



# SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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## SUMMARY ACTION MINUTES Meeting of Wednesday, November 02, 2022

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### 1. CALL TO ORDER AND ROLL CALL

Chair Lee called the meeting to order and recognized a quorum.

Present: Jeff Lee, Chair, City of Grover Beach  
Karen White, Vice Chair, Oceano Community Services District  
Caren Ray Russom, Director, City of Arroyo Grande

District Staff: Jeremy Ghent, District Administrator  
Keith Collins, District Legal Counsel  
Mychal Jones, District Superintendent

### 2. PLEDGE OF ALLEGIANCE

### 3. AGENDA REVIEW

The Board recommended moving Item 7. Board Member Communications before Item 4. Public Comments On Items Not Appearing on Agenda.

**Motion:** Director Ray Russom motioned to change the order of the agenda.

**Second:** Director White

**Action:** Approved unanimously by roll call vote.

### 4. BOARD MEMBER COMMUNICATIONS

The Board presented letters of recognition to the operators for showing the highest level of integrity in public service by taking the initiative to go above the call of duty by designing, manufacturing and installing the dechlorination improvement project in house rather than accepting a bid known to be unfairly expensive. Director Ray Russom read the recognition. Mario De Leon, William Romhild and Christopher Rigoni were at the meeting to receive the recognition.

### 5. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

There was no public comment.

**6. CONSENT AGENDA:**

**6A. Approval of Warrants**

**6B. Approval of Meeting Minutes of October 19, 2022**

There was no public comment.

**Motion:** Director Ray Russom motioned to approve the Consent Agenda as published.

**Second:** Director White

**Action:** Approved unanimously by roll call vote.

**7. ACTION ITEMS:**

**7A. 1<sup>st</sup> QUARTER BUDGET REVIEW AND DISCUSSION OF DISTRICT FINANCES**

Administrator Ghent presented this item. He noted that there are no recommended budget adjustments at the first quarter. At the end of the first quarter the unmodified budget shows overall District anticipated revenues are 24% collected and expenditures are at 20% of projected expenditures.

There was no public comment.

**Action:** The Board received and filed this report.

**7B. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT**

Superintendent Jones presented the Operations Report and reported During the October 1<sup>st</sup> – October 28<sup>th</sup> reporting period, the District's facility met its Permit limitations as required under the State of California's National Pollutant Discharge Elimination System (NPDES) Permit issued to the District.

Director Ghent presented the District Administrator Report. He reported on the Redundancy Project and said that the number of Local Hires as required in the Community Workforce Agreement continues to exceed the local hire goals established in the agreement.

There was no public comment.

**Action:** The Board received and filed this report.

**8. ADJOURNMENT:**

6:25 p.m.

***THESE MINUTES WERE APPROVED BY THE BOARD OF DIRECTORS AT THE MEETING OF DECEMBER 07, 2022.***