



# SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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## SUMMARY ACTION MINUTES Meeting of Wednesday, October 19, 2022

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### 1. CALL TO ORDER AND ROLL CALL

Chair Lee called the meeting to order and recognized a quorum.

Present: Jeff Lee, Chair, City of Grover Beach  
Karen White, Vice Chair, Oceano Community Services District  
Caren Ray Russom, Director, City of Arroyo Grande

District Staff: Jeremy Ghent, District Administrator  
Keith Collins, District Legal Counsel  
Mychal Jones, District Superintendent  
Amy Simpson, Bookkeeper/Secretary

### 2. PLEDGE OF ALLEGIANCE

### 3. AGENDA REVIEW

**Action:** Approved as presented.

### 4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

There was no public comment.

### 5. CONSENT AGENDA:

**5A. Approval of Warrants**

**5B. Approval of Meeting Minutes of August 3, 2022**

There was no public comment.

**Motion:** Director Ray Russom motioned to approve the Consent Agenda as published.

**Second:** Director White

**Action:** Approved unanimously by roll call vote.

**6. ACTION ITEMS:**

**6A. CONTRACT FOR WWTP REDUNDANCY PROJECT ADMINISTRATION SERVICES WITH MKN AND ASSOCIATES**

Administrator Ghent presented this item. This is the fourth and final contract for completion of the Redundancy Project. The Board thanked all MKN and all the professionals that have done such a great job with this project.

There was no public comment.

**Motion:** Director Ray Russom motioned to authorize the District Administrator to execute a contract for continued Wastewater Treatment Plant Redundancy Project Administration Services with MKN and Associates, Inc. (MKN), in the amount of \$119,449 for the next twelve months.

**Second:** Director White

**Action:** Approved unanimously by roll call vote.

**6B. WWTP REDUNDANCY PROJECT UPDATE**

Eileen Shield from MKN & Associates presented this report. She provided the update on the Redundancy project and reported that all major pipeline connections have been made. The Board provided questions regarding the unused contingency money and how it will be spent once the project is complete.

There was no public comment.

**Action:** Receive and File.

**6C. CONTRACT FOR COASTAL HAZARD MONITORING WITH RINCON CONSULTANTS**

Administrator Ghent presented this report. This will be the fourth contract for Coastal Hazard Monitoring.

There was no public comment.

**Motion:** Director White motioned to authorize the District Administrator to execute a contract for Environmental Monitoring Services with Rincon Consultants in the amount of \$69,969; and authorize the District Administrator to execute future contract amendments if required with Rincon Consultants for the Coastal Hazards Monitoring Program in an amount up to \$6,997 (10%) to address unanticipated changes to the Monitoring Program, for a total potential cost of \$76,966.

**Second:** Director Ray Russom

**Action:** Approved unanimously by roll call vote.

**6D. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT**

Superintendent Jones presented the Operations Report and reported during the August 1<sup>st</sup> – September 30<sup>th</sup> reporting period, the District's facility met its Permit limitations as required under the State of California's National Pollutant Discharge Elimination System (NPDES) Permit issued to the District. The Board commended staff on the installation of the diffuser system.

Director Ghent presented the District Administrator Report.

There was no public comment.

**Action:** The Board received and filed this report.

**7. BOARD MEMBER COMMUNICATIONS**

**8. CLOSED SESSION:**

**CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9: (one case)

There was no public comment.

**Action:** There was no reportable action.

**9. ADJOURNMENT:**

6:52 p.m.

***THESE MINUTES WERE APPROVED BY THE BOARD OF DIRECTORS AT THE MEETING OF NOVEMBER 2, 2022.***