



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Post Office Box 339, Oceano, California 93475-0339
1600 Aloha, Oceano, California 93445-9735
Telephone (805) 489-6666 FAX (805) 489-2765
www.sslocsd.org

SUMMARY ACTION MINUTES Virtual Zoom Meeting of Wednesday, January 6, 2021

1. CALL TO ORDER AND ROLL CALL

Chair Ray Russom called the meeting to order and recognized a quorum.

Present: Caren Ray Russom, Chair, City of Arroyo Grande
Jeff Lee, Vice Chair, City of Grover Beach
Linda Austin, Director, Oceano Community Services District

District Staff: Jeremy Ghent, District Administrator
Mychal Jones, Plant Superintendent
Keith Collins, District Legal Counsel
Amy Simpson, District Bookkeeper/Secretary

2. PLEDGE OF ALLEGIANCE

Director Austin led the Pledge of Allegiance.

3. AGENDA REVIEW

Approved as presented.

Legal Counsel Collins reported that at the meeting of December 16, 2020, the acting Chair did not solicit Public Comment before taking a vote on the Consent Calendar. Subsequent to that evening there was public comment received and the Minutes will be amended to include the Public Comment that was received.

4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

Julie Tacker commented on the error in procedure of the last meeting. She commented on a previous administrator's employment with MKN Engineers and savings for Oceano.

Bob Lloyd from AGP Video stated that there was an error on the first published Agenda, and he apologized for the error.

Administrator Ghent reported that former Administrator Gerhardt Hubner does some occasional work for the Ventura office and he will research further to see if that is a violation of Mr. Hubner's separation agreement. Regarding the USDA savings, the District will not experience a break in expenses until the construction is complete.

5. CONSENT AGENDA:

5A. Approval of Warrants

5B. Approval of Meeting Minutes of December 16, 2020

Julie Tacker commented on the Warrant Register, conflicts of interest and the procedural error in the Minutes.

April commented on the Warrant Register, costs of the C.P.A. and conflicts of interest.

Legal Counsel Collins stated that conflict of interest rules are predicated on the government decision that is at issue. The decision was to accept the bid. Two members of the Board did not participate in the decision. So, there was no conflict of interest.

Administrator Ghent said CPA costs were for more than a years' worth of billing. The 15/16 audit suggested providing the support of a CPA to assist the Bookkeeper.

Chair Ray Russom said that she did provide a written response to allegation made about coaching Alternates how to vote. There was no coaching involved. Secondly, she asked Legal Counsel to clarify why counsel in involved in addressing question to FPPC regarding a conflict of interest.

Legal Counsel Collins said the law defines what it means to participate in a government decision, and it includes providing information with the purpose of effecting the decision. Providing context and background to the alternate does not amount to participating in the decision. Second issue, it is completely common and legal to provide legal services to the Board in their official capacity.

Director Lee responded and said thank you to Chair and Staff to bring this full circle. He had a discussion with Alternate on Agenda with regards to context. He said he appreciates Colins explanation with regards to the FPPC. The letter provides historical context.

Motion: Director Austin motioned to approve the Warrant Register and the Meeting Minutes of December 16, 2020 with the additional public comments that were received.

Second: Director Lee

Action: Approved unanimously by roll call vote.

6. ACTION ITEMS:

6A. ELECTION OF CHAIR AND VICE CHAIR FOR THE 2021 CALENDAR YEAR

Administrator Ghent presented this item.

Motion: Chair Ray Russom motioned to elect Director Austin as Chair and Director Lee as Vice Chair.

Second: Director Lee

Action: Approved unanimously by roll call vote.

The Board provided direction to staff to establish a rotation for the election of officers to be included in the review of the Bylaws.

Julie Tacker provided public comment on the Bylaws.

6B. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT

Administrator Ghent presented the Administrators Report. He updated the Board on Redundancy, Central Coast Blue and some miscellaneous items.

Superintendent Jones presented the Plant Operations Report and reported the District did meet its NPDS permit as required. He provided operations and maintenance tasks and staff training.

Julie Tacker commented on the Central Coast Blue project.

Administrator Ghent responded that the Outfall Line is the reason for requiring City of Pismo to be additionally insured. The District currently has minimal role in Phase One of Central Coast Blue.

Action: The Board received and filed this report.

7. BOARD MEMBER COMMUNICATIONS

Chair Ray Russom said it was her pleasure to serve as the Chair.

Director Austin said she looks forward to serving as the Chair.

Vice Chair Lee said Happy New Year and thanked Chair Ray Russom for her service.

8. ADJOURNMENT:

6:54 p.m.

THESE MINUTES WERE APPROVED BY THE BOARD OF DIRECTORS AT A THE MEETING OF FEBRUARY 3, 2021.