



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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SUMMARY ACTION MINUTES Virtual Zoom Meeting of Wednesday, April 7, 2021

1. CALL TO ORDER AND ROLL CALL

Chair Austin called the meeting to order and recognized a quorum.

Present: Linda Austin, Chair, Oceano Community Services District
Jeff Lee, Vice Chair, City of Grover Beach
Caren Ray Russom, Director, City of Arroyo Grande

District Staff: Jeremy Ghent, District Administrator
Mychal Jones, Plant Superintendent
Keith Collins, District Legal Counsel
Amy Simpson, District Bookkeeper/Secretary

2. PLEDGE OF ALLEGIANCE

Director Caren Ray Russom led the Pledge of Allegiance.

3. AGENDA REVIEW

Approved as presented.

4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

Julie Tacker provided comment on her February 1, 2021 Public Records Request.

5. CONSENT AGENDA:

5A. Approval of Warrants

5B. Approval of Meeting Minutes of March 03, 2021

There was no Public Comment.

Motion: Director Ray Russom motioned to approve Consent Agenda as presented.

Second: Director Lee

Action: Approved unanimously by roll call vote.

6. ACTION ITEMS:

6A. CONSIDERATION OF FISCAL YEAR 2020/21 SECOND QUARTER (Q2) BUDGET ADJUSTMENT

This item was presented in PowerPoint by Bookkeeper Amy Simpson.

The Board had a brief discussion regarding presentation of expenses for the Redundancy Project.

There was no Public Comment.

Motion: Director Caren Ray Russom motioned to adopt Resolution No. 2021-426 authorizing the budget adjustment.

Second: Director Lee

Action: Approved unanimously by roll call vote.

6B. AWARD A CONTRACT FOR THE DIGESTER NO. 2 REHABILITATION PROJECT TO SPIESS CONSTRUCTION Co. INC., AUTHORIZE A SPECIFIC CONTINGENCY, AUTHORIZE THE DISTRICT ADMINISTRATOR TO EXECUTE A CONTRACT AMENDMENT, AND APPROVE AND AUTHORIZE THE DISTRICT ADMINISTRATOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT FOR CONSTRUCTION PHASE SERVICES

1. Award a contract for the Digester No. 2 Rehabilitation Project to Spiess Construction Co., Inc., in the amount of \$297,350;
2. Authorize the District Administrator to approve a specific contingency for this project up to 15% (\$44,603) of the total project amount for a total potential amount of \$341,953;
3. Authorize the District Administrator to execute a contract amendment for Design and Bid Phase Support for the Digester No. 2 Rehabilitation Project with MKN & Associates in the amount of \$7,744 for a total amended amount of \$31,645;
4. Approve and authorize the District Administrator to enter into a Professional Services Agreement with MKN & Associates for Construction Phase Services for the Digester No. 2 Rehabilitation Project in the amount of \$41,309.

Superintendent Jones presented this item.

The Board had a brief discussion regarding the contract.

There was no Public Comment.

Motion: Director Lee motioned to approve staff recommendation as presented.

Second: Director Ray Russom

Action: Approved unanimously by roll call vote.

6C. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT

Administrator Ghent presented the Administrators Report. He updated the Board on Central Coast Blue, Union Negotiations and Agency Billing. He will be presenting to Arroyo Grande City Council the process to move the rates to the Tax Roll and to answer any questions. He also reported that there will be a second regular District meeting on June 16th.

The Board had a lengthy discussion regarding Agency Billing.

Plant Superintendent Mychal Jones presented the Plant Operations Report. He reported that during the reporting period of March 1st – March 31st the District's facility met its Permit limitations as required under the State of California's NPDES Permit. All analysis was within Permit limitations. He provided Operations and Maintenance Tasks, Work Orders completed, Training and Call Outs that were completed during this reporting period

Julie Tacker provided public comment on the Central Coast Blue banners.

Action: The Board received and filed this report.

7. BOARD MEMBER COMMUNICATIONS

Director Lee announced that the City of Grover Beach has a vacancy on their Council. Applications are available through Friday April 9, 2021.

8. ADJOURNMENT:

7:00 p.m.

THESE MINUTES WERE APPROVED BY THE BOARD OF DIRECTORS AT THE MEETING OF MAY 5, 2021.