



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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SUMMARY ACTION MINUTES Meeting of Wednesday, May 18, 2022

1. CALL TO ORDER AND ROLL CALL

Chair Lee called the meeting to order and recognized a quorum.

Present: Jeff Lee, Chair, City of Grover Beach
Karen White, Vice Chair, Oceano Community Services District
Caren Ray Russom, Director, City of Arroyo Grande

District Staff: Jeremy Ghent, District Administrator
Mychal Jones, Superintendent
Amy Simpson, District Bookkeeper/Secretary
Kristi Smith, District Legal Counsel

2. PLEDGE OF ALLEGIANCE

3. AGENDA REVIEW

Action: Approved as presented.

4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

There was no public comment.

5. CONSENT AGENDA:

5A. Approval of Warrants

5B. Approval of Meeting Minutes of April 06, 2022

There was no public comment.

Motion: Director Ray Russom motioned to approve the Consent Agenda as published.

Second: Director White

Action: Approved unanimously by roll call vote.

Director Ray Russom provided comment. She said she was not present at the meeting of April 6 and had spoken to Director George and was comfortable approving the minutes as presented.

6. ACTION ITEMS:

6A. RECOMMENDATION OF AWARD FOR WWTP REDUNDANCY PROJECT STARTUP AND OPERATIONS CONSULTING SERVICES CONTRACT WITH PERC WATER CORPORATION

District Administrator Ghent presented this item.

There was no public comment.

Motion: Director Ray Russom motioned to approve Item 6A to authorize the District Administrator to execute a contract for Startup and Operations Consulting Services for the Wastewater Treatment Plant with Perc Water Corporation in the amount of \$299,672 and authorize the District Administrator to review and approve changes to the contract for up to 10% of the initial amount, or \$29,967, for a total potential amount of \$329,639.

Second: Director White

Action: Approved unanimously by roll call vote.

6B. 2022/23 FISCAL YEAR BUDGET; SET PUBLIC HEARING FOR JUNE 1, 2022

Bookkeeper Simpson presented this item in PowerPoint. The FY 2022/23 Budget anticipates a balanced budget of \$21,545,700 in both Revenues and Expenses. A large portion of the proposed budget is the Redundancy Project.

The Board provided their input but did not recommend any changes.

There was no Public Comment.

Motion: Director Ray Russom motioned to set a Noticed Public Hearing for June 1, 2022.

Second: Director White

Action: Approved unanimously by roll call vote.

6C. BOARD CONSIDERATION OF ADDING NEWLY OBSERVED HOLIDAY – JUNETEENTH - TO SECTION 4010 OF THE PERSONNEL POLICY MANUAL AS A FIXED HOLIDAY

Director Ghent presented this item.

There was no public Comment.

Motion: Director Ray Russom motioned to approve adoption of Resolution 2022-441 approving the addition of the new Federal holiday, Juneteenth, to the list of Observed Holidays to section 4010 of the Personnel Policy Manual.

Second: Director White

Action: Approved unanimously by roll call vote.

6D. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT

Administrator Ghent presented the Administrator's Report. He updated the Board on the Redundancy Project and some miscellaneous items.

Superintendent Jones presented the Operations Report. He notified the Board that some monthly plant numbers had not been updated in the staff report dated May 18, 2022. Below is the chart with the updated numbers. He reported that the District's facility met its Permit limitations as required under the State of California's National Pollutant Discharge Elimination System (NPDES) Permit issued to the District.

April 2022	INF Flow MGD	INF Peak Flow MGD	INF BOD mg/L	EFF BOD mg/L	BOD% Removal	INF TSS mg/L	EFF TSS mg/L	TSS % Removal	Fecal Coliform MPN/100 mL	Chlorine Usage lbs/day
Low	1.95	2.9	493	15.4		477	21.8		<1.8	125
High	2.78	4.2	538	25.7		535	27		26	406
April 2022 AVG	2.15	3.34	509	21.4	95.8	508	25.1	95.1	8.4	263
April 2021 AVG	2.33	3.57	529	16.6	96.9	528	19.6	96.3	17.4	186
Limit	5.0			40/60/90	>80		40/60/90	>80	2000	

There was no public comment.

Action: The Board received and filed this report.

7. BOARD MEMBER COMMUNICATIONS

None

8. ADJOURNMENT:

6:43 p.m.

THESE MINUTES WERE APPROVED BY THE BOARD OF DIRECTORS AT THE MEETING OF JUNE 1, 2022.