



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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SUMMARY ACTION MINUTES Meeting of Wednesday, August 4, 2021

1. CALL TO ORDER AND ROLL CALL

Chair Austin called the meeting to order and recognized a quorum.

Present: Linda Austin, Chair, Oceano Community Services District
Jeff Lee, Vice Chair, City of Grover Beach
Caren Ray Russom, Director, City of Arroyo Grande

District Staff: Jeremy Ghent, District Administrator
Keith Collins, District Legal Counsel
Amy Simpson, District Bookkeeper/Secretary
Mychal Jones, Superintendent

2. PLEDGE OF ALLEGIANCE

3. AGENDA REVIEW

Action: Approved as presented.

4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

None.

5. CONSENT AGENDA:

5A. Approval of Warrants

5B. Approval of Meeting Minutes of July 7, 2021

Staff received comments regarding the SSLOCSD transfer warrant and the warrant for Bank of New York Mellon.

Administrator Ghent clarified the SSLOCSD transfer warrant is the District's means of transferring funds from the County Treasury to Mechanic's Bank to cover payroll and employee benefits.

There was no public comment.

Motion: Director Ray Russom motioned to approve the Consent Agenda as presented.
Second: Director Lee
Action: Unanimously by roll call vote.

6. ACTION ITEMS:

6A. APPROVE AND AUTHORIZE DISTRICT ADMINISTRATOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH LARRY WALKER ASSOCIATES TO PERFORM PRETREATMENT PROGRAM UPDATE

Superintendent Jones presented this report. He reported that this Pretreatment Program update will consist of a Local Limits Evaluation, an Industrial User Rate Structure update, and a Pretreatment Ordinance/Sanitary Sewer Use Ordinance update.

The Board had a brief discussion.

There was no public comment.

Motion: Director Lee motioned to

1. Approve and authorize District Administrator to enter into Professional Service Agreement with Larry Walker Associates in the amount of \$127,281;
2. Authorize the District Administrator to approve a specific contingency for this project up to 10% (\$12,728) of the total project amount for a total potential amount of \$140,009.

Second: Director Ray Russom

Action: Approved unanimously roll call vote.

6B. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT

Administrator Ghent presented the Administrators Report. He updated the Board on the Redundancy Project and reported the plant was audited by the Regional Water Quality Control Board on 06/29/2021 and RWQCB will issue the report this month.

Superintendent Jones presented the Plant Operations Report. He reported that the District exceeded its NPDES Permit for daily maximum fecal coliform bacteria. He provided an explanation for the exceedance and reported on plant maintenance tasks, work orders, and call outs. He announced that the Digester No. 2 Rehabilitation Project has been completed and staff has begun filling the digester.

There was no public comment.

Action: The Board received and filed this report.

7. BOARD MEMBER COMMUNICATIONS

None.

8. CLOSED SESSION:

Public Employee Performance Evaluation pursuant to Government Code Section 54957:

Title: Legal Counsel

There was no Public Comment.

Legal Counsel reported that it is very unlikely there was reportable action.

9. ADJOURNMENT TO CLOSED SESSION:

6:26 p.m.

THESE MINUTES WERE APPROVED BY THE BOARD OF DIRECTORS AT THE MEETING OF SEPTEMBER 15, 2021.