



# SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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## SUMMARY ACTION MINUTES Meeting of Wednesday, February 2, 2022

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### 1. CALL TO ORDER AND ROLL CALL

Chair Lee called the meeting to order and recognized a quorum.

Present: Jeff Lee, Chair, City of Grover Beach  
Karen White, Vice Chair, Oceano Community Services District  
Caren Ray Russom, Director, City of Arroyo Grande

District Staff: Jeremy Ghent, District Administrator  
Mychal Jones, Superintendent  
Amy Simpson, District Bookkeeper/Secretary  
Keith Collins, District Legal Counsel

### 2. PLEDGE OF ALLEGIANCE

### 3. AGENDA REVIEW

**Action:** Approved as presented.

### 4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

There was no public comment.

### 5. CONSENT AGENDA:

5A. Approval of Warrants

5B. Approval of Meeting Minutes of January 19, 2022

5C. Adoption of Resolution No. 2022-439 to Continue to Allow Remote Board Meetings

There was no public comment.

**Motion:** Director Caren Ray Russom motioned to approve the Consent Agenda as published.

**Second:** Director White

**Action:** Approved unanimously by roll call vote.

## **ACTION ITEMS:**

### **6A. REVIEW OF DISTRICT BYLAWS FOR DISCUSSION/REVISION**

Administrator Ghent introduced this item and District Legal Counsel Collins presented the item. The revisions presented are minor typographical errors and none are substantive.

There was no public comment.

**Motion:** Director Caren Ray Russom moved to direct staff to make revisions that were presented in the staff report for the annual review of the Bylaws.

**Second:** Director White

**Action:** Approved unanimously by roll call vote

A Resolution and Staff Report will be brought back at the next meeting to formally adopt the District Bylaws.

### **6B. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT**

Administrator Ghent presented the Administrator's Report. He provided updates on Redundancy, Covid 19 testing in the wastewater, and the phone system upgrade at the plant.

Superintendent Jones presented the Operations Report. He reported that the District facility met its permit limitations. All numbers are well within permit limitations. He updated the Board on maintenance performed at the District, reported that the new street sweeper has been delivered, and provided updates on the emergency boiler project and the dechlorination system.

There was no public comment.

**Action:** The Board received and filed this report.

## **7. BOARD MEMBER COMMUNICATIONS**

The Board welcomed Director White to the Board and thanked Linda Austin her for service on the Board.

Director Austin said thank you and she looks forward to keeping in touch with what is happening at the Plant.

## **8. ADJOURNMENT:**

6:20 p.m.

***THESE MINUTES WERE APPROVED BY THE BOARD OF DIRECTORS AT THE MEETING OF MARCH 2, 2022.***