



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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SUMMARY ACTION MINUTES Meeting of Wednesday, September 6, 2023

1. CALL TO ORDER AND ROLL CALL

Chair Caren Ray Russom called the meeting to order and recognized a quorum.

Present: Caren Ray Russom, Chair, City of Arroyo Grande
Karen Bright, Vice Chair, City of Grover Beach
Linda Austin, Director, Oceano Community Services District

District Staff: Jeremy Ghent, District Administrator
Keith Collins, District Legal Counsel
Mychal Jones, District Superintendent
Amy Simpson, District Bookkeeper/Secretary

2. PLEDGE OF ALLEGIANCE

3. AGENDA REVIEW

Action: Approved as presented.

4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

There was no public comment.

5. CONSENT AGENDA:

5A. Approval of Warrants

5B. Approval of Meeting Minutes of August 2, 2023

There was no public comment.

Motion: Director Austin motioned to approve the Consent Agenda as presented.

Second: Director Bright

Action: Approved unanimously by roll call vote.

6. ACTION ITEMS:

6A. WWTP REDUNDANCY PROJECT SECONDARY CLARIFIER DAMAGE UPDATE

Administrator Ghent presented this report. The Board had a brief discussion.

There was no public comment.

Action: The Board received and filed this report.

6B. APPROVE AND AUTHORIZE DISTRICT ADMINISTRATOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH MICHAEL K. NUNLEY AND ASSOCIATES, INC. TO PERFORM A TRUNK SEWER COLLECTION SYSTEM CAPACITY EVALUATION AND SANITARY SEWER MANAGEMENT PLAN UPDATE

Administrator Ghent presented this report. The Board had a brief discussion.

Public Comment: Christine Fincke asked what year the District was built. Staff responded that the plant was built in the 1960's.

Motion: Director Bright motioned to approve and authorize District Administrator to enter into Professional Service Agreement with Larry Walker Associates in the amount of \$99,488; and to approve a specific contingency for this project up to 10% (\$9,949) of the total project amount for a total potential amount of \$109,437.

Second: Director Austin

Action: Approved unanimously by roll call vote.

6C. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT

Administrator Ghent presented the Administrator report.

Superintendent Mychal Jones presented this report during the reporting period of July 1st- July 31st there were no violations of the District's National Pollutant Discharge Elimination System (NPDES) Permit to report. All process values were within Permit limitations.

There was no public comment.

Action: The Board received and filed this report.

7. BOARD MEMBER COMMUNICATIONS

Director Ray Russom commented on the pictures in the District Administrator and Plant Operations Report.

8. CLOSED SESSION:

Conference with Legal Counsel—Anticipated Litigation • Significant Exposure to Litigation Pursuant to 54956.9(d)(4): 1 case.

There was no public comment.

Action: There was no reportable action.

9. ADJOURNMENT:

The Board went into Closed Session at 6:52 p.m.

THESE MINUTES WERE APPROVED BY THE BOARD OF DIRECTORS AT THE MEETING OF OCTOBER 4, 2023.