



**SOUTH SAN LUIS OBISPO COUNTY  
SANITATION DISTRICT**

Post Office Box 339, Oceano, California 93475-0339  
1600 Aloha, Oceano, California 93445-9735  
Telephone (805) 489-6666 FAX (805) 489-2765  
[www.sslocsd.us](http://www.sslocsd.us)

**AGENDA  
BOARD OF DIRECTORS MEETING  
Grover Beach City Hall Council Chambers,  
154 South Eighth Street,  
Grover Beach, California 93433**

**Wednesday, November 02, 2022, at 6:00 p.m.**

**Board Members**

Jeff Lee, Chair  
Karen White, Vice Chair  
Caren Ray Russom, Director

**Agencies**

City of Grover Beach  
Oceano Community Services District  
City of Arroyo Grande

**Alternate Board Members**

Karen Bright, Director  
Linda Austin, Director  
Lan George, Director

City of Grover Beach  
Oceano Community Services District  
City of Arroyo Grande

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- 1. CALL TO ORDER AND ROLL CALL**
  - 2. PLEDGE OF ALLEGIANCE**
  - 3. AGENDA REVIEW**
  - 4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA**

This public comment period is an invitation to members of the community to present comments, thoughts or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters which are within the jurisdiction of the District. The Brown Act restricts the Board from taking formal action on matters not published on the agenda. In response to your comments, the Chair or presiding Board Member may:

- Direct Staff to assist or coordinate with you.
- Direct Staff to place your issue or matter on a future Board meeting agenda.

Please adhere to the following procedures when addressing the Board:

- Comments should be limited to three (3) minutes or less.
- Your comments should be directed to the Board as a whole and not directed to individual Board members.
- Slanderous, profane or personal remarks against any Board Member, Staff or member of the audience shall not be permitted

Any writing or document pertaining to an open-session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the offices of the Oceano CSD, a member agency located at 1655 Front Street, Oceano, California. Consistent with the Americans with Disabilities Act (ADA) and California

Government Code §54954.2, requests for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires modification or accommodation in order to participate at the above referenced public meeting by contacting the District Administrator or Bookkeeper/Secretary at (805) 481-6903. So that the District may address your request in a timely manner, please contact the District two business days in advance of the meeting.

**5. CONSENT AGENDA:**

The following routine items listed below are scheduled for consideration as a group. Each item is recommended for approval unless noted. Any member of the public who wishes to comment on any Consent Agenda item may do so at this time. Any Board Member may request that any item be withdrawn from the Consent Agenda to permit discussion or to change the recommended course of action. The Board may approve the remainder of the Consent Agenda on one motion.

**5A. Approval of Warrants**

**5B. Approval of Meeting Minutes of October 19, 2022**

**6. ACTION ITEMS:**

**6A. 1<sup>st</sup> QUARTER BUDGET REVIEW AND DISCUSSION OF DISTRICT FINANCES**

Recommendation: Receive and File.

**6B. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT**

Recommendation: Receive and File.

**7. BOARD MEMBER COMMUNICATIONS:**

**8. ADJOURNMENT**

The next regularly scheduled Board Meeting is December 7, 2022, 6:00 pm at the  
Grover Beach City Hall Council Chambers,  
154 South Eighth Street, Grover Beach, California 93433

WARRANT REGISTER  
11/2/2022  
FISCAL YEAR 2022/23

VENDOR	BUDGET LINE ITEM	DETAIL	WARRANT NO.	ACCT	ACCT BRKDN	TOTAL
AKESO OCCUPATIONAL HEALTH	SAFETY	TESTING	101822-6310	8056	615.00	615.00
ALLIED ADMINISTRATORS	EMPLOYEE DENTAL	NOVEMBER 2022	6311	6025	961.03	961.03
ARAMARK	EMPLOYEE UNIFORMS	10/03; 10/10	6312	7025	822.22	822.22
AT&T MOBILITY	COMMUNICATIONS	10/03/22-11/02/22	6313	7013	80.48	80.48
BRENNTAG	PLANT CHEMICALS	BPI279133; 278221	6314	8050	22,098.85	22,098.85
CHARTER	COMMUNICATIONS	09/29/22-10/28/22	6315	7013	319.96	319.96
CITY OF GROVER BEACH	AGENCY BILLING	JULY 2022	6316	7081	1,758.25	1,758.25
COASTAL ROLL OFF	RUBBISH	SEPTEMBER 2022	6317	7093	1,938.02	1,938.02
CULLIGAN	EQUIPMENT RENTAL	77311	6318	7032	60.00	60.00
ELECTRICRAFT, INC.	SCADA	17408	6319	20-7060	6,452.90	6,452.90
ENGEL & GRAY	BIOSOLIDS HANDLING	SEPTEMBER 2022	6320	7085	5,970.19	5,970.19
EVERYWHERE RIGHT NOW	COMPUTER SERVICES	OCTOBER 2022	6321	7082	100.00	100.00
FED EX	CHEMICAL ANALYSIS	7-906-71174	6322	7078	43.30	43.30
GSOLUTIONZ	TELEPHONE	NOVEMBER 2022	6323	7013	424.92	424.92
I.I. SUPPLY	EQUIPMENT MAINTENANCE	87085; 87391	6324	8030	1,190.46	1,245.49
	SAFETY SUPPLY	87392		8056	55.03	
JB DEWAR	FUEL	157144; 159774	6325	8020	273.78	273.78
JEROME MYCHAL JONES	REISSUE STALE WARRANT	AG HARDWARE	6326	8030	75.43	75.43
LINDE GAS AND EQUIPMENT	EQUIPMENT RENTAL	31395044	6327	7032	41.72	41.72
MCMASER CARR	EQUIPMENT MAINTENANCE	MULTIPLE	6328	8030	882.17	882.17
MKN & ASSOCIATES	REDUNDANCY	101355	6329	20-7080	13,302.47	14,134.57
	DE CHLORINATION	101468		26-8065	832.10	
MINERS	EQUIPMENT MAINTENANCE	SEPTEMBER 2022	6330	8030	248.91	248.91
MNS ENGINEERS	REDUNDANCY	SEPTEMBER 2022	6331	20-7080	75,583.79	75,583.79
NVIRO	SCADA	2334	6332	20-7060	3,300.00	3,300.00
OCSD	WATER	07/18/22-09/18/22	6333	7094	641.43	641.43
OEC, INC	CHEMICAL ANALYSIS	MULTIPLE	6334	7078	7,794.13	7,794.13
PACIFIC RESOURCES SERVICES	REDUNDANCY	SSLOCSD-2021-07	6335	20-7080	943.53	943.53
PERRY'S ELECTRIC MOTORS	EQUIPMENT MAINTENANCE	26364	6336	8030	909.06	909.06
POLYDYNE	PLANT CHEMICALS	1680956	6337	8050	12,638.15	12,638.15
POWER FLO, INC.	EQUIPMENT MAINTENANCE	60086-22	6338	8030	2,334.79	2,334.79
R&T EMBROIDERY	ADMIN OFFICE	045407	6339	8045	120.36	120.36
RINCON CONSULTANTS	BIOLOGICAL MONITORING	42772	6340	20-7080	420.00	9,188.50
	HYDROGEOLOGIC STUDY	43048		20-7080	7,018.50	
	COASTAL HAZARDS MONITORING	42833		19-7020	1,750.00	
SAFETY KLEEN	CHEMICAL ANALYSIS	89737983	6341	7078	269.40	269.40
SLOCTC	TAX ASSESSMENT	FY 2022/23	6342	7095	34,821.26	34,821.26
SO CAL GAS	GAS	08/31/22-09/30/22	6343	7092	4,190.47	4,190.47
SOUTH COUNTY SANITARY	RUBBISH	OCTOBER 2022	6344	7093	338.22	338.22
SPRINT	CELL PHONES	09/04/22-10/03/22	6345	7014	146.51	146.51
STANLEY SECURITY	ALARMS	NOVEMBER 2022	6346	7011	80.08	80.08
TENERA ENVIRONMENTAL		E20673; E20681	6347		8,955.10	8,955.10
UMPQUA		SEPTEMBER 2022	6348		3,076.83	3,076.83
USA BLUEBOOK	EQUIPMENT MAINTENANCE	MULTIPLE	6349	8030	3,111.89	3,111.89
VWR	EQUIPMENT MAINTENANCE	8810648017	6350	8040	252.36	252.36
YSI, INC		967250	6351		1,375.99	1,375.99
SSLOCSD	EMPLOYEE BENEFITS	SEPTEMBER 2022	6352		106,284.66	106,284.66
<b>TOTAL</b>					<b>334,288.70</b>	<b>334,288.70</b>



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## **SUMMARY ACTION MINUTES Meeting of Wednesday, October 19, 2022**

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### **1. CALL TO ORDER AND ROLL CALL**

Chair Lee called the meeting to order and recognized a quorum.

Present: Jeff Lee, Chair, City of Grover Beach  
Karen White, Vice Chair, Oceano Community Services District  
Caren Ray Russom, Director, City of Arroyo Grande

District Staff: Jeremy Ghent, District Administrator  
Keith Collins, District Legal Counsel  
Mychal Jones, District Superintendent  
Amy Simpson, Bookkeeper/Secretary

### **2. PLEDGE OF ALLEGIANCE**

### **3. AGENDA REVIEW**

**Action:** Approved as presented.

### **4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA**

There was no public comment.

### **5. CONSENT AGENDA:**

**5A. Approval of Warrants**

**5B. Approval of Meeting Minutes of August 3, 2022**

There was no public comment.

**Motion:** Director Ray Russom motioned to approve the Consent Agenda as published.

**Second:** Director White

**Action:** Approved unanimously by roll call vote.

## **6. ACTION ITEMS:**

### **6A. CONTRACT FOR WWTP REDUNDANCY PROJECT ADMINISTRATION SERVICES WITH MKN AND ASSOCIATES**

Administrator Ghent presented this item. This is the fourth and final contract for completion of the Redundancy Project. The Board thanked all MKN and all the professionals that have done such a great job with this project.

There was no public comment.

**Motion:** Director Ray Russom motioned to authorize the District Administrator to execute a contract for continued Wastewater Treatment Plant Redundancy Project Administration Services with MKN and Associates, Inc. (MKN), in the amount of \$119,449 for the next twelve months.

**Second:** Director White

**Action:** Approved unanimously by roll call vote.

### **6B. WWTP REDUNDANCY PROJECT UPDATE**

Eileen Shield from MKN & Associates presented this report. She provided the update on the Redundancy project and reported that all major pipeline connections have been made. The Board provided questions regarding the unused contingency money and how it will be spent once the project is complete.

There was no public comment.

**Action:** Receive and File.

### **6C. CONTRACT FOR COASTAL HAZARD MONITORING WITH RINCON CONSULTANTS**

Administrator Ghent presented this report. This will be the fourth contract for Coastal Hazard Monitoring.

There was no public comment.

**Motion:** Director White motioned to authorize the District Administrator to execute a contract for Environmental Monitoring Services with Rincon Consultants in the amount of \$69,969; and authorize the District Administrator to execute future contract amendments if required with Rincon Consultants for the Coastal Hazards Monitoring Program in an amount up to \$6,997 (10%) to address unanticipated changes to the Monitoring Program, for a total potential cost of \$76,966.

**Second:** Director Ray Russom

**Action:** Approved unanimously by roll call vote.

**6D. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT**

Superintendent Jones presented the Operations Report and reported during the August 1<sup>st</sup> – September 30<sup>th</sup> reporting period, the District's facility met its Permit limitations as required under the State of California's National Pollutant Discharge Elimination System (NPDES) Permit issued to the District. The Board commended staff on the installation of the diffuser system.

Director Ghent presented the District Administrator Report.

There was no public comment.

**Action:** The Board received and filed this report.

**7. BOARD MEMBER COMMUNICATIONS**

**8. CLOSED SESSION:**

**CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9: (one case)

There was no public comment.

**Action:** There was no reportable action.

**9. ADJOURNMENT:**

6:52 p.m.

***THESE MINUTES ARE DRAFT AND NOT OFFICIAL UNTIL APPROVED BY THE  
BOARD OF DIRECTORS AT A SUBSEQUENT MEETING.***



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**STAFF REPORT**

**To:** Board of Directors  
**From:** Jeremy Ghent, District Administrator  
**Via:** Amy Simpson, District Bookkeeper/Secretary  
**Date:** November 02, 2022

**Subject: FISCAL YEAR 2022/23 FIRST QUARTER (Q1) BUDGET REVIEW.**

**RECOMMENDATION:**

It is recommended the Board:

1. Receive and File the First Quarter Budget Review

**EXECUTIVE SUMMARY:**

To evaluate the financial health of the District, staff undertakes quarterly reviews of the District's budget and compares performance to actual expenses. This review is done to understand the District's financial health and ensure that revenues continue to cover routine plant operations, maintenance, capital expansion, and debt payments.

The District's actual Q1 financial results will be compared to the budgeted target (See Tables 1 and 2). The Target for expenditures is generally calculated as twenty five percent (25%) of the FY 2022-23 Budget and represents the 3-month period from July 2022 through September 2022. This staff report provides staffs' review to both revenues and expenditures. At the end of the first quarter, FY 2022-23 revenues were \$5.11 million, or 24% of the Budget Target (Table No 1).

Expenditures were \$3.8 million, or 18% of the Budget Target (Table No. 2).

**REVENUE**

District revenue received at the end of the first quarter is \$1,205,317 or 20% received. The District has four revenue sources consisting of 1. Service Charges and Fees, 2.

Interest, 3. Brine Revenue, 4. Connection Revenue. Oceano revenue is delayed until October due to timing with property tax payments. A summary of revenue by Fund is detailed in Table No. 1 below. Staff anticipates revenues to meet projections.

In addition to revenues, the District is drawing down designated Redundancy bond funding. While not technically a revenue, the Redundancy draw-down is tracked similarly to revenue for accounting purposes.

**Table No. 1 – Revenues**

\*\* Bond Funding is not technically a revenue but is accounted for as a revenue

<b>Operating Fund 19</b>	<b>2022-23 Anticipated</b>	<b>Target (Q1) FY 2022-23</b>	<b>FY 2022-23 Q1 Actuals</b>	<b>Percentages</b>
Service Charges and Fees	5,666,700	1,416,675	1,154,755	20%
Interest	100,000	25,000	-	0%
Brine Revenue	97,000	24,250	38,056	39%
<b>Expansion Fund 20</b>				
Connection Revenue	76,000	19,000	7,623	10%
Interest	6,000	1,500	4,883	81%
<b>Total Operations</b>	<b>5,945,700</b>	<b>1,486,425</b>	<b>1,205,317</b>	<b>20%</b>
Use of Bond Funding**	15,600,000	3,900,000	3,900,000	25%
<b>Total</b>	<b>21,545,700</b>	<b>5,386,425</b>	<b>5,105,317</b>	<b>24%</b>

At the end of the first quarter the unmodified budget shows overall District anticipated revenues are 24% collected. Staff expects to receive 100% of our anticipated 2022-23 revenues.

## EXPENDITURES

Total District expenditures at the end of the first quarter stand at \$4,406,354 or 20% of projected expenditures. A large portion of expense is related to the Redundancy Project, \$2,549,560. There are currently two projects in Expansion 20, the Redundancy Project and the SCADA upgrade. A summary of expenditures by Fund is detailed in Table No. 2 below.



**Table No. 2 – Expenditures**

Operating Fund 19	2022-23 Budget	Target (Q1) FY 2022-23	FY 2022-23 Q1 Actuals	Percentages
Operating Costs	3,607,000	901,750	1,072,008	30%
Debt Service/Interest	1,040,500	260,125	717,547	69%
Capital Equipment	13,000	3,250	816	6%
<b>Expansion Fund 20</b>				
SCADA Upgrade	82,000	20,500	62,254	76%
Redundancy	15,783,200	3,945,800	2,549,560	16%
<b>Replacement Fund 26</b>				
Structure Maintenance	995,000	248,750	4,169	0%
Emergency Equipment Repair	25,000	6,250	-	0%
<b>Total</b>	<b>21,545,700</b>	<b>10,772,850</b>	<b>4,406,354</b>	<b>20%</b>

**SUBACCOUNTS EXCEEDING 35% NOT REQUIRING ADJUSTMENT:**

Staff reviewed the operation subaccounts for financial health. Staff review indicated that the five accounts that were above 35% at first quarter remain adequately budgeted and will not need increases. Not all expenses are incurred in a straight-line annually. The five noted accounts; Employee Benefits and Other Personnel Costs, LAFCO Budget Share, Materials, Services and Supplies, and Debt Service are subject to annual lump-sum or irregular payments. Materials, Services and Supplies is at 49% The high expense is due to a one-time seasonal delivery of diesel fuel and price increases to both fuel and plant chemicals. Staff will be monitoring this account. The SCADA Upgrade budget utilization is at 76%, but is reflective of the percent complete.

**SUMMARY OF DISTRICT ACCOUNTS**

Balance Summary @ 09.30.2022

	19-Operating		20-Capital Expansion		26-Capital Replacement		Total
<b>Cash at 09.30.2022</b>	\$ 3,988,987		\$ 13,787,610		\$ 781,291		\$ 18,557,889

**SUMMARY**

The District's financial status at the first quarter is on target. Currently, there are no foreseen needs for budget increases in FY 2022/23. The potential risk for budget increases in future quarters would be tied to the construction of the Redundancy Project, sudden equipment failures, and continued increases to fuel and chemical costs.

**Attachment:**

Fiscal Year 2022/23 Consolidated Budget at First Quarter

	Fund 19 Operating Fund	Fund 20 Expansion Fund	Fund 26 Replacement Fund	FY 2022/23 Budget	Q1 Actuals FY 2022/23	Q1 Percentages
<b>Revenues</b>						
Service Charges and Fees	5,666,700	-	-	5,666,700	1,154,755	20%
Connection Fees	-	76,000	-	76,000	7,623	10%
Interest	100,000	6,000	-	106,000	4,883	5%
Use of Redundancy Funding	-	15,600,000	-	15,600,000	3,900,000	25%
Brine Revenue	97,000	-	-	97,000	38,056	39%
<b>Total Revenues</b>	<b>5,863,700</b>	<b>15,682,000</b>	<b>-</b>	<b>21,545,700</b>	<b>5,105,317</b>	<b>24%</b>
<b>Expenditures &amp; Other Uses</b>						
Operating Expenditures				-		
Salaries and Wages	981,000	-	-	981,000	257,317	26%
Employee Benefits and Other Personnel Costs	592,000	-	-	592,000	246,800	42%
Permits, Fees and Licenses	64,000	-	-	64,000	1,220	2%
Communications	17,000	-	-	17,000	3,780	22%
Administrative Costs	271,000	-	-	271,000	92,649	34%
Legal Costs	60,000	-	-	60,000	8,844	15%
Engineering	150,000	-	-	150,000	-	0%
Coastal Hazards & Monitoring	60,000	-	-	60,000	17,642	29%
LAFCO Budget Share	18,000	-	-	18,000	16,535	92%
Zone 1/1A Agreement	34,000	-	-	34,000	-	0%
Agency Billing	64,000	-	-	64,000	10,751	17%
Disposal Services	63,000	-	-	63,000	18,908	30%
Utilities	372,000	-	-	372,000	108,918	29%
Maintenance, Tools & Replacements	387,500	-	-	387,500	75,190	19%
Materials, Services and Supplies	425,000	-	-	425,000	206,768	49%
Training, Education & Memberships	48,500	-	-	48,500	6,686	14%
<b>Total Operating Expenditures</b>	<b>3,607,000</b>	<b>-</b>	<b>-</b>	<b>3,607,000</b>	<b>1,072,008</b>	<b>30%</b>
<b>Total Other Charges</b>						
Debt Service	1,040,500	-	-	1,040,500	717,547	69%
<b>Total Other Charges</b>	<b>1,040,500</b>	<b>-</b>	<b>-</b>	<b>1,040,500</b>	<b>717,547</b>	<b>69%</b>
<b>Capital Outlay</b>						
Capital Replacement/Maintenance (Fund 26)	-	-	1,020,000	1,020,000	4,169	0%
Capital Equipment	13,000	15,865,200	-	15,878,200	2,612,631	16%
<b>Total Capital Outlay</b>	<b>13,000</b>	<b>15,865,200</b>	<b>1,020,000</b>	<b>16,898,200</b>	<b>2,616,800</b>	<b>15%</b>
<b>Other Financing Sources &amp; Uses</b>						
Transfers Out/In Fund 26	1,020,000	-	(1,020,000)	-	-	
Transfers Out/In Fund 20	183,200	(183,200)	-	-	-	
<b>Total Other Financing Sources &amp; Uses</b>	<b>1,203,200</b>	<b>(183,200)</b>	<b>(1,020,000)</b>	<b>-</b>	<b>-</b>	
<b>Total Funding Source</b>						
<b>Total Funding Source</b>	<b>5,863,700</b>	<b>15,682,000</b>	<b>-</b>	<b>21,545,700</b>	<b>5,105,317</b>	<b>24%</b>
<b>Total Expense</b>	<b>5,863,700</b>	<b>15,682,000</b>	<b>-</b>	<b>21,545,700</b>	<b>4,406,354</b>	<b>20%</b>
<b>Net Change (Deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		



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## **Staff Report**

**To:** Board of Directors

**From:** Jeremy Ghent, District Administrator; Mychal Jones, Plant Superintendent

**Date:** November 2, 2022

**Subject:** **DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT**

This report represents ongoing information on the latest District staff activities on major capital projects and studies, programmatic initiatives, regional collaboration, miscellaneous activities, and Plant Operations. *Updates since the last report are provided in italics below:*

### **Capital Projects:**

#### **Redundancy Project:**

- *Project remains on schedule and on budget.*
- *Staff anticipates a summer ribbon cutting*
- *The number of Local Hires as required in the Community Workforce Agreement continues to exceed the local hire goals established in the agreement.*

### **Misc:**

- *Staff toured and inspected Kitzman-Culligan water softener brine system for compliance with the District's brine disposal program.*

### **Plant Tours:**

*None.*

### **Tentative Items:**

- *Resolution Regarding Connection Charges to Accessory Dwelling Units (12/07/2022)*

## **Plant Operations Report**

During the October 1<sup>st</sup> – October 28<sup>th</sup> reporting period, the District's facility met its Permit limitations as required under the State of California's National Pollutant Discharge Elimination System (NPDES) Permit issued to the District.

### **Monthly Plant Data for October 2022**

October 2022	INF Flow MGD	INF Peak Flow MGD	INF BOD mg/L	EFF BOD mg/L	BOD % Removal	INF TSS mg/L	EFF TSS mg/L	TSS % Removal	Fecal Coliform MPN/100 mL	Chlorine Usage lbs/day
Low	1.97	2.9	480	23		451	20		<1.8	125
High	2.17	3.7	679	35.6		708	33.1		210	594
Oct 2022 AVG	2.05	3.14	532	26.8	95.0	556	25.6	95.4	73	337
Oct 2021 AVG	2.10	3.48	444	21.9	95.1	460	26.1	94.3	450	141
Limit	5.0			40/60/90	>80		40/60/90	>80	2000	

### **Operation and Maintenance Tasks**

- Cleared covered manhole near Arroyo Grande Creek
- Checked and marked Underground Service Alerts
- Installed new check valves and repaired leaks on reclaim water pumps
- Repaired digester supernatant line leak
- California Men's Colony performed 5-foot cutback around plant property for fire safety
- Prepared secondary clarifier for draining
- Repaired hot water heating system for Sodium Bisulfite tank
- Cleaned out Sodium Bisulfite secondary containment
- Replaced brine flow meter
- Replaced multiple fluorescent bulbs throughout office and treatment plant
- Operations staff performed a plant shutdown for primary effluent tie in
- Repaired handles on primary clarifier No. 2 effluent gate valves
- Replaced office window screens
- Placed secondary clarifier No. 2 into operation
- Temporarily installed grip tape on digester No. 2
- West Coast Gauging performed annual maintenance on all methane gas equipment and flare
- Installed air relief valve on influent pump No. 2
- Drained secondary clarifier
- Repaired light ballast in SCADA control room
- Installed new water line at centrifuge building
- Assisted Seifert Services with installation of new sludge flow meter
- Thoroughly cleaned maintenance shop
- San Luis Obispo County Environment performed annual plant inspection. No violations or findings to report.

### **Work Orders Completed**

- Rinsed all surfaces of clarifiers
- De-ragged primary sludge pumps

- Replaced desiccators throughout plant electrical panels
- Wet weather preparation
- Test ran emergency generator and emergency bypass pump

#### Preventative Maintenance:

- Fixed Film Reactor ventilation fans
- Junction box
- Digester vacuum/pressure relief valves
- Chemical probes
- Clarifier drives
- Water Champ
- Influent pump room exhaust fan
- Forklift
- Plant carts

#### Training

Staff participated in training on:

- Trench Safety
- Lifting Safely with Your Back

#### Call Outs

- October 2<sup>nd</sup>, 2:30 AM – Power Outage. Operations staff responded and verified operations throughout plant. Outage lasted 6.6 hours before returning to PG&E power.
- October 5<sup>th</sup>, 12:44 AM – Secondary Digester Hi/Low Level. Operations staff responded and found level sensor and pump control failure. Troubleshoot and returned to normal operation.
- October 20<sup>th</sup>, 7:18 PM – Security Alarm. Operations staff responded and inspected plant. Secondary clarifier building left open due to piping setup for draining. Operations staff disabled alarm on door, but additional alarm needed to be disabled.

#### 2022 Permit Exceedances

- **May 19, 2022** – Total Chlorine Residual Instantaneous Maximum  
This exceedance is due to expire November 15, 2022.
- **July 14, 2022** – Daily Maximum Fecal Coliform  
This exceedance is due to expire January 10, 2022.
- **July 20, 2022** – Daily Maximum Fecal Coliform  
This exceedance is due to expire January 16, 2022

#### Staff



