfite system
- Removed temporary sludge bed wall
- Replaced check valves on backup disinfection system
- Temporarily repaired centrifuge auger until replacement is received
- Moved walkway bridge in preparation for surplus
- Weed abate throughout plant
- Removed painted bolts on Hellan strainers in preparation for removal and replacement

Work Orders Completed

- Rinsed down all surfaces of clarifiers
- De-ragged both primary clarifier sludge pumps
- Inspected digester vacuum/pressure relief valves
- Calibrated backup disinfection systems
- Test ran emergency generator and emergency bypass pump
- Flushed Sodium Bisulfite header
- Performed monthly safety walk
- Exercised effluent pumps

- Preventative Maintenance
 - Forklift
 - Emergency generator
 - Plant carts
 - 6-inch trash pump
 - Building exhaust fans
 - Clarifier drive units
 - Fixed Film Reactor distributor drive
 - Water Champ
 - Fixed Film Reactor Exhaust fans

Training

Staff participated in training on fire protection and prevention.

Call Outs

April 21st, 2:30 AM – Motion Alarm. Operations staff responded and inspected the maintenance building. There were now signs of entry into the building. Motion alarm may have been caused by a bird in the maintenance building.





