



# SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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## SUMMARY ACTION MINUTES Meeting of Wednesday, April 5, 2023

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### 1. CALL TO ORDER AND ROLL CALL

Vice Chair Karen Bright called the meeting to order and recognized a quorum.

Present: Karen Bright, Vice Chair, City of Grover Beach  
Linda Austin, Director, Oceano Community Services District

District Staff: Jeremy Ghent, District Administrator  
Keith Collins, District Legal Counsel  
Mychal Jones, District Superintendent  
Amy Simpson, District Bookkeeper/Secretary

### 2. PLEDGE OF ALLEGIANCE

### 3. AGENDA REVIEW

**Action:** Approved as presented.

### 4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

There was no public comment.

### 5. CONSENT AGENDA:

**5A. Approval of Warrants**

**5B. Approval of Meeting Minutes of March 1, 2023**

There was no public comment.

**Motion:** Director Austin motioned to approve the Consent Agenda as published.

**Second:** Director Bright

**Action:** Approved unanimously by voice vote.

**6. ACTION ITEMS:**

**6A. AUTHORIZE EXECUTION OF CONTRACT AMENDMENT #6 FOR WWTP REDUNDANCY PROJECT CONSTRUCTION PHASE ENGINEERING SERVICES WITH KENNEDY/JENKS CONSULTANTS, INC., PENDING USDA APPROVAL**

Recommendation: Authorize the District Administrator to execute a contract amendment for Construction Phase Design Engineering Services for the Wastewater Treatment Plant Redundancy Project with Kennedy/Jenks Consultants, Inc. in the amount of \$95,749.

District Engineer Eileen Shields from MKN & Associates presented this report. The request is based on increased efforts required to coordinate meetings and to review and respond to Requests for Information (RFIs) and construction submittals.

There was no public comment.

**Motion:** Director Austin motioned to approve staff's recommendation.

**Second:** Director Bright

**Action:** Approved unanimously by roll call vote.

**6B. FISCAL YEAR 2022/23 MID-YEAR (Q2) BUDGET REVIEW.**

The Board received the report in a PowerPoint presentation and thanked staff for their efforts. At Mid-Year the District has received 50% of anticipated revenues and has expended 30% of projected expenses.

There was no public comment.

**Action:** The Board received and filed the Fiscal Year 2022/23 Mid-Year (Q2) Budget Review.

**6C. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT**

Administrator Ghent presented the District Administrator Report. He reported that the Redundancy Project is 89% complete on duration and 88% complete on expenses. He commended staff for seeing the plant through 3 flood evacuation orders with no interruptions, spills or violations from the winter storm events. He announced that there will be meetings on May 3<sup>rd</sup> and 17<sup>th</sup>. The June 7<sup>th</sup> meeting will be cancelled and there will be a meeting June 21<sup>st</sup>.

Superintendent Jones presented the Operations Report and said during the reporting period of March 1<sup>st</sup> – March 29<sup>th</sup> there were no violations of the District's National Pollutant Discharge Elimination System (NPDES) Permit to report. All process values were within Permit limitations.

There was no public comment.

**Action:** The Board received and filed this report.

**7. BOARD MEMBER COMMUNICATIONS**

None

**8. ADJOURNMENT:**

6:33 p.m.

***THESE MINUTES WERE APPROVED BY THE BOARD OF DIRECTORS AT THE  
MEETING OF MAY 3, 2023.***