



**SOUTH SAN LUIS OBISPO COUNTY
SANITATION DISTRICT**

Post Office Box 339, Oceano, California 93475-0339

1600 Aloha, Oceano, California 93445-9735

Telephone (805) 489-6666 FAX (805) 489-2765

www.sslocsd.us

**AGENDA
BOARD OF DIRECTORS MEETING
Oceano Community Services District Board Room
1655 Front Street,
Oceano, CA**

Wednesday, August 03, 2022, at 6:00 p.m.

Board Members

Jeff Lee, Chair

Karen White, Vice Chair

Caren Ray Russom, Director

Agencies

City of Grover Beach

Oceano Community Services District

City of Arroyo Grande

Alternate Board Members

Karen Bright, Director

Linda Austin, Director

Lan George, Director

City of Grover Beach

Oceano Community Services District

City of Arroyo Grande

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- 1. CALL TO ORDER AND ROLL CALL**
 - 2. PLEDGE OF ALLEGIANCE**
 - 3. AGENDA REVIEW**
 - 4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA**

This public comment period is an invitation to members of the community to present comments, thoughts or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters which are within the jurisdiction of the District. The Brown Act restricts the Board from taking formal action on matters not published on the agenda. In response to your comments, the Chair or presiding Board Member may:

- Direct Staff to assist or coordinate with you.
- Direct Staff to place your issue or matter on a future Board meeting agenda.

Please adhere to the following procedures when addressing the Board:

- Comments should be limited to three (3) minutes or less.
- Your comments should be directed to the Board as a whole and not directed to individual Board members.
- Slanderous, profane or personal remarks against any Board Member, Staff or member of the audience shall not be permitted

Any writing or document pertaining to an open-session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the offices of the Oceano CSD, a member agency located at 1655 Front Street, Oceano, California. Consistent with the Americans with Disabilities Act (ADA) and California

Government Code §54954.2, requests for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires modification or accommodation in order to participate at the above referenced public meeting by contacting the District Administrator or Bookkeeper/Secretary at (805) 481-6903. So that the District may address your request in a timely manner, please contact the District two business days in advance of the meeting.

5. CONSENT AGENDA:

The following routine items listed below are scheduled for consideration as a group. Each item is recommended for approval unless noted. Any member of the public who wishes to comment on any Consent Agenda item may do so at this time. Any Board Member may request that any item be withdrawn from the Consent Agenda to permit discussion or to change the recommended course of action. The Board may approve the remainder of the Consent Agenda on one motion.

- 5A. Approval of Warrants Fiscal Year 2021/22**
- 5B. Approval of Warrants Fiscal Year 2022/23**
- 5C. Approval of Meeting Minutes of June 1, 2022**
- 5D. 2022 Conflict of Interest Code**

6. ACTION ITEMS:

- 6A. AUTHORIZE EXECUTION OF CONTRACT AMENDMENT #5 FOR WWTP REDUNDANCY PROJECT CONSTRUCTION PHASE ENGINEERING SERVICES WITH KENNEDY/JENKS CONSULTANTS, INC., PENDING USDA APPROVAL**

Recommendation: Authorize the District Administrator to execute a contract amendment for Construction Phase Design Engineering Services for the Wastewater Treatment Plant Redundancy Project with Kennedy/Jenks Consultants, Inc. in the amount of \$79,425 pending review and approval from USDA staff.

- 6B. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT**

Recommendation: Receive and File.

7. BOARD MEMBER COMMUNICATIONS:

8. CLOSED SESSION:

CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9: (one case)

9. ADJOURNMENT

The next regularly scheduled Board Meeting is September 7, 2022, 6:00 pm at the Oceano Community Services District 1655 Front St, Oceano CA 93445

WARRANT REGISTER

8/3/2022

FISCAL YEAR 2021/22

VENDOR	BUDGET LINE ITEM	DETAIL	WARRANT NO.	ACCT	ACCT BRKDN	TOTAL
AGP VIDEO	PROFESSIONAL SERVICE	MARCH AND APRIL	060322-6007	7080	1,300.00	1,300.00
ALLIED ADMINISTRATORS	EMPLOYEE DENTAL	JULY 2022	6008	6025	1,106.96	1,106.96
AMERICAN BUSINESS MACHINES	OFFICE SUPPLY'S	621331	6009	8045	77.65	77.65
AQUATIC BIOASSAY	CHEMICAL ANALYSIS	0368; 0367	6010	7078	8,580.00	8,580.00
AT&T MOBILITY	COMMUNICATIONS	59176886	6011	7013	112.54	112.54
BRENNTAG	PLANT CHEMICALS	BPI245912; BPI245913	6012	8050	15,467.15	15,467.15
CAREN RAY RUSSOM	BOARD SERVICE	JUNE 1, 2022	6013	7075	100.00	100.00
CHARTER COMMUNICATIONS	COMMUNICATIONS	05/29/22-06/28/22	6014	7013	768.96	768.96
CHRIS RIGONI	BOOT ALLOWANCE	FY 2022/23	6015	7025	250.00	250.00
COASTAL ROLLOFF	RUBBISH	MAY 2022	6016	7093	782.87	782.87
CULLIGAN	EQUIPMENT RENTAL	75109	6017	7032	60.00	60.00
ENDRESS HAUSER	EQUIPMENT MAINTENANCE	6002342135	6018	8030	672.38	672.38
ENGEL & GRAY	BIOSOLIDS HANDLING	MAY 2022	6019	7085	9,700.05	9,700.05
ERIKA FROST	BOOT ALLOWANCE	FY 2022/23	6020	7025	250.00	250.00
EVERYWHERE RIGHT NOW	COMPUTER SERVICES	JUNE 2022	6021		100.00	100.00
FARM SUPPLY	UNIFORMS	MUSICK	6022	7025	215.87	215.87
FGL ENVIRONMENTAL	CHEMICAL ANALYSIS	MULTIPLE	6023	7078	6,743.00	6,743.00
FLW, INC	STRUCTURE MAINTENANCE	1284504	6024	26-8065	1,248.16	1,248.16
GRAINGER	SAFETY SUPPLY'S	MULTIPLE	6025	8056	93.70	93.70
GSOLUTIONZ	TELEPHONE	223859; 223385	6026	7013	415.70	415.70
I.I. SUPPLY	EQUIPMENT MAINTENANCE	84538	6027	8030	75.06	75.06
JAN PRO	STRUCTURE MAINTENANCE	JUNE 2022	6028	8060	357.98	357.98
JB DEWAR	FUEL	149189	6029	8020	55.60	55.60
JR FILANC	REDUNDANCY	APPLICATION 13	6030	20-7080	1,532,591.37	1,532,591.37
JUSTIFACTS	RECRUITMENT	GRADE II	6031	7005	65.75	65.75
JUSTIN MUSICK	BOOT ALLOWANCE	FY 2022/23	6032	7025	250.00	250.00
KAREN WHITE	BOARD SERVICE	JUNE 1, 2022	6033	7075	100.00	100.00
LINDE GAS & EQUIP	EQUIPMENT RENTAL	04/20/22-05/20/22	6034	7032	40.99	40.99
MARCEL ALAIN PHOTOGRAPHY	REDUNDANCY	0C353EEB-0007	6035	20-7080	300.00	300.00
MARIO DE LEON	BOOT ALLOWANCE	FY 2022/23	6036	7025	250.00	250.00
MCCLATCHY COMPANY	ADVERTISEMENT	BUDGET AND TAX ROLL	6037	7005	400.44	400.44
MICHAEL ARIAS	BOOT ALLOWANCE	FY 2022/23	6038	7025	250.00	250.00
MICHAEL K NUNLEY	REDUNDANCY	100776	6039	20-7080	4,622.14	10,835.11
	COASTAL HAZARDS			7020	370.29	
	DISINFECTION			26-8065	5,842.68	
MINERS HARDWARE	EQUIPMENT MAINTENANCE	MAY 2022	6040	8030	989.30	989.30
OCSD	WATER	03/18/22-05/18/22	6041	7094	583.43	583.43
OEC, INC	CHEMICAL ANALYSIS	2203155; 2203214; 2203161	6042	7078	377.00	377.00
PG&E	ELECTRICITY	04/11/22-05/009/22	6043	7091	23,963.81	23,963.81
POLYDYNE	PLANT CHEMICALS	1643542	6044	8050	8,425.43	8,425.43
READY REFRESH	ADMIN BUILDING	04/25/22-05/24/22	6045	7045	316.29	316.29
REGIONAL GOVT. SERVICES	RECRUITMENT	13503	6046	7005	130.00	130.00
RS FIRE PROTECTION	SAFETY SUPPLY'S	A2022	6047	8056	375.38	375.38
SAFETY KLEEN	CHEMICAL ANALYSIS	88777767	6048	7078	255.12	255.12
SO CAL GAS	GAS	05/03/22-06/02/22	6049	7092	4,588.92	4,588.92
SOUTH COUNTY SANITARY	RUBBISH	MAY 2022	6050	7093	394.20	394.20
SOUTHLAND WATER TECH	EQUIPMENT MAINTENANCE	052622-164	6051	8030	4,355.08	4,355.08
SSLOCS	EMPLOYEE BENEFITS	MAY 2022	6052		96,893.76	96,893.76
UMPQUA BANK	CREDIT CARD	MAY 2022	6053		3,439.61	3,439.61
USA BLUEBOOK	EQUIPMENT MAINTENANCE	4848	6054	8030	212.39	212.39
VWR	LAB SUPPLY'S	8808522961	6055	8040	136.71	136.71
WILLIAM JACKMAN	BOOT ALLOWANCE	FY 2022/23	6056	7025	250.00	250.00
WILLIAM ROMHILD	BOOT ALLOWANCE	FY 2022/23	6057	7025	250.00	250.00
WINEMA INDUSTRIAL	CHEMICAL ANALYSIS	6208	6058	7078	607.31	607.31
AGP VIDEO	PROFESSIONAL SERVICE	MAY 18, 2022	062322-6059	7080	650.00	650.00
AMERICAN BUSINESS MACHINES	OFFICE SUPPLY'S	625917	6060	8045	77.65	77.65
ARAMARK UNIFORMS	UNIFORMS	MULTIPLE	6061	7025	1,947.68	1,947.68
AT&T MOBILITY	COMMUNICATIONS		6062	7013	80.48	80.48
AUTOSYS, LLC	SCADA	0135	6063	20-7060	16,205.86	16,205.86
BRENNTAG	PLANT CHEMICALS	MULTIPLE	6064	8050	25,696.81	25,696.81
CITY OF GROVER BEACH	AGENCY BILLING	MAY 2022	6065	7081	1,943.00	1,943.00
CULLIGAN	EQUIPMENT RENTAL	47976	6066	7032	190.00	190.00
ENDRESS + HAUSER	STRUCTURE MAINTENANCE	6002347890	6067	26-8065	1,394.18	1,394.18
GRAINGER	SAFETY SUPPLY'S	9337473228	6068	8056	14.10	14.10
I.I. SUPPLY	EQUIPMENT MAINTENANCE	84959	6069	8030	465.98	465.98
JB DEWAR	FUEL	150531	6070	8020	211.97	211.97
JONES & MAYER	LEGAL COUNSEL	110122	6071	7071	1,182.50	1,182.50
JR FILANC	REDUNDANCY	APPLICATION 14	6072	20-7080	921,290.74	921,290.74

LARRY WALKER ASSOCIATES	TRUNK SEWER MAINTENANCE	006617.01-9	6073	8015	2,395.25	2,395.25
MCMASTER CARR	EQUIPMENT MAINTENANCE	79375567	6074	8030	271.09	271.09
MNS ENGINEERS	REDUNDANCY	CONSTRUCTION MANAGEMENT	6075	20-7080	91,576.91	91,576.91
OEC, INC	CHEMICAL ANALYSIS	MULTIPLE	6076	7078	794.00	794.00
PG&E	ELECTRICITY	05/10/22-06/08/22	6077	7091	24,877.58	24,877.58
POLYDYNE	PLANT CHEMICALS	1647811	6078	8050	3,599.97	3,599.97
REGIONAL GOVT. SERVICES	RECRUITMENT	13226	6079	7005	526.70	526.70
RINCON CONSULTANTS	REDUNDANCY	BIOLOGICAL MONITORING	6080	20-7080	1,065.00	17,626.20
	COASTAL HAZARD MONITORING	39904			16,561.20	
SANTA MARIA FAMCON PIPE	SCADA	S100080600.001	6081	20-7060	3,526.38	3,526.38
SDRMA	INSURANCE LIABILITY/AUTO	FY 2022/23	6082	7043	68,079.65	68,079.65
SPRINT	CELL PHONE	05/04/22-06/03/22	6083	7014	145.80	145.80
STANLEY SECURITY	ALARMS	JULY 2022	6084	7011	80.08	80.08
USA BLUEBOOK	EQUIPMENT MAINTENANCE	17651	6085	8030	1,138.04	1,138.04
VWR INTERNATIONAL	LAB SUPPLY'S	2022-129; 127	6086	8040	483.04	483.04
WINDOW PEOPLE	EQUIPMENT MAINTENANCE	50532	6087	8030	1,045.41	1,045.41
WINEMA INDUSTRIAL & SAFETY	SAFETY SUPPLY'S	6221	6088	8056	271.88	271.88
KENNEDY JENKS	REDUNDANCY	155290	6089	20-7080	17,091.25	17,091.25
AGP VIDEO	PROFESSIONAL SERVICE	JUNE 1, 2022	070622-6090	7080	650.00	650.00
AIRFLOW FILTER SERVICE	EQUIPMENT MAINTENANCE	88432	6091	8030	40.00	40.00
AIRGAS	EQUIPMENT MAINTENANCE	9127220751	6092	8030	2,551.45	2,551.45
AQUATIC INFORMATICS INC		101475	6093		3,596.00	3,596.00
ARAMARK	UNIFORMS	50200038630	6094	7025	399.39	399.39
BRENNTAG	PLANT CHEMICALS	BPI252259	6095	8050	9,718.85	9,718.85
CARQUEST	AUTOMOTIVE MAINTENANCE	7314-1316068	6096	8032	20.45	20.45
CENTRAL COAST FENCE	EQUIPMENT MAINTENANCE	11326	6097	8030	3,371.00	3,371.00
COASTAL ROLLOFF	RUBBISH	JUNE 2022	6098	7093	845.20	845.20
CULLIGAN	EQUIPMENT RENTAL	75657	6099	7032	60.00	60.00
FEDERAL EXPRESS	OFFICE SUPPLY'S	7-791-13431	6100		19.66	19.66
GRAINGER	SAFETY SUPPLY'S		6101	8056	286.90	286.90
GSOLUTIONZ	TELEPHONE	04/22/22-05/22/22	6102	7013	342.75	342.75
JENSEN INSTRUMENT CO	SCADA	14635	6103	20-7060	18,044.60	18,044.60
KENNEDY JENKS	REDUNDANCY	155983	6104	20-7080	21,213.33	21,213.33
LINDE GAS & EQUIP	EQUIPMENT RENTAL	05/20/22-06/20/22	6105	7032	41.72	41.72
MCMASTER CARR	EQUIPMENT MAINTENANCE	MULTIPLE	6106	8030	1,993.26	1,993.26
MICHAEL K. NUNLEY	REDUNDANCY	100923	6107	20-7080	10,091.43	15,654.72
	DE CHLORINATION	100915		19-7020	5,563.29	
MINERS ACE HARDWARE	EQUIPMENT MAINTENANCE	JUNE 2022	6108	8030	1,028.83	1,028.83
NBS	OCEANO BILLING	202206-1266	6109	7074	1,684.20	1,684.20
NVIRO	SCADA	2113	6110	20-7060	7,675.10	7,675.10
OILFIELD ENVIRONMENTAL	CHEMICAL ANALYSIS	2203686; 2203759	6111	7078	194.00	194.00
POLYDYNE	PLANT CHEMICALS	1654119	6112	8050	8,425.43	8,425.43
ROYAL WHOLESALE	EQUIPMENT MAINTENANCE	7842-1006931	6113	8030	31.21	31.21
SANTA MARIA FAMCON PIPE	EQUIPMENT MAINTENANCE	S100081737.001	6114	8030	164.63	164.63
SEIFERT SERVICES	EQUIPMENT MAINTENANCE	1042	6115	8030	3,335.00	3,335.00
SSLOCS	BENEFITS & PAYROLL	JUNE TRANSFER	6116		114,007.51	114,007.51
STATEWIDE TRAFFIC SAFETY	EQUIPMENT MAINTENANCE	3020917	6117	8030	555.26	555.26
USA BLUEBOOK	LAB SUPPLY'S	20537	6118	8040	800.34	1,938.38
	STRUCTURE MAINTENANCE	17651		26-8065	1,138.04	
VWR INTERNATIONAL	LAB SUPPLY'S	8808814229	6119	8040	240.66	240.66
MNS ENGINEERS, INC	REDUNDANCY CM	JUNE 2022	071122-6120	20-7080	90,937.44	90,937.44
ADVANCED FLOW MEASUREMENT	EQUIPMENT MAINTENANCE	4576	6121	8030	900.00	900.00
ENGEL & GRAY	BIOSOLIDS HANDLING	26X00011	6122	7085	5,880.64	5,880.64
FERGUSON	STRUCTURE MAINTENANCE	17227	6123	8030	3,094.31	3,094.31
GRAINGER	EQUIPMENT MAINTENANCE	9362867559	6124	8030	344.03	344.03
SO CAL GAS	UTILITY GAS	06/02/22-07/01/22	6125	7092	4,620.44	4,620.44
SPRINT	CELL PHONES	06/04/22-07/03/22	6126	7014	147.00	147.00
UMPQUA BANK		JUNE 2022	6127		2,846.25	2,846.25
VWR INTERNATIONAL	LAB SUPPLY'S	2022-110	6128	8040	52.76	52.76
TOTAL					3,271,993.57	3,271,993.57

We hereby certify that the demands numbered serially from 060322-6007 to 071122-6128 together with the supporting evidence have been examined, and that they comply with the requirements of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT. The demands are hereby approved by motion of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT, together with warrants authorizing and ordering the issuance of checks numbered identically with the particular demands and warrants.

BOARD OF DIRECTORS:

DATE:

Chairman

Board Member

Board Member

Secretary

WARRANT REGISTER

8/3/2022

FISCAL YEAR 2022/23

VENDOR	BUDGET LINE ITEM	DETAIL	WARRANT NO.	ACCT	ACCT BRKDN	TOTAL
SSLOCS	UNFUNDED ACCRUED LIABILITY	FY 22/23	071122-6129	6065	121,141.00	121,141.00
ALLIED ADMINISTRATORS	EMPLOYEE DENTAL	AUGUST 2022	072222-6130	6025	961.03	961.03
ALLSTAR INDUSTRIAL	SAFETY SUPPLY'S	2918	6131	8056	158.94	158.94
ARAMARK	EMPLOYEE UNIFORMS	07/01; 07/08; 07/15	6132	7025	1,206.97	1,206.97
AT&T MOBILITY	COMMUNICATIONS	07/03/22-08/02/22	6133	7013	80.48	80.48
BRENNTAG	PLANT CHEMICALS	BPI255392; BPI255393	6134	8050	20,740.35	20,740.35
COUNTY OF SLO ACTTC	LAFCO BUDGET SHARE	FY 22/23	6135	7069	16,534.67	16,534.67
CULLIGAN	EQUIPMENT RENTAL	75895	6136	7032	240.00	240.00
EVERYWHERE RIGHT NOW	COMPUTER SERVICES	JULY 2022	6137	7082	100.00	100.00
FED EX	CHEMICAL ANALYSIS	7-813-52372	6138	7078	173.25	173.25
GSOLUTIONZ	TELEPHONE	AUGUST AND 05/22/22-06/22/22	6139	7013	415.70	415.70
I.I. SUPPLY	EQUIPMENT MAINTENANCE	85200; 85334; 85406	6140	8056	168.38	168.38
JAN PRO	STRUCTURE MAINTENANCE	JULY 2022	6141	8060	357.98	357.98
JB DEWAR	FUEL	153202	6142	8020	51.50	51.50
JONES & MAYER	LEGAL COUNSEL	JUNE 2022	6143	7071	1,698.50	2,178.92
	OUTSIDE COUNSEL	JUNE 2022		7070	480.42	
KEMIRA WATER SOLUTIONS	PLANT CHEMICALS	9017759857	6144	8050	14,859.23	14,859.23
LARRY WALKER ASSOCS.	LOCAL LIMITS STUDY	JUNE 2022	6145	8015	785.75	785.75
MCMASTER CARR	EQUIPMENT MAINTENANCE	80766391	6146	8030	18.14	18.14
NVIRO	SCADA	2141	6147	20-7060	3,600.00	3,600.00
OEC, INC	CHEMICAL ANALYSIS	2203931	6148	7078	101.65	101.65
PACIFIC RESOURCES SERVICES	REDUNDANCY	WORKFORCE AGREEMENT	6149	20-7080	673.96	673.96
PG&E	ELECTRICITY	06/09/22-07/10/22	6150	7091	33,875.91	33,875.91
RINCON CONSULTANTS	BIOLOGICAL MONITORING	40814	6151	20-7080	511.01	3,179.76
	COASTAL HAZARDS MONITORING			19-7020	2,668.75	
SOUTH COUNTY SANITARY	RUBBISH	JULY 2022	6152	7093	146.66	146.66
STANLEY SECURITY	ALARMS	AUGUST 2022	6153	7011	80.08	80.08
VWR	STRUCTURE MAINTENANCE	STERILIZER	6154	26-8065	16,455.52	16,455.52
TOTAL					238,285.83	238,285.83

We hereby certify that the demands numbered serially from 071222-6129-to 72222-6154 together with the supporting evidence have been examined, and that they comply with the requirements of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT. The demands are hereby approved by motion of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT, together with warrants authorizing and ordering the issuance of checks numbered identically with the particular demands and warrants.

BOARD OF DIRECTORS:

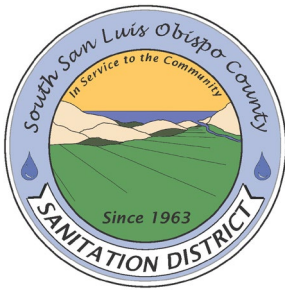
DATE:

Chairman

Board Member

Board Member

Secretary



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Post Office Box 339, Oceano, California 93475-0339
1600 Aloha, Oceano, California 93445-9735
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SUMMARY ACTION MINUTES Meeting of Wednesday, June 1, 2022

1. CALL TO ORDER AND ROLL CALL

Vice Chair White called the meeting to order and recognized a quorum.

Present: Karen White, Vice Chair, Oceano Community Services District
Caren Ray Russom, Director, City of Arroyo Grande

District Staff: Mychal Jones, Superintendent
Amy Simpson, District Bookkeeper/Secretary
Keith Collins, District Legal Counsel

2. PLEDGE OF ALLEGIANCE

3. AGENDA REVIEW

Action: Approved as presented.

4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

There was no public comment.

5. CONSENT AGENDA:

5A. Approval of Warrants

5B. Approval of Meeting Minutes of May 18, 2022

Board Secretary Simpson reported that Action Items 6A., 6B. and 6C. of the Meeting Minutes of May 18, 2022 will be amended to *Approved unanimously by roll call vote*.

There was no public comment.

Motion: Director Ray Russom motioned to approve the Warrant Register as presented and the Minutes of May 18, 2022, with the amendment presented by Board Secretary Simpson.

Second: Director White

Action: Approved unanimously by roll call vote with one Absent.

6. ACTION ITEMS:

6A. WWTP REDUNDANCY PROJECT UPDATE

Eileen Shields from MKN & Assoc. presented this item via Zoom. This report covered the months of February, March and April. The schedule and cost are largely on track and there have been no accidents or work-related injuries or recordable safety incidents.

The Board provided comment regarding the Design Change Order and the Overall Project Budget graph.

There was no public comment.

Action: The Board received and filed this report.

6B. ADOPTION OF RESOLUTION 2022-442 FOR COLLECTING FISCAL YEAR 2022-23 DISTRICT ANNUAL WASTEWATER TREATMENT CHARGES FROM THE COMMUNITY OF OCEANO THROUGH THE COUNTY PROPERTY TAX ROLL

The Board provided their input but did not recommend any changes.

There was no Public Comment.

Motion: Director White motioned approve Resolution No. 2022-442 authorizing the transmittal of the report to the County to collect District wastewater treatment charges from the OCSD service area for Fiscal Year 2022-23 on the County Property Tax Roll.

Second: Director Ray Russom

Action: Approved unanimously by roll call vote with one Absent.

6C. PUBLIC HEARING AND ADOPTION OF RESOLUTION NO. 2022-443 APPROVING BUDGET FOR FISCAL YEAR 2022-23

Bookkeeper Simpson presented this item in PowerPoint. The FY 2022/23 Budget anticipates a balanced budget of \$21,545,700 in both Revenues and Expenses. A large portion of the proposed budget is the Redundancy Project.

The Board provided their input and did not recommend any changes. Director Ray Russom asked for a future report providing clarification of Reserve Funds and the Redundancy Project loan. This will be brought back to the Board at a future meeting.

There was no public Comment.

Motion: Director Ray Russom motioned to approve adoption of Resolution 2022-443 Approval of the Budget for Fiscal Year 2022/23.

Second: Director White

Action: Approved unanimously by roll call vote with one Absent.

6D. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT

Superintendent Jones presented the District Administrator Report and the Operations Report. He reported that the District's facility exceeded its NPDES Permit limitations for instantaneous maximum chlorine residual. The RWQCB has been notified. Exceedance, corrective action, and the District's path to prevent further reoccurrence is discussed in his report. All other process values were within Permit limitations.

There was no public comment.

Action: The Board received and filed this report.

7. BOARD MEMBER COMMUNICATIONS

The Board wished Mr. Ghent well and congratulated Mr. Jackman on his twenty years with the District.

8. ADJOURNMENT:

6:45 p.m.

***THESE MINUTES ARE DRAFT AND NOT OFFICIAL UNTIL APPROVED BY THE
BOARD OF DIRECTORS AT A SUBSEQUENT MEETING.***



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Post Office Box 339 Oceano, California 93475-0339
1600 Aloha Oceano, California 93445-9735
Telephone (805) 489-6666 FAX (805) 489-2765
www.sslocsd.org

Staff Report

Date: August 3, 2022
To: Board of Directors
From: Jeremy Ghent, District Administrator
Subject: **2022 CONFLICT OF INTEREST CODE**

RECOMMENDATION:

That the Board of Directors of the South San Luis Obispo County Sanitation District Receive and File the 2022 Local Agency Biennial Notice.

BACKGROUND AND DISCUSSION:

The Political Reform Act requires every local government agency review its conflict-of-interest code biennially. After review, each agency must submit to the County Clerk-Recorder a notice indicating whether or not an amendment is necessary.

The District's last Conflict of Interest update occurred on July 18th, 2018 through Resolution No. 2018-398 followed by a 2020 Biennial Notice response that was completed on September 24th 2020 which noted no changes.

Staff and legal counsel reviewed the District's Conflict-of-Interest Code as part of our 2022 Biennial notice review. The review determined that no amendment or changes are required.

Attachment: 2022 Local Agency Biennial Notice

2022 Local Agency Biennial Notice

Name of Agency: South San Luis Obispo County Sanitation District
Mailing Address: PO Box 339 Oceano CA 93475
Contact Person: Amy Simpson Phone No. 805-481-6903
Email: amy@sslocsd.us Alternate Email: jeremy@sslocsd.us

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (check one BOX):

☐ **An amendment is required. The following amendments are necessary:**

(Check all that apply.)

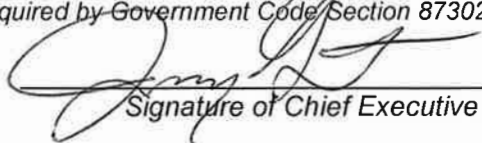
- ☐ Include new positions
- ☐ Revise disclosure categories
- ☐ Revise the titles of existing positions
- ☐ Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- ☐ Other (describe) _____

☐ **The code is currently under review by the code reviewing body.**

☒ **No amendment is required.** (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.



Signature of Chief Executive Officer

7/12/2022

Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 3, 2022**, or by the date specified by your agency, if earlier, to:

Administrative Office, ATTN: Clerk of the Board, 1055 Monterey St. Ste. D430, San Luis Obispo, CA 93408
Via e-mail: AD_Form700@co.slo.ca.us

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.



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Staff Report

To: Board of Directors

From: Jeremy Ghent, District Administrator

Date: August 3, 2022

Subject: **AUTHORIZE EXECUTION OF CONTRACT AMENDMENT #5 FOR WWTP REDUNDANCY PROJECT CONSTRUCTION PHASE ENGINEERING SERVICES WITH KENNEDY/JENKS CONSULTANTS, INC., PENDING USDA APPROVAL**

RECOMMENDATION:

Authorize the District Administrator to execute a contract amendment for Construction Phase Design Engineering Services for the Wastewater Treatment Plant Redundancy Project with Kennedy/Jenks Consultants, Inc. in the amount of \$79,425 pending review and approval from USDA staff.

BACKGROUND AND DISCUSSION:

Kennedy Jenks Consultants, Inc., (KJ) was selected as the Project Design Engineer for the Wastewater Treatment Plant (WWTP) Redundancy Project in April 2016. KJ has been instrumental in developing the Project and assisted through the bid phase last Fall. Notice to Proceed for construction was issued to J.R. Filanc Construction Company in January 2021. As the project moves through construction, continued design engineering services are required to ensure the project is constructed successfully and in accordance with the design. The existing contract with KJ currently includes \$986,454 for engineering services during construction (ESDC).

As of May 1, 2022, the project was approximately 17 months into the 30-month construction schedule and approximately 70% of the ESDC budget had been expended (\$693,819). Although, it is not unusual to utilize more ESDC effort at the beginning of the construction project, the effort required has exceeded the estimates used to develop the budget. KJ last submitted an update in October 2021 at the 9-month milestone with Amendment 4, which the Board approved. KJ has again reviewed effort to date and projected efforts with the project team and submitted a proposal to amend the ESDC scope and budget to cover the anticipated design engineering services. The request is based on increased efforts required to review and respond to Requests for Information (RFIs) and construction submittals.

The following summarizes the main changes proposed in Amendment 5 (attached).

- **Task 7.2 – Responding to RFIs and Preparing Clarifications: (INCREASE)** The \$198,904 budget for this task is based on responding to as many as 226 RFIs. As of the end of April, KJ had reviewed and responded to 228 RFIs. The budget for this task is 107% spent through the end of April. The average effort per RFI for the latest 80 RFIs has been \$1,047 per RFI, more than the \$880 per RFI budgeted in Amendment 4 but less than the \$1,535 per RFI initially budgeted in the contract estimate. Some of the RFIs recently submitted by the Contractor pertain to items that were previously resolved. However, the Contractor is now revisiting some of these issues, due to what we understand to be supply-chain problems. Based on the number of RFIs to date and the construction work remaining, KJ estimates an additional 42 RFIs. Amendment 5 proposes increase the budget by \$57,305 to cover the \$15,425 in current task budget over-spend, and an additional \$41,880 to respond to projected future RFIs.
- **Task 7.4 Submittal Reviews: (INCREASE)** The approved \$312,080 budget for this scope of work is based on reviewing as many as 269 submittals and resubmittals. Through the end of April, Kennedy Jenks has reviewed 246 submittals (91%) at a lower effort per submittal than budgeted in Amendment 4, averaging \$1,106 per submittal. Similar to the situation with some of the RFIs, the Contractor has requested that some of the closed submittals be re-reviewed due to supply-chain problems and related supplier issues. KJ estimates an additional 20 submittals and resubmittals for the project. Amendment 5 proposes an increase of \$22,120 for submittal review.

The total proposed budget amendment is \$79,425. A summary of the original budget, amount spent through April 2022, and requested additional budget per task is provided in the table below.

Task/Subtask	Budget	Spent thru Apr 2022 (a)	Remaining	Amd 5 Request	Revised Budget
Phase 4 - Workshops, PM, QC					
Task 4.3 - Project Management	\$69,177	\$24,919	\$44,258	\$0	\$69,177
Phase 4 - Subtotal	\$69,177	\$24,919	\$44,258	\$0	\$69,177
Phase 7 - Office Engineering During Construction					
Task 7.1 - Conformed Drawings	\$17,719	\$17,719			\$17,719
Task 7.2 - RFIs and Preparing Clarifications (b)	\$198,904	\$214,329	(\$15,425)	\$15,425	\$256,209
42 Add't RFIs (total 268)				\$41,880	
Task 7.3 - Preparing RFQs and Responding to COs	\$37,099	\$8,916	\$28,183	\$0	\$37,099
Task 7.4 - Submittal Reviews (c)	\$312,080	\$282,294	\$29,786		\$334,200
20 Add't Submittals (total 289)				\$22,120	
Task 7.5 - Construction, Coord Meetings, Photo Review	\$72,962	\$48,960	\$24,002	\$0	\$72,962
Task 7.6 - Site Visits	\$34,313	\$12,949	\$21,364	\$0	\$34,313
Task 7.7 - Record Drawings	\$53,246	\$0	\$53,246	\$0	\$53,246
Task 7.8 - Other As-Needed Services	\$51,250	\$2,400	\$48,850	\$0	\$51,250
Task 7.9 - Clarifier Condition Assessment	\$18,520	\$0	\$18,520	\$0	\$18,520
Task 7.10 - Ground Improvements - Observation/Testing	\$121,184	\$81,332	\$39,852	\$0	\$121,184
Phase 7 - Subtotal	\$917,277	\$668,900	\$248,377	\$79,425	\$996,702
Total	\$986,454	\$693,818	\$292,635	\$79,425	\$1,065,879

(a) Does not include \$12,337.50 for conduit bridget design effort. Does include \$1,916.25 to respond to RFI 221.1

(b) Task 7.2: Budget based on 226 RFIs, 228 RFIs responded thru end of April

(c) Task 7.4: Budget based on 269 subs, 246 reviewed thru April

The District is funding a portion of the construction with a low-interest loan from the United States Department of Agriculture (USDA) Rural Development infrastructure program. In accordance with direction from USDA staff and the District's contract with KJ, USDA concurrence with the amendment is required for funding. Staff will work with USDA staff for review of the proposed

amendment. From previous coordination, staff assumes USDA staff will want to see Board approval before reviewing contract amendments. Therefore, we request the Board's review of this proposed amendment and conditional approval for the District Administrator to execute the amendment once USDA staff has concurred. Should any comments be received from USDA that would adjust the amendment contents, staff will return to the Board with the update for review.

RESULT:

Approval of the amendment will allow the District to continue to be responsive to the Contractor's higher than anticipated submittal and information requests. Responding timely and working in good faith with the contractor protects the District from potential claims resulting from unprecedented supply chain disruptions.

FISCAL CONSIDERATION:

The recommended contract amendment amount is \$79,425, for a total construction phase services budget of \$1,065,879. The Project budget and financial plan included a professional services contingency, currently budgeted at approximately \$226,450. Staff recommends utilizing a portion of the professional services contingency to cover this proposed amendment.

Attachments:

Kennedy Jenks Consultants Contract Amendment 5 Request – June 29, 2022

June 29, 2022

Jeremy Ghent P.E.
District Administrator
South San Luis Obispo County Sanitation District
1600 Aloha Place
Oceano, CA 93445

Subject: Kennedy Jenks ESDC Services Budget Status Update and Amendment Request
South San Luis Obispo County Sanitation District Redundancy Project
South San Luis Obispo County Sanitation District

Dear Jeremy,

This letter summarizes the status of the engineering ESDC through the end of April 2022 and requested visions based on project performance to date. We last submitted an update in October 2021 at the 9-month milestone. The project is now 17 months into the 30-month construction schedule.

Kennedy Jenks Engineering Services during Construction (ESDC)

Amendment 3 and 4 includes the ESDC scope and \$986,454 for contract Phase 4 (PM) and Phase 7 (ESDC). Total contract budget to date is currently \$2,918,067. Table 1 summarizes the current ESDC budget.

Table 1. Project Management and ESDC Budget Summary

Task/Subtask	Approved Budget		
	Initial (Amend 3)	Amend 4	Total to Date
Phase 4 - Workshops, PM, QC			
Task 4.3 - Project Management	\$69,177		\$69,177
Phase 4 - Subtotal	\$69,177		\$69,177
Phase 7 - Office Engineering During Construction			
Task 7.1 - Conformed Drawings	\$28,015	(\$10,296)	\$17,719
Task 7.2 - RFIs and Preparing Clarifications	\$85,935	\$112,969	\$198,904
Task 7.3 - Preparing RFQs and Responding to COs	\$37,099		\$37,099
Task 7.4 - Submittal Reviews	\$278,423	\$33,657	\$312,080
Task 7.5 - Construction, Coord Meetings, Photo Review	\$72,962		\$72,962
Task 7.6 - Site Visits	\$34,313		\$34,313
Task 7.7 - Record Drawings	\$53,246		\$53,246
Task 7.8 - Other As-Needed Services	\$51,250		\$51,250
Task 7.9 - Clarifier Condition Assessment	\$18,520		\$18,520
Task 7.10 - Ground Improvements - Observation/Testing	\$121,184		\$121,184
Phase 7 - Subtotal	\$780,947	\$136,330	\$917,277
Total	\$850,124	\$136,330	\$986,454

ESDC Budget Status through April 2022

Through April 2022, Kennedy Jenks has expended approximately 70% of the ESDC amended contract budget of \$986,454 with approximately \$292,635 of remaining budget. Earned value has kept pace within the scope of services. Table 2 summarizes the budget status for ESDC.

Table 2. Budget Status through April 2022

Task/Subtask	Approved Budget	Spent thru Apr 2022 (a)	% Spent	% Complete	Remaining
Phase 4 - Workshops, PM, QC					
Task 4.3 - Project Management	\$69,177	\$24,919	36%	57%	\$44,258
Phase 4 - Subtotal	\$69,177	\$24,919	36%	57%	\$44,258
Phase 7 - Office Engineering During Construction					
Task 7.1 - Conformed Drawings	\$17,719	\$17,719	100%	100%	
Task 7.2 - RFIs and Preparing Clarifications (b)	\$198,904	\$214,329	107%	101%	(\$15,425)
Task 7.3 - Preparing RFQs and Responding to COs	\$37,099	\$8,916	24%	28%	\$28,183
Task 7.4 - Submittal Reviews (c)	\$312,080	\$282,294	90%	91%	\$29,786
Task 7.5 - Construction, Coord Meetings, Photo Review	\$72,962	\$48,960	67%	57%	\$24,002
Task 7.6 - Site Visits	\$34,313	\$12,949	38%	33%	\$21,364
Task 7.7 - Record Drawings	\$53,246	\$0	0%	0%	\$53,246
Task 7.8 - Other As-Needed Services	\$51,250	\$2,400	5%	5%	\$48,850
Task 7.9 - Clarifier Condition Assessment	\$18,520	\$0	0%	0%	\$18,520
Task 7.10 - Ground Improvements - Observation/Testing	\$121,184	\$81,332	67%	67%	\$39,852
Phase 7 - Subtotal	\$917,277	\$668,900	74%	71%	\$248,377
Total	\$986,454	\$693,818	70%	70%	\$292,635

(a) Does not include \$12,337.50 for conduit bridge design effort. Does include \$1,916.25 to respond to RFI 221.1

(b) Task 7.2: Budget based on 226 RFIs, 228 RFIs responded thru end of April

(c) Task 7.4: Budget based on 269 subs, 246 reviewed thru April

Estimated Cost to Complete

To continue to provide services for the remaining 13 months of construction, we are requesting that the budget for the following two tasks be adjusted:

- Task 7.2 – Responding to RFIs and Preparing Clarifications:** The \$198,904 budget for this scope of work is based on responding to as many as 226 RFIs. Through the end of April, Kennedy Jenks has responded to 228 RFIs with total costs to date of \$214,329 (107% spent, \$15,425 overspent).

When we negotiated Amendment 4 in October, Kennedy Jenks had responded to 146 RFI through the end of September 2021 at an average cost of \$880/RFI. We used the \$880/RFI as a basis to estimate the budget for the next 80 additional RFIs added in Amendment 4 ($\$880 \times 80 = \$70,400$). That plus the RFI over-run at the end of September of \$42,569 was the basis for the additional \$112,969 ($\$70,400 + \$42,569$) for RFI responses in Amendment 4.

The actual cost per RFI for these latest 80 RFIs has been \$1,047 per RFI, well under the initial contracted estimate of \$1,535 per RFI initially budgeted, but higher than the \$880/RFI estimated

in October. The increased spending rate of \$167/RFI (\$1,047 – \$880) has led to \$13,360 of the current \$15,425 overage with the rest of the overage a result of reviewing 2 more RFIs to date than budgeted.

Some of the RFIs recently submitted by the Contractor pertain to items that were previously resolved. However, the Contractor is now submitting additional RFIs re-visiting some of those resolved issues. We understand that the Contractor is experiencing supply-chain problems that have resulted in some of the additional RFIs.

In addition to the \$15,425 of current overage, Kennedy Jenks is requesting budget to respond for an additional 42 RFIs above the current contract amount of 226 RFIs, a revised total of 268 RFIs. That would cover the 2 RFIs recently addressed and an additional 40 RFIs in the future. At the current RFI expenditure rate of \$1,047 per RFI, that would be \$41,880 (40 x \$1,047) for a total requested adjustment of \$57,305 (\$15,425 + \$41,880).

2. **Task 7.4 Submittal Reviews:** The \$312,080 budget for this scope of work is based on reviewing as many as 269 submittals and resubmittals. Through the end of April, Kennedy Jenks has reviewed 246 submittals (91%) expending \$282,294 to date (90%), 23 submittals and \$29,786 of submittal review budget remaining.

Similar to the situation with some of the RFIs, the Contractor has requested that closed submittals be re-visited and re-reviewed due to in some cases supply-chain problems and related supplier concerns. This makes it difficult to estimate the number of future submittals expected from the Contract.

Assuming 20 additional submittals beyond the currently budgeted 269 submittals should provide sufficient budget to review the 43 total submittals including the 23 still in contract and 20 more submittals beyond that. The effort per submittal has gone down a little, from \$1,160/submittal to \$1,106/submittal. Using \$1,106/submittal for the additional 20 submittals would increase the Task 7.4 budget by \$22,120 for a total budget of \$334,200 (\$312,080 + \$22,120).

Table 3 summarizes the total Amendment 5 request of \$79,425 consisting of additional Task 7.2 budget of \$57,305 and Task 7.4 budget of \$22,120.

Table 3. Amendment 5 Request for Kennedy Jenks ESDC Budget Effort

Task/Subtask	Budget	Spent thru Apr 2022 (a)	Remaining	Amd 5 Request	Revised Budget
Phase 4 - Workshops, PM, QC					
Task 4.3 - Project Management	\$69,177	\$24,919	\$44,258	\$0	\$69,177
Phase 4 - Subtotal	\$69,177	\$24,919	\$44,258	\$0	\$69,177
Phase 7 - Office Engineering During Construction					
Task 7.1 - Conformed Drawings	\$17,719	\$17,719			\$17,719
Task 7.2 - RFIs and Preparing Clarifications (b)	\$198,904	\$214,329	(\$15,425)	\$15,425	\$256,209
42 Add't RFIs (total 268)				\$41,880	
Task 7.3 - Preparing RFQs and Responding to COs	\$37,099	\$8,916	\$28,183	\$0	\$37,099
Task 7.4 - Submittal Reviews (c)	\$312,080	\$282,294	\$29,786		\$334,200
20 Add't Submittals (total 289)				\$22,120	
Task 7.5 - Construction, Coord Meetings, Photo Review	\$72,962	\$48,960	\$24,002	\$0	\$72,962
Task 7.6 - Site Visits	\$34,313	\$12,949	\$21,364	\$0	\$34,313
Task 7.7 - Record Drawings	\$53,246	\$0	\$53,246	\$0	\$53,246
Task 7.8 - Other As-Needed Services	\$51,250	\$2,400	\$48,850	\$0	\$51,250
Task 7.9 - Clarifier Condition Assessment	\$18,520	\$0	\$18,520	\$0	\$18,520
Task 7.10 - Ground Improvements - Observation/Testing	\$121,184	\$81,332	\$39,852	\$0	\$121,184
Phase 7 - Subtotal	\$917,277	\$668,900	\$248,377	\$79,425	\$996,702
Total	\$986,454	\$693,818	\$292,635	\$79,425	\$1,065,879

(a) Does not include \$12,337.50 for conduit bridge design effort. Does include \$1,916.25 to respond to RFI 221.1

(b) Task 7.2: Budget based on 226 RFIs, 228 RFIs responded thru end of April

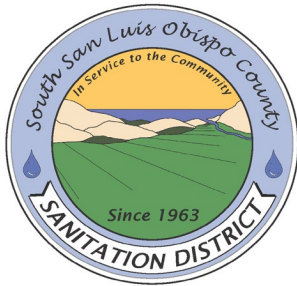
(c) Task 7.4: Budget based on 269 subs, 246 reviewed thru April

Kennedy Jenks appreciates our long-term relationship with the South San Luis Obispo County Sanitation District and looks forward to continuing to support the successful completion of the WWTP Redundancy Project.

Sincerely,



John Wyckoff
 Vice President



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Staff Report

To: Board of Directors
From: Jeremy Ghent, District Administrator; Mychal Jones, Plant Superintendent
Date: August 3, 2022
Subject: **DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT**

This report represents ongoing information on the latest District staff activities on major capital projects and studies, programmatic initiatives, regional collaboration, miscellaneous activities, and Plant Operations. *Updates since the last report are provided in italics below:*

Capital Projects:

Redundancy Project:

- *Construction continues within budget*
- *Project remains generally on schedule with a currently estimated 14 day overrun on the 900 day long project. Estimated Completion is 8/03/2023 (Coincidentally 1 year from tonight's meeting)*
- *Supply chain issues have caused minor delays and some last minute product substitutions as the team adjusts to accommodate long lead times on some materials.*
- *The majority of the concrete work has been completed with mechanical and electrical work ongoing.*
- *All of the shoring has been removed.*
- *Coating for a color change of the two digesters has begun. This color change satisfies a coastal condition for visual improvements.*

Misc:

- *Staff received an update on the Central Coast Blue project and is scheduling site visits for the Central Coast Blue design team.*
- *District hired Grade 2 Operator Justin Musick*

Plant Tours:

Stephanie Wald from Creeklands (a local non-profit) toured the facility.

Tentative Items:

- *TBD*

Plant Operations Report

During the June 1st – July 28th reporting period, the District's facility exceeded its NPDES Permit limit for daily maximum fecal coliform. The Regional Water Quality Control Board has been notified. Exceedance, corrective action, and the District's path to prevent further reoccurrence is discussed at the end of this report. All other process values were within Permit limitations.

Monthly Plant Data for June 2022

June 2022	INF Flow MGD	INF Peak Flow MGD	INF BOD mg/L	EFF BOD mg/L	BOD % Removal	INF TSS mg/L	EFF TSS mg/L	TSS % Removal	Fecal Coliform MPN/100 mL	Chlorine Usage lbs/day
Low	1.98	2.9	230	17.9		311	24.8		<1.8	188
High	2.26	3.6	650	26.2		563	30.8		22	*813
June 2022 AVG	2.08	3.17	475	22.9	95.2	519	26.9	94.8	6.4	312
June 2021 AVG	2.30	3.54	464	18.3	96.1	511	22.3	95.6	18.4	224
Limit	5.0			40/60/90	>80		40/60/90	>80	2000	

*Note – 813 lbs. of chlorine usage was from filling multiple chemical totes.

Monthly Plant Data for July 2022

July 2022	INF Flow MGD	INF Peak Flow MGD	INF BOD mg/L	EFF BOD mg/L	BOD % Removal	INF TSS mg/L	EFF TSS mg/L	TSS % Removal	Fecal Coliform MPN/100 mL	Chlorine Usage lbs/day
Low	2.07	3	410	22		276	27.8		<1.8	94
High	2.29	3.8	630	35		560	34		2,707	375
July 2022 AVG	2.15	3.29	484	29.6	93.9	442	29.8	93.3	434	213
July 2021 AVG	2.38	3.74	562	24.1	95.7	554	26	95.3	747	258
Limit	5.0			40/60/90	>80		40/60/90	>80	2000	

Operation and Maintenance Tasks

- San Luis Powerhouse troubleshoot and replaced emergency bypass pump engine control
- Performed weed abatement throughout plant premises
- Checked and marked Underground Service Alerts
- Troubleshoot and unplugged primary polymer pumping system
- Flushed Fixed Film Reactor (FFR)
- Drained and rinsed Chlorine Contact Tank channels
- Trimmed and cleared overhanging trees on back entry road
- Bakersfield Glass installed new window on Heating & Mixing Building
- Replaced boiler hot water feed line due to failure
- Fixed Secondary Clarifier spray bars
- Nviro continued working on setup of New SCADA
- Performed monthly cleaning of FFR orifices, netting, and performed an oil sample
- Replaced chemical pump due to failure
- Built new headers to install new temporary chemical connections

- Troubleshoot cart brake line
- Performed midnight shutdown to inspect Sodium Bisulfite diffuser
- Repaired concrete curbing near Secondary Clarifier
- Seifert Services performed installation of new flow meters throughout plant in preparation for SCADA integration
- Installed new Water Champ davit crane
- Repaired water line at Secondary Clarifier
- Troubleshoot front gate mechanism
- Installed new ORP probe in preparation for new diffuser installation
- Replaced battery backup for backup chlorine controller
- Installed new low-level float in Headworks Well
- Began demobilizing rental centrifuge in preparation for surplus
- Performed partial plant shutdown to allow construction contractor to perform new pipe tie in
- Installed new high-level alarm at lowest point of District trunk sewer system
- Removed old chemical control system and chemical piping near Secondary Clarifier
- Mowed lawn around flagpole and installed new sprinklers

Work Orders Completed

- Rinsed all surfaces of all clarifiers
- De-ragged primary clarifier sludge pumps
- Performed monthly safety walk and Spill Prevention Control & Countermeasures inspection
- Greased motors and pumps throughout plant
- Cleaned out FFR VFD enclosures
- Performed FFR orifice cleaning and oil sample
- Exercised effluent pumps
- Preventative Maintenance:
 - Front Loader
 - Vacuum/Pressure Relief Valves
 - Forklift
 - Heat and conditioning air filter
 - Plant Carts
 - Water Champ
 - Mechanical Bar Screens
 - Clarifier Drive Units
 - Digester Mixing Pump
 - Amiad Filters
 - Effluent Junction Box
 - 6" Wacker Pump

Training

Staff participated in training on:

- Updated Laboratory procedures

Call Outs

June 15th, 10:30 PM, 4:45 AM – High Inlet ORP. Operations staff responded and made control setting adjustments. Upon further troubleshooting, Operations staff found the chemical pump was operating intermittently and replaced the pump.

Permit Exceedance

The District exceeded its NPDES permit for fecal coliform bacteria on July 14th and July 20th. Following both exceedances, Operations staff have raised the chlorine dosage and will continue to operate at this higher dosage for the near future.

Operations staff is procuring equipment for installation as part of the Dechlorination System Improvement Project. The District went through an informal bidding process and due to the current bidding environment costs were substantially higher than anticipated. After review with the design team and Operations staff, we are proceeding with performing the installation in house. In addition, Operations staff is in the process of investigating what causes these exceedances that historically occur during the summer months.

This is the third exceedance in the span of the six months. The next exceedance would constitute a Mandatory Minimum Penalty of \$3,000.

**Staff**

Justin Musick and Mario De Leon testing the new davit crane.



Billy Romhild, Mike Arias, Justin Musick and Rick Jackman performing monthly maintenance on the Fixed Film Reactor.



Paul Burn (MNS Inspector), Justin Musick, Mario De Leon, and I all smiles even in the middle of the night for a plant shutdown