



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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SUMMARY ACTION MINUTES Virtual Zoom Meeting of Wednesday, February 3, 2021

1. CALL TO ORDER AND ROLL CALL

Chair Austin called the meeting to order and recognized a quorum.

Present: Linda Austin, Chair, Oceano Community Services District
Jeff Lee, Vice Chair, City of Grover Beach
Caren Ray Russom, Director, City of Arroyo Grande

District Staff: Jeremy Ghent, District Administrator
Michael Arias, Plant Supervisor
Keith Collins, District Legal Counsel
Amy Simpson, District Bookkeeper/Secretary

2. PLEDGE OF ALLEGIANCE

Director Ray Russom led the Pledge of Allegiance.

3. AGENDA REVIEW

Approved as presented.

4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

There was no Public Comment.

5. CONSENT AGENDA:

5A. Approval of Warrants

5B. Approval of Meeting Minutes of January 6, 2021

There was no Board discussion or Public Comment.

Motion: Director Ray Russom motioned to approve the Consent Agenda as presented.

Second: Director Lee

Action: Approved unanimously by voice vote.

6. ACTION ITEMS:

6A. REVIEW OF BYLAWS FOR DISCUSSION/REVISION

Legal Counsel Collins presented this item. He recommended amending the language in Section 1.4 to read as follows:

The Chair and Vice Chair of the Board shall be elected annually at the first meeting in January of each calendar year, or at the next regular or special meeting if Directors have not been timely designated by their respective agencies.

The election of Chair shall be made in accordance with the following rotation:

1. The Oceano Community Services District
2. The City of Grover Beach
3. The City of Arroyo Grande

The election of the Vice Chair shall be the person elected to serve as the Chair the preceding year.

The Board had a brief discussion and agreed to the recommendation.

There was no Public Comment.

Motion: Director Lee motioned to adopt the changes to the Bylaws as discussed and directed staff to bring back the final version of the Bylaws at a future meeting for formal adoption.

Second: Director Ray Russom

Action: Approved unanimously by roll call vote.

6B. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT

Administrator Ghent presented the Administrators Report. He updated the Board on Redundancy, Central Coast Blue and some miscellaneous items.

Shift Operations Manager, Mike Arias presented the Plant Operations Report. He reported that the District did exceed its NPDES Permit limit for daily maximum fecal coliform on January 6, 2021. The Regional Water Quality Control Board has been notified and staff has updated the Standard Operating Procedure to prevent reoccurrence. He provided Operations and Maintenance Tasks, Work Orders completed, Training and Call Outs that were completed during this reporting period. He also provided an update to the Digester No. 2 Cleaning Project.

There was no Public Comment.

Action: The Board received and filed this report.

7. REPORT OUT OF CLOSED SESSION:

Legal Counsel Keith Collins reported that the Board voted unanimously to approve a settlement in the Wolff cast that involves the District approving relocation plans for the mobile home out of the District's easement and a notation that any deviation from the approved plans are specifically not approved.

There was no Public Comment.

8. BOARD MEMBER COMMUNICATIONS

The Board wished everyone a Happy Valentines.

9. ADJOURNMENT:

6: 47 p.m.

THESE MINUTES WERE APPROVED BY THE BOARD OF DIRECTORS AT THE MEETING OF MARCH 3, 2021.